

# Disclosure of Interest Form

## Council / Committee (circle one)

Disclosure of Interests should be lodged in writing and handed to the **Chief Executive Officer (or officer responsible)** at the commencement of the meeting. The Chairperson may also ask that you make the disclosure immediately before the item to which the disclosure relates, is discussed.

**See overleaf for interest definitions.**

**Name:** \_\_\_\_\_ **Meeting Date:** \_\_\_\_\_

| Item No. | Item title | Nature of Interest  | Brief description of nature of interest |
|----------|------------|---|---|
|          |            | <input type="checkbox"/> Direct Financial<br><input type="checkbox"/> Indirect Financial<br><input type="checkbox"/> Proximity<br><input type="checkbox"/> Impartiality |   |
|          |            | <input type="checkbox"/> Direct Financial<br><input type="checkbox"/> Indirect Financial<br><input type="checkbox"/> Proximity<br><input type="checkbox"/> Impartiality |   |
|          |            | <input type="checkbox"/> Direct Financial<br><input type="checkbox"/> Indirect Financial<br><input type="checkbox"/> Proximity<br><input type="checkbox"/> Impartiality |   |
|          |            | <input type="checkbox"/> Direct Financial<br><input type="checkbox"/> Indirect Financial<br><input type="checkbox"/> Proximity<br><input type="checkbox"/> Impartiality |   |

**Note: More than one interest may need to be disclosed for a single item - please use a separate line for each interest.**

## Disclosure of Financial Interests

*Local Government Act 1995*

### **s.5.60A. Financial interest**

For the purposes of this Subdivision, a person has a financial interest in a matter if it is reasonable to expect that the matter will, if dealt with by the local government, or an employee or committee of the local government or member of the council of the local government, in a particular way, result in a financial gain, loss, benefit or detriment for the person.

### **s.5.61. Indirect Financial interests**

A reference in this Subdivision to an indirect financial interest of a person in a matter includes a reference to a financial relationship between that person and another person who requires a local government decision in relation to the matter.

## Disclosure of Proximity Interests

*Local Government Act 1995*

### **s.5.60B. Proximity interest**

- (1) For the purposes of this Subdivision, a person has a proximity interest in a matter if the matter concerns:
  - (a) a proposed change to a planning scheme affecting land that adjoins the person's land;
  - (b) a proposed change to the zoning or use of land that adjoins the person's land; or
  - (c) a proposed development (as defined in section 5.63(5)) of land that adjoins the person's land.
- (2) In this section, land (the proposal land) adjoins a person's land if—
  - (a) the proposal land, not being a thoroughfare, has a common boundary with the person's land;
  - (b) the proposal land, or any part of it, is directly across a thoroughfare from, the person's land; or
  - (c) the proposal land is that part of a thoroughfare that has a common boundary with the person's land.
- (3) In this section a reference to a person's land is a reference to any land owned by the person or in which the person has any estate or interest.

## Disclosures of Impartiality Interests

*Local Government (Model Code of Conduct) Regulations 2021*

### **Schedule 1 – Model Code of Conduct**

#### **cl.22 Disclosure of Interests**

- (1) In this clause —  
**interest** —
  - (a) means an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person having the interest; and
  - (b) includes an interest arising from kinship, friendship or membership of an association.

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## Disclosure of Interests - General

*Local Government Act 1995*

### **s.5.65. Members' interests in matters to be discussed at meetings to be disclosed**

- (1) A member who has an interest in any matter to be discussed at a council or committee meeting that will be attended by the member must disclose the nature of the interest —
  - (a) in a written notice given to the CEO before the meeting; or
  - (b) at the meeting immediately before the matter is discussed.

*Penalty: \$10 000 or imprisonment for 2 years.*