



SHIRE OF WAROONA REQUEST FOR QUOTE

Request for Quote (RFQ)	<ol style="list-style-type: none">1. Repair to the wooden trusses with epoxy resin to the Shire's Engineering Consultant specifications;2. Install a light weight clipped in suspended ceiling following the existing contour of the trusses including:<ol style="list-style-type: none">a. Ceiling batts.b. Light weight acoustic panels.c. Twenty four 35 watt daylight LED panel lights recessed flush with the proposed ceiling.d. Install eight ceiling fans.3. Cladding with light weight acoustic panels on portion of the western interior wall.4. Flushed acoustic gyprock to match back wall on top of masonry walls.5. Painting of the internal walls, exposed trusses and window / door frames.6. Sanding and resealing of the wooden hall floor.
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Deadline	QUOTATIONS CLOSE 29th December 2017
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Address for Delivery	<p>Note quotations cannot be dropped off after 1pm 22 December 2017 and will need to be either posted or emailed to:</p> <p>BRFQ 01/17 Manager Development Services Waroona Shire PO Box 20 WAROONA WA 6215</p> <p>or via email to mds@waroona.wa.gov.au quoting RFQ 01/17 in the subject line.</p>
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RFQ Number	BRFQ 01/17
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ATTENTION

SUBMITTERS WILL BE REQUIRED TO MAKE ARRANGEMENTS TO INSPECT THE MEMORIAL HALL TO CONFIRM THE SCOPE OF WORKS PRIOR TO SUBMITTING THE QUOTE.

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1. GENERAL INSTRUCTIONS

1.1 General Information

The Shire of Waroona is seeking quotations relating to the Waroona Memorial Hall to repair the wooden roof trusses with epoxy resin to the Shire's Engineering Consultant specifications; install a light weight clipped in suspended ceiling following the existing contour of the trusses (including ceiling batts, light weight acoustic panels, twenty four 35 watt daylight LED panel lights recessed flush with the proposed ceiling, install eight ceiling fans), cladding with light weight acoustic panels on portion of the western interior wall, flushed acoustic gyprock to match back wall on top of masonry walls, painting of the internal walls, exposed trusses window / door frames and sanding and resealing of the wooden hall floor.

Works will commence as soon as practical as advised in the letter of acceptance issued to the successful submitter **all works are to be completed by 01 March 2018**.

Submitters are to ensure that **ALL** relevant forms in the Quote document have been completed and duly signed.

1.2 Contractors Responsibility in brief

The Contractor will:

- Provide materials specifications, competent / experienced labour and specialised plant required to undertake works as specified
- Provide a representative as the primary contact person
- Provide all OHS documentation (refer to special conditions of contract)
- Complete company pre-qualification OHS induction (if not completed via other works)
- Complete site induction with a Shire representative.
- Note the Shire representative has conducted a Site Inspection Report as per Appendix B
- Register all SWMS, JSAs and risk assessments
- Complete and return quote documents and evidence as specified for evaluation
- Comply with technical, statutory and council policy requirements
- Provide timely responses to the requirements of the shire representative
- The contractor shall be in full charge and be responsible for the job site, and all work included in the quotation.
- Provide invoices with reference to Shire order number.

1.3 Shire of Waroona's Responsibilities

The principal will:

- Coordinate OHS inductions (if not done through previous works)
- Notify contractor of any delays or changes in the scope of work and time table.
- Provide a representative as the primary contact person – Leonard Long Manager Development Services alternative Chris Dunlop Senior Planning Officer 9733 9800.

1.4 Evaluation Criteria in brief

It is essential that submitters submit all items specified in this request for quotation and address each qualitative criterion. The submissions provided will be used to select the chosen submitter, and failure to provide the specified information may result in elimination from the quote evaluation process.

Evaluation Criteria in brief (<i>refer to: Qualitative Criteria</i>)	
Cost	60%
Relevant Experience (references to be provided)	20%
Use of local trades	20%
TOTAL:	100%

2. CONDITIONS OF QUOTE

2.1 Nature of Quote

The Quote price shall be consistent with the basis of payment as stated in the Quote Document.

2.2 Scope of Works

The Contractor shall carry out the complete works being;

Supply of materials, competent / experienced labour, specialised plant (if required), management, supervision, quality control and all other works required for the:

1. Repair to the wooden trusses with epoxy resin to the Shire's Engineering Consultant specifications;
2. Install a light weight clipped in suspended ceiling following the existing contour of the trusses including:
 - a. Ceiling batts.
 - b. Light weight acoustic panels.
 - c. Twenty four 35 watt daylight LED panel lights recessed flush with the proposed ceiling.
 - d. Install eight ceiling fans.
3. Cladding with light weight acoustic panels on portion of the western interior wall.
4. Flushed acoustic gyprock to match back wall on top of masonry walls.
5. Painting of the internal walls, exposed trusses and window / door frames.
6. Sanding and resealing of the wooden hall floor.

The contractor shall be in full charge and be responsible for the job site, and all work included in this quotation.

2.3 Mobilisation – Demobilisation

Mobilisation (Mob) shall include all activities and associated costs for transportation of Contractor's personnel and equipment to the Shire of Waroona (SOW). Demobilisation (Demob) shall include all activities and costs for transportation of personnel, equipment, and supplies assembled on the SOW work site specifically for this quotation back to the contractor's depot.

3. Technical Requirements

3.1 General

Contractor Personnel Performance

The Shires representative reserves the right to dismiss any person supplied by the Contractor that is suspected of; breaching OSH requirements; poor work performance, conduct or being insufficiently skilled. Should this occur then the Contractor must provide suitable alternative personnel as soon as possible.

Cleaning Up

The Contractor shall keep the site clean and tidy at all times.

All waste shall be removed from the work site and disposed of at a designated waste facility by the contractor.

The work area shall be left in a clean and tidy condition at the end of the job and working day.

Defects Liability

A defects liability period of six months will commence as soon as the works have been completed and accepted by the Shires representative.

The Contractor shall, at its own expense, execute all work of repair, amendment, reconstruction, rectification and making good of defects, imperfections, shrinkages or other faults as may be reasonably required by the Shires representative during the Defects Liability Period.

3.2 Repair of Wooden Roof Trusses, Installation of Suspended Ceiling and Acoustic Panels

As part of the quotation the contractor is to provide the specifications of the materials proposed to be used for each of the following stages:

1. Repair to the wooden trusses with epoxy resin
2. Light weight clipped in suspended ceiling including:
 - a. Ceiling batts.
 - b. Light weight acoustic panels.
 - c. Twenty four 35 watt daylight LED panel lights.
 - d. Eight ceiling fans.
3. Light weight acoustic panels on portion of the western interior wall.
4. Flushed acoustic gyprock to match back wall on top of masonry walls.
5. Painting of the internal walls, exposed trusses and window / door frames (to match existing).
6. Sanding and resealing of the wooden hall floor.

4. Quote Document

4.1 Quote Document

The Quote document referred to herein shall mean the General Instructions, Conditions of Quote, Special Conditions of Contract Quote Forms, General Conditions of Contract and other documents issued to Submitters by the Shire representative, and upon which Quotations for the contract shall be based.

4.2 Addenda

No amendment to the Quote document shall be recognised unless in the form of a written addendum issued by the Shire representative.

4.3 Discrepancies, Errors and Omissions in Quote Documents

If the Submitter finds any discrepancy, errors, or omission in the Quote document, notify the Shire representative in writing on or before the closing date for Quotations.

4.4 Submission of Quote

Form of Quote

Submit the Quote upon the Form of Quote provided;

- Duly completed and signed by the Submitter or their authorised representative
- Affix its company details
- Provide any other supporting documents which the Submitter considers relevant to the Quote.
- The Submitter shall not alter or add to any Quote document except as required by these Conditions of Quoting.

4.5 Lodgement of Quotations

Quotations delivered by hand or post are to be enclosed in a sealed envelope. All submissions are to be endorsed:

“BRFQ 01/17 Memorial Hall Ceiling Works

Quotations may be received by post, emailed or hand delivered. All quotes are to be marked “Attention: Manager Development Services – Leonard Long”.

Note:

- **The Shire is not responsible to ensure that posted quotations are received and registered prior to the closing date.**
- **The Shire will not accept any hand delivered quotes after 1pm 22 December 2017, quotations will need to be posted or emailed after this date.**

Depot Office: 52 Hesse Street, Waroona
Postal Address: PO Box 20, WAROONA WA 6215
Email: mds@waroona.wa.gov.au
Telephone: (08) 9733 7800

Closing date for this quote is Friday 29 December 2017.

4.6 Conforming Quote

A conforming Quote is defined as follows:

- It is submitted on time.
- It is lodged at the nominated place.
- All required forms are completed.
- Documents are properly signed.
- It complies with the Quote conditions.
- There are no commercial and contractual qualifications to the Quote.

A non-conforming Quote is one, which does not satisfy the above requirements and it may be rejected.

4.7 Opening of Quotations

No formal opening of quotations shall take place. Quotations received via email before the deadline shall be evaluated as soon as possible after the deadline and Submitters will be advised as to the outcome.

4.8 Acceptance of Quotations

The Shire representative shall not be bound to accept the lowest or any quotation. The Shire representative will not be responsible for or pay any expenses or losses, which may be incurred by any Submitter in the preparation of the quotation.

Any quotation which does not comply in every respect with the requirements of the quotation document may be rejected.

No quotation shall be deemed to have been accepted until the successful Submitter has received a letter of acceptance of the quotation from the Shire representative.

4.9 Purchase Order

On acceptance of the quotation the successful contractor will be issued with a Purchase Order from the Shire of Waroona.

The purchase order together with the quotation document shall constitute a contract between the parties for the quoted works.

4.10 Disqualification of Quote

The Submitter shall observe all relevant statutory and legal requirements when completing the quotation. Any Submitter engaged in collusion with other Submitters shall be disqualified from quoting.

Canvassing Council staff or elected Representatives by any Submitter will also become liable to disqualification.

4.11 Quote Assessment

Details of quotation assessment criteria are included in the quotation document.

4.12 Insurance, Permit and Licence Details

The Contractor shall supply evidence of insurances relevant to this quote as well as copies of all employees (including sub-contractors) relevant permits and licences applicable to this quote.

5. SPECIAL CONDITIONS OF CONTRACT

5.1 Price

Quoted prices must include Goods and Services Tax (GST). Unless otherwise indicated prices quoted must include delivery unloading and all applicable charges. Any charge not stated in the quotation as being additional will not be allowed as a charge for any transaction under any resultant Contract.

5.2 Contract Duration

The contract will commence as soon as a purchase order is issued to the successful submitter. However, in the event of the successful submitter failing in any manner to carry out the works to the satisfaction Shire of Waroona, the Shire may forthwith terminate the Contractor by written notice.

5.3 Occupational Safety and Health

The Contractor (and any sub-contractors engaged by the Contractor) shall observe all requirements of the Occupational Safety and Health Act 1984 and Regulations with respect to providing a safe workplace. This includes plant and equipment and personal protective equipment, safety training for supervisors and employees and protection of the public.

All Contractor representatives must hold a current Construction Safety Awareness Training Card (Blue/ White Card).

The Contractor shall have an Occupational Safety and Health Management System, OSH Policy Statement, roles and responsibilities, General OSH procedures documented-Safe Operating Procedures, Public safety procedures, Induction and training procedures which all Contractor representatives adhere to. This documentation shall be provide to the Shire representative prior to pre-qualification induction and is also to be reviewed by the Contractor annually and provided to the Shire representative.

All Contractor management/supervisory representatives are required to undertake a Shire Pre-qualification Occupational Safety and Health induction course at their own expense at the Shire Administration Office or other venue as may be nominated by the Shires OSH representative, prior to commencing this service.

All Contractor operational representatives shall complete a site induction prior nominated start date by the Shire representative.

5.4 Risk Assessment

Prior to the commencement of works, Contractors shall register all SWMS, JSAs and risk assessments, with specifications of all risk controls that have been implemented to the Shire representative.

Completed Take 5 documentation is to be submitted weekly to the Shire representative prior to the commencement of the works.

5.5 Site Inspection Report

Please note the Shire representative has conducted a Site Inspection Report as per Appendix A, which is to be used as a guide for the Safety Management Plan. The identified hazards listed are to be used as a guide only. The hazards noted are those that have been identified when inspected, and the Shire of Waroona takes no responsibility for

any hazards that have not been recorded. The contractor must still take responsibility and conduct a thorough site inspection and risk assessment as required under Occupational Safety and Health Act 1984 before any work can commence onsite.

5.6 Insurance

The Contractor shall be solely responsible for the works and shall bear the sole risk for any loss or damage whether to any person or property caused by or resulting from, directly or indirectly, any act or omission of the Contractor or any default or negligence by the Contractor irrespective of any negligence, default or breach of statutory duty on the part of the Council.

The Contractor and its subcontractor(s) (if any) will be required to effect and maintain:

- (a) Public liability insurance in the sum of at least \$10,000,000 (ten million dollars) in respect of any one occurrence and for an unlimited number of claims.
- (b) Workers Compensation or Personal Accident Insurance cover as required by law (whichever may apply).
- (c) Motor Vehicle insurance in the sum of full replacement of the vehicle including all accessories, service agreements and warranties, to be supplied in respect of any one occurrence and for an unlimited number of claims.
- (d) Professional Indemnity - Where the contract involves the provision of professional services and/or advice, the contractor is to take out a Professional Indemnity insurance policy with an insurer approved by the Australian Prudential Regulation Authority (APRA) as per their list of insurers Authority to Conduct new or renew Insurance Business in Australia. The limit of Liability will not be less than \$2 million.
- (e) If the Contractor or any Sub-Contractor employs any person or persons to perform the services or any part thereof, documentation certifying current workers compensation insurance, public liability insurance and third party property damage insurance to the specifications and criteria required by the contractor must be provided to the Shire before commencement of services, or satisfy the Shire of Waroona of its ability to meet obligations arising from the indemnity provisions of the contract. The contractor shall provide the Shire, prior to the commencement date, certificates of currency for all insurances that provides evidence of validity and currency of the insurance policies; such approval shall not be unreasonably withheld.

The successful contractor shall indemnify and keep indemnified the Local Government against:

- Any liability under the *Workers' Compensation and Injury Management Act 1981*, and its subsequent amendments;
- Any other law in force or which during the term of this Contract may come into force, under which any person is entitled to claim or sue for compensation or recover any damages from the Local Government.
- Further to these Special Conditions, *All engagements will be subject to the Shire of Waroona's General Conditions of Contract for Provision of Minor Works and Services. A copy of these Conditions may be viewed upon request.*

6. RESPONSE

The following checklist has been provided to assist you with your submission. Where it is necessary to provide additional information please ensure that all documents are clearly marked with the relevant Attachment title to assist the evaluation panel with their assessment.

(NOTE: All pages are to be completed and returned to the Principal as they form part of your Response).

6.1 Selection Criteria

Please select with a yes or no whether you have complied with the following compliance criteria:

Description of Compliance Criteria		
a)	<u>Compliance with the Conditions of Contract</u>	Yes / No
b)	<u>Completed the Quotation Offer Forms</u>	Yes / No
c)	<u>Risk Assessment- Corporate and Financial Information</u> <ul style="list-style-type: none"> • Submitter to submit organisation profile inclusive of any branches and number of personnel. • Provide the organisations directors/company owners and any other position held with other organisations. • Provide OSH Policy Statement and evidence of Occupational Safety and Health Management System as specified • Provide a summary of the number of years your organisation has been in business. • Attached details of your referees. You should give examples of work provided for your referees where possible. • Are you acting as an agent for another party? If yes attach details (including names and address) of your principal. • Are you acting as a trustee of a trust? If yes, give the name of the trust and include a copy of the trust deed (and any related documents) and if there is no trust deed, provide names and addresses of beneficiaries. • Do you intend to subcontract any of the Requirements? If yes provide details of the subcontractor(s) including: the name, address and the number of people employed; and the Requirements that will be subcontracted. 	Yes/No Yes/No Yes/No Yes/no Yes/No Yes/No Yes/No Yes/No
d)	<u>Financial Position</u> <ul style="list-style-type: none"> • Submitter to confirm ability to pay all debts in full as and when they fall due; and • Advise of any current litigation as a result of which you may be liable for \$50,000 or more. 	Yes/No Yes/No
e)	<u>Conflict of Interest</u> <ul style="list-style-type: none"> • Advise of any actual or potential conflict of interest in the performance of your obligations under the Contract, or if any such conflict of interest likely to arise during the Contract. 	Yes/No

<p>f) <u>Insurance</u></p> <ul style="list-style-type: none"> • Provide details of the insurance coverage that meets the insurance requirements for this Request. A copy of the Certificate of Currency is to be provided to the Principal as part of this submission. 	<p>Yes/No</p>
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6.2 Insurance Coverage

The submitter shall ensure that the insurance requirements for this RFQ, as set out below, are met and shall be kept in place as per the following table and it is agreed that copies of the certificates of currency shall be provided to the Shire as part of the quotation (if not already provided as part of previous works), and the Shire may request the same at any time throughout the Contract period.

Type	Insurer	Policy Number	Required value \$	Expiry Date
Workers Compensation or Personal Accident Cover			As per the Act 1981 (WA)	
Public Liability			\$10 Million	
Vehicle Insurance				

6.3. Qualitative Criteria

In determining the most advantageous quote, the Evaluation Panel will score each Submitter against the qualitative criteria. It is essential that Submitters address each qualitative criterion. The submissions provided will be used to select the chosen Submitter, and failure to provide the specified information may result in elimination from the quote evaluation process.

Before responding to the following qualitative criteria, Submitter must note the following:

- all information relevant to your answers are to be contained within your response to each criterion;
- Submitters are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- Submitters are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- Submitters are to address each issue outlined within a qualitative criterion.

<p>A) Relevant Experience</p> <p>Describe your experience in completing similar works. Submitters must, as a minimum, address the following information in an attachment and label it “Relevant Experience”:</p> <p>(a) Provide details of similar works;</p> <p>(b) Demonstrate competency and proven track record in the delivery of the requirements; and</p> <p>(c) Demonstrate an understanding of the requirements.</p> <p>(e) Demonstrate an understanding OH&S requirements provide examples of relevant safety management.</p>	Weighting 20%	
	“Relevant Experience”	Tick if attached <input type="checkbox"/>
<p>B) Key Personnel skills and experience</p> <p>Respondents should provide as a minimum information of proposed personnel to be allocated to this project, such as:</p> <p>(a) Their role in the performance of the Contract;</p> <p>(b) Qualifications, with particular emphasis on experience of personnel in projects of a similar requirement; and</p> <p>(d) Any additional information.</p> <p>Supply details in an attachment and label it “Key Personnel”.</p>	Weighting 20%	
	“Key Personnel”	Tick if attached <input type="checkbox"/>

7. PRICE INFORMATION

Submitters must provide itemised costings for the following stages:

- a. Repair to the wooden trusses with epoxy resin to the Shire’s Engineering Consultant specifications;
- b. Install a light weight clipped in suspended ceiling following the existing contour of the trusses including:
 1. Ceiling batts.
 2. Light weight acoustic panels.
 3. Twenty four 35 watt daylight LED panel lights recessed flush with the proposed ceiling.
 4. Install eight ceiling fans.
- c. Cladding with light weight acoustic panels on portion of the western interior wall.
- d. Flushed acoustic gyprock to match back wall on top of masonry walls.
- e. Painting of the internal walls, exposed trusses and window / door frames.
- f. Sanding and resealing of the wooden hall floor.

Note: All prices must include GST

Offer form

The Manager Development Services
Shire of Waroona
52 Hesse Street
WAROONA
WA 6215

I/We _____
(BLOCK LETTERS)

Of _____
(ADDRESS)

ABN/GST Status: _____ ACN (if any): _____

Telephone No: _____ Facsimile No: _____

E-mail (if any): _____

In response to BRFQ 01/17 Memorial Hall Ceiling Works

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of contract, specification contained in this Request signed and completed.

The quoted price is valid up to ninety (90) calendar days from the date of the quotation closing unless extended on mutual agreement between the Principal and the supplier in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this quotation irrespective of its outcome.

The price consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this quote.

Dated this _____ day of _____ 2017.

Signature of authorised signatory of Submitter: _____

Name of authorised signatory (BLOCK LETTERS): _____

Position: _____

Address: _____

Witness Signature: _____

Name of witness: (BLOCK LETTERS): _____

Address: _____

APPENDIX A: SITE INSPECTION REPORT – MEMORIAL HALL

SITE INSPECTION REPORT

Prior to the calling of submitters and or Quotations the Principal will complete a Site Inspection Report, which purpose is to make the submitters/Contractor aware of any recorded hazards prior to submitting their quote and/or Quotation.

This Site Inspection Report is to be added to the Tender and or Quote document as an attachment.

Job Name: Memorial Hall Ceiling replacement

Location: Shire of Waroona

Inspected By: Leonard Long

Date: 07/12/2017

1. ASSESS THE AREA – Does the work site involve any of the following?			
Identify Hazard:	Answer		
Is there a risk of a person falling two metres or more?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Does the work involve demolition?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Does the work involve the disturbance or removal of asbestos?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Does the work involve structural alterations that require temporary support to prevent collapse?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Does the work involve confined spaces?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Does the work involve excavation to a depth greater than 1.5 meters?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Does the work involve the construction of tunnels?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work site situated near pressurized gas pipes, including consumer mains?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work site situated near chemicals, fuel or refrigerant lines?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work near power lines (overhead or underground)?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work site contaminated? (Unlikely but we will assume yes)	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Does the work involve tilt up and pre-cast concrete?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work site on or adjacent to roadways or railways?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
Does the work involved any movement of powered mobile plant?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Is the work site in, over or adjacent to water or other liquids where there is a risk of drowning?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Other:	<input type="checkbox"/>	Yes	<input type="checkbox"/> No

2. FIND THE ENERGIES – Look up / Down / Beside / Inside <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>			
Will the contractor be exposed to?			
1. Vehicles	<input checked="" type="checkbox"/>	Vehicle – person	<input checked="" type="checkbox"/> Vehicle - Over edge <input type="checkbox"/> Vehicle-jolt-jar <input type="checkbox"/>
2. Gravity	<input checked="" type="checkbox"/>	People falling/tripping	<input checked="" type="checkbox"/> Objects falling <input checked="" type="checkbox"/> Geotechnical <input type="checkbox"/>
3. Human	<input checked="" type="checkbox"/>	Lifting	<input checked="" type="checkbox"/> Pushing <input type="checkbox"/> Pulling <input checked="" type="checkbox"/>
4. Electrical	<input checked="" type="checkbox"/>	Hand held equipment.	<input checked="" type="checkbox"/> High voltage <input type="checkbox"/> Overhead wires. <input type="checkbox"/>
5. Mechanical	<input checked="" type="checkbox"/>	Caught in	<input type="checkbox"/> Caught between. <input checked="" type="checkbox"/> Struck by <input checked="" type="checkbox"/>
6. Vibration	<input checked="" type="checkbox"/>	Noise	<input checked="" type="checkbox"/> Hand – arm <input checked="" type="checkbox"/> Whole body <input checked="" type="checkbox"/>
7. Chemical	<input checked="" type="checkbox"/>	Liquids	<input checked="" type="checkbox"/> Vapours <input checked="" type="checkbox"/> Solids <input checked="" type="checkbox"/>
8. Radiation	<input type="checkbox"/>	Sunlight	<input type="checkbox"/> Radioactive Source <input type="checkbox"/>
9. Flying Objects.	<input type="checkbox"/>	Projectiles	<input type="checkbox"/> Sharp Edges <input checked="" type="checkbox"/>
10. Other	<input type="checkbox"/>	Bites/stings	<input type="checkbox"/> Dust <input checked="" type="checkbox"/>

Disclaimer: The Identified Hazards in this document are to use as a guide only for the submitter/Contractor to prepare a Safety Management Plan. The hazards noted are those that have been identified when inspected, and The Shire of Waroona takes no responsibility for any hazards that have not been recorded. The Contactor must still take responsibility and conduct a thorough site inspection and risk assessment as required under Occupational Safety and Health Act 1984 before any work can commence onsite as conditions such as weather, environment and personnel etc can have an impact.

APPENDIX B: GENERAL CONDITIONS OF CONTRACT

Please see Shire of Waroona Website <http://www.waroona.wa.gov.au/documents/default.aspx>