



### APPLICANT TO COMPLETE

I, (applicant's full name)			
of (company name and address)			
apply for a Temporary Thoroughfare Closure Permit under the Local Government Act 1995, Part 3, Division 3 Sections 3.50 and 3.50A, for the following location:			
No.		Lot:	
STREET:			
SUBURB:			
FOR A PERIOD OF			
WEEKS/ DAYS NAMELY		UNTIL	
FOR THE PURPOSE OF:			

### TICK APPLICABLE

<input type="checkbox"/>	Repairs or Maintenance
<input type="checkbox"/>	Roadworks
<input type="checkbox"/>	On-street or Off-street event
<input type="checkbox"/>	Other – For example service installation – please describe

### DESCRIPTION AND METHODOLOGY OF STAKE HOLDER MANAGEMENT AND COMMUNICATIONS

### CHECKLIST – OTHER DOCUMENTS TO BE SUBMITTED SUPPLEMENTARY TO FORM IF010

<input type="checkbox"/>	Evidence of approval/authorisation from other State Government Agency
<input type="checkbox"/>	Variable Message Signs Plan
<input type="checkbox"/>	Other Legislative and Statutory Requirements
<input type="checkbox"/>	Copies of public notification, stakeholder communication methods and strategies
<input type="checkbox"/>	Other Clearances, Permits or Approval

### CHECKLIST – TEMPORARY THOROUGHFARE CLOSURE GREATER THAN 4 WEEKS

Local Government Act 1995 Part 3 Division 3 Section 3.50, 3.50A, 3.51 & 3.52 Local Government (Administration) Regulations 1996 Part 1A Section 3A

<input type="checkbox"/>	A written letter of the proposed order for a road closure giving adequate details of the proposal, including the location of the thoroughfare, where, when and why it would be closed, and inviting submissions from any person who wishes to make a submission. The Shire will only be responsible for managing the distribution of this letter to the stakeholders and persons prescribed under the Act. It is the responsibility of the Applicant to provide this letter to the Shire. The Shire will only be responsible for managing the distribution of this letter to the stakeholders and persons prescribed under the Act.
<input type="checkbox"/>	Draft public notification content of the proposed thoroughfare closure to be published on the Shire's website, forums, publications, and newsletters. The Shire will only be responsible for managing the distribution of this notice through the Shire's official public media forums and website. It is the responsibility of the Applicant to provide this letter to the Shire. The Shire will only be responsible for managing the distribution of this notice through the Shire's official public media forums and website.
<input type="checkbox"/>	Acknowledgement of a local public notice period of not less than 7 days

### ENDORSEMENT

I hereby certify that this application contains a true and accurate description of the proposed works and will be carried out in strict accordance with this application and relevant legislative and statutory requirements. I accept and undertake to comply with the conditions within this application and the issued permit. I agree to inspect the site and report on any existing damage to the Shire's assets prior to commencing the works, event or undertaking. Failure to report such damage will make me liable to pay full restoration costs of damage found at the completion of the works.

Signed:		Date:	
Name of Applicant:			
Position/Title:			

***Please note that incomplete applications may cause delays. The Shire of Waroona will advise you in writing of any requirements to be met. (Please refer all enquiries to Shire of Waroona.)***

DOCUMENT CONTROL			
Division	Infrastructure		
Form Number & Version	FM010 – Application for Temporary Road Closure (V1)		
Contact Officer	Senior Waste and Environment Officer		
Approved by	Director Infrastructure Services		
Reason:	Revised process for Traffic Management Plan Endorsement		
Date of Review	1/10/2025	Review Frequency	As required