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OUR MISSION, VALUES & STRATEGIC OBJECTIVES

The Shire of Waroona, through its Community Strategic Plan 2012-2017 will continue to provide and deliver effective and efficient services to its residents through a responsive, unified and democratic system of Local Government that is a reflection of its community.

Vision Statement

We care for our Coast, our Country, and for our Community;

We will build on our foundations to be socially, environmentally and financially sound and sustainable.

Mission Statement

The Council will provide leadership, and pursue actions and outcomes to enhance the quality of life for the people of the area, by providing a wide variety of quality services, supported by adequate assets and infrastructure, as per our broad Themes/Key Areas of Emphasis.

Aspirations & Objectives

- Local Economy: Managing our future growth
- Environment: Conserving our unique Environment
- Land Use: Responsible Land Use Planning, and Protecting Rural Land
- Society: A Strong sense of Community, addressing Social Issues, and Effective Community Wellbeing
- Asset Management and Financial Sustainability: Provision of functional Assets to support services, involving built/acquired assets and infrastructure; Financial proficiency and Sustainability
- Good Governance: Active and Responsible Civic Leadership, and Excellence in Management
COUNCILLORS

1 July 2015 to 30 June 2016

<table>
<thead>
<tr>
<th>NAME</th>
<th>COMMENCEMENT</th>
<th>EXPIRY OF TERM</th>
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<tbody>
<tr>
<td>Shire President - Cr Noel Dew</td>
<td>1999</td>
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</tr>
<tr>
<td>Deputy Shire President - Cr Larry Scott</td>
<td>2007</td>
<td>2017</td>
</tr>
<tr>
<td>Cr Christine Germain</td>
<td>1992</td>
<td>2017</td>
</tr>
<tr>
<td>Cr Trish Witney</td>
<td>2005</td>
<td>2017</td>
</tr>
<tr>
<td>Cr John Salerian</td>
<td>2007</td>
<td>2019</td>
</tr>
<tr>
<td>Cr Craig Wright</td>
<td>2007</td>
<td>2019</td>
</tr>
<tr>
<td>Cr John Mason</td>
<td>2011</td>
<td>2019</td>
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<td>Cr Laurie Snell</td>
<td>2015</td>
<td>2019</td>
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<tr>
<td>Cr Lina Look</td>
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ORDINARY/SPECIAL COUNCIL MEETING ATTENDANCE 2015/2016

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<tr>
<th>COUNCILLOR</th>
<th>NO. OF MEETINGS HELD</th>
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<td>Cr Christine Germain</td>
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<td>Cr Trish Witney</td>
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<td>Cr John Salerian</td>
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<tr>
<td>Cr Craig Wright</td>
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<td>Cr John Mason</td>
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<td>Cr Lina Look</td>
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<tr>
<td>Cr Laurie Snell</td>
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# STAFF

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<tr>
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<tr>
<td>Mr William Rafferty</td>
<td>Shire Mechanic</td>
<td>1990</td>
</tr>
<tr>
<td>Mr Dave Rose</td>
<td>Plant Operator</td>
<td>1990</td>
</tr>
<tr>
<td>Mr Laurie Tilbrook</td>
<td>Deputy Chief Executive Officer/Director Corporate Services</td>
<td>1994</td>
</tr>
<tr>
<td>Mr Mark Wake</td>
<td>Town Maintenance Labourer</td>
<td>1995</td>
</tr>
<tr>
<td>Ms Bronwyn Cooke</td>
<td>Assistant Manager</td>
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</tr>
<tr>
<td>Mrs Tracy Goldsworthy</td>
<td>Manager Waroona Visitor Centre</td>
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<tr>
<td>Mr Craig Birch</td>
<td>Leading Hand/Plant Operator</td>
<td>2001</td>
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<tr>
<td>Mr Ian Curley</td>
<td>Chief Executive Officer</td>
<td>2004</td>
</tr>
<tr>
<td>Mrs Annette Mason</td>
<td>Administration Officer</td>
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<tr>
<td>Mr Joe Dineley</td>
<td>Senior Finance Officer</td>
<td>2005</td>
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<tr>
<td>Miss Kathy Simpson</td>
<td>Finance Officer</td>
<td>2007</td>
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<tr>
<td>Mr Louis Fouche</td>
<td>Director Development Services</td>
<td>2010</td>
</tr>
<tr>
<td>Mr Anthony Sayer</td>
<td>Plant Operator</td>
<td>2010</td>
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<tr>
<td>Mr Murry Bracknell</td>
<td>Manager Works &amp; Services</td>
<td>2011</td>
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<tr>
<td>Mr Roger Cumbers</td>
<td>Works Supervisor</td>
<td>2012</td>
</tr>
<tr>
<td>Mr Jason Robertson</td>
<td>Mgr Environmental Health &amp; Building Services</td>
<td>2012 (Resigned 15/12/15)</td>
</tr>
<tr>
<td>Miss Tori Davis</td>
<td>Community Development Officer</td>
<td>2012 (Resigned 16/3/16)</td>
</tr>
<tr>
<td>Mr Robert Buzzard</td>
<td>Parks &amp; Gardens General Hand</td>
<td>2012</td>
</tr>
<tr>
<td>Miss Rikki Bellairs</td>
<td>Depot Admin Officer</td>
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</tr>
<tr>
<td>Miss Ashleigh Nuttall</td>
<td>Manager Financial Services</td>
<td>2013</td>
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<tr>
<td>Mrs Lucy Lyster</td>
<td>Town Planner</td>
<td>2013</td>
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<tr>
<td>Mr John Crothers</td>
<td>Coordinator Corporate Planning</td>
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<tr>
<td>Mr Chris Dunlop</td>
<td>Senior Town Planner</td>
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<tr>
<td>Miss Nicole Shore</td>
<td>Customer Service Officer</td>
<td>2014</td>
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<tr>
<td>Mr Daniel Cools</td>
<td>Duty Manager</td>
<td>2014</td>
</tr>
<tr>
<td>Mr Patrick Steinbacher</td>
<td>Director Technical Services</td>
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<tr>
<td>Ms Lynley Young</td>
<td>Parks &amp; Gardens General Hand</td>
<td>2015</td>
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<tr>
<td>Mr Jeremy Durston</td>
<td>Town Planner</td>
<td>2015 (resigned 12/1/16)</td>
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<tr>
<td>Mr Leonard Long</td>
<td>Manager Development Services</td>
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<table>
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<tbody>
<tr>
<td>Mrs Kirsty Ferraro</td>
<td>Senior Rates Officer</td>
<td>1996</td>
</tr>
<tr>
<td>Ms Lorraine McIntosh</td>
<td>Licensing Officer</td>
<td>1997</td>
</tr>
<tr>
<td>Mrs Pauline Bonner</td>
<td>Library Officer</td>
<td>1999</td>
</tr>
<tr>
<td>Mrs Kerry Shore</td>
<td>Licensing Officer</td>
<td>2000</td>
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<tr>
<td>Mr Gino Chiera</td>
<td>Gardener</td>
<td>2001 (Resigned 27/1/16)</td>
</tr>
<tr>
<td>Miss Nikki Colgan</td>
<td>Planning Administration Officer</td>
<td>2002</td>
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<tr>
<td>Mrs Sarah Dineley</td>
<td>Cleaner</td>
<td>2006</td>
</tr>
<tr>
<td>Ms Jennifer Kidman</td>
<td>Cleaner – Rec Centre</td>
<td>2007</td>
</tr>
<tr>
<td>Mrs Lisa Oliver</td>
<td>Library Assistant</td>
<td>2009</td>
</tr>
<tr>
<td>Mrs Sue Cicolari</td>
<td>Executive Support Officer</td>
<td>2010</td>
</tr>
<tr>
<td>Ms Ronnell Capp</td>
<td>Library Officer</td>
<td>2011</td>
</tr>
<tr>
<td>Ms Naomie Purcell</td>
<td>Community Development Officer</td>
<td>2011</td>
</tr>
<tr>
<td>Mrs Dinah DelaTorre</td>
<td>Cleaner</td>
<td>2012</td>
</tr>
<tr>
<td>Kelly Nottle</td>
<td>Casual Duty Manager</td>
<td>2012</td>
</tr>
<tr>
<td>Ingetje Simpson</td>
<td>Cleaner – Preston Beach</td>
<td>2015</td>
</tr>
<tr>
<td>Ms Sarah Park</td>
<td>Town Planner</td>
<td>2016</td>
</tr>
<tr>
<td>Mr Paul Sportel</td>
<td>Building Surveyor</td>
<td>2016</td>
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It is with pleasure that I, once again, have the privilege to present the Annual Presidents Report highlighting our achievements and of course the significant challenges that confronted our Shire during this period. In the ongoing quest to ensure we can provide excellence in governance, whilst at the same time ensuring sustainability, it is vital to make sure we are well prepared and have the appropriate planning in order to achieve our objectives. I have no doubt that we were on track, despite being confronted with some significant challenges, to reach the goals we had set out to attain in the 2015-2016 period. Sadly, the horrendous and tragic event that rapidly unfolded in front of us on Wednesday 6th January and went on to wreak so much devastation across our Shire in the days to follow, ensured this was not to be!

The consequences, as we all know were tragic and devastating, lives lost, houses destroyed, along with farming properties, livestock and well established and respected tourist ventures. The harsh reality is, of course, it could have been far worse except for the often heroic and outstanding efforts of the fire fighters, men and women, career and volunteers, facing what must have been hellish conditions, before eventually subduing this monster. And of course we must not forget the amazing people who offered support to the Fines in so many different ways ....Police, SES, St. John Ambulance, Shire personnel, and all those who worked hard to keep everyone fed and watered. Let’s not forget also, a wonderful community who came together to aid and assist where needed.

Long before the smoke had settled, the next phase had already commenced — the Recovery Phase. The Recovery Committee, comprising CEO Ian Curley, Director Development Services, Louis Fouche, chaired by Cr Christine Germain commenced what was to be a long and arduous process of assisting where possible, those in need of help and support on the long road to recovery. In addition, the Shire appointed Dave Gossage AFSM to the role of part time fire recovery coordinator in order to support the efforts of the Recovery Committee. I would like to acknowledge the dedication and commitment of these people in dealing with what were delicate and highly emotive issues. This recovery phase is expected to continue for many months to come.

The fiscal fallout, as a result of these fires, is still unknown, but is expected to be quite significant, thus making the challenge of setting a responsible budget even more difficult than ever. And the reality is, we expect the financial effects of this terrible event could possibly extend for at least the next 12 to 24 months. As a result there are going to be many valid reasons for us, as a Council, to exercise constraint, with many residents facing hardship, not only as a result of the fires but for a raft of other reasons as well. Then of course, we have the challenge of balancing all of this against community expectations, which generally are always, in excess of what Council can reasonably provide.

It is vital we remain positive and take that wonderful “can do” attitude that is so prevalent in our community, on our journey into the future.

**Resource Sharing**

Resource sharing is now entrenched within the Councils’ operations with the Shire of Murray extending Ranger Services to our community. This provides Council with expertise and staffing which would normally be beyond our capabilities without significant additional expense. Other resource sharing initiatives
which continue to operate successfully include Information Technology and Health Services.

**Councillors and Staff**

As a result of council elections held in October 2015, we welcomed Laurie Snell back to our Council, as well as Cr’s John Mason, John Salerian and Craig Wright. Lina Look who had been a councillor for a period of four years had decided not to renominate. Lina worked extremely hard to best represent the interests of the ratepayers and community of Waroona and we sincerely thank her for the outstanding efforts during her time on Council.

Councillors are responsible and ultimately accountable for the many and varied decisions they are required to undertake as part of their normal duties. The decision making process is often challenging and at times stressful, requiring an open mind and the subject matter well researched and quite often with one very important element…..courage. As Shire President, I have the pleasure of sitting with a group of Councillors who work hard at achieving these objectives and I congratulate them for their efforts to effectively represent our community. Importantly, it is essential that we as Councillors have strong support if we are to meet our goals. The reality is, we have that and more; we have loyal, dedicated and diligent staff who work hard to ensure they achieve the best outcome for not only the Council but also the community they serve. I would also like to acknowledge our CEO, Ian Curley, once again, for his strong leadership, and again, also, to Deputy CEO, Laurie Tilbrook (ably supported by Ashleigh Nuttall) for their outstanding efforts in ensuring our finances are effectively managed.

**Special Events**

Once again the community of Waroona have been afforded another year of special events.

**All Australia Car Day**

A large crowd, in excess of 3000, attended the All Australian Car Day on Sunday 10th April. This event run by the Just Cruisin’ Street Machiners was considered an overall success with 350 display cars scattered around the oval. The organisers consider that next year will be bigger and better with the oval back on track.

**Vintage Machinery Rally**

During September we were once again treated to another display of old machinery which included vintage stationary engines, motor cycles and tractors. The Waroona Vintage Machinery Rally Club is to be congratulated for their outstanding effort in planning and organising such a wonderful event. Well done to everyone who contributed to the success of this great family day.

**The Waroona Show**

The Waroona Agricultural Society Committee and their hard working volunteers ensured that we were presented with another exciting show with something for everyone. The planning for an event of this size is a massive task and everyone involved should be congratulated for their fine effort.

**The Sea to Art Exhibition**

The Annual Sea to Art Exhibition once again highlights the wonderful talented artists we have in Waroona and given that this was the eighth occasion of the event, in itself is a great endorsement of this exhibition. Congratulations to Tracy Goldsworthy and her dedicated volunteers who banded together to provide a superb event. Well done also to her band of merry knitters for initiating the unusual but highly delightful “Yarn Bombing” of the Waroona townsite and surrounds.

**Australia Day**

Given the traumatic events prior to Australia Day, celebrating this important day was always going to be a challenge for many of us here in Waroona but as we all know, the Australian way is, when facing tough times, we will all come together and confront that challenge. This very special day provides us with an opportunity to acknowledge the achievements of those who helped make us what we are today, whilst at the same time considering our present and looking positively to the future. Australia Day 2016, here in Waroona at our Recreation Centre, you could not help but be inspired...
by the large number of people of all ages who turned up to ensure this was a truly memorable event, whilst at the same time, coming together as one to acknowledge the outstanding efforts and achievements of individuals who contribute so much to our community.

As is always the case, the hard working members of the Waroona Lions Club provided a sumptuous breakfast for all to enjoy and I would like to take this opportunity to thank this group for their outstanding efforts, demonstrating their wonderful community spirit. Our MC for the day was Cr John Mason and once again we were well entertained by the very popular Rod Drummond who also sang the Australian Anthem with the Waroona Girl Guides raising the flag. Following this I then had the honour and privilege of delivering the Australia Day Address which was followed by the presentation of the Meritorious Community Services Awards. These prestigious awards are presented to residents of the Shire who are considered to be excellent role models and are people who demonstrate that wonderful Australian spirit of looking after your mates.

The recipients of this year’s Meritorious Community Service Awards for an Individual were Kerry Shore, Belinda Parry, Barry Pitman and Peter Reynolds whilst the Meritorious Community Service Award for a Group/Event went to the Waroona Vintage Machinery Rally Inc. Well done to everyone for your outstanding contributions and commitment to our local community. In conclusion I would like to take the opportunity to thank Tori Davis and Naomi Purcell for the hard work and commitment they provided to ensure the success of this day.

New Waroona Police Station

On Wednesday 30th March, approximately 70 people attended the official opening of the new $2.5 million police station that has been recently built in Waroona. The official opening was undertaken by the Deputy Premier, Liza Harvey. Also in attendance was Police Commissioner Karl O’Callaghan APM, along with other notable dignitaries from various community organisations including St John, Fire Brigade, local J.P’s and representatives from the Shire. Mr Bruce Jetta provided the Welcome to Country.

This exciting new facility has been built to ensure that local police are well equipped with all the resources they require in order to continue their excellent role of law enforcement in the Waroona Shire and surrounding areas. The building was built to replace the original Waroona Police Station which was constructed in 1960 and has been designed with an eye to future growth in the region.

Preston Beach and Lake Clifton

I would like to thank both the Lake Clifton and Preston Beach Progress Associations for their outstanding efforts to represent the interests of their respective communities which enables them to have the ability to air the concerns and/or aspirations of their residents. Preston Beach Progress Association have shown wonderful initiative in seeking funding to enable them to have a highly effective CCTV system installed in their town which is already having positive results.

Plans for a new fire shed at Lake Clifton are well underway and the building is expected to be completed late 2016.

NOEL DEW
SHIRE PRESIDENT
Introduction

To say 2015/16 has been a difficult year for the Shire; Councillors, Staff and the whole Community is an understatement. We have suffered through another bushfire that burnt through around 50% of the shire’s land mass and affected all areas of the shire. Waroona, Hamel, Preston Beach and Lake Clifton all suffered damage and the fire progressed into the neighbouring Shire of Harvey. The bushfire was managed under an emergency declaration, which remained in place until 30 June. The effect were devastating and will be felt throughout the community for a considerable time forward.

This fire was almost exactly 12 months from the previous serious fire that claimed 1 house and significant damage in the Waroona hills area.

Despite a balanced budget being adopted by the Council in August 2015, a number of projects were suspended as a result of the January fire. The funds from these projects were redirected to pay for any uninsurable or otherwise unclaimable damage. The impact of the fire also meant that a number of staff were diverted from their normal duties and did not have the time during the last half of the year to complete various works.

A major impact for the Shire from the fire was the total devastation of the town sportsground oval, which suffered from a complete lack of water whilst it was used as the incident control centre. Despite being assured it would be reinstated, this took an unexpected amount of time and effort to elicit funding from various government agencies, as a result of the hard work of the CEO and staff of the Western Australian Local Government Association. Despite this funding the community was still left with a shortfall of $51,140 and the Shire elected to pay an additional $84,300 to place a 100mm sandpad under the new turf to significantly increase the longevity of the new build.

I am pleased to say the oval restoration was completed in time for it to be used for the latter part of the football season.

In March we welcomed Dave Gossage AFSM who took over the role of Fire Recovery Co-ordinator from myself. Dave has been instrumental in getting out to the affected people and working with them through their recovery process.

Our highlight projects for the year was the construction of the new Coronation Road bridge at a cost of $1,199,154, upgrade of the Town Hall kitchen and supper room $90,905 and the reconstruction of the Waroona Town Oval $379,500.

Some projects and commitments undertaken in 2015/16 -

- Upgrade of Town Hall kitchen and supper room
- Construction of a new bridge on Coronation Rd
- History book update due to be printed late 2016
- Reroofing of the pool at the Waroona Aquatic & Recreation Centre
- Upgrade portion of Millar St outside near the School
- Starting to realign Dorsett Rd to take out some of the bends
- Widen and construct part of Buller Road
- Funding received to build a new Lake Clifton Bushfire Brigade Shed
- Refurbish of the Waroona oval after the 2016 fire
- Various verge clean-ups after fire

Functions and Events

During the year the Council and Staff had the privilege to be involved in organising a number of functions and events throughout the various community areas; a number of which were sponsored by Council either financially and/or with the provision of staff resources –

- Waroona Agricultural Show in October
- Rodeo held at the cricket oval in March
- Hosting the 5th annual Vintage Machinery Rally in September.
- The Premier’s Australia Day Active Citizenship Awards and Meritorious Community Service Awards and BBQ breakfast in January.
- Sea to Art Waroona in October.
- A thankyou dinner for the Volunteer Firefighters and Emergency Services held in May.
- South West Indigenous Basketball Carnival at the Recreation Centre in April.
- Movie under the Stars
- NAIDOC week celebration at the Memorial Hall
- Monthly meetings of the Youth Advisory Council
- Valentine’s Day dressage event on the Town Oval
- Just Cruizin Christmas lights tour in December.
- The All Australian Car Day to Waroona in April.
- Youth Advisory Council & Youth Contributing to Community Award.
- Youth Action Day in April 2016
- Various school holiday activities throughout the year.
- Carols by Candlelight in Waroona and by Torchligh in Preston Beach in December.
- Waroona Interagency group.

Our Staff

Since 2014 we have operated on a reduced three (3) Directorate basis and this has proved very successful. Those Directorates are managed by-

- Laurie Tilbrook, Deputy CEO/Director Corporate Services who has control of administration, finance, ranger services, library, visitor centre and licensing and is assisted by Ashleigh Nuttall, Manager Financial Services.
- Louis Fouche, Director Development Services who has control of planning, building, health, recreation centre and community development and is assisted by Leonard Long, Manager Development Services.
- Patrick Steinbacher, Director Technical Services, has control of the works depot and staff, road construction and maintenance, parks and reserves maintenance and the refuse site and is assisted by Murry Bracknell, Manager Works & Services.

It is a pleasure having such an experienced workforce, with a very low turnover, who carry out their duties with a high level of professionalism and commitment.

Set out below, on bands of $10,000, is the number of employees of the Shire of Waroona entitled to an annual salary of $100,000 or more. The publishing of this information is a requirement of the Local Government (Administration) Regulations 1996 Clause 19B.

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<td>170,000</td>
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Financial Management and Control

Council’s finances continue to remain well protected with a balanced 2015/2016 budget set in August 2015. All major road construction projects for 2015/16 were completed during the year and other significant projects in this year’s budget were completed or underway.

Council’s Reserve funds remain consistently at a high level. The total Reserve Fund balance at 30 June 2016...
was $1.647m leaving Council in a good position to deliver on its forward planned projects.

The outstanding Loan principal continues to reduce and was at a modest level of $312,000 at 30/6/16 which is $52,000 less than at the same time last year.

**Alcoa Waroona Sustainability Fund**

The AWSF Advisory Committee continued to be active this year with the first round of funding from Alcoa Waroona Sustainability Fund dispersed early in 2016 to:

- Waroona Bowling & Social Club - $50,000 – Synthetic Bowling Green
- Waroona Playgroup - $10,000 – Permanent Shade Structure
- St Joseph’s School Waroona - $25,000 – Shade Areas
- Waroona Agricultural Society - $10,000 – Stud Cattle Shed Upgrade
- Quambie Park Waroona Inc - $20,000 – Install LED lighting and non-slip flooring

At 30 June 2016 the fund had a balance of $1.311m.

The previous Wagerup Sustainability Fund has now been fully dispersed and closed with a number of projects benefitting from the proceeds.

**What's happening in 2016/17?**

- Construction of a new Bushfire Brigade shed at Lake Clifton
- Resealing of the showgrounds sealed areas (delayed due to the fire)
- Further work on realigning sections of Dorsett Road
- Installation of a permanent generator at the Admin Centre to ensure continuous power due to emergency situations
- The Shire will undergo an Occupational Safety and Health audit in November
- Work on the January 2016 fire recovery will continue and will focus later in the year on recruiting a Community Emergency Services Co-ordinator.

**Conclusion**

I take this opportunity to, again, thank all the volunteers that ably assisted the community during the year through the January bushfire and the ongoing recovery process for the second year in a row. In particular, I acknowledge the services of BlazeAid, Waroona Lions Club and the Waroona Community Resource Centre, without this support the recovery process would have been far more difficult.

I thank the Shire Staff who, as a result of the January fires, have proved again that they can adapt and respond to any situation. Most staff experienced significant interruption to their normal duties and many are still working in the bushfire recovery phase, and still managing to co-ordinate the essential components of their core responsibilities to enable the Shire to continue its day to day operations.

I also take this opportunity to congratulate the Shire President Cr Noel Dew, Deputy President Cr Larry Scott and all Councillors for continued commitment and contribution to the management of the Shire and I thank them for the excellent service provided to the community throughout 2015/16.
CORPORATE SERVICES

INTRODUCTION

Corporate Services is responsible for ensuring that the Council’s Finance and Administration services are managed in accordance with the Local Government Act 1995 and various other Statutes.

Administration staff ensure that a high level of budgetary control and financial accountability is maintained within the organisation as well as providing Council with forward financial planning and the appropriate level of financial information on which to base good decision making. Corporate Services also manages Council’s Licensing Agency, Insurance portfolio, Local Government Elections, Information Technology, Agendas and Minutes, and general administration.

Staff were pleased to report that the Council had achieved another very successful audit report for the year with the Council extending its congratulations to the entire finance and administration team on their achievement.

2015/16 Rating

A general rate revenue increase of 7.95% applied for the 2015/16 financial year with rate revenue totalling $4,092,580. Minimum rates for both GRV and UV rated properties increased from $880 to $940.

A general revaluation of unimproved valuations resulted in an average decrease of 0.6% which is the sixth consecutive decrease in unimproved values.

The next revaluation of Gross Rental Valued (GRV) properties is scheduled for the latter half of 2016.

Unpaid rates at the 30th June 2016 totalled $171,525 with 23% ($39,494) of that amount relating to a single ratepayer. Subsequent to the end of the financial year this amount was collected enabling the Council to maintain a strong record in relation to the collection of outstanding debts.

Financial Performance

As reported the Council’s audit for 2015/16 has been highly successful with no issues of non-compliance having been identified by the Auditor. The Council’s debt liability remains well within manageable levels.

The Council continues to face substantial challenges in developing its Corporate Business Plan (CBP) and Long Term Financial Plan (LTFP). These plans provide an indication as to how it will maintain its long term financial obligation yet at the same time continue to deal with varying levels of State and Federal Government funding.

Any decrease in external funding places pressure on the Council to maintain its existing services by sourcing income from within its own means ie, rates, and fees and charges.

LOAN LIABILITY

CAPITAL EXPENDITURE
A full copy of the Annual Financial Statements and Auditors report is located at the back of this Annual Report.

**Integrated Planning & Reporting**

Each Council is now required to develop and maintain an “Integrated Planning Process” which is underpinned by a “Strategic Community Plan”. This plan was adopted by the Council in 2012 and subsequently reviewed in May 2014.

The following documents which will support the Strategic Community Plan have been prepared and adopted:

- a 10 Year Long Term Financial Plan,
- a Workforce Plan,
- a number of Asset Management Plans, and
- a 4 Year Corporate Business Plan,

The aim of this new system of Integrated Planning and Reporting Framework (IP & RF) is to ensure that Council’s activities better reflect the aspirations of the community. The hierarchy of Plans, Programs and Reports is also aimed at showing how the community’s aspirations will be turned into reality by prioritising them and clearly setting out how they will be funded.

A full review of the Community Strategic Plan is scheduled to be carried out in November 2016. This will involve a process of extensive community consultation and subsequent feedback.

**“Fair Value” Asset Accounting**

Council is required by legislation to ensure that its assets are recorded in the books of account at “Fair Value”. This method of reporting is considered essential to provide a more accurate measure of the value of community assets than the previous method of “historical cost”.

Implementation has been phased in over the last three years beginning with Plant & Equipment and Furniture & Equipment in 2012/13, Land & Buildings in 2013/14 and Roads and Infrastructure Other in 2014/15. The 2015/16 financial year saw the beginning of the cycle of the revaluation process with Plant & Equipment Furniture & Equipment.

Measurement of this class of asset was obtained through comparing similar assets within observable markets and either applying a cost or revaluation model, then depreciating that amount to the assets current life and condition. Then using this fair value the asset would be depreciated throughout its remaining useful life using the straight line method.

The fair value revaluation process will continue in 2016/17 financial year with Council’s land and building assets.

**Vehicle Licensing**

Council continues to provide Department of Transport vehicle and drivers licensing services by way of an agency. In February 2016 this service was relocated to a more central location in the main reception of the Administration Centre.

The agency currently offers a range of services relating to individual driver licences, vehicle licenses, registration plate transactions, firearm renewals, boat transfers and renewals, farm vehicle licencing and 18 plus cards.
Resource Sharing Initiative – Information Technology

The Shire of Waroona continues to work in close liaison with the Shire of Murray to provide and maintain a high standard of Information Technology Services.

This includes wireless links to other Council buildings within the townsite together with a full wireless microwave link to the Shire of Murray Council offices.

System data backup and disaster recovery options are now provided for both the Shire of Murray and Waroona.

During 2015/16 the Council’s Geographical Information System (GIS) was extended to include digital data of recent fire footprints.

Resource Sharing Initiative – Ranger Services

At the conclusion of 2015/16 the Council completed the first year of a major new service contract being the provision of ranger services by the Shire of Murray.

This initiative provides the Council with a complete ranger service catering for after-hours emergency, fire regulation compliance, dog control and traditional ranger functions.

The Council now has access to staff resources and expertise that may not have been available previously and allows officers from both Council’s to share their knowledge and skills.

Financial Management Systems Review

In accordance with the Local Government Financial Management regulations the Council is required to undertake a review of its financial systems.

This review which is to be undertaken every four years is designed to address the appropriateness and effectiveness of financial procedures which support actual accounting systems.

The Council’s auditor has reported a successful review with minimal findings.

Emergency Services Levy

For the 2015/16 financial year the Council on behalf of the State Government, collected $190,140 in property levies associated with the Emergency Services Levy (ESL).

A small portion of these funds ($30,000) were returned to the Council to assist in the annual operation of fire brigades.

Subject to acceptance of a grant submission the Council may also receive funding for capital purposes. Recently the Council received notification of its success in being allocated funds of $151,100 to assist construction of a new fire facility at Lake Clifton.

2015 Local Government Elections

Biennial elections were held in October 2015 to fill four (4) vacancies on the Council.

The election was conducted by the WA Electoral Commission using the postal method. As a result Cr's John Mason, John Salerian and Craig Wright were re-elected for a further four year term. The Council welcomed Cr Laurie Snell also for a four year term. Cr Lina Look did not renominate for election.

The next ordinary Local Government Election will be held in October 2017.

National Competition Policy

National Competition Policy is designed to enhance the efficiency and effectiveness of public sector agencies and lead to more efficient use of all economic reserves.

There are a number of specific requirements placed on Local Government in the areas of competition, neutrality, legislation review and structural reform.

The Clause 7 Statement of the application of National Competition Policy requires certain information to be provided in the Annual Report.

Competitive Neutrality

The Shire has not acquired any new entities in the 2015/16 financial year that have required competitive neutrality testing.
Legislative Review

The Council is required to assess each of its Local Laws to ensure there are no negative impacts on competition and to determine how any restrictive practices might be overcome.

During 2015/16 the Council concluded a statutory review of its local laws.

As a result the following Local Laws are now valid:

- Dogs
- Cemeteries
- Health
- Thoroughfares and Trading in Public Places
- Standing Orders
- Local Government Property
- Extractive Industries
- Fencing

State Records Act

The Council’s Record Keeping Plan submitted in accordance with the above Act was subject to review and subsequently approved for a 5 year period which commenced in November 2011.

The following information with respect to the plan is noted:

- The Council has adopted its own internal procedural policy with respect to the plan;
- Efficiency and Effectiveness of the plan is monitored on an ongoing basis by the use of report tracking methods incorporating management software;
- Staff training in conducted on an ongoing basis by providing information services at staff meetings and one on one meetings with new staff;
- Software training in the Council’s recording tracking system is also carried out as required; and
- Offsite storage procedures have been introduced and subsequently reviewed. The Council has conducted its first destruction of records and is currently preparing for its second.

Freedom of Information

The Council’s Freedom of Information policy and guidelines are reviewed annually along with all other Council policies.

No modifications were made to the statement during 2015/16.

WAROONA PUBLIC LIBRARY

The Library membership numbers have increased by 108 new members in the last financial year. Local stock has increased by over 230 items after large cull of local stock to make room on the new shelving. Almost 10,000 items are now available for loan. 2015/16 has seen an increase in younger usage of the library with avid young readers. We have also seen a larger number in teenagers using the library and computers for study after school as there are quite a few students that don’t have internet and printers available to them at home.

Staff are still travelling to the State Library to select new stock which are eagerly awaited for by our patrons, however procedural changes at the State Library can at times make selecting items difficult. New shelving in the non-fiction area looks fantastic and is much more user friendly and this has shown in the increase of non-fiction loans. The wheels on the shelves make it easier to move them around allowing more space for group gatherings. We look forward to being able to replace shelving in the fiction section to make the library feel more open.

Staff have two wonderful volunteers helping us with local history and the library. A local student has been helping one day a week on work experience.

The library has provided

- Adult and junior book clubs
- A place for tutoring
- A place for a knitting group
- Better Beginning Bags for Kindy groups
- Continuing of Broadband for Seniors training and computer access
- Public Wi-Fi, internet and printing.
- E-Books via Overdrive
- Access to Encyclopedia Britannica online.
- Borrow box – Audio books

The staff have been to regional meetings and training sessions held by the regional library. They have also...
been to workshops on the new LMS (Library Management System).

**South West Library Consortium**

The Shire of Waroona Library along with 10 other south west Local Governments have created a consortium, the first of its kind in Western Australia to create a 'one card' library system. This project has been years in the making and 2016/17 financial year will see this hard work pay off as the implementation begins. Under the joint initiative, library members, using their home library card, will be able to access resources from any of the participating local government libraries and then return items to any other within the group. The collaboration of these 11 local governments will provide their members with access to a larger more diverse library collection, along with generating savings with regards to the purchase of one shared management system.

**WAROONA VISITOR CENTRE**

Waroona Visitor Centre, located at 37 South Western Highway, operates under direct control of the Council. The Centre is open daily from 9:30am to 3:30pm excluding Good Friday, Christmas Day, Boxing Day and New Year's Day.

Mrs Tracy Goldsworthy, employed as full-time manager, and eighteen volunteers, provide service seven days to visitors and locals and work on various projects. Ms Christine Farrell, Mrs Sarah Robertson and Ms Kathy Gurr are employed as Casual Relief to cover staff holidays. Ms Farrell and Ms Gurr serve also in a volunteer capacity and Mrs Robertson assists with the Sea to ART Exhibition and other exhibitions in a volunteer capacity.

The Centre's three main functions are:

- Visitor Servicing & Information – assisting both Shire of Waroona residents and visitors with enquiries
- Area Promotion – promoting the Shire as a visitor destination
- Art & Craft Gallery – providing an outlet for, and promoting, local art and craft

Centre staff and volunteers welcomed over 6,000 visitors during 2015/16 and attended to around 400 visitor related telephone and email enquiries.

Visits, calls and emails of an administrative nature (not included in statistics) are handled by the Manager and number in excess of 2,500 per annum.

The Centre’s visitor demographic is led by metropolitan travellers closely followed by local residents.

Over 80% of visitor enquiries were for local information (things to see and do, places to visit, accommodation and dining, local businesses, community and interest groups, events, etc.). Enquiries on the South West were the next highest representing 6% of all enquiries.

![Visitor Demographic 2015/2016](image)

Over 250 different brochures, flyers and maps are available free to assist visitors and residents and each year thousands are handed out. The range includes local, regional and Western Australian tourism services; local business, community and interest groups, events and history; and activities such as bushwalking and fishing.

![Annual Visitors/Enquiries](image)
During the year a diverse range of promotional initiatives and opportunities provided local, regional and state-wide exposure for the Shire.

Annual, regular and one-off advertisements, editorial and articles were created and written by the Visitor Centre Manager for the print media and appear in newspapers, planners, newsletters, magazines and maps.

The Centre’s Facebook page was created in September 2012 and provides an excellent avenue for disseminating information on tourism, annual and community events, operators and the gallery. Facebook provides an efficient and inexpensive opportunity for tourism bodies, tourism operators, business owners, event organizers and community and interest groups to exchange information and to cross-promote.

In addition to visitor servicing, Waroona Visitor Centre maintains a quality gallery creating interesting and attractive displays with a focus on local produce, art and craft.

This function provides a sales outlet for around 50 local contributors with stock including artworks, craft items, fine woodwork, sculptures, preserves, books and novels, textiles, candles, soap and pottery.

**2015/16 Highlights**

**Peel Chamber of Commerce – Alcoa Peel Business Excellence Awards 2015**

Over 20 nominations and nine submissions were received from within the Shire of Waroona with all nine businesses becoming finalists. This resulted in two category winner and one runner up, with Forest Edge Recreational Camp going on to win the WA Regional Small Business of the Year Award in the category for 5-10 employees. The Visitor Centre Manager Mrs Tracy Goldsworthy was also the well-deserved recipient of the 2015 Individual Excellence Award.

**Sea to ART Exhibition November 2015**

The eighth annual Sea to ART Exhibition, hosted by the Waroona Visitor Centre was held November 2015, with 32 exhibiting artists and 124 pieces on display.

**Yarn Bomb Waroona**

Yarn Bomb Waroona captured the imaginations of travellers and the media resulting in numerous newspaper articles and a radio interview on ABC Drive WA.

The “Sticky Streets” concept aims to attract the attention of those who would normally just drive through and to then give them a reason to walk the CBD looking at the creative installations and visiting local businesses.

**The Heartfelt Project**

A Yarn Bomb Waroona initiative to create a mandala wall was behind this touching project dedicated to those in the January 2016 fire zones. It had become obvious that as life was returning to normal for the majority, this was not be the case for those who had suffered terrible losses.

The blackened landscape was a constant reminder and many felt forgotten and were not coping. The idea of using the mandalas to bring colour to all the affected areas progressed quietly and the charred trees became a backdrop to the bright mandalas. The response to this project was overwhelmingly positive.

LAURIE TILBROOK
DEPUTY CHIEF EXECUTIVE OFFICER / DIRECTOR CORPORATE SERVICES
DEVELOPMENT SERVICES

OVERVIEW

Development Services consists of the following service units:

- Planning Services
- Building Services
- Environmental Health Services
- Recreational Services and
- Building Maintenance.

Following the resignation of Jason Robertson in December 2015, Leonard Long commenced as Manager Development Services on 11 January 2016.

Nikki Colgan provides administrative support to the department.

PLANNING SERVICES

Introduction:

Planning Services are responsible for guiding the development of the built environment and for the regulation of development and subdivision within the Shire.

Staff:

The unit consists of two (2) staff, Chris Dunlop (Senior Town Planner) and Sarah Park (Assistant / Student Town Planner) replaced Jeremy Durston to fill in for Lucy Lyster (Town Planner), who returned from maternity leave on 3 May 2016.

The Town Planner position is now a job share position between Lucy Lyster and Sarah Park.

Disability Access and Inclusion Plan:

Universal Access

The Western Australia Disability Services Act 1993 requires all Local Governments to develop and implement a Disability Access and Inclusion Plan (DAIP) to ensure that people with disabilities have equal access to its facilities and services.

Other legislation that underpins access and inclusion matters includes the Western Australia Equal Opportunity Act (1984) and the Commonwealth Disability Discrimination Act 1992 (DDA), this legislation stipulates that discrimination on the basis of a person’s disability is unlawful.

Ensuring Continued Progress

The Shire of Waroona is committed to facilitating the inclusion of people with disabilities through the improvement of access to its information, facilities and services.

The Shire reported on its DAIP to the Disability Services Commission during the year as required. With the addition of “Outcome 7 – Employment” to the plan, the Commission advised the Shire its Disability Access and Inclusion Plan is compliant with the requirements of the Disability Services Act 1993.

State Administrative Tribunal Reviews:

No applications determined by Council or officers under delegated authority have been the subject of a review by the State Administration Tribunal.

Mid-West / Wheatbelt (Central) Joint Development Assessment Panel:

The threshold requiring development applications to be considered by the Mid-West / Wheatbelt (Central) Joint Development Assessment Panel has been increased this year from 7 million to 10 million. No development applications have been required to be determined by the Mid-West / Wheatbelt (Central) Joint Development Assessment Panel.

Town Planning Scheme Review:

Work on the review of Town Planning Scheme No. 7 text continued with the Scheme Amendment expected to be presented to the Western Australian Planning Commission by the Department of Planning by the end of the 2016/17 financial year.

Regional Planning Policy:

Planning staff played an integral part in a working group consisting of Local and State Government officers, in developing a Model Planning Policy for horticultural development in the Peel-Harvey catchment area.

Council initiated its own policy based on the Model Planning Policy in September 2016 and is expected to be finalised by the end of the 2016 / 17 financial year.

Local Planning Policies:

Planning staff continue to re-evaluate and update the Local Planning Policies to ensure they remain relevant.
Annual Report 2015/2016

Geographic Information Systems:

A module indicating the extent of the January 2016 Waroona bushfire within the Shire boundary was developed and added to the Intramap system. The Office of the Bushfire Risk Management’s Bushfire Prone Areas Map has been loaded as a separate module in the Intramap system to assist staff and the community to identify bushfire prone areas and to ensure appropriate planning and development of these areas.

Regular data updates are obtained from Landgate and incorporated into the Shire’s Intramap system. The aerial photography has also been updated to reflect the latest data available from Landgate.

Bushfire Recovery Outreach:

Development Services staff assisted by staff from Corporate Services, the City of Mandurah as well as the Shires of Murray, Serpentine Jarrahdale and the Red Cross conducted community outreach visits between January and April 2016. During the visits site assessments were undertaken by officers to ascertain damaged caused to property.

Property Information Requests:

The number of property requests have increased marginally with 140 requests processed this year compared to the 137 last year, representing a 2% increase year on year.

Continued Improvements:

Weekly Development Control Unit (DCU) meetings and arranged pre-lodgement meetings continue to make the development control process more efficient and co-ordinates the development assessment function of the various technical departments and units.

Officers assist applicants by providing information to enable them to lodge applications that will meet the Shire’s requirements. The Planning section on the website is continuously being updated to assist applicants. Applications received are vetted to ensure all required information is included to minimise processing delays.

The application checklist and the procedures manual, which has been developed to guide officers in a range of planning processes, are reviewed and regularly updated to ensure best industry standards and practices are maintained. The procedure manual guides officers through appropriate statutory, strategic and policy procedures required for individual planning processes and also assists in risk management of the organisation.

Focused staff training is also part of operational improvements and planning officers attend relevant training and conferences to keep up to date with latest developments and innovations in the industry.

Municipal Heritage Inventory Review:

The review of the Shire of Waroona Municipal Heritage Inventory continued this year. The project includes a review of the heritage places on the current inventory, a review of potential new places are to be included on the
list and the updating of photographs of the heritage places. It is anticipated that the review will be completed in the 2016/17 financial year.

**Development Applications:**

A total of 103 Development Applications were received during the year, marginally up from the previous year’s 96 Development Applications, representing an 8% increase year on year.

The average processing time for development applications of 32 days is a decrease to the previous year’s average of 48 days, representing a 33% improvement year on year and is well within acceptable industry standards.

**Development Value:**

The total value of development projects this year has marginally decreased from $5,635,694 to $5,457,252, representing a 3% decrease year on year.

**Subdivision Applications:**

One (1) subdivision application has been received this year compared to the five (5) subdivision applications received in the previous year.

**Lots Applied for and Approved by the Western Australian Planning Commission:**

During this financial year two (2) new residential lots and two (2) non-residential lots have been approved by the Western Australian Planning Commission (WAPC). A total of 30 non-residential lots have been applied for with six (6) new lots created.

**Development Application Revenue:**

Revenue received from all planning application types totalled $26,553 compared to $31,338 the previous year, representing a 15% decrease year on year.

**Scheme Amendments:**

One scheme amendment was received during the year. The schedule below indicates the details of the scheme amendments continuing to be processed.
BUILDING SERVICES

Introduction:

Building Services is responsible for assessing uncertified building permit applications and reviewing certified building permit applications to ensure all building work within the Shire is done in accordance with the Building Code of Australia and all other relevant legislation.

In addition to building permit applications the unit is also responsible for the assessment of demolition permits and strata title assessments.

The unit also undertakes site inspections to ensure swimming pool enclosures are compliant with the relevant legislation.

Staff:

Paul Sportel was initially contracted to the Shire in November 2015 and accepted a permanent part-time position as the Shire Building Surveyor in March 2016.

Certified Applications:

A total of 18 Certified Building Permits have been received this year compared to 40 Certified Permits the previous year, representing a 57% decrease year on year.

The statutory requirement for Certified applications to be processed is 10 days. The average timeframe to process applications was 19 days compared to 10 days last year.

Uncertified Applications:

The number of Uncertified Building Permit applications has increased from 93 last year to 144 this financial year, representing a 35% increase year on year.

The statutory requirement for Uncertified applications to be assessed is 25 days. The average timeframe to process applications was 23 days compared to 17 days last year, representing a 35% increase year on year.

Swimming Pools Enclosure Inspections:

The Shire has 155 swimming pools which in terms of the Building Regulations 2012, Regulation 53 are required to be inspected on a four (4) yearly basis.

Of the 155 swimming pools 135 have been inspected during 2014/15 and a further 9 during 2015/16.

Approved Building Values:

The value of approved building works this year is $15,858,877, marginally higher compared to $13,736,186 last year, representing a 15% increase year on year.
Building Permit Application Revenue:
The revenue received through building permits (Certified & Uncertified) this year is $30,429 which is marginally lower than the $31,381 last year, representing a 3% decrease in revenue year on year.

ENVIRONMENTAL HEALTH SERVICES

Introduction:
Environmental Health Services is responsible for the assessment of septic waste systems and also undertake the commissioning for use, collecting and analysing of water samples from both potable and non-potable water sources.

The unit also undertakes statutory food premises inspections and does random food stall inspection during community events held throughout the year.

The unit also undertakes site inspection relating from noise and odour complaints.

Staff:
The Shire continued its contract with the Shire of Murray for the provision of an Environmental Health Officer in the Shire for two (2) days a week.

Septic Waste System Applications:
The unit received 18 septic waste system applications compared to 13 last year, representing a 38% increase year on year.

Potable and Non-Potable Water Sampling:
The unit undertakes potable water sampling for seven (7) businesses within the Shire that are not connected to a scheme water system. The unit is working towards the preparation of a safe water program which will be implemented in the next financial year.

The Shire has four (4) non-potable water sources (public swimming pools) that need samples taken and prepared for laboratory testing.

Environmental Health Revenue:
The revenue received through the various Environmental Health charges this year is $12,622, marginally higher than last year’s $11,122, representing a 13% increase year on year.
BUILDING MAINTENANCE:

Introduction:

The unit is responsible for the general maintenance of all the Shire buildings including all the public ablutions.

Staff:

General maintenance is done by Mark Wake (Town Maintenance Labourer), while for specialised or significant maintenance suitably qualified contractors are used.

Significant Works:

The following large maintenance and repair projects have been completed during this year:

- Septic waste systems including leach drains have been replaced at the Preston Beach Ablutions.
- Septic waste systems including leach drains have been replaced at the Drakesbrook Weir Ablutions.
- The Memorial Hall kitchen has been revamped.
- Additional Storage space has been installed in the Administration Building, and
- An operable wall has been installed in the Council Chambers foyer.

RECREATION SERVICES

Introduction:

The Recreational unit is responsible for the general wellbeing of the community and to ensure the smooth operation of the Shire’s Recreation and Aquatic Facility.

The unit oversees and offers a number of sporting and recreational activities i.e.:

- Basketball
- Volleyball
- Tennis
- Squash
- Gym
- Swimming Lessons
- Group Fitness Classes, etc.

Staff:

The Recreation and Aquatic Centre is managed by Doug Macaulay, who was appointed as the Centre Manager in September 2015 following the retirement of Ron Thomas. Doug is assisted by the Deputy Centre Manager Bronwyn Cook and Duty Managers Daniel Cools and Kelly Nottle. Tracey Mcfie was appointed as the Fitness Coordinator in February 2016.

Grants:

This financial year the centre applied for and received a $5,000 grant as part of the State Government Pilot Activation Program. The grant was used to purchase equipment for a kids fitness class ‘Kindyfit’. The class is generally held twice a week and has exceeded the predicted numbers with approximately 10 – 15 kids a week attending the class.
The Shire received a $32,000 grant from the Swimming Pool Revitalisation grant (Royalties for Regions). The funds were used towards the following maintenance requirements:

- Purchase of an Auto Vac Pool Cleaner
- Installation of Emergency Lighting
- Sand Filter Repairs
- Boiler Repairs

**Major Events Hosted at the Recreation Centre:**

In October 2015 the Recreation Centre hosted the Aged Person’s Games with over 200 contestants attending from all over the Peel Region.

The Southwest Indigenous Basketball Carnival was held in April 2016 hosting 33 teams aged between 6 and 60 years plus.

The Canteen Bike Ride held in March 2016 started in Bassendean and finished in Busselton. Over 200 bike riders stopped for refreshments at the Recreation Centre.

**Recreation Centre Visitors:**

Overall the centre has had a marginal decrease in visitors, having had 9882 visitors this year compared to the 11046 last year, representing a 10% decrease year on year. The decrease in visitors could be attributed to the centre being closed for a 13 week period due to maintenance as well as the January 2016 fire.

**Recreation Centre Revenue:**

The revenue generated by the centre this year is $170,513 which is a decrease to last year’s $184,270, representing a 7% decrease year on year. The decrease in revenue could be attributed to the same reasons as the decrease in visitor numbers.

**Major Recreation and Aquatic Centre Maintenance:**

During the year the following major maintenance projects were undertaken at the centre:

- The aquatic centre roof had struts replaced
- Lateral Sand Filters replaced
- Water Slide has been repaired and
- Emergency lighting around the pool repaired.
COMMUNITY DEVELOPMENT

In March 2016, Tori Davis resigned from her position as Community Development Officer. Jeanette Stampone provided short term relief until Brad Vitale was appointed as Full Time Community Development Officer on 20 April 2016. Naomi Purcell continues as Part Time Community Development Officer.

Youth Advisory Council

The Waroona Youth Advisory Council (YAC) meets monthly at the Shire Administration Offices to develop the leadership skills, social skills, event management and volunteering of youth in the community. This year the Council consisted of 12 enthusiastic and productive members. Madelyn Walker was elected as Chairperson of the Council, and Phil Mendonca as Secretary. Throughout the year, YAC coordinated three major events, and assisted with other local events and activities:

Movie Under The Stars

This year, YAC successfully delivered two Movie Under The Stars events which enabled members of the Waroona community and neighbouring communities to engage in watching a movie in an outdoor setting. On 6 November 2015 over 300 people came to the Waroona Cricket Club to watch the new release ‘Pan’. Free face painting was on offer, and the Waroona Redbacks Basketball Association provided catering. The second event took place on 19 February 2016, also at the Waroona Cricket Club, this time with ‘The Good Dinosaur’ screening. The movie was very well received by the many young families attending for an entertaining night. The Pinjarra/Waroona Youth Care catered for this event.

Youth Action Event - National Youth Week

On Friday 8 April 2016 the Youth Action Event held at the Waroona Skate Park proved once again to be a very successful night. Families with children of all ages came to for a free fun filled night. The event provided Freestyle Skate / BMX / Scooter demonstrations and displays and there were up to 50 kids competing, supporting and encouraging each other in the skate park. The Nifty Nook provided a place for children to be creative, decorating hearts as part of the Heartfelt Project - supporting the Waroona and Yarloop areas after the fires with hearts and mandalas, spreading colour and joy to affected areas. The Wrecking Ball was a new feature this year and the Bouncy Castle was as popular as ever while the Bucking Billy Bull is always a favourite.

GP Down South has become a regular feature and is well frequented, providing the local youth with positive health. Face painting was well received by all ages as the Waroona YAC members have developed their skills to a high level. The Waroona YAC cooked a sausage sizzle for all attendees and the event was supported by Louie Chiera, Lee Davis, Alcoa and the Department of Local Government and Communities.

School Partnerships

The Community Development team continued their strong partnership with both local schools.

St Joseph's Primary School Partnership

This partnership continues to develop and strengthen with the Community Development team assisting the school with events, projects and grant applications. The planning for the NAIDOC Celebrations would not have been successful without the engagement with St Joseph’s Primary school.
Warona District High School (WDHS) Partnership

This partnership has been developed and strengthened through the Interagency Network. The Community Development team, in partnership with Waroona District High School has facilitated a number of projects throughout the year including:

- RUOK Day - Freestyle Skate
- Suicide Awareness, Education and Prevention
- Mental Health Response Box - Brain Ambulance

In March 2016 students from WDHS were able to attend the Heath Black talk on The Importance of Physical and Mental Wellbeing, GP Down South and the 3 Tier Youth Mental Health Program at Mandurah. The Community Development team supported this event by providing funds for a bus to transport the students.

COMMUNITY GROUPS

Community Development continued their support and engagement with a number of local community groups and organisations including:

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<td>Just Cruizin Street Machiners</td>
<td>Waroona Demons Senior Football Club</td>
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<td>Lake Clifton Herron Sporting and Progress Association</td>
<td>Waroona Girl Guides</td>
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<td>Lake Clifton Volunteer Fire Brigade</td>
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<td>Meals on Wheels</td>
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<td>Waroona Agricultural Society</td>
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<td>Waroona Amateur Basketball Association – Juniors</td>
<td>Waroona-Hamel RSL</td>
</tr>
<tr>
<td>Waroona Amateur Basketball Association – Seniors</td>
<td>Waroona Soccer Club</td>
</tr>
<tr>
<td>Waroona Bowling &amp; Social Club</td>
<td>Waroona Swimming Club</td>
</tr>
<tr>
<td>Waroona Creative Arts</td>
<td>Waroona Vintage Machinery Rally</td>
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<tr>
<td>Waroona Community Resource Centre</td>
<td>Waroona Volunteer Fire Brigade</td>
</tr>
<tr>
<td>Waroona Darts Club</td>
<td>Waroona West Volunteer Fire Brigade</td>
</tr>
<tr>
<td></td>
<td>Waroona Youth Advisory Council</td>
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</tbody>
</table>

Events

Summer Series

The Shire continued its partnership with ALCOA to provide a number of events during the summer, supporting groups such as the Lake Clifton Progress Association, Preston Beach Progress Association and the Youth Advisory Council.

NAIDOC Week

On Friday 10 July 2015, Waroona hosted its NAIDOC celebrations at the Waroona Memorial Hall. The event included story time, didgeridoo playing, Aboriginal dances performed by Dudley Park Primary School and a football skills clinic hosted by former Essendon player Leroy Jetta with members from the Clontarf Academy. The event provided an opportunity for many agencies to network and for the local community to experience the Aboriginal culture. This event was a partnership between the Shire of Waroona, South Metro Public Health Unit, Strong Families, Streetnet and Nidjalla Waangan Mia.

Sea to Art

Throughout the months of October and November 2015, the Community Development team assisted Waroona Visitor Centre with the eighth annual Sea to Art Exhibition. Despite the rain, over 100 people gathered on Friday 30 October 2015 to enjoy fine art and wine at the opening night. Shire President Cr Noel Dew officially opened the exhibition and praised the work of the artists. The exhibition involved over 70 artists, artisans, yarn bombers and volunteers, plus community groups and businesses. Sea to Art is seen as a significant and much anticipated collaboration between the Shire, Visitor Centre and community.
This year saw the Waroona Vintage Machinery Rally have its biggest and best year to date, with over 5000 vintage enthusiasts making their way down to the Waroona Showgrounds on Sunday 20 September 2015. In its fourth year the annual event showcased all things vintage, gathering a larger than expected crowd, delighting organisers with its popularity and continual growth. The event included exhibitors of engines, cars, tractors, trucks, motorbikes, tools, chainsaws, antiques and collectables. Families were provided with the perfect day out, with children’s entertainment such as face painting and the Lions train ride. This event was supported by the Old Machinery Club, the Lions Club, the Shire of Waroona, Shannon’s Insurance and ALCOA.

Thank a Volunteer Breakfast

On Saturday 5 December 2015 two ‘Thank a Volunteer’ Breakfasts were held, one at the Waroona Football Club and the other at the Preston Beach Community Centre. These events enabled the Shire to thank the volunteers who consistently give their support to the community. The breakfasts, which were provided and cooked by the Shire of Waroona councillors and executive staff, hosted a large number of residents who volunteer their time at community groups, sporting organisations, schools and service groups, and acknowledged them for contributing to building the capacity of the community.

At the Waroona Community Breakfast Bruce and Patricia Jetta were awarded the Shire of Waroona’s Community Service Award for their outstanding voluntary contribution to the local community for over twenty years in recognition of cultural, education and sporting influences.

The breakfasts were organised by the Shire of Waroona and sponsored by the Department Local Government and Communities’ Thank a Volunteer Day grant and ALCOA Summer Event Series with support from Preston Beach Progress Association, Lions Club of Waroona and the Waroona Demons Football Club.

Australia Day Celebrations

Due to the January fires, the 2016 Australia Day Celebrations were held at the Waroona Recreation and Aquatic Centre. As they do every year, the Lions Club of Waroona excelled in providing a community breakfast to celebrate Australia Day. Throughout the breakfast the crowd were entertained by Rod Drummond. Children were entertained with face painting, the Meanda Park Animal Farm, Just Cruizin Street Machiners’ car display and the Waroona Recreation and Aquatic Centre offering a free morning swim for all those who attended.

Rob Jetta welcomed attendees to country, whilst Shire President Cr Noel Dew and Cr John Mason carried out the official proceedings. The National Anthem was sung as the Waroona Girl Guides and Rick Jetta raised the Australian and Aboriginal Flags respectively.
Shire of Waroona Meritorious Community Service Award individual recipients:

Kerry Shore, Belinda Parry, Peter Reynolds and Barry Pittman

Shire of Waroona Meritorious Community Service Award group/event recipient:

Waroona Vintage Machinery Rally Inc.

Emergency Services Dinner

On Thursday 19 May 2016, the Shire of Waroona held an Emergency Services Dinner at the Waroona Bowling and Social Club. The event recognise and acknowledge the valued efforts of local volunteer emergency services and police. The event was well attended, with Shire Councillors and staff joining over sixty members and families representing Waroona Volunteer Fire & Emergency Services Brigade, Waroona West Volunteer Fire Brigade, Lake Clifton Volunteer Fire Brigade, Preston Beach Volunteer Fire Brigade, Waroona St John’s Volunteer Ambulance, Preston Beach Volunteer Rangers and Waroona Police. Each service presented an overview of their organisation, with Dave Gossage providing an insight into his role as Fire Recovery Coordinator. The night concluded with Shire President Noel Dew and Shire of Waroona CEO Ian Curley thanking the emergency services and their families for the continuous effort and support they contribute to the community.

The dinner was organised by the Shire of Waroona, with the venue and catering provided by Waroona Bowling and Social Club.

Edicol Dye Workshop

A mixture of accomplished and budding artists gathered at the Memorial Hall on Saturday 14 May 2016 to participate in Waroona's first edicol dye workshop. Trudi Whitcher, a Mandurah artist who is based at the Contemporary Art Spaces Mandurah, offered this workshop to share her love of edicol dye as an art medium, which she made complimentary after the January 2016 fires. Fourteen attendees of varied ages and abilities explored their artistic side, producing unique and colourful pieces, in a relaxing and social environment.

Supported Events

The Shire also supported a number of events coordinated by local community groups including:

- Agricultural Show
- Just Cruizin Candlelight Tour
- Carols By Candlelight
- Hearts and Horses
- Aboriginal Basketball Carnival
- All Australian Car Day
- ANZAC Day
Projects

Interagency

Over forty community service agencies attend the bi-monthly Waroona Interagency Group meetings. These meetings are a forum for agencies who deliver local community services to share knowledge and work collectively to address issues, generally around community safety, health and wellbeing. The forum provides the opportunity for members to network and access collegial support. Many networks have been made through these meetings providing greater outreach services to the Waroona area. The group’s objectives are:

- To share information on the needs of the community in the Shire of Waroona
- To keep up to date with changes in community agencies and how this impacts on service delivery in Waroona
- To provide information to policy and decision makers to affect policies impacting on Waroona community agencies
- To provide opportunities to improve the quality, effectiveness and range of services offered to the Waroona community through broad networking
- To build the capacity of community agencies to meet the needs of the Waroona community

Age-Friendly Community Strategy

The Shire of Waroona, in collaboration with the Shire of Murray, was successful in receiving a $10,000 grant from the Department of Local Government and Communities to implement an Age Friendly Community Strategy.

With an estimated population of 3,637 in the Shire of Waroona, 22.8% or 828 residents are aged over 60 years - a number significantly higher than the state average. The value of the strategy is recognised in order to support the community with expected short and long term benefits.

Through the months of April and May 2016 Liz Stor of Storybox Consulting and the Community Services team engaged with providers who service the local area and consulted with the various communities within the two shires including Waroona, Hamel, Lake Clifton and Preston Beach. The working group behind this strategy is well represented by the Shire of Waroona community, including councillors, progress associations and local organisations such as Quambie Park and Waroona Community Resource Centre. A final report will be presented to Council in September 2016.

Peel Early Years Collective Strategy

Child Australia, in collaboration with the 5 local governments that constitute the Peel region, have formed the Peel Early Years Collective. This working group includes members from the Shire of Waroona, Shire of Murray, Shire of Boddington, Shire of Serpentine-Jarrahdale, City of Mandurah, early years networks, children services providers, local primary schools and community groups. The group’s objectives are to:

- Identify common goals and alignment amongst organisations and groups supporting children in their early years
- Collectively focus on improving early and childhood development outcomes and aspirations
- Develop an effective and locally relevant model for working together to improve outcomes for children
- Support collaborative change in the Peel region to improve outcomes for our young children

Peel Early Years Collective is still in the early stages of collaboration, and will continue to investigate what is required to achieve their objectives.

Trails

The Lake Preston Trail Project was completed in July 2015, with the observation platform being supplied and installed by local business Shift Engineering. This project was funded by the NRM and Lottery West to the value of $45,000. This has been complemented with interpretive signage from the local FRAGYLE Group.

Awards

Youth Contributing to Community

The Community Development team relaunched the Youth Contributing to Community Awards. Alcoa sponsors this initiative, which is aimed to identify and acknowledge young people in the Shire of Waroona who are voluntarily contributing to the community in a positive way. A number of applications were received and will be processed and awarded in the next financial year.
Grants

External

National Youth Week

The Shire was once again successful in applying for the National Youth Week Grant, funded by Department of Local Government and Communities. The $1,000 grant was used towards the annual Youth Action event held at the Waroona skate park.

One Life Suicide Small Grants and Training Funding

Last financial year, the Shire of Waroona successfully received funding from One Life for nearly $15,000 from two separate grant applications - one was for small grants and the other to provide mental health training within our local community.

In August 2015, the funding obtained for training was used to hold a Youth Mental Health First Aid workshop at the Waroona Community Resource Centre. The two-day training was delivered by the Brain Ambulance to people working or living with adolescents, aged between 12 and 18 years. The community of Waroona was well represented with attendees from our local sporting groups, school staff, volunteers, those working with at risk youth and those who have a child suffering from a mental illness.

The remaining funding was utilised to undertake a collaborative project with the Shire of Waroona and the Waroona District High School to deliver essential training programs to youth in the local community and RUOK? Day which was held on 10 September 2015. The Shire of Waroona is one of only two local governments to successfully receive funding for their projects and the only one to receive a grant in both areas offered.

Club Equipment Subsidy

With the assistance of the Community Development team, five local sporting clubs submitted successful applications for the Club Equipment Subsidy funded by Department of Sport and Recreation. Waroona Amateur Basketball Association, Waroona Swimming Club, Waroona Bowling and Social Club, Waroona Junior Cricket Club and Waroona Junior Football Club each received $500 to be contributed towards assorted equipment required to deliver their sports activities.

KidSport

The Shire of Waroona has received funding from the Department of Sport and Recreation’s KidSport program since 2012. KidSport enables eligible children aged 5-18 to participate in community sporting and recreation activities by offering financial assistance towards their club fees. This initiative is funded by the Department of Sport and Recreation and administered by the Shire of Waroona.

Statistics for the Shire of Waroona for 2015/16 indicates that 149 KidSport vouchers were successfully funded to the value of $17,890.00. This saw a 37% increase in funding from 2014/15 to assist 43 girls and 61 boys to participate in sporting activities associated with 14 different clubs.

Internal

Community Development

Under this program, organisations from within the Shire of Waroona can apply for funds of up to $800 towards projects. The grants round was opened for applications in March 2016 and was well subscribed. The successful recipients in the 2015/16 program were:

<table>
<thead>
<tr>
<th>Organisation</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Waroona Lions Club</td>
<td>$800</td>
</tr>
<tr>
<td>FRAGYLE</td>
<td>$600</td>
</tr>
<tr>
<td>Waroona Karate Club</td>
<td>$800</td>
</tr>
<tr>
<td>Waroona Agricultural Society</td>
<td>$700</td>
</tr>
<tr>
<td>Hamel Eco Precinct Working Group</td>
<td>$800</td>
</tr>
<tr>
<td>St Joseph’s Primary School P&amp;F</td>
<td>$800</td>
</tr>
<tr>
<td>Preston Beach Golf Club</td>
<td>$646</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$5,146</strong></td>
</tr>
</tbody>
</table>

Partnerships

Summer Event Series

The Summer Event Series is an initiative funded by ALCOA to support a range of community cultural events throughout the Shire of Waroona during the summer period. The $5,000 sponsorship contributes to a number of activities that promote tourism, arts and community participation.

Youth Activities

ALCOA again provided funding of $10,000 towards youth activities this year. This funding enables the Community Development Team to work with young people in the community and has ensured the continuation of KidSport administration, the Youth Advisory Council (YAC) coordination and management, youth events and the provision of leadership opportunities and activities for young people.
CLUB DEVELOPMENT OFFICER

Executive summary:

2015/2016 is the second year of the Club Development program for the Shire of Waroona. The Club Development Officer position is funded through the Department of Sport and Recreation (DSR) and the Shire of Waroona. The resource allocation is approximately 6 hours per week.

The Club Development program in Waroona has adapted with workshops being held in Waroona for Waroona clubs for the first time. The Club Development Officer is also situated in the Shire Offices one day per week providing local clubs an opportunity to liaise with the officer if required.

Club Development is designed to focus on the following areas:

- Communication
- Education and Training
- Grants and Funding
- Recognition

Waroona Bowling Club:

A Community Sport and Recreation Facility Funding (CSRFF) annual grant application for a complete Green Replacement was submitted to the Department of Sport and Recreation. The application was successful in providing 1/3 of the total project cost. The club has also been successful in gaining a $50,000 grant from the Alcoa Waroona Sustainability Fund as well as fund raising the remaining funds themselves. The project is now complete ready for the summer corporate bowls round.

Further to this project a grant application has been submitted to the Peel Development Commission for perimeter fencing around the green and shade facilities. The application has been approved and works have been completed on the perimeter fencing with the shade facilities to commence shortly.

Waroona Cricket Club:

In season 2015/16 the Cricket Club introduced a junior side into the Peel Junior Cricket Association and the ‘In2CRICKET’ program in the local high school. The club has also been able to maintain the 3 sides currently entered into the Peel Cricket Association.

The club is currently considering a number of projects as listed below;

- Upgrade to the nets and practice facilities
- Upgrade to the current change room and club house facilities
- Drainage works on the main oval.

Waroona Football Club:

The Waroona Football Club is currently reviewing and redefining their strategic plan, particular areas like their mission, culture and values. Memberships and participation continue to increase.

The club has had changeover of committees and is currently setting out its direction for season 2016. Priority is currently on committee development as well as an extensive review on their current strategic plan.

Waroona High School – High Performance Program:

The Club Development Officer has been liaising with the Waroona District High School regarding their Elite Sports Program. Information on grants and fundraising ideas have been provided to assist the program. Twenty of the program’s students were represented at the Peel Sports Forum 2016.

Peel Sports Forum – 19 February 2016

The Peel Sports Forum was highlighted this year by Ric Charlesworth who spoke to the 190 person strong crowd about the power of sport and self-belief.

The forum is a partnership between the Department of Sport and Recreation and the Local Governments in the Peel Region with the aim of supporting the development of sporting clubs and athletes to help achieve their goals. The forum was aimed primarily at coaches, officials, administrators and athletes that have a strong passion and/or talent in sport.

Shelley Taylor-Smith (Centre) with DSR staff and Mitchell Green (far right)
Top Club Planning Tool:

The Top Club Planning Tool is an initiative of WA Sports Federation and will be provided to clubs by their State sporting associations with the assistance of the Shire of Waroona Club Development Officer.

The tool is designed to engage club members in developing their values, vision and identifying what those behaviours look like, at the end of the process the club should have developed a direct action plan with which to work on and assign responsibilities to committee members or members within the club.

Club Talk Workshop:

The first Club Talk workshop for the Shire of Waroona was held at the Waroona Community Resource Centre on 31 August 2015. The workshop focused on the use of Facebook and the Team App application and how these resources can assist clubs. The workshops are aimed at reducing the workload of volunteers at sporting clubs.

Eight clubs were represented on the evening, and all feedback received was very positive. Clubs in attendance were assisted to develop a social media policy and a Team App, ready to introduce to members. Clubs / Organisations in attendance:

- Lake Clifton Herron Sporting Association.
- Waroona Football Club (Junior & Senior)
- Waroona Girl Guides
- Waroona Basketball Association (Junior & Senior)
- Waroona Lions Club
- Waroona Historical Society

Operational Planning Workshop:

Workshop presented by the JGC Group in partnership with the Department of Sport and Recreation was held on the 19 October 2015 at the Pinjarra Bowling Club.

Waroona Club Survey 2016:

The previous Sport and Recreation survey was sent out to local sport and recreation groups in the region during June 2015 and another surveys will be conducted in October/November 2016. The objective with the surveys is to capture important information which would enable the tracking of trends annually and provide the Shire with information regarding the areas local clubs may benefit from assistance.

Club Development Officer Professional Development:

The Club Development Officer attended Professional Development Conferences in November 2015 and May 2016.

Peel Volunteer of the Year Awards

The Department of Sport and Recreation received 4 nominations from local clubs and groups for their valued volunteers this year.

Representation

The Club Development Officer represents the Shire on a number of the Peel Sporting association’s boards and all relevant information is being shared with relevant clubs.

List of Organisations:

- Peel Cricket Board
- Peel Hockey Association
- Mandurah Basketball Association
- Peel Regional Football Council (Soccer)
- Mandurah Netball Association

LOUIS FOUCHE
DIRECTOR DEVELOPMENT SERVICES
TECHNICAL SERVICES

The Technical Services Department is responsible for the maintenance, renewal and management of various Shire assets including:

- Roads & Bridges
- Drainage
- Paths
- Parks & Gardens
- Waste Management
- Plant & Machinery

All of these areas present their unique challenges and complexity. They are dealt with via the department’s employees and by various outsourcing to consultants and contractors where necessary. The Technical Services Department continues to strive for improvement with an eye on both the present time and into the future, so as to create sustainable, efficient and compliant improvements currently and in years to come.

Notable Operational Achievements:

- Coronation Road bridge replacement
- Coronation Road land acquisition
- Dorsett Road realignment
- Heavy Haulage Contribution Scheme – adoption of the WALGA scheme and new Council Policy based on this.
- Continuous improvement to Waste Management including the drafting of a Post Closure Plan and operational improvements to the sullage ponds.
- Waroona/Yarloop Fire event – response during and immediately after the event, road verge vegetation works and Waroona oval turf replacement

Construction Program – Actual Costs

Roads to Recovery

- Millar Street reconstruction $167,664
- Riley Road reseal $12,524
- Forrington Heights reseal $6,438
- Parnell Street reseal $3,771
- Whettem Road reseal $27,375
- Hainge Road unsealed upgrade $38,913
- McClure Road reseal $42,451
- McClure Road second coat seal $17,037

Regional Road Group

- Dorsett Road reconstruction/ Realignment $501,148
- Buller Road (Commodities funding) $335,051

Council Resources

- Bradford Street extension $9,461
- Somers Road second coat seal $29,641
- Preston Beach kerbing replacement $10,000
- Waroona kerbing replacement $10,655
- Works Depot bitumen seal $19,952

Joint Resources

- Coronation Road bridge replacement
  Funded by:
  - Royalties for Regions
  - Water Corporation
  - Roads to Recovery $1,199,154

Plant Replacement

Plant Purchases

- DTS Vehicle
- MWS Vehicle
- Trade Ford Courier Tray back WR150
- Trade Toyota Tray Top Ute WR105

Other notable plant related works included the manufacture of a suite of attachments for the Buller Road Refuse Facility loader:

- Stick rake with grabs
- Large capacity bucket for handling light waste material
- Installation on the loader of a ‘quick hitch’ arrangement to facilitate easy changing of attachments
- Conversion of the existing general purpose bucket to suit the quick hitch arrangement.

This has made the loader a much more flexible piece of equipment that has streamlined the operation of the site and will result in better utilisation of the landfill space and the general site as the material can be more easily handled and placed exactly where it is needed. The attachments also make the handling of green waste, power poles and scrap metal much more effective with less wear and tear on the machine.
Major Plant Repairs

- Replace clutch in Isuzu Tip Truck

Major Works Program

Millar Street
The upper section of Millar Street adjacent to the Waroona District High School was fully reconstructed and resurfaced with asphalt. This section had been showing signs of major structural damage evidenced through severe cracking and pavement rutting. The existing pavement was topped up and reused via mechanical reconditioning by the use of specialised equipment and soil additives.

Millar Street reconstructed

Dorsett Road
Construction commenced on the realignment of Dorsett Road that has seen a continuation of the widening of the road from the West and the commencement of the new section through what was private property. The realigned section has been constructed to sub base (top of the limestone layer) prior to the gravel base course and bitumen seal being applied next year.

Land resumption issues adjacent to the current section have been largely dealt with and are progressing to conclusion.

Landowners further to the East who will be impacted in 2017/18 initially withdrew their support for the original design, necessitating substantial design modifications. These landowners have been recently presented with a revised design and have indicated their approval. Detailed design and land matters have now commenced.

Dorsett Road realignment to sub-base stage

Buller Road
Buller Road attracted funding from the Regional Road Group’s Commodities Route funding scheme and a 1.2 kilometre section was reconstructed and widened to the West from the Somers Road intersection.

Buller Road was successful in gaining the Commodity Route funding as it services Council’s refuse site, a private landfill site and a private sand extraction industry with two more extraction industries approved but yet to commence.

Buller Road Reconstructed

Coronation Road Bridge Replacement
With funding assurance from Water Corporation received in 2014/15, the design was finalised and tenders called early in 2015/16. It was pleasing that local company Charles Hull Contracting won the tender. Works commenced in mid-January 2016 following a slight delay due to the fires earlier that month.

The tender price accepted was some $145,000 more than the available funding from Water Corporation and Royalties for Regions, however Roads to Recovery announced late in 2014/15 that additional funding would be made available to Councils in 2015/16 and Waroona’s share was to be in the order of $151,000. Therefore it seemed logical to use these extra funds to cover the shortfall.
The project was not without its problems. Two major sources of variation have been encountered, one being various errors in the quantities drawn up by the design consultant and the other being unsuitable ground conditions being encountered during excavation of the site for the new culvert foundations. However, savings made in other areas of the works meant that the project was brought in on budget and no additional Council funding was required.

i. An initial ‘sweep’ occurred whereby any fallen trees and other debris were moved off the carriageway onto the verge

ii. Each affected road was walked and all trees that were fire damaged were assessed to ascertain the need for removal or pruning

iii. Contractors were sourced to push over the trees that posed an imminent threat due to the damage they had sustained

iv. A second wave of contractors followed, collecting the downed trees for removal, or pushing them into stockpiles in adjacent property for later burning

v. A final treatment was via pruning contractors who carried out the final clean-up and cut back any dead vegetation that may have otherwise impacted the safe use of the road.

Fire

Our response to the January fires began on the evening of Wednesday 6 January. Technical Services’ involvement has centred mainly on the three areas of roads, waste and the Waroona oval.

Rods
Reopening and assessing of Shire roads within the affected area began essentially while the fire event was still occurring with Shire personnel and plant providing assistance with keeping the main strategic routes open for firefighting access.

Once the fire had been controlled, the assessment and clean-up commenced:

Waste
The Buller Road Refuse Facility was put on notice soon after the fire event and instructed to keep close records of all fire related waste coming into the facility so as to facilitate any future claims for funding. This has been ongoing although the funding has so far proved elusive.

The fire has generated waste volumes above and beyond the normal levels although it has not proved to be onerous as yet.

The facility itself was impacted by the fire in that the greenwaste and Western Power power pole stockpiles were both burnt, which is beneficial to the operation of the site as it realised more space. The waste cell itself was not affected, nor were any of the onsite buildings.

The liquid waste facility experienced some minor damage through the melting of one of the pond liners.
Waroona Oval
The Waroona oval was used as part of the fire Incident Control Point and due to the duration and complexity of the fire, the ICP remained in place for approximately fourteen days and in this time the oval surface experienced repeated use by heavy mobile plant as well as static plant items, and was not watered for the duration when the temperature was in the high 30s.

This essentially destroyed the turf and compacted the soil such that two independent turf contractors confirmed separately that the oval was damaged beyond repair.

The Department of Parks and Wildlife initially assured the Shire that they would meet the full cost of the restoration of the oval surface but reneged when presented with two estimates each in the order of $250,000.

With the assistance of WALGA an agreement was reached with the Department of Parks and Wildlife, Department of Fire and Emergency Services, Department of Local Government and Department of Sport and Recreation to joint fund a total of $230,000. Following a tender process which awarded the work to Total Eden, a final cost of $365,440 was determined which included additional works in replacing some 70mm of sand prior to the laying of the new turf – which was seen as essential to give the new turf the best chance of long term health. The extra funds were sourced by Council via the deferment of some other areas of expenditure.

Main Ovals
Apart from the fire related damage as outlined above, the main works with regards to the ovals was the installation of a new reticulation control system which will improve the reliability of the reticulation system as well as allow full remote controllability from the depot office and via ‘smart’ devices such as tablets.

The Waroona Cricket Club held a Rodeo on the lower cricket oval which was a successful event with much learned about how the oval copes with such use.

Verge Mowing and Spraying
Verge maintenance works have benefited from a more rigorous spraying schedule and more targeted slashing and mowing regimes.

Preston Beach
Continued increased effort at Preston Beach has seen the level of service maintained or improved.

Hamel
Parks and Gardens personnel attend to Hamel parks maintenance once per fortnight.

Contract Areas
Contract areas remain the Main Street Gardens, Tourist Information Centre and Recreation Centre. Council’s Parks and Gardens Supervisor continues to work with the contractor’s staff to ensure compliance to a high standard of work, and to ensure that both shire and contractor staff are well aware of each other’s area boundaries so that double ups are eliminated.

Waste Management
Waste Management continues to mount its challenges however is performing fairly well. A Post Closure Management Plan has been completed by our waste consultant, ASK, which will both guide the operation the landfill in that it provides a plan to work towards, and set out the final configuration of the cell when landfilling is complete. Staff are working closely with the site management contractor to ensure the landfill is being utilised in the most efficient methods possible.

There are no outstanding compliance issues and DER have remarked positively about the improvements to the site.

Planning for a transfer station set up has commenced. The goal is to remove the public from the active waste cell which is a concern in terms of safety and liability. Instead, the public will be able to deposit their waste at a clean, sealed area away from the operation of the landfill and the waste will be periodically removed to the landfill by the contractor. The transfer station will be
future proofed’ in that it will be able to be converted to a non-landfill scenario when the landfill is eventually decommissioned.

Understanding of the liquid waste facility has improved as staff have had over a full year to analyse how it performs throughout the seasons and specifically how rain fall and evaporation affects its performance. In an effort to increase evaporation, sprinklers have been installed in some of the ponds and the waste water is circulated through them. Input into the system is carefully controlled with the cooperation of the local septic operators. The effect of the sprinklers is yet to be fully quantified.

Staff

Staff movements have been fairly minor for the year to date. Gino Chiera resigned his position in the Parks and Gardens department and was replaced by a casual employee, Amanda Turner, and Luke Fair joined the construction crew as a casual.

Charlie Eatts and Neville Smith joined the crew again during the construction season.

Craig Birch, Dave Rose, Tony Sayer, Lynley Young and Robert Buzzard completed the qualification of Certificate 3 in Rural Operations focusing on either Construction or Horticulture aspect depending on their position. Their work in completing this training is very pleasing.

Asset Management

With most of the major asset management tasks completed in preceding years, there were no major undertakings in 2015/16. The main focus was to update the road asset management program with the new road works completed during the year.

Conclusion

Had the fires of January 2016 not occurred, 2015/16 would have still been an incredibly busy year given the workload presented by the construction period in particular but also the myriad of tasks, projects and maintenance tasks that make up our year.

The fires added a massive amount of additional work for inside and outside staff alike through the tasks mentioned above and also the application for recovery funding. As Director I am incredibly proud and appreciative of the way my staff responded in a time of great stress and in some cases, personal property losses. They are to be commended.

Despite the added pressures presented by the fires, the Technical Services Department performed very well with major projects completed on budget and virtually all grant funds expended and maintenance practices continue to be improved and carried out to a high standard despite operating with a small crew and limited resources.

I look forward to continued challenges and successes in the coming year.

PATRICK STEINBACHER
DIRECTOR TECHNICAL SERVICES
STRATEGIC COMMUNITY PLAN OVERVIEW

PLAN FOR THE FUTURE - OVERVIEW

Integrated Planning and Reporting Framework [IP&RF]

Annual Report - 2015/16 Year

The WA State Government introduced new reporting “Plan for the Future” requirements, applicable from 1st July 2013. These involve a detailed Integrated Planning process, and various items were prepared in earlier years as part of the preparation work. Further enhancements were made during the 2014/15 and 2015/16 years, and this report provides brief details on such changes.

Our “Plan for the Future” Integrated plans are made up of the following modules:

- Strategic Community Plan [SCP] – as can be seen from the above, this is the pre-eminent, highest, item of the Integrate Planning Process and is to be for a 10 year period. The SCP incorporates broad directions, as well as certain more specific items seen as being needed, over the 10 years. Consideration of these should involve community consultations and input.

A SCP was developed in 2011-12, with many consultations, and the final plan was adopted on 24 April, 2012. That Plan was reviewed in mid-2013, with the 6 major areas slightly extended by adding some expansions, so as to adequately cover the actual services carried out by this Council and the associated, supporting assets. Further enhancements were made in May and June of 2014, with new/extra sub-items then included.

The original Strategic Community Plan, which was adopted in 2012, included 6 main areas of emphasis. These were reviewed in June 2013 and again in June 2014, with only slight modifications made, and items shifted as seemed appropriate. Details of the 6 main areas of emphasis of the Strategic Community Plan, and the subsequent changes, were as follows:

<table>
<thead>
<tr>
<th>24 April 2012</th>
<th>25 June 2013</th>
<th>24 June 2014</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Future Growth managed</td>
<td>Managing Future Growth</td>
<td>Local Economy; Managing our future growth</td>
</tr>
<tr>
<td>2 Rural Land use protected</td>
<td>Protecting Rural Land</td>
<td>Environment; Conserving our Unique Environment</td>
</tr>
<tr>
<td>3 Strong Sense of Community maintained</td>
<td>Strong Sense of Community, &amp; Community Wellbeing Activities</td>
<td>Land Use: Responsible Land Use Planning, &amp; Protecting Rural Land</td>
</tr>
<tr>
<td>4 Sensitive Environmental Assets conserved</td>
<td>Environment Conservation</td>
<td>Society: A strong sense of Community, addressing social issues, &amp; effective Community Wellbeing</td>
</tr>
<tr>
<td>5 Dynamic Local Economy</td>
<td>Dynamic Local Economy</td>
<td>Asset Management &amp; Financial</td>
</tr>
</tbody>
</table>
As can be seen from the above, the themes have remained basically the same, but with minor modifications made so as to allow certain services and actions to be more readily included.

While a number of extra sub-items were added to the SCP in June 2014, performance details on these latter changes are not included here, but may be included in Reports in later years.

A full review of the SCP is planned to be undertaken in October 2016, with Community Consultations planned for that time. A report is to then go before the December 2016 Council meeting.

**Corporate Business Plan [CBP]** – This is a ‘specific actions’ plan, and covers a minimum of 4 years, and the 1st of these was adopted in June 2013. Basic comparisons of the specific items of the past year, which were contained in the Corporate Business Plan [CBP] for the past financial year are shown on an appraisal spreadsheet attachment to this report.

The Strategic Community Plan and the Corporate Business Plan are the main ‘core’ parts of what makes up a “Plan for the Future” and no major modifications or changes were made to these for the past year. After the Corporate Business Plan was adopted for the past year no community consultation occurred, as there was/is no statutory requirement to do so, and the CBP has followed on from previous investigations and plans.

For the Corporate Business Plan applicable to the past year specific actions were adopted, and these items were then carried forward into the budget for that year, where financially possible. Attached to this report is a dissection comparing the CBP items to those included in the budget, and also comparing those to the actual outcomes for the past year.

In reviewing the planned CBP items to the budget and the actual outcomes, the reader should be mindful of the limitations of Council’s finances and other resources, and various proposals and actions have had to be limited accordingly.

The major action area for the 2015/16 year was that of “Asset Management”, and these were for specific Capital works, as stated below.

**The major specific initiatives adopted & completed for the 2015/16 year** were – Upgrades to the Waroona Town Hall; major repairs and renewals to parts of the Recreation Centre; new Boardwalks and extra Signage for the Lake Preston area; Coronation Road Bridge replacement; proposed Dorsett Road realignment and reconstruction works; reconstruction and resealing and gravel re-sheeting of a number of rural roads [see report by Director of Technical Services].

**Other ‘supporting’ documents** – See below - These had also been prepared during the past financial 5 year:

A **10 year Long Term Financial Plan** [which provides capacity assessments as to how much could be afforded and prudently spent over the next 10 years, as well as other financial information]. The 1st of the LTFP was presented to Council in September 2013.

**Assets Management Plans**, were prepared or updated during the past year. All were adopted by Council, with the exceptions being a detailed Plant Replacement Plan, and an in-depth Waste Disposal Site Management and Improvement Plan. Both of these are now planned for the next year. Significant changes are envisaged for the Buller Road Waste Disposal Site, and further consulting specialists are to be engaged to assist in identifying and costing the new proposals.

A **Workforce Plan** has been presented to Council in the months of June/July each year.

These supporting documents provided data as “Informing Strategies” to the higher level plans. As time progresses these will all become more effectively inter-linked.
Better Planning

New statutory requirements have been introduced to encourage Councils to view things in multiple year terms, as well as to take into account any on-going effects of any planned large actions/constructions, and Councils should not just follow a ‘single year budget’ approach.

Further, the requirements expect Councils to consider existing Assets initially before any new items as the Council has limited finances and not all items may be able to be afforded. Existing Assets are normally given a higher priority before consideration of any ‘extra’ Assets, with replacement of older Assets being viewed as good management. Further, there should also be an examination of the On-Going effects of any new ‘extra’ Assets [via a “Whole-Of-Life” approach of such extra Assets] as such items could add to a Council’s future operational costs.

The overall aim of the new system of Integrated Planning and Reporting Framework [IP & RF] is to ensure that Council’s activities better reflect the aspirations of the community and take into account various renewal and replacement actions as needed, with the latter involving the consideration of the challenges before the Council with regard to existing services, and their supporting assets. The hierarchy of Plans, Programs and Reports also aim to show how the community’s aspirations will be turned into reality by prioritising them in line with known funding options, which seem to change from year to year.

As can be expected, the main capital items needing to be addressed, and requiring funding, are Buildings and Roads. There are also other items needing to be addressed over the next 5-10 years as well, being – Drainage; Parks and Recreation; Footpaths; Waste Disposal Services; and the replacement of Plant and Equipment.

Government Grants have been decreasing over the past few years, and this trend is expected to continue. However, there is a strong possibility that over the next 4-5 years that the Shire of Waroona may be eligible for some special grants for – Additions and Extensions to the Preston Beach Community Centre, as well as to the Waroona Community Resource/Medical Centre. Such proposals will not significantly add to Council’s operational costs, as they are mainly be related to upgrading of existing assets.

As is obvious from the attached comparison sheet, the majority of items planned in the middle of 2015 were included in the budget for the 2015/16 year, and most were then subsequently completed as planned. Due to the Council having to divert funds towards various Bushfire remedial activities and expenses, then some of the originally planned items had to be scaled back, or deferred to the 2016/17 year.

In the 2014/15 budget there was no allocated expenditure for urban areas fire costs. This was also the case in the following 2015/16 year, but the fire in that year caused the Council to incur extra costs of almost $62,000. However, for the 2016/17 year, with the fires of January 2016, the Council incurred extra costs of over $463,000, which were ‘extra ordinary’ operational costs. Such occurrences significantly impact on what can spent in other areas.

The primary emphasis of our forward planning has been on viewing specific Asset proposals over a period of 4-5 years [IE: Via a CBP], as well as any longer term [10+ years] effects, which is the main objective of a LTFP. On current trends it is obvious that this Council will be unable to finance any significant works from its own funds in the short term [IE next 1-5 years], but much of the backlog could be afforded in the later 5 years. The reduction in government grants has also had significant adverse effects.

As identified in Council’s Long Term financial Plan, the main emphasis has been to focus on the renewal/replacement of existing assets, before considering any major new assets.

In pursuing long term financial sustainability, Council has consciously restricted its Loan borrowings, with its Debt Servicing costs now being less than 1% of its standard operating revenue. This ratio is not the latest statutory one, but is the same as what is used by state treasury, and what is used by the private sector, and seems more practical.

There has also been a large emphasis on striving to reach Financial Sustainability, as defined by the Department of Local Government, and this seems attainable over the longer term, which seems beyond some of the other, large, regional Councils. The Operating Surplus Ratio is the main item of concern, which may take even longer to get to the Department of Local Government’s ‘Break-Even’ point. This ratio is adversely affected by the mandatory revaluation of assets, which makes it that much more difficult to attain the surplus position.
In accordance with the statutory requirements, items in Council’s Corporate Business Plan are herein compared to items included in the Budget allocations for the subject year.

### NEW WORKS AND SERVICES

<table>
<thead>
<tr>
<th>SCP No.</th>
<th>NO.</th>
<th>PROJECT</th>
<th>CBP. COST</th>
<th>FUNDING SOURCES</th>
<th>BUDGET PROVISION</th>
<th>ACTUAL COSTS</th>
<th>BRIEF NOTES</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.03.01</td>
<td>1</td>
<td>Waroona Town Hall Refurbish Kitchen; Replace ceiling in Smaller Hall</td>
<td>90,378</td>
<td>Royalties for Regions</td>
<td>90,000</td>
<td>80,000</td>
<td>Works completed as planned</td>
</tr>
<tr>
<td>5.03.01</td>
<td>2</td>
<td>Waroona Town Hall External Repair</td>
<td>56,000</td>
<td>Council Revenue</td>
<td>56,000</td>
<td>78,000</td>
<td>Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>5.03.08</td>
<td>111</td>
<td>Public Toilets/S/brook War; P/Beach Remedial/Repairs Work</td>
<td>11,500</td>
<td>Council Revenue</td>
<td>11,500</td>
<td>12,935</td>
<td>Part Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>5.03.08</td>
<td>Waste Disposal Site</td>
<td>Major Repairs-Loader</td>
<td>104,167</td>
<td>Council Revenue/Reserves</td>
<td>104,167</td>
<td>183,900</td>
<td>Loader Repairs; Some Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>5.03.01</td>
<td>1</td>
<td>Community Amenities</td>
<td>5.03.01</td>
<td>Waroona Town Hall</td>
<td>5.03.01</td>
<td>5.03.01</td>
<td></td>
</tr>
<tr>
<td>5.03.01</td>
<td>2</td>
<td>Waroona Town Hall External Paint</td>
<td>56,000</td>
<td>Council Revenue</td>
<td>56,000</td>
<td>78,000</td>
<td>Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>5.03.01</td>
<td>11</td>
<td>Public Toilets/S/boom War; P/Beach Remedial/Repairs Work</td>
<td>11,500</td>
<td>Council Revenue</td>
<td>11,500</td>
<td>12,935</td>
<td>Part Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>5.03.08</td>
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<td>104,167</td>
<td>Council Revenue/Reserves</td>
<td>104,167</td>
<td>183,900</td>
<td>Loader Repairs; Some Deferred, due to Bushfire Costs</td>
</tr>
<tr>
<td>2.07.01</td>
<td>Walk Trails</td>
<td>Lake Preston</td>
<td>34,440</td>
<td>Grant - Lotterieswest</td>
<td>34,440</td>
<td>34,440</td>
<td>New Pathway completed; Other Wks in next Yr</td>
</tr>
<tr>
<td>5.03.01</td>
<td>Recreation Centre</td>
<td>Rectify Roof Problems</td>
<td>30,000</td>
<td>State Govt Grant</td>
<td>30,000</td>
<td>30,000</td>
<td>162,085</td>
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<tr>
<td>5.03.04</td>
<td>Roads</td>
<td>Reconstruction Works</td>
<td>711,500</td>
<td>Regional Road Group State funds</td>
<td>711,500</td>
<td>531,500</td>
<td>Dorsett, Buller &amp; Coronation Rds; Milak St</td>
</tr>
<tr>
<td>5.03.04</td>
<td>Roads</td>
<td>Reconstruction Works</td>
<td>356,219</td>
<td>Roads to Recovery Federal Grant</td>
<td>356,219</td>
<td>356,219</td>
<td>Gravel Resheeting; Reseals; Various; On-Going</td>
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<tr>
<td>5.03.04</td>
<td>Roads</td>
<td>Reconstruct Roads with high Commodities transportation</td>
<td>180,000</td>
<td>Commodities Routes-special Funding</td>
<td>180,000</td>
<td>180,000</td>
<td>Reconstruct Commodities Forestry roads</td>
</tr>
<tr>
<td>5.03.04</td>
<td>Roads</td>
<td>Reconstruct Roads</td>
<td>161,100</td>
<td>Council Revenue</td>
<td>161,100</td>
<td>114,000</td>
<td>212,567</td>
</tr>
<tr>
<td>5.03.04</td>
<td>Roads</td>
<td>Repair Footpaths/S/W Highway; Preston Beach</td>
<td>30,000</td>
<td>Council Revenue</td>
<td>30,000</td>
<td>33,000</td>
<td>26,419</td>
</tr>
<tr>
<td>5.03.04</td>
<td>Coronation Road Bridge</td>
<td>803,000</td>
<td>Royalties for Regions; Water Corporation</td>
<td>803,000</td>
<td>800,000</td>
<td>1,198,905</td>
<td>Project completed; extra costs for Rd approaches</td>
</tr>
<tr>
<td>5.03.02</td>
<td>Plant Replacement</td>
<td>Replace various Plant &amp; Works Equipment Items</td>
<td>450,300</td>
<td>Trade-Ins:</td>
<td>450,300</td>
<td>450,300</td>
<td>355,087</td>
</tr>
</tbody>
</table>

Total: $2,841,937 $2,831,559 $2,774,459 $3,129,202
FINANCIAL REPORT - SEE SECTION B
AUDITOR’S REPORT - SEE SECTION C