



# ANNUAL REPORT

1 July 2022 to 30 June 2023

## About this document

The Annual Report is the final component of the Shire's Integrated Planning & Reporting Framework and is a mechanism of communicating with the community and key stakeholders in a transparent and accountable way.

This plan is available in alternative formats such as large print, electronic, audio or Braille, on request.



*“The Shire of Waroona stretches from sea to scarp between the Indian Ocean and the Darling Scarp, featuring pristine beaches, coastal lakes, fertile farmlands and peaceful jarrah forests. Covering a total area of 835km<sup>2</sup>, the Shire includes the localities of Waroona, Hamel, Lake Clifton, and Preston Beach”.*

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Date	Details	Author
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## Contents

Waroona – Past, Present & Into The Future.....	4
Shire President’s Message.....	5
Chief Executive Officer’s Message.....	7
About the Annual Report.....	10
Our Shire .....	11
Our Council.....	12
Our Staff .....	17
Service Areas .....	18
Vision, Mission & Values.....	20
Focus Areas & Aspirations to 2030 .....	20
Our Community.....	22
Our Economy.....	34
Our Environment.....	38
Our Built Assets .....	41
Our Leadership .....	44
Five Year Key Summary of Statistics .....	50
Major Projects.....	51
Major Grant Funding .....	52
Statutory Reports .....	53
Risk Management.....	56
Financial Statements and Auditor’s Report .....	56



## Waroona – Past, Present & Into the Future

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Waroona has provided a home for generations, from the days when Indigenous Australians roamed the coastal areas in spring and summer, and the hills in autumn and winter.

Settlers began to arrive in the area in the late 1830's, although Drakesbrook (later to be known as Waroona) did not come into its own until the Pinjarra to Picton railway line was opened in 1893. The town catered to the needs of the mill workers with a post office, general store, blacksmith, a number of hotels come boarding houses, churches, doctor and dentist.

The farms supplied butter, fruit and vegetables for the men of the mills, and chaff for the horse teams that hauled the logs. As is many of the small towns of the time, dances, picnics and football formed the core of social life within the community and to this day Waroona still proves to be a successful sporting and extremely social community.

Today, agriculture, mining, manufacturing and tourism are important contributors to the local economy.

Waroona is an evolving district that services the diverse, social and economic needs of a growing community. The strong agricultural heritage will continue to guide any future district developments, particularly in Waroona and Hamel, and its enviable location on the Indian Ocean and along with the Yalgorup National Park will, influence future considerations for Preston Beach and Lake Clifton.

The population is expected to grow over the next thirty years. With this growth comes challenges, but smart planning and a focus on broadening the economic base will open up significant opportunities for tourism, commercial investment, employment and education.

The long term vision for Waroona is to create a district distinctive by its creativity, liveliness, activity and vibrancy, attracting new investment, seizing opportunities to develop and expand its business sector, and encourage innovation and collaboration, while providing an enticing array of lifestyle attractions.

The Shire of Waroona is proud of its past and excited about its future.

## Shire President's Message

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It is my privilege to provide my report to our residents who call the Shire of Waroona home. The role of Shire President carries with it a vast responsibility and can drag you into areas and circumstances that are diverse and demanding. My first point of this report is to thank the many people that support me in this position. The Presidency certainly has many facets to it and representing Council both locally and on a regional basis requires energy and passion. To those that have shown respect and understanding, your support encourages me to try my best for our community and to represent fairness and equity for all our residents.

Council over the last period has dealt with many issues regarding environmental sustainability, mining activity and impacts of water availability and long-term water security. These topics were once

the issues of other tiers of Government. Apart from the traditional rates, roads and rubbish, Councils are being called upon to deliver much more. Community development and event organisation, tourism and cultural enhancement to name a few are now very much ingrained in service delivery. All the impacts of our daily life will at some stage in our day have connections to what Local Government administers and has responsibility for.

In terms of Council's authority, fiscal and governance compliance are key responsibilities. Reporting and compliance are a large part of the organisation and certainly necessitate focussed understanding. There is a significant process when accounting for public money and transparency is vital. Successful grant applications are coupled with an acquittals process to demonstrate that as a Council, you managed the funds appropriately and competently. This certainly augers well for future funding opportunities and Council has been successful on a few fronts in attracting grants.

During the past year, significant projects have included the demolition of several buildings in the new precinct and the commencement of construction in the park. Improvements to public areas at Drakesbrook Weir and Preston Beach car park and the decommissioning of the effluent ponds at the Buller Road waste facility. Additional road upgrades to Nanga Road and Johnston Road will be welcomed by road users.

On policy issues, Council has developed positions on renewable energy and native vegetation. With regard to perceived improvements to the Local Government Act, Councillor representation was mandated to be decreased for a population of our size to seven under the new reforms. The seven Councillors that represent our community all bring a balanced view to Council and all demonstrate strong values that enable good governance to flourish and help maintain a healthy culture through the organisation. I thank them for contributing to a solid year and for serving your community faithfully.

Our CEO, Mr Mark Goodlet has developed a sound value and ethical foundation through the organisation. Mark has brought his engaging leadership style into our Shire and invested through our Council a belief in self and purpose. His calm nature and intuition have paid dividends through the community and on behalf of Council, we have all appreciated your guidance and acumen. Our Directors Ash Nuttal and Karen Oborn compliment a capable

administration team that deal with an array of issues on any given day. Our Works and Services crew have placed importance on quality work across the Shire. Thank you all for the contribution and loyalty you show to our community.

I sincerely hope you enjoy reading and digesting this Annual report. The report represents a huge body of work over the course of the previous year and demonstrates the effort that is required to deliver good governance and functionally appropriate Local Government.

**Cr Mike Walmsley**  
**Shire President**



## Chief Executive Officer's Message

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This past year has been a busy one with a number of key focus themes.

One theme has been the delivery of major projects that have been in the pipeline for some years with the centrepiece being the Waroona Community Precinct, which broke ground in May 2023. Similarly, the Drakesbrook Weir recreation area has seen improvements underway linked to that area's Master Plan.

The environmental priorities of the community have been progressed on a number of fronts with the Shire being an active stakeholder in the Peel Water Initiative which looks at future demand and availability across human needs and environmental requirements. The Shire has also been active in mining and development applications to ensure strong protection measures are in place for the escarpment Northern Jarrah Forest as well as protection of the Banksia bushlands on the coastal plain. The Shire has approached this through education, negotiation and enforcement on occasion as a last resort.



The Shire continues to look to work with the community to help it achieve goals, whether through assistance with grants, working with specific groups or holding events that celebrate participation by the community. Supporting our Volunteer Bush Fire Brigades and the important work they do in protecting the community from Bush Fire has meant planning an upgrade for the Preston Beach facility as well as working with the brigades on training and a development of a new local law, which will come into place in 2023/24.

A highlight for the Cemetery in 22/23 was the new digital cemetery platform which allows users to locate grave site online and create a record of their loved one's life in photos and storyline, which can be found on the Shire's website.

The Buller Road Tip achieved final closure of the septage area and construction of more elements of the transfer station. This will help the Shire meet its targets for recycling and is part of its overall plan to close the landfill site one day.

The organisation's aim is always to provide good value for money to the ratepayers and a professional, caring customer service across all of the service areas, be it the library, aquatic and recreation centre or visitor centre. The works teams continue to maintain parks and grounds, buildings and infrastructure and carry out the projects that renew roads, parks and buildings, so that the Shire's assets are kept in a good condition. All of this is done while keeping an eye on ensuring we remain financially sustainable and live within our means.

With one of Australia's strong net migration to Waroona occurring the future looks bright for the Shire. I have involved myself in discussions with a number of companies seeking to invest in the Shire and grow its economic activity. Some of these discussions have been about the renewable energy sector and the Shire has positioned itself to support and encourage this sort of economic activity, while still protecting high value agricultural land.

All in all 2022/23 marked a period with delivery of projects in mind, but also a time of continued quality service delivery to the community, through Council's leadership and the hard work of the Shire organisation, to whom I am grateful.

**Mark Goodlet**  
**Chief Executive Officer**







## About the Annual Report

The Annual Report is the final component of the Shire’s Integrated Planning & Reporting Framework and is a mechanism of communicating with the community and key stakeholders in a transparent and accountable way.

### Integrated Planning & Reporting Framework

<b>Strategic Community Plan</b>	Community vision, strategic direction, long and medium-term priorities and resourcing implications with a horizon of 10 years.
<b>Corporate Business Plan</b>	Four-year delivery program, aligned to the Strategic Community Plan.
<b>Annual Budget</b>	Financial plan for the current year.

### Informing Strategies

<b>Long Term Financial Plan</b>	10-year financial plan.
<b>Asset Management Strategy</b>	Approach to managing assets to deliver chosen service levels.
<b>Workforce Plan</b>	Shaping the workforce to deliver organisational objectives now and in the future.
<b>Place &amp; Area Specific Plans</b>	Any other informing strategies.

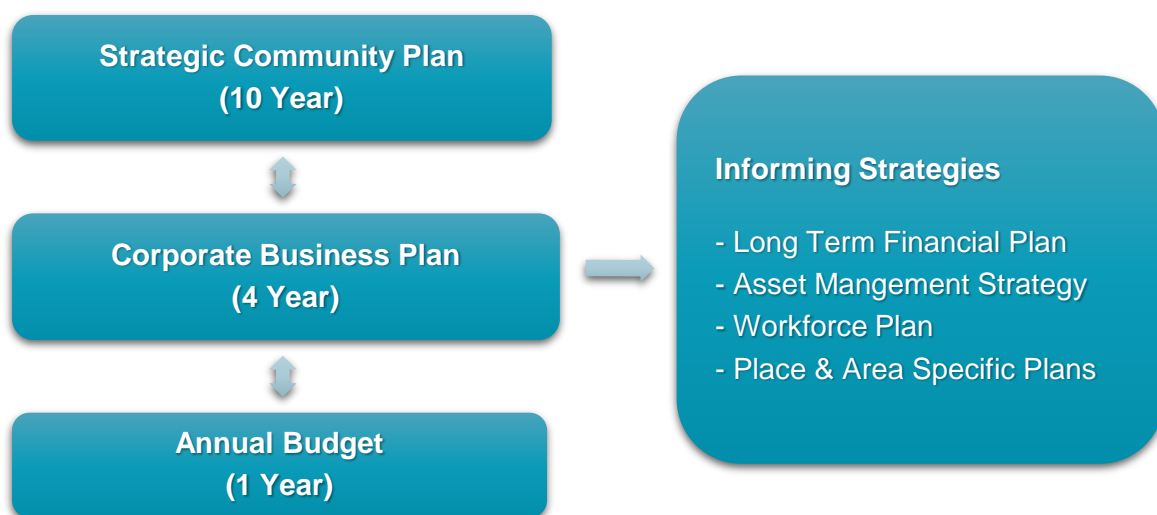


Figure 1: Elements of the Integrated Planning & Reporting Framework. Source: Department of Local Government, Sport & Cultural Industries.

## Our Shire

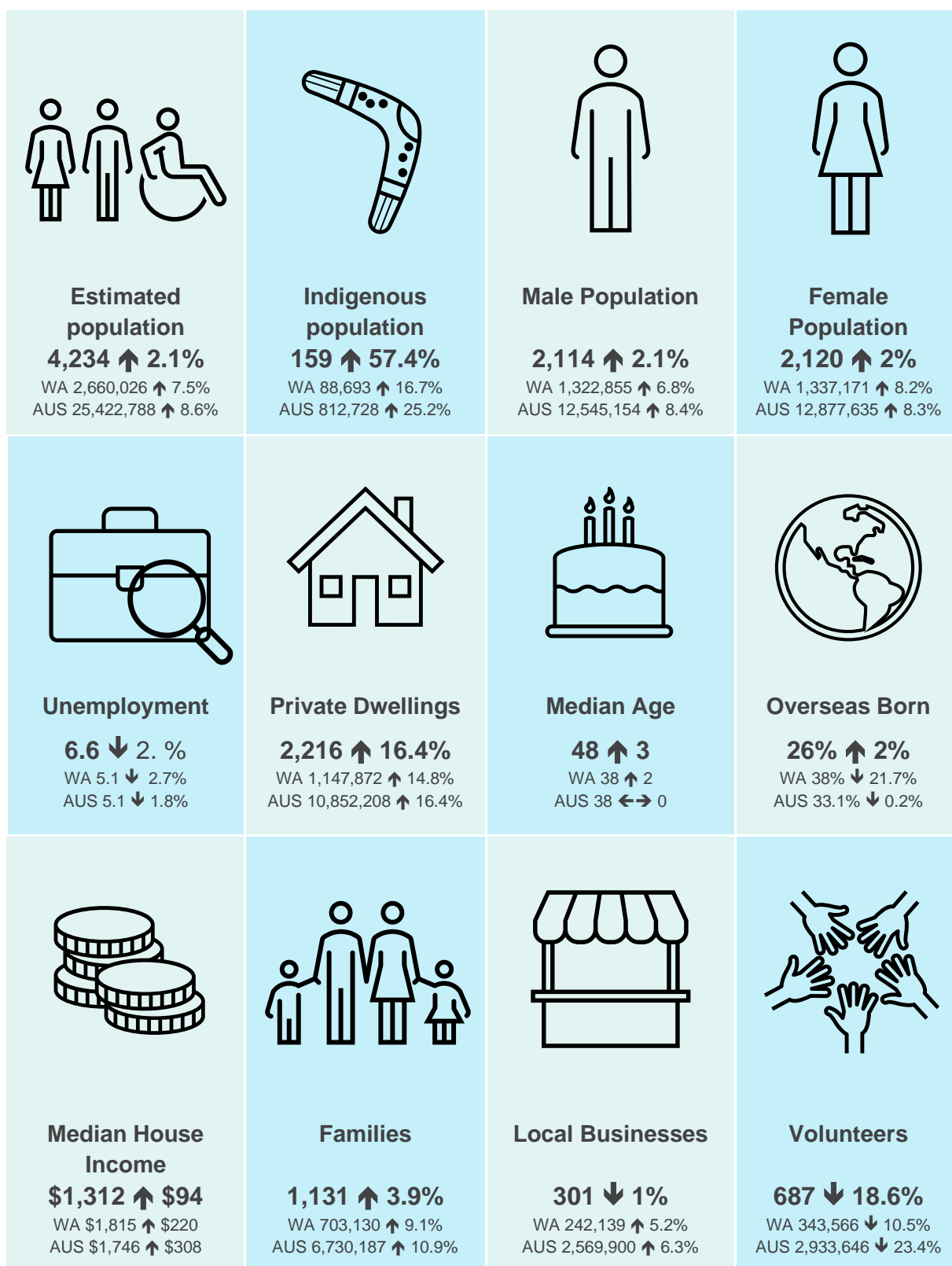


Figure 2: Shire of Waroona Statistics. Source: Australian Bureau of Statistics: 2021 Census; and Counts of Australian Business, including Entries and Exits, June 2018 – June 2022.

## Our Council

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**Cr Mike Walmsley**  
Shire President

Male | Speaks English | Born in Australia |  
Aged 55-64 years



**Cr Naomi Purcell**  
Deputy Shire President

Female | Speaks English | Born in Australia |  
Aged 45-54 years



**Cr John Mason**

Male | Speaks English | Born in  
Australia | Aged 55-64 years



**Cr Karen Odorisio**

Female | Speaks English & Italian |  
Born in Australia | Aged 55-64 years



**Cr Dion Pisconeri**

Male | Speaks English | Born in  
Australia | Aged 35 – 44 years



**Cr Laurie Snell**

Female | Speaks English | Born in USA |  
Aged over 64 years



**Cr Vince Vitale**

Male | Speaks English & Italian |  
Born in Australia | Aged 55-64 years

## Roles and Responsibilities

### Council

The role of the Council is prescribed in section 2.7 of the *Local Government Act 1995* (Act) and includes:

- **Governing the Shire's affairs** – This role encompasses strategic planning mechanisms to ensure the continued sustainability of the Shire.
- **Performance of the Shire's functions** – Council has ultimate responsibility for the performance of the Shire's functions and can exercise this responsibility through the development of appropriate delegations, making a determination on the provision of services and facilities, and regular reporting against objectives.
- **Overseeing the allocation of the Shire's finances and resources** - Council exercises this role by overseeing and adopting the Shire's Long-Term Financial Plan, Annual Budget, Workforce Plan and Asset Management Strategy.
- **Determining the Shire's policies** – Council adopts and reviews policies that act as guiding principles for the Shire's administration to achieve the objectives of the Strategic Community Plan, and guide officers in their decision-making processes.

The Waroona Shire Council meets on the fourth Tuesday of each month in the Council Chambers, with all meetings open to the public. All meetings of Council and its committees are conducted in accordance with the *Local Government Act 1995*.

### President

Section 2.8 of the Act states that the role of the President is to:

- Preside at meetings in accordance with the Act;
- Provide leadership and guidance to the community in the district;
- Carry out civic / ceremonial duties on behalf of the local government;
- Speak on behalf of the local government;
- Perform such other functions as are given to the President by the Act or any other written law; and
- Liaise with the CEO on the local government's affairs and the performance of its functions.

### Councillors

Section 2.10 of the Act states that the role of a Councillor is to:

- Represent the interest of electors, ratepayers and residents of the district;
- Provide leadership and guidance to the community in the district;
- Facilitate communication between the community and the Council;
- Participate in the local government's decision making processes at Council and Committee meetings; and
- Perform such other functions as are given to a Councillor by the Local Government Act or any other written law.

## Committees and Working Groups

Under section 5.8 of the Act, Council may establish committees of three or more people to assist Council and to exercise the powers and discharge the duties of the Shire that can be delegated to committees.

To assist Council in performing its role, the Shire has a number of statutory and advisory committees and working groups. Because Council is responsible for such a large number and broad range of activities and functions, committees play an important role in focusing attention and expertise in specific areas.

There are several different types of committees and working groups, each of which serves a particular purpose. There are also committees that make recommendations to Council on specific matters or projects.

### Council Committees

#### *Finance and Audit Committee*

All Councillors

#### *Alcoa Waroona Sustainability Fund Committee*

Cr Walmsley and Cr Purcell

#### *Bushfire Advisory Committee*

Cr Walmsley

#### *Local Emergency Management Committee*

Cr Walmsley and Emergency Management Committee

### Council Advisory Working Groups

#### *Recreation Advisory Working Group*

Cr Purcell, Cr Odorisio, Cr Pisconeri, Cr Vitale and 3 community members.

#### *Waroona Visitor Centre Advisory Working Group*

Cr Purcell, Cr Pisconeri and Cr Snell

#### *Awards Advisory Working Group*

Cr Purcell, Cr Odorisio, Cr Vitale and [Vacant]

### External Committees, Associations and Working Groups

Councillors and appointed staff are also members of a number of external committees, associations and working groups (statutory or otherwise) that assist other authorities and groups in performing their functions. To clarify the role and scope of each committee, there are usually a Terms of Reference in place to determine the committee's membership, responsibilities, extent of decision making and reporting requirements.

*Alcoa Wagerup Environmental Improvement Plan Stakeholder Reference Group* - Director Infrastructure & Development Services (DIDS)

*Coast SWaP*– Vacant

*Coolup Land Conservation District Committee* – Cr Snell

*Harvey River Restoration Taskforce* – Cr Snell

*Lake Clifton Heron Progress Association* – Vacant

*Long Term Residue Management Committee* – Cr Walmsley

*Peel Harvey Biosecurity Group* – Cr Snell

*Peel Mosquito Management Group* – Cr Snell

*Peel Regional Leaders Forum (Peel Alliance)* - President (Deputy President proxy) and CEO (non-voting)

*Peel Trails Group (Disbanded)* - Cr Pisconeri

*Peel Trails Committee* – Appointment by CEO

*Peel Trails Technical Group* – Appointment by CEO

*Peel Zone – Western Australian Local Government Association* – Cr Walmsley and Cr Purcell

*Peron Naturaliste Partnership* – Cr Walmsley (Cr Mason proxy)

*Preston Beach Progress Association* – Vacant

*Regional Joint Development Assessment Panel* - Cr Walmsley and Cr Purcell (Cr Mason and Cr Snell alternatives)

*Regional Road (Sub) Group (South West)* – Cr Mason (Cr Purcell proxy)

*Wagerup Community Consultative Network* – Cr Odorisio and Cr Snell

*Waroona Historical Society* – Cr Odorisio

*Waroona Interagency Group* – Cr Purcell



## Meeting Attendance

Council meetings were held on the fourth Tuesday of each month with the exception of there being no meeting in January, and special council meetings.

Councillor Name*	Ordinary Council Meetings	Special Council Meetings	Annual Electors' Meeting
Cr Mike Walmsley	11	2	1
Cr Naomi Purcell	10	2	1
Cr John Mason	8	1	1
Cr Karen Odorisio	9	2	0
Cr Dion Pisconeri	10	1	1
Cr Laurie Snell	9	2	1
Cr Vince Vitale	10	2	1





## Our Staff

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**Mark Goodlet**  
Chief Executive Officer

- Strategy
- Elections
- Major Projects
- Council Services
- Business Improvement
- Community Safety Services



**Ashleigh Nuttall**  
Director Corporate & Community Services

- Finance
- Human Resources
- Governance
- Risk Management
- Information Technology
- Customer Service
- Library Services
- Community Development,
- Communications and Marketing
- Recreation Services
- Tourism
- Cemetery



**Karen Oborn**  
Director Infrastructure & Development Services

- Technical Services
- Works & Operations
- Waste Management
- Emergency Services
- Planning Services
- Regulatory Services
- Asset Management Services
- Environmental Management

## Employee Annual Salary

The number of Shire employees entitled to an annual salary of \$130,000 or more is set out in bands of \$10,000. The publishing of this information is in accordance with r.19B(2)(a)(b) of the *Local Government (Administration) Regulations 1996*.

Salary Range	2021/22
130,000 – 139,999	0
140,000 – 149,999	0
150,000 – 159,999	2
160,000 – 169,999	0
170,000 – 179,999	0
180,000 – 189,999	1
190,000 – 199,999	0

## Remuneration of the Chief Executive Officer

In accordance with regulation 19B(e) of the Local Government (Administration) Regulations 1996, the total remuneration provided to the Shire of Waroona's CEO during the 2022/2023 financial year including all benefits was \$215,315.

## Service Areas

The Shire of Waroona is responsible for a range of functions, facilities and services including:

- Services to properties and the community;
- Regulatory services;
- General administration; and
- Process of government

Office of the Chief Executive Officer		
Department	Services	
<b>Strategy</b>	<ul style="list-style-type: none"> <li>• Strategy</li> <li>• Master Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Integrated planning and reporting</li> </ul>
<b>Elections</b>	<ul style="list-style-type: none"> <li>• Elections</li> </ul>	
<b>Major Projects</b>	<ul style="list-style-type: none"> <li>• Major projects</li> </ul>	
<b>Council Services</b>	<ul style="list-style-type: none"> <li>• Council services</li> </ul>	
<b>Business Improvement</b>	<ul style="list-style-type: none"> <li>• Continuous improvement</li> </ul>	<ul style="list-style-type: none"> <li>• Business management</li> </ul>

Corporate & Community Services		
Department	Services	
<b>Finance</b>	<ul style="list-style-type: none"> <li>• Budgeting</li> <li>• Finance / Accounting</li> <li>• Loans / Investments</li> <li>• Grants management</li> </ul>	<ul style="list-style-type: none"> <li>• Rates</li> <li>• Payroll</li> <li>• Asset accounting / management</li> </ul>
<b>Human Resources</b>	<ul style="list-style-type: none"> <li>• Human resources management</li> <li>• Recruitment</li> </ul>	<ul style="list-style-type: none"> <li>• Workforce planning</li> <li>• Workplace health and safety</li> </ul>

<b>Governance</b>	<ul style="list-style-type: none"> <li>• Policies and procedures</li> <li>• Delegations</li> <li>• Registers</li> </ul>	<ul style="list-style-type: none"> <li>• Audit</li> <li>• Local laws</li> </ul>
<b>Risk</b>	<ul style="list-style-type: none"> <li>• Insurance</li> <li>• Risk management</li> </ul>	<ul style="list-style-type: none"> <li>• Business continuity</li> </ul>
<b>Information Technology</b>	<ul style="list-style-type: none"> <li>• Information technology</li> <li>• Records</li> <li>• Freedom of information</li> </ul>	<ul style="list-style-type: none"> <li>• Public information disclosure</li> </ul>
<b>Customer Service</b>	<ul style="list-style-type: none"> <li>• Customer service</li> <li>• Licensing</li> <li>• Facility bookings</li> </ul>	<ul style="list-style-type: none"> <li>• Marketing / Engagement and media</li> </ul>
<b>Library Services</b>	<ul style="list-style-type: none"> <li>• Library services</li> </ul>	
<b>Community Development</b>	<ul style="list-style-type: none"> <li>• Place activation</li> <li>• Community development</li> </ul>	Events
<b>Recreation Services</b>	<ul style="list-style-type: none"> <li>• Recreation services</li> </ul>	Club development
<b>Tourism</b>	<ul style="list-style-type: none"> <li>• Visitor Centre</li> </ul>	Tourism

<b>Infrastructure &amp; Development Services</b>		
<b>Department</b>	<b>Services</b>	
<b>Technical Services</b>	<ul style="list-style-type: none"> <li>• Design and investigation</li> <li>• Asset management</li> <li>• Subdivision and development application referrals</li> </ul>	<ul style="list-style-type: none"> <li>• Project management</li> <li>• Extractive industry</li> <li>• Grants management (assets)</li> </ul>
<b>Works &amp; Operations</b> (Maintenance, capital, and operations)	<ul style="list-style-type: none"> <li>• Buildings Maintenance</li> <li>• Parks and gardens</li> </ul>	<ul style="list-style-type: none"> <li>• Roads &amp; Other Infrastructure</li> <li>• Plant and fleet</li> </ul>
<b>Waste Management</b>	<ul style="list-style-type: none"> <li>• Collection services</li> </ul>	<ul style="list-style-type: none"> <li>• Disposal services</li> </ul>
<b>Community Safety &amp; Emergency Services</b>	<ul style="list-style-type: none"> <li>• Emergency services</li> <li>• Bushfire services</li> </ul>	<ul style="list-style-type: none"> <li>• Closed circuit television</li> <li>• Preston Beach volunteer rangers</li> </ul>
<b>Planning Services</b>	<ul style="list-style-type: none"> <li>• Strategic planning</li> <li>• Statutory planning</li> </ul>	<ul style="list-style-type: none"> <li>• Environmental planning</li> <li>• Heritage services</li> </ul>
<b>Regulatory Services</b>	<ul style="list-style-type: none"> <li>• Building approvals</li> <li>• Environmental health services</li> </ul>	<ul style="list-style-type: none"> <li>• Ranger services</li> <li>• Preston Beach volunteer rangers</li> </ul>
<b>Asset Management Services</b>	<ul style="list-style-type: none"> <li>• Asset Management Programs</li> </ul>	<ul style="list-style-type: none"> <li>• Building Services</li> </ul>
<b>Environmental Management</b>	<ul style="list-style-type: none"> <li>• Native Vegetation &amp; Reserves</li> <li>• Biodiversity &amp; Conservation</li> </ul>	<ul style="list-style-type: none"> <li>• Foreshores &amp; Coastal Management</li> <li>• Biosecurity Programs</li> </ul>

## Vision, Mission & Values

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### Our Vision

The Shire of Waroona will create a sense of place and identity, embracing creativity, our natural environment, and a strong and diverse economy.

### Our Mission

We will be an organisation, with a can-do attitude that strives for service excellence, continued improvement and a commitment to outcomes.

### Our Values

Accountable

Excellence

Leadership

Transparent

Respect

Accessible

Innovative

Yours

## Focus Areas & Aspirations to 2030



### Our Community

To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning.

### Our Economy

To create a diverse economy base that supports opportunity and employment.

### Our Environment

To continually care for, protect and enhance our environment for the generations to come.

### Our Built Assets

To build and effectively manage our assets to continually improve our standard of living.

### Our Leadership

To embed strong leadership through good governance, effective communication and ensuring value for money.

## Our Community

To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning.

### 1.1 Create a connected, safe and cohesive community with a strong sense of community pride

#### 1.1.1 Develop an identity for the Shire and the communities it comprises

##### Local Place Plans

The Shire works closely with all community groups to support the needs and aspirations of residents in Waroona/Hamel, Lake Clifton and Preston Beach. In this way, the communities can become active participants in future planning.

An example of this during 2022/23 has been engagement with groups within Preston Beach to guide beach access improvements that are being funded by the State Government.

##### Town Entrance Improvements

Options for new town entry signage were considered during 2022/23 but not progressed due to other budgetary priorities.

##### Interchangeable Event Signage

The Community Precinct that is currently under construction is being investigated as a potential location for an interchangeable sign. This will be further explored in the 23/24 financial year along with a potential funding source.

#### 1.1.2 Pursue a social environment that is accessible and inclusive for all ages and abilities

##### Accessible and Inclusive Events

Our vision is to create a community where everyone feels a sense of belonging and connection. One way we do this is through running free events and activities that reflect the diverse needs and preferences

of all members of our residents. During this financial year, we introduced a Quiet Zone marquee at our larger events, which provides a comfortable space and noise cancelling headphones for those who may prefer a quieter environment. Additionally, the use of wheelchair-accessible cable ramps at events ensures everyone can join in the festivities without barriers.

##### Developing a Plan for Funding and Constructing an Accessible Boardwalk in Preston Beach

Officers are actively working with the community to explore alternative opportunities for this funding. The dedicated amount currently offered is being reviewed to align more effectively with the project's resources and outcomes.

##### Comprehensive Review, Implementation, and Reporting of the Disability Access Inclusion Plan

"Enabling Waroona - Access and Inclusion Plan 2023-2028" was adopted by council in February 2023. Formally known as the Disability Access and Inclusion Plan, this plan has been renamed. Whilst continuing to focus on people with a disability, the Plan's objectives, projects, and actions now broaden to allow all people living or passing through the Shire communities, including those who are limited in their physical ability, to feel welcome and included.

##### Accessibility entrance to main Shire Administration building

Complete project funding has been confirmed and the project will commence and be completed in the 23/24 year. All aspects of accessibility will be able to be included due to the additional funding that will be received. This will ensure that the Shire's Administrative Building will be able to serve all members of our community.

### 1.1.3 Grow and develop an age-friendly community

#### Supporting Act Belong Commit initiatives

Aiming to enhance the quality of life of our older residents, the Shire ensures the services we deliver and facilities we run are age-friendly and inclusive.



Over the past year, the Shire continued to participate in the Act Belong Commit program to facilitate positive health outcomes for everyone in the community, including our aging population. Initiatives such as the Fishability program at Drakesbrook Weir and the Waroona Croquet Club were supported through funding and promotion to ensure our older residents have the opportunity to stay physically healthy and connected to place and community.



### 1.1.4 Become a youth engaged and supportive community

#### Youth Week 2023

The Shire is committed to ensuring our young people feel involved and supported in the community. The buzz of Youth Week 2023 was infectious, with three events being enjoyed by toddlers to teens.

The first event saw our younger participants create cupcakes, play mini golf and lawn games, get their faces painted and paint skate decks. Later in the program, mid-week zen vibes flowed at Centennial Park, with yoga, art, and Aboriginal painting and then the week wrapped up with a Disco at the Waroona Recreation and Aquatic Centre. Thanks to

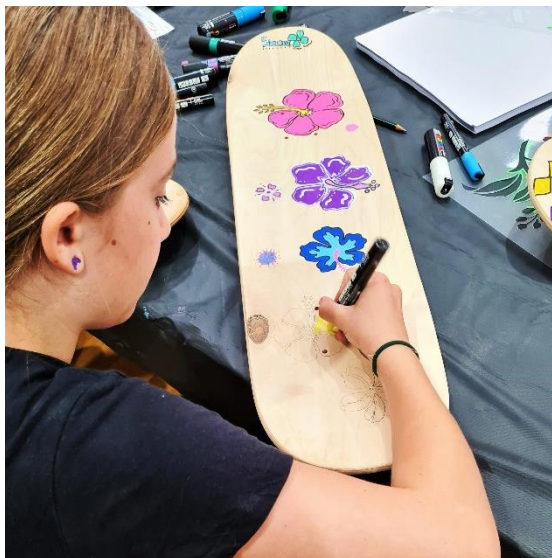
our young partners from Waroona Leos and the Waroona Aboriginal and Torres Strait Islander Corporation for working with us to deliver the fun.

### Youth Fusion '22 Program

2022 saw the conclusion of our Youth Fusion Program, after 8 months of youth engagement activities. Aimed at 12 to 17-year-olds living in Waroona and Lake Clifton, the fortnightly events aimed to create a sense of belonging and confidence with accessing service providers.

### Information sharing through the Youth Development Network

In addition to holding youth-oriented events, the Shire is an active participant in the Youth Development Network, where meetings are attended every three months to collaborate and network with other local governments on the issues facing youth today.



### 1.1.5 Develop and facilitate events of a local and regional scale

#### Community Events Program

The Australia Day Celebrations are held in Waroona each year to celebrate the history, culture, and achievements of Australian people. Our 2023 event had an emphasis on access and inclusion,

featuring cultural cooking demonstrations as well as a beautiful rendition of 'We Are One' in Noongar by local elder Jennifer Turner. The event included plenty of kids and family activities, live entertainment, street parade and an awards and citizenship ceremony.



The Shire held its inaugural Paddling Festival in 2023 at the iconic Drakesbrook Weir. The event was supported by the Australian Sports Commission, and offered friendly races, come-try activities, a cultural dance performance by the Southside Cook Island Dance Troupe.







### Halloween Disco a Spooktacular Success

The Halloween Disco is an annual event that just seems to get bigger every each year. Over 120 kids attended the 2022 event for an evening of spooky fun. The costumes were amazing and the dancing was even better. Everyone had a great time including the staff who dress up and add to the fun on the evening. The feedback is always positive as the staff hear kids expressing their parents just how much fun they've had as they leave.

In addition, the Shire supported several local community groups to deliver their annual events that appeal to locals and visitors alike. This included the All Australian Car Day, Preston Beach Golf Club Spring Fete, the Waroona Show, the Lions Christmas Gala, and the Preston Beach Golf Club Movie Night. The Shire also supported WAATSIC with their Strong Spirit Strong Minds Movie Nights, Weekend at Bernie's, the Waroona Lions Club with their monthly Community Markets, and a showing of the Black Cockatoo Crisis at Drakesbrook Wines.



### School Holiday Programs greatly supported by Community

The 2022/23 financial year saw the Recreation and Aquatic Centre put on a vast array of school holiday programs and events. All programs were greatly supported by the community and feedback from the community was very positive.



Additionally, in 2022, the Shire was honoured to deliver the Waroona ANZAC Day event for the first time, and support the Lake Clifton and Preston Beach events, in the absence of an RSL Sub-Branch. While the weather was exceptionally wet, it didn't deter community members and veterans from attending the two services at the Waroona War Memorial.



Some of this year's events included Redz Zoo, Laser Tag, Illustrating Workshop, Day Stayz, Christmas Jar Art, Christmas Kindy Party, Pool Party, Roller Disco, Sci Tech and Head Over Heels Acrobatics. One of the biggest programs that ran was the Party on the Green Mini Golf. Over 100 community members came to play mini-golf and party games across two days.

### 1.1.6 Ensure the safety of our community

#### Working together to achieve Community Safety

Lighting and CCTV cameras continued to be used to discourage crime activity within the Shire during 2022/23. Relationships between all community groups, the local police and service providers have been strengthened to ensure all stakeholders worked together to address community safety. Ensuring the Waroona Police and local service providers were a part of our Youth Fusion activities aimed to break down barriers to young people connecting with law enforcement, youth workers and health services.



#### Bushfire Risk Mitigation Activities

Two important bushfire mitigation activities were completed in 2022/23:

1. A 450m long firebreak was constructed in the reserve between the golf course and Moyanup Heights to enable access for firefighters

behind the houses situated adjacent to the golf course; and

2. A 5km stretch of Preston Beach Road North was widened to increase the width of this strategic firebreak in Yalgorup National Park and enable firefighters more space to defend a fire in this area.

In addition to bushfire prevention works, the Shire was successful in securing funding from the Department of Fire and Emergency Services (DFES) for additional bushfire risk mitigation activities in 2023/24.

#### New Digital Fire Danger Rating Signs

A new digital fire danger rating sign was installed on Preston Beach Road (jointly funded by the Shire of Waroona and Alcoa). The signs feature four simplified ratings and wirelessly receive bushfire rating data directly from DFES. Funding for a second digital fire danger rating sign was also secured. This sign will be placed on Nanga Brook Road.



## Endorsement of Joint Local Emergency Management Arrangements

The Shire of Waroona and Shire of Murray joint Local Emergency Management Arrangements were finalised during 2022/23. Part of these arrangements was the finalisation of a Local Recovery Plan, Local Recovery Resource Manual, Emergency Evacuation Plan, and an Animal Welfare Plan. The final Emergency Management Arrangements have been endorsed by the State Emergency Management Committee.

## 1.2 Maximise and connect our natural assets to the community

### 1.2.1 Connect the natural assets, waterways, parks and reserves to the community

#### Troutfest 2022

While the Public Open Space Strategy is in development, the Shire once again joined with Recfishwest to deliver the annual family friendly Troutfest event. Held on 15 October 2022, locals and visitors were invited to come together to hand release trout into Drakesbrook Weir. A host of other activities were enjoyed by all, including Chas Riegert's casting competition, Fishability's accessible fishing stations, games, and freshwater fishing tips.



## 1.2.2 Upgrade the amenity of Drakesbrook Weir

### Business Plan for the implementation of the Drakesbrook Weir Masterplan

To be completed in conjunction with the Shire Long Term Financial Plan to shore up further grant opportunities and ensure capacity to fund.

### Implementation of the Drakesbrook Weir Masterplan

A Playground installer has been engaged and the Shire intends to undertake the civil works component of the present phase of works.

The civil works team will deliver the foreshore development project in the 23/24 year. Works will include an extension of the grassed area, car park renewal, installation of playground and public facilities, CCTV installation, and enhancement of the natural area to link to trails development.



### Progressive Implementation of the Drakesbrook Weir Risk Management Plan

Several recommendations from the Drakesbrook Weir Risk Management Plan were address in 2022/23, including:

- Bollards were installed to restrict vehicle access to weir banks via the weir's emergency spillway. Additional bollards are planned for installation in 2023/24 during the weir carpark upgrade project.

- Plans for the installation of a designated kayak/canoe/water vessel launch area has been incorporated into the 2023/24 weir carpark upgrade project.
- Signage around the weir recreation areas which details angling rules and restrictions has been upgraded to in collaboration with the Department of Primary Industries & Regional Development – Fisheries.
- The pontoon was removed from the water in November 2022 for inspection and cleaning. The pontoon was taken to a workshop for sandblasting and received a new protective surface coating. The wooden top deck was removed and replaced with a marine grade fiberglass decking with stainless steel fixings. The deck can now easily be removed for cleaning of bird excrement. This will be carried out as part of the ongoing annual maintenance and inspection program.



- To mitigate the risk of fire damage to the bushland surrounding the Drakesbrook Weir, appropriate signage has been installed indicating that fires are prohibited surrounding the weir.
- A portion of the eastern limestone wall, adjacent to the swimming area suffered from rotation during the year and some erosion at the base of the wall caused a partial collapse. This was repaired in consultation with a structural engineer. Annual inspection for any erosion at the base of both limestone walls will take

be undertaken when weir water levels are at a minimum each year.

### 1.3 A planning framework that is visionary, supports connectivity and enables participation that ensure quality, diverse and innovative planning outcomes that meet community aspirations

#### 1.3.1 Ensure the Town Planning Scheme and Local Planning Strategy facilitate quality and diverse planning outcomes

##### Local Planning Strategy

A local planning strategy identifies key issues, constraints, characteristics and opportunities for land use and development. These are set in relation to the community's development and land use aspirations for the Shire for the next 15 years.

The first round of community consultation was completed in 2022/23 via a one-month web-based survey, and pop-up stalls set up in Waroona and Preston Beach. Members of the community were given the opportunity to identify issues, constraints and preferences for land use and development. Approximately seventy-five submissions were received. The main priorities and themes identified from round submissions were:

- Protect important agricultural land;
- Diversify economic opportunities with a more flexible planning framework;
- Protect and enhance natural assets; and
- Provide more housing options.



## Town Planning Scheme

The Shire of Waroona's Town Planning Scheme provides the statutory framework to achieve the aspirations identified in the town planning strategy, for example – zoning, land use permissibility, and development requirements.

The review of the current town planning scheme is underway. Once drafted, it will be considered by the State Government and approved by Council, prior to being advertised for public comment. These steps form part of an extensive approval process prior to the planning scheme coming into effect, including grant of approval by the Western Australian Planning Commission.

### 1.3.2 Consider new growth areas and prepare District Structure Plans

District Structure Plans will be developed following implementation of the new Local Planning Strategy outcomes.

## 1.4 Encourage an active and healthy community with an improved quality of life

### 1.4.1 Promote a mentally and physically healthy lifestyle

#### Aqua Aerobics Revival Thriving

Aqua aerobics has made a triumphant return to our group fitness schedule, captivating the community's interest. The recently trained aqua aerobics instructor, Jenna, has injected a dynamic and distinct style into the program, receiving a highly positive response. Attendance consistently hovers in the high teens, guaranteeing an enjoyable experience for all participants.

The introduction of a new heat exchanger system, ensuring consistently warmer water, has significantly contributed to sustained high attendance, even during the colder months, surpassing previous winter figures.



#### Group Fitness Classes more supported than ever

Once again, group fitness classes have emerged as a standout success this year. With an average attendance ranging between 8 to 12 participants per class, these classes have proven to be a cornerstone of service at the Recreation and Aquatic Centre. Despite offering multiple classes simultaneously, these figures underscore a notable achievement.

The inclusion of over 20 new members into our group fitness community is a testament to our success. The effectiveness of our fitness challenges has once more succeeded in engaging newcomers to embark on their fitness journeys at the Centre.



#### Increase in Gym numbers continues

The gym has experienced a substantial surge in membership by over 200% since introducing 24/7 access two years ago. Accessibility at all hours has led to patrons utilising the facility during late nights and early mornings. Staff at the Centre are pleased with the increased gym utilisation

and continuously seek opportunities for further enhancements.

Recent acquisitions of a new rowing machine, ski machine, and an assault bike during the 2022/2023 period reinforce the commitment to maintaining high-quality offerings at the gym. Upgrades to treadmills and exercise bikes have also been made, ensuring a contemporary and up-to-date fitness experience.



#### 1.4.2 Support local community, sporting and recreational groups and initiatives

##### **A Waroona Club Development Program that supports sport and recreation clubs**

The restructuring of the Recreation Advisory Committee to the newly formed Recreation Advisory Working Group was completed in the 2022/23 financial year. The intention is to gain more input from local sporting clubs on a regular basis to discuss all matters sport and recreation. Following the formation of this group, further work can be done to implement a program that will enable clubs to be more sustainable.

##### **Alcoa Waroona Micro Grants Fund**

Along with supporting our local groups and non-profit organisations with corporate, State and Federal grant opportunities, the Shire runs its own grant program. The Alcoa Waroona Micro Grants Fund is a partnership between Alcoa and the Shire, and in 2022/23, awarded \$30,000 to 16

local groups to fund events, programs, and new equipment.



##### **Community Sponsorship Fund for local state, national or international representatives**

In accordance with policy 'GP005 - Donations, Sponsorships and Waivers' Sponsorships are awarded to individuals or groups residing within the Shire to assist with expenses associated with selection in state, national or international representation. The total budget pool is determined through the annual budget process each year as adopted by Council.

##### **Waroona Sport and Recreation Precinct Masterplan**

A single site co-location investigation has been completed and provided to the Sport and Recreation Advisory Group with a recommendation not to proceed with a single site option at the Recreation Centre location. Further alternatives for a site or dual site options will be explored in 2023/24.

#### 1.4.3 Actively take opportunities to enhance public health

##### **Implementation of priority actions from the Public Health Plan**

The Safe Water Program for health premises not on scheme water has continued in 2022/23, as well as monthly water testing. Food premise kitchen inspections were completed again during the year with the majority of premises passing health standards.

## A year in the Waroona Public Library

The past year at the Library has been a hive of activity with a myriad of engaging events. Coral's Crafty Knitting Group and Book Club continued to thrive, maintaining their bustling participation. Notably, the library organised a special event for NAIDOC Week, featuring an enthralling story time and craft session that drew an attendance of twelve children and nine adults.



In line with a commitment to enhancing resources, the Junior Section saw a significant update with the acquisition of new puzzles and books, while the Adult Section welcomed numerous fresh titles.

September 2022 marked a significant milestone as the library building reached its 30th anniversary, commemorated with a joyous luncheon and a grand birthday cake.



Acclaimed author Sally Gare graced the library with her presence, delivering an absorbing talk on her book "Outback Teacher," attracting a commendable turnout and garnering great interest.



A moment of pride arrived when the Waroona library was selected to participate in the Interactive Children's Space Showcase Presentation, highlighting our junior section upgrades in a dedicated booklet.

May 2023 ushered in statewide changes in inter-library loan procedures, marking the end of the classic freight system. The South West Library Consortia introduced an innovative plan for two Hubs: Waroona to Bunbury, and Busselton and beyond, facilitating hand-delivery of books by our library staff between the libraries.

Joining the annual National Simultaneous Storytime organised by the Australian Library and Information Association (ALIA), the Library chose "The Speedy Sloth" by Rebecca Young as this year's featured picture book.

State Librarian Catherine Clark and Acting Director Steve McQuade, toured three libraries, including the Waroona Library, along with Augusta-Margaret River Library and Donnybrook-Balingup Library, reinforcing the library's importance in the regional landscape.

The library remained a focal point for the community, hosting regular storytime sessions with groups from St Joseph's Primary School and the Waroona Playgroup. Furthermore, the library staff actively engaged in the annual Book Week event at Waroona District High School, underscoring the library's commitment to promoting literacy and community involvement.

## Waroona Swim School

The Waroona Swim School had its largest number of enrolments in over 10 years this financial year. This was largely due to the recreation centre's first 4-term program in just as many years. With warmer water temperatures due to the pool's new heat exchanger system, the lessons can now be offered all year round. It is great to see the Shire community supporting such a beneficial program and provides centre staff much pride in knowing they are helping to ensure children are safer in water.

### 1.4.4 Foster and value our volunteers

#### Thank-a-Volunteer Breakfast Events

The Shire has a higher rate of volunteerism than the rest of the State and this is commemorated through two recognition events each year. Shire Councillors and staff cooked and served breakfast to our hard-working volunteers and their families at Thank-a-Volunteer Breakfast events in Preston Beach and Waroona during December.



#### Emergency Services Recognition and Thank You Dinner

The Emergency Services Recognition and Thank You Dinner was held during National Volunteer Week in May 2023 to recognise the tireless commitment of emergency service volunteers who donate their time and efforts to saving lives and protecting the local community.



### 1.4.5 Support and enhance health services in Waroona

#### Waroona Interagency Group

The Waroona Interagency Group is a forum for agencies who deliver community services within the Shire to share knowledge and work collaboratively to address issues around community wellbeing and safety. The Shire facilitates and hosts this forum every three months with the May 2023 meeting being the first face to face meeting since COVID-19.

Additionally, the Shire attended regular meetings with key stakeholders and other local governments to address health matters. These included the PaRK Collaborative, which works to set a foundation for positive change in suicide prevention on a local level and the Local Health and Wellbeing Group.





## 1.5 Value, protect and celebrate our rich history and culture

### 1.5.1 Pursue actions to preserve areas and materials of historical significance

#### Waroona Historical Society

The Shire of Waroona remains dedicated to the preservation of local heritage by offering continued support to the Waroona Historical Society. This enduring commitment involves an annual donation and ongoing maintenance of the Old Road Board building, a cherished space utilised by the society. This partnership stands as a testament to the Shire's unwavering commitment to safeguarding and nurturing the town's historical legacy.

#### Local Heritage Survey

The review of the Shire's 2001 Heritage Inventory was completed with the assistance of funding from the State government. The 2022 Local heritage Survey was produced and is an up-to-date record of significant buildings and facilities within the Shire.

### 1.5.2 Foster arts and culture throughout the Shire

#### Supporting Local Creatives



The Waroona Visitor Centre is a hub supporting over 50 local and regional artists, creatives, photographers, primary producers, and makers each year. More than 60% of the \$62,000 in sales was from the sale of bespoke local and regional product, representing an increase of \$7,000 from the previous financial year.

Makers' Days were held regularly in the Centre, with volunteering local creatives demonstrating their knowledge and skills to the public.

Overseen by the Waroona Visitor Centre, the yarn-bombing initiative was started in 2015 to brighten the northern tourist bay. This fun and creative project has seen increased visitation and sales of local craft and produce in the Centre's gallery.

In addition, the Shire coordinated regional creative collaboratives such as the Peel Open Studios and the Origins Exhibition to provide opportunities for local artists.

#### Moorial's 2022/23

Since arriving on the scene around 2017, Waroona's cow, Mooriel, has become a fixture on the verge of the Visitor Centre. Much-loved by locals and travellers for her fun, changing outfits, Mooriel is often a talking point and brand ambassador for the town. Changing around every four weeks, Mooriel has in the past year been dressed as Carmen Mooranda, Jessie from Toy Story, been bright and colourful for Christmas, and has supported our police force as Constable Cow, just to name a few.



### 1.5.3 Acknowledge and celebrate the diversity in our community and support activities in recognition of national campaigns and initiatives.

#### NAIDOC Week 2022

The Shire supported the Waroona Aboriginal and Torres Strait Islander Corporation (WAATSIC) to celebrate the local Bindjareb Noongar people's culture, achievements, and contributions to our community during NAIDOC Week 2022. A range of activities including a flag raising ceremony, Noongar storytelling, doll

making, and Friday night footy were all well attended.



## Our Economy

To create a diverse economy that supports opportunity, education and employment.

### 2.1 Develop an economy that is focused on growth, knowledge and innovation, and infrastructure, and protects prime agricultural land

#### 2.1.1 Maximise the inherent economic opportunities in the Murray Waroona functional economic region

#### Regional Economic Development

The Shire's Chief Executive Officer met with local member Hon. Robyn Clarke MLA in February and March 2023 to discuss economic development opportunities. Regular discussions were held regarding grant opportunities at Preston Beach.

Agency meetings held during 22/23 included the Peel Economic Development Network Meeting, and the Red Grant Event held in March 2023, Department of Water & Environmental Regulation (DWER) Climate Adaption Strategy Workshop in April 2023. The CEO also met with renewable energy sector investors to discuss renewable energy opportunities within the Shire.



#### 2.1.2 Enhance the agricultural industry in Waroona as a dominant economic sector

#### Preparation and Promotion of business cases for key industries to attract private investment.

The Shire has collaborated with the Department of Biodiversity, Conservation, and Attractions (DBCA) to develop a comprehensive masterplan for the Waroona Dam camping ground area, reflecting our commitment to enhancing recreational facilities.

In partnership with political stakeholders and DBCA, the Shire has been actively exploring economic development opportunities for Preston Beach. This collaborative effort aims to foster sustainable growth and prosperity in our community.

Ongoing discussions with neighboring Shires are taking place to identify and pursue tourism and economic development opportunities. Through these relationships, we seek to create a thriving regional network that benefits all communities involved.



Our commitment to environmental sustainability is evident in our support for the renewable energy sector and low-carbon economic development activities. We are actively engaged in exploring Shire reserve offset planning opportunities, aligning our efforts with environmentally conscious practices for the benefit of both our community and the broader region.

### **Permanent accommodation development for seasonal agricultural workers**

Shire of Waroona has been in close communication with the Peel Development Commission to explore opportunities for workers' accommodation. Additionally, productive discussions have taken place with neighboring Shires to thoroughly understand the range of options available for workers' accommodation within our region.

In a proactive approach, the Shire has actively collaborated with local businesses, fostering a partnership to support and

facilitate their exploration of providing workers' accommodation. This initiative reflects our commitment to addressing the accommodation needs of the workforce, contributing to the overall economic development and well-being of our community.

## **2.2 Develop a locally supported resilient, stable and innovative business community that embraces creativity, resourcefulness and originality**

### **2.2.1 Support local businesses, Waroona Business Support Group and initiatives**

#### **Business After-Hours Event**

Why do business in concrete jungles when you could be networking amidst the towering trees?



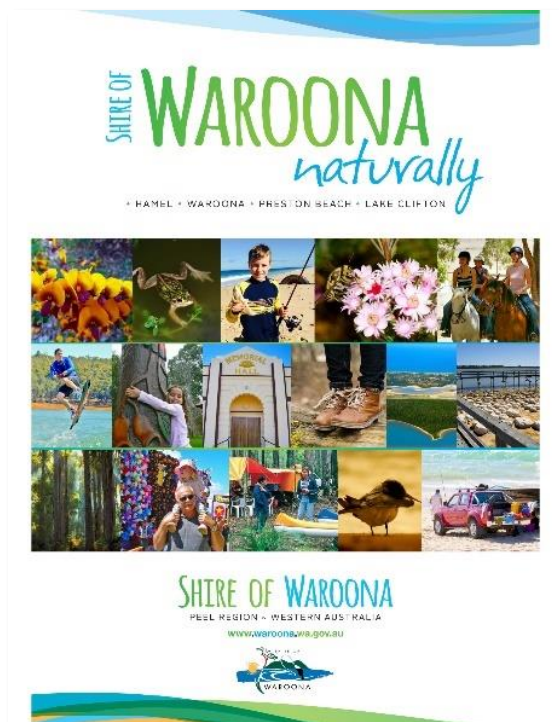
The Shire partnered with the Peel Chamber of Commerce & Industry and Waroona Business Support Group to hold a Business After Dark event in October 2022. Guests from local and Peel-based businesses enjoyed a stroll through the enchanting grounds of Lake Navarino Holiday Park before sampling local delights including Drakesbrook Fine Wines and eats from Waroona Hotel, Hairy Lentil and Pinjarra Bakery. Shire President Mike Walmsley shared some of Council's plans for shaping the Shire's future, while Waroona Business Support Group President Bronwyn Chompff-Gliddon

invited business owners on a customer service journey.

### Small Business Friendly Local Government Initiative

The Shire is proud to be a Small Business Friendly local government. During the year, we implemented a variety of initiatives that demonstrated our commitment to actively supporting our small businesses, including reducing the red tape associated with Shire dealings and making on-time payments to our valued local suppliers.

Additionally, the Shire works with local tourism businesses through ongoing advertising and features in various publications including Hello Perth, Mandurah & Peel Visitor Guide, Guide to WA, and The Wanderer, as well as distribution of the Waroona tourism brochure at Perth Airport Terminal 1, collaborative television advertising on WIN, and local features in the Drakesbrook Despatch.



## 2.3 Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, culture and heritage as drivers for tourism

### 2.3.1 Encourage community and business initiatives to refresh the appearance of the town centre

#### Implementation of the Waroona Revitalisation Strategy and Masterplan

The Community Precinct construction began in February 2023 and was well underway by July.

A business case for the Waroona Revitalisation Strategy has been prepared with a three-tranche approach for high, medium and low priority projects. This will be used to support grant opportunities.

Funding application for Community Precinct Phase 2 lodged. This will support a major upgrade to the Irrigation Office and add a café at the rear of this facility, to enhance the Precinct user experience.



#### Executing the Townscape Facade Grant Initiative

2022/23 saw the development of Local Planning Policy 13 - Waroona Town Centre Development Requirements. This policy provides a set of development requirements for commercially zoned land to ensure that redevelopment or new development achieves a high standard and enhances visual quality along the town's primary streets.

## Streetscape Improvement Plans for South Western Highway, Waroona Town Centre

Our officers have crafted a preliminary Streetscape Improvement plan, which is currently undergoing a thorough review by a consultant. This examination ensures alignment with the overarching Waroona Town Centre Revitalisation Strategy, reflecting our commitment to enhancing the aesthetics and functionality of our community spaces.

## Local Planning Policy guides the design of development within Waroona Town Centre



In late 2022, the Local Government introduced the Waroona Town Centre Development Requirements Local Planning Policy, specifically designed for the commercial-zoned land in the heart of Waroona. This policy is aimed at guiding new developments in the town centre to ensure they align with the community's vision.

For any new development on commercial-zoned land in the Waroona Town Centre, strict adherence to the policy is required. The policy encompasses various aspects, and developers are expected to meet all its requirements. The primary objectives of this policy revolve around creating an appealing and functional built environment that contributes to the overall charm and functionality of the town centre.

## 2.3.2 Develop key sectors of the tourism economy where Waroona has a competitive advantage

The Shire will be developing a Destination Management Plan that capitalises on the priorities and directions of Federal and State Governments to maximise the opportunities this brings.

The creation of recreational facilities as tourism destinations remains a priority. These include the Waroona Community Precinct, Drakesbrook Weir and the Lakes Trail project.

## 2.3.3 Develop new trails and enhance and promote existing trails

### Shire of Waroona Trails Planning underway

The conceptual planning phase for the Lakes Trail is now in progress with the alignment of the section of the trail through part of State Forest yet to be determined. We are pleased to announce that we have secured Stage 5 grant funding totalling \$25,000 to support this phase of the project. This funding will be utilised for various purposes, including environmental and heritage assessments of the preferred trail corridor. The outcomes of these assessments will play a crucial role in finalising the exact location of the trail, ensuring it aligns seamlessly with both environmental considerations and historical significance.



Furthermore, we're delighted to confirm the approval of \$1.3 million in grant funding for the Waroona - Weir trail. This financial support will be instrumental in bringing the trail project to fruition, creating a valuable asset for residents and visitors alike.

## Our Environment

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To continually care for, protect and enhance our environment for the generations to come.

### 3.1 Protect and enhance our existing natural assets, waterways, bushland and biodiversity

#### 3.1.1 Collaborate with local environmental community organisations and volunteers

The Shire collaborates with the Peel Harvey Catchment Council, Peel Biosecurity Group, and related organisations to support ongoing initiatives and activities.

#### Shire participation in Harvey River Restoration Taskforce workshops

The Parks and Gardens team from the Shire actively participated in a community event with the Harvey River Restoration Taskforce along the Harvey River in March/April 2023. Furthermore, the Shire has supported the collection and transportation of fish hotels, which are currently awaiting fabrication.

#### Engagement in Peron Naturalist Partnership Initiatives and Related Activities

The Shire is a member of the Peron naturalist Partnership and participates in projects and meetings on an ongoing basis.

#### Assisting Non-Profit Organisations in Conducting Routine Litter Cleanup Initiatives

St. Joseph's Primary School in Waroona approached the Shire with a request for permission and in-kind support for a Keep Australia Beautiful Day collection around the Town Oval. The Shire provided in-kind support by overseeing the collection and proper disposal of litter for this community initiative

#### Maintaining Assistance for Waroona Landcare

Support for Waroona Landcare is ongoing and consistent with previous years. Administration support is provided by way of Human Resource management and accounting support. A User Agreement in relation to the Sheds and plant and equipment laydown areas, situated at the Environmental Centre, was signed in April 2023. The Peel Harvey Biosecurity Group and Harvey River Restoration Taskforce are benefiting from the use of this additional storage space.

#### Supporting local Landcare groups through subsidy of the Environmental Centre in Waroona

An application for transfer of the Vesting (Management) Order over the former Department of Primary Industries and Regional Development (operating as the Department of Agriculture & Food) premises at 120 South Western Highway progressed during 2022/23. Once finalised, this premises will operate as a sustainable 'Environmental Centre' under the care control and management of Shire of Waroona and leased to local Landcare groups.

#### Driving the Refurbishment of the Environmental Centre building

Arrangement for use of the sheds by the environmental not-for-profit groups has been put in place. A condition assessment of the facility has been completed and internal layout with disability compliant design incorporated.

### 3.1.2 Develop future plans and strategies to protect and enhance Preston Beach and the Yalgorup National Park

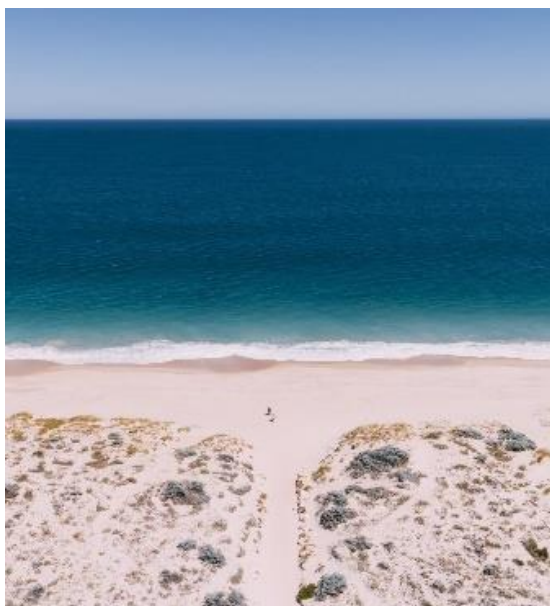
#### Preston Beach Volunteer Rangers

In an effort to enhance the effectiveness of the Preston Beach Volunteer Rangers, we equipped them with essential tools, including a drone, long-range binoculars, a high-beam torch, and a new dash cam. Additionally, new signage at beach access tracks was installed, providing improved information for beach-goers. A new informational flyer on shark and blowfish warnings was also prepared for the Volunteer Rangers to distribute.

Throughout the year, our staff maintained regular communication with volunteer rangers Noel and Barry, addressing concerns and conducting site visits to ensure the ongoing success of their important work.

#### Preston Beach Foreshore Management Plan

Continuous dune brushing efforts were conducted, and the upcoming 23/24 budget includes provisions for installing gates to manage access. Furthermore, a management study has been conducted to enhance overall effectiveness.



### 3.2 Proactively manage resources and practice sustainability through responsible management of water, energy, fire control, and waste

#### 3.2.1 Secure water resources to ensure water sustainability for agricultural, economic and recreational needs

##### Creating a Pre-feasibility Study for Future Water Security in the Peel Region

The successful conclusion of the Peel Alliance Water Initiative marks a significant milestone. This comprehensive report evaluates the present and anticipated water requirements for the Peel Region, encompassing environmental, industrial, and domestic needs. The report underscores the importance of pioneering solutions, especially for future industrial water use. Serving as a strategic guide, this document is instrumental in shaping upcoming decisions regarding water utilization in the Peel Region.

#### 3.2.2 Secure energy resources to ensure energy sustainability for community needs

The Shire's Asset Management Strategy list of deliverable actions includes the installation of solar panels to be progressively installed across Shire assets.

This is included in the newly adopted Asset Management Strategy plan for buildings and facilities. When scheduled roof works commence, installation of solar panels will be considered in the renewal works.

#### 3.2.3 Responsibly manage Council and community water and energy use

In 2022/23, the Shire investigated the feasibility of using hybrid vehicles, however the technology is not currently suitable for our fleet of vehicles. This is due in part to the fact that the sourcing of rare earth minerals used in the manufacturing of hybrid vehicles is currently not viewed as environmentally sustainable as they are sourced by clearing native forests and threatened ecological communities.

### 3.2.4 Improve waste management practices through diversion, reuse and recycling

The Shire team implements the actions and goals in the Waste Management Plan as part of the annual works program.

The waste transfer station construction is nearing completion. The recycled item shop will be developed next.

#### **Waste Management Plan endorsed by Department of Water and Environmental Regulation**

In accordance with the Shire's endorsed Waste Plan, Local Governments are required to develop a Waste Management Plan and Risk Plan outlining its current services, future services, and risk assessment. The Shire of Waroona's Waste Management Plan is in a draft format to be presented to council in the December 2023 for official endorsement in June 2024.

#### **Buller Road Refuse Site**

##### ***Transfer Station Upgrades***

The Shire continues to work towards various improvements to the Buller Road Waste Facility. During the 2022/23 financial year the focus was on the development of the waste bund which will allow residential domestic waste facility users to drop off waste in a visually accessible location and remove those facility users from the active landfill face.



The waste will be mechanically transferred from the waste bund to the landfill site on an as required basis by the Shire's landfill contractor. Additionally, it allows the Shire to prepare the site as a community transfer station for when the landfill site reaches capacity.

The waste bund requires a Department of Water and Environmental Regulation (DWER) licence amendment to use which is currently in the process of being assessed by DWER.

##### ***Groundwater Monitoring***

In accordance with Section 3.2 of the Shire's Department of Water and Environmental Regulation (DWER) Licence, number L6756/1996/11, Groundwater monitoring occurs twice per year.

Regular Biannual Groundwater Monitoring Events (GMEs) must persist to assess potential adverse impacts on the underlying aquifer resulting from the licensed landfill facility's operation.

In addition to regular GMEs, sampling for traces of Per- and Polyfluoroalkyl Substances (PFAS) commenced in line with DWER groundwater sampling requirements.

##### ***Site Upgrades***

Residents can now conveniently pay refuse disposal charges using EFTPOS at the Buller Road Disposal site gatehouse. This upgraded payment option not only has the potential to enhance income but also contributes to an overall improvement in the service quality at the facility.

In addition, CCTV has been installed at the gatehouse, providing valuable assistance to the Shire in recording crucial information related to potential illegal dumping. This measure also helps minimise the risk of damage to Shire-owned machinery on-site.



## **Machinery Upgrades**

In the 2022/2023 reporting year, the Shire initiated two Requests for Quotes for the refurbishment of the landfill compactor and landfill loader.

While the landfill loader underwent successful servicing and refurbishment, the refurbishment and upgrades for the landfill compactor will be deferred to the 2023/2024 financial year due to constraints related to parts and contractor availability.

## **Our Built Assets**

To build and effectively manage our assets to continually improve our standard of living.

**4.1 Public spaces and infrastructure are accessible and appropriate for our community, and meet the purpose and needs of multiple users**

**4.1.1 Plan public open spaces and community facilities for current and future generations**

### **Long-Term Community Asset Strategy Development and Implementation**

The Shire of Waroona is responsible for providing a number of community-focused services. In doing so, the Shire must ensure that its infrastructure assets and community facilities are maintained in accordance with well-developed asset management programs and strategic forward plans to enable these services to meet community needs.

The Asset Management Strategy, which has been prepared in accordance with the Shire of Waroona's Strategic Community Plan, informs the asset management plans, developed for each major Asset class, including all community facilities:

- Buildings & Facilities Asset Management Plan
- Roads & Bridges Asset Management Plan
- Footpaths, Cycleways & Trails Asset Management Plan

- Drainage Asset Management Plan
- Parks, Streetscape & Other Infrastructure Asset Management Plan
- Plant, Furniture & Equipment Asset Management Plan
- Land, Reserves, Native Vegetation & Foreshore Asset Management Plan

An updated Asset Management Strategy was adopted by Council in April 2023.

Establishment of subsequent asset management plans will begin in 2023/24.

### **Develop concept and design plans for the Waroona Community Precinct**

The construction contract has been awarded and construction is underway. Concepts for the Big Shed and the Irrigation Offices are complete. Funding for Irrigation Offices has been sought.



The Precinct opening is scheduled for December 2023.

## Drakesbrook Cemetery Masterplan Reassessment and Long-Term Planning Development

The completion of the Drakesbrook Cemetery Masterplan, inclusive of a long-term cemetery plan, is anticipated in 2024. Following upgrades to the carpark and the ground truthing process for the environmental survey:

- Carpark improvements have been successfully implemented.
- A comprehensive flora and fauna survey was conducted during the spring season.
- A site visit for verifying the accuracy of the environmental report is scheduled for 2024.

### 4.2 Manage assets in a consistent and sustainable manner

#### 4.2.1 Plan and effect appropriate maintenance, renewal, replacement and disposal of assets

We are pleased to announce the successful completion of a sustainable and funded Plant Replacement Program, which is currently in continuous implementation.

#### Library Roof Replacement

Works to replace the library roof have been scheduled for the 2023/24 operational year.

#### Waroona Recreation & Aquatic Centre Pool Concourse Redevelopment

The Waroona pool concourse was resurfaced in January of 2023 with a non-slip coating to ensure the pool surrounds are safe for pool users. Investigations will be conducted in the 2023/24 financial year to determine the best outcome for the redevelopment of the concourse.



#### Footpaths Renewals and Upgrades

We are pleased to report the successful completion of an ongoing annual footpaths upgrade and renewal program, consistently implemented through our operations works schedules. This schedule is set to continue into the operational year 2023/24, ensuring continued improvements to our community's footpaths.

#### Lake Clifton Multipurpose Outdoor Court Resurfacing Project

The Lake Clifton multipurpose outdoor court is being considered as part of master planning for the Tuart Grove Reserve during 2023/24.

### 4.3 Suitable housing and transport infrastructure to meet the needs of our diverse community

#### 4.3.1 Develop and promote diverse and affordable housing and accommodation

#### Development of a Land Rationalisation Strategy for Council Reserves, Owned Land, and Property

An assessment of all local government land within the Shire has been documented including freehold land and reserves. This will form the basis for examining future use options.

The Shire is examining offset planting and carbon credit opportunities for the suitable reserves within the Shire under its control. This may serve the dual aims of providing increased habitat as well as achieving carbon reduction.

#### 4.3.2 Develop and promote an efficient, safe and connected local and regional transport network

##### Design and Consultation Process for Local Area Traffic Management on Mitchell Road, Preston Beach

Stage one of the Traffic management project for Mitchell Road, Preston Beach, was completed during 2022/23. Stage two of the project to improve road safety, extends from the Preston Beach corner store to the beach car park, at the end of Mitchell Road. This work is scheduled for 2023/24.

##### Advocating for the Establishment of a Road Train Assembly and Breakdown Area

The freight study, business case and advocacy position for a road train assembly and breakdown area have been completed in 2022/23. Once stakeholder endorsement has been formalised, project funding will be sought for the upgrade of Johnston Road, Lake Clifton.

##### Regional Road Group Projects

###### *Coronation Road*

The Shire undertook a reconstruction of an 800-metre section of Coronation Road, near Coles Road intersection which included realignment of the sealed bend and widening to 7.2m seal width. Works also included the upgrade of the Fawcett Road and Coronation Road intersection to a heavy-vehicle standard asphalt surface. Due to the requirement for a rail spotter for the required repairs to a patch near the McNeill Road and Coronation Road intersection, the completion of this work has been deferred to 23/24.



###### *Johnston Road*

A 3-kilometre section of Johnston Road, within the Shire of Waroona was reconstructed and widened to a 7.2m seal width. The reconstruction is part of the 5-year program for Regional Road Group. The finale stage will be completed in financial year 2023/24.



## Somers Road

A 1.5-kilometre section of Somers Road was reconstructed to a 7.2m seal width. The reconstruction included the upgrade of drainage road crossings. The road was widened on the eastern side only to avoid



contact and disturbance to fixed Water Corporation assets.



## Our Leadership

To embed strong leadership through good governance, effective communication and ensuring value for money

### 5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies

#### 5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities

#### Councillors - Compulsory Training Completion and Knowledge Building

In accordance with legislative compliance, all compulsory elected member training modules were completed within 12 months of their October 2021 election.

In addition to the completed training, Cr Walmsley, Cr Purcell and Cr Pisconeri attended the Western Australia Local Government Association (WALGA) Local Government Convention held in Perth 3 - 4 October 2022. This annual forum encourages networking and information sharing as well as explores the ever-changing landscape of Local Government and how the sector can embrace change

and create benefits for their respective communities.

#### Comprehensive Review of local Laws Due for Revision

Three Shire of Waroona Local Laws were reviewed / introduced during this reporting period:

- The Health Amendment Local Law 2023, made to correct minor errors identified in the principal Health Local Law 2021, was gazetted on 21 March 2023.
- The new Cat Local Law 2023, introduced to encourage responsible cat ownership and to provide for the effective management of cats within the Shire, was gazetted on 9 June 2023; and
- The Dog Local Law 2023, which provides for the effective management and control of dogs within the Shire, was reviewed and adopted by Council in June 2023.

During the 22/23 reporting period, council also resolved to commence the

review/local law-making process for the following:

- Bush Fire Brigades Local Law
- Pest Plant Local Law; and
- Local Government Property & Public Places Local Law.

### **Towards Waroona 2030 – Corporate Business Plan 2022-2027**

Council adopted the 2022-2027 Corporate Business Plan at the August 2022 ordinary council meeting.



The Corporate Business Plan is responsible for activating the strategic direction of the Shire as articulated within the Strategic Community Plan, into specific priorities and actions at an operational level, to inform the annual budget. The Plan also draws together actions contained within the Long-Term Financial Plan, Asset Management Plans and other informing strategies.

The Corporate Business Plan maps the Shire's key priorities, projects, service delivery and actions over four years of the strategic Community Plan 10-year planning period.

It is developed on a four-yearly cycle and reviewed annually to re-prioritise projects and services and introduce new projects.

### **Governance Reviews**

Ensuring effective governance is a top priority for the Shire, fostering community trust in the Council and its services. It plays a crucial role in maintaining compliance with legislative requirements and provides assurance that our organization operates efficiently and sustainably.

This year, a comprehensive review of the governance framework was undertaken, leading to amendments in local laws, policies, and delegations. These essential documents are readily available for public access on the Shire's website and can also be obtained at the Shire Administration Office.

### **Governance Registers**

In accordance with the *Local Government Act 1995*, the Shire maintains and publishes the following updated registers on its website; Elected Members Professional Development and Training register, Complaints register, Delegations register, Returns register, Disclosure of Interest Registers, Electoral gifts register, Gifts and Travel register, and Tender register.

### **Annual Compliance Return**

The *Local Government (Audit) Regulations 1996* require the Shire to undertake an annual audit of statutory compliance and submit a Compliance Audit Return to the Department of Local Government, Sport and Cultural Industries each year.

The Compliance Audit Return focuses on high-risk compliance areas including commercial enterprises, delegations of power, disclosure of interest, disposal of property, elections, finance, integrated planning and reporting employees, official conduct, and tenders.

The compliance audit return from the 2022 calendar year was prepared and submitted to the Finance and Audit Committee in March 2023 presenting a high level of legislative and statutory compliance, with

only two (2) instances of legislative non-compliance. Both non-compliance events related to employee and councillor annual financial returns that were submitted after the statutory due date. The Annual Financial Return process will be closely monitored during the 2023/24 year to ensure compliance.

### 5.1.2 Maintain long-term financial sustainability

#### Resourcing Waroona 2030 – Long Term Financial Plan



Throughout the 2022/23 financial year, significant improvements were made in asset management planning, providing a comprehensive view of the Shire's assets. This wealth of information stands as a foundation in shaping the updated long-term financial plan, offering crucial insights and guidance for the future.

Looking ahead, the Shire is scheduling for future planning initiatives in 23/24 to further enhance and refine the Shire's Long-Term Financial Plan. These endeavours will ensure that the plan is not only well-resourced but thoroughly constructed to meet the Shire's evolving needs and aspirations.

### 5.1.3 Consider future technological requirements for the delivery of services and corporate functions

#### Exploring Connectivity Options for Adequate Information and Communication Technology Services in Council Facilities

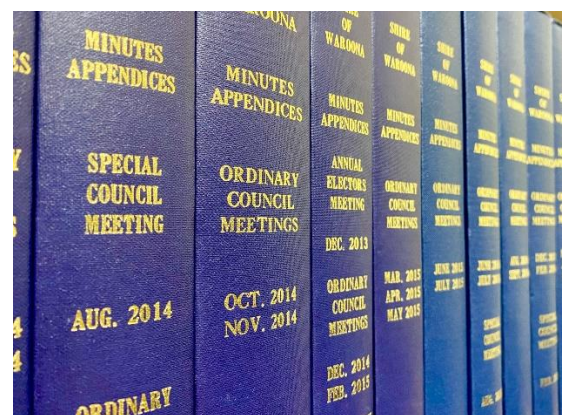
The existing data connections for each facility were evaluated during 2022/23 and those that were not operating at a sufficient level were upgraded. Those facilities that benefited from an upgraded connection were the Waroona Visitor Centre, the Waroona Recreation & Aquatic Centre and the Shire Administration Building.

As more information and communication tools are increasingly reliant on data connections speed and adequacy need to remain at a sufficient level.

#### Enhancing and Upgrading the Corporate Management System and Development of an Upgrade Plan

The first stage of improvements to the Corporate Management System saw the implementation of a new payroll module that is anticipated to reduce officer time on manual data entry, allowing those officers more time to be allocated to other duties.

This project progressed steadily throughout the financial year with a go-live date scheduled for September 2023.



The management of records in relation to correspondence, has shifted to electronic capture, accompanied by the day-boxing of

hard copies. This transition has not only saved officer time in filing but has also enhanced accessibility for all officers through the records management system.

The Shire of Waroona Record Keeping Plan was also reviewed during the 2022/23 financial year. The review reflected updated practices in digital record keeping whilst reliance on paper-based record keeping will be reduced.

The efficiencies established in the Information area has been completed in preparation for the next module upgrade to the Corporate management system. The 2023/24 budget will contain funding for an Enterprise Content Management (ECM) solution.

Our future plans include the gradual deployment of additional modules over the next few years. Recognising that introducing a new corporate management system is resource-intensive, our officers recommend a measured pace for this process. This approach ensures the preservation of change management, data integrity, and the well-being of our officers.

#### 5.1.4 Promote cooperation and collaboration with other organisations to improve efficiencies and regional identity

### Strategic Review of the Murray Waroona Resource Sharing Alliance

Shared services utilised in 2022/23 with the Shire of Murray include Ranger, Environmental Health and Information Technology. These arrangements are scheduled to continue to the end of June 2024.



Shire of Waroona currently holds a resource sharing arrangement with the City of Nedlands for the shared use of building regulatory services.

## 5.2 Develop a skilled, safe and compliant organisation

### 5.2.1 Employ, maintain and retain a skilled workforce

Our new suite of human resources management practices, integrated human resource forms, and centralised recruitment processes have now been fully implemented. These changes along with the implementation of our new cloud-based payroll system have vastly improved efficiencies and human resources practices.



### Review and implementation of the Shire of Waroona Workforce Plan

In early 2023, Council approved a revised and updated Workforce Plan, outlining the human resource requirements necessary to fulfill the objectives of the Strategic Community Plan and the vision of Waroona 2030. This plan addresses shifts in technology, legislative compliance, workforce culture, and future succession planning. It emphasizes increased training, resourcing, and flexibility to shape a future that aligns with our community's vision.

### Implementation of a Workforce Professional Development Plan

The implementation of a new performance review process has facilitated the creation

of individual professional development plans for each employee, aligning with their current Key Performance Indicators (KPIs) and supporting their career goals. This ensures a direct connection between the Strategic Community Plan and Corporate Business Plan, with employees being measured against key performance indicators. The Shire can now recognize and reward good performance while addressing inadequate performance through ongoing skills development and support.



Tailored training and development programs are designed based on each employee's individual needs, and any adjustments to salaries and wages are identified, contributing to an informed salaries and wages budget prior to adoption. This innovative process encourages employees to pursue external development opportunities, fostering the maintenance, development, and enhancement of their knowledge and skills in the workplace.

### 5.2.2 Promote an organisational culture of safety, best practice and continuous improvements

#### Business Continuity Plan and Procedures and Review

The review of the Business Continuity Plan is scheduled for the 2023/24 reporting period.

#### Review and Implementation of the Risk Management Strategy

The Risk Management Strategy is scheduled for review in Quarter 4, 2023.

#### Work Health and Safety Management

Our objective is to achieve best practice in Work Health and Safety (WHS) by developing a safety culture focused on minimising risk, and preventing workplace hazards, injuries, and ill health to workers, including contractors and volunteers.

The Shire WHS Committee meets quarterly and consists of officers and safety representatives from each area of the organisation. Officers have been paying particular attention to reviewing and updating the safety management system to reflect the new *Work Health and Safety Act 2020* which took effect in March 2022.

The Shire has engaged an external contractor specialising in Work, Health and Safety consulting to assist with the Shire's WHS management system as well as managing the Shire's Contractor Management system.

### 5.3 Actively increase the level of community engagement and respond efficiently and effectively to the evolving needs of the community

#### 5.3.1 Establish and maintain a user focused communication approach that informs, engages and empowers the community

#### Development and implementation of a Communications & Marketing Strategy

We have initiated research on best practices and industry strategies to guide the development of our Communication & Marketing Plan. The project planning phase is set to commence in the 2023/24 fiscal year.



### 5.3.2 Deliver efficient and effective Council services to all members of the community

#### Establishing and Implementing an Information & Communication Technology Strategy

The drafting of an Information & Communication Technology Strategy took place during 2022/23. Given ongoing changes in services and technological advancements, additional refinement is necessary for this strategy. Once thoroughly determined, the finalised strategy will be implemented to address improvements in information and communication technology.

#### Creating a 5-Year Organisational Structure Plan

The Shire has successfully finalised a comprehensive five-year Workforce Strategy. This strategy prioritises a flexible approach to staff recruitment and business unit management in alignment with Council priorities. A key focus on hiring individuals with strong values alignment is aimed at preserving and enhancing the positive organisational culture of the Shire.

#### Preparation of a Strategy and Organisational Structure in the event of State Government enforced Local Government reform

A Councillor numbers review was completed and accepted by the Minister for Local Government to permanently reduce Shire councillor numbers from eight to seven. The reduction in numbers will occur at the October 2023 local government election.

#### Formulating a Long-Term Operational (Transitional) Plan for Works and Services

A long term Operational (Transitional) Plan for Works and Services is currently being considered.

### 5.3.3 Provide community focused customer service and access to information

#### Assessing and Enhancing the Customer Service Charter

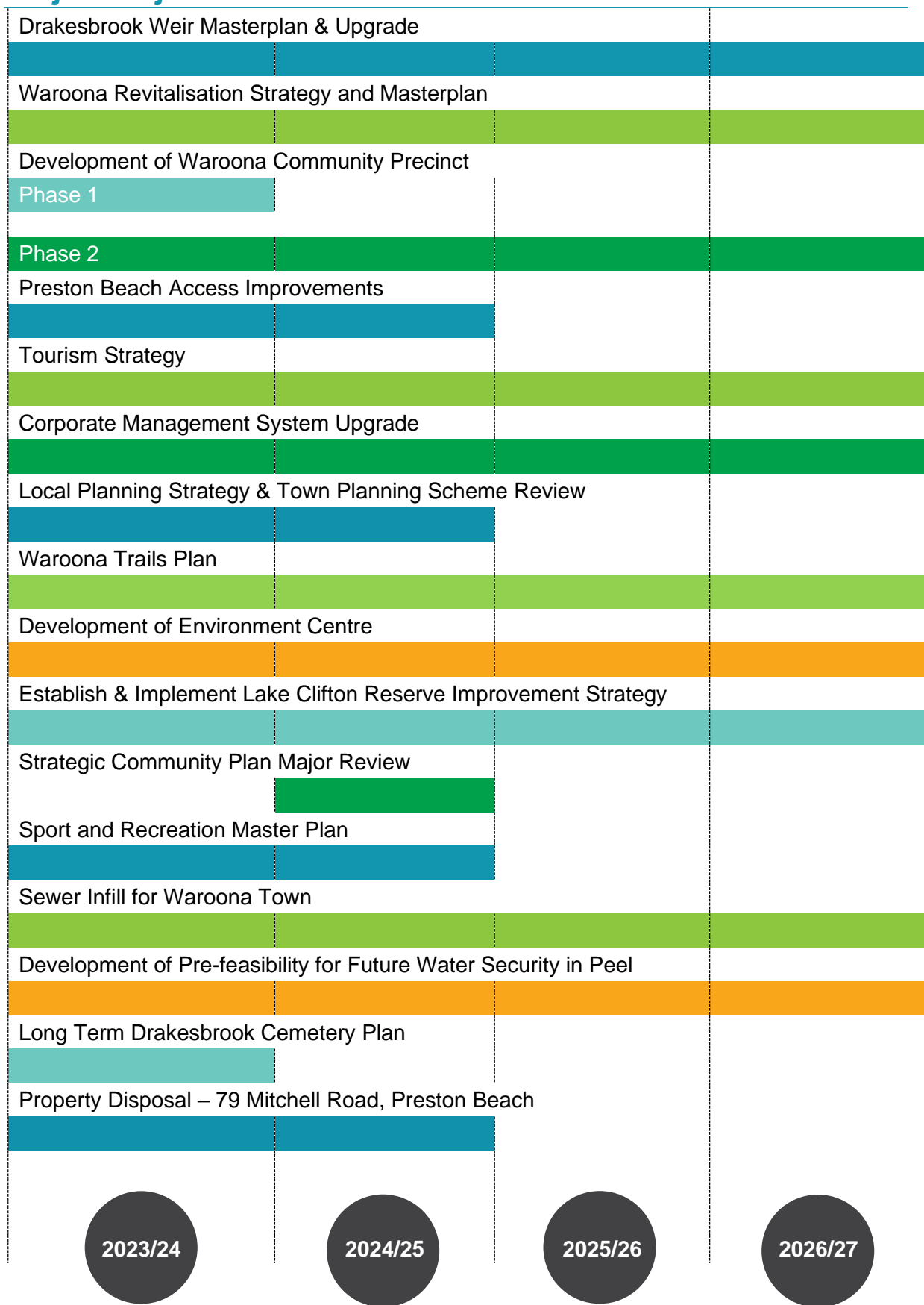
The Customer Service Charter was updated and implemented throughout the 2022/23 year. This project has been successfully completed.



## Five Year Key Summary of Statistics

	2018/19	2019/20	2020/21	2021/22	2022/23
<b>Operating Revenue</b>	\$8,159,461	\$8,375,653	\$8,105,948	\$8,809,261	\$9,478,162
<b>Operating Expenditure</b>	\$10,420,833	\$10,581,587	\$10,517,478	\$11,250,193	\$11,266,085
<b>Operating Grants, Contributions &amp; Subsidies</b>	\$1,638,205	\$1,731,108	\$1,555,015	\$2,015,069	\$2,192,172
<b>Fees &amp; Charges Revenue</b>	\$1,433,532	\$1,418,316	\$1,453,073	\$1,532,657	\$1,551,361
<b>Capital Grants Revenue</b>	\$2,026,290	\$2,543,710	\$1,605,434	\$3,185,338	\$4,871,523
<b>Capital Expenditure</b>	\$3,522,894	\$3,546,855	\$3,169,685	\$4,289,591	\$5,991,729
<b>Asset Valuation</b>	\$129,749,817	\$129,672,983	\$129,698,942	\$139,098,329	\$151,607,247
<b>Total Net Assets</b>	\$134,247,914	\$134,599,888	\$135,119,465	\$146,437,316	\$154,390,487
<b>Reserve Balance</b>	\$2,397,934	\$2,446,605	\$2,456,564	\$2,404,494	\$2,290,329
<b>Number of Rateable Properties</b>	2,726	2,738	2,738	2,736	2,745
<b>Minimum General Rate</b>	\$1,115	\$1,145	\$1,145	\$1,175	\$1,230
<b>Rates Levied</b>	\$4,888,697	\$5,063,342	\$5,029,681	\$5,134,120	\$5,389,249
<b>Planning Applications Received</b>	53	64	74	97	127
<b>Planning Applications Determined</b>	55	47	70	86	114
<b>Building Applications Received</b>	115	98	151	161	126
<b>Building Applications Determined</b>	114	98	136	149	155
<b>Library Items Loaned</b>	12,343	13,608	12,663	11,941	9,401
<b>Library Local Stock Resources</b>	8,677	8,599	7,990	6,181	3,519
<b>Licensing Agency Transactions</b>	7,512	6,666	7,482	7,341	7312
<b>Licensing Computer Theory Tests</b>	77	63	98	72	61

## Major Projects



## 2022/23 Major Grant Funding



**Australian Government**  
Department of Infrastructure, Transport,  
Regional Development and Communications

Regional Road Group \$1,095,000  
Black Spot \$42,800  
Direct Grant 2022/23 \$112,748

Roads to Recovery \$252,529  
Local Roads Community \$378,613  
Infrastructure



**Australian Government**  
The Treasury



Financial Assistance Grant \$2,009,330

Preston Beach Fire Shed \$183,173  
Mitigation Activities Grant \$27,075



Department of  
Local Government, Sport  
and Cultural Industries



Department of Planning,  
Lands and Heritage

Lakes Trail Stage 5 Corridor \$25,000  
Trails Planning \$68,356.20  
Community Sporting &  
Recreation Facilities Fund –  
Town Precinct Grant

Coastwest Grant \$14,960  
Heritage Review \$20,000



Department of  
Primary Industries and  
Regional Development

Alcoa Sustainability Fund - \$732,129  
Town Precinct Grant  
Community Partnership \$263,418  
Agreement  
Micro Grants Program \$22,500  
Waroona Connect \$10,000  
Waroona Partnership \$10,000  
Digital Fire Rating Sign \$15,000

Town Precinct Grant \$1,075,110  
Peel Regional Trails \$50,000  
Building Better Regions Fund – \$93,087  
Town Precinct Grant



**Australia Day**  
Reflect. Respect. Celebrate.



Australia Day Grant \$14,287

Town Precinct Grant \$450,000

## Statutory Reports

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### Amendments to Strategic Community Plan & Corporate Business Plan

There were no modifications made to the Strategic Community Plan during 2022/23, or the Corporate Business Plan during the financial year. In accordance with s5.53. (e) Annual reports of the Local Government Act 1995, major initiatives that are proposed to commence or to continue in the next financial year have been highlighted in the above commentary.

### Complaints Register

In accordance with the *Local Government Act 1995*, local governments are required to maintain a register recording complaints and action taken in relation to complaints made to the Local Government Standards Panel about Council members breaching the rules of conduct or contravention of a local law under the Act.

No complaints have been entered into the register during this reporting period.

### Access and Inclusion Plan

In accordance with the *Disability Services Act 1993*, local governments are required to develop and implement a Disability Access and Inclusion Plan (Plan) to ensure people with disabilities have equal access to Council facilities and services.

Community engagement, carried out during 2020/21, demonstrated that most people were satisfied that the Shire of Waroona was welcoming and inclusive of people with disability. Information collected from the community has provided the Shire with key considerations to increase access and inclusion of people with all levels of disability, in future projects. The strategies in the 2023-2028 Plan reflect these findings and many of the specific suggestions have been included in the projects and actions to improve access and inclusion.

The 2022/23 review also saw a rename of the Shire's Disability Access and Inclusion Plan: Access and Inclusion Plan. Whilst focussing on people with a disability, the Plan's objective now broadens to include all members of the community, or visitors, who are limited in their physical ability, to ensure that all persons are made to feel welcome and included in the community and can traverse with ease.

### Freedom of Information

The *Freedom of Information Act 1992* provides a general right of access to documents held by Government Agencies. Documents accessible under the FOI Act include paper records, plans and drawings, photographs, tape recordings, films, videotapes or information stored in a computerised form. The Shire of Waroona aspires to make information available promptly and at the least possible cost, and whenever possible documents will be provided outside the process. If information is not routinely available, the Freedom of Information Act 1992 provides the right to apply for documents held by the Shire and enables the public to ensure personal information in documents is accurate, complete, up to date and not misleading.

Council's Freedom of Information policy and guidelines are reviewed annually as part of the full policy manual review. No modifications were made to the statement in this reporting period. Seven (7) Freedom of Information applications were processed in this reporting period.

## Legislative Review

Council is required to assess each of its local laws to ensure there are no negative impacts on competition and to determine how any restrictive practices might be overcome, or to propose amendments to existing local laws. The current Shire of Waroona Local Laws are:

- Activities on Thoroughfares & Trading in Thoroughfares Public Places 2001
- Dogs 2001
- Cat 2023
- Drakesbrook Cemetery 2021
- Extractive Industries 2021
- Fencing 2014
- Health 2021 (Consolidated)
- Local Government Property 2014
- Meeting Procedures 2020
- Waste 2021

It is a requirement of the *Local Government Act 1995* that each Local Law is reviewed every eight years. Officers commenced a review of several local laws in 2022/23. The Shire of Waroona Health Amendment Local Law 2023, and Cat Local Law 2023 were gazetted in 2023. The Shire of Waroona Dog Local Law was approved by Council for gazettal. In addition, the local law-making process for Shire of Waroona Bush Fire Brigade Local Law, Pest Plant Local Law, and the Local Government Property & Public Places Local Law were all initiated in 2023. These local laws are scheduled for publishing in the Government Gazette in 2023/24.

## Local Government Elections

The next round of biennial Local Government Elections is scheduled for October 2023. Cr Snell, Cr Mason, Cr Odorisio, and Cr Vitale will reach the end of their four-year term at this time and may re-elect if they wish.

## National Competition Policy

National Competition Policy is designed to enhance the efficiency and effectiveness of public sector agencies and lead to more efficient use of all economic reserves. There are a number of specific requirements for local governments in the areas of competition, neutrality, legislation review and structural reform. The Shire has no local laws or policies that contain anti-competitive provision and has had no complaints during this reporting period. The Shire has not acquired any new entities in this reporting period that have required competitive neutrality testing.

## State Records Act

The Shire is required to manage its records in accordance with the *State Records Act 2000* and the Shire's Record Keeping Plan. This Plan was submitted in accordance with the Act and is approved until 2022, at which time it will be reviewed. Council has adopted its own internal procedural policy with respect to the Plan:

- Efficiency and effectiveness of the Plan is monitored on an ongoing basis by the use of report tracking methods incorporating management software;
- New employees receive face-to-face induction from the Records Officer, covering an overview of the Plan, Record Keeping Procedure Manual, and staff responsibilities,

including the capture of emails and procedures for forwarding records for capture into the corporate management system;

- Staff training is conducted on an ongoing basis by providing information services at staff meetings and one-on-one meetings with new staff;
- Software training in the Shire's record tracking system is conducted as required; and
- Offsite storage procedures have been introduced and subsequently reviewed.

During the 2022/23 financial year officer began working on the update of the Shire's Record Keeping Plan this was submitted and approval in accordance with the State Records Act 2000 is anticipated early 2023/24 the plan will be due for its next review in 2028.

## Financial Ratios

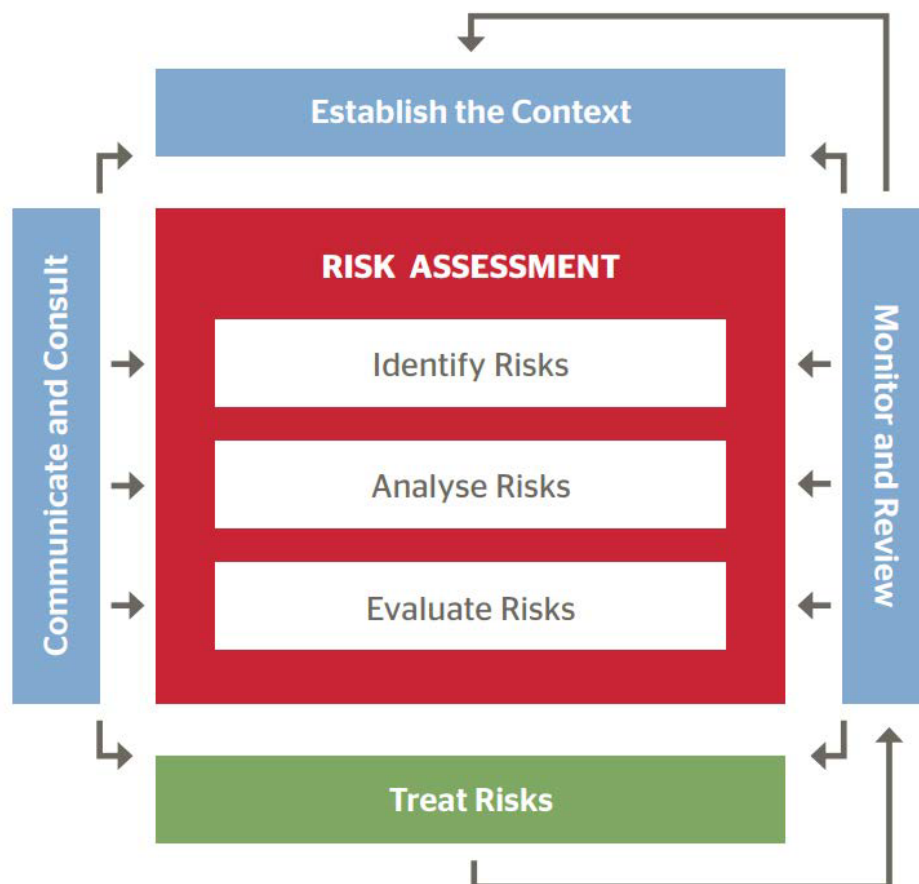
FINANCIAL RATIOS	2023 Actual	2022 Actual	2021 Actual
Current ratio	2.220	1.09	1.03
Asset consumption ratio	-0.245	0.93	0.92
Asset renewal ratio	0.646	0.93	0.99
Asset sustainability ratio	8.966	0.92	0.85
Debt service cover ratio	1.638	9.45	11.41
Operating surplus ratio	0.987	(0.46)	(0.37)
Own source revenue coverage ratio	0.988	0.60	0.62

## Risk Management

The Shire of Waroona is committed to identifying, measuring and managing risks in order to capitalise on opportunities and achieve the objectives of the Council's strategic plans.

To achieve this, the Shire has adopted a risk management framework aligned to AS/NZS ISO 31000.2018 Risk Management – Principles and Guidelines. The framework, which is comprised of a Risk Management Policy and Strategy, provides a coordinated and systematic process for managing risks, integrating risk management into everyday decision making and business planning.

A Business Continuity Plan also complements this framework, ensuring that the Shire can continue to provide essential services to stakeholders in the event of a crisis or major incident.





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# SHIRE OF WAROONA

## FINANCIAL REPORT

### FOR THE YEAR ENDED 30 JUNE 2023

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**SHIRE OF WAROONA**  
**FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**TABLE OF CONTENTS**

Statement by Chief Executive Officer	2
Statement of Comprehensive Income	3
Statement of Financial Position	4
Statement of Changes in Equity	5
Statement of Cash Flows	6
Statement of Financial Activity	7
Index of Notes to the Financial Report	8
Independent Auditor's Report	40

The Shire of Waroona conducts the operations of a local government with the following community vision:

*We care for our coast, our country and for our community.  
We build on foundations to be socially, environmentally and financially sound & sustainable.*

Principal place of business:  
Shire of Waroona  
52 Hesse Street  
Waroona, Western Australia 6215

**SHIRE OF WAROONA  
FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

*Local Government Act 1995  
Local Government (Financial Management) Regulations 1996*

**STATEMENT BY CEO**

The accompanying financial report of the Shire of Waroona has been prepared in compliance with the provisions of the *Local Government Act 1995* from proper accounts and records to present fairly the financial transactions for the reporting period ended 30 June 2023 and the financial position as at 30 June 2023.

At the date of signing this statement the particulars included in the financial report are not misleading or inaccurate.

Signed on the 17th day of November 2023



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Chief Executive Officer

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Mr Mark Goodlet  
Name of Chief Executive Officer



**SHIRE OF WAROONA**  
**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual	2023 Budget	2022 Actual
		\$	\$	\$
<b>Revenue</b>				
Rates	2(a),24	5,393,497	5,389,248	5,134,120
Grants, subsidies and contributions	2(a)	2,192,172	1,091,672	2,015,069
Fees and charges	2(a)	1,551,361	1,643,818	1,532,657
Interest revenue	2(a)	223,255	113,750	16,889
Other revenue	2(a)	104,914	112,000	110,526
		9,465,199	8,350,488	8,809,261
<b>Expenses</b>				
Employee costs	2(b)	(3,850,676)	(3,944,120)	(3,363,555)
Materials and contracts		(3,066,581)	(4,054,656)	(3,489,745)
Utility charges		(388,631)	(418,336)	(395,646)
Depreciation		(3,445,349)	(3,449,419)	(3,545,989)
Finance costs	2(b)	(68,818)	(64,662)	(24,604)
Insurance		(233,174)	(261,307)	(215,104)
Other expenditure	2(b)	(204,618)	(217,237)	(215,550)
		(11,257,847)	(12,409,737)	(11,250,193)
		(1,792,648)	(4,059,249)	(2,440,932)
Capital grants, subsidies and contributions	2(a)	4,871,523	7,060,905	3,185,338
Profit on asset disposals		10,199	52,182	1,435
Loss on asset disposals		(8,238)	(26,040)	(48,179)
Fair value adjustments to financial assets at fair value through profit or loss	4(a)	2,764	0	2,998
		4,876,248	7,087,047	3,141,592
<b>Net result for the period</b>		<b>3,083,600</b>	<b>3,027,798</b>	<b>700,660</b>
<b>Other comprehensive income for the period</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes in asset revaluation surplus	16	10,302,558	0	8,852,899
<b>Total other comprehensive income for the period</b>	16	<b>10,302,558</b>	<b>0</b>	<b>8,852,899</b>
<b>Total comprehensive income for the period</b>		<b>13,386,158</b>	<b>3,027,798</b>	<b>9,553,559</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAROONA**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2023**

	NOTE	2023	2022
		\$	\$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	6,761,894	6,312,310
Trade and other receivables	5	1,609,642	1,016,499
Inventories	6	19,536	7,350
Other assets	7	9,107	2,828
<b>TOTAL CURRENT ASSETS</b>		<b>8,400,179</b>	<b>7,338,987</b>
<b>NON-CURRENT ASSETS</b>			
Trade and other receivables	5	10,734	15,393
Other financial assets	4(a)	61,117	58,353
Property, plant and equipment	8	47,244,611	47,418,384
Infrastructure	9	104,362,636	91,352,436
Right-of-use assets	11(a)	213,494	253,763
<b>TOTAL NON-CURRENT ASSETS</b>		<b>151,892,592</b>	<b>139,098,329</b>
<b>TOTAL ASSETS</b>		<b>160,292,771</b>	<b>146,437,316</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	12	2,546,158	1,478,850
Other liabilities	13	707,822	1,148,119
Lease liabilities	11(b)	92,903	93,938
Borrowings	14	128,791	95,208
Employee related provisions	15	723,371	739,058
<b>TOTAL CURRENT LIABILITIES</b>		<b>4,199,045</b>	<b>3,555,173</b>
<b>NON-CURRENT LIABILITIES</b>			
Lease liabilities	11(b)	120,591	159,825
Borrowings	14	1,533,043	1,695,416
Employee related provisions	15	49,605	22,573
<b>TOTAL NON-CURRENT LIABILITIES</b>		<b>1,703,239</b>	<b>1,877,814</b>
<b>TOTAL LIABILITIES</b>		<b>5,902,284</b>	<b>5,432,987</b>
<b>NET ASSETS</b>		<b>154,390,487</b>	<b>141,004,329</b>
<b>EQUITY</b>			
Retained surplus		14,014,838	10,817,073
Reserve accounts	27	2,290,329	2,404,494
Revaluation surplus	16	138,085,320	127,782,762
<b>TOTAL EQUITY</b>		<b>154,390,487</b>	<b>141,004,329</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAROONA**  
**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	RETAINED SURPLUS	RESERVE ACCOUNTS	REVALUATION SURPLUS	TOTAL EQUITY
		\$	\$	\$	\$
<b>Balance as at 1 July 2021</b>		<b>10,064,343</b>	<b>2,456,564</b>	<b>118,929,863</b>	<b>131,450,770</b>
<b>Restated balance at the beginning of the financial year</b>		<b>10,064,343</b>	<b>2,456,564</b>	<b>118,929,863</b>	<b>131,450,770</b>
Comprehensive income for the period					
Net result for the period		700,660	0	0	700,660
Other comprehensive income for the period	16	0	0	8,852,899	8,852,899
Total comprehensive income for the period		700,660	0	8,852,899	9,553,559
Transfers from reserve accounts	27	214,500	(214,500)	0	0
Transfers to reserve accounts	27	(162,430)	162,430	0	0
<b>Balance as at 30 June 2022</b>		<b>10,817,073</b>	<b>2,404,494</b>	<b>127,782,762</b>	<b>141,004,329</b>
Comprehensive income for the period					
Net result for the period		3,083,600	0	0	3,083,600
Other comprehensive income for the period	16	0	0	10,302,558	10,302,558
Total comprehensive income for the period		3,083,600	0	10,302,558	13,386,158
Transfers from reserve accounts	27	352,189	(352,189)	0	0
Transfers to reserve accounts	27	(238,024)	238,024	0	0
<b>Balance as at 30 June 2023</b>		<b>14,014,838</b>	<b>2,290,329</b>	<b>138,085,320</b>	<b>154,390,487</b>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAROONA**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual \$	2022 Actual \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Receipts</b>			
Rates		5,416,732	5,122,064
Grants, subsidies and contributions		1,339,215	2,285,447
Fees and charges		1,551,361	1,532,657
Interest revenue		223,255	16,889
Goods and services tax received		(180,089)	0
Other revenue		104,914	110,526
		8,455,388	9,067,583
<b>Payments</b>			
Employee costs		(3,744,689)	(3,427,959)
Materials and contracts		(2,083,567)	(3,269,285)
Utility charges		(388,631)	(395,646)
Finance costs		(68,818)	(24,604)
Insurance paid		(233,174)	(215,104)
Goods and services tax paid		0	(726)
Other expenditure		(204,618)	(215,550)
		(6,723,497)	(7,548,874)
<b>Net cash provided by operating activities</b>		1,731,891	1,518,709
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for purchase of property, plant & equipment	8(a)	(822,823)	(1,348,293)
Payments for construction of infrastructure	9(a)	(5,168,906)	(2,941,298)
Capital grants, subsidies and contributions		4,871,523	3,185,340
Proceeds from sale of property, plant & equipment		120,218	180,010
<b>Net cash (used in) investing activities</b>		(999,988)	(924,241)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Repayment of borrowings	26(a)	(128,791)	(95,208)
Payments for principal portion of lease liabilities	26(c)	(105,747)	(96,570)
Proceeds from new borrowings	26(a)	0	1,000,000
<b>Net cash (used in) financing activities</b>		(234,538)	808,222
<b>Net increase in cash held</b>		497,365	1,402,690
Cash at beginning of year		6,312,310	4,909,620
<b>Cash and cash equivalents at the end of the year</b>		6,809,675	6,312,310

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF WAROONA**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE YEAR ENDED 30 JUNE 2023**

	NOTE	2023 Actual \$	2023 Budget \$	2022 Actual \$
<b>OPERATING ACTIVITIES</b>				
<b>Revenue from operating activities</b>				
General rates	24	5,393,497	5,389,248	5,134,120
Grants, subsidies and contributions		2,192,172	1,091,672	2,015,069
Fees and charges		1,551,361	1,643,818	1,532,657
Interest revenue		223,255	113,750	16,889
Other revenue		104,914	112,000	110,526
Profit on asset disposals		10,199	52,182	1,435
Fair value adjustments to financial assets at fair value through profit or loss	4(a)	2,764	0	2,998
		<u>9,478,162</u>	<u>8,402,670</u>	<u>8,813,694</u>
<b>Expenditure from operating activities</b>				
Employee costs		(3,850,676)	(3,944,120)	(3,363,555)
Materials and contracts		(3,066,581)	(4,054,656)	(3,489,745)
Utility charges		(388,631)	(418,336)	(395,646)
Depreciation		(3,445,349)	(3,449,419)	(3,545,989)
Finance costs		(68,818)	(64,662)	(24,604)
Insurance		(233,174)	(261,307)	(215,104)
Other expenditure		(204,618)	(217,237)	(215,550)
Loss on asset disposals		(8,238)	(26,040)	(48,179)
		<u>(11,266,085)</u>	<u>(12,435,777)</u>	<u>(11,298,372)</u>
Non-cash amounts excluded from operating activities	25(a)	3,451,971	3,456,412	3,514,949
<b>Amount attributable to operating activities</b>		<u>1,664,048</u>	<u>(576,695)</u>	<u>1,030,271</u>
<b>INVESTING ACTIVITIES</b>				
<b>Inflows from investing activities</b>				
Capital grants, subsidies and contributions		4,871,523	7,060,905	3,185,338
Proceeds from disposal of assets		120,218	250,000	180,010
		<u>4,991,741</u>	<u>7,310,905</u>	<u>3,365,348</u>
<b>Outflows from investing activities</b>				
Purchase of property, plant and equipment	8(a)	(822,823)	(1,456,343)	(1,348,293)
Purchase and construction of infrastructure	9(a)	(5,168,906)	(8,041,063)	(2,941,298)
		<u>(5,991,729)</u>	<u>(9,497,406)</u>	<u>(4,289,591)</u>
<b>Amount attributable to investing activities</b>		<u>(999,988)</u>	<u>(2,186,501)</u>	<u>(924,243)</u>
<b>FINANCING ACTIVITIES</b>				
<b>Inflows from financing activities</b>				
Proceeds from borrowings	26(a)	0	100,000	1,000,000
Transfers from reserve accounts	27	352,189	626,863	214,500
		<u>352,189</u>	<u>726,863</u>	<u>1,214,500</u>
<b>Outflows from financing activities</b>				
Repayment of borrowings	26(a)	(128,791)	(128,791)	(95,208)
Payments for principal portion of lease liabilities	26(c)	(105,747)	(115,976)	(96,570)
Transfers to reserve accounts	27	(238,024)	(159,395)	(162,430)
		<u>(472,562)</u>	<u>(404,162)</u>	<u>(354,208)</u>
<b>Amount attributable to financing activities</b>		<u>(120,373)</u>	<u>322,701</u>	<u>860,292</u>
<b>MOVEMENT IN SURPLUS OR DEFICIT</b>				
<b>Surplus or deficit at the start of the financial year</b>	25(b)	2,322,917	2,324,519	1,356,596
Amount attributable to operating activities		1,664,048	(576,695)	1,030,271
Amount attributable to investing activities		(999,988)	(2,186,501)	(924,243)
Amount attributable to financing activities		(120,373)	322,701	860,292
<b>Surplus or deficit after imposition of general rates</b>	25(b)	<u>2,866,604</u>	<u>(115,976)</u>	<u>2,322,917</u>

This statement is to be read in conjunction with the accompanying notes.





**SHIRE OF WAROONA  
FOR THE YEAR ENDED 30 JUNE 2023  
INDEX OF NOTES TO THE FINANCIAL REPORT**

Note 1	Basis of Preparation	9
Note 2	Revenue and Expenses	10
Note 3	Cash and Cash Equivalents	12
Note 4	Other Financial Assets	12
Note 5	Trade and Other Receivables	13
Note 6	Inventories	14
Note 7	Other Assets	15
Note 8	Property, Plant and Equipment	16
Note 9	Infrastructure	18
Note 10	Fixed Assets	20
Note 11	Leases	22
Note 12	Trade and Other Payables	23
Note 13	Other Liabilities	24
Note 14	Borrowings	25
Note 15	Employee Related Provisions	26
Note 16	Revaluation Surplus	27
Note 17	Notes to the Statement of Cash Flows	28
Note 18	Undrawn Borrowing Facilities and Credit Standby Arrangements	28
Note 19	Contingent Liabilities	29
Note 20	Capital Commitments	29
Note 21	Related Party Transactions	30
Note 22	Events Occurring After the End of the Reporting Period	32
Note 23	Other Significant Accounting Policies	33
<b>Information required by legislation</b>		
Note 24	Rating Information	34
Note 25	Determination of Surplus or Deficit	35
Note 26	Borrowing and Lease Liabilities	36
Note 27	Reserve accounts	38
Note 28	Trust Funds	39

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**1. BASIS OF PREPARATION**

The financial report comprises general purpose financial statements which have been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

**Local Government Act 1995 requirements**

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996* prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board except for disclosure requirements of:

- AASB 7 Financial Instruments Disclosures
- AASB 16 Leases paragraph 58
- AASB 101 Presentation of Financial Statements paragraph 61
- AASB 107 Statement of Cash Flows paragraphs 43 and 45
- AASB 116 Property, Plant and Equipment paragraph 79
- AASB 137 Provisions, Contingent Liabilities and Contingent Assets paragraph 85
- AASB 140 Investment Property paragraph 75(f)
- AASB 1052 Disaggregated Disclosures paragraph 11
- AASB 1054 Australian Additional Disclosures paragraph 16

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**The local government reporting entity**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 28 of the financial report.

**Judgements and estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets.
- impairment of financial assets.
- estimation of fair values of land and buildings, and infrastructure.
- estimation uncertainties made in relation to lease accounting.

**Initial application of accounting standards**

During the current year, the following new or revised Australian Accounting Standards and Interpretations were applied for the first time.

- AASB 2020-3 Amendments to Australian Accounting Standards - Annual Improvements 2018-2020 and Other Amendments
- AASB 2020-6 Amendments to Australian Accounting Standards – Classification of Liabilities as Current or Non-current – Deferral of Effective Date
- AASB 2021-7a Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [general editorials]
- AASB 2022-3 Amendments to Australian Accounting Standards - Illustrative Examples for Not-for-Profit Entities accompanying AASB 15

These amendments have no material impact on the current annual financial report

**New accounting standards for application in future years**

The following new accounting standards will have application to local government in future years:

- AASB 2014-10 Amendments to Australian Accounting Standards - Sale or Contribution of Assets between an Investor and its Associate or Joint Venture
- AASB 2020-1 Amendments to Australian Accounting Standards - Classification of Liabilities as Current or Non-current
- AASB 2021-2 Amendments to Australian Accounting Standards - Disclosure of Accounting Policies or Definition of Accounting Estimates  
This standard will result in a terminology change for significant accounting policies
- AASB 2021-7c Amendments to Australian Accounting Standards - Effective Date of Amendments to AASB 10 and AASB 128 and Editorial Corrections [deferred AASB 10 and AASB 128 amendments in AASB 2014-10 apply]
- AASB 2022-5 Amendments to Australian Accounting Standards - Lease Liability in a Sale and Leaseback
- AASB 2022-6 Amendments to Australian Accounting Standards - Non-current Liabilities with Covenants
- AASB 2022-7 Editorial Corrections to Australian Accounting Standards and Repeal of Superseded and Redundant Standards
- AASB 2022-10 Amendments to Australian Accounting Standards - Fair Value Measurement of Non-Financial Assets of Not-for-Profit Public Sector Entities

The amendment may result in changes to the fair value of non-financial assets. The impact is yet to be quantified.

Except as described above these amendments are not expected to have any material impact on the financial report on initial application.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**2. REVENUE AND EXPENSES**

**(a) Revenue**

**Contracts with customers**

Recognition of revenue is dependant on the source of revenue and the associated terms and conditions associated with each source of revenue and recognised as follows:

<b>Revenue Category</b>	<b>Nature of goods and services</b>	<b>When obligations typically satisfied</b>	<b>Payment terms</b>	<b>Returns/Refunds/Warranties</b>	<b>Timing of revenue recognition</b>
Grants, subsidies and contributions	Community events, minor facilities, research, design, planning evaluation and services	Over time	Fixed terms transfer of funds based on agreed milestones and reporting	Contract obligation if project not complete	Output method based on project milestones and/or completion date matched to performance obligations
Fees and charges - licences, registrations, approvals	Building, planning, development and animal management.	Single point in time	Full payment prior to issue	None	On payment of the licence, registration or approval
Fees and charges - waste management entry fees	Waste treatment, recycling and disposal service at disposal sites	Single point in time	Payment in advance at gate or on normal trading terms if credit provided	None	On entry to facility
Fees and charges - sale of stock	Fuel, kiosk and visitor centre stock	Single point in time	In full in advance, on 15 day credit	Refund for faulty goods	At point of sale
Other revenue - private works	Contracted private works	Single point in time	Monthly in arrears	None	At point of service

Consideration from contracts with customers is included in the transaction price.

**Revenue Recognition**

Revenue recognised during the year under each basis of recognition by nature of goods or services is provided in the table below:

**For the year ended 30 June 2023**

<b>Nature</b>	<b>Contracts with customers</b>	<b>Capital grant/contributions</b>	<b>Statutory Requirements</b>	<b>Other</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Rates	0	0	5,393,497	0	5,393,497
Grants, subsidies and contributions	0	2,192,172	0	0	2,192,172
Fees and charges	1,551,361	0	0	0	1,551,361
Interest revenue	223,255	0	0	0	223,255
Other revenue	104,914	0	0	0	104,914
Capital grants, subsidies and contributions	0	4,871,523	0	0	4,871,523
<b>Total</b>	<b>1,879,530</b>	<b>7,063,695</b>	<b>5,393,497</b>	<b>0</b>	<b>14,336,722</b>

**For the year ended 30 June 2022**

<b>Nature</b>	<b>Contracts with customers</b>	<b>Capital grant/contributions</b>	<b>Statutory Requirements</b>	<b>Other</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Rates	0	0	5,134,120	0	5,134,120
Grants, subsidies and contributions	0	2,015,069	0	0	2,015,069
Fees and charges	1,328,701	0	203,956	0	1,532,657
Interest revenue	16,889	0	0	0	16,889
Other revenue	110,526	0	0	0	110,526
Capital grants, subsidies and contributions	0	3,185,338	0	0	3,185,338
<b>Total</b>	<b>1,456,116</b>	<b>5,200,407</b>	<b>5,338,076</b>	<b>0</b>	<b>11,994,599</b>

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

2. REVENUE AND EXPENSES (Continued)

(a) Revenue (Continued)

Note	2023 Actual	2022 Actual
	\$	\$
<b>Interest revenue</b>		
Interest on reserve account funds	90,824	9,579
Other interest revenue	132,431	7,310
	223,255	16,889

The 2023 original budget estimate in relation to:  
Trade and other receivables overdue interest was \$36,000.

**Fees and charges relating to rates receivable**

Charges on instalment plan	17,210	15,560
	17,210	15,560

The 2023 original budget estimate in relation to:  
Charges on instalment plan was \$15,500.

(b) Expenses

**Auditors remuneration**

- Audit of the Annual Financial Report	29,200	26,000
- Other audit services	9,500	1,800
	38,700	27,800

**Employee Costs**

Employee costs	3,850,676	3,363,555
	3,850,676	3,363,555

**Finance costs**

Interest and financial charges paid/payable for lease liabilities and financial liabilities not at fair value through profit or loss	63,747	19,708
Lease liabilities	5,071	4,896
	68,818	24,604

**Other expenditure**

Sundry expenses	204,618	215,550
	204,618	215,550

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**3. CASH AND CASH EQUIVALENTS**

Note	2023	2022
	\$	\$
Cash at bank and on hand	4,471,565	3,907,816
Term deposits	2,290,329	2,404,494
<b>Total cash and cash equivalents</b>	<b>6,761,894</b>	<b>6,312,310</b>
Held as		
- Unrestricted cash and cash equivalents	3,313,743	3,457,816
- Restricted cash and cash equivalents	3,448,151	2,854,494
	<b>6,761,894</b>	<b>6,312,310</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Cash and cash equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.

Term deposits are presented as cash equivalents if they have a maturity of three months or less from the date of acquisition and are repayable with 24 hours notice with no loss of interest.

**Restricted financial assets**

Restricted financial asset balances are not available for general use by the local government due to externally imposed restrictions. Restrictions are specified in an agreement, contract or legislation. This applies to reserve accounts, unspent grants, subsidies and contributions and unspent loans that have not been fully expended in the manner specified by the contributor, legislation or loan agreement and for which no liability has been recognised.

Details of restrictions on financial assets can be found at Note 17.

**4. OTHER FINANCIAL ASSETS**

**(a) Non-current assets**

Financial assets at fair value through profit or loss

	2023	2022
	\$	\$
	61,117	58,353
	<b>61,117</b>	<b>58,353</b>
<b>Financial assets at fair value through profit or loss</b>		
Units in Local Government House Trust - opening balance	58,353	55,355
Movement attributable to fair value increment	2,764	2,998
Units in Local Government House Trust - closing balance	<b>61,117</b>	<b>58,353</b>

Fair value of financial assets at fair value through profit or loss is determined from the net asset value of the units held in the Trust at balance date as compiled by WALGA.

**SIGNIFICANT ACCOUNTING POLICIES**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Fair values of financial assets at amortised cost are not materially different to their carrying amounts, since the interest receivable on those assets is either close to current market rates or the assets are of a short term nature. Non-current financial assets at amortised cost fair values are based on discounted cash flows using a current market rates. They are classified as level 2 fair values in the fair value hierarchy (see Note 23 (i)) due to the observable market rates).

Interest received is presented under cashflows from operating activities in the Statement of Cash Flows where it is earned from financial assets that are held for cash management purposes.

**Financial assets at fair value through profit or loss**

The Shire has elected to classify the following financial assets at fair value through profit or loss:

- debt investments which do not qualify for measurement at either amortised cost or fair value through other comprehensive income.
- equity investments which the Shire has elected to recognise as fair value gains and losses through profit or loss.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**5. TRADE AND OTHER RECEIVABLES**

**Current**

Rates and statutory receivables  
 Trade receivables  
 GST receivable

**Non-current**

Pensioners rates & ESL deferred

Note	2023	2022
	\$	\$
	292,099	291,707
	1,135,520	722,860
	182,023	1,932
	<u>1,609,642</u>	<u>1,016,499</u>
	10,734	15,393
	<u>10,734</u>	<u>15,393</u>

**SIGNIFICANT ACCOUNTING POLICIES**

**Rates and statutory receivables**

Rates and statutory receivables are non-contractual receivables arising from statutory requirements and include amounts due from ratepayers for unpaid rates and service charges and other statutory charges or fines.

Rates and statutory receivables are recognised when the taxable event has occurred and can be measured reliably.

**Trade receivables**

Trade receivables are amounts receivable from contractual arrangements with customers for goods sold, services performed or grants or contributions with sufficiently specific performance obligations as part of the ordinary course of business.

**Other receivables**

Other receivables are amounts receivable from contractual arrangements with third parties other than contracts with customers including grants for the construction of recognisable non financial assets.

**Measurement**

Trade and other receivables are recognised initially at the amount of the transaction price, unless they contain a significant financing component, and are to be recognised at fair value.

**Classification and subsequent measurement**

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**6. INVENTORIES**

<b>Note</b>	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Fuel and materials	1,220	3,337
Waroona Recreation & Aquatic Centre (WRAC) Kiosk Stock	2,221	4,013
Visitor Centre stock	16,095	0
	<b>19,536</b>	<b>7,350</b>
The following movements in inventories occurred during the year:		
<b>Balance at beginning of year</b>	7,350	6,842
Inventories expensed during the year	(147,332)	(126,258)
Additions to inventory	159,518	126,766
<b>Balance at end of year</b>	<b>19,536</b>	<b>7,350</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**General**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

SHIRE OF WAROONA  
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
 FOR THE YEAR ENDED 30 JUNE 2023

7. OTHER ASSETS

**Other assets - current**

Prepayments  
 Accrued income

	2023	2022
	\$	\$
	9,107	0
	0	2,828
	9,107	2,828

**SIGNIFICANT ACCOUNTING POLICIES**

**Other current assets**

Other non-financial assets include prepayments which represent payments in advance of receipt of goods or services or that part of expenditure made in one accounting period covering a term extending beyond that period.



SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

8. PROPERTY, PLANT AND EQUIPMENT

(a) Movements in Balances

Movement in the balances of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land	Buildings	Total land and buildings	Furniture and equipment	Plant and equipment	Total property, plant and equipment
	\$	\$		\$	\$	\$
<b>Balance at 1 July 2021</b>	18,593,625	17,024,567	35,618,192	197,167	2,694,351	38,509,710
Additions	338,000	505,888	843,888	18,545	485,860	1,348,293
Disposals	(115,000)		(115,000)		(111,753)	(226,753)
Revaluation increments / (decrements) transferred to revaluation surplus	1,234,375	7,618,524	8,852,899			8,852,899
Depreciation		(803,474)	(803,474)	(45,506)	(216,785)	(1,065,765)
<b>Balance at 30 June 2022</b>	20,051,000	24,345,505	44,396,505	170,206	2,851,673	47,418,384
<b>Comprises:</b>						
Gross balance amount at 30 June 2022	20,051,000	24,345,505	44,396,505	352,500	3,860,780	48,609,785
Accumulated depreciation at 30 June 2022	0	0	0	(182,294)	(1,009,107)	(1,191,401)
<b>Balance at 30 June 2022</b>	20,051,000	24,345,505	44,396,505	170,206	2,851,673	47,418,384
Additions	0	226,732	226,732	72,662	523,429	822,823
Disposals	0	0	0	0	(118,257)	(118,257)
Depreciation	0	(555,815)	(555,815)	(46,301)	(276,223)	(878,339)
<b>Balance at 30 June 2023</b>	20,051,000	24,016,422	44,067,422	196,567	2,980,622	47,244,611
<b>Comprises:</b>						
Gross balance amount at 30 June 2023	20,051,000	24,572,237	44,623,237	425,162	4,193,596	49,241,995
Accumulated depreciation at 30 June 2023	0	(555,815)	(555,815)	(228,595)	(1,212,974)	(1,997,384)
<b>Balance at 30 June 2023</b>	20,051,000	24,016,422	44,067,422	196,567	2,980,622	47,244,611

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

8. PROPERTY, PLANT AND EQUIPMENT (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>(i) Fair Value</b>					
<b>Land and buildings</b>					
Land	2/3	Valuations were made on the basis of observable open markets of similar assets, adjusted for condition and comparability at their highest and best use.	Independent registered valuer.	June 2022	Market value.
Buildings	2/3	Valuations were made on the basis of observable open markets of similar assets, adjusted for condition and comparability at their highest and best use cost approach using depreciated replacement cost.	Independent registered valuer.	June 2022	Market Value / Depreciated Replacement Cost.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used by the local government to determine the fair value of property, plant and equipment using either level 2 or level 3 inputs.

<b>(ii) Cost</b>					
<b>Furniture and equipment</b>		Cost	Cost		Purchase cost.
<b>Plant and equipment</b>		Cost	Cost		Purchase cost.

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

9. INFRASTRUCTURE

(a) Movements in Balances

Movement in the balances of each class of infrastructure between the beginning and the end of the current financial year.

	Infrastructure - Roads	Other infrastructure - Bridges	Other infrastructure - Drainage	Other infrastructure - Footpaths	Other infrastructure - Other	Other infrastructure - Parks and Ovals	Total Infrastructure
<b>Balance at 1 July 2021</b>	\$ 75,106,919	\$ 1,982,951	\$ 8,979,473	\$ 1,430,644	\$ 2,260,983	\$ 1,033,824	\$ 90,794,794
Additions	2,378,617	0		63,895	160,845	337,941	2,941,298
Depreciation	(1,684,241)	(81,040)	(247,749)	(56,593)	(179,608)	(134,425)	(2,383,656)
Transfers							0
<b>Balance at 30 June 2022</b>	75,801,295	1,901,911	8,731,724	1,437,946	2,242,220	1,237,340	91,352,436
<b>Comprises:</b>							
Gross balance at 30 June 2022	82,279,385	2,226,070	9,715,938	1,659,973	2,956,777	1,723,589	100,561,732
Accumulated depreciation at 30 June 2022	(6,478,090)	(324,159)	(984,214)	(222,027)	(714,557)	(486,249)	(9,209,296)
<b>Balance at 30 June 2022</b>	75,801,295	1,901,911	8,731,724	1,437,946	2,242,220	1,237,340	91,352,436
Additions	2,128,876	0	70,312	41,023	204,911	2,723,784	5,168,906
Depreciation	(1,737,212)	(81,040)	(247,912)	(58,474)	(189,014)	(147,612)	(2,461,264)
Revaluation increments/(decrements) transferred to revaluation surplus	7,044,540	(724,971)	2,644,276	1,468,305	(95,815)	(33,777)	10,302,558
<b>Balance at 30 June 2023</b>	83,237,499	1,095,900	11,198,400	2,888,800	2,162,302	3,779,735	104,362,636
<b>Comprises:</b>							
Gross balance at 30 June 2023	83,237,499	1,095,900	11,198,400	2,888,800	2,162,302	3,779,735	104,362,636
Accumulated depreciation at 30 June 2023	0	0	0	0	0	0	0
<b>Balance at 30 June 2023</b>	83,237,499	1,095,900	11,198,400	2,888,800	2,162,302	3,779,735	104,362,636

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

9. INFRASTRUCTURE (Continued)

(b) Carrying Value Measurements

Asset Class	Fair Value Hierarchy	Valuation Technique	Basis of Valuation	Date of Last Valuation	Inputs Used
<b>(i) Fair Value</b>					
<b>Infrastructure - Roads</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.
<b>Other infrastructure - Bridges</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.
<b>Other infrastructure - Drainage</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.
<b>Other infrastructure - Footpaths</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.
<b>Other infrastructure - Other</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.
<b>Other infrastructure - Parks and Ovals</b>	3	Depreciated replacement costs	Independent registered valuer	June 2023	Construction costs and current condition levels, residual values and remaining useful life assessments.

Level 3 inputs are based on assumptions with regards to future values and patterns of consumption utilising current information. If the basis of these assumptions were varied, they have the potential to result in a significantly higher or lower fair value measurement.

During the period there were no changes in the valuation techniques used to determine the fair value of infrastructure using level 3 inputs.

**SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**10. FIXED ASSETS**

**(a) Depreciation**

**Depreciation rates**

Typical estimated useful lives for the different asset classes for the current and prior years are included in the table below:

<b>Asset Class</b>	<b>Useful life</b>
Buildings	40-60 yrs
Furniture and equipment	3-20 yrs
Plant and equipment	5-20 yrs
Other infrastructure - Bridges	60-90 yrs
Other infrastructure - Footpaths	20-50 yrs
<b>Sealed Roads and Streets</b>	
Construction	45-55 yrs
Bituminous Seals	15-25 yrs
Asphalt Seals	25-30 yrs
<b>Unformed Roads</b>	
Formed	10-15 yrs
Gravel	12-15 yrs

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

10. FIXED ASSETS (Continued)

**SIGNIFICANT ACCOUNTING POLICIES**

**Fixed assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value (as indicated), less any accumulated depreciation and impairment losses.

**Initial recognition and measurement for assets held at cost**

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost, the asset is initially recognised at fair value. Assets held at cost are depreciated and assessed for indicators of impairment annually.

**Initial recognition and measurement between mandatory revaluation dates for assets held at fair value**

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Upon initial recognition, cost is determined as the amount paid (or other consideration given) to acquire the assets, plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets that are land, buildings, infrastructure and investment properties acquired between scheduled revaluation dates of the asset class in accordance with the Shire's revaluation policy, are recognised at cost and disclosed as being at fair value as management believes cost approximates fair value. They are subject to subsequent revaluation at the next revaluation consistent with *Financial Management Regulation 17A(4)*.

**Revaluation**

The fair value of land, buildings, infrastructure and investment properties is determined at least every five years in accordance with the regulatory framework. This includes buildings and infrastructure items which were pre-existing improvements (i.e. vested improvements) on vested land acquired by the Shire.

At the end of each period, the carrying amount for each asset class is reviewed and, where appropriate, the fair value is updated to reflect current market conditions consistent with *Financial Management Regulation 17A(2)* which requires land, buildings infrastructure, investment properties and vested improvements to be shown at fair value.

**Revaluation (continued)**

For property, plant and equipment and infrastructure, increases in the carrying amount arising on revaluation of asset classes are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same class of asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss. Subsequent increases are then recognised in profit or loss to the extent they reverse a net revaluation decrease previously recognised in profit or loss for the same class of asset.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each revaluation period.

**Depreciation**

The depreciable amount of all property, plant and equipment and infrastructure, are depreciated on a straight-line basis over the individual asset's useful life from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

**Depreciation on revaluation**

When an item of property, plant and equipment and infrastructure is revalued, any accumulated depreciation at the date of the revaluation is treated in one of the following ways:

- (i) The gross carrying amount is adjusted in a manner that is consistent with the revaluation of the carrying amount of the asset.
- (ii) Eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

**Impairment**

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

**Gains or losses on disposal**

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the Statement of Comprehensive Income in the period in which they arise.

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

11. LEASES

(a) Right-of-Use Assets

Movement in the balance of each class of right-of-use asset between the beginning and the end of the current financial year.

	Right-of-use assets - plant and equipment	Right-of-use assets Total
Note	\$	\$
<b>Balance at 1 July 2021</b>	329,906	329,906
Additions	20,427	20,427
Depreciation	(96,570)	(96,570)
<b>Balance at 30 June 2022</b>	253,763	253,763
Additions	65,478	65,478
Depreciation	(105,747)	(105,747)
<b>Balance at 30 June 2023</b>	213,494	213,494

The following amounts were recognised in the statement of comprehensive income during the period in respect of leases where the entity is the lessee:

	2023 Actual	2022 Actual
	\$	\$
Depreciation on right-of-use assets	105,746	(96,570)
Finance charge on lease liabilities	5,071	(4,896)
<b>Total amount recognised in the statement of comprehensive income</b>	110,817	(101,466)
Total cash outflow from leases	(110,817)	(350,333)

(b) Lease Liabilities

Current	92,903	93,938
Non-current	120,591	159,825
	213,494	253,763

**SIGNIFICANT ACCOUNTING POLICIES**

**Leases**

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration.

At the commencement date, a right-of-use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts that are classified as short-term leases (i.e. a lease with a term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Details of individual lease liabilities required by regulations are provided at Note 26(c).

**Right-of-use assets - measurement**

Right-of-use assets are measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost (i.e. not recognised in the Statement of Financial Position). The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which are reported at fair value.

Refer to Note 10 under revaluation for details on the significant accounting policies applying to vested improvements.

**Right-of-use assets - depreciation**

Right-of-use assets are depreciated over the lease term or useful life of the underlying asset, whichever is the shorter. Where a lease transfers ownership of the underlying asset, or the cost of the right-of-use asset reflects that the Shire anticipates to exercise a purchase option, the specific asset is depreciated over the useful life of the underlying asset.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**12. TRADE AND OTHER PAYABLES**

**Current**

Sundry creditors
Prepaid rates
Accrued payroll liabilities
ATO liabilities
Bonds and deposits held
Accrued interest
Accrued expenses

<b>2023</b>	<b>2022</b>
\$	\$
1,529,281	776,240
159,147	140,179
39,902	13,219
20,249	71
795,244	544,989
2,335	3,250
0	902
<b>2,546,158</b>	<b>1,478,850</b>

**SIGNIFICANT ACCOUNTING POLICIES**

**Financial liabilities**

Financial liabilities are initially recognised at fair value when the Shire becomes a party to the contractual provisions of the instrument.

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and any consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**Trade and other payables**

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are usually paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

**Prepaid rates**

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire recognises income for the prepaid rates that have not been refunded.



**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**13. OTHER LIABILITIES**

	<b>2023</b>	<b>2022</b>
	<b>\$</b>	<b>\$</b>
<b>Current</b>		
Contract liabilities	707,822	1,148,119
	<u>707,822</u>	<u>1,148,119</u>
<b>Reconciliation of changes in contract liabilities</b>		
Opening balance	1,148,119	374,369
Additions	707,822	1,148,119
Revenue from contracts with customers included as a contract liability at the start of the period	(1,148,119)	(374,369)
	<u>707,822</u>	<u>1,148,119</u>

The aggregate amount of the performance obligations unsatisfied (or partially unsatisfied) in relation to these contract liabilities was \$707,822 (2022: \$1,148,119)

The Shire expects to satisfy the performance obligations, from contracts with customers unsatisfied at the end of the reporting period, within the next 12 months.

Performance obligations in relation to capital grant/contribution liabilities are satisfied as project milestones are met or completion of construction or acquisition of the asset.

**SIGNIFICANT ACCOUNTING POLICIES**

**Contract liabilities**

Contract liabilities represent the Shire's obligation to transfer goods or services to a customer for which the Shire has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

**Capital grant/contribution liabilities**

Capital grant/contribution liabilities represent the Shire's obligations to construct recognisable non-financial assets to identified specifications to be controlled by the Shire which are yet to be satisfied. Capital grant/contribution liabilities are recognised as income when the obligations in the contract are satisfied.

Fair values for non-current capital grant/contribution liabilities, not expected to be extinguished within 12 months, are based on discounted cash flows of expected cashflows to satisfy the obligations using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 23(i)) due to the unobservable inputs, including own credit risk.

SHIRE OF WAROONA  
 NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
 FOR THE YEAR ENDED 30 JUNE 2023

14. BORROWINGS

	Note	2023			2022		
		Current	Non-current	Total	Current	Non-current	Total
<b>Secured</b>		\$	\$	\$	\$	\$	\$
Bank loans		128,791	1,533,043	1,661,834	95,208	1,695,416	1,790,624
<b>Total secured borrowings</b>	26(a)	128,791	1,533,043	1,661,834	95,208	1,695,416	1,790,624

**Secured liabilities and assets pledged as security**

Debentures, bank overdrafts and bank loans are secured by a floating charge over the assets of the Shire of Waroona. Other loans relate to transferred receivables. Refer to Note 5.

The Shire of Waroona has complied with the financial covenants of its borrowing facilities during the 2023 and 2022 years.

**SIGNIFICANT ACCOUNTING POLICIES**

**Borrowing costs**

The Shire has elected to recognise borrowing costs as an expense when incurred regardless of how the borrowings are applied.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature.

Borrowings fair values are based on discounted cash flows using a current borrowing rate. They are classified as level 3 fair values in the fair value hierarchy (see Note 23(i)) due to the unobservable inputs, including own credit risk.

**Risk**

Details of individual borrowings required by regulations are provided at Note 26(a).

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**15. EMPLOYEE RELATED PROVISIONS**

**Employee Related Provisions**

**Current provisions**

**Employee benefit provisions**

Annual leave

Long service leave

**Employee related other provisions**

Employment on-costs

**Total current employee related provisions**

**Non-current provisions**

**Employee benefit provisions**

Long service leave

**Employee related other provisions**

Employment on-costs

**Total non-current employee related provisions**

**Total employee related provisions**

	2023	2022
	\$	\$
Annual leave	316,869	281,591
Long service leave	364,428	457,467
	<u>681,297</u>	<u>739,058</u>
Employment on-costs	42,074	0
	<u>42,074</u>	<u>0</u>
<b>Total current employee related provisions</b>	<u>723,371</u>	<u>739,058</u>
Long service leave	43,898	22,573
	<u>43,898</u>	<u>22,573</u>
Employment on-costs	5,707	0
	<u>5,707</u>	<u>0</u>
<b>Total non-current employee related provisions</b>	<u>49,605</u>	<u>22,573</u>
<b>Total employee related provisions</b>	<u>772,976</u>	<u>761,631</u>

Provision is made for benefits accruing to employees in respect of wages and salaries, annual leave and long service leave and associated on costs for services rendered up to the reporting date and recorded as an expense during the period the services are delivered.

Annual leave liabilities are classified as current, as there is no unconditional right to defer settlement for at least 12 months after the end of the reporting period.

**SIGNIFICANT ACCOUNTING POLICIES**

**Employee benefits**

The Shire's obligations for employees' annual leave, long service leave and other employee leave entitlements are recognised as employee related provisions in the Statement of Financial Position.

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the statement of financial position.

**Other long-term employee benefits**

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

16. REVALUATION SURPLUS

	2023 Opening Balance	Total Movement on Revaluation	2023 Closing Balance	2022 Opening Balance	Total Movement on Revaluation	2022 Closing Balance
	\$	\$	\$	\$	\$	\$
Revaluation surplus - Land and Buildings	37,509,290	0	37,509,290	28,656,391	8,852,899	37,509,290
Revaluation surplus - Furniture and equipment	37,322	0	37,322	37,322	0	37,322
Revaluation surplus - Plant and equipment	655,570	0	655,570	655,570	0	655,570
Revaluation surplus - Infrastructure - Roads	80,054,881	7,044,540	87,099,421	80,054,881	0	80,054,881
Revaluation surplus - Other infrastructure - Other	9,525,699	3,258,018	12,783,717	9,525,699	0	9,525,699
	127,782,762	10,302,558	138,085,320	118,929,863	8,852,899	127,782,762

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**17. NOTES TO THE STATEMENT OF CASH FLOWS**

The following classes of financial assets have restrictions imposed by regulations or other externally imposed requirements which limit or direct the purpose for which the resources may be used:

- Cash and cash equivalents

Note	2023 Actual \$	2022 Actual \$
3	3,448,151	2,854,494
	3,448,151	2,854,494
The restricted financial assets are a result of the following specific purposes to which the assets may be used:		
27	2,290,329	2,404,494
13	707,822	0
26(b)	450,000	450,000
	3,448,151	2,854,494

**Total restricted financial assets**

**18. UNDRAWN BORROWING FACILITIES AND CREDIT  
STANDBY ARRANGEMENTS**

Bank overdraft limit

Bank overdraft at balance date

Credit card limit

Credit card balance at balance date

**Total amount of credit unused**

**Loan facilities**

Loan facilities - current

Loan facilities - non-current

**Total facilities in use at balance date**

**Unused loan facilities at balance date**

500,000	500,000
0	0
57,000	52,000
0	0
557,000	552,000
128,791	95,208
1,533,043	1,695,416
1,661,834	1,790,624
450,000	450,000

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**19. CONTINGENT LIABILITIES**

In compliance with the *Contaminated Sites Act 2003*, the Shire of Waroona has a listed site to be possible source of contamination. Details of the site are:

Lot 1701 on Plan 214632 Buller Road, Waroona

Until the Shire of Waroona conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with the Department of Water and Environmental Regulation on the need and criteria for remediation of a risk based approach, the Shire is unable to estimate the potential costs associated with remediation of the site. This approach is consistent with the Department of Water and Environmental Regulation guidelines.

Lot 1619 on Plan 4622 Coronation Road, Waroona

Until the Shire of Waroona conducts an investigation to determine the presence and scope of contamination, assess the risk, and agree with the Department of Water and Environmental Regulation on the need and criteria for remediation of a risk based approach, the Shire is unable to estimate the potential costs associated with remediation of the site. This approach is consistent with the Department of Water and Environmental Regulation guidelines.

**20. CAPITAL COMMITMENTS**

Contracted for:

- capital expenditure projects

Payable:

- not later than one year

<b>2023</b>	<b>2022</b>
<b>\$</b>	<b>\$</b>
2,787,560	0
2,787,560	0
2,787,560	0

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**21. RELATED PARTY TRANSACTIONS**

**(a) Elected Member Remuneration**

Fees, expenses and allowances to be paid or reimbursed to elected council members.

Note	2023 Actual	2023 Budget	2022 Actual
	\$	\$	\$
President's annual allowance	10,405	10,405	9,943
President's meeting attendance fees	9,868	9,868	9,430
President's annual allowance for IT and communication expenses	1,415	1,415	1,350
President's travel and accommodation expenses	1,974	500	0
	23,662	22,188	20,723
Deputy President's annual allowance	2,601	2,601	2,486
Deputy President's meeting attendance fees	9,868	9,868	9,430
Deputy President's annual allowance for IT and communication expenses	1,415	1,415	1,350
Deputy President's travel and accommodation expenses	4,363	500	0
	18,247	14,384	13,266
All other council member's meeting attendance fees	49,340	49,340	51,865
All other council member's All other council member expenses	143	0	433
All other council member's annual allowance for IT and communication expenses	7,070	7,075	7,425
All other council member's travel and accommodation expenses	1,002	2,000	0
	57,555	58,415	59,723
21(b)	99,464	94,987	93,712

**(b) Key Management Personnel (KMP) Compensation**

The total of compensation paid to KMP of the Shire during the year are as follows:

Note	2023 Actual	2022 Actual
	\$	\$
Short-term employee benefits	891,758	908,581
Post-employment benefits	100,547	103,690
Employee - other long-term benefits	23,724	(27,882)
Council member costs	99,464	93,712
21(a)	1,115,493	1,078,101

*Short-term employee benefits*

These amounts include all salary and fringe benefits awarded to KMP except for details in respect to fees and benefits paid to council members which may be separately found in the table above.

*Post-employment benefits*

These amounts are the current-year's cost of the Shire's superannuation contributions made during the year.

*Other long-term benefits*

These amounts represent annual leave and long service leave entitlements accruing during the year.

*Council member costs*

These amounts represent payments of member fees, expenses, allowances and reimbursements during the year.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**21. RELATED PARTY TRANSACTIONS**

**Transactions with related parties**

Transactions between related parties and the Shire are on normal commercial terms and conditions, no more favourable than those available to other parties, unless otherwise stated.

No outstanding balances or provisions for doubtful debts or guarantees exist in relation to related parties at year end.

In addition to KMP compensation previously stated the following transactions occurred with related parties:

	<b>2023 Actual</b>	<b>2022 Actual</b>
	\$	\$
Purchase of goods and services	17,222	31,759
<b>Amounts payable to related parties:</b>		
Trade and other payables	1,350	2,894

**Related Parties**

**The Shire's main related parties are as follows:**

*i. Key management personnel*

Any person(s) having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly, including any council member, are considered key management personnel and are detailed in Notes 21(a) and 21(b)

*ii. Other Related Parties*

Outside of normal citizen type transactions with the Shire, there were no other related party transactions involving key management personnel and/or their close family members and/or their controlled (or jointly controlled) entities.

*iii. Entities subject to significant influence by the Shire*

There were no such entities requiring disclosure during the current or previous year.



**SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023**

**22. EVENTS OCCURRING AFTER THE END OF THE REPORTING PERIOD**

Nil.

## 23. OTHER SIGNIFICANT ACCOUNTING POLICIES

### a) Goods and services tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

### b) Current and non-current classification

The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire's operational cycle. In the case of liabilities where the Shire does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire's intentions to release for sale.

### c) Rounding off figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar. Amounts are presented in Australian Dollars.

### d) Comparative figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

When the Shire applies an accounting policy retrospectively, makes a retrospective restatement or reclassifies items in its financial statements that has a material effect on the statement of financial position, an additional (third) Statement of Financial Position as at the beginning of the preceding period in addition to the minimum comparative financial report is presented.

### e) Budget comparative figures

Unless otherwise stated, the budget comparative figures shown in this annual financial report relate to the original budget estimate for the relevant item of disclosure.

### f) Superannuation

The Shire contributes to a number of Superannuation Funds on behalf of employees. All funds to which the Shire contributes are defined contribution plans.

### g) Fair value of assets and liabilities

Fair value is the price that the Shire would receive to sell the asset or would have to pay to transfer a liability, in an orderly (i.e. unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset or liability. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset or liability (i.e. the market with the greatest volume and level of activity for the asset or liability) or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (i.e. the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

### h) Interest revenue

Interest revenue is calculated by applying the effective interest rate to the gross carrying amount of a financial asset measured at amortised cost except for financial assets that subsequently become credit-impaired. For credit-impaired financial assets the effective interest rate is applied to the net carrying amount of the financial asset (after deduction of the loss allowance).

### i) Fair value hierarchy

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

#### Level 1

Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

#### Level 2

Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

#### Level 3

Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

#### Valuation techniques

The Shire selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured. The valuation techniques selected by the Shire are consistent with one or more of the following valuation approaches:

#### Market approach

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

#### Income approach

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

#### Cost approach

Valuation techniques that reflect the current replacement cost of the service capacity of an asset.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the Shire gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability are considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

#### j) Impairment of assets

In accordance with Australian Accounting Standards the Shire's assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another Standard (e.g. AASB 116) whereby any impairment loss of a revalued asset is treated as a revaluation decrease in accordance with that other Standard.

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

24. RATING INFORMATION

(a) General Rates

RATE TYPE Rate Description	Basis of valuation	Rate in \$	Number of Properties	2022/23 Actual Rateable Value*	2022/23 Actual Rate Revenue	2022/23 Actual Interim Rates	2022/23 Actual Total Revenue	2022/23 Budget Rate Revenue	2022/23 Budget Interim Rate	2022/23 Budget Total Revenue	2021/22 Actual Total Revenue
		\$		\$	\$	\$	\$	\$	\$	\$	\$
Gross rental valuation	Gross rental valuation	10.0964	1,495	26,320,917	2,657,465	3,728	2,661,193	2,657,465	0	2,657,465	2,402,669
Unimproved valuation	Unimproved valuation	0.7687	572	246,890,000	1,897,844	520	1,898,364	1,897,844	0	1,897,844	1,816,126
<b>Total general rates</b>			2,067	273,210,917	4,555,309	4,248	4,559,557	4,555,309	0	4,555,309	4,218,795
<b>Minimum payment</b>		<b>\$</b>									
Gross rental valuation	Gross rental valuation	1,230	569	3,973,431	699,870		699,870	699,870	0	699,870	791,950
Unimproved valuation	Unimproved valuation	1,230	109	10,426,258	134,070		134,070	134,070	0	134,070	123,375
<b>Total minimum payments</b>			678	14,399,689	833,940	0	833,940	833,940	0	833,940	915,325
<b>Total general rates and minimum payments</b>			2,745	287,610,606	5,389,249	4,248	5,393,497	5,389,249	0	5,389,249	5,134,120
<b>Total Rates</b>							5,393,497			5,389,249	5,134,120
Rate instalment interest							15,444			14,000	14,032
Rate overdue interest							26,576			22,000	25,269

The rate revenue was recognised from the rate record as soon as practicable after the Shire resolved to impose rates in the financial year as well as when the rate record was amended to ensure the information in the record was current and correct.

\*Rateable Value at time of raising of rate.

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

25. DETERMINATION OF SURPLUS OR DEFICIT

		2022/23 Budget	2021/22
	2022/23 (30 June 2023 Carried Forward)	(30 June 2023 Carried Forward)	(30 June 2022 Carried Forward)
Note	\$	\$	\$
<b>(a) Non-cash amounts excluded from operating activities</b>			
The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> .			
<b>Adjustments to operating activities</b>			
Less: Profit on asset disposals	(10,199)	(52,182)	(1,435)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(2,764)	0	(2,998)
Add: Loss on disposal of assets	8,238	26,040	48,179
Add: Depreciation	3,445,349	3,449,419	3,545,989
Non-cash movements in non-current assets and liabilities:			
Employee benefit provisions	11,347	33,135	(74,786)
<b>Non-cash amounts excluded from operating activities</b>	<b>3,451,971</b>	<b>3,456,412</b>	<b>3,514,949</b>
<b>(b) Surplus or deficit after imposition of general rates</b>			
The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with <i>Financial Management Regulation 32</i> to agree to the surplus/(deficit) after imposition of general rates.			
<b>Adjustments to net current assets</b>			
Less: Reserve accounts	27 (2,290,329)	(1,937,024)	(2,404,494)
Less: Financial assets at amortised cost - self supporting loans	4(a) 0	0	0
Less: Current assets not expected to be received at end of year			
Add: Current liabilities not expected to be cleared at end of year			
- Current portion of borrowings	14 128,791	0	0
- Deferred pensioners	10,734	0	0
- Current portion of lease liabilities	11(b) 92,903	0	0
- Employee benefit provisions	723,371	0	0
<b>Total adjustments to net current assets</b>	<b>(1,334,530)</b>	<b>(1,937,024)</b>	<b>(2,404,494)</b>
<b>Net current assets used in the Statement of Financial Activity</b>			
Total current assets	8,400,179	3,456,437	6,669,211
Less: Total current liabilities	(4,199,045)	(1,519,413)	(1,941,800)
Less: Total adjustments to net current assets	(1,334,530)	(1,937,024)	(2,404,494)
<b>Surplus or deficit after imposition of general rates</b>	<b>2,866,604</b>	<b>0</b>	<b>2,322,917</b>

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

26. BORROWING AND LEASE LIABILITIES

(a) Borrowings

Purpose	Note	Actual							Budget			
		Principal at 1	New Loans	Principal	Principal at 30	New Loans	Principal	Principal at	Principal at 1	New Loans	Principal	Principal at
		July 2021	During 2021-22	Repayments	June 2022	During 2022-23	Repayments	30 June 2023	July 2022	During 2022-23	Repayments	30 June 2023
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Loan - Basketball Stadium	14	52,273	0	(16,309)	35,964	0	(17,400)	18,564	35,965	0	(17,400)	18,565
Loan - Rec Centre Upgrade	14	68,319	0	(21,898)	46,421	0	(22,762)	23,659	46,422	0	(22,762)	23,660
Loan - Memorial Hall Upgrade	14	119,311	0	(28,522)	90,789	0	(29,375)	61,414	90,788	0	(29,375)	61,413
Loan - Town Centre Park Purchase	14	645,929	0	(28,479)	617,450	0	(28,935)	588,515	617,450	0	(28,936)	588,514
Loan - Community Precinct Development	14	0	450,000	0	450,000	0	(13,644)	436,356	450,000	0	(13,643)	436,357
Loan - Town Centre Land Purchase	14	0	550,000	0	550,000	0	(16,675)	533,325	550,000	0	(16,675)	533,325
Loan - Preston Beach Land Development	14	0	0	0	0	0	0	0	0	100,000	0	100,000
<b>Total Borrowings</b>		<b>885,832</b>	<b>1,000,000</b>	<b>(95,208)</b>	<b>1,790,624</b>	<b>0</b>	<b>(128,791)</b>	<b>1,661,833</b>	<b>1,790,625</b>	<b>100,000</b>	<b>(128,791)</b>	<b>1,761,834</b>

Borrowing Finance Cost Payments

Purpose	Note	Loan Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022
						\$	\$	\$
Loan - Basketball Stadium		117	WATC *	6.58%	28/05/2024	(1,946)	(2,053)	(35,964)
Loan - Rec Centre Upgrade		120	WATC *	3.91%	24/06/2024	(1,578)	(1,595)	(46,421)
Loan - Memorial Hall Upgrade		121	WATC *	2.97%	22/04/2025	(2,310)	(2,480)	(90,789)
Loan - Town Centre Park Purchase		122	WATC *	1.60%	6/11/2040	(9,673)	(9,744)	(617,450)
Loan - Community Precinct Development		123	WATC *	4.92%	28/06/2042	(21,708)	(21,955)	(450,000)
Loan - Town Centre Land Purchase		124	WATC *	4.92%	28/06/2042	(26,532)	(26,834)	(550,000)
Loan - Preston Beach Land Development		125	WATC *	3.10%	4/08/2026	0	0	0
<b>Total Finance Cost Payments</b>						<b>(63,747)</b>	<b>(64,661)</b>	<b>(1,790,624)</b>

\* WA Treasury Corporation

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

26. BORROWING AND LEASE LIABILITIES (Continued)

(b) Unspent Borrowings

Particulars	Institution	Date Borrowed	Unspent Balance 1 July 2022	Borrowed During Year	Expended During Year	Unspent Balance 30 June 2023
			\$	\$	\$	\$
Loan - Community Precinct Development	WATC	24/06/2022	0	450,000	0	450,000
			0	450,000	0	450,000

\* WA Treasury Corporation

(c) Lease Liabilities

Purpose	Note	Actual							Budget					
		Principal		Principal		Principal		Principal		Principal		Principal		
		Principal at 1 July 2021	New Leases During 2021-22	Repayments During 2021-22	Principal at 30 June 2022	New Leases During 2022-23	Repayments During 2022-23	Principal at 30 June 2023	Principal at 1 July 2022	New Leases During 2022-23	Repayments During 2022-23	Principal at 30 June 2023		
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Server Lease	11(b)	164,843	0	(33,610)	131,233		(34,188)	97,045	131,233	0	(36,140)	95,093		
Spin Bikes	11(b)	26,969	0	(7,601)	19,368		(7,684)	11,684	19,368	0	(7,858)	11,510		
Gym Equipment 1	11(b)	9,069	0	(6,014)	3,055		(4,570)	(1,515)	3,055	0	(3,073)	(18)		
CCTV	11(b)	3,161	0	(2,097)	1,064		(2,119)	(1,055)	1,064	0	(1,072)	(8)		
Photocopiers	11(b)	37,225	0	(13,278)	23,947		(13,570)	10,377	23,947	0	(13,958)	9,989		
PC Lease	11(b)	51,199	0	(20,311)	30,888		(20,534)	10,354	30,888	0	(20,770)	10,118		
Bushfire Brigade Laptops	11(b)	9,252	0	(2,809)	6,443		(2,843)	3,600	6,443	0	(2,905)	3,538		
Rec Centre Solar Panels	11(b)	28,188	0	(6,890)	21,298		(6,993)	14,305	21,298	0	(7,264)	14,034		
Admin Solar Panels	11(b)	0	20,427	(3,960)	16,467		(4,007)	12,460	16,467	0	(4,269)	12,198		
Admin Laptops	11(b)	0	0	0	0	12,343	(2,906)	9,437	0	12,343	(3,360)	8,983		
Gym Equipment 2	11(b)	0	0	0	0	53,135	(6,333)	46,802	0	53,135	(15,307)	37,828		
<b>Total Lease Liabilities</b>		329,906	20,427	(96,570)	253,763	65,478	(105,747)	213,494	253,763	65,478	(115,976)	203,265		

Lease Finance Cost Payments

Purpose	Note	Lease Number	Institution	Interest Rate	Date final payment is due	Actual for year ending 30 June 2023	Budget for year ending 30 June 2023	Actual for year ending 30 June 2022	Lease Term
						\$	\$	\$	
Server Lease		SOW01042021A	Vestone	1.70%	1/04/2026	(1,951)	0	(131,233)	60 months
Spin Bikes		E6N0163401	Maia Financial	1.10%	1/01/2025	(174)	0	(19,368)	48 months
Gym Equipment 1		E6N0160721	Maia Financial	2.10%	30/03/2023	(40)	0	(3,055)	60 months
CCTV		E6N0160761	Maia Financial	2.10%	30/06/2023	(24)	0	(1,064)	60 months
Photocopiers		E6N0162301	Maia Financial	2.20%	1/04/2024	(387)	0	(23,947)	60 months
PC Lease		SOW020120	Vestone	1.10%	2/01/2024	(236)	0	(30,888)	48 months
Bushfire Brigade Laptops		SOW011020	Vestone	1.20%	1/10/2024	(61)	0	(6,443)	48 months
Rec Centre Solar Panels		SOW01072020	Vestone	1.50%	1/07/2025	(270)	0	(21,298)	60 months
Admin Solar Panels		SOW01042042A	Vestone	1.80%	1/07/2026	(261)	0	(16,467)	60 months
Admin Laptops		SOW03012023	Vestone	4.90%	1/07/2026	(475)	0	0	48 months
Gym Equipment 2		SOW03012023	Vestone	4.90%	4/01/2027	(1,192)	0	0	48 months
<b>Total Finance Cost Payments</b>						(5,071)	0	(253,763)	

SHIRE OF WAROONA  
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT  
FOR THE YEAR ENDED 30 JUNE 2023

27. RESERVE ACCOUNTS	2023	2023	2023	2023	2023	2023	2023	2023	2022	2022	2022	2022
	Actual	Actual	Actual	Actual	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual
	Opening	Transfer to	Transfer	Closing	Opening	Transfer to	Transfer	Closing	Opening	Transfer to	Transfer	Closing
	Balance		(from)	Balance	Balance		(from)	Balance	Balance		(from)	Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted by council</b>												
(a) Sporting Reserve	78,255	2,955	(6,364)	74,846	78,257	0	(15,000)	63,257	77,952	303	0	78,255
(b) Council Building Maintenance Reserve	98,483	3,719	0	102,202	98,483	0	0	98,483	98,101	382	0	98,483
(c) Rec Centre Building Maintenance Reserve	70,239	2,656	0	72,895	70,239	0	0	70,239	124,753	486	(55,000)	70,239
(d) Preston Beach Volunteer Ranger Reserve	60,335	14,454	(5,000)	69,789	60,335	24,060	(25,000)	59,395	43,028	19,307	(2,000)	60,335
(e) Emergency Assistance Reserve	106,370	4,017	0	110,387	106,370	0	0	106,370	105,957	413	0	106,370
(f) Works Depot Redevelopment Reserve	80,575	3,043	0	83,618	80,575	0	0	80,575	80,262	313	0	80,575
(g) Council Building Construction Reserve	170,136	6,426	(4,425)	172,137	170,136	0	(4,425)	165,711	169,474	662	0	170,136
(h) Information Technology Reserve	144,047	5,440	(48,600)	100,887	144,046	0	(48,600)	95,446	143,488	559	0	144,047
(i) Footpath Construction Reserve	31,982	1,208	0	33,190	31,982	0	0	31,982	31,858	124	0	31,982
(j) Plant Replacement Reserve	262,557	9,924	(33,800)	238,681	262,557	0	(33,800)	228,757	381,066	1,491	(120,000)	262,557
(k) Staff Leave Reserve	91,934	3,475	(80,000)	15,409	91,934	0	(80,000)	11,934	128,932	502	(37,500)	91,934
(l) Strategic Planning Reserve	20,039	757	0	20,796	20,038	0	(20,038)	0	19,961	78	0	20,039
(m) Waste Management Reserve	1,097,402	176,080	(174,000)	1,099,482	1,097,401	134,635	(400,000)	832,036	960,658	136,744	0	1,097,402
(n) History Book Reprint Reserve	10,077	771	0	10,848	10,077	700	0	10,777	9,327	750	0	10,077
(o) Risk and Insurance Reserve	9,252	349	0	9,601	9,251	0	0	9,251	9,216	36	0	9,252
(p) Drakesbrook Cemetery Reserve	72,811	2,750	0	75,561	72,811	0	0	72,811	72,531	280	0	72,811
	2,404,494	238,024	(352,189)	2,290,329	2,404,492	159,395	(626,863)	1,937,024	2,456,564	162,430	(214,500)	2,404,494

All reserves are supported by cash and cash equivalents and financial assets at amortised cost and are restricted within equity as Reserve accounts.

In accordance with Council resolutions or adopted budget in relation to each reserve account, the purpose for which the reserves are set aside and their anticipated date of use are as follows:

**Restricted by council**

(a) Sporting Reserve	To provide funds for sporting facilities and equipment as determined by Council together with low interest loan applications.
(b) Council Building Maintenance Reserve	To provide funds for future building maintenance.
(c) Rec Centre Building Maintenance Reserve	To be used for future building asset maintenance items at the Waroona Recreation & Aquatic Centre, particularly items of plant.
(d) Preston Beach Volunteer Ranger Reserve	To provide funds to assist in the operations of volunteer ranger functions including replacement of equipment.
(e) Emergency Assistance Reserve	To provide funds to assist in an emergency situation (eg. major fire).
(f) Works Depot Redevelopment Reserve	To provide funds for the provision of vehicle storage bays at the Works Depot.
(g) Council Building Construction Reserve	To provide funds for future capital construction works in accordance with Council's Long Term Financial and Strategic Community Plans.
(h) Information Technology Reserve	To be used to ensure that the network computer system is maintained including external site connections.
(i) Footpath Construction Reserve	To provide funds for future expansion of the dual use path network.
(j) Plant Replacement Reserve	To be used for the purchase and replacement of major plant.
(k) Staff Leave Reserve	To be used to fund annual and long service leave requirements.
(l) Strategic Planning Reserve	To provide funds for the future requirements of Council's Strategic Planning.
(m) Waste Management Reserve	To be used to maintain operations at the Buller Road Refuse Site.
(n) History Book Reprint Reserve	To be used to fund the update reprint of the 'Drakesbrook Days and Waroona Years' history book.
(o) Risk and Insurance Reserve	To be used for expenses associated with risk assessments and insurance adjustments or unforeseen expenses.
(p) Drakesbrook Cemetery Reserve	To be used for future upgrades of the Drakesbrook Public Cemetery.

**SHIRE OF WAROONA**  
**NOTES TO AND FORMING PART OF THE FINANCIAL REPORT**  
**FOR THE YEAR ENDED 30 JUNE 2023**

**28. TRUST FUNDS**

Funds held at balance date which are required to be held in trust and which are not included in the financial statements are as follows:

	<b>1 July 2022</b>	<b>Amounts Received</b>	<b>Amounts Paid</b>	<b>30 June 2023</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Alcoa Sustainability Fund	2,433,708	311,149	(48,900)	2,695,957
Public Open Space	130,502	388	0	130,890
Extractive Industries	18,075	55	0	18,130
Commercial Bond	0	14,330	0	14,330
	<b>2,582,285</b>	<b>325,922</b>	<b>(48,900)</b>	<b>2,859,307</b>





# Auditor General

## INDEPENDENT AUDITOR'S REPORT 2023 Shire of Waroona

To the Council of the Shire of Waroona

### Opinion

I have audited the financial report of the Shire of Waroona (Shire) which comprises:

- the Statement of Financial Position as at 30 June 2023, and the Statement of Comprehensive Income, Statement of Changes in Equity, Statement of Cash Flows and Statement of Financial Activity for the year then ended
- Notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion, the financial report is:

- based on proper accounts and records
- presents fairly, in all material respects, the results of the operations of the Shire for the year ended 30 June 2023 and its financial position at the end of that period
- in accordance with the *Local Government Act 1995* (the Act) and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards.

### Basis for opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial report section below.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### Other information

The Chief Executive Officer (CEO) is responsible for the preparation and the Council for overseeing the other information. The other information is the information in the entity's annual report for the year ended 30 June 2023, but not the financial report and my auditor's report.

My opinion on the financial report does not cover the other information and accordingly, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial report, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial report, or my knowledge obtained in the audit or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I did not receive the other information prior to the date of this auditor's report. When I do receive it, I will read it and if I conclude that there is a material misstatement in this information, I am required to communicate the matter to the CEO and Council and request them to correct the misstated information. If the misstated information is not corrected, I may need to retract this auditor's report and re-issue an amended report.

## **Responsibilities of the Chief Executive Officer and Council for the financial report**

The Chief Executive Officer (CEO) of the Shire is responsible for:

- keeping proper accounts and records
- preparation and fair presentation of the financial report in accordance with the requirements of the Act and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards
- managing internal control as required by the CEO to ensure the financial report is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the CEO is responsible for:

- assessing the Shire's ability to continue as a going concern
- disclosing, as applicable, matters related to going concern
- using the going concern basis of accounting unless the State Government has made decisions affecting the continued existence of the Shire.

The Council is responsible for overseeing the Shire's financial reporting process.

## **Auditor's responsibilities for the audit of the financial report**

As required by the *Auditor General Act 2006*, my responsibility is to express an opinion on the financial report. The objectives of my audit are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.

A further description of my responsibilities for the audit of the financial report is located on the Auditing and Assurance Standards Board website. This description forms part of my auditor's report and can be found at [https://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](https://www.auasb.gov.au/auditors_responsibilities/ar4.pdf).

## **My independence and quality management relating to the report on the financial report**

I have complied with the independence requirements of the *Auditor General Act 2006* and the relevant ethical requirements relating to assurance engagements. In accordance with ASQM 1 *Quality Management for Firms that Perform Audits or Reviews of Financial Reports and Other Financial Information, or Other Assurance or Related Services Engagements*, the Office of the Auditor General maintains a comprehensive system of quality management including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

## **Matters relating to the electronic publication of the audited financial report**

This auditor's report relates to the financial report of the Shire of Waroona for the year ended 30 June 2023 included in the annual report on the Shire's website. The Shire's management is responsible for the integrity of the Shire's website. This audit does not provide assurance on the integrity of the Shire's website. The auditor's report refers only to the financial report. It does not provide an opinion on any other information which may have been hyperlinked to/from the annual report. If users of the financial report are concerned with the inherent risks arising from publication on a website, they are advised to contact the Shire to confirm the information contained in the website version.

Patrick Arulsingham  
Senior Director Financial Audit  
Delegate of the Auditor General for Western Australia  
Perth, Western Australia  
17 November 2023

**Photo Credits**

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Page 47

Josh Cowling Photography  
Shire of Waroona  
Visit Peel and Russell Ord Photography  
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Shire of Murray



52 Hesse Street  
PO Box 20  
WAROONA WA 6215

Phone: 08 9733 7800  
Email: [warshire@waroona.wa.gov.au](mailto:warshire@waroona.wa.gov.au)

[www.waroona.wa.gov.au](http://www.waroona.wa.gov.au)  
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