



APPENDICES

16 December 2025

ORDINARY COUNCIL MEETING

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ALCOA WAROONA SUSTAINABILITY FUND ADVISORY COMMITTEE

MINUTES

**WEDNESDAY DECEMBER 3 2025 4:00PM – 5:00PM
AT THE SHIRE OF WAROONA COUNCIL CHAMBERS**

1. MEETING OPEN

The meeting was declared open at 4:03pm.

2. RECORD OF ATTENDANCE

Committee (voting):

Cr Brad Vitale	Shire of Waroona Councillor
Linda Butterly	Community Representative
Tom Busher	Manager Community Relations, Alcoa of Australia
Scott Hansen	Community Relations and Communications, Willowdale Bauxite Mine, Alcoa of Australia

Shire of Waroona staff (non-voting)

Mark Goodlet	Chief Executive Officer, Shire of Waroona
Patrick Cole	Manager Community Development, Shire of Waroona

3. APOLOGIES

Cr Karlie Bartle	Shire of Waroona Councillor
Vic Muller	Community Representative

4. DECLARATIONS OF INTEREST

Cr Vitale declared an interest affecting impartiality in item 7.1 as he is a committee member of the Community Lights Committee and the Waroona Agricultural Society.

5. CONFIRMATION OF PREVIOUS MINUTES

COMMITTEE RESOLUTION:

Moved: Tom Busher

Seconded: Scott Hansen

That the minutes of the Advisory Committee meeting held on 2nd September 2025 be confirmed as being a true and correct record of proceedings.

CARRIED 4/0



6. FINANCIAL REPORT

COMMITTEE RESOLUTION

Moved: Cr Brad Vitale

Seconded: Linda Butterly

That the Financial Report be received.

CARRIED 4/0

7. REPORTS

7.1 Alcoa Waroona Sustainability Fund (2025 Round)	
File Ref:	GS.5
Previous Items:	Nil
Applicant:	Local Not-for Profit Community Organisations
Author and Title:	Patrick Cole, Manager Community Development
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Number	7.1

COMMITTEE RESOLUTION:

Moved: Cr Brad Vitale

Seconded: Scott Hansen

That standing orders be suspended for the purpose of frank and open discussion.

CARRIED 4/0

COMMITTEE RESOLUTION:

Moved: Linda Butterly

Seconded: Scott Hansen

That standing orders be resumed.

CARRIED 4/0



Proposal

Applications were received and reviewed by the Manager Community Development using a matrix assessment tool. A summary of the applications is as follows:

Applicant 1	Lake Clifton-Herron Residents Association
Proposed Project	Historic Lake Clifton Lime Kiln Day Use Area Stage 3: Boardwalk and Viewing Platform
Funding Sought	\$100,000.00
Assessment Score	88.9%
Officer Recommendation	Partial support

The Lake Clifton-Herron Residents Association (LCHRA) has submitted a comprehensive application outlining Stage 3 of their long running project to enhance the Historic Lake Clifton Lime Kiln Day Use Area. This is the final stage of a ten year collaboration between LCHRA and DBCA, which has already seen more than \$120,000 in external grants and sponsorship secured, along with substantial in kind support from both organisations.

Stage 3 will deliver a short boardwalk and viewing platform at the end of the existing walk trail. This structure will provide safe access for visitors to view the remaining elements of the former WA Portland Cement Company operations, particularly the dredging infrastructure that becomes visible when the lake water level is low. The platform will also serve as a new vantage point for viewing migratory birds within the Ramsar listed Yalgorup wetlands. Interpretive signage will explain the site's industrial history, the dredging process used within the lake, and the environmental significance of the area. Seating and handrails will improve visitor safety and comfort while also discouraging access to the closed lake system.

The Association has clearly demonstrated how this upgrade will strengthen the visitor experience and provide broad community benefits. Once completed, the improved infrastructure is expected to increase visitation through updated trail listings, tourism websites and refreshed imagery. Greater visitor numbers will support local businesses in Lake Clifton and Preston Beach, provide additional opportunities for accommodation providers and tourism operators, and offer improved access for bird photographers and night sky enthusiasts who already frequent the area.

While the project is well planned and represents the final stage of an important community led heritage initiative, the committee also received another large scale application for a project based in Lake Clifton. To maintain fairness across the funding round and ensure the pool is not exhausted by two substantial projects in the same locality, a partial contribution is recommended.

This application scored 24 out of a possible 27 points.

Partial funding support of \$80,000 is recommended.



Applicant 2	No Pup Cleft Behind
Proposed Project	Saving Tiny Lives: Building Waroona's Cleft Puppy Care Hub
Funding Sought	\$26,213.54
Assessment Score	74%
Officer Recommendation	Support in full

No Pup Cleft Behind (NPCB) has submitted a well structured application for the Saving Tiny Lives project, which aims to strengthen Waroona's position as the central hub for specialist cleft puppy care in Western Australia. NPCB is a volunteer run organisation that provides intensive neonatal care, surgery support and rehabilitation for puppies born with cleft palates, a condition that typically results in near certain mortality without intervention. Most of the organisation's foster carers are based in Waroona, and a significant portion of the veterinary work is undertaken locally through the Waroona Veterinary Clinic, which is home to WA's leading cleft palate specialist, Dr Ronald Schneider.

The project seeks funding for essential medical equipment, including a Vetario intensive care unit and an oxygen concentrator, along with specialised feeding supplies and microchipping. Funding is also sought for cleft palate repair surgeries performed in Waroona, which provide the puppies with a genuine chance at survival. These items will reduce the financial and emotional burden on local foster carers who currently provide much of the required equipment and costs themselves. By supplying durable equipment and supporting critical veterinary procedures, the project will increase local capacity, improve welfare outcomes and allow more foster families within Waroona to participate in this highly specialised care.

NPCB has also outlined a commitment to community engagement through school visits, aged care visits and awareness activities. These initiatives support responsible pet ownership, encourage volunteer participation and help build Waroona's reputation as a compassionate and community focussed town. The project also brings positive recognition to local services, as families and rescue organisations from around the state travel to Waroona for specialist treatment.

NPCB has demonstrated the capability to deliver the project, supported by an active committee, a trained network of carers and strong relationships with veterinary professionals. The proposed budget is reasonable, clearly itemised and focused on sustainable outcomes.

Given the direct benefit to Waroona based carers, the strong alignment with community welfare and the modest size of the request, full funding is considered appropriate. To ensure the project continues to deliver measurable benefit to the Shire of Waroona, it is recommended that NPCB provide evidence that the carers, equipment placement and associated activities supported through this grant are located within the Shire. This may be provided as part of standard acquittal requirements.

This application scored 20 out of a possible 27 points.

Complete funding support of \$26,213.54 is recommended.



Applicant 3	Shire of Waroona
Proposed Project	Lake Clifton Reserve Master Plan
Funding Sought	\$400,000.00
Assessment Score	96.3%
Officer Recommendation	Partial support

The Shire of Waroona has submitted an application seeking support for the implementation of the Lake Clifton Reserve Master Plan. This project represents a substantial renewal of an important community space and responds directly to priorities identified in the Shire's Strategic Community Plan. The Master Plan was developed through community engagement and provides a clear and cohesive framework for enhancing recreational, sporting and social infrastructure within the Lake Clifton locality.

The proposal includes the upgrade and expansion of the existing two court sports area into full size, multi use courts suitable for basketball, tennis, netball and casual sport. The courts will be larger, more durable and supported by fencing and lighting to allow safe evening use, which will significantly increase accessibility for families and working residents. The project also delivers a new 150 square metre inclusive nature based playground designed for children aged four to thirteen, featuring shade, natural play elements and zoned areas that support a range of ages and abilities. Complementary improvements include exercise equipment, pathways, lawn areas, water infrastructure, carpark modifications and a more functional layout for existing amenities such as storage facilities and the BBQ area.

The application identifies a clear community need. Lake Clifton has limited public facilities compared with other localities and the existing courts and playground are outdated and undersized. The proposed upgrades will improve safety, expand recreational choice and support a wide range of users. With a population of around 760 residents, and regular engagement from the neighbouring Herron community, the reserve acts as a central gathering point. The estimated 3000 annual visits reflect the expected demand for improved infrastructure. Environmental considerations have also been addressed, with minimisation of earthworks, protection of significant trees and additional landscaping proposed.

The project aligns strongly with the funding program's objectives by delivering capital improvement, public space enhancement, community wellbeing outcomes and long term asset renewal. It will provide meaningful benefit to young people, families and older residents, while strengthening the sense of place for the Lake Clifton community. The scale of the project and the limited existing facilities in this locality present a compelling case for investment.

While the project is well justified and demonstrates strong community benefit, the amount sought represents a significant share of the available funding pool. In the interest of maintaining equity across the round and ensuring that sufficient funds remain available to support other high quality applications in this round and future rounds, a substantial but reduced contribution is recommended.

This application scored 26 out of a possible 27 points.

Partial funding support of \$350,000.00 is recommended.



Applicant 4	Waroona Agricultural Society
Proposed Project	The Shed
Funding Sought	\$125,000.00
Assessment Score	96.3%
Officer Recommendation	Partial support

The Waroona Agricultural Society has submitted an application for funding toward the construction of a new multi user storage shed at the Waroona Showgrounds. The proposed facility is a significant infrastructure project that will provide dedicated storage bays for the Agricultural Society and at least five other community groups that regularly use the showgrounds. In addition to storage, the design incorporates a formalised ticketing and pedestrian entry at the Parnell Street side of the grounds, improving safety by separating pedestrian and vehicle movements during major events. The front section of the shed will also offer undercover space that can be used for displays or community purposes on event days.

The application identifies a clear need for improved storage, noting that many community groups currently rely on informal or unsuitable storage solutions and that increased use of the Society's existing sheds has created inefficiencies for volunteers. The project also responds to a need highlighted in the Society's risk management planning, with the growing scale of the Waroona Show and increased patronage making a dedicated pedestrian entry point a practical and safety driven requirement. The Society engaged with local groups, directly contacting eight organisations and advertising for expressions of interest, which confirms a high level of broader community benefit.

The location at the Waroona Showgrounds ensures central access and supports existing users of the precinct. The project is aligned with the program's priorities including capital improvement, public space enhancement and capacity building for local organisations. By centralising storage and improving infrastructure, the project will reduce volunteer burden, strengthen operational capacity for multiple groups and present a more organised and functional facility for community and event use.

The Agricultural Society has strong demonstrated capacity to deliver infrastructure projects of this nature. The showgrounds already contain several major facilities constructed or managed by the Society, and the annual Waroona Show attracts more than 23,000 attendees, indicating significant organisational capability.

While the project is well planned and will deliver meaningful community benefit, the Society is a regular applicant to this funding program and has successfully delivered several infrastructure upgrades in recent years. The organisation is also well positioned to pursue additional grants and sponsorship to complete the full project scope. In the interest of balancing support across the round and ensuring equitable access to funding for a diverse range of applicants, a partial contribution is recommended.

This application scored 26 out of a possible 27 points.

Partial funding support of \$100,000.00 is recommended.



Applicant 5	Waroona Community Lights
Proposed Project	Community Lights Enhancement
Funding Sought	\$20,000.00
Assessment Score	81.5%
Officer Recommendation	Support in full

The Waroona Community Lights Committee has submitted an application requesting support to enhance public lighting at Centennial Park and the Waroona Visitor Centre precinct. The project includes the installation of new inground uplighting around the jacaranda trees on the northern corner of Centennial Park, which will improve visibility in an identified dark area while complementing the existing feature lighting at the rotunda. The proposal also includes the replacement and upgrade of the colour changing light panels at the Visitor Centre. These panels are now five years old and several have failed, resulting in an inconsistent and diminished lighting display at one of the Shire's key township entry points. If funding allows, surplus amounts would be used to replace several large Christmas decorations that have reached end of life and can no longer be repaired.

The project provides clear community benefit. The upgraded lighting will enhance safety at Centennial Park and improve the visual presentation of the Shire's main arrival point along the highway. The colour changing panels are used throughout the year to mark local, national and global campaigns and celebrations, helping promote community pride and awareness. The lighting displays are viewed not only by Waroona residents but also by the many thousands of drivers, visitors, freight operators and tourists who travel through the town each year. The proposal aligns strongly with public space enhancement outcomes and supports an established collaboration between volunteer groups, local organisations and the Shire.

The Community Lights Committee has demonstrated ongoing capacity to deliver and maintain lighting projects, supported by a maintenance agreement with the Shire of Waroona. The scope of work is modest, clearly defined and represents a renewal of assets that contribute to community amenity and township presentation.

Given the limited scale of the request, the strong alignment with public space enhancement objectives and the broad community and visitor benefit associated with the lighting upgrades, full funding is considered appropriate.

This application scored 22 out of a possible 27 points.

Complete funding support of \$20,000.00 is recommended.



Applicant 6	Waroona Historical Society
Proposed Project	Waroona Heritage Machinery and Collection Facility Feasibility Study
Funding Sought	\$13,900.00
Assessment Score	74%
Officer Recommendation	Support in full

The Waroona Historical Society has submitted an application seeking support to undertake a feasibility study into the potential development of a dedicated facility for the storage, restoration and display of large heritage machinery and other oversized historic items linked to the Shire's history. The study would explore suitable locations, assess demand and sustainability, identify social and economic benefits, and provide clear guidance on whether a future capital project would be viable. The process would involve consultation with community members, local groups, businesses and the Shire.

The Historical Society is regularly approached by residents wishing to donate large heritage items, but the existing museum has limited space and is unable to accommodate them. As a result, historically significant objects are often declined, offered elsewhere or lost entirely. A feasibility study may help determine the scale of the issue, assess the viability of a shared facility, and ensure that any future investment is based on sound planning and a clear understanding of long term demand, costs and community benefit. The study may also highlight opportunities for partnerships with other organisations such as the Agricultural Society, the Men's Shed or private enterprise.

The project aligns with the program's objectives. Feasibility studies support good decision making and reduce financial risk by ensuring that future infrastructure proposals are well planned, evidence based and sustainable. The outcomes may inform cultural tourism opportunities, heritage preservation and community engagement. The proposal also has the potential to identify how skills from local industries, such as mechanical, fabrication and farming backgrounds, could be incorporated into long term volunteer involvement.

While the merit of undertaking a feasibility study is clear, the long term sustainability of any resulting facility will depend on the Historical Society's capacity to manage and protect such a space. The Society currently has a small but hard-working volunteer base and limited operational capacity. To ensure that public funding is appropriately safeguarded, it is recommended that any support for the feasibility study include a condition requiring the Historical Society to outline, as part of the acquittal process, how ongoing governance, staffing, supervision and security would be realistically managed should the study determine that a facility is viable. This plan would not be expected to deliver operational detail at this stage, but should demonstrate that the Society has considered future resourcing, partnerships or volunteer structures that would be required to deliver and sustain a project of this scale.

With this condition in place, and noting the modest size of the request, support for the full funding amount is recommended subject to the Historical Society providing a plan for governance and management should the feasibility study recommend that a facility proceed.

This application scored 20 out of a possible 27 points.

Complete funding support of \$13,900.00 is recommended.



REPORT DETAIL

Applicant	Project	Funding Request	Amount Recommended	Total Project Cost
Lake Clifton-Herron Residents Association	Historic Lake Clifton Lime Kiln Day Use Area Stage 3 – Boardwalk and Viewing Platform	\$100,000.00	\$80,000.00	\$176,300.00
No Pup Cleft Behind	Saving Tiny Lives: Building Waroona's Cleft Puppy Care Hub	\$26,213.54	\$26,213.54	\$88,061.54
Shire of Waroona	Lake Clifton Reserve Master Plan	\$400,000.00	\$350,000.00	\$780,000.00
Waroona Agricultural Society	The Shed	\$125,000.00	\$100,000.00	\$303,422.00
Waroona Community Lights	Community Lights Enhancements	\$20,000.00	\$20,000.00	\$28,000.00
Waroona Historical Society	Waroona Heritage Machinery and Collection Facility Feasibility Study	\$13,900.00	\$13,900.00	\$28,300.00



COMMITTEE RESOLUTION:

Moved: Cr Brad Vitale

Seconded: Linda Butterly

That the Alcoa Waroona Sustainability Fund Advisory Committee:

- 1. Supports a contribution of \$80,000.00 to the Lake Clifton–Herron Residents Association for the Lake Clifton Lime Kiln Day Use Area Stage 3 Project**
- 2. Does not support a contribution of \$26,213.54 to No Pup Cleft Behind for the Saving Tiny Lives Project**
- 3. Supports a contribution of \$350,000.00 to the Shire of Waroona for the Lake Clifton Reserve Master Plan Project**
- 4. Supports a contribution of \$100,000.00 to the Waroona Agricultural Society for The Shed Project**
- 5. Supports a contribution of \$20,000.00 to Waroona Community Lights for the Community Lights Enhancements Project**
- 6. Conditionally supports a contribution of \$13,900.00 to the Waroona Historical Society for the Waroona Machinery and Heritage Collection Facility Feasibility Study, with the amount to be set aside for this purpose, and funding to be released once the following criteria are met to the satisfaction of the Shire of Waroona:**
 - (a) the Historical Society liaises with the Shire of Waroona and the Waroona Agricultural Society to explore opportunities for collaboration, shared facilities and alignment with The Shed project in lieu of undertaking a feasibility study; and**
 - (b) the Historical Society provides additional detail on potential governance, operational capacity and long-term management considerations arising from the feasibility study (should the study still be required).**

CARRIED 4/0



STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.1 Create a connected, safe and cohesive community with a strong sense of community pride
Strategy	1.4.2 Support local community, sporting and recreational groups and initiatives
Action	Implement an annual Micro Grants program to support new community-led initiatives

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995 – Part 6 Financial Management

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The proposed recommended projects are not likely to have an adverse economic impact. All projects engage with community at different levels and some potentially have capacity to retain or generate spending in the local area as a result of the activities.

Social - (Quality of life to community and/or affected landowners)

The proposed funding requested by specific applicants enhances opportunities for social and community inclusion for all groups, their respective participants and spectators, and also provides opportunities for new relationships and skills development.

Environment – (Impact on environment's sustainability)

None of the proposals are expected to adversely impact on the environment. One of the projects is specifically related to environmental sustainability of a fragile area.

Policy Implications

No direct policy implications.

Risk Management Implications

(Please refer to the Shire of Waroona Risk Framework when reviewing this section)

Theme	Reputation - Public perception, poor customer service, sub standard work, corruption
Description	Support or rejection of each application and whether it fits with Grant Guidelines
Consequence	2 - Minor
Likelihood	3 - Possible
Rating	Low (1-3)



<i>Controls / Review</i>	Final assessment of grants carried out through AWSFC
<i>Review Frequency</i>	Semi-annually
<i>Risk Owner</i>	Project manager
<i>Acceptance</i>	Accept - Risk acceptable with adequate controls

CONSULTATION

- Individual applicants and internal Shire officers

RESOURCE IMPLICATIONS

Financial

No financial implications to Council.

Workforce

No additional workforce allocations are required as a result of the recommendation.

OPTIONS

Alcoa Waroona Sustainability Fund Advisory Committee has the option of:

1. Supporting the requested amounts as per the Grant Guidelines;
2. Supporting a contribution less than the requested amounts; or
3. Not supporting a contribution

CONCLUSION

The Alcoa Waroona Sustainability Fund aims to assist community groups and/or organisations deliver projects that make a positive contribution towards economic, social, recreational and environmental sustainability of communities based in the Shire of Waroona.

It is recommended that the Sustainability Fund Committee support the 6 projects with funding support totalling \$590,113.54.

8. OTHER BUSINESS

Tom Busher and Mark Goodlet welcomed community representative Linda Butterly to the Committee, noting that her experience and background will be a valuable asset to the Advisory Committee moving forward.

Cr Brad Vitale enquired about the process undertaken when applicants are successful in receiving funding but do not access or expend the grant monies. Mark Goodlet advised that officers maintain regular communication with applicants throughout the delivery period, and that any unspent funds are ultimately returned to the Sustainability Fund for future redistribution.

Cr Vitale further raised whether there was scope to reinstate the former Townscape Façade Grant Program, noting past community feedback regarding the aesthetics of the main street. He



suggested that a small, occasional allocation — such as once every few years — may support local businesses to leverage improvements and contribute to town beautification. Mark Goodlet responded that such an initiative would enter the space of commercial support, which sits outside the eligibility of the Sustainability Fund, as the Fund is designed specifically for not-for-profit community groups. Alcoa representatives indicated their support for this position. The Shire of Waroona will continue to investigate methods to improve the aesthetics of the main street in line with the Destination Management Action Plan.

Mark Goodlet provided an overview of the Financial Report. In discussion, Linda Butterly suggested the possibility of exploring alternative investment models for the Trust, such as sustainable investment portfolios, as a potential long-term strategy. The Committee noted this as a matter that may warrant future consideration, including the broader concept of a long-term “future fund”.

Mark also noted that the current Agreement concludes in 2028 and that officers are presently drafting a revised version showing tracked changes. It was suggested that the updated Agreement be brought back to the Advisory Committee for review at an upcoming meeting.

9. NEXT MEETING

The next meeting will be in early 2026 (date to be determined) to discuss applications for the Micro Grant.

10. CLOSURE

Meeting closed at 5:14.

WAROONA RECREATION ADVISORY GROUP

MINUTES

THURSDAY 27th NOVEMBER 2025 - WAROONA SHIRE COUNCIL CHAMBERS 5:00pm

1. DECLARATION OF OPENING MEETING

Meeting Open at 5:02pm

2. ATTENDANCE / APOLOGIES

Cr Bradley Vitale*
Cr Karlie Bartle*
Cr Larry Scott*
Bronwyn Chompff-Gliddon*
Joe Dineley*
Andrew Johnson*
Alison Birch*
Veronica Fuller
Daniel Cools

Councillor
Councillor
Councillor
Drakesbrook Community Gardens
Waroona Bowling Club
Drakesbrook Croquet Club
Waroona Agricultural Society
Waroona Golf Club
Manager Recreation Services

APOLOGIES

Mark Goodlet
Ashleigh Nuttall
Naomi Purcell*
Jess Hodge*
Patrick Cole

Chief Executive Officer
Director Corporate and Community
Waroona Amateur Swimming Club
Waroona Junior Football Club
Manager Community Development

*Voting Members

3. DECLARATIONS OF INTEREST

Cr Larry Scott – Waroona Golf Club, Waroona Cricket Club, Waroona Lions Club, Waroona Agricultural Society, Waroona Bowling Club, Waroona Football Club
Cr Bradley Vitale – Waroona Amateur Basketball Association, Waroona Agricultural Society, Waroona Community Resource Centre, Waroona Aboriginal and Torres Strait Islander Corporation, Waroona District High School

4. CONFIRMATION OF PREVIOUS MINUTES

Meeting minutes held on June 17th, 2025, confirmed by Joe Dinely and seconded by Andrew Johnson.

5. MEETING BUSINESS

5.1 UPDATE AND ADOPT THE ADVISORY GROUP TERMS OF REFERENCE	
Author	Manager Recreation Services
Declaration of Interest	Nil
Appendix	Nil

REPORT:

The Recreation Advisory Group is required to review and confirm the established Terms of Reference (TOR) as adopted by the Shire of Waroona as a priority task.

Any suggested changes to the TOR will be recommended to council to review.

RECOMMENDATION:

That the Recreation Advisory Group:

- a) accepts the Terms of Reference proposed for this working group and agrees to abide by them with the following proposed changes
 - Change Membership and Chair / Deputy Chair point three to
 - 1 invited **voting** representative from each of the major sporting and recreation clubs within the Shire.
 - Add an additional point to Membership and Chair / Deputy Chair point three

Multiple members from each group can attend but only the voting member will count towards quorum and be able to vote on items during the meeting.

Moved: Cr Larry Scott Seconded: Joe Dineley
CARRIED 8/8

RECOMMENDATION TO COUNCIL:

That Council supports the changes recommended by the Recreation Advisory Group to the terms of Reference.

5.2 APPOINTMENT OF CHAIR AND DEPUTY CHAIR	
Author	Manager Recreation Services
Declaration of Interest	Nil
Appendix	Nil

REPORT:

The appointment of the Chair and Deputy Chair is an endorsed task assigned to the working group through the terms of reference. Each November, these positions will be open for nomination. The role of the Chair will be to lead and guide the group activities, chair meetings, and facilitate meeting decision-making all in accordance with the endorsed terms of reference.

Call for nomination for Chair:

Naomi Purcell was nominated by Cr Larry Scott and Seconded by Joe Dinely.

RECOMMENDATION:

That the Recreation Advisory Group appoints **Naomi Purcell** as the Chairperson.

CARRIED 8/8

Call for nomination for Deputy Chair:

Bronwyn Chompp-Gliddon was nominated by Alison Birch and Seconded by Andrw Johnson.

RECOMMENDATION:

That the Recreation Advisory Group appoints Bronwyn Chompp-Gliddon as the Deputy Chairperson.

CARRIED 8/8

5.3 DRAKESBROOK CROQUET CLUB PROPOSAL FOR NEW CLUBHOUSE AND COURTS	
Author	Andrew Johnson
Declaration of Interest	Nil
Appendix	Nil

REPORT:

The Drakesbrook Croquet Club is requiring a potential clubhouse and permanent playing grounds. The previously designated area at the Recreation Centre grounds is no longer appropriate due to the required earthworks and drainage relocation. The club requests that the Shire allocate the east side of the town oval—specifically, the area previously used as a hockey pitch—for the development of its clubhouse and courts.



RECOMMENDATION:

That the Recreation Advisory Group:

- a) Requires additional information of the potential use of the old tennis courts on the western aspect of the oval prior to voting on this item.

RECOMMENDATION TO COUNCIL:

Nil

5.4 COMMUNITY SPORTING AND RECREATION FACILITIES FUNDING UPDATE	
Author	Manager Recreation Services
Declaration of Interest	Nil
Appendix	Nil

REPORT:

The Community Sporting and Recreation Facilities Fund (CSRFF) is a major funding source for sport and recreation clubs. The funding normally consists of three rounds per year. Two Small Grants Rounds (projects up to \$500,000) and one Forward Planning Round (projects over \$500,000). The WA government is currently reviewing the timing of the next rounds, and no dates have been set for the next rounds of funding.

As more information is released, this will be passed on to clubs.

More information can be found on the Department of Creative Industries, Tourism and Sport website.

RECOMMENDATION:

a) Nil

RECOMMENDATION TO COUNCIL:

Nil

5.5 CLUB UPDATES	
Author	Manager Recreation Services
Declaration of Interest	Nil
Appendix	Nil

Basketball:

- Members have increased, causing them to split back into the two nights. 70th anniversary preparations are still going strong. Junior members are progressing through coaching and umpiring pathways.

Community Garden:

- Investigations into using Recreation Centre roof for water tank supply are not feasible. Alternative option is to capture water from own buildings but will need additional roof space. The group have applied for grant funding but were unsuccessful. They have now appointed a committee member to investigate funding opportunities.

Bowling:

- All teams are tracking very well with most having very successful seasons. The club has concerns about where the trees were planted with one more row to be taken out. The group have requested an update on the Waroona North Precinct at the next meeting.

Croquet:

- One member is looking at becoming a certified coach. Membership is steadily growing to 26 currently. Hosting a multi-club competition which will require 5 courts. Concerns for 'cracker dust' being used on the town oval through the gateway at the back of the Walmsley pavilion.

Cricket:

- Have added an additional women's side this season taking the total to 7 teams. This includes 2 junior teams.

Golf:

- The club is looking into a 5-year strategic plan with a meeting scheduled for the 15th of December. Major issue is lacking water supply.

Agricultural Society:

- 23,500 attended the Show marking the second largest attendance. The committee have a very successful succession plan for young members to become involved. Need for storage is increasing. The club has approached the bowling club to relinquish the lease on the western side of the bowling club. Proposed plan for a new storage shed has had support from Junior Football Club, Waroona Historical Society, Waroona Men's Shed, Just Cruisin, and Bowling club may need storage later.

6 NEXT MEETING

Monday February 2nd 5:00pm Waroona Shire Council Chamber

7 CLOSURE OF MEETING

6:02pm



TERMS OF REFERENCE

TOR002 – Recreation Advisory Group



1. Purpose / Objectives

- Provide strategic advice in relation to the development and implementation of the Sport and Recreation Master Plan.
- Provide strategic advice and support in relation to sports and recreation facilities within the Shire of Waroona.
- Promote and encourage the participation of community members in sports and recreation within the Shire of Waroona.
- Consider all other sports and recreational matters as referred by Council.

2. Membership and Chair / Deputy Chair

- 4 Elected Members
- Up to 3 Shire of Waroona Officer (CEO discretion)
- 1 invited [voting](#) representative from each of the major sporting and recreation clubs within the Shire.
- [Multiple members from each group can attend but only the voting member will count towards the quorum and be able to vote on items during the meeting.](#)

Letters will be sent to each club requesting a nominated member to be chosen for the advisory working group. Recommended member would be the clubs' President, however, respective club committees can nominate an officer to attend on behalf of the Club/Group President. Nominated members will be reviewed on an annual basis.

All members except Shire of Waroona Officers will be voting members.

The Chair and Deputy Chair shall be elected by the Working Group members. Tenure of the Chair and Deputy Chair will be for a 12-month period from November to October.

3. Statement of adherence to the Code of Conduct

Code of Conduct to be established and implemented.

4. Tasks

- To provide strategic advice to the Council concerning:
 - Recreation facilities – including parks, playgrounds and trails.
 - Council Policies on Sport and Recreation.
 - Applications and submissions for sporting organisation grants (CSRFF).
 - Coordination of sporting and recreation clubs' projects and events.
 - Consideration of all other sport and recreation matters as referred by Council.

- Review nominated members on an annual basis.
- Review Terms of Reference and Key Performance Indicators annually.

5. Key Performance Indicators (outcomes)

How will you know if the Working Group is a success or not?

- Met at the frequency in the Terms of Reference (efficient).
- Review and develop ideas regarding Sport and Recreation (efficient).
- Majority of ideas were actioned by Council (effective).
- Provide to Council advice on strategic sport and recreation direction annually (efficient).

6. Meeting Frequency

- Quarterly
- Additionally, when the need arises if there are time-sensitive or urgent matters arising.

7. Meeting Quorum

- 7 Voting Members

8. Termination Date

- Biennially (every two years) in November aligned with Council election years.

9. Agenda

- Declaration of Opening Meeting
- Attendance / Apologies
- Declarations of Interest
- Confirmation of Previous Minutes (if applicable)
- Meeting Business
 - Review/Status Update of Outstanding Business Actions
 - New Items of Business (written recommendations and provided to the Members three days in advance)
 - Next Meeting
- Closure of Meeting

10. Document Control

Date	Details of Amendment	Reference	Record Number
4/12/2025	Review and update	DCCS	OCM25/12/###



MINUTES

Peel Regional Leaders Forum (Inc)

67th General Meeting held at the Shire of Boddington

Thursday 20 November 2025, commencing at 11.30am

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Cr Mike Walmsley	President, Shire of Waroona (Chair)
Cr Rob Coales	President, Shire of Serpentine Jarrahdale (Deputy Chair)
Casey Mihovilovich	CEO, City of Mandurah (Treasurer)
Julie Burton	CEO, Shire of Boddington (Secretary)
Mark Goodlet	CEO, Shire of Waroona
Cr Eugene Smalberger	President, Shire of Boddington
Mayor Amber Kearns	Mayor, City of Mandurah
Geoff Hart-Davies	Chair, Peel Community Development Group
Paddi Creevey	Chair, PHCC
Jade Creevey	Acting Director, Regional Development Australia Peel
Lindsey Barker	Secretariat (on-line)

Apologies:

Cr Doug McLarty.	President, Shire of Murray
Dean Unsworth	CEO, Shire of Murray
Nicci Lambert	Deputy Chair, Peel Community Development Group
Paul Martin	CEO, Shire of Serpentine Jarrahdale
Jane O'Malley	CEO, Peel-Harvey Catchment Council
John Erren	Chair, Regional Development Australia Peel

Chair Cr Mike Walmsely declared the meeting open at 11.18am

2. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING – 19 June 2025 [Appendix 1]

Motion:

Moved: Julie Burton
Seconded: Mark Goodlet

That the minutes of the previous meeting held on 19 June 2025 be confirmed.

Carried Unanimously

3. WINDFARMS IN THE PEEL REGION

Author: CEO Shire of Waroona Mark Goodlet
Date of Report: 13 October 2025

Background:

The Peel Alliance has developed a Mining Statement which supports the sustainable future of the Northern Jarrah Forest and considers the cumulative impacts of mining in this area. The State and Federal Governments have committed to a rapid increase in renewable energy deployment in Western Australia.

Locating wind farms in the northern jarrah forest is likely to increase the cumulative environmental impacts on this natural resource over and above those already at play through mining.

The Peel region is also subject to the Peel-Yalgorup Wetland Ramsar Site, which draws migrating birds annually to it from as far as Siberia. Locating wind farms in proximity to this wetland may pose a risk to birds.

In contrast to wind farms, solar farms are static and don't pose the same risk to bird life, making them suitable for the Peel coastal plain. Solar farms in the northern jarrah forest would represent an additional cumulative impact, however it seems unlikely that this would be contemplated in this location.

Supporting Documentation:

Refer to PowerPoint Presentation [Appendix 2]

Motion:

Moved: Mark Goodlet
Seconded: Paddi Creevey

That Peel Alliance (PRLF) develops a joint position on wind farms in the Peel region and invite participation from other local governments along the scarp .

Carried Unanimously

4. FINANCE REPORT

The Financial Performance Report for the period ended 31 October 2025 is provided [Appendix 3]

Motion:

Moved: Julie Burton
Seconded: Cr Mike Walmsley

The Financial Performance Report for the period ended 31 October 2025 was accepted.
Carried Unanimously

The 2025/2026 Annual Budget was presented

Motion:

Moved: Julie Burton
Seconded: Cr Mike Walmsley

The 2025/2026 Annual Budget was accepted.
Carried Unanimously

5. OUTSTANDING ACTIONS REPORT

The Outstanding Actions Report was received [Appendix 4].

6. GENERAL BUSINESS

6.1 Other General Business

1. Geoff Hart-Davies talked to the meeting about the work the Stronger Families Foundation is doing in the community. Preventing family and domestic violence through evidence based programs.
2. Paddi Creevy gave an update on PHCC and their ongoing work with farmers about their agricultural facility. She undated the meeting about discussions that they have been having with the Development Commission about the possibility of carbon credits.
3. Cr Mike Warmesley updated the meeting about the water strategy and the progress on this.

7. DATE AND TIME OF NEXT MEETING

The 67th General Meeting of the Peel Regional Leaders Forum is proposed to be held on 19 February 2026 at 12.00pm at the City of Mandurah.

Chair Cr Mike Walmsely declared the meeting closed at 12.10pm.



AGENDA

Peel Regional Leaders Forum (Inc)

67th General Meeting to be held at the Shire of Boddington
Thursday 20 November 2025, commencing at 11.30am

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Cr Mike Walmsley	President, Shire of Waroona (Chair)
Cr Rob Coales	President, Shire of Serpentine Jarrahdale (Deputy Chair)
Casey Mihovilovich	CEO, City of Mandurah (Treasurer)
Julie Burton	CEO, Shire of Boddington (Secretary)
Cr Eugene Smalberger	President, Shire of Boddington
Mayor Amber Kearns	Mayor, City of Mandurah
Cr Doug McLarty.	President, Shire of Murray
Dean Unsworth	CEO, Shire of Murray
Geoff Hart	Chair, Peel Community Development Group
Nicci Lambert	Deputy Chair, Peel Community Development Group
Paddi Creevey	Chair, PHCC
Jane O'Malley	CEO, Peel-Harvey Catchment Council
John Erren	Chair, Regional Development Australia Peel
Jade Creevey	Acting Director, Regional Development Australia Peel
Paul Martin	CEO, Shire of Serpentine Jarrahdale
Mark Goodlet	CEO, Shire of Waroona
Steve Pretzel	Project Consultant, Manjimup Train Bike Hub
Evy Apeldoorn	Project Manager, Shire of Manjimup
Andrew Ward	CEO, Peel Development Commission (Observer)
Myri Riddy	Chair, Peel Development Commission (Observer)
Adrian Parker	Director, Peel Development Commission (Observer)
Secretariat	EA to the Mayor, City of Mandurah

Apologies:

2. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING – 19 June 2025 [Appendix 1]

Recommendation:

That the minutes of the previous meeting held on 19 June 2025 be confirmed.

3. WINDFARMS IN THE PEEL REGION

Author: CEO Shire of Waroona Mark Goodlet
Date of Report: 13 October 2025

Background:

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Locating wind farms in the northern jarrah forest is likely to increase the cumulative environmental impacts on this natural resource over and above those already at play through mining.

The Peel region is also subject to the Peel-Yalgorup Wetland Ramsar Site, which draws migrating birds annually to it from as far as Siberia. Locating wind farms in proximity to this wetland may pose a risk to birds.

In contrast to wind farms, solar farms are static and don't pose the same risk to bird life, making them suitable for the Peel coastal plain. Solar farms in the northern jarrah forest would represent an additional cumulative impact, however it seems unlikely that this would be contemplated in this location.

Supporting Documentation:

Refer to PowerPoint Presentation [Appendix 2]

Recommendation:

The Peel Alliance develops a joint position in relation to wind farms in the Peel region.

4. FINANCE REPORT

The Financial Performance Report for the period ended 31 October 2025 is provided [Appendix 3]

5. OUTSTANDING ACTIONS REPORT [Appendix 4]

Date / Item	Description	Responsible	Due Date	Comments
6/08/25 Item 2	Seek a consultant through Shire of Murray	DU	August	<ul style="list-style-type: none"> Appoint a consultant with regards to developing a joint submission aligned with the Peel Alliance mining position policy.
18/06/25 General Business 6.3	Ministers to attend PRLF Meetings	DU	20 November	<ul style="list-style-type: none"> Invite Rhys Williams and Lisa Munday to the next PRLF Meeting in 2026 (Didn't invite them to the 20 November meeting as it is being held on-line)
19/06/25 General Business 6.2	EPA Public Submission regarding Alcoa	Chair	21 August	<ul style="list-style-type: none"> Share this between the CEOs and pull together a position paper on it. Deadline is the 21 August 2025
19/06/25 General Business 6.1	Escarpment Tourism Project Trail Bike Trail	Chair	Ongoing	<ul style="list-style-type: none"> Engage with the Manjimup Shire and request that they organise a workshop with the Peel Alliance to discuss this proposal
19/06/25 General Business	Gnaala Karla Booja Meeting	Chair	August 2025	<ul style="list-style-type: none"> Alcoa to be involved in pushing forward a meeting PCCI to show a presentation at the meeting – Ian Cadwallander
25/08/22 Item 5	Invite PCCI to present to general meetings on annual basis	Chair	November 2024	<ul style="list-style-type: none"> Chair has sought interest from PCCI to join as member or observer – Ian Cadwallander to be invited to Feb meeting
25/08/22 General Business	Policy Position Statement on Mining in Peel Region	ED	Ongoing	<ul style="list-style-type: none"> Formal position statement and background document complete Meeting held with Minister Whitby's Chief Policy Advisor Meeting held with JTSI to seek independent engagement on MMPs and state agreement reviews Alcoa engaging facilitator for working group meetings Invite Newmont to present to future meeting
28/4/22	Regular updates/briefings from Peel Alliance to member organisations	Chair/ED	Ongoing	<ul style="list-style-type: none"> Chair /ED to provide annual briefing/engagement to member organisations
26/8/21 Item 1	Water Supply Initiative	Executive Director	Ongoing	<ul style="list-style-type: none"> Need to arrange a meeting with Min. Punch – June 2025 Meeting with Min. McGurk Final report & LGA snapshots endorsed Nov 2023 Invitations sent to Ministers McGurk, Punch & Jarvis to present report and recommendations.

6. GENERAL BUSINESS

6.1 Escarpment Tourism Project Trail Bike Trail

Presentation by Steve Pretzel regarding this project.

7. DATE AND TIME OF NEXT MEETING

The 67th General Meeting of the Peel Regional Leaders Forum is proposed to be held on 19 February 2026 at City of Mandurah.



MINUTES

Peel Regional Leaders Forum (Inc)

65th General Meeting to be held at Shire of Waroona
Thursday 19th June 2025, commencing at Midday

Chair Cr Mike Walmsley welcomed those present and declared the meeting open at 12.09pm

1. ATTENDANCE, APOLOGIES AND CONFIRMATION OF PROXIES

Attendance:

Cr Mike Walmsley	President, Shire of Waroona (Chair)
Julie Burton	CEO, Shire of Boddington (Secretary)
Cr Eugene Smalberger	President, Shire of Boddington (Proxy)
John Erren	Chair, Regional Development Australia Peel (Proxy)
Mark Goodlet	CEO, Shire of Waroona
Paul Martin	CEO, Shire of Serpentine Jarrahdale (on-line)
Cr Doug McLarty.	President, Shire of Murray
Dean Unsworth	CEO, Shire of Murray
Jade Creevey	Acting Director, Regional Development Australia Peel
Adrian Parker	Director, Peel Development Commission (on-line) (Observer)
Ian Cadwallander, Secretariat	Strategic Development Mgr, PCCI (Observer) (on-line)

Apologies:

Cr Rob Coales President,	Shire of Serpentine Jarrahdale (Deputy Chair)
Mayor Caroline Knight	Mayor, City of Mandurah (Proxy)
Jane O'Malley	CEO, Peel-Harvey Catchment Council
John Erren	Director, Regional Development Australia Peel
Andrew Ward	CEO, Peel Development Commission (Observer)
Myri Riddy	Chair, Peel Development Commission (Observer)
Nicci Lambert	Deputy Chair, Peel Community Development Group
Paddi Creevey	Chair, PHCC (Proxy)
Kathleen Johnson	Chair, Peel Community Development Group (Proxy)
Casey Mihovilovich	CEO, City of Mandurah (Treasurer)

2. CONFIRMATION OF PREVIOUS MINUTES / BUSINESS ARISING – 21 November 2024 [Appendix 1]

Motion:

Moved: Julie Burton

Seconded: Cr Mike Warmesley

That the minutes of the previous meeting held on 21 November 2024 be confirmed.

Carried Unanimously

3. ENDORSEMENT OF DRAFT CONSTITUTION AND PREPARATION FOR SPECIAL RESOLUTION

Author and Title: Anika Serer, Executive Director

Date of Report: 12 November 2024

Background:

As part of the Peel Alliance Working Group's review and recommendation of a proposed operating model, several minor updates have been proposed to the PRLF Constitution. These changes include:

- Updating Clause 15.11 to reflect the appointment of either an Executive Director or Secretariat;
- Clarifying Clause 16.1 to confirm a minimum of two meetings per year and minimum 5 working days' notice;
- Correcting minor spelling and formatting errors.

The proposed changes have previously been circulated and discussed by PRLF members. A draft updated Constitution is included with this agenda for review.

To comply with the Associations Incorporation Act 2015 (WA) and PRLF's Constitution, formal adoption of the new Constitution requires a special resolution passed at a general meeting, with at least 21 days' notice.

Purpose of This Item:

To formally endorse the draft Constitution and schedule a special general meeting for the required vote.

Supporting Documentation:

Appendix 2: PRLF Constitution Draft (with changes highlighted)

Motion:

Moved: Cr Douglas McLarty

Seconded: Julie Burton

That PRLF:

- **Endorses the draft updated Constitution as provided in Appendix 2; and**
- **Requests the Secretariat to issue the required 21 days' notice for a Special General Meeting (to be held online) to formally adopt the Constitution by Special Resolution.**

Carried Unanimously

4. FINANCE REPORT

The Financial Performance Report for the period ended 31 March 2025 was received [Appendix 3]

Discussion

There is an allowance that Councils have that they can put forward. May be worth pursuing for next year.

5. OUTSTANDING ACTIONS REPORT

The Outstanding Actions Report was received [Appendix 4].

6. GENERAL BUSINESS

6.1 Escarpment Tourism Project

Background

We've been approached by Manjimup Shire with the idea of a trail bike route from Perth to Manjimup which goes through the escarpment at Peel. We've also got Alcoa doing long term planning for mine closure and they want to know if we would like any infrastructure to remain. Thirdly, we have a new mining avoidance zone declared for the Lane Poole Reserve.

Because of this Peel Alliance may wish to consider whether we should work up an escarpment tourism strategy/plan. It's an opportunity to take a wholistic look at this rather than a LG by LG look and perhaps also use the process to generate tourism industry interest and investment.

Discussion

1. Are there already plans that deal with this?
No plans in place
2. Is it needed?
Not sure that mountain bikes and trail bikes will work well together, possibly look at trail bikes and off road buggies for this not trail bikes. There are very few areas for trail bikes and this is needed, but it would need to be dedicated for trail bikes and buggies and not mountain bikes.

Trail bikes and off road buggies don't have places to drive, nearest is Lancelin so this would be able to be cross married with motorcross so this could be an opportunity. Needs to be done sympathetically. Possibly use the train track, or under the power lines which is already clear and could be used for this concept.
3. What benefits might arise?
Gap in the market for trail bikes and off-road buggies to have anywhere to go. Would be a good opportunity as a missed market. Investment into the area from this.
4. Is a cross district boundary approach likely to be more beneficial than a silo approach?
Tourists are not interested in district boundaries so would work to do as a whole
5. What outcomes would be expected?
Could attract tourism businesses into the area through moving forward with this with investment into the Peel region.

6. Should we set aside a group to have a look at this and provide a recommendation as to whether to proceed?

Manjamup Shire to organise a meeting to have a look at the area and work through the compatibility issues in this. Need to try and find a solution for the off roaders to have somewhere to go.

There is an off-road vehicle licencing fund which could be part of this.

6.2 The EPA's public submission period regarding Alcoa and mining in the northern jarrah forest and the appetite of the Alliance to submit a comment

Note that this is a State led statement and engagement with them will take place over the next few months.

The Shires of SJ and Murray have engaged consultants to assist with the submission. The CEOs will collaborate with a view to having a position paper from the Alliance endorsed at a potential dedicated meeting before the submission deadline.

As have a mining position statement it is critical this should be submitted on, has to be by the 21 August.

6.3 Other General Business

1. Julie Burton – Boddington council has recently appointed a proponent for the aged care accommodation, so they have been able to negotiate to put together a work force plan, service plan and design plan. With a view to constructing and operating within two years.

The housing strategy is going up to council next week.

2. Dean Unsworth – Moving forward, invite Ministers to these PRLF meetings instead of the Zone meetings. Invite Rhys Williams and Lisa Munday to the next meeting in November.

Secretariat position vacant from November, will discuss with Mandurah regarding continuing with the current process and Mandurah continuing taking on this role.

3. Jade Creevey – Update on the Mandurah University Centre which has opened and has over 260 students that have registered and are utilising it more each week. Going forward would be good to look at the demand for satellite set up. Its not part of the current funding agreement, that gets renewed in 2027 but there is an opportunity there to have a look at how a hub in each of the regions could possibly work

Jade and John will also be in contact with each of the councils to arrange to meet and look into each of the councils priorities for the region.

4. Adrian Parker – PoweringWA has a draft position statement for comment with regards to renewables and community contribution. Encourage people to have a look at it with regards to community benefits.

Water and Mining position statements are coming into focus with Alcoa's ERD.

State Infrastructure Strategy is undergoing a review with InfrastructureWA so the commission has been asked to provide some dialogue about that. Water infrastructure

and social and affordable housing are top of the list.

State Budget Breakfast should be an engaging forum.

5. Ian Cadwallander – Just held the PCCI AI conference with 220 small businesses in attendance. In a couple of weeks will have ‘A Day with the Ministers’ where 10 Ministers will be in attendance to look into areas such as housing, work force supply pay roll tax etc.

Regarding strategic options they are looking at in order to increase sustainability of business in the region, they need to provide training that has accreditation attached to it.

6. Mark Goodlet – They are re-launching their efforts to get grant funding for their projects.

Thanked the Chamber of Commerce with regards to getting Andrew Hastie to meet with them. Suggest he should be invited to peel Alliance.

PoweringWA statement, need to have discussions about this moving forward.

7. DATE AND TIME OF NEXT MEETING

The 66th General Meeting of the Peel Regional Leaders Forum is proposed to be held online via Teams on Thursday 20th November 2025, commencing at 11am.

Chair Cr Mike Walmsley declared the meeting closed at 1.09pm

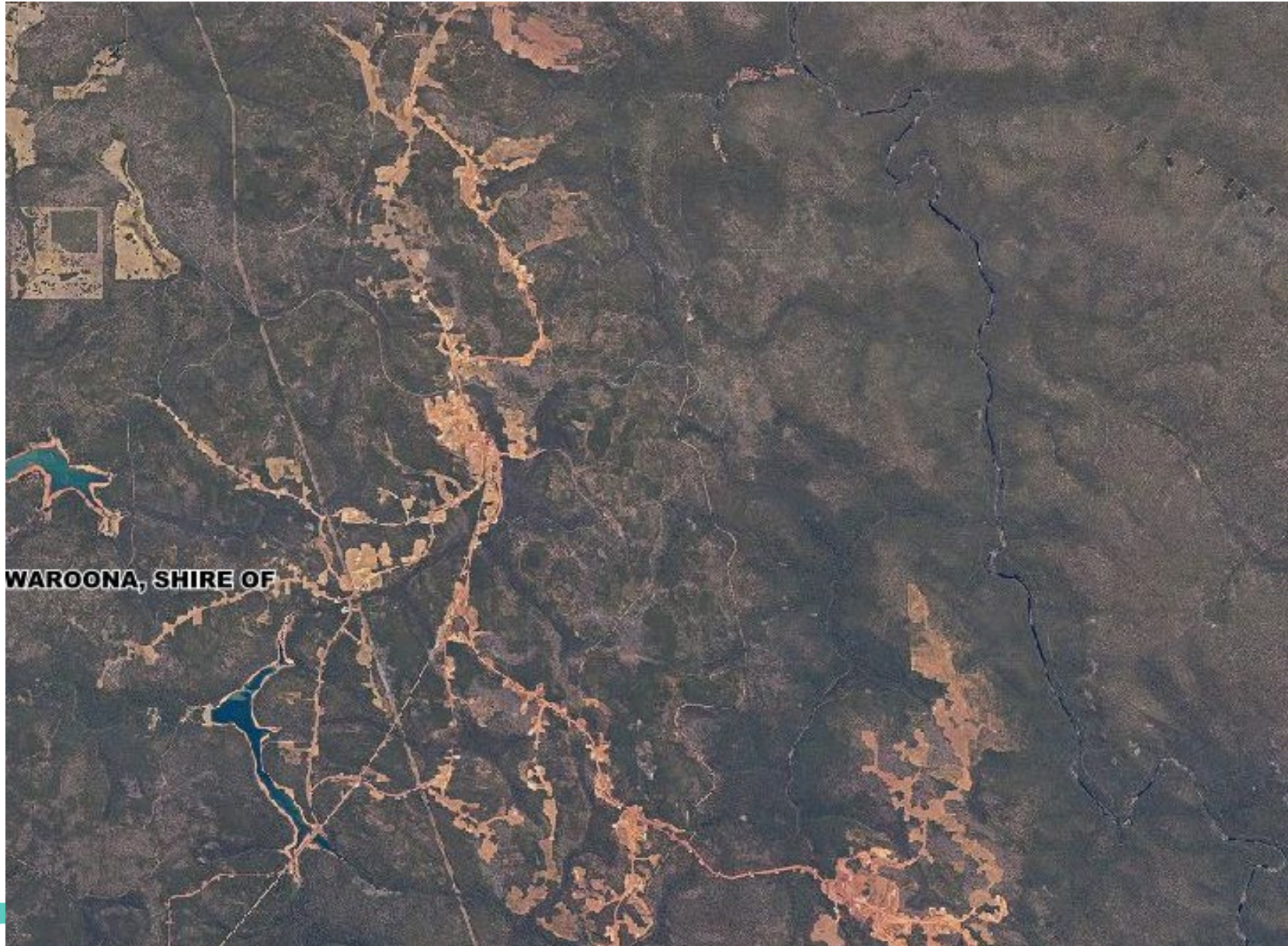


Windfarms and the Peel Region

CEO: 10 October 2025



Waroona Escarpment





The completed Mt Emerald Wind Farm from above. (Supplied: Steven Nowakowski)

<https://www.abc.net.au/news/2022-03-14/chalumbin-wind-farm-fnq-protests-world-heritage-rainforest/100857160>

Northern Jarrah Forest - Factors

Cumulative Impacts -
more than mining.

Northern Jarrah Forest - Factors



State Development Bill 2025

*The kinds of projects referenced in Parliament and Government media statements are large-scale **critical minerals**, **renewable energy**, energy transition (green iron), naval shipbuilding and multi-user infrastructure projects. However, **there is scope** within the broad criteria set out in the Bill **for smaller projects to be designated**, if the Minister for State Development and the Premier are satisfied as to the project's significance.*

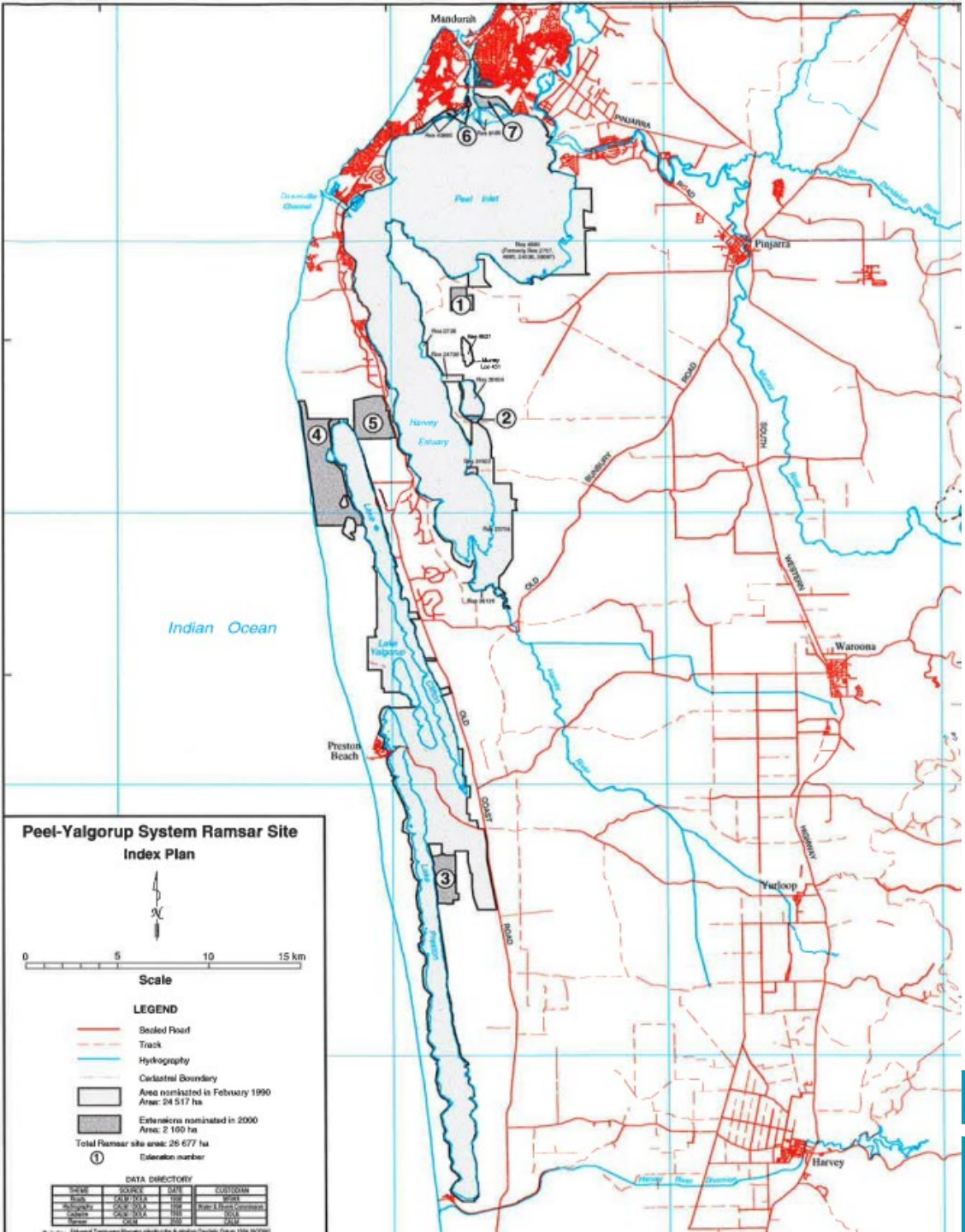
Is there a need to get ahead of this legislation?

Is there a need for a joint position on wind farms in the Northern Jarrah Forest?

OR

Is there a need for a position on the Northern Jarrah Forest itself and the potential impacts, including Wind and mining?

Ramsar Wetland



Ramsar Wetland



Image above: Brolgas and/or Sarus Cranes flying near wind turbines at Kaban wind development, Atherton Tablelands FNQ. These wind turbines have not yet become operational. What will happen to these birds when they do?

Is there a need for a joint position on wind farms on the coastal plain in Peel?

Wind farms in the Peel Region

Recommendation:

That the Peel Alliance develop a joint position on wind farms in the Peel region.



end



Financial Statements

Peel Regional Leaders Forum Inc trading as Peel Alliance
For the period ended 31 October 2025

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Profit and Loss

July – October 2025

	Actual (\$)	Budget (\$)
INCOME		
Contributions	-	-
Total Income	-	-
GROSS PROFIT	-	-
OTHER INCOME		
Interest income	-	-
Total Other Income	-	-
EXPENSES		
Administration Expenses	-	2,000
Audit Costs	-	1,200
Insurance	-	2,000
Website and Marketing	-	300
Total Expenses	-	5,500
NET EARNINGS	-	(5,500)

Balance Sheet

As of October 31, 2025

	Total
ASSETS	
Current Assets	
Card Account	462.62
Statement Account (2625)	36,287.61
Total Current Assets	36,750.23
Total Assets	A\$36,750.23
LIABILITIES AND SHAREHOLDER'S EQUITY	
Current liabilities:	
GST Liabilities Payable	-1.02
Provisions	1,000.00
Total current liabilities	998.98
Shareholders' equity:	
Net Income	
Retained Earnings	35,751.25
Total shareholders' equity	35,751.25
Total liabilities and equity	36,750.23

Statement of Cash Flows

July – October 2025

	Total
CASH FLOWS FROM OPERATING ACTIVITIES	
Profit for the year	
Adjustments for non-cash income and expenses:	
ATO Clearing Account	165.00
Total Adjustments for non-cash income and expenses:	165.00
Net cash from operating activities	165.00
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	165.00
Cash and cash equivalents at beginning of year	36,585.23
CASH AND CASH EQUIVALENTS AT END OF YEAR	A\$36,750.23

Peel Alliance

2025/26 Budget		
O/B - Cash Revenue	\$ 36,585	
Contribution	\$ -	
	\$ -	
Expenditure		
Audit Costs	\$ 1,200	
Administration Expenses	\$ 2,000	
Website and Marketing	\$ 300	
Insurance	\$ 2,000	
Other	\$ -	
	\$ 5,500	
Surplus	-\$ 5,500	Cr
Closing Cash	\$ 31,085	

**Peel Regional Leaders
Forum
Action List
(updated 8 August 2025)**

Date / Item	Description	Responsible	Due Date	Comments
6/08/25 Item 2	Seek a consultant through Shire of Murray	DU	August	<ul style="list-style-type: none"> • Appoint a consultant with regards to developing a joint submission aligned with the Peel Alliance mining position policy.
18/06/25 General Business 6.3	Ministers to attend PRLF Meetings	DU	20 November	<ul style="list-style-type: none"> • Invite Rhys Williams and Lisa Munday to the next PRLF Meeting in 2026
19/06/25 General Business 6.2	EPA Public Submission regarding Alcoa	Chair	21 August	<ul style="list-style-type: none"> • Share this between the CEOs and pull together a position paper on it. Deadline is the 21 August 2025
19/06/25 General Business 6.1	Escarpment Tourism Project Trail Bike Trail	Chair	Ongoing	<ul style="list-style-type: none"> • Engage with the Manjimup Shire and request that they organise a workshop with the Peel Alliance to discuss this proposal
19/06/25 General Business	Gnaala Karla Booja Meeting	Chair	August 2025	<ul style="list-style-type: none"> • Alcoa to be involved in pushing forward a meeting • PCCI to show a presentation at the meeting – Ian Cadwallander
25/08/22 Item 5	Invite PCCI to present to general meetings on annual basis	Chair	November 2024	<ul style="list-style-type: none"> • Chair has sought interest from PCCI to join as member or observer – Ian Cadwallander to be invited to Feb meeting
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28/4/22	Regular updates/briefings from Peel Alliance to member organisations	Chair/ED	Ongoing	<ul style="list-style-type: none"> • Chair /ED to provide annual briefing/engagement to member organisations
26/8/21 Item 1	Water Supply Initiative	Executive Director	Ongoing	<ul style="list-style-type: none"> • Need to arrange a meeting with Min. Punch – June 2025 • Meeting with Min. McGurk • Final report & LGA snapshots endorsed Nov 2023 • Invitations sent to Ministers McGurk, Punch & Jarvis to present report and recommendations.

Peel Country Zone Minutes

20 November 2025

Hosted by the Shire of Boddington
39 Bannister Road, Boddington

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PRIORITISATION FRAMEWORK

How to use the Framework:

- If the majority of the factors are towards the left column, the issue is a high priority.
- If the majority of the factors are towards the middle, the issue requires action, but is not a high priority.
- If the majority of the factors are towards the right column, the issue is a low priority.

Impact on Local Government Sector Impact on Local Government sector without intervention	High	Medium	Low
Reach Number of member Local Governments affected	Sector-wide	Significant (multiple regions, Zones, or bands)	Few
Influence Capacity to influence decision makers	High	Medium	Low
Principles Alignment to core principles such as autonomy, funding, general competence	Strong	Partial	Peripheral
Clarity Policy change needed is clear and well-defined	Clear	Partial	Unclear
Decision-maker support Level of support among decision-makers (political and administrative)	High	Medium	Low
Public support Level of support among the public or other stakeholders	High	Medium	Low
Positive consequences for WALGA Prospect of positive consequences for WALGA. E.g. enhanced standing among members or leverage for other issues.	High	Medium	Low
Negative consequences for WALGA Prospect of negative consequences for WALGA for not undertaking the advocacy effort. E.g. diminished standing among members or other stakeholders.	High	Medium	Low
Partnerships Potential for partnerships with other stakeholders	Yes (3+)	Possibly (1-2)	No (0)

ANNOUNCEMENTS

Zone Delegates were requested to provide sufficient written notice, wherever possible, on amendments to recommendations within the State Council or Zone agenda to the Zone Chair and Secretariat prior to the Zone meeting.

Agenda Papers were emailed 7 days prior to the meeting date.

Confirmation of Attendance An attendance sheet was circulated prior to the commencement of the meeting.

ATTACHMENTS

1. Draft Minutes of previous meeting
2. November 2025 Update – Department of Local Government, Industry Regulation and Safety
3. Zone Status Report
4. President's Report

WALGA Secretariat, Ms Hannah Godsave assumed the Chair to open the meeting and conduct the Zone Elections.

1 OPENING, ATTENDANCE AND APOLOGIES

1.1 OPENING

Ms Hannah Godsave, opened the meeting at 1:09pm.

1.2 ATTENDANCE

MEMBERS

2 Voting Delegates from each Member Council

Shire of Boddington	President Cr Eugene Smallberger Cr Paul Carrotts Ms Julie Burton, Chief Executive Officer non-voting delegate
City of Mandurah	Mayor Amber Kearns Cr Shannon Wright (online) Ms Casey Mihovilovich, Chief Executive Officer non-voting delegate
Shire of Serpentine Jarrahdale	President Cr Rob Coales Cr Courtney Mazzini
Shire of Waroona	President Cr Michael Walmsley Mr Mark Goodlet, Chief Executive Officer
WALGA Representatives	Ms Hannah Godsave, Policy Manager Community Mr Kieran McGovern, Policy Advisor Planning Mr Willem Bouwer, Procurement Specialist

1.3 APOLOGIES

Shire of Waroona	Cr Brad Vitale
Shire of Murray	President Cr Doug McLarty Cr Ange Rogers Mr Dean Unsworth, Chief Executive Officer
Shire of Serpentine Jarrahdale	Mr Paul Martin, Chief Executive Officer
Members of Parliament	Hon Jessica Stojkovski; Minister for Child Protection; Prevention of Family and Domestic Violence; Minister Assisting the Minister for Transport; Peel

2 ACKNOWLEDGEMENT OF COUNTRY

We, the delegates of the Peel Country Zone acknowledge the traditional owners of this land that we are meeting on today and pay our respects to Elders past, present and future.

3 ELECTIONS

Pursuant to the WALGA Constitution, the Secretariat assumed the Chair for conducting the election of office bearers, State Council Representatives and Deputy State Council Representatives.

3.1 ELECTIONS OF CHAIR AND DEPUTY CHAIR OF THE PEEL COUNTRY ZONE

The election for the Chair and Deputy Chair shall be conducted and the term set at two years expiring in November 2027, in line with the terms of State Council representatives and in sync with Local Government Elections.

Zone Chair

The following written nomination was received for the position of Chair.

- President Cr Mike Walmsley Shire of Waroona

Further nominations were called from the floor. No further nominations were received.

DECLARATION

That President Cr Mike Walmsley is elected as Chair of the Peel Country Zone for the term of 2 years, November 2025 to November 2027.

Deputy Zone Chair

No nominations were received for the position of Deputy Chair.

Nominations were called from the floor. One nomination was received.

- Mayor Amber Kearns City of Mandurah

DECLARATION

That Mayor Amber Kearns is elected as Deputy Chair of the Peel Country Zone for the term of 2 years, November 2025 to November 2027.

3.2 ELECTIONS OF STATE COUNCIL REPRESENTATIVES AND DEPUTY STATE COUNCIL REPRESENTATIVES OF THE PEEL COUNTRY ZONE

In accordance with sub-clause 9(3) of the WALGA Constitution, representatives and deputy representatives to the State Council shall be elected by Zones of the Metropolitan and Country constituencies for two (2) year terms, commencing from the Ordinary Meeting of State Council in December 2025 and concluding on the day before the Ordinary Meeting of State Council in December 2027.

For the Peel Country Zone, there is one (1) representative position on State Council and one (1) deputy representative position.

State Councillor

The following written nomination was received for the position of State Council Representative:

- President Cr Mike Walmsley Shire of Waroona

Further nominations were called from the floor. No further nominations were received.

DECLARATION

That President Cr Mike Walmsley is elected as State Council Representatives of the Peel Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.

Deputy State Councillor

No nominations were received for the position of Deputy State Council Representative.

Nominations were called from the floor. One nomination was received from the floor.

- Mayor Amber Kearns City of Mandurah

DECLARATION

That Mayor Amber Kearns is elected as Deputy State Council Representatives of the Peel Country Zone to the State Council for the term of 2 years, December 2025 to December 2027.

4 DECLARATIONS OF INTEREST

Zone Delegates must declare to the Chair any potential conflict of interest they have in a matter before the Zone as soon as they become aware of it. Zone Delegates and deputies may be directly or indirectly associated with some recommendations of the Zone and State Council. If you are affected by these recommendations, please excuse yourself from the meeting and do not participate in deliberations.

Nil.

5 DEPUTATIONS

5.1 WALGA PRESENTATION

Hannah Godsave, Policy Manager Community provided a presentation on WALGA and the role of Zone Delegates.

Noted

6 AGENCY REPORTS

6.1 DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION AND SAFETY UPDATE REPORT

The November 2025 report from the Department of Local Government, Industry Regulation and Safety (DLGIRS) was provided as an attachment to the Agenda.

Noted

7 CONFIRMATION OF MINUTES

RESOLUTION

Moved: Mayor Amber Kearns
Seconded: President Cr Rob Coales

That the Minutes of the meeting of the Peel Country Zone held on 21 August 2025 be confirmed as a true and accurate record of the proceedings.

CARRIED

8 BUSINESS ARISING

8.1 STATUS REPORT

A Status Report outlining the actions taken on the Zone's resolutions was enclosed as an attachment to the Agenda.

Noted

9 ZONE BUSINESS

9.1 SUBMISSIONS TO THE SALARIES AND ALLOWANCES TRIBUNAL REMUNERATION INQUIRY FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS

By Kathy Robertson, Manager Association and Corporate Governance

BACKGROUND

The Salaries and Allowances Tribunal (SAT) conduct an annual inquiry into Local Government Chief Executive Officer and Elected Member remuneration.

SAT generally advertises its intention to receive submissions in December for its inquiry and Determination in relation to the following financial year. The Tribunal will invite individual Local Governments, the Department of Local Government, Industry Regulations and Safety, WALGA, Local Government Professionals WA and other interested individuals to provide information or submissions.

SAT will likely publish its Determination for 2026-2027 in April 2026.

COMMENT

In preparation for the inquiry to be undertaken early next year, a draft submission from WALGA has been prepared making recommendations to SAT on behalf of the sector in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance, and independent audit, risk and improvement committee member fees. The draft WALGA submission is contained in the December State Council Agenda for Zone and State Council consideration.

Local Governments can also put forward a submission, particularly in relation to their own circumstances, including requests to be classified in a different Band.

WALGA encourages all Local Governments to make a submission to SAT.

Noted

9.2 2026 PROPOSED MEETING DATES

By Chantelle O'Brien, Zone Governance Officer, WALGA

BACKGROUND

A schedule of the proposed 2026 meeting dates for the Peel Country Zone has been prepared and is set out below. The dates have been set to coincide with the WALGA State Council meetings.

The proposed meeting dates for the Peel Country Zone for 2026 require adoption by delegates.

As with previous years, the venue for each meeting has been rotated amongst Members with alternate meetings held online.

NOTICE OF MEETINGS PEEL COUNTRY ZONE MEETING 2026

Zone Meeting Dates Thursday	Time	HOST COUNCIL	State Council Meeting Dates 2026
19 February	1:00pm	City of Mandurah	Wednesday, 4 March
23 April	1:00pm	Teams	Regional Meeting Wednesday, 6 May
18 June	1:00pm	Shire of Murray	Wednesday, 1 July
20 August	1:00pm	Teams	Regional Meeting Friday, 4 September
19 November	1:00pm	Shire of Serpentine Jarrahdale	Wednesday, 2 December

RESOLUTION

Moved: Cr Paul Carrotts

Seconded: President Cr Eugene Smalberger

That the 2026 proposed schedule of meetings for the Peel Country Zone be adopted, with an agreed earlier start time of 1:00pm.

9.3 WALGA MINING ADVOCACY POSITION

By the Shire of Serpentine Jarrahdale

BACKGROUND

On 10 September 2025, the Chief Executive Officers and Shire Presidents/Mayors from the Shire of Mundaring, City of Kalamunda, City of Armadale, and Shire of Serpentine Jarrahdale met to discuss their respective submissions to the Environmental Protection Authority regarding the *Pinjarra Alumina Refinery Revised Proposal in Myara North – Public Environmental Review*. During this meeting, it was proposed that a joint submission be developed for consideration by the WALGA Zones.

The advice from WALGA has been if local governments would like WALGA to play an advocacy role it needs to be regarding a matter that is of statewide relevance or significance.

An initial meeting was held on 14 October 2025 with Chief Executive Officers from the Shire of Serpentine Jarrahdale, Shire of Boddington, Shire of Waroona, City of Mandurah, City of Kalamunda, City of Armadale, and Shire of Mundaring (with the Shire of Murray providing an apology) to consider wording for a joint motion. At this meeting on the advice of WALGA the focus moved to amending the WALGA Advocacy Position regarding mining rather than advocating directly in relation to ALCOA's plans.

A follow-up meeting on 28 October 2025, attended by the respective Chief Executive Officers and/or Shire Presidents, Mayors of a number of these local governments. The meeting discussed wording. Following the meeting emails circulated amongst CEOs outlining draft wording for consideration by the Peel Zone, South East Metropolitan Zone, and East Metropolitan Zone at their upcoming meetings.

Below is the wording that was developed and is presented for consideration by the Zone.

RESOLUTION

Moved: President Cr Rob Coales
Seconded: Mr Mark Goodlet

That WALGA develop draft Advocacy Positions with respect to:

- a. Prohibiting mining and exploration activities within designated water catchment areas, recognising their critical role in public water supply, biodiversity protection, and community amenity.
- b. Consistent with the findings of the Office of the Auditor General Performance Audit on the Management of State Agreements (2024), the need for the State to commit to the early, consistent, and genuine engagement of local government in:
 - i) the future review of State Agreement Acts within or impacting their district.
 - ii) any associated approval or consultation processes regarding exploration, future mine planning, and development.
 - iii) ensuring alignment with contemporary environmental legislation and community engagement standards.
 - iv) representative monitoring or regulatory bodies

CARRIED

9.4 POLYPHAGOUS SHOT-HOLE BORER UPDATE – NOVEMBER 2025

By Rebecca Brown, Policy Manager Environment and Waste

EXECUTIVE SUMMARY

- Since the State Council Agenda and Item for Noting was developed, there has been a further development relating to PSHB management.
- On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area for Polyphagous shot-hole borer (PSHB).
- This change sees a significantly larger portion of the metropolitan area, and all 30 Local Governments, having responsibility for managing PSHB infestations.

POLICY IMPLICATIONS

This item relates to [advocacy positions](#) 4.4 Post Border Biosecurity and 4.7 Polyphagous shot-hole borer.

BACKGROUND

On Friday 14 November, the State Government [gazetted](#) changes to the zones within the Quarantine Area (QA) for Polyphagous shot-hole borer (PSHB). Figure 1 shows a comparison of the previous and new areas.

Previously the QA included Zone A and B; with DPIRD undertaking limited activity in Zone A and some tree removal and surveillance in Zone B. Zone A and B have been renamed the Management Zone and Containment Zone, respectively. Zone A, now the Management Zone, has been expanded to cover all 30 Local Governments in the metropolitan area. Previously, Zone A completely covered 15 Local Government areas and partially included 6. The new Management Zone covers 23 Local Governments completely and parts of a further 7 Local Governments.

All Local Governments and other landowners and managers in the Management Zone are now responsible for managing borer-affected trees on their land. The Department of Primary Industry and Regional Development (DPIRD) has discontinued tree removal and pruning in the Management Zone – except where trees were already designated for removal or pruning during the eradication phase of the response.

The Containment Zone is the area between the Management Zone and the outer boundary of the QA. Under the Transition to Management Plan, DPIRD's response will now be limited to pruning and removal of trees in the Containment Zone that pose a risk of spreading the borer outside of the QA.

WALGA met with the DPIRD on Thursday 13 November regarding these changes and requested an urgent briefing for Local Governments in the QA – this was held on Tuesday 18 November. A recording of this session will be made available to Local Government. DPIRD are hosting a more extensive briefing on Monday 8 December.

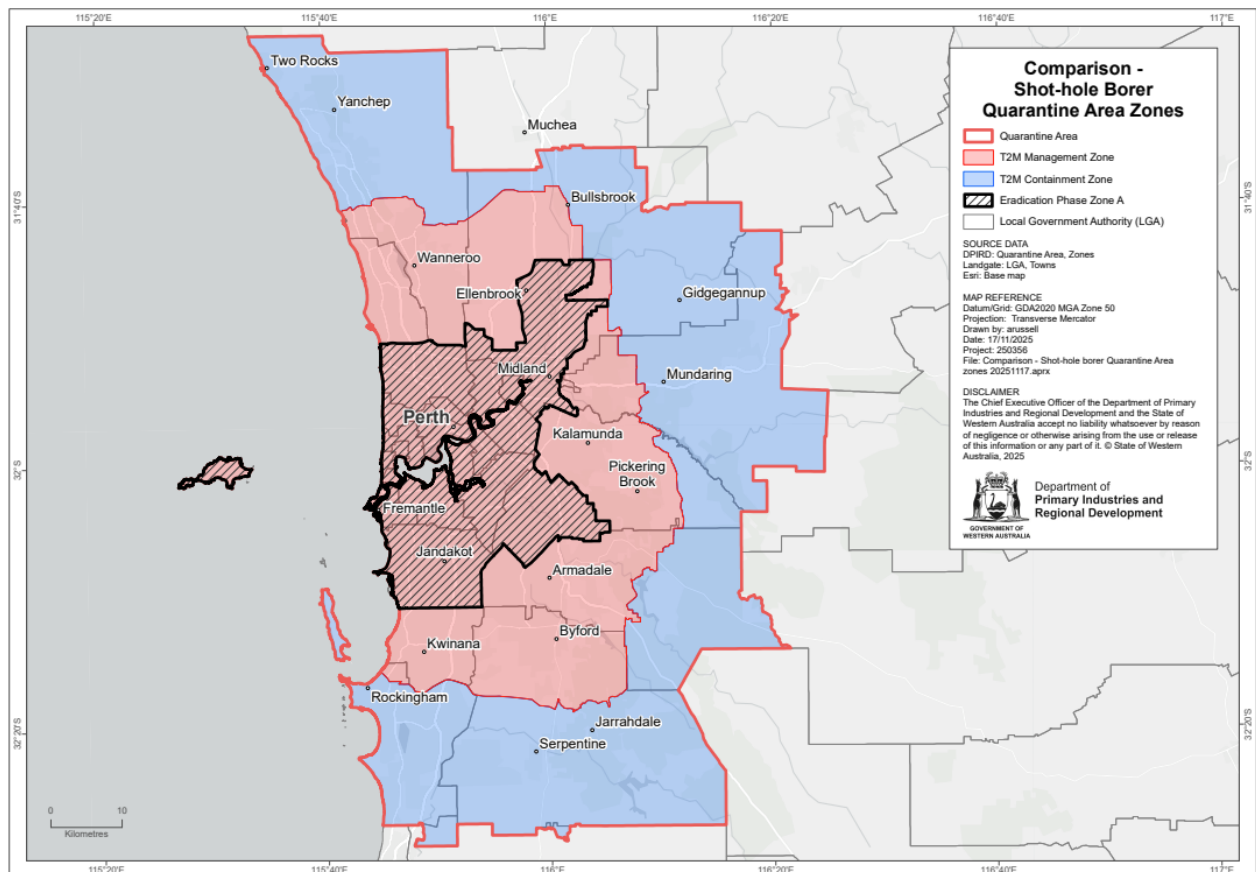


Figure 1: Quarantine Area, with Management and Containment Zones, compared to previous Zone A and B

COMMENT

WALGA was not consulted on these changes, which have immediate and unanticipated impacts for Local Governments that are now in the Management Zone and ongoing impacts for Local Governments who have been managing PSHB since the Transition to Management commenced in July 2025.

WALGA has expressed its concerns to DPIRD regarding the impact of these changes for the spread of PSHB, on Local Government and the urgent need for further financial support.

To assist Local Governments undertaking management activities, WALGA is hosting capacity building webinars and events.

Noted

10 WALGA STATE COUNCIL AGENDA

Zone Delegates are invited to read and consider the WALGA State Council Agenda, which has been provided as an attachment with this Agenda and can be found via the link [here](#).

The Zone can provide comment or submit an alternative recommendation on any of the items, including the items for noting. The Zone comment will then be presented to the State Council for consideration at their meeting.

The State Council Agenda items requiring a decision of State Council are extracted for Zone consideration below.

10.1 2025 ANNUAL GENERAL MEETING RESOLUTIONS (STATE COUNCIL AGENDA ITEM 8.1)

EXECUTIVE SUMMARY

- WALGA's 2025 Annual General Meeting (AGM) was held on 23 September.
- The meeting resolved for WALGA to act in relation to four Member Motions:
 - Provision of Medical Services in Remote and Very Remote Local Governments
 - Homelessness – Short-term Accommodation Solutions
 - Rating Exemption Advocacy Motion
 - Rateability of Miscellaneous Licenses
- The action proposed to be taken in relation to each of the resolutions has been summarised for State Council's consideration.

ATTACHMENT

- [WALGA 2025 Annual General Meeting Minutes](#)

BACKGROUND

The 2025 WALGA AGM was held on 23 September 2025. 220 Voting Delegates were in attendance, with 124 Local Governments represented.

Five Member Motions were considered, with four being supported by Members at the AGM, as follows.

7.1 Provision of Medical Services in Remote and Very Remote Local Governments

That WALGA calls on the Western Australian Government and WA Grants Commission to:

1. *increase the total funding and then the Medical Facilities Cost Adjuster component of the Financial Assistance to Local Governments; and*
2. *recalculate distributions to those Local Governments that are providing block cash payments to attract and retain general practitioners to allow affected Council to redirect ratepayer funds to Local Government responsibilities.*

7.2 Homelessness – Short-term Accommodation Solutions

That WALGA advocate to the State Government to provide culturally appropriate short-term accommodation options and wrap-around support services that provide sustainable homelessness solutions in all Local Governments across Western Australia.

7.3 Rating Exemption Advocacy Position

That WALGA, in addition to its current advocacy positions 2.1.1 and 2.1.2 relating to rating exemptions, advocate to the WA Government for the introduction of a reimbursement model, whereby the WA Government repays Local Government the greater of:

- 1. 75% of the value of rates lost in applying the charitable purposes exemption; or*
- 2. 1% of the total revenue of the Local Government.*

7.5 Rateability of Miscellaneous Licenses

That WALGA:

- 1. Formally oppose any move by the Local Government Minister to introduce amendments to the Local Government Act to restrict the application of rates on Miscellaneous Licences.*
- 2. Develop an advocacy position on sector consultation prior to any amendment to the Local Government Act.*
- 3. Undertake a financial analysis of the cost to the Mining Industry of the rating of Miscellaneous Licences compared to the benefit to the Local Government sector.*

COMMENT

Comment on each of the 2025 AGM resolutions is below.

In considering these resolutions, State Council and the relevant Policy Teams are guided by Clause 22(7) of the [WALGA Constitution](#), as follows:

Where the State Council considers that a direction or decision from an Annual General Meeting has been made without information or a material nature or in circumstances which have materially altered and such direction or decision is not in the best interests of the Association, the State Council may decline to follow that direction or decision and, in that event, the Chief Executive Officer by notice shall advise the Ordinary Members of the decision of the State Council and the reasons for that decision.

Members will be informed of progress on the above issues through Policy Team Reports in future State Council Agendas and through the AGM Status Report in next year's AGM Agenda.

7.1 Provision of Medical Services in Remote and Very Remote Local Governments

A revised Rural and Remote Healthcare Services Advocacy Position was endorsed by State Council on 5 September 2025. The AGM resolution and WALGA's ongoing advocacy align on the need for financial reimbursement for Local Government support for essential primary health care services. WALGA's approach does not specify how reimbursement to Local Governments should be undertaken, or which Local Governments should be eligible. This approach aims to provide flexibility to achieve the same outcome, such as utilising the upcoming renewal of the National Health Reform Agreement.

It is recommended that this resolution be referred to the People and Place Policy Team.

7.2 Homelessness – Short-term Accommodation Solutions

WALGA is currently reviewing the Homelessness Advocacy Position as part of a regular advocacy position review process. To inform the review, WALGA will survey Local Governments to gather information on the extent of Local Government engagement with

homelessness and the extent of services, including accommodation options, available within their Local Government areas.

It is recommended that this resolution be referred to the People and Place Policy Team.

7.3 Rating Exemption Advocacy Position

It is recommended that this resolution be referred to the Governance Policy Team.

7.5 Rateability of Miscellaneous Licences

An Advocacy Position on Rating of Miscellaneous Licences was endorsed by State Council on 5 September 2025. WALGA will continue to advocate for a broad review on all rating exemption categories and oppose legislative amendments that seek to exempt occupied miscellaneous licence land from rating.

It is recommended that this resolution is endorsed.

WALGA RECOMMENDATION

That:

1. the following resolutions from the 2025 WALGA Annual General Meeting be referred to the People and Place Policy Team for further work to be undertaken:
 - 7.1 Provision of Medical Services in Remote and Very Remote Local Governments
 - 7.2 Homelessness – Short-term Accommodation Solutions
2. the following resolution from the 2025 WALGA Annual General Meeting be referred to the Governance Policy Team for further work to be undertaken:
 - 7.3 Rating Exemption Advocacy Position
3. the following resolution from the 2025 WALGA Annual General Meeting be endorsed:
 - 7.5 Rateability of Miscellaneous Licences

RESOLUTION

Moved: President Cr Rob Coales

Seconded: Cr Paul Carrotts

That the Peel Country Zone supports the WALGA recommendation for State Council Agenda item 8.1 as contained in the State Council Agenda and as provided above.

CARRIED

10.2 2026 SALARIES AND ALLOWANCES TRIBUNAL REMUNERATION INQUIRY FOR LOCAL GOVERNMENT CHIEF EXECUTIVE OFFICERS AND ELECTED MEMBERS (STATE COUNCIL AGENDA ITEM 8.2)

By Kathy Robertson, Manager Association and Corporate Governance

EXECUTIVE SUMMARY

- The Salaries and Allowances Tribunal (SAT) conduct an inquiry into Local Government Chief Executive Officer and Elected Member remuneration annually.
- In preparation for the Inquiry to be undertaken early next year, WALGA has prepared a draft submission to SAT that makes recommendations in relation to Elected Member fees and allowances, Chief Executive Officer remuneration, the Regional/Isolation Allowance and independent Audit, Risk and Improvement Committee (ARIC) member fees.
- The 2026 submission recommends:
 - an increase to Elected Member fees and allowances (including maximum reimbursable expenses) of 3%;
 - an increase to Chief Executive Officer remuneration bands of 3%;
 - an increase to the Regional/Isolation Allowance payable for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities;
 - the publication of clear guidance to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings; and
 - an increase to the current fee range for independent committee members, including ARIC members and chairs; and
 - a higher fee range for independent ARIC chairs, in recognition of the additional skill, knowledge and time commitment of the role.
- SAT will publish its determination for 2026-27 in April 2026.
- The Governance Policy Team considered the submission at its meeting on 29 October and recommended that it be included in the December Agenda for State Council endorsement.

ATTACHMENT

- Draft WALGA submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry – Local Government Chief Executive Officers and Elected Members

POLICY IMPLICATIONS

The current Advocacy Positions relating to this submission are [Position 2.10 Elected Member Remuneration](#), [Position 2.2.3 Audit, Risk and Improvement Committees](#), [Position 2.10A Chief Executive Officer Remuneration](#), and [Position 2.10A.1 Regional/Isolation Allowance](#).

2.10 Elected Member Remuneration

The Local Government sector supports appropriate remuneration of Local Government Elected Members on the basis of:

1. *Vibrant democracy and good governance: fees and allowances payable to Elected Members should be sufficient to ensure that a diversity of candidates from a range of backgrounds seek election to Local Government leadership positions;*

2. *Demands of the role: as the complexity of Local Government increases, and community expectations placed upon Elected Members grow in the social media age, the remuneration paid to Elected Members for their significant time commitment must compensate them for the personal and opportunity costs of taking on significant community leadership positions;*
3. *Skills and training: with the implementation of the State Government's universal Elected Member training policy and the increasing expectation for Elected Members to undertake training, the time that Elected Members spend on professional development should be recognised by the fees and allowances framework; and*
4. *Economic conditions: Elected Member fees and allowances must be considered within the surrounding economic environment. The value of fees and allowances paid to Elected Members should keep pace with the increasing costs of living and rates of inflation, to ensure that the relative value of Elected Member fees and allowances does not erode over time.*

2.2.3 Audit, Risk and Improvement Committees

The Local Government sector:

1. *supports Audit, Risk and Improvement Committees (ARIC) having a clearly defined role with an Elected Member majority;*
2. *supports the option for smaller Local Governments to share ARIC to reduce the burden on their resources;*
3. *does not support the requirement for the chair of the ARIC to be an independent member. The appointment of the chair should be at the discretion of the Local Government; and*
4. *supports the payment of meeting fees or defined reimbursements to independent ARIC members. The fees payable should be set by the Salaries and Allowances Tribunal within a separate fee category and at a suitable level that recognises the skills and knowledge required for such a role.*

2.10A Chief Executive Officer Remuneration

The Local Government sector supports appropriate remuneration of Local Government Chief Executive Officers on the basis of:

1. *Importance of the role: the role of the CEO within Local Government is undeniably one of importance. The efficient operations and accountability of Local Governments is dependent on the appointment of a suitably qualified CEO.*
2. *Attraction and retention: Local Governments must compete in the broader labour market to attract and retain CEOs with the requisite qualifications and experience.*
3. *Demands of the role: the skill, workload and time commitment required from the role of a Local Government CEO must be fairly compensated.*

2.10A.1 Regional/Isolation Allowance

The Local Government sector:

1. *values the Regional/Isolation Allowance payable to Chief Executive Officers as an important means for Local Governments, particularly those that are remote or isolated, to supplement remuneration and attract suitably qualified Chief Executive Officers; and*
2. *supports greater transparency regarding methodology of application for the Regional/Isolation Allowance.*

BACKGROUND

The Salaries and Allowances Tribunal (SAT) conduct an annual Inquiry into Local Government Elected Members' fees and allowances and Chief Executive Officers' remuneration. SAT invites submissions from Local Governments and other stakeholders.

SAT are yet to invite submissions for the 2026 Inquiry, however in anticipation of the upcoming end of year closure period and noting that the next ordinary meeting of State Council will be in March, the submission has been drafted early for consideration by Zones and State Council.

Local Governments are also encouraged to make their own submission to SAT, particularly in relation to their individual circumstances including requests to be classified in a different Band.

The content and recommendations in this submission were shaped by existing advocacy positions, previous submissions and feedback from individual Members since the 2025 Determination was published earlier this year.

The 2025 SAT Determination broadly aligned with WALGA's submission on behalf of Members, including:

- 3.5% increase to CEO remuneration band ranges (plus the 0.5% additional Superannuation Guarantee);
- 3.5% increase to the fee band ranges and some allowances for Elected Members (exclusive of superannuation where relevant);
- reduction of the four band ranges for independent committee members to one band, with the range to be from \$0 to \$450; and
- for the first time, provision for reimbursement of expenses for independent committee members.

The Tribunal also made two commitments in relation to:

- conducting a comprehensive survey of Local Governments in the latter half of 2025, the results of which will assist SAT in reviewing the quantum and effectiveness of the Regional/Isolation Allowance; and
- determining the rates for the independent chair of the audit, risk and improvement committee at a future date, to coincide with the commencement of the legislative changes.

COMMENT

WALGA's submission for the 2026 Inquiry makes six recommendations:

1. That Elected Member Fees and Allowances (including maximum reimbursable expenses) are increased by 3%.
2. That the Chief Executive Officer remuneration bands are increased by 3%.
3. That the maximum payable Regional/Isolation Allowance be increased for Local Governments that are particularly isolated, long distances from population centres, and lacking in amenities.
4. That clear guidance be published to the Local Government sector outlining how the Regional/Isolation Allowance is applied in terms of methodology, criteria and weightings.
5. That the current fee range for independent committee members be increased to recognise the level of skill and knowledge required of independent audit, risk and improvement committee members, and to attract suitably skilled individuals to the role.

6. That a higher fee range be determined for independent chairs of audit, risk and improvement committees to recognise the additional skill, knowledge and preparation required to fulfil the role, and to attract suitably skilled individuals.

In relation to Recommendation 1: Elected Member Fees and Allowances, the submission:

- Reiterates WALGA's current advocacy position.
- Points to the current economic conditions putting pressure on households, including those of Elected Members and potential candidates, which lends itself to an increase in fees and allowances. Noting that CPI is currently at 2.1% and WPI 3.7%

In relation to Recommendation 2: Chief Executive Officer Remuneration, the submission:

- Summarises WALGA's current advocacy position in relation to the importance of the role of Chief Executive Officer, including the skill, workload and time commitment required from the role, and the difficulties of attracting and retaining suitable candidates in a competitive labour market.

In relation to Recommendations 3 and 4: Regional/Isolation Allowance, the submission:

- Underlines the importance of the Regional/Isolation Allowance for attracting and retaining quality Chief Executive Officers to some Local Governments that are particularly isolated or remote.
- Recommends both a review of, and publication of guidance about, the methodology, criteria and weightings for the Allowance to provide clarity for the sector.

In relation to Recommendations 5 and 6: Independent Audit, Risk and Improvement Committee Member Fees, the submission:

- Recognises the 2025 Determination went some way to help attract, retain and adequately compensate suitable individuals to the roles of member and chair of ARICs.
- Notes that the current maximum rate of \$450 is not adequately competitive when trying to recruit members and chairs within the broader labour market and should be increased.
- Reinforces WALGA's existing position that a separate, higher fee range needs to be established for ARIC independent chairs.

On 29 October, the Governance Policy Team considered the submission and recommended that it be included in the December State Council Agenda for endorsement.

WALGA RECOMMENDATION

That State Council endorse the submission to the 2026 Salaries and Allowances Tribunal Remuneration Inquiry for Local Government Chief Executive Officers and Elected Members.

RESOLUTION

Moved: President Cr Eugene Smalberger

Seconded: Cr Courtney Mazzini

That the Peel Country Zone supports the WALGA recommendation for State Council Agenda item 8.2 as contained in the State Council Agenda and as provided above.

CARRIED

10.3 TOURISM ADVOCACY POSITION UPDATE (STATE COUNCIL AGENDA ITEM 8.3)

By Saul Cresswell, Principal Policy Advisor Economic Development

BACKGROUND

The visitor economy is an important driver of economic development for metropolitan and regional Local Governments in Western Australia. Comprising people travelling for leisure, business events, education, and those visiting friends and relatives, the visitor economy contributed \$18.3 billion to the Western Australian economy in 2023-24. Approximately 45 per cent of this spend took place in the regions.

In 2015, WALGA undertook research and consultation on tourism, developing a *Local Government and Tourism Discussion Paper* that included recommendations. As part of the recommendations, Advocacy Position 3.9 Tourism was endorsed by State Council in March 2017.

Local Governments are instrumental in maintaining the amenity of destinations, a critical factor in safeguarding tourism reputation and repeat visitation. There has been a growth in demands on Local Government resources to meet gaps in service delivery from other levels of Government or the private sector and to align with changes in community expectations (see [WALGA's submission on the Inquiry into Local Government Financial Sustainability](#)). The WA Government's [Diversify WA](#) economic framework considers tourism and events a priority sector in the diversification of the state's economy. The *WA Visitor Economy Strategy* (WAVES) sets a vision for a \$25 billion visitor economy by 2033.

The State Government, through Tourism WA and the Regional Tourism Organisations, have developed regional tourism strategies, known as Tourism Destination Management Plans (TDMPs), to identify the challenges and opportunities across demand, supply and capability. TDMPs are the most informed articulation of a shared tourism vision undertaken to date, yet have no funding mechanism to implement them.

Tourism emerged as a key topic in WALGA's 2024 Economic Development Survey, with visitor attraction a focus area for Local Government economic development efforts. Responding to the findings, WALGA undertook a Tourism Survey in June 2025, which received 36 Local Government responses from a diversity of regions, with 92% of respondents stating that tourism had medium or high importance to their Local Government.

WALGA developed the *Role of Local Government in Tourism Discussion Paper*, which outlined the constraints and opportunities for Local Governments, and was distributed for Member and stakeholder feedback in September 2025. It also included a draft revised advocacy position. Feedback was received from 28 Local Governments, plus Tourism WA, Tourism Council WA and Regional Tourism Organisations. Local Government responses were received from each of the five tourism regions: Australia's South West, Australia's North West, Australia's Coral Coast, Australia's Golden Outback and Destination Perth.

The consultation provided unanimous support for the overarching intent of the draft advocacy position. Nearly half of respondents proposed amendments, which were considered and incorporated into the revised draft advocacy positions.

Key sector feedback during WALGA's consultation, included:

- Inadequate recognition of the pivotal role Local Government plays in providing community infrastructure and services that underpins amenity for visitors, and the need for sustainable funding mechanisms.
- Continued confusion about the roles of tourism agencies across WA and who to turn to for support.
- The prohibitive costs of accessing data relating to tourism in Local Government areas.
- Impacts of a difficult regulatory environment at all levels of government on tourism and events.
- The need for support addressing tourism literacy and the visitor economy.

The People and Place Policy Team endorsed the updated advocacy position at its meeting on 22 October 2025, with the inclusion of an additional point requesting resourcing for emergency management and medical services that face significantly increased demand during peak tourism periods.

ATTACHMENT

- [The Role of Local Government in Tourism - 2025 Research Paper](#)

POLICY IMPLICATIONS

WALGA's **current** position:

That WALGA:

1. *Continues to advocate for a Local Government tourism strategy to deliver local tourism outcomes;*
2. *In the short-medium term, advocates that the State Government:*
 - a. *Produces targeted communication and education for Local Government using existing Tourism WA data to demonstrate the value of tourism to local communities, Elected Members and Local Government officers;*
 - b. *Provides guidance for Local Government on marketing small projects including events and attractions;*
 - c. *Directs Regional Development Commissions to facilitate the coordination of tourism stakeholders to provide strategic support where required for Local Government; and*
 - d. *Provides funding to Local Government for tourist infrastructure.*
3. *In the long term, advocates that the State Government:*
 - a. *Articulates the lead agency and defines the roles of other agencies in tourism, to facilitate coordination and collaboration of tourism activities across the State and to enhance Local Government's understanding of tourism in WA;*
 - b. *Defines and communicates how it provides destination marketing support to Local Governments and communicates how Local Governments can most effectively direct their resources;*
 - c. *Develops a sustainable State Government tourism funding mechanism for both regional and metropolitan Local Governments which is clearly communicated to Local Governments;*
 - d. *Implements and invests in Regional Investment Blueprints and delivers through appropriate funding models such as Royalties for Regions and federal funding opportunities which are clearly communicated to Local Government;*
 - e. *Continues funding to support sustainability of visitor centres;*

- f. Undertakes improvements to tourism-related infrastructure and technology including mobile signals and WIFI in regional areas; and*
- g. Undertakes measures to reduce the cost and improve the scheduling and routes of regional air services.*

It is proposed that the position **be replaced** with:

WALGA calls on the State Government to:

- 1. Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
 - a. maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
 - b. new and existing tourism infrastructure*
 - c. improving telecommunications infrastructure*
 - d. measures to reduce the cost and improve the scheduling and routes of regional air services*
 - e. accredited Visitor Centres.*
- 2. Ensure that tourism destinations with significant seasonal influxes of visitors have adequate medical and emergency services and reliable telecommunications.*
- 3. Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
- 4. Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
- 5. Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

COMMENT

Since the current advocacy position was adopted, tourism across the State has continued to evolve and change, including post pandemic visitation growth, changing tourism behaviour, and the increasing costs of doing business.

Many challenges identified in the current advocacy position persist and remain part of the new draft advocacy position. These include:

- a lack of clarity in tourism organisation roles and responsibilities
- ineffective coordination efforts
- lack of capacity building opportunities for Local Government
- and inaccessible and expensive data, often missing a localised focus.

The suggested revision to Advocacy Position 3.9 Tourism aims to provide a consolidated and contemporary position on the important role Local Government provides for tourism in WA and how best to capitalise on opportunities to benefit their communities.

The proposed updates to the advocacy position seek to:

- Align State Government investment and support with the contemporary Tourism Destination Management Plans (TDMPs).
- Reiterate the need for clear tourism governance across the State, without reference to which agency should lead the work.
- Reiterate and further clarify the need for accessible data to support informed decision making.
- Emphasise the pivotal role the Local Government sector plays in supporting the visitor experience, and advocate for adequate consultation and funding to ensure this role can be sustained.

WALGA will continue to work with State Government agencies and support the Local Government sector, including sharing the updated tourism research paper which provides context around tourism and the diverse roles Local Government can play.

WALGA RECOMMENDATION

That State Council replace Advocacy Position 3.9 Tourism with an updated position as follows:

WALGA calls on the State Government to:

- 1. Fund the implementation of the WA Visitor Economy Strategy and the supporting Tourism Destination Management Plans and Regional Tourism Development Strategies, including for:*
 - a. maintenance and renewal of Local Government assets and services that underpin a positive visitor experience*
 - b. new and existing tourism infrastructure*
 - c. improving telecommunications infrastructure*
 - d. measures to reduce the cost and improve the scheduling and routes of regional air services*
 - e. accredited Visitor Centres.*
- 2. Ensure that tourism destinations with a significant seasonal visitor influx have adequate medical and emergency services and reliable telecommunications.*
- 3. Articulate a clear tourism governance framework with defined roles and responsibilities to facilitate coordination and collaboration of tourism activities across the State.*
- 4. Adequately consult and consider Local Government when undertaking strategic tourism planning across Western Australia.*
- 5. Provide improved access to affordable, timely and granular data that delivers LGA-level insights on visitation, spend and event impacts.*

RESOLUTION

Moved: Cr Paul Carrotts

Seconded: Mayor Amber Kearns

That the Peel Country Zone supports the WALGA recommendation for State Council Agenda item 8.3 as contained in the State Council Agenda and as provided above.

CARRIED

10.4 WASTE MANAGEMENT ADVOCACY POSITIONS (STATE COUNCIL AGENDA ITEM 8.4)

By Rebecca Brown, Policy Manager Environment and Waste

EXECUTIVE SUMMARY

- WALGA has been undertaking a process of reviewing and updating Advocacy Positions and Policy Statements.
- There are three Waste Management Advocacy Positions (7.2 State Waste Strategy, 7.3 Waste Authority and 7.11 Waste Management and Resource Recovery Partnership Agreement) which have been recently reviewed.
- It was determined that these positions are either no longer relevant or have been incorporated into other positions and it is therefore recommended they be retired.
- To ensure a clear Local Government position on all relevant waste management matters, WALGA is also undertaking a policy position gap analysis to inform the development of future Advocacy Positions.
- The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions at its meeting on 15 October 2025.

POLICY IMPLICATIONS

The item retires the existing [Advocacy Positions](#):

7.2 State Waste Strategy

Local Government requires leadership and clear direction from the State Government in relation to waste management. As such, Local Government supports the development and implementation of a comprehensive State Waste Strategy which:

- 1. Is consistent with the content, purpose and objective of existing legislation and policy at both a state and national level;*
- 2. Clearly identifies the roles and responsibilities of the Waste Authority in regard to the development and implementation of the Strategy, as outlined in the Waste Avoidance and Resource Recovery Act 2007;*
- 3. Is reviewed, with Stakeholder input, within 2 years of implementation; and*
- 4. Includes achievable targets for all waste streams and focuses on waste reduction, resource recovery and the diversion of waste from landfill. Targets should be based on accurate baseline data and clearly identify roles, responsibilities and funding for each target area.*

7.3 Waste Authority

Local Government considers that an independent and effective Waste Authority is required. The role of the Waste Authority should be of a collaborative, facilitative and strategic nature. Specific activities should include:

- 1. Developing, administering, monitoring and reviewing the State Waste Strategy;*
- 2. Developing a Priority Waste List (for Extended Producer Responsibility) as required in the Waste Avoidance and Resource Recovery Act 2007; and*
- 3. Developing and implementing an annual Business Plan that delivers the objectives of the Waste Strategy.*

7.11 Waste Management and Resource Recovery Partnership Agreement

The Local Government sector supports the initiation of a State Local Government Partnership Agreement on Waste Management and Resource Recovery.

BACKGROUND

The process to review and update Advocacy Positions and Policy Statements relating to waste management is nearing completion. Three Advocacy Positions remain which have recently been reviewed:

- *7.2 State Waste Strategy* - The substance of this position is covered in the [Advocacy Position 7.1 Waste Management Legislation](#) which was endorsed by State Council in March 2025, and outlines requirements for State and Australian Government Waste Strategies.
- *7.3 Waste Authority* - This advocacy position is no longer required, as the Waste Authority's legislative requirements are defined under the WARR Act, and other aspects of waste management are addressed through Policy Position 7.1, endorsed by State Council in March 2025.
- *7.11 Waste Management and Resource Recovery Partnership Agreement* - Partnership agreements have not continued and advocacy efforts are being pursued through a variety of other approaches.

The Municipal Waste Advisory Council endorsed the retirement of the three Advocacy Positions at its meeting on 15 October 2025.

COMMENT

A review of all existing Advocacy Positions and Policy Statements has been progressed over the last two years. The three remaining advocacy positions are covered or included in other advocacy positions or have become dated and are no longer a relevant focus of advocacy. The Officers Advisory Group supported retiring the Advocacy Positions acknowledging that they are either incorporated into other existing positions or have become outdated. The Municipal Waste Advisory Council endorsed retiring the three Advocacy Positions and supported a gap analysis of advocacy positions.

WALGA RECOMMENDATION

That State Council retire Advocacy Positions:

1. 7.2 State Waste Strategy;
2. 7.3 Waste Authority; and
3. 7.11 Waste Management and Resource Recovery Partnership Agreement.

RESOLUTION

Moved: Mr Mark Goodlet
Seconded: Mayor Amber Kearns

That the Peel Country Zone supports the WALGA recommendation for State Council Agenda item 8.4 as contained in the State Council Agenda and as provided above.

CARRIED

10.5 ELECTORAL MATERIAL – AUTHORISATION STATEMENT ADDRESS REQUIREMENTS (STATE COUNCIL AGENDA ITEM 8.5)

By Felicity Morris, Manager Governance and Procurement

EXECUTIVE SUMMARY

- Authorisation requirements for electoral material are intended to protect the transparency and accountability of the electoral process.
- The mandatory publication of a street address, often the candidate's home, raises privacy and safety concerns, potentially deterring participation in Local Government elections.
- Other Australian jurisdictions offer more flexible approaches, such as allowing post office boxes or partial addresses, which maintain transparency without compromising safety.
- It is proposed that WALGA advocate that only the locality is included in the authorisation statement.
- The Governance Policy Team revised and endorsed the new advocacy position at its meeting on 20 October.

ATTACHMENT

- [Jurisdictional comparison - Electoral material authorisation requirements](#)

POLICY IMPLICATIONS

The purpose of this report is to provide a new advocacy position for endorsement. WALGA has several existing advocacy positions regarding election matters, but none dealing with electoral material.

BACKGROUND

Section 4.87 of the *Local Government Act 1995* requires all printed, published or distributed electoral material to include the name and address of the person who authorised the electoral material. The address cannot be a post office box. Printed electoral material must also include the name and business address of the printer.

In recent electoral cycles, concerns have been raised regarding the requirement to publish a physical address, often the residential address of the candidate. Members increasingly raised these concerns in the lead up to the 2025 Ordinary Local Government Elections, including at the Mayors and Presidents Forum at the 2025 WALGA Convention.

COMMENT

Authorisation requirements for election advertising are designed to enhance transparency and accountability in the electoral process. By clearly identifying the individual or organisation responsible for electoral communications, these rules ensure that voters can assess the source, credibility, and intent behind campaign materials. This transparency helps voters make informed decisions, discourages misinformation, and prevents "irresponsibility through anonymity". Authorisation also enables regulatory bodies to trace and address any breaches of electoral laws, reinforcing the integrity of democratic participation.

However, the obligation to publish a candidate's physical address raises significant privacy and safety concerns. Candidates for Local Government elections in Western Australia do not typically have official campaign headquarters. They may not have a business or other suitable address to use and are often required to list their personal residence. The internet

and social media have increased the accessibility and permanence of personal information, making it easier for individuals to be targeted. Publicly disclosing a residential address can expose candidates and their families to risks such as harassment, intimidation, or unwanted contact, particularly in contentious or high-profile elections. These concerns are especially acute for candidates from vulnerable groups or those campaigning on polarising issues. This may deter individuals from standing for election, thereby limiting diversity and participation in local democracy.

A review of the requirements in other Australian jurisdictions has been carried out and is provided as an attachment. While many jurisdictions have similar requirements to WA, others have more flexible approaches:

- PO boxes satisfy the address requirement in Local Government elections in South Australia and Victoria.
- The locality (town/city) is sufficient for material that is published by an individual in Local Government elections in the Northern Territory, while a full address is required for material published by an organisation.
- The street name and locality are sufficient for material published by an individual in Territory elections in the Northern Territory, while a full address is required for material published by an organisation.
- Only the name of the person authorising the material is required for ACT Territory elections.

This demonstrates that there are a range of options for identifying the person responsible for the material, without needing to provide their address. The Returning Officer and regulatory bodies have access to candidates' contact and nomination details, ensuring that any breaches can be investigated and enforced without compromising personal privacy. The draft advocacy position recommends that the requirement is limited to the name and locality of the person authorising the material.

It should be acknowledged that elected Council Members may be required to disclose their addresses in Primary and Annual Returns, which are available for public inspection. Similarly, a disclosure of a proximity interest in Council Meeting documents may allow a Council Member's address to be identified. However, these materials are not circulated as widely as electoral materials or subject to the heightened electoral context.

As a final matter, if candidates print materials at home, the WAEC advises that no separate statement of the printer's address is required, as this is satisfied by the authorisation statement. Many Australian jurisdictions do not require the printer's name or address on printed electoral materials. Increasingly, printing may be done through companies operating online only, without physical addresses. The review of authorisation requirements provides an opportunity to remove the requirement to include the printer's details.

WALGA RECOMMENDATION

That WALGA advocate to the State Government to amend section 4.87 of the *Local Government Act 1995* to:

1. Replace the requirement to include the name and address of the person authorising the electoral material, with a requirement to include the name and locality of the person authorising the material.
2. Remove the requirement for the name and business address of the electoral material printer to appear at the end of the electoral material

RESOLUTION

Moved: Mayor Amber Kearns

Seconded: Cr Paul Carrotts

That the Peel Country Zone supports the WALGA recommendation for State Council Agenda item 8.5 as contained in the State Council Agenda subject to the addition of point 3 below:

3. Remove regulation 22 that allows for the supply of the electoral roll to candidates.

CARRIED

10.6 OTHER STATE COUNCIL AGENDA ITEMS

Zone Delegates are invited to raise for discussion, questions or decision any of the items in the State Council Agenda, including the items for noting, Policy Team and Committee Reports or the Key Activity Reports.

Nil.

11 EXECUTIVE REPORTS

11.1 WALGA PRESIDENT'S REPORT

The President's Report was attached within the Agenda.

Noted

11.2 STATE COUNCILLOR'S REPORT TO THE ZONE

The WALGA State Councillor report will be provided to the next Zone meeting.

Noted

12 OTHER BUSINESS

Nil.

13 NEXT MEETING

The next meeting of the Peel Country Zone will be held on Thursday, 19 February 2026 via Teams, commencing at 1:00pm.

14 CLOSURE

There being no further business the Chair declared the meeting closed at 2:06pm.

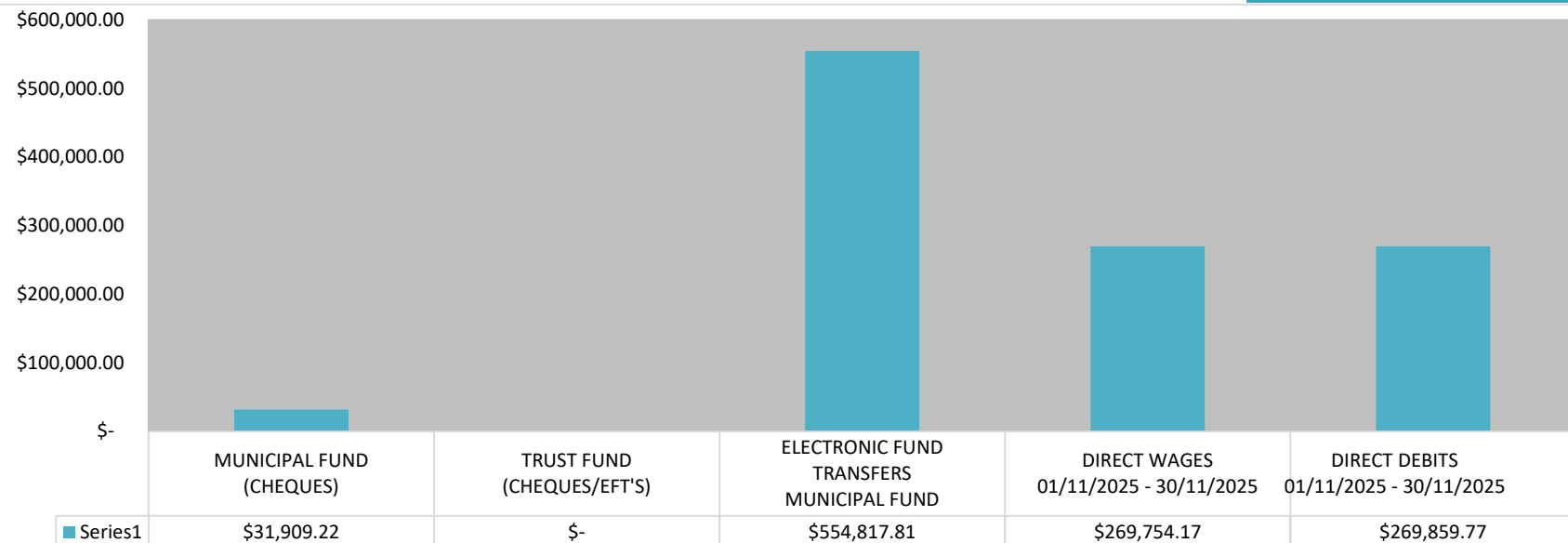


SUMMARY OF PAYMENTS FOR THE PERIOD

01/11/2025 TO 30/11/2025

ACCOUNT	CHEQUE NO'S	TOTAL
MUNICIPAL FUND (CHEQUES)	10442 - 10460	\$ 31,909.22
TRUST FUND (CHEQUES/EFT'S)	N/A	\$ -
ELECTRONIC FUND TRANSFERS MUNICIPAL FUND	43986 - 44188	\$ 554,817.81
DIRECT WAGES 01/11/2025 - 30/11/2025	N/A	\$ 269,754.17
DIRECT DEBITS 01/11/2025 - 30/11/2025	N/A	\$ 269,859.77

GRAND TOTAL: \$ 1,126,340.97



Appendix 11.3.1

List of Accounts Due & Submitted to Committee December 2025				
Municipal Funds Cheques November 2025				
Chq/EFT	Date	Name	Amount	
10442	06/11/2025	SHIRE OF WAROONA	-225.00	
10443	07/11/2025	SHIRE OF WAROONA	-75.00	
10444	14/11/2025	SHIRE OF WAROONA - SUNDRY DEBTORS	-699.00	
10445	14/11/2025	SYNERGY	-402.68	
10446	19/11/2025	SHIRE OF WAROONA	-225.00	
10447	14/11/2025	WATER CORPORATION	-6036.54	
10449	20/11/2025	SHIRE OF WAROONA	-225.00	
10450	21/11/2025	CITY OF BUSSELTON	-2875.12	
10451	21/11/2025	AUSTRALIAN COMMUNICATIONS AND MEDIA AUTHORITY (ACMA)	-116.00	
10452	21/11/2025	SHIRE OF WAROONA	-68.23	
10453	21/11/2025	WATER CORPORATION	-1748.33	
10454	28/11/2025	BRIAN ALFRED SUTTON	-804.00	
10455	28/11/2025	DARRYL ALEXANDER SCHMIDT	-749.00	
10456	28/11/2025	KAYLA BERYL LEE	-320.00	
10457	28/11/2025	SHIRE OF WAROONA - SUNDRY DEBTORS	-699.00	
10458	28/11/2025	SYNERGY	-15741.32	
10459	28/11/2025	SHIRE OF WAROONA	-300.00	
10460	28/11/2025	WAROONA SENIOR CITIZENS WELFARE COMMITTEE	-600.00	
			-\$	31,909.22
Trust Fund Cheques/EFTs				
Chq/EFT	Date	Name	Amount	
NIL				
			\$	-
Direct Debit Payments				
Direct Debit	Date	Name		Amount
DD24982.1	04/11/2025	GOGO MEDIA		-75.90
DD24984.1	03/11/2025	DEPARTMENT OF TRANSPORT		-68519.10
DD24986.1	04/11/2025	DEPARTMENT OF TRANSPORT		-3262.10

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DD24999.1	05/11/2025 DEPARTMENT OF TRANSPORT	-5527.50
DD25002.1	06/11/2025 DEPARTMENT OF TRANSPORT	-2106.10
DD25004.1	06/11/2025 WA TREASURY CORPORATION	-19339.76
DD25006.1	08/11/2025 FLEET CARE PTY LTD	-2169.92
DD25009.1	07/11/2025 DEPARTMENT OF TRANSPORT	-3134.20
DD25011.1	10/11/2025 DEPARTMENT OF TRANSPORT	-10936.70
DD25016.1	11/11/2025 DEPARTMENT OF TRANSPORT	-17945.50
DD25019.1	12/11/2025 BEAM SUPERANNUATION FUND	-25995.54
DD25024.1	12/11/2025 DEPARTMENT OF TRANSPORT	-6431.45
DD25029.1	13/11/2025 DEPARTMENT OF TRANSPORT	-3733.05
DD25031.1	14/11/2025 DEPARTMENT OF TRANSPORT	-3859.55
DD25037.1	17/11/2025 DEPARTMENT OF TRANSPORT	-13407.95
DD25039.1	18/11/2025 TELAIR PTY LTD	-925.50
DD25041.1	18/11/2025 TELAIR PTY LTD	-1100.70
DD25046.1	18/11/2025 DEPARTMENT OF TRANSPORT	-4635.55
DD25058.1	19/11/2025 DEPARTMENT OF TRANSPORT	-5511.60
DD25060.1	20/11/2025 DEPARTMENT OF TRANSPORT	-1534.00
DD25063.1	22/11/2025 WEX AUSTRALIA PTY LTD (CALTEX STAR CARD)	-362.08
Preston Beach Volunteer Bushfire Brigade		
	31/10/2025 Fuel Card Fee - Ref: 5476	\$ 2.50
	Total	\$ 2.50
Waroona West Volunteer Bushfire Brigade		
	19/10/2025 Fuel - Ref: 1INK008	\$ 357.08
	31/10/2025 Fuel Card Fee - Ref: 1369	\$ 2.50
	Total	\$ 359.58
DD25065.1	21/11/2025 DEPARTMENT OF TRANSPORT	-7997.65
DD25067.1	25/11/2025 IINET TECHNOLOGIES	-89.99
DD25069.1	24/11/2025 DEPARTMENT OF TRANSPORT	-9128.15
DD25071.1	25/11/2025 DEPARTMENT OF TRANSPORT	-6117.15
DD25074.1	26/11/2025 BEAM SUPERANNUATION FUND	-26508.31
DD25077.1	26/11/2025 DEPARTMENT OF TRANSPORT	-7075.75
DD25080.1	20/11/2025 BEAM SUPERANNUATION FUND	-154.67
DD25086.1	27/11/2025 DEPARTMENT OF TRANSPORT	-6511.30

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DD25090.1	28/11/2025	DEPARTMENT OF TRANSPORT	-5763.05
			-\$ 269,859.77
Municipal Electronic Funds Transfers			
Chq/EFT	Date	Name	Amount
EFT43986	07/11/2025	AUDIKA GREENFIELDS	-154.00
EFT43987	07/11/2025	PETES TREEWORX	-4375.81
EFT43988	07/11/2025	DEPARTMENT OF LOCAL GOVERNMENT, INDUSTRY REGULATION & SAFETY	-3408.40
EFT43989	07/11/2025	OPTUS BILLING SERVICES	-1723.16
EFT43990	07/11/2025	MANDURAH ROLLER DOOR CENTRE	-1110.00
EFT43991	07/11/2025	JULIE MARIE ROWLES	-100.00
EFT43992	07/11/2025	BRADLEY VINCENT VITALE	-100.00
EFT43993	07/11/2025	KARLIE BARTLE	-100.00
EFT43994	07/11/2025	SURVEYING SOUTH	-2200.00
EFT43995	07/11/2025	JENNY MCNAMARA	-100.00
EFT43996	07/11/2025	RON BELLAIRS	-17786.95
EFT43997	07/11/2025	PEEL HARVEY BIOSECURITY GROUP	-304.00
EFT43998	07/11/2025	SCOPE BUSINESS IMAGING	-1539.72
EFT43999	07/11/2025	MATTHEW TREDGETT	-318.65
EFT44000	07/11/2025	HARVEY PLUMBING AND GAS	-1614.24
EFT44001	07/11/2025	AUSTRALIA POST (NEW)	-2891.85
EFT44002	07/11/2025	SCAVENGER FIRE & SAFETY	-1672.00
EFT44003	07/11/2025	THE WHEELER FAMILY TRUST ATF WAROONA ELECTRICAL SERVICES	-2567.79
EFT44004	07/11/2025	FOCUS NETWORKS	-88.00
EFT44005	07/11/2025	SOUTHWEST COAST ACCESS PTY LTD	-2035.00
EFT44006	07/11/2025	AMD CHARTERED ACCOUNTANTS	-4488.00
EFT44007	07/11/2025	DE ROSAS HIGHWAY MOTORS	-3522.05
EFT44008	07/11/2025	GEOGRAPHE FORD	-26559.15
EFT44009	07/11/2025	HOBSONS FURNITURE STORE	-1894.00
EFT44010	07/11/2025	INKSPOT PRINTING	-742.50
EFT44011	07/11/2025	JETLINE CORPORATION PTY LTD	-18321.60
EFT44012	07/11/2025	LANDGATE	-1085.84

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EFT44013	07/11/2025 MCCALL BROS. ENGINEERING	-682.00
EFT44014	07/11/2025 OFFICEWORKS SUPERSTORES PTY LTD	-3273.60
EFT44015	07/11/2025 SOUTHERN STAR CEILINGS	-5940.00
EFT44016	07/11/2025 LARRY RUSSELL SCOTT	-100.00
EFT44017	07/11/2025 ST JOHN AMBULANCE WAROONA	-474.00
EFT44018	07/11/2025 SOU WESTOS CLEANING SERVICE	-330.00
EFT44019	07/11/2025 WESTRAC EQUIPMENT PTY LTD	-2177.60
EFT44020	07/11/2025 WAROONA RURAL SERVICES	-2826.21
EFT44021	07/11/2025 M. WALMSLEY	-100.00
EFT44022	07/11/2025 LUCY DIANA ANZELLINO	-804.00
EFT44023	14/11/2025 ROSEANNE KEARING	-4.31
EFT44024	14/11/2025 PETES TREEWORX	-34447.50
EFT44025	14/11/2025 COATES CIVIL CONSULTING	-2679.60
EFT44026	14/11/2025 DAVRIC AUSTRALIA	-1237.50
EFT44027	14/11/2025 ZIPFORM PTY LTD	-249.48
EFT44028	14/11/2025 JENNIFER ANNE MILLER	-63.45
EFT44029	14/11/2025 SEEK	-1823.25
EFT44030	14/11/2025 CARMEN TYRER	-65.86
EFT44031	14/11/2025 SHRED X PTY LTD	-411.44
EFT44032	14/11/2025 KATHLEEN NORMA KRAUTH	-98.79
EFT44033	14/11/2025 CITY & REGIONAL FUELS	-9908.36
EFT44034	14/11/2025 BILL VANDERSTEEN	-18.13
EFT44035	14/11/2025 EVERLYN STURGES	-688.75
EFT44036	14/11/2025 MICHELLE KAY FIELD	-100.00
EFT44037	14/11/2025 SJ TRAFFIC MANAGEMENT	-19499.69
EFT44038	14/11/2025 DAVREY GROWERS	-208.62
EFT44039	14/11/2025 KATHLEEN ELIZABETH COLE	-13.31
EFT44040	14/11/2025 ALANA RAINER	-221.17
EFT44041	14/11/2025 HELEN PEARCE	-50.75
EFT44042	14/11/2025 RMC RAIL SERVICES PTY LTD	-3025.00
EFT44043	14/11/2025 TEAM GLOBAL EXPRESS PTY LTD	-149.42
EFT44044	14/11/2025 LITTLE FARM HONEY - MAREE ELLIS	-376.56
EFT44045	14/11/2025 PERTH TACTILES	-2380.00

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EFT44046	14/11/2025 BARBARA MILLAR	-50.77
EFT44047	14/11/2025 LISA GAYE WALKER	-79.78
EFT44048	14/11/2025 HELEN THERESE HENDERSON	-6.89
EFT44049	14/11/2025 MONIKA ERNA MURFITT	-21.75
EFT44050	14/11/2025 FLICK ANTICIMEX PTY PTD T/A ADVANCED PEST CONTROL	-103.95
EFT44051	14/11/2025 SAMSON BROOK SOUTH (FAIRY WREN) (PETA HOGARTH)	-170.00
EFT44052	14/11/2025 LYNETTE ANNE CLARK	-50.28
EFT44053	14/11/2025 HELEN GRACE PRATT	-10.00
EFT44054	14/11/2025 ELIZABETH CLAIRE COTTINGHAM	-294.00
EFT44055	14/11/2025 GREG LUCAS	-15.59
EFT44056	14/11/2025 VICTOR WEBB	-72.50
EFT44057	14/11/2025 EARTHLY RAINBOW CREATIONS	-50.76
EFT44058	14/11/2025 FULLY PROMOTED MANDURAH	-393.32
EFT44059	14/11/2025 CLAUDIA FRANKS	-4.35
EFT44060	14/11/2025 THE WHEELER FAMILY TRUST ATF WAROONA ELECTRICAL SERVICES	-214.50
EFT44061	14/11/2025 BUNBURY CARPENTRY & MAINTENANCE	-2519.00
EFT44062	14/11/2025 FOCUS NETWORKS	-8275.30
EFT44063	14/11/2025 MICHELLE O'NEILE	-66.85
EFT44064	14/11/2025 CYCLE TOURING ASSOCIATION OF WA (INC)	-600.00
EFT44065	14/11/2025 TREVOR JAMES FLOYD	-199.41
EFT44066	14/11/2025 SKETCHES BY HAYLEY B	-21.75
EFT44067	14/11/2025 CREATIONS 49	-46.74
EFT44068	14/11/2025 SOUTHWEST COAST ACCESS PTY LTD	-308.00
EFT44069	14/11/2025 ROCKETS TOWING	-668.80
EFT44070	14/11/2025 AMD CHARTERED ACCOUNTANTS	-660.00
EFT44071	14/11/2025 BELL FIRE EQUIPMENT	-4889.50
EFT44072	14/11/2025 BLUE MANOR ROOF RESTORATIONS	-3410.00
EFT44073	14/11/2025 WINC AUSTRALIA PTY LIMITED	-135.19
EFT44074	14/11/2025 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	-6072.66
EFT44075	14/11/2025 HARVEY WATER	-205.63
EFT44076	14/11/2025 IT VISION SOFTWARE PTY LTD T/A READYTECH	-1247.40
EFT44077	14/11/2025 JTAGZ	-227.70
EFT44078	14/11/2025 JASON SIGNSMAKERS	-1200.49

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EFT44079	14/11/2025 JETLINE CORPORATION PTY LTD	-9383.00
EFT44080	14/11/2025 LANDGATE	-32.60
EFT44081	14/11/2025 PFD FOOD SERVICES PTY LTD	-1149.95
EFT44082	14/11/2025 PISCONERI FAMILY TRUST	-12101.16
EFT44083	14/11/2025 THE WEST AUSTRALIAN (HARVEY REPORTER)	-1514.58
EFT44084	14/11/2025 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-148.00
EFT44085	14/11/2025 SYNERGY - STREETLIGHT ACCOUNT	-9061.01
EFT44086	14/11/2025 FOOTPRINT (WA) PTY LTD T/AS SIGNCRAFT	-2957.90
EFT44087	14/11/2025 STOCKMAN HOLDEN	-630.00
EFT44088	14/11/2025 WESTRAC EQUIPMENT PTY LTD	-821.88
EFT44089	14/11/2025 IAN DIFFEN CITY DISCOUNT TYRES WAROONA (WAROONA TYRE MECHANICAL)	-572.00
EFT44090	14/11/2025 WAROONA IGA	-1229.91
EFT44091	14/11/2025 MITRE 10	-617.14
EFT44092	14/11/2025 AUDREY ISOBEL SMITH	-14.50
EFT44093	14/11/2025 PAULINE BONNER	-31.15
EFT44094	14/11/2025 JEANETTE AUDINO (Beadsparklez)	-346.64
EFT44095	14/11/2025 GAIL DIANNE CURTIS	-65.97
EFT44096	14/11/2025 KEITH EVERINGTON	-804.00
EFT44097	14/11/2025 CHRISTINE HYDE	-480.64
EFT44098	14/11/2025 VICKI MARIE LORRAWAY	-61.63
EFT44099	14/11/2025 TAMRA HULL	-35.16
EFT44100	14/11/2025 JENNIFER IRENE STOKES	-10.88
EFT44101	18/11/2025 NATIONAL AUSTRALIA BANK	-5906.86
Chief Executive Officer		
	30/09/2025 Fairfax Media - Ref: 74564725272	\$ 25.99
	09/10/2025 City of Perth Parking - Ref: 24324405280	\$ 19.69
	28/10/2025 NAB Card Fee - Ref: 74557045301	\$ 9.00
	Total CEO	\$ 54.68
Director Corporate and Community Services		
	14/10/2025 Waroona Roadhouse - Ref: 24109335286	\$ 91.83
	16/10/2025 Hire Intelligence - Ref: 74466025288	\$ 284.90
	27/10/2025 Waroona Roadhouse - Ref: 24109335299	\$ 86.49

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28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00
Total DCCS	\$	472.22
Director of Customer and Development Services		
03/10/2025 Google Australia - Ref: 74316015275	\$	307.08
13/10/2025 Waroona Roadhouse - Ref: 24109335283	\$	77.00
16/10/2025 Repco - Ref: 74611555287	\$	111.00
28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00
Total DCDS	\$	504.08
Manager Corporate Services		
20/10/2025 Waroona Roadhouse - Ref: 24109335292	\$	85.02
27/10/2025 Officeworks - Ref: 74039195297	\$	738.95
28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00
Total MCS	\$	832.97
Executive Assistant		
08/10/2025 QRFY - Ref: 74609055281	\$	48.74
14/10/2025 Pinjarra Bakery - Ref: 74201335286	\$	98.00
14/10/2025 Pinjarra Bakery - Ref: 74201335286	\$	219.00
20/10/2025 Pinjarra Bakery - Ref: 74201335291	\$	32.93
20/10/2025 Pinjarra Bakery - Ref: 74201335291	\$	279.00
20/10/2025 Pinjarra Bakery - Ref: 74201335291	\$	195.00
28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00
Total EA	\$	881.67
Building Maintenance Coordinator		
27/10/2025 CSR Gyprock - Ref: 74940525296	\$	746.25
28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00
Total BMC	\$	755.25
Visitor Centre Manager		
10/10/2025 Red Dot Stores - Ref: 74940525281	\$	99.82
21/10/2025 Novotel Perth Langley - Ref: 74619705293	\$	50.70
21/10/2025 Novotel Perth Langley - Ref: 74619705293	\$	50.70
22/10/2025 Pho Nguyen Vic Park - Ref: 74064145293	\$	44.57
23/10/2025 Novotel Perth Langley - Ref: 74619705295	\$	65.91
28/10/2025 NAB Card Fee - Ref: 74557045301	\$	9.00

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		Total VCM	\$ 320.70
Manager Community and Communications			
02/10/2025	BIG W Online - Ref: 74278245274	\$	272.69
06/10/2025	Tuckeys Hardware - Ref: 01504335335	\$	95.00
07/10/2025	Terry White Waroona - Ref: 01149103714	\$	51.98
23/10/2025	IGA Waroona - Ref: 01308367302	\$	15.89
27/10/2025	Adobe In Design - Ref: 74773885298	\$	35.99
28/10/2025	NAB Card Fee - Ref: 74557045301	\$	9.00
		Total MCC	\$ 480.55
Manager Development Services			
03/10/2025	City of Fremantle - Ref: 74229855275	\$	14.50
06/10/2025	City of Fremantle - Ref: 74229855276	\$	14.50
09/10/2025	Print Media Group - Ref: 74466025281	\$	527.19
22/10/2025	Rawlinsons - Ref: 74201335294	\$	390.00
22/10/2025	Repco - Ref: 74611555294	\$	372.00
28/10/2025	NAB Card Fee - Ref: 74557045301	\$	9.00
		Total MDS	\$ 1,327.19
Manager Recreation Centre			
14/10/2025	Flonik Pty Ltd - Ref: 74466025286	\$	44.85
14/10/2025	Kmart - Ref: 74363965286	\$	128.50
24/10/2025	Waroona Roadhouse - Ref: 24109335296	\$	93.74
28/10/2025	NAB Card Fee - Ref: 74557045301	\$	9.00
		Total MRC	\$ 276.09
Other Charges			
08/10/2025	International Fee - Ref: 74557045281	\$	1.46
		Total Other Charges	\$ 1.46
EFT44102	19/11/2025 AUSTRALIAN TAXATION OFFICE		-58213.00
EFT44103	21/11/2025 KLEEN WEST DISTRIBUTORS		-820.71
EFT44104	21/11/2025 BULK BILLING CLERK DEPARTMENT OF TRANSPORT		-5.10
EFT44105	21/11/2025 PETES TREEWORX		-8601.35
EFT44106	21/11/2025 SHIFT ENGINEERING		-715.00
EFT44107	21/11/2025 HARVEY MEDICAL GROUP (WAROONA BRANCH)		-185.00
EFT44108	21/11/2025 WILLIAM BARRETT & SONS		-404.00

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EFT44109	21/11/2025 SJ TRAFFIC MANAGEMENT	-4841.33
EFT44110	21/11/2025 BLUESTEEL ENTERPRISES PTY LTD (FRONTLINE FIRE & RESCUE EQUIPMENT)	-649.00
EFT44111	21/11/2025 COMPLETE REFRIGERATION & AIR	-2694.86
EFT44112	21/11/2025 VORGE PTY LTD	-646.80
EFT44113	21/11/2025 NAPA AUTO PARTS	-42.35
EFT44114	21/11/2025 TEAM GLOBAL EXPRESS PTY LTD	-196.39
EFT44115	21/11/2025 NATALIE WOODS	-150.00
EFT44116	21/11/2025 WICKED STRATEGIES PTY LTD	-1595.00
EFT44117	21/11/2025 GREENWAY TURF SOLUTIONS PTY LTD	-990.00
EFT44118	21/11/2025 WAROONA ROADHOUSE	-1386.09
EFT44119	21/11/2025 AMAZON WEB SERVICES AUSTRALIA PTY LTD	-564.45
EFT44120	21/11/2025 OVERLAND MEDIA	-715.00
EFT44121	21/11/2025 SUCCESSFUL PROJECTS	-1215.22
EFT44122	21/11/2025 THE WHEELER FAMILY TRUST ATF WAROONA ELECTRICAL SERVICES	-1952.89
EFT44123	21/11/2025 CF BUILDING APPROVALS	-7425.00
EFT44124	21/11/2025 REDFISH TECHNOLOGIES PTY LTD	-5048.12
EFT44125	21/11/2025 ENVIRONMENTAL WASTEWATER CATCHMENT SERVICES PTY LTD ATF EWCS UNIT TRUST	-4702.50
EFT44126	21/11/2025 WEST GIS	-742.50
EFT44127	21/11/2025 ALLIGHT PTY LTD	-237.38
EFT44128	21/11/2025 CLEANAWAY	-45109.52
EFT44129	21/11/2025 COCA -COLA AMATIL (AUST) PTY LTD	-870.50
EFT44130	21/11/2025 FREESTYLE NOW	-1320.00
EFT44131	21/11/2025 HARVEY COURIER	-26.93
EFT44132	21/11/2025 SOUTH WEST ISUZU	-3124.65
EFT44133	21/11/2025 GIGLIO ROSARIO MARTELLI	-100.00
EFT44134	21/11/2025 OFFICEWORKS	-277.19
EFT44135	21/11/2025 PRESTIGE PRODUCTS	-569.30
EFT44136	21/11/2025 PFD FOOD SERVICES PTY LTD	-1408.10
EFT44137	21/11/2025 JOHN LOUIS SALERIAN	-304.00
EFT44138	21/11/2025 ST JOHN AMBULANCE WAROONA	-660.00
EFT44139	21/11/2025 BJW (WA) PTY LTD T/AS RG UPTON	-1128.24

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EFT44140	21/11/2025 WESTRAC EQUIPMENT PTY LTD	-348.45
EFT44141	21/11/2025 MITRE 10	-100.32
EFT44142	21/11/2025 CAFE WAROONA	-305.00
EFT44143	28/11/2025 WAROONA WEST VOLUNTEER BUSH FIRE BRIGADE	-99.95
EFT44144	28/11/2025 NAOMI PURCELL	-4805.23
EFT44145	28/11/2025 KLEEN WEST DISTRIBUTORS	-1052.59
EFT44146	28/11/2025 PETES TREEWORX	-5014.35
EFT44147	28/11/2025 ESTUARY BOBCATS	-1716.00
EFT44148	28/11/2025 HEATLEYS SAFETY & INDUSTRIAL	-973.10
EFT44149	28/11/2025 T-QUIP	-277.93
EFT44150	28/11/2025 STATEWIDE TURF SERVICES	-54032.00
EFT44151	28/11/2025 SURVEYING SOUTH	-2750.00
EFT44152	28/11/2025 LOCKDOWN SECURITY	-1450.00
EFT44153	28/11/2025 THE DISTRIBUTORS PERTH	-337.50
EFT44154	28/11/2025 NAPA AUTO PARTS	-23.93
EFT44155	28/11/2025 TEAM GLOBAL EXPRESS PTY LTD	-141.00
EFT44156	28/11/2025 HARVEY PLUMBING AND GAS	-3412.07
EFT44157	28/11/2025 METAL ARTWORK BADGES	-38.50
EFT44158	28/11/2025 FLICK ANTICIMEX PTY LTD T/A ADVANCED PEST CONTROL	-988.35
EFT44159	28/11/2025 ELIZABETH CLAIRE COTTINGHAM	-171.65
EFT44160	28/11/2025 SCAVENGER FIRE & SAFETY	-49.50
EFT44161	28/11/2025 MAGIC BARN	-240.00
EFT44162	28/11/2025 FLEX EVENTS	-2915.00
EFT44163	28/11/2025 TIMBER INSIGHT PTY LTD	-594.00
EFT44164	28/11/2025 ROOF ACCESS WA PTY LTD	-1320.00
EFT44165	28/11/2025 THE WHEELER FAMILY TRUST ATF WAROONA ELECTRICAL SERVICES	-606.52
EFT44166	28/11/2025 BUNBURY CARPENTRY & MAINTENANCE	-2750.00
EFT44167	28/11/2025 FOCUS NETWORKS	-8567.90
EFT44168	28/11/2025 ARMADALE CONCRETE TANK CO	-1930.00
EFT44169	28/11/2025 JENKINS MECHANICAL	-2279.20
EFT44170	28/11/2025 BELL FIRE EQUIPMENT	-110.55
EFT44171	28/11/2025 CITY OF MANDURAH	-1000.00
EFT44172	28/11/2025 DORMAKABA AUSTRALIA PTY LTD	-759.00

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EFT44173	28/11/2025	IT VISION SOFTWARE PTY LTD T/A READYTECH	-1419.00
EFT44174	28/11/2025	WA AUTOMOTIVE PTY LTD T/A LANE FORD - MANDURAH MITSUBISHI	-2839.93
EFT44175	28/11/2025	LANDGATE	-145.44
EFT44176	28/11/2025	A1 LOCKSMITHS (MANDURAH LOCK & KEY)	-727.00
EFT44177	28/11/2025	MCCALL BROS. ENGINEERING	-1738.00
EFT44178	28/11/2025	OFFICEWORKS	-1342.72
EFT44179	28/11/2025	PRESTIGE PRODUCTS	-96.30
EFT44180	28/11/2025	PLANT INVESTMENTS PTY LTD	-1386.00
EFT44181	28/11/2025	PFD FOOD SERVICES PTY LTD	-1885.40
EFT44182	28/11/2025	PEEL H2O SOLUTIONS	-216.05
EFT44183	28/11/2025	STOCKMAN HOLDEN	-275.43
EFT44184	28/11/2025	TELSTRA LIMITED	-0.52
EFT44185	28/11/2025	BJW (WA) PTY LTD T/AS RG UPTON	-811.20
EFT44186	28/11/2025	WESTRAC EQUIPMENT PTY LTD	-3508.08
EFT44187	28/11/2025	WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	-2024.00
EFT44188	28/11/2025	MITRE 10	-105.20
			-\$ 554,817.81
Electronic Fund Transfer - Direct Salaries & Wages			
Date	Name	Amount	
11/11/2025	NATIONAL AUSTRALIA BANK	-\$ 133,922.81	
25/11/2025	NATIONAL AUSTRALIA BANK	-\$ 135,831.36	
			-\$ 269,754.17
Total Municipal Fund Cheques			- 31,909.22
Total Trust Fund Cheques			-
Total Direct Debit			- 269,859.77
Total Electronic Funds			- 554,817.81
Total Direct Wages			- 269,754.17
			-\$ 1,126,340.97



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 NOVEMBER 2025

SHIRE OF WAROONA

MONTHLY FINANCIAL REPORT



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The financial statements presented for the month of November are in draft format and are subject to amendments. All reasonable care is taken to ensure these statements reflect accurate records at the time of preparation; however, they remain subject to adjustment as the month has not yet been finalised and further checks, reconciliations and end of month review processes may identify amendments. The finalised financial results, including a true and complete reflection of the Shire's financial activity and year-end position, will be provided in the audited Financial Statements.

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF WAROONA
STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE



FOR THE PERIOD ENDED 30 NOVEMBER 2025

Details	Note	Original Budget	YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
		\$	\$	\$			
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	8	6,525,928	6,525,928	6,529,822	3,894	0%	
Grants, Subsidies and Contributions	8	1,127,349	500,675	616,822	116,147	19%	▲
Fees and Charges		2,066,605	1,581,040	1,694,860	113,820	7%	▲
Interest Earnings		271,400	609	4,918	4,309	88%	▲
Other Revenue		200,000	80,932	68,882	(12,051)	(17%)	▼
Profit on Asset Disposal	10	1,032	0	0	0		
Fair value adjustments to financial assets at fair value		0	0	0	0		
		10,192,314	8,689,184	8,915,304			
Expenditure from operating activities							
Employee Costs		(5,332,214)	(2,220,943)	(2,234,480)	13,537	1%	
Materials and Contracts		(4,423,333)	(1,962,468)	(1,418,153)	(544,315)	(38%)	▼
Utilities Charges		(434,152)	(188,022)	(150,356)	(37,666)	(25%)	▼
Depreciation (Non-Current Assets)		(2,717,486)	(1,132,275)	(951,587)	(180,688)	(19%)	▼
Finance Costs		(52,365)	(2,697)	(2,563)	(134)	(5%)	
Insurance Expenses		(313,786)	(313,784)	(273,378)	(40,406)	(15%)	▼
Other Expenditure		(256,707)	(72,050)	(64,460)	(7,590)	(12%)	▼
Loss on Asset Disposal	10	(31,526)	(31,526)	(203)	(31,323)	(15429%)	▼
		(13,561,569)	(5,923,765)	(5,095,180)	828,585		
Non-cash amounts excluded from operating activities		2,871,360	0	951,790	951,790		
Amount attributable to operating activities		(497,895)	2,765,419	4,771,914	2,006,495		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		3,315,271	1,338,695	865,592	(473,103)	(55%)	▼
Proceeds from disposal of assets	10	140,000	0	20,000	(20,000)	100%	
		3,455,271	1,338,695	885,592	453,103		
Outflows from investing activities							
Payments for property, plant and equipment		(535,340)	(364,113)	(69,006)	(295,107)	(428%)	▼
Payments for construction of infrastructure		(4,396,951)	(1,429,291)	(700,039)	(729,252)	(104%)	▼
		(4,932,291)	(1,793,404)	(769,045)	1,024,359		
Non-cash amounts excluded from investing activities		0	233,072	233,072	0		
Amount attributable to investing activities		(1,477,020)	(454,709)	349,619	804,328		
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures		0	0	0	0		
Lease liabilities recognised		0	0	0	0		
Transfer from reserve		25,000	0	0	0		
		25,000	0	0	0		
Outflows from financing activities							
Repayment of borrowings		(65,424)	0	(15,115)	(15,115)	100%	
Payments for principal portion of lease liabilities		0	0	0	0		
Transfer to reserves		(279,655)	0	0	0		
		(345,079)	0	(15,115)	(15,115)	100%	
Non-cash amounts excluded from financing activities		0	(233,072)	(233,072)	0		
Amount attributable to financial activities		(320,079)	0	(248,187)	(248,187)	100%	
MOVEMENT IN SURPLUS DEFICIT							
Surplus or deficit at the start of the financial year		2,294,994	0	2,316,145	2,316,145		
Amount attributable to operating activities		(497,895)	2,765,419	4,771,914	2,006,495		
Amount attributable to investing activities	0	(1,477,020)	(454,709)	349,619	804,328		
Amount attributable to financing activities		(320,079)	0	(248,187)	(248,187)	100%	
Surplus or deficit after imposition of general rates		0	2,310,710	7,189,491	4,878,781		

SHIRE OF WAROONA
STATEMENT OF FINANCIAL POSITION



FOR THE PERIOD ENDED 30 NOVEMBER 2025

	Note	30-Jun-25	30-Nov-25
Current Assets			
Cash and cash equivalents	2	6,086,560	10,399,790
Trade and other receivables		560,897	1,903,915
Inventories		19,138	9,251
Other assets		250,588	100,206
Total Current Assets		6,917,183	12,413,162
Non-Current Assets			
Trade and other receivables		30,022	30,022
Other financial assets		59,715	59,715
Property, plant and equipment		48,886,393	48,593,856
Infrastructure		109,504,790	109,594,583
Right of use assets		233,072	233,072
Total non-current assets		158,713,992	158,511,248
TOTAL ASSETS		165,631,175	170,924,410
Current Liabilities			
Trade and other payables		1,420,214	1,398,046
Other liabilities		299,737	944,538
Lease liabilities		97,433	97,433
Borrowings	12	94,441	79,326
Employee related provisions		752,038	752,038
Total Current Liabilities		2,663,863	3,271,382
Non-current Liabilities			
Lease liabilities		135,639	135,639
Borrowings	12	1,339,246	1,339,246
Employee related provisions		148,367	148,367
Total non-current Liabilities		1,623,252	1,623,252
TOTAL LIABILITIES		4,287,115	4,894,634
NET ASSETS		161,344,060	166,029,776
Equity			
Retained surplus		20,347,631	25,033,347
Surplus/Defecit Ytd		1,242,146	4,685,716
Revaluation surplus		138,085,320	138,085,320
Total Equity		161,344,060	166,029,776

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 1 - Basis of preparation and significant accounting policies

Basis of preparation

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995*, read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretation of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is to be considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire of Waroona to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which has been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All funds through which the Shire of Waroona controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the trust fund are excluded from the financial statements.

Critical accounting and judgement estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from those estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

MATERIAL ACCOUNTING POLICIES

Material accounting policies utilised in the preparation of these statements are as described within the 2025-26 annual budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 2: Statement of Financial Activity Information

2a. Net current assets used in the Statement of Financial Activity	Last Year Closing 30 June 2025	30/11/2025
Current assets		
Cash and cash equivalents	6,086,560	10,399,791
Trade and other receivables	376,018	1,844,416
Inventories	19,138	9,251
Contract assets	244,457	100,206
Other assets	2,160	0
Total current assets	6,728,333	12,353,664
Current liabilities		
Trade and other payables	(1,201,342)	(1,308,526)
Contract liabilities	(298,580)	(944,538)
Total current liabilities	(1,499,922)	(2,253,064)
Net current assets	5,228,411	10,100,600
Less: Total adjustments to net current assets	(2,941,131)	(2,911,109)
Net current assets used in the Statement of Financial Activity	2,287,280	7,189,491

2b. Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Cash - reserve accounts	(2,911,109)	(2,911,109)
Add: Deferred pensioners	(30,022)	0
less: Total adjustments to net current assets	(2,941,131)	(2,911,109)

EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

Items excluded from calculation of budgeted deficiency

When calculating the budget deficiency for the purpose of Section 6.2 (2)(c) of the *Local Government Act 1995* the following amounts have been excluded as provided by the *Local Government (Financial Management) Regulation 32*.

2c. Non-cash amounts excluded from operating activitiesYTD
Budget (a)YTD
Actual (b)

The following non-cash revenue or expenditure has been excluded from amounts attributable to operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to operating activities

Less: Profit on asset disposals	(1,032)	0
Less: Fair value adjustment to financial assets	0	0
Add: Loss on asset disposals	31,526	203
Add: Depreciation	2,717,486	951,587
Add: Movement in employee provisions	123,380	0
Total current assets	2,871,360	951,790

2d. Non-cash amounts excluded from investing activitiesYTD
Budget (a)YTD
Actual (b)

The following non-cash revenue or expenditure has been excluded from amounts attributable to investing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to investing activities

Right of use assets recognised	233,072	233,072
Total current assets	233,072	233,072

2e. Non-cash amounts excluded from financing activitiesYTD
Budget (a)YTD
Actual (b)

The following non-cash revenue or expenditure has been excluded from amounts attributable to financing activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

Adjustments to financing activities

Less: Lease liability recognised	(233,072)	(233,072)
Total current assets	(233,072)	(233,072)

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts	(2,911,109)	(2,911,109)
Total adjustments to net current assets	(2,911,109)	(2,911,109)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or a liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated, assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 3: Explanation of Material Variances

Comments/Reason for Variance

Council policy in relation to materiality states that for highlighting variances (budget to actual) the factor shall be 10% with a minimum of \$30,000.

3.1 Revenue from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Grants, subsidies and contributions

Income is higher than budgeted due to higher than expected income for grants including Road Safety Program.

Fees and Charges

Income is higher than budgeted due to higher than expected income from fees and charges including payment of Planning fines.

Interest Revenue

Income is higher than anticipated due additional interest earnings.

Other Revenue

Income is lower than budgeted due to lower than expected income for other revenue including Landcare contribution not yet received.

3.2 Expenditure from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Materials and contracts

Expenses are lower than budgeted due to lower than expected expenditure for materials and contracts and November creditors not finalised.

Utility charges

Utility charges are lower due to budget profile settings.

Depreciation

Depreciation costs are lower due to November depreciation not yet calculated.

Insurance

Insurance costs are lower due to insurance expenditure for Plant Operations Costs allocated in different IE code.

Other expenditure

Other expenditure are lower than budgeted due to lower than expected expenditure and November creditors not finalised.

Loss on asset disposal

Expenditure funds are lower than budgeted due to delay in the trade in of plant.

3.3 Inflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Proceeds from capital grants, subsidies and contributions

Income is lower than budgeted due to lower than expected proceeds from capital grants, subsidies and contributions.

3.4 Outflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Payments for property, plant and equipment

Expenditure is lower than budgeted due to lower than expected expenditure and delay in purchase of plant.

Payments for construction of infrastructure

Expenditure is lower than budgeted due to lower than expected expenditure.

3.5 Inflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

3.6 Outflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

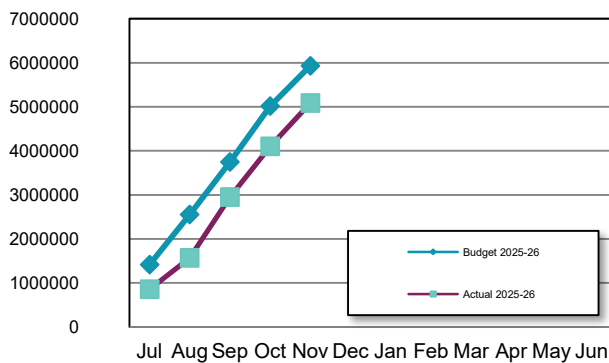


FOR THE PERIOD ENDED 30 NOVEMBER 2025

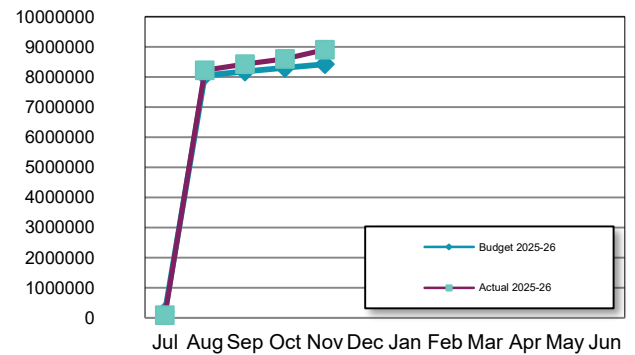
NOTE 4 - Graphical Representation - Source Statement of Financial Activity

OPERATING EXPENSES & REVENUE - GRAPHICAL REPRESENTATION

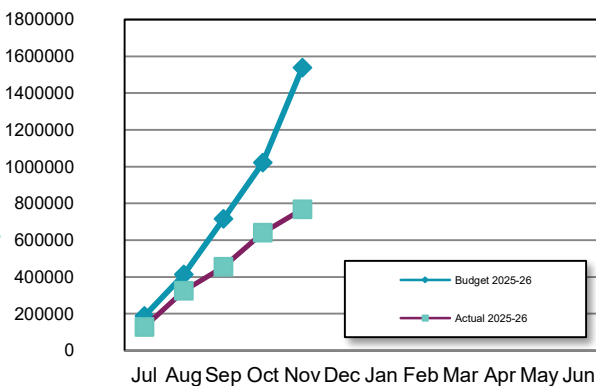
BUDGET OPERATING EXPENSES -v- YTD ACTUAL



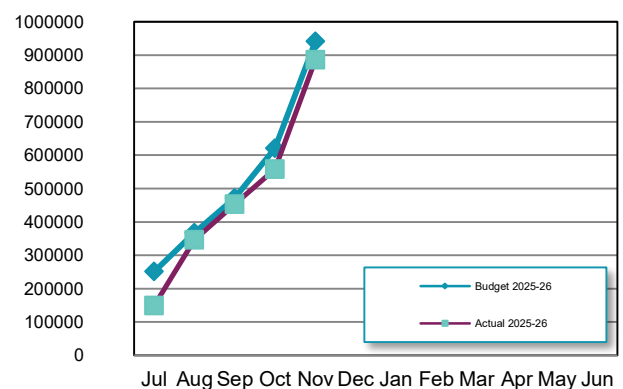
BUDGET OPERATING REVENUES -v- YTD ACTUAL



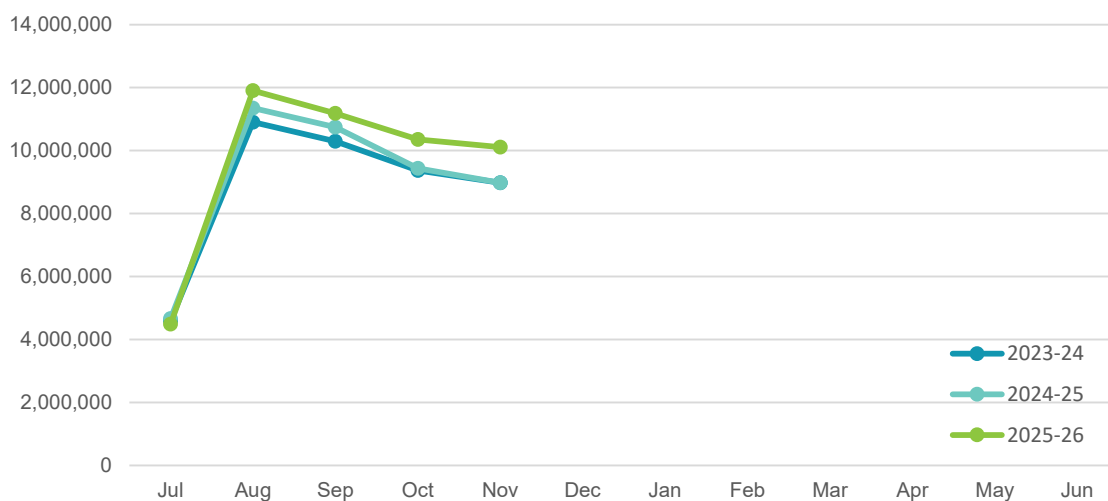
BUDGET CAPITAL EXPENSES -v- YTD ACTUAL



BUDGET CAPITAL REVENUES -v- YTD ACTUAL



NET CURRENT FUNDING POSITION (Note 2a)



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 5: Cash and Financial Assets

Details	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Bank	Maturity Date
(a) Cash Deposits								
Municipal Account	N/A	1,754,025	0	0	0	1,754,025	NAB	N/A
Cash on Hand	N/A	1,750	0	0	0	1,750	NAB	N/A
Trust Account	N/A	0	0	523,600	0	523,600	NAB	N/A
(b) Reserve Term Deposit								
Reserve Term Deposit	4.20%	0	2,911,108	0	0	2,911,108	NAB	2/01/2026
(c) Investments								
Trust Term Deposit 1	4.05%			1,000,000		1,000,000		3/03/2026
Trust Term Deposit 2	4.00%			800,000		800,000		4/05/2026
Muni Term Deposit 1	3.50%				500,000	500,000		16/01/2026
Muni Term Deposit 2	4.10%				500,000	500,000		3/03/2026
Muni Term Deposit 3	3.90%				500,000	500,000		3/12/2025
Muni Term Deposit 4	3.95%				500,000	500,000		5/01/2026
Muni Term Deposit 5	4.00%				1,000,000	1,000,000		3/02/2026
Muni Term Deposit 6	3.83%				1,000,000	1,000,000		17/12/2025
Muni Term Deposit 7	4.10%				500,000	500,000		17/03/2026
Muni Term Deposit 8	4.03%				500,000	500,000		16/02/2026
Muni Term Deposit 9	4.20%				800,000	800,000		28/04/2026
TOTAL		1,755,775	2,911,108	2,323,600	5,800,000	12,790,484		

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of six months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give us rise to cash flows that are solely payments of principal and interest.

Please note: All Reserve accounts have been placed into one term deposit. All interest accrued will be split propositionally over the individual reserves once received.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 6: Cash Backed Reserve

Reserve Name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$			\$	\$	\$	\$	\$
Sporting	82,857	0	0	0	82,857	82,857	0	0	0	82,857
Council Building Maintenance	207,305	0			207,305	207,305	0	0	0	207,305
Rec Centre Building Maintenance	105,693	0			105,693	105,693	0	0	0	105,693
Preston Beach Volunteer Rangers	61,039	0	13,905		74,944	61,039	0	0	0	61,039
Emergency Assistance	122,196	0			122,196	122,196	0	0	0	122,196
Works Depot Redevelopment	92,563	0			92,563	92,563	0	0	0	92,563
Council Building Construction	74,415	0			74,415	74,415	0	0	0	74,415
Information Technology	131,687	0			131,687	131,687	0	0	0	131,687
Footpath Construction	36,741	0			36,741	36,741	0	0	0	36,741
Plant Replacement	375,829	0	100,000		475,829	375,829	0	0	0	375,829
Staff Leave	30,408	0	10,000		40,408	30,408	0	0	0	30,408
Strategic Planning	3,020	0			3,020	3,020	0	0	0	3,020
Waste Management	1,278,264	0	135,450	(25,000)	1,388,714	1,278,264	0	0	0	1,278,264
History Book Reprint	12,787	0	300		13,087	12,787	0	0	0	12,787
Risk & Insurance	10,628	0			10,628	10,628	0	0	0	10,628
Drakesbrook Cemetery	47,178	0	20,000		67,178	47,178	0	0	0	47,178
Waroona North Development	238,500	0	0	0	238,500	238,500	0	0	0	238,500
Total	2,911,109	0	279,655	(25,000)	3,165,764	2,911,109	0	0	0	2,911,109

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 7: Capital Disposals and Acquisitions

Profit(Loss) of Asset Disposal				Disposals		Current Budget		
Account	WDV	Proceeds	(Loss)			Budget	Actual	Variance
	\$	\$	\$	Prog		\$	\$	\$
0574	0	0	0	Gov	Officer vehicle (MCS)	39,500	0	(39,500) ▼
4164	20,203	20,000	(203)	Econ	Officer vehicle (BMC)	55,000	43,795	(11,205) ▼
7154	0	0	0	Rec	Officer vehicle (MRS)	32,500	0	(32,500) ▼
3554	0	0	0	Trans	Toro 3280 Mower (P71)	62,000	0	(62,000) ▼
3554	0	0	0	Trans	Toro PLH800 Mower (P73)	49,000	0	(49,000) ▼
20,203	20,000	(203)		TOTALS		238,000	43,795	(194,205)

Contributions Information				Summary Acquisitions		Current Budget		
Grants	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$			\$	\$	\$
				Property, Plant & Equipment				
0	0	0	0	Land and Buildings		227,500	7,730	(219,770) ▼
0	0	0	0	Plant & Equipment		238,000	43,795	(194,205) ▼
0	0	0	0	Furniture & Equipment		13,900	432	(13,468) ▼
				Infrastructure				
1,615,252	0	0	1,615,252	Roadworks		2,198,254	116,967	(2,081,287) ▼
0	0	450,000	450,000	Other Infrastructure		2,160,397	356,967	(1,803,430) ▼
1,615,252	0	450,000	2,065,252	Totals		4,838,051	525,891	(4,312,160)

Contributions				Land & Buildings		Current Budget		
Grants/Cont	Reserve	Borrow	Total			This Year		
						Budget	Actual	Variance
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	0	0	0	Gov	Administration Office - disability access etc	42,600	0	(42,600) ▼
0	0	0	0	Health	Community Resource Centre - Internal repairs	9,200	0	(9,200) ▼
0	0	0	0	E & W	Playgroup Roof Repairs	10,000	0	(10,000) ▼
0	0	0	0	Comm	PB Toilets - Plumbing Upgrades	10,000	7,730	(2,270) ▼
0	0	0	0	R & C	Football Club, PB Golf Club Repairs	43,000	0	(43,000) ▼
0	0	0	0	R & C	Jims Kitchen - Remove Gutters	4,000	0	(4,000) ▼
0	0	0	0	R & C	PB Community Hall - Remove interal wall	14,000	0	(14,000) ▼
0	0	0	0	R & C	WRAC - Install patio, repair leaks, painting etc	80,700	0	(80,700) ▼
0	0	0	0	Trans	Depot - Replace roller doors	14,000	0	(14,000) ▼
0	0	0	0	Totals		227,500	7,730	(219,770)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 7: Capital Disposals and Acquisitions

Contributions				Plant & Equipment		Current Budget			
						This Year			
Grants	Reserve	Borrow	Total			Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	Prog	Description	\$	\$	\$	
0	0	0	0	Gov	Replace MCS Vehicle	39,500	0	(39,500)	▼
0	0	0	0	Econ	Replace BMC Vehicle	55,000	43,795	(11,205)	▼
0	0	0	0	Rec	Replace MRS Vehicle	32,500	0	(32,500)	▼
0	0	0	0	Trans	Replace Toro 3280 Mower	62,000	0	(62,000)	▼
0	0	0	0	Trans	Replace Toro PLH800 Mower	49,000	0	(49,000)	▼
0	0	0	0		Totals	238,000	43,795	(194,205)	

Contributions				Furniture & Equipment		Current Budget			
						This Year			
Grants	Reserves	Borrow	Total			Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$	Prog	Description	\$	\$	\$	
0	0	0	0	L,O & PS	Law, Order, Public Safety	0	0	0	
0	0	0	0	R & C	WRAC - Replace various equipment	13,900	432	(13,468)	▼
0	0	0	0	Econ	Visitor Centre	0	0	0	
0	0	0	0	L,O & PS	Law, Order, Public Safety	0	0	0	
0	0	0	0		Totals	13,900	432	(13,468)	

Contributions				Infrastructure - Roads		Current Budget			
						This Year			
Grants	Reserves	Borrow	Total			Budget	Actual	Variance (Under)Over	
\$	\$	\$	\$			\$	\$	\$	
449,252	0	0	449,252	Trans	Roads to Recovery	449,251	432	448,819	▼
1,166,000	0	0	1,166,000	Trans	Roads Works Total Construction	1,749,003	116,535	1,632,468	▼
1,615,252	0	0	1,615,252	Totals		2,198,254	116,967	2,081,287	

Contributions				Other Infrastructure		Current Budget		
						This Year		
Grants	Reserve	Borrow	Total			Budget	Actual	Variance (Under)Over
\$	\$	\$	\$			\$	\$	\$
18,885	0	0	18,885	L,O & PS	Evacuation Centre Upgrade (grant dependent)	54,794	0	(54,794) ▼
0	0	0	0	CA	Buller Rd - Transfer Station construction	0	0	0
0	0	0	0	CA	Townsite drainage works	155,000	0	(155,000) ▼
0	0	0	0	R & C	Parks - Capital upgrades	22,800	0	(22,800) ▼
0	0	0	0	R & C	Ovals - New pump & extend reticulation	0	0	0
166,456	0	0	166,456	R & C	Drakesbrook Weir Upgrades / PB Carpark	22,800	0	(22,800) ▼
0	0	0	0	Trans	Footpath construction & upgrades	251,763	225	(251,538) ▼
0	0	450,000	450,000	Econ	Railside Park - Phase 2	450,000	354,075	(95,925) ▼
1,203,240	0	0	1,203,240	Econ	Peel Regional Trails development	1,203,240	2,667	(1,200,573) ▼
1,388,581	0	450,000	1,838,581	Totals		2,160,397	356,967	(1,803,430)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 8: Grants, subsidies and contributions (Contract Liabilities & Contract Assets)

NOTE 8a: Operating grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2025	Increase in liability	Spent Funds	Current Contract Asset/Liability	Annual Budget	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Library LBW Trust Learning	Friends of Libraries	0	500	(475)	25	500	0	500	0
Technology and Digital Inclusion Grant	State Library WA	0	5,000	(432)	4568	0	0	5,000	0
Community Engagement Program	Alcoa of Australia	2,427	15,000	(5,030)	12,397	2,427	0	0	0
Mitigation Activity Grant Funding RD1	DFES	0	24,750	(49,500)	(24,750)	49,500	0	24,750	24,750
Evacuation Centre Backup Power Supply	DFES	(4,090)	0	(1,200)	(5,290)	57,794	0	0	18,885
Streets Alive - Safer Crossings	Town Team Movement	200	0	0	200	200	0	0	0
Urban Greening Program	WALGA	3,775	0	0	3,775	3,775	0	0	0
Waste Sorted Community Education	Waste Sorted	697	0	(697)	0	697	0	0	0
Seniors Week	COTA WA	0	0	0	0	1,000	0	0	1,000
Youth Week	Dept of Communities	0	0	0	0	3,000	0	0	3,000
Volunteer Breakfast	Dept of Communities	0	1,000	0	1,000	1,500	0	0	1,500
Public Health Initiative	Public Health	12,103	0	(6,486)	5,617	12,103	0	0	0
Australia Day 2025	Australia Day Council	0	12,000	(618)	11382	15,000	0	12,000	3,000
Ebb & Flow	Ebb & Flo	2,331	0	0	2,331	2,332	0	0	0
Drakebrook Cemetery NRM Funding	DPIRD	9,856	0	(3,500)	6,356	9,856	0	0	0
Total		27,300	58,250	(67,938)	11,256	159,685	0	42,250	52,135

NOTE 8b: Capital grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2025	Increase in liability	Spent Funds	Current Contract Asset/Liability	Adopted budget revenue	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Peel Regional Trails Grant - Start Up	Peel Development Comm	86,516	0	(2,667)	83,849	1,203,240	0	0	983,129
Peel Regional Trails Grant - Milestone 2	Peel Development Comm	133,595	0	0	133,595	0	0	0	0
LRCI Phase 4	Dept Infrastructure	(182,498)	182,498	0	0	0	0	182,498	0
LRCI Phase 3	Dept Infrastructure	(57,869)	57,869	0	0	0	0	57,869	0
Pinjarra Community Grant - BF Brigades	Bendigo Bank	1,867	0	0	1,867	1,867	0	0	0
Shared Path Upgrade	Dept of Transport	0	30,000	(2,000)	28,000	0	0	30,000	10,000
Roads to Recovery	Main Roads WA	46,369	0	(116,535)	(70,166)	449,252	0	0	0
Road Safety Program (Lake Clifton Rd)	Main Roads WA	0	145,424	0	145,424	0	0	145,424	218,136
Road Safety Program (Nanga Brook Rd)	Main Roads WA	0	93,070	0	93,070	0	0	93,070	139,605
Regional Road Group (RC87)	Main Roads WA	0	200,000	(100,142)	99,858	375,001	0	200,000	50,000
Regional Road Group (RC05)	Main Roads WA	0	60,000	0	60,000	225,001	0	60,000	90,000
Regional Road Group (RC82)	Main Roads WA	0	200,000	(36,548)	163,452	750,000	0	200,000	300,000
Regional Road Group (RC47)	Main Roads WA	0	80,000	(12,129)	67,871	300,000	0	80,000	120,000
Regional Road Group (RC20)	Main Roads WA	0	26,400	(6,500)	19,900	99,001	0	26,400	39,600
Total		27,980	1,075,261	(276,521)	826,720	3,403,362	0	1,075,261	1,950,470
Total contract asset					(100,206)				
Total contract liability					944,538				

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 9: Receivables

Receivables - Rates & Rubbish	Current 2025-26	Previous 2024-25
	\$	\$
Opening Arrears Previous Years	145,720	151,325
Rates, Service Charges & Waste Levy this year	7,984,309	7,393,609
Less Collections to date	(6,128,666)	(7,247,889)
Equals Current Outstanding	1,855,643	145,720
Net Rates Collectable	1,855,643	145,720
% Collected	75.38%	96.06%

Note 9 - Rates % Collected

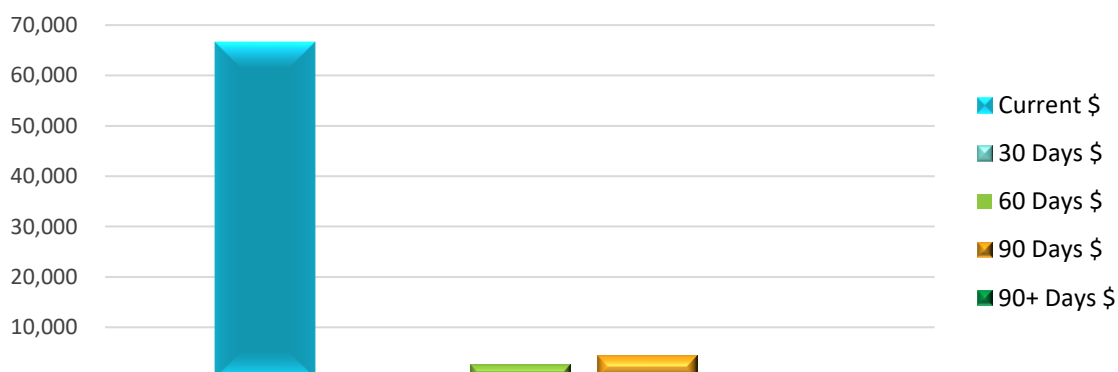


Comments/Notes - Receivables Rates and Rubbish

Receivables - General	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	66,654	286	2,690	4,416	-
Total Outstanding	74,046				

Amounts show above include GST (where applicable).

Note 7 - Outstanding Debtors



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

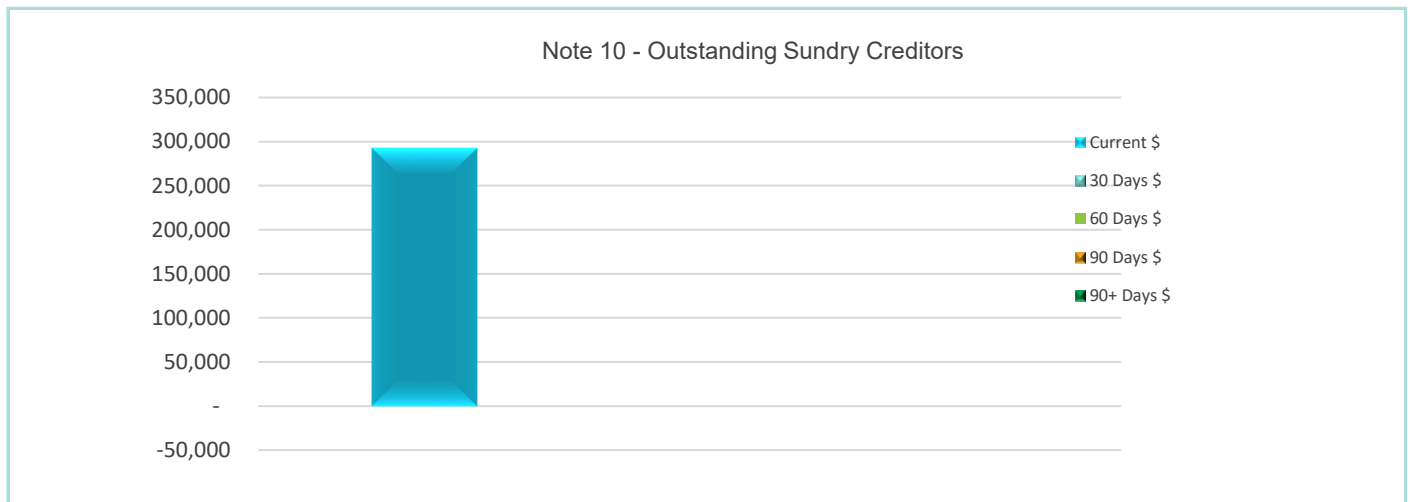


FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 10: Payables

Sundry Creditors	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	292,607	-	-	62	-
Total Outstanding	292,545				

Amounts show above include GST (where applicable).



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 11: Rating Information

Rate Type	Basis of valuation	Rate in	Number of Properties	2025/26 Actual Rateable Value	2025/26 Actual Rate Revenue	2025/26 Actual Interim Rates	2025/26 Actual Total Revenue	2025/26 Budget Rate Revenue	2025/26 Budget Interim Rate	2025/26 Budget Total Revenue	2024/25 Actual Total Revenue
		\$	\$	\$	\$	\$	\$	\$		\$	\$
General rates											
Gross rental valuation	Gross rental value	0.109905	1,533	29,268,384	3,214,916	\$3,894	3,218,810	3,214,916	0	3,214,916	3,189,429
Unimproved valuation	General farming	0.006054	511	322,634,084	1,951,683	\$0	1,951,683	1,951,683	0	1,951,683	1,825,255
Unimproved valuation	Industry and mining	0.012107	5	27,114,000	328,269	\$0	328,269	328,269	0	328,269	301,384
Unimproved valuation	Intensive agriculture	0.009081	4	5,016,000	45,550	\$0	45,550	45,550	0	45,550	42,710
Total general rates			2,053	384,032,468	5,540,418	\$3,894	5,544,312	5,540,418	0	5,540,418	5,358,778
Minimum payment											
		Minimum									
Gross rental valuation	Gross rental value	1,390	607	4,897,676	863,190	\$0	863,190	863,190	0	863,190	821,890
Unimproved valuation	Unimproved value	1,390	91	10,839,844	122,320	\$0	122,320	122,320	0	122,320	124,899
Total general rates			698	15,737,520	985,510	\$0	985,510	985,510	0	985,510	946,789
Total rates			2,751	399,769,988	6,525,928	\$3,894	6,529,822	6,525,928	0	6,525,928	6,305,567

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

Note 12: Information on Borrowings

(a) Debenture Repayments

Loan Details	Loan No.	Principal 1-Jul-25	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
Town Centre Park Land Purchase	122	529,244	0	0	(15,115)	(30,350)	514,129	498,894	(4,225)	(8,330)
Waroona Community Precinct Development	123	406,999	0	0	0	(15,783)	406,999	391,216	0	(19,816)
Town Centre Land Purchase 26 & 28 Fouracre Street	124	497,444	0	0	0	(19,291)	497,444	478,153	0	(24,219)
TOTAL		1,433,687	0	0	(15,115)	(65,424)	1,418,572	1,368,263	(4,225)	(52,365)

All debenture repayments were financed by general purpose revenue.

(b) Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 30 June 2023	Borrowed During the Year	Expended During the Year	Unspent Balance 30 June 2025
Loan 123 - Waroona Community Precinct		450,000	0	(354,075)	95,925
TOTAL		450,000	0	(354,075)	95,925

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 13: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Opening Balance - Difference between budget surplus and actual surplus					21,147
3585	Increase transfer of funds from plant reserve for repairs to CAT 120H Grader	OCM25/08/119	Reserve Transfer	21,800	0	42,947
3554	Increase capital expenditure for repairs to CAT 120H Grader	OCM25/08/119	Capital Expenses	0	(21,800)	21,147
3275	Increase capital income to account for additional income from Regional Road Group	OCM25/10/166	Capital Revenue	500,000	0	521,147
3355	Increase capital income to account for loan income for Preston Beach Road	OCM25/10/166	Capital Revenue	250,000	0	771,147
3204 (RC82)	Increase capital expenditure to account for increase in road expenditure for Preston Beach Road	OCM25/10/166	Capital Expenses	0	(750,000)	21,147
0091	Adjustment of General purpose Financial Assistance grant	OCM25/11/185	Operating Revenue	112,867	0	134,014
3265	Adjustment of Local Roads Financial Assistance grant	OCM25/11/185	Capital Revenue	25,768	0	159,782
3295	Increase income for the inclusion of special project Lake Clifton Bridge works	OCM25/11/185	Capital Revenue	514,000	0	673,782
3514 (BR03)	Increase in expenditure to account for Lake Clifton Bridge works	OCM25/11/185	Capital Expenses	0	(514,000)	159,782
2353	Increase in planning fines and infringement income	OCM25/11/185	Operating Revenue	67,000	0	226,782
3514 (BR03)	Increase expenditure for Lake Clifton Bridge propping and safety	OCM25/11/185	Capital Expenses	0	(20,000)	206,782
0452	Decrease expenditure to move funds from audit expenses to other expenses	OCM25/11/185	Operating Expenses	5,000	0	211,782
0432	Increase expenditure to move funds from audit expenses to other expenses	OCM25/11/185	Operating Expenses	0	(5,000)	206,782
3203	Reduction of reimbursement income from 23/24 LGGS overspend	OCM25/11/185	Operating Revenue	0	(3,114)	203,668
0544	Increase capital expenditure to replace ducted air conditioning system in Administration Office.	OCM25/11/185	Capital Expenses	0	(15,000)	188,668
2983	Income received from Library grant.	OCM25/11/185	Operating Revenue	2,500	0	191,168
3014	Increase expenditure for Library inventory to satisfy grant co-funding	OCM25/11/185	Operating Expenses	0	(5,000)	186,168
3002	Increase IT expenditure for Library to cover imaging and install of PC's	OCM25/11/185	Operating Expenses	0	(2,500)	183,668
0582	Increase expenditure for new chairs for staff as per ergonomic assessment	OCM25/11/185	Operating Expenses	0	(5,600)	178,068
0544	Funding for donga power, air con, data and electrical at Depot	OCM25/11/185	Capital Expenses	0	(15,000)	163,068
2162	Increase expenditure to complete Planning Strategy and Scheme	OCM25/11/185	Operating Expenses	0	(8,000)	155,068
2052 (C005)	Increase expenditure for dune brushing at Preston Beach	OCM25/11/185	Operating Expenses	0	(8,000)	147,068
3634 (PK04)	Increase expenditure for Lake Clifton master plan and works	OCM25/11/185	Capital Expenses	0	(80,000)	67,068
7104	Increase expenditure for roof fans for stadium courts	OCM25/11/185	Capital Expenses	0	(19,000)	48,068
3912	Increase expenditure to host industry and community motivational workshops (C1.2.3)	OCM25/11/185	Operating Expenses	0	(10,000)	38,068
3912	Increase expenditure for digital content creation (photos, videos) (D1.1.2)	OCM25/11/185	Operating Expenses	0	(3,068)	35,000
4794	Transfer to IT Reserve	OCM25/11/185	Reserve Transfer	0	(25,000)	10,000
7144	Increase expenditure for new chairs for the Recreation Centre	OCM25/11/185	Capital Expenses	0	(10,000)	0
3225	Increase income for regional road safety program - Nanga Brook Road	OCM25/11/185	Capital Revenue	93,070	0	93,070
3225	Increase income for regional road safety program - Lake Clifton Road	OCM25/11/185	Capital Revenue	145,424	0	238,494
3204 (RC89)	Increase expenditure for Nanga Brook Road - Install AEC & ACL	OCM25/11/185	Capital Expenses	0	(93,070)	145,424
3204 (RC88)	Increase expenditure for Lake Clifton Road - Seal shoulder	OCM25/11/185	Capital Expenses	0	(145,424)	0
7162 (AQ02)	Transfer funding from Rec Centre maintenance to capital account for plant repairs	OCM25/11/185	Operating Expenses	18,875	0	18,875
7154	Increase expenditure for Rec Centre plant upgrade	OCM25/11/185	Capital Expenses	0	(18,875)	0

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 NOVEMBER 2025

NOTE 14: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1-Jul-25	Received	Paid	30-Nov-25
ALCOA WAROONA SUSTAINABILITY	2,146,506	2,478	0	2,148,984
PUBLIC OPEN SPACE	140,571	148	0	140,719
EXTRACTIVE INDUSTRIES	19,470	20	0	19,490
COMMERCIAL BOND	15,390	15	0	15,405
SECURITY BOND	0	0	0	0
TOTAL	2,321,937	2,662	0	2,324,599



WA Police Force Ref: 0691-2024

OVERARCHING MEMORANDUM OF UNDERSTANDING

BETWEEN

WESTERN AUSTRALIA POLICE FORCE

AND

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

IN RELATION TO

ACCESS TO LOCAL GOVERNMENT AREAS' LIVE CCTV FEEDS

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1. Background

- 1.1. The Western Australia Police Force (**WA Police Force**) is committed to building partnerships to enhance capability to deliver community safety outcomes. A key capability used by WA Police Force is the ability to visualise incidents through access to live CCTV feeds. An inhibitor to WA Police Force using this capability more widely is the disparate nature of interfacing existing donor systems, with a separate log-in required for each.
- 1.2. WA Police Force has engaged with the Vendor who will provide a solution to aggregate and display a vast source of visual data from any donor video management system into a single agnostic video solution. This consolidated system will improve situational awareness, enhance decision-making and support WA Police Force's response in emergencies and investigation into serious crime.
- 1.3. The WA Local Government Association (**WALGA**), is an independent, member based, not-for-profit organisation representing and supporting the WA Local Government sector. WALGA shares a commitment to creating safer communities.
- 1.4. The intent of this memorandum of understanding (**MOU**) is to allow WA Police Force to better support the prevention and detection of criminal activities and maintain community safety within local government areas (**LGAs**) – through the provision of access to live CCTV feed.
- 1.5. This MOU will not supersede, but will work alongside, any existing MOUs between local police stations and respective LGAs relating to CCTV sharing, to the extent that such MOUs relate to direct access to CCTV feeds at the local police station. In the event of any inconsistency, this MOU shall prevail to the extent of the inconsistency.

2. Honour Clause

- 2.1. While nothing in this MOU is legally binding, the Parties undertake to carry out their responsibilities and obligations under this MOU in good faith to achieve the purpose and objective of this MOU.

3. Definitions

In this MOU, unless the context otherwise requires:

CCTV	means Closed Circuit Television.
CCTV Sharing Scheme	means the scheme to be established under this MOU whereby WA Local Governments may provide access to their live CCTV feeds to WA Police Force (through the Vendor's Platform).
CCTV System	means physical cameras, network and server infrastructure that support livestreaming or recording of video streams for security and surveillance purposes.
Commencement date	means the date this MOU is endorsed by the Parties.

Gateway Device	means a small-form-factor barebone computer kit connected to the Vendor's Platform or such other technology.
Participants	means the Parties to this MOU and any Third-Party Provider that agrees to participate in the CCTV Sharing Scheme through a schedule to this MOU.
Parties	means WA Police Force and WALGA, and Party is a reference to either of them.
Schedules	means any schedules to this MOU entered into in accordance with clause 5 of this MOU, and Schedule is a reference to one of them.
Third-Party Provider	means a WA Local Government that has signed a Schedule to this MOU to share their live CCTV feed with WA Police Force.
Vendor	means SaferCities Pty Ltd ABN 44 674 682 654 (SaferCities), or any other entity that may be engaged by WA Police Force in place of SaferCities to provide a Vendor's Platform for the purposes of the CCTV Sharing Scheme.
Vendor's Platform	means the video convergence platform developed and maintained by the Vendor, utilised by WA Police Force for the purposes of the CCTV Sharing Scheme.
WA Police Force staff	means all police officers and intelligence analysts.
Warranty Period	means 5 years from the date of installation of the Vendor's Platform.

4. Scope

4.1. This MOU and Schedules are intended:

- a. To provide a framework to which Schedules can be added to formalise any future arrangements between WA Police Force and LGAs for participation in the CCTV Sharing Scheme.
- b. To enhance community safety through the sharing of WA Local Government CCTV vision with WA Police Force, to better collaborate, improve situational awareness, and enable the capacity for visual verification during a police operation.
- c. To set out appropriate parameters around how, when and for what purposes WA Police Force may use any data obtained or retained under this MOU.
- d. To detail the benefits of, and particulars of the proposed implementation for, the CCTV Sharing Scheme, enabling real-time access to, and sharing of, live CCTV feeds from existing public-facing LGAs CCTV Systems with WA Police Force.

4.2. This MOU will continue in the event any Party has a name change, subject to clause 16.

5. Schedules to MOU

- 5.1. The Parties agree that WA Police Force may prepare and finalise Schedules to this MOU.
- 5.2. Any Schedule entered into will be annexed to, and will be read with, this MOU.
- 5.3. WALGA acknowledges that it does not need to agree to the individual content of, or endorse, any Schedule entered into under this MOU.
- 5.4. WALGA will be provided a copy of each Schedule entered into under this MOU within a month of the Schedule being signed by WA Police Force and the Third-Party Provider.

6. Roles and Responsibilities

- 6.1. WA Police Force will:
 - a. coordinate the installation of a Gateway Device, or any similar device utilised by the Vendor for the purposes of linking a Third-Party Provider's CCTV System to the Vendor's Platform, at any site where the control centre of a participating Third-Party Provider's CCTV System is located;
 - b. meet all the reasonable costs of installation (not including bandwidth) and maintenance during the Warranty Period of the Gateway Device;
 - c. adhere to any additional terms specified in the relevant Schedule by a Third-Party Provider relating to the ability to move or adjust the Third-Party Provider's CCTV System;
 - d. ensure that all necessary liaison, assistance and cooperation is provided to the Third-Party Provider's staff to facilitate the successful operation of the CCTV Sharing Scheme;
 - e. access and utilise the Vendor's Platform and data contained within for the purposes of, or in connection with, the performance or exercise of its official functions, duties or powers, and for the purposes for which the data was obtained; and
 - f. be solely responsible for the use of any data obtained or retained in accordance with this MOU.
- 6.2. WA Police Force will not be responsible for the day-to-day monitoring of the CCTV System.
- 6.3. Notwithstanding clause 6.2, WA Police Force, in consultation with the relevant Third-Party Provider, may monitor the relevant CCTV System to the extent that is consistent with clause 9.3 if required, however such monitoring is not to interfere with the activities of the staff of other Third-Party Providers.

6.4. WALGA will:

- a. assist WA Police Force with establishing the framework to enable LGA participation in the CCTV Sharing Scheme, providing input as set out in this MOU; and
- b. provide encouragement, guidance and support to WA Local Governments who are WALGA members that propose to be Participants, including with respect to the process, purpose and effect of entering into a Schedule to this MOU and participating in the CCTV Sharing Scheme.

6.5. It is intended that any Third-Party Provider will:

- a. allow the installation of the Gateway Device or any similar device utilised by the Vendor for the purposes of linking a Third-Party Provider's CCTV System to the Vendor's Platform, subject to the outcome of the Discovery Process as outlined in clause 6.6;
- b. allow WA Police Force access to a Third-Party Provider's CCTV System using the Vendor's Platform;
- c. be responsible for maintenance, repair or replacement of the Gateway Device after the Warranty Period has expired (as outlined in 6.1 a.);
- d. collaborate with the Vendor and WA Police Force to either perform (if requested) or provide assistance (if required) to configure the appropriate 'camera profile' on nominated CCTV cameras, to enable secondary streams to be sent on request to the Gateway Device, or any similar device utilised by the Vendor for the purposes of linking a Third-Party Provider's CCTV System to the Vendor's Platform;
- e. liaise with WA Police Force prior to upgrading or altering their CCTV System in any way that may impair the compatibility of facilities installed at their premises with the Vendor's Platform; and
- f. report to the WA Police Force liaison officer at clause 17.1, in writing as soon as practicable, any issues that are affecting or may affect the CCTV access being provided e.g., camera faults or removal.

6.6. Discovery Process

- a. Prior to the installation of the Gateway Device or before the upgrade or alteration of the Third-Party Provider's CCTV System, the Vendor and the Third-Party Provider will undergo a discovery process to define and understand:
 - i. The CCTV System used by the Third-Party Provider;
 - ii. Agreement on which CCTV cameras can be shared with WA Police Force;
 - iii. Agreement on the bandwidth to be made available by the Third-Party Provider;

- iv. The resolution to be used for streaming the CCTV cameras; and
 - v. The physical location where the Gateway Device will be installed.
- b. After consultation and agreement with the Third-Party Provider, the Vendor will develop a 'low-level' architecture that will detail installation and connection in a manner that does not impact the operations of the Third-Party Provider.
 - c. The intent of the discovery process is to minimise or eliminate any impact on the Third-Party Provider's operations, infrastructure or software. Acceptance of the plan includes acceptance of any risk.
 - d. During the discovery process, the Vendor can address any particular queries that the Third-Party Provider may have.
 - e. Installation of the Gateway Device will only proceed if all Parties are satisfied with the discovery process and after endorsement by the Vendor and the Third-Party Provider.

7. Principles

- 7.1. The Participants will take all reasonable steps to ensure that any data shared between any of the Participants under the auspices of this MOU will be:
 - a. shared securely, safely and lawfully;
 - b. consistent with the legal, privacy and security obligations applicable to each of the Participants; and
 - c. managed as set out in this MOU and Schedules.

8. Funding

- 8.1. Except as provided for in clause 6 of this MOU or any Schedule to this MOU, all Participants will meet their own operational costs (including bandwidth) associated with the activities stemming from the operation of this MOU.

9. Intended Data Sharing Process

- 9.1. Third-Party Providers shall nominate which public-facing CCTV cameras and/or live streams within their jurisdiction will be viewable by WA Police Force.
- 9.2. WA Police Force will have access to the nominated live CCTV feeds of Participants at all times for the duration of the relevant Schedule and/or this MOU.
- 9.3. Unless otherwise agreed by a relevant Third-Party Provider, WA Police Force will not have operative control of any mechanical pan/tilt/zoom (PTZ) CCTV cameras.
- 9.4. WA Police Force may use the Vendor's Platform to take an image of any person/s or thing captured by the Third-Party Provider's CCTV System which is of interest in relation to a law enforcement or community safety issue; for the purpose of further police investigation; or for the purpose of intelligence-gathering, including dissemination internally within WA Police Force.

- 9.5. WA Police Force may use the Vendor's Platform to release an image of any person or thing captured by the Third-Party Provider's CCTV System externally to media outlets for the purpose of law enforcement or community safety; further police investigation; or for the purpose of intelligence-gathering. This will not be released without prior approval, in writing, from the Third-Party Provider.
- 9.6. WA Police Force may share any live CCTV feed available through the Vendor's Platform on the basis of this MOU with other Australian law enforcement agencies for the purposes of community safety, maintaining law and order or investigating alleged criminal behaviour or activity under Australian law, including the law of any Australian State or Territory.
- 9.7. Where WA Police Force requires the retrieval or use of any footage captured by a Third-Party Provider's CCTV System for evidential purposes or for further investigation, a request will be made to the Third-Party Provider directly for export of the relevant footage in accordance with any applicable legislation and WA Police Force operating procedures.

10. Vendor and WA Police Force Access and IT Security

- 10.1. The Vendor will implement a single sign-on (**SSO**) function for WA Police Force staff to access the Vendor's Platform. The SSO function will make the Vendor's Platform a Restricted Access Computer system and therefore any unlawful access or use of data from the CCTV System may constitute a criminal offence under s 440A of the *Criminal Code* (WA).
- 10.2. The role of the Vendor is to link data systems between WA Police Force and Third-Party Providers. The Vendor does not store any data and is not appraised of the purpose of any data sharing on the Vendor's Platform in accordance with this MOU.
- 10.3. The Vendor's Platform will operate on an Australian based server, and at no time will data move off-shore.
- 10.4. WA Police Force staff will access the Vendor's Platform through their police computer network logon and can only access that network consistent with the security controls that are in place. All access to the Vendor's Platform and activities conducted within are logged and can be audited at any time by WA Police Force, if required.
- 10.5. The Vendor's Platform will not be accessible on the internet.

11. Security of Data

- 11.1. The Participants will take appropriate measures to secure any data collected or retained in accordance with this MOU, as applicable, in accordance with relevant legislation and internal policies, and agree to ensure:
 - a. appropriate security measures are in place to protect data provided by any other Participant from unauthorised use, access, modification or disclosure;
 - b. that any of their personnel who are authorised to access data provided by any other Participant will not record, disclose or communicate such data except in

the performance of official duties, or as otherwise set out in this MOU or any Schedule or as agreed between the relevant Participants or where permitted by law.

- c. the provisions of this MOU governing the use, protection, and handling of data collected or retained in accordance with this MOU will survive the termination of this MOU.

12. Third Party Access to Data

- 12.1. Other than as provided for in clauses 9.4 to 9.7, and unless required by any applicable law, any data collected or retained in accordance with this MOU shall not be shared with, or transferred to any third party without the prior written consent of the Third-Party Provider from whom the data originated.

13. Conflict of Interest

- 13.1. If a conflict of interest arises in respect to or between any Participants, the relevant Participants must:
 - a. promptly notify the other Participant/s that the conflict has arisen and provide full details; and
 - b. take reasonable steps in consultation with the other Participant/s to resolve or remove the conflict as soon as possible.

14. Dispute Resolution

- 14.1. Any dispute that arises between the Parties in relation to the content or operation of this MOU will be referred to the respective Liaison Officers, nominated in clause 17, and the applicable Schedule for resolution. Where the Liaison Officers are unable to resolve the dispute, the matter may be referred to the signatories to this MOU for resolution.

15. Commencement and Duration

- 15.1. This MOU comes into effect on the Commencement date.
- 15.2. This MOU remains in effect until it is cancelled in writing by either Party, providing a minimum of 30 days' notice.
- 15.3. This MOU may be executed in any number of counterparts which, when taken together will be considered as one document.

16. Review and Variation

- 16.1. This MOU is to be reviewed within a period of two years after the Commencement date, and every two years thereafter. This MOU may be reviewed at any other time at the request of either Party. This MOU, excluding the Schedules, may only be varied by written agreement of the Parties.
- 16.2. In the event of an inconsistency between this MOU and a Schedule to this MOU, the inconsistency shall be resolved in favour of the Schedule.

17. Liaison Officers

- 17.1. The following positions are the first point of contact for the Parties for any queries relating to this MOU:

WA Police Force

Divisional Superintendent
State Operations Command Centre
(08) 9263 2492
SOCCDivisionalOffice@police.wa.gov.au

WALGA

Tony Brown
Executive Director Member Services
(08) 9213 2051
tbrown@walga.asn.au

OFFICIAL

ENDORSEMENT**SIGNED FOR AND ON BEHALF OF****WESTERN AUSTRALIA POLICE FORCE** by:

Arlene Mavratsou APM

Assistant Commissioner

State Intelligence and Command

18 October 2024

**SIGNED FOR AND ON BEHALF OF
WESTERN AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION** by:

Nick Sloan

Chief Executive Officer

Date: 25 October 2024

OFFICIAL



WA Police Force Ref: 0691-2024-**

xxx

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OVERARCHING MEMORANDUM OF UNDERSTANDING

BETWEEN

WESTERN AUSTRALIA POLICE FORCE

AND

WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

IN RELATION TO

ACCESS TO LOCAL GOVERNMENT AREAS' LIVE CCTV FEEDS

SCHEDULE 0691-2024-- Shire of Waroona**

OFFICIAL

1. INTRODUCTION

- 1.1 This Schedule is made pursuant to clause 5.1 of the Overarching Memorandum of Understanding between the Western Australia Police Force and Western Australian Local Government Association (**WALGA**), '*in relation to Access to Local Government Areas' Live CCTV Feeds*' (reference 0691-2024) (**Overarching MOU**).
- 1.2 This Schedule is to be read in conjunction with the Overarching MOU.
- 1.3 In the event of an inconsistency between the Overarching MOU and this Schedule, the inconsistency shall be resolved in favour of this Schedule.
- 1.4 This Schedule forms the basis of an understanding between the WA Police Force, and the Shire of Wyndham
- 1.5 The purpose of this Schedule is to:
- acknowledge the ownership of CCTV data being with the Shire of Waroona and to facilitate the sharing of that data with the WA Police Force for the purpose as outlined in clause 1.4 of the Overarching MOU; and
 - formalise the roles and responsibilities of the WA Police Force and Shire of Waroona] as at clauses 6.1, 6.5 and 6.6 of the Overarching MOU.

2. DEFINITIONS AND INTERPRETATION

For the purposes of this Schedule, the following definitions apply:

Parties Means the WA Police Force and Shire of Waroona, and **Party** is a reference to either of them.

The remainder of the terms of this Schedule shall be interpreted in accordance with the Overarching MOU.

3. AGREEMENT TO SHARE CCTV

- 3.1 The Shire of Waroona agrees to share its live CCTV feed with the WA Police Force, subject to clause 4 of this Schedule.
- 3.2 The Shire of Waroona confirms it has reviewed the terms of the Overarching MOU and accepts those terms, including that the Shire of Waroona agrees to the roles and responsibilities of a 'Third-Party Provider' (and Participant) as set out in the Overarching MOU.

4. SPECIFIC CONTENT

- 4.1. Add content or Not Applicable

5. DURATION

- 5.1. This Schedule takes effect on the date of execution by the Parties and remains in effect until cancelled in writing by either Party, providing a minimum of 30 days' notice.

OFFICIAL

- 5.2. This Schedule will otherwise automatically terminate in the event that the Overarching MOU is terminated unless otherwise agreed by the Parties.

6. REVIEW OF THE SCHEDULE

- 6.1. This Schedule is to be reviewed every 2 years from the date of execution by the Parties or at any other time at the request of either Party.
- 6.2. This Schedule may be executed in any number of counterparts which, when taken together will be considered as one document.

7. LIAISON OFFICERS

- 7.1. The following delegated authority positions are the first point of contact for any queries relating to this Schedule:

WA Police Force
 Divisional Superintendent
 State Operations Command Centre
 (08) 9263 2492
 SOCCDivisionalOffice@police.wa.gov.au

Shire of Waroona
 [Rank / Position]
 [Division / Portfolio]
 PH
 Email

8. COSTS

- 8.1. Each Party agrees to bear its own costs in relation to fulfilling the objectives and responsibilities under this Schedule.

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9. ENDORSEMENT

SIGNED FOR AND ON BEHALF OF THE
WESTERN AUSTRALIA POLICE FORCE by:

[NAME]
[TITLE]

Date:

SIGNED FOR AND ON BEHALF OF
[LGA] by:

[NAME]
[TITLE]

Date:

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** Projects and Actions that are not scheduled for review / plan / implement in 25/26 have been excluded from this report.*

Our Community

To have a connected and involved community that improves our quality of life through developing quality places and implementing quality

Objective 1.1 Create a connected, safe and cohesive community with a strong sense of community pride

Strategy 1.1.1 Develop an identity for the Shire and the communities it comprises

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.1.1 Implement the Community Development Strategy 2025-2028 through community development annual action plans.	Trick Cole	Community Development	Officers continue to implement actions outlined in the Shire's Community Development Strategy. Work is ongoing across key focus areas including community engagement, events, partnerships, and local initiatives. Several community events and programs have been delivered or are in planning stages to support the Strategy's objectives of strengthening community connection, participation, and wellbeing.
1.1.1.2 Undertake a signage audit and seek funding for signage upgrades and new installs.	Rhys Bloxsidge, Kirsty Ferraro	Development Services	Preliminary discussions have identified the need for a coordinated and consistent approach to signage across the Shire. Rather than proceeding with isolated upgrades, it has been determined that an overarching Signage and Wayfinding Plan should first be developed to guide future design, placement, and messaging of all signage. This plan will ensure consistency in branding, aesthetics, and functionality across townsites, reserves, and facilities. Once the plan is established, a comprehensive signage audit will be undertaken to inform funding applications for priority upgrades and new installations.
1.1.1.3 Undertake a review of town entrances to develop improved and localised character and entrance statements	Rhys Bloxsidge, Kirsty Ferraro	Development Services	This project will be incorporated into the development of the overarching Signage and Wayfinding Plan to ensure a coordinated and cohesive approach to all Shire signage. The review of town entrances will form a key component of the plan, focusing on enhancing local identity and creating consistent, high-quality entrance statements that reflect the distinct character of each community within the Shire. Integration within the broader signage framework will ensure alignment of design themes, materials, and branding before detailed design and implementation occur.

Appendix 11.3.4

Strategy 1.1.2 Pursue a social environment that is accessible and inclusive for all ages and abilities

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.2.1 Advocate for and support initiatives that are accessible and inclusive for all community members.	Trick Cole, Ash Nuttall	Community Development	Officers continue to advocate for and support programs, events, and infrastructure improvements that promote accessibility and inclusion across the community. Support was offered to the Waroona Community Resource Centre for the delivery of Seniors Week activities.
1.1.2.2 Consider the needs of people of all abilities and backgrounds in the planning and implementation of Community Development	Trick Cole, Ash Nuttall	Community Development	Officers continue to consider the needs of people of all abilities and backgrounds in the planning and delivery of Community Development initiatives.
1.1.2.3 Review, implement and report on the Disability Access Inclusion Plan	Kate Pisconeri	Corporate Services	Access and Inclusion Plan Progress Report submitted to Dept of Communities by the due date. Major initiatives achieved are presented in the Annual Report and 24/25 CBP Annual Summary. Officers continue to progress AIP actions.

Strategy 1.1.3 Grow and develop an age friendly community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.3.1 Support and facilitate targeted initiatives in response to the needs and aspirations of older people	Trick Cole, Ash Nuttall	Community Development	Officers in the Community Development Team meet regularly with stakeholders such as Quambie Park and Waroona Seniors Group to remain aware of community need and support when required. Adaptations to existing events and projects are regularly considered to improve accessibility to seniors in our community.

Strategy 1.1.4 Become a youth engaged and supportive community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.4.1 Support and facilitate targeted initiatives in response to the needs and aspirations of young people	Trick Cole, Ash Nuttall	Community Development	Officers continue to support initiatives that respond to the needs and aspirations of young people. Youth input was incorporated into the design of new smoke-free signage for Railside Park, and a successful event was delivered for Youth Week in partnership with the Waroona Recreation and Aquatic Centre.

Strategy 1.1.5 Develop and facilitate events of a local and regional scale

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.5.1 Support or facilitate events in response to the needs and aspirations of the local	Trick Cole, Ash Nuttall	Community Development	The Shire of Waroona delivered a range of community events including Waroona Troutfest, Youth Week WA events.

Strategy 1.1.6 Ensure the safety of our community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.6.1 Deliver a range of activities that improve the safety of the community as outlined in the Community Development Strategy	Trick Cole, Ash Nuttall	Community Development	The Shire delivered a number of online initiatives to support local safety including promoting 'Secure September' and Neighbourhood Watch WA Tools such as the Secure Score tool to improve home security.

Appendix 11.3.4

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.6.2 Develop, implement and maintain bush fire risk management planning	Rhys Bloxsidge	Safety & Emergency Services	The bushfire management plan is due to be reviewed in 2026. Work will commence on this in December 2025.
1.1.6.3 Review Local Emergency Management Arrangements	Rhys Bloxsidge	Safety & Emergency Services	The Local Emergency Management Arrangements were reviewed in 2024/2025. The State Emergency Management Committee is reviewing the framework for LEMAs and it is expected a new framework will be released in 2026. This may require the Shire to undertake another review of the LEMA.

Objective 1.2 Maximise and connect our natural assets to the community

Strategy 1.2.1 Connect natural assets and waterways, parks and reserves to the community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.2.1.1 Develop and implement a Public Open Space Strategy	Steven Watson	Infrastructure Services	Undertaking a review and collation of Shire infrastructure in order to understand the current linkages and identify gaps.

Strategy 1.2.2 Upgrade the amenity of the Drakesbrook Weir

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.2.2.1 Prepare a Business Plan for the implementation of the Drakesbrook Weir Masterplan	Mark Goodlet	Office of the CEO	This has been de-prioritised due to other Shire project priorities requiring grant funding. Once this project reaches top priority the business plan will be done.
1.2.2.3 Progressively implement the Drakesbrook Weir Management Plan	Steven Watson	Infrastructure Services	DIS is currently reviewing the Management Plan and the License Agreement to understand the context and implications.

Objective 1.3 A planning framework that is visionary, supports community connectivity and enables

Strategy 1.3.1 Ensure our Town Planning Scheme and Local Planning Strategy facilitates quality and diverse planning outcomes

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.3.1.1 Prepare a new Local Planning Strategy	Kirsty Ferraro, Rhys Bloxsidge	Development Services	The draft Local Planning Strategy has been endorsed by Council and submitted to the Western Australian Planning Commission (WAPC) for consideration. The Strategy is currently awaiting WAPC endorsement prior to being released for public consultation. Once endorsed, the public advertising phase will provide opportunities for community and stakeholder feedback before finalisation and adoption.
1.3.1.2 Prepare a new Town Planning Scheme	Kirsty Ferraro, Rhys Bloxsidge	Development Services	Preparation of the draft Town Planning Scheme is progressing in alignment with the development of the new Local Planning Strategy. A draft version of the Scheme will be presented to Council for consideration following the Western Australian Planning Commission's endorsement of the Strategy. This sequencing ensures consistency between the Strategy's strategic direction and the statutory framework of the Scheme prior to formal advertising and adoption processes.

Objective 1.4 Encourage an active and healthy community with an improved quality of life

Strategy 1.4.1 Promote a mentally and physically healthy lifestyle

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.1.1 Develop and implement a Recreation Centre Activation Strategy outlining plans for attraction and increased usage of the Waroona Recreation & Aquatic Centre	Daniel Cools	Recreation Services	<p>A range of programs and activities continue to be delivered to encourage community participation and increase usage of the Waroona Recreation & Aquatic Centre.</p> <p>Quarter 1 activities included group fitness challenges, swimming lessons, junior and senior netball, gymnastics, karate, pickleball, and family events such as roller discos and arts and craft play sessions. These initiatives support the ongoing activation of the facility and engagement across diverse community groups.</p>

Strategy 1.4.2 Support local community, sporting and recreational groups and initiatives

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.2.1 Develop and implement a Waroona Club Development Program that supports sport and recreation clubs to be sustainable	Daniel Cools, Ash Nuttall	Recreation Services	<p>Recreation Advisory Meetings still planned quarterly</p> <p>Club Projects include</p> <ul style="list-style-type: none"> - Development of Cricket Ablutions and Changerooms - Development of New Football Club Changerooms - Development of an automatic irrigation system at the Golf Club - Development of a potential clubhouse on the main oval for the Croquet Club
1.4.2.2 Implement an annual Micro Grants program to support new community led initiatives	Trick Cole, Ash Nuttall	Community Development	The Micro Grants Program continues to see high interest from community groups with funding provided to numerous community groups and supporting a range of community projects. These projects include the Preston Beach Spring Fete, the Waroona Lions Club Christmas Gala and expansion of the Waroona Fairy Doors.
1.4.2.3 Develop a Waroona Sport and Recreation Precinct Masterplan	Kirsty Ferraro, Daniel Cools, Mark Goodlet	Office of the CEO	A draft plan has been developed and considered by Council. Council has supported a new proposal to develop a recreation precinct in the northern end of Waroona Town. This proposal will be added into the master plan.

Strategy 1.4.3 Actively take opportunities to enhance public health

1.4.3.1 Implement priority actions from the Public Health Plan	Aishling Kelly, Kirsty Ferraro	Environmental Health Services	The Public Health Plan is currently in draft form, with final revisions underway. It is anticipated that the Plan will be presented to the November Ordinary Council Meeting for formal adoption. Implementation of the identified priority actions will commence following Council endorsement, with progress to be monitored and reported through the Corporate Business Plan framework.
1.4.3.2 Develop a Library Activation Strategy that provides library programs to reduce social isolation and promote life-long learning	Kirsty Ferraro	Library Services	The development of a Library Activation Strategy will be considered alongside the Community Development Strategy to ensure alignment with broader community wellbeing and engagement objectives. This integrated approach will support coordinated delivery of programs aimed at reducing social isolation and promoting life-long learning. The project is anticipated to be initiated in early 2026 following completion of related strategic planning work.

Strategy 1.4.4 Foster and value our volunteers

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.4.1 Recognise volunteer contributions through awards and functions	Trick Cole, Ash Nuttall	Community Development	The Shire successfully delivered WA Volunteer Day Breakfast events (from 2025 onward these will be called International Volunteer Day Events) in Preston Beach and Waroona in December 2025. Both events received positive feedback from the community and work on the 2025 event is ongoing.

Strategy 1.4.5 Support and enhance health services in Waroona

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.5.1 Support the community to lead healthy and fulfilling lives through activities outlined in the Community Development Strategy	Trick Cole, Ash Nuttall	Community Development	Work continues to develop local awareness of health services through the development of a Community Services Directory. Officers have been liaising with local stakeholders such as the Waroona Community Resource Centre in the development of both an online and printed guide for promoting available services. In addition, national and international initiatives and the Shire's partnership with Act Belong Commit have been promoted on the Shire of Waroona's social media.

Objective 1.5 Value, protect and celebrate our rich history and culture

Strategy 1.5.1 Pursue actions to preserve areas and materials of historical significance

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.1.1 Support the Waroona Historical Society and maintain the museum facility	Ashleigh Nuttall, Steven Watson, Clayton McAlinden	Infrastructure Services	The Shire continues to support the Waroona Historical Society through the ongoing maintenance and management of the Waroona Museum facility. Regular liaison is maintained with the Society to support operational needs, community engagement, and heritage preservation activities. Routine maintenance and improvement works are undertaken as required to ensure the facility remains safe, functional, and accessible to the public.

Strategy 1.5.2 Foster arts and culture throughout the Shire

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.2.1 Support and facilitate initiatives that showcase the Shire's cultural diversity, heritage, and public art.	Trick Cole, Ash Nuttall	Community Development	The Shire of Waroona delivered a successful art exhibition as part of the 2025 Australia Day event. Numerous local artists were showcased in their work. In addition, a local photography competition was held to both demonstrate the talents of local photographers but also gain a variety of pieces for area promotion.

Strategy 1.5.3 Support, embrace and celebrate our local Aboriginal community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.3.1 Support and facilitate targeted initiatives in response to the needs and aspirations of the Aboriginal and Torres Strait Islander community	Trick Cole, Ashleigh Nuttall	Community Development	Work continues on a dedicated Aboriginal Engagement framework that will ultimately become part of a complete Community Engagement document. Local stakeholders have been consulted in the development of this framework.

Our Economy

To create a diverse economy base that supports opportunity, education and employment.

Objective 2.1 Develop an economy that is focused on growth, knowledge and innovation, and infrastructure, and

Strategy 2.1.1 Maximise the inherent economic opportunities in the Murray Waroona functional economic region

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.1.1.1 Regularly meet with and present to state and federal members and government agencies to encourage economic development opportunities and government departments to the Shire	Mark Goodlet	Office of the CEO	<p>23 July 25 Minister for Peel - Hon Jessica Stojkovski MLA on business grants, Waroona projects and Waroona economic development.</p> <p>25 July 25 David Bolt MLA, local member of Parliament on housing related matters.</p> <p>30 July 25 Peel Development Commission on housing related matters.</p> <p>6 August 25 Peel Alliance on escarpment mining matters.</p> <p>12 August 25 Water Corporation on Somers Rd Bridge widening.</p> <p>14 August 25 Western Australian Local Government Association on road transport, freight and safety.</p> <p>20 August 25 Department of Biodiversity Conservation and Attractions on Waroona Dam camping grounds development.</p> <p>21 August 25 Peel Zone meeting - various matters.</p> <p>2 September 25 Western Australian Local Government Association on Local Housing, Workforce & Liveability Insights [Regional Communities].</p> <p>11 September 25 Water Corporation on Wastewater treatment plant, subdivision, sewer infill and emergency response preparations to dam wall failure.</p> <p>18 September 25 Pell Development Commission on Peel Housing and Infrastructure Roundtable</p> <p>22 September 25 Powering WA on renewable energy transmission and economic development opportunities.</p> <p>24 September 25 Department of Biodiversity Conservation and Attractions on Waroona Dam camping grounds development.</p> <p>25 September 25 Department of Energy, Mines, Industry Regulation and Safety on mapping the future of Transmission lines for the renewable energy sector.</p> <p>lines for the renewable energy sector.</p>

Strategy 2.1.2 Enhance the agriculture industry in Waroona as a dominant economic sector

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.1.2.1 Prepare and promote business cases for key industries to attract private investment	Mark Goodlet	Office of the CEO	See update to item 2.1.1.1, above
2.1.2.2 Support the development of permanent accommodation for seasonal agricultural	Mark Goodlet	Office of the CEO	Nil actions in Q1, 25/26.

Objective 2.2 Develop a locally supported, resilient stable and innovative business community that embraces*Strategy 2.2.1 Support local businesses, Waroona Business Support Group and initiatives*

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.2.1.1 Collaborate with the Waroona Business Support Group and Peel Chamber of Commerce and Industry to develop initiatives	Mark Goodlet	Office of the CEO	Continue to develop the Visit Waroona website. Provided a tour of Shire of Waroona businesses for the new Minister for Peel, Hon Jessica Stojkovski MLA.
2.2.1.2 Maintain status as a small business friendly local government	Mark Goodlet	Office of the CEO	Publication of State Government small business grant opportunity on Shire of Waroona socials.

Objective 2.3 Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, culture*Strategy 2.3.1 Encourage community and business initiatives to refresh the appearance of the town centre*

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.1.1 Progressively implement the Waroona Revitalisation Strategy and Masterplan	Mark Goodlet	Office of the CEO	Opening of the Big Shed on 25 September 25. Grant funding application for Streetscape remains live and pending assessment.
2.3.1.2 Implement the Townscape Façade grant	Kirsty Ferraro, Mark Goodlet	Planning Services	Implementation of the Townscape Façade Grant Initiative is currently on hold pending the outcomes of the Waroona Town Centre Revitalisation Strategy funding application. This approach ensures the initiative aligns with the broader town centre planning and revitalisation objectives. Once the grant outcomes are confirmed, the façade program will be reviewed and implemented to complement the strategic priorities and design guidelines established through the Revitalisation Strategy.
2.3.1.3 Prepare Streetscape Improvement Plans for South Western Highway within Waroona Town Centre	Mark Goodlet, Kirsty Ferraro	Office of the CEO	Preparation of Streetscape Improvement Plans for South Western Highway is being held pending the outcomes of the Waroona Town Centre Revitalisation Strategy funding application. This will ensure the proposed streetscape designs are consistent with the broader revitalisation framework, including traffic management, pedestrian connectivity, public realm enhancements, and aesthetic improvements. The plans will be progressed once the Strategy outcomes and associated funding are confirmed.

Strategy 2.3.2 Develop key sectors of the tourism economy where Waroona has a competitive advantage

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.2.1 Support the development of a Preston Beach caravan park	Mark Goodlet, Kirsty Ferraro	Office of the CEO	Pre-feasibility work underway for investigation of a caravan park at Preston Beach, including - Confirmation of strategy and community led location options. Industry engagement on preferred location, demand and site suitability. Visual inspection and geotechnical assessment of preferred site option. Desktop environmental assessment for rare and endangered species and ecological communities. Desktop preliminary assessment of fire risk. Preliminary assessment of land tenure suitability.
2.3.2.2 Develop and implement a Destination Management Action Plan to support the Destination Management Strategy	Ash Nuttall, Mark Goodlet	Community Development	The Destination Management Action Plan was adopted by Council in August 2025. Several initiatives have been scheduled for the 2025/26 financial year, including the development of a tourism signage strategy and the delivery of community workshops.

Strategy 2.3.3 Develop new trails and enhance and promote existing trails

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.3.1 Develop and implement Shire of Waroona Trails Plan	Mark Goodlet, Merrin Kirk	Office of the CEO	Town to Weir trail design and documentation underway along with landowner negotiations.

Our Environment

To continually care for, protect and enhance our environment for the

Objective 3.1 Protect and enhance our existing natural assets, waterways, bushland and biodiversity

Strategy 3.1.1 Collaborate with local environmental community organisations and volunteers

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.1.1 Support initiatives and activities implemented by Peel Harvey Catchment Council, Peel Biosecurity Group and other relevant organisations	Rikki Pulfer, Kirsty Ferraro	Environmental Services	The Shire has continued to provide in-kind support to the Harvey River Restoration Taskforce for their work along the Harvey River. The Shire is continuing to work with Peel Harvey Biosecurity Group on the CrISP project which is aimed as mitigation works on reserves which will have a beneficial outcome on residential/ rural properties, an example is the work completed on the Tuart Gove reserve in December/ January.

Appendix 11.3.4

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.1.2 Actively participate in the Peron Naturaliste Partnership and associated activities	Kirsty Ferraro	Environmental Services	The Shire continues to actively participate in the Peron Naturaliste Partnership (PNP), contributing annual membership funding and engaging in regional coastal management and climate adaptation initiatives. Participation in the PNP provides access to shared expertise, collaborative projects, and advocacy opportunities that support long-term coastal resilience and environmental management within the Shire of Waroona.
3.1.1.3 Support not-for-profit organisations to implement regular litter clean ups	Trick Cole	Community Development	Officers continue to work with community groups to promote activities for Clean Up Australia Day.
3.1.1.4 Provide ongoing support to Waroona Landcare	Kirsty Ferraro	Corporate Services	The Shire continues to support Waroona Landcare through an auspicing agreement with the Harvey River Restoration Taskforce, providing human resources and operational assistance to enable effective delivery of environmental programs and community initiatives.
3.1.1.5 Contribute toward the refurbishment of the Department of Agriculture building	Kirsty Ferraro, Mark Goodlet	Building Services	Initial concept planning and preliminary investigations for the refurbishment of the Department of Agriculture building have been completed. Further progression of the project is dependent on the identification and securing of external funding sources to support detailed design and implementation. The Shire continues to monitor funding opportunities to advance this project in alignment with broader strategic and community facility objectives.
3.1.1.6 Support local Environmental groups through centralisation of services at the Environment Centre	Ashleigh Nuttall, Kirsty Ferraro, Mark Goodlet	Corporate Services	Installation of air-conditioning system complete under Federal grant funding. Presently investigating State Government funding opportunities. Dongo on site removed to Depot. Investigating moving to site without building upgrade.

Strategy 3.1.2 Develop future plans and strategies to protect and enhance Preston Beach and Yalgorup National Park

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.2.1 Support the Preston Beach Volunteer Rangers	Kirsty Ferraro, Rhys Bloxsidge	Safety & Emergency Services	The Preston Beach Volunteer Rangers program continues to operate successfully, having been established and supported by the Shire for many years. The program provides valuable assistance in coastal management, visitor education, and environmental stewardship within the Preston Beach area. The Shire maintains ongoing liaison and support to ensure the program's continued success and community benefit.

Appendix 11.3.4

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.2.2 Implement priority actions from the Preston Beach Foreshore Management Plan	Kirsty Ferraro	Planning Services	Work has commenced on the development of a comprehensive Preston Beach Management Plan. The Plan will consolidate and update previous documents, including the Foreshore Management Plan, Townsite Strategy, and Caravan Park Planning elements, into a single, integrated management framework. The intent is to balance tourism development and visitor experience with environmental protection, coastal resilience, and sustainable infrastructure planning for the long term.

Strategy 3.1.3 Advocate for and action protection of the Environment

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.3.1 Advocate for Shire's Mining Statement	Mark Goodlet	Office of the CEO	Met with Peel Alliance and other escarpment local governments to envisage a shared position on mining of the escarpment. A joint position is in train.
3.1.3.2 Develop an Environmental Strategy	Kirsty Ferraro	Development Services	The development of an Environmental Strategy is identified as a long-term project scheduled for future commencement. The Strategy will provide a coordinated framework for environmental sustainability, biodiversity protection, and climate adaptation across the Shire. Preliminary scoping and alignment with other strategic documents will occur prior to project initiation to ensure integration with broader corporate and regional planning objectives.

Objective 3.2 Proactively manage resources and practice sustainability through responsible management of

Strategy 3.2.1 Secure water resources to ensure water sustainability for agricultural, economic and recreational needs

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.1.1 Advocate for Shire's water initiatives	Mark Goodlet	Office of the CEO	In discussion with Harvey Water on allocation of water from the Waroona district sources to ensure a balance of provision for agricultural and recreational uses.

Strategy 3.2.2 Secure energy resources to ensure energy sustainability for community needs

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.2.1 Progressively install solar panels on all applicable Council buildings	Steven Watson, Kelly Nottle	Building Services	Plan for DIS to investigate suitable buildings and structures, prioritise the list and seek quotes for budget bids.

Strategy 3.2.3 Responsibly manage Council and community water and energy use

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.3.1 Investigate the feasibility of hybrid vehicles	Steven Watson, Clayton McAlinden	Asset Management Services	Considering the best way to manage and monitor usage.

Strategy 3.2.4 Improve waste management practices through diversion, reuse and recycling

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.4.1 Implement and manage the actions outlined in the endorsed Waste Plan 2020-2030	Steven Watson, Rikki Pulfer	Infrastructure Services	The Shire is on track with implementing actions outlined within the waste plan. Additional actions added in the recent reporting from 2024/25 financial year, pending approval by DWER.

Our Built Assets

To build and effectively manage our assets to continually improve our standard of living.

Objective 4.1 Public spaces and infrastructure that are accessible and appropriate for our community, and meet the*Strategy 4.1.1 Plan community facilities for current and future generations*

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.1.1.1 Develop and implement the concept and design plans for the Waroona Community Precinct Phase 2 - Big Shed	Mark Goodlet	Office of the CEO	This item was completed Q1 25/26.
4.1.1.2 Develop and implement the concept and design plans for the Waroona Community Precinct Phase 3 - Irrigation House building	Mark Goodlet	Office of the CEO	Design and documentation is complete. Waiting for suitable grant funding for construction.
4.1.1.3 Revisit the Drakesbrook Cemetery Masterplan.	Rikki Pulfer, Steven Watson	Infrastructure Services	Cemetery Master Plan endorsed by Council (OCM 25/06/085). Budget submission included in 2025/26 budget for consideration, item wasn't successful. Ground clearing completed in September 2025, site survey scheduled for 15 October 2025 to map the trees for plotting of future graves.

Objective 4.2 Manage assets in a consistent and sustainable manner*Strategy 4.2.1 Plan and effect appropriate maintenance, renewal, replacement and disposal of assets*

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.2.1.4 Establish and implement a Lake Clifton Reserve Improvement Strategy	Steven Watson	Infrastructure Services	Undertake review of current strategies, path linkages, document specifications and create a prioritised list and budget proposals.
4.2.1.2 Implement the actions outlined in the Lake Clifton Master Plan	Mark Goodlet, Ash Nuttall	Office of the CEO	Site survey and services location and geotechnical investigations are complete. Developing package for grant funding aligned to specific funding entities' requirements.
4.2.1.3 Develop a long term and funded building renewal program	Kirsty Ferraro, Brad Oborn	Asset Management Services	Undertake review of current strategies, asset lists, document specifications and create a prioritised list and budget proposals.
4.2.1.4 Sewer Infill for Waroona Town	Mark Goodlet	Office of the CEO	Sewer Infill remains with WALGA for determination as an advocacy position. Sewer infill will remain as a key topic for further discussions with members of parliament.

Objective 4.3 Suitable housing and transport infrastructure to meet the needs of our diverse community

Strategy 4.3.1 Develop and promote diverse and affordable housing and accommodation

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.3.1.1 Prepare a Land Rationalisation Strategy for Council reserves, owned land and property	Mark Goodlet	Office of the CEO	No further action in Q1, 25/26.

Strategy 4.3.2 Develop and promote an efficient, safe and connected local and regional transport network

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.3.2.1 Lobby for a road train assembly and break	Kirsty Ferraro, Rhys Bloxsidge	Infrastructure Services	This item is incorporated into the Johnston Road RAV Route project.

Our Leadership

To embed strong leadership through good governance, effective communication and ensuring value for money.

Objective 5.1 A sustainable future through embracing change, applying technological advancement and pursuing

Strategy 5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.1.1 Ensure Councillors complete the required training, and encourage knowledge building through attending courses, community engagement and workshops	Kate Pisconeri, Ash Nuttall	Corporate Services	Councillor elections are scheduled for October 2025. Newly elected and re-elected Councillors will be required to complete the mandatory training modules prescribed under the Local Government Act 1995 within 12 months of being sworn in. Additional training opportunities, workshops, and community engagement sessions relevant to local government governance and leadership will continue to be circulated to Elected Members as they become available, to support ongoing professional development and capacity building.
5.1.1.2 Review all Local Laws	Kate Pisconeri, Ash Nuttall	Corporate Services	Draft Fencing Local Law, and Draft Local Government Property & Public places Local Law 2025 were released for full public consultation period in Q2 2025. These are the final two Shire of Waroona local laws due to be reviewed. Activities in Thoroughfares and Trading in Thoroughfares and Public Places Local Law, as well as Local Government Property Local Law, will both be repealed when LGP&PPLL comes into operation.
5.1.1.4 Review the Corporate Business Plan	Kate Pisconeri, Ash Nuttall	Corporate Services	The Corporate Business Plan was reviewed and adopted by Council in August 2025.

Strategy 5.1.2 Maintain long term financial sustainability

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.2.1 Review the Long Term Financial Plan	Ashleigh Nuttall	Corporate Services	The Long Term Financial Plan is scheduled for review during the 2025/26 financial year. Officers will commence this process in November, with input from all departments. Councillors will be engaged and updated through briefing sessions as the review progresses.

Strategy 5.1.3 Consider future technological requirements for the delivery of services and corporate functions

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.3.1 Improve communications connectivity to Waroona Recreation and Aquatic Centre for use as an evacuation centre	Ashleigh Nuttall	Corporate Services	Connectivity improvements at the Recreation and Aquatic Centre are being investigated, with recommendations to be provided by the Shire's ICT contractor. The current telephony system upgrade will include new hardware to enhance communication between the Centre, the community, and other Shire facilities.
5.1.3.2 Maintain and improve current corporate management system	Ashleigh Nuttall	Corporate Services	Staff continue to review and assess the Shire's corporate management system to identify opportunities for improvement. System upgrades are implemented as available to maintain functionality and efficiency. With significant change occurring across the local government ERP landscape, officers are monitoring sector developments and implementation outcomes to determine the most suitable path forward for the organisation.

Objective 5.2 Develop a skilled, safe and compliant organisation*Strategy 5.2.1 Employ, maintain and retain a skilled workforce*

Name	Responsible Officer	Lead Dept.	Progress Comment
5.2.1.1 Review and implement the Workforce Plan	Kirsty Ferraro	Development / Customer Services	The review of the Shire's Workforce Plan is currently underway, with the updated document scheduled for completion in October 2025. The revised Plan will align workforce resourcing and capability with the Shire's strategic and operational objectives, ensuring the organisation is well-positioned to meet future service delivery and community needs.

Strategy 5.2.2 Promote an organisational culture of safety, best practice and continuous improvement

Name	Responsible Officer	Lead Dept.	Progress Comment
5.2.2.2 Review and implement the Risk Management Strategy	Kate Pisconeri, Ash Nuttall	Corporate Services	Risk Management Strategy and Procedures Manual is continuously implemented, with monthly Strategic Risk Review meetings occurring with Senior Governance Officer and Exec Team. All Risks have been assessed and will continue to be reviewed in a 12-18 continual cycle, while ensuring all new strategic risks are identified as they arise.

Appendix 11.3.4

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
5.2.2.3 Implement and maintain the Work Health and Safety (WHS) Management System	Kirsty Ferraro, Workplace Services Officer	Corporate Services	The implementation and maintaining the Work Health and Safety Management System is an ongoing process. Procedures are currently being reviewed and updated.
5.2.2.4 Implement & Review Council endorsed Strategies and Plans	Kirsty Ferraro, Ash Nuttall, Steven Watson, Rikki Pulfer, Kate Pisconeri	Corporate Services	<p>The Department of Customer & Development Services has developed a centralised Control Document System to support the consistent management, review, and implementation of Council-endorsed strategies and plans. This system contributes to improved alignment of organisational control documents, ensuring consistency in formatting, version control, and compliance across all departments. The framework strengthens corporate governance and supports more efficient monitoring and reporting of strategic outcomes.</p> <p>- The Department of Corporate & Community Services regularly reviews endorsed strategies and plans in accordance with their scheduled review periods and legislative or policy requirements. Larger action items are actively monitored and progressed through internal collaboration tools, including the Shire's compliance calendar, project management boards, and statutory tracking systems. This approach ensures accountability, timely implementation, and alignment with Council's strategic objectives.</p> <p>The Shire's Annual Report has been collated during Q1 25/26 and is due for adoption in Q2 25/26.</p>

Objective 5.3 Actively increase the level of engagement with the community, and respond efficiently and

Strategy 5.3.1 Establish and maintain a user focused communication approach that informs, engages and empowers the community

Name	Responsible Officer	Lead Dept.	Progress Comment
5.3.1.1 Develop and implement a Communications & Marketing Strategy	Ashleigh Nuttall, Mark Goodlet	Corporate Services/ CEO	The State Government is progressing draft regulations requiring all local governments to adopt a communications agreement between Council and the CEO, outlining protocols for information and correspondence. Further regulation amendments are also being developed for the Community Engagement Charter. The Director Corporate & Community Services is part of a working group contributing to this review, with a Charter to be developed once the regulations are finalised.

Strategy 5.3.3 Provide community focused customer service and access to information

Name	Responsible Officer	Lead Dept.	Progress Comment
5.3.3.1 Review the Customer Service Charter	Ashleigh Nuttall, Kathy Simpson	Corporate Services	The review of the Customer Service Charter is scheduled to commence in early 2026. The review will ensure the Charter remains current, customer-focused, and reflective of the Shire's service delivery standards and organisational values. Community and staff feedback will be considered as part of the review process to promote continuous improvement in customer experience.



Regional Housing Support Fund Guidelines for Applicants

Acknowledgment of Country

The Department of Planning, Lands and Heritage acknowledges the traditional owners and custodians of this land. We pay our respect to Elders past and present, their descendants who are with us today, and those who will follow in their footsteps. DPLH gratefully acknowledges the support and assistance of consultants Urbaqua Land and Urban Water Solutions in the development of this document.

Readers should familiarise themselves with all other documents which are a part of the Regional Housing Support Fund Program.

APPLICATIONS CLOSE AT 5pm AWST Friday 19 December 2025

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Disclaimer

This document has been produced by the Department of Planning, Lands and Heritage. Any representation, statement, opinion or advice expressed or implied in this publication is made in good faith and on the basis that the Government, its employees and agents are not liable for any damage or loss whatsoever which may occur as a result of action taken or not taken, as the case may be, in respect of any representation, statement, opinion or advice referred to herein. Professional advice should be obtained before applying the information contained in this document to particular circumstances.

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website: www.wa.gov.au/dplh
email: rhsf@dplh.wa.gov.au

tel: 08 6551 8002
fax: 08 6551 9001
National Relay Service: 13 36 77

This document is available in alternative formats on application to Communication Services.

1. How to use the guidelines

These guidelines cover:

- amount of funding available
- who is eligible to apply
- what types of projects and costs are eligible
- eligible locations
- what you will need to apply
- how applications are assessed
- what to expect if you are successful

Before making an application to the Regional Housing Support Fund (RHSF) (the Fund) you should read these guidelines and the frequently asked questions (FAQs) available on the website in full to ensure you and your project meet the eligibility requirements.

Applications for the Regional Housing Support Fund must be lodged via SmartyGrants, the Department of Planning, Lands and Heritage's online grant application platform.

Detailed application instructions including a help guide are available at <https://dplh.smartygrants.com.au>.

For any questions about the guidelines or to discuss your project, email rhsf@dplh.wa.gov.au or call 6551 8002.

2. About the Regional Housing Support Fund

The Regional Housing Support Fund is a \$25 million commitment from the Western Australian Government to provide grants to support new housing and residential lot supply projects across regional Western Australia.

Delivering new housing in regional Western Australia can be challenging due to additional costs often associated in bringing land and housing to market. These costs include site preparation, provision of enabling infrastructure, construction and civil works – all of which impact the feasibility and affordability of projects. The extent of feasibility gaps vary across regions, depending on factors such as location, availability of local expertise, materials and labour.

The Fund is open to local governments, community housing providers and landowners/developers to support key worker, community housing and residential subdivision projects in regional Western Australia.

Grants from this Fund are to assist with addressing identified and quantified feasibility gaps, subject to eligibility requirements, and bring projects sooner to fruition. A competitive assessment process applies to applications.

The Fund is administered by the Department of Planning, Lands and Heritage (the Department).

3. Objectives

The Regional Housing Support Fund seeks to:

- 1) Provide funding assistance to help close existing feasibility gaps being experienced by key worker and community housing projects (including supported and specialist accommodation), and residential subdivision projects in regional Western Australia.
- 2) Assist with the provision of new housing, including repurposed dwellings, in regional towns to help build and maintain sustainable regional communities.
- 3) Support delivery of housing for key workers, community housing organisations and low to moderate income households in non-mining industries.

For the purpose of this Fund:

- Key workers include, but are not limited to, skilled and semi-skilled workers employed in the following industries:
 - Childcare
 - Education
 - Emergency Services
 - Government employees
 - Healthcare
 - Hospitality
 - Retail
 - Tourism
 - Trades and Manufacturing
 - Transport and Logistics
- Workers employed in the above industries do not include those in the mining/resources industries.
- Community housing can consist of a range of housing types provided for people on a very low, low or moderate income, or for people with additional needs. This may include crisis, transitional and long-term rental housing and congregate living facilities, like hostels or lodges.
- A community housing provider means a body corporate or organisation, including not-for-profit, that has one of its objectives being the provision of community housing.

4. Eligibility

For a project to be eligible for consideration of funding from the Regional Housing Support Fund, it will need to meet location, applicant, project and cost eligibility requirements, including timeframes for the delivery of projects.

Meeting eligibility requirements does not guarantee funding will be provided. A competitive assessment process applies to applications.

4.1 Applicant eligibility

The Fund is open to applications from developers/landowners, community housing providers and local governments. State Government agencies may also identify projects for consideration, which meet Government priorities, objectives and complement existing projects or initiatives.

4.2 Eligible locations

For a project to be eligible for consideration of funding, it must be located within, or in the vicinity of, an existing regional centre, townsite or community within regional Western Australia excluding the Perth and Peel metropolitan region. Genuine regional proposals in the outer Peel region (i.e. Boddington and Waroona) may be considered where justified.

4.3 Project eligibility

The project must propose the delivery of three or more dwellings and/or the delivery of three or more residential lots. For dwellings, this can be across multiple lots if the delivery is being undertaken as a single package. For subdivision, the proposed lots must be on a single contiguous site.

For a project to be eligible for consideration of funding, it must result in the timely delivery of either (or a combination):

- **New self-contained housing for affordable purchase or lease by key workers, located within a reasonable vicinity to employment locations and amenity and services**

This can include a range of housing types to meet the anticipated housing needs. At a minimum, each dwelling should provide a bedroom, living space, kitchen and bathroom facilities (i.e. not relying on shared facilities) and be capable of being used for permanent occupancy, not short-stay accommodation purposes. Projects involving repurposed dwellings will be considered.

The application must demonstrate that housing construction can commence within two years and can be completed within four years.

- **Community housing accommodation located within regional centres or townsites.**

A range of housing types can be considered, responding to the housing needs in the region. The application must demonstrate housing construction can commence within two years and can be completed within four years.

- **New serviced lots for residential dwellings.**

The application must demonstrate the subdivision can be delivered (lots titled) within two years. Lots must be located on land with a residential zoning and all required structure planning or other planning in place. If the site is not appropriately zoned at the time of application, applicants must demonstrate that zoning can be achieved within sufficient time to enable delivery of lots within the required timeframe.

Applications should demonstrate that the project is capable, if funded, of timely delivery (i.e. at the stage where contractors can be engaged and construction begins).

This may include a valid subdivision or development approval (or evidence of an existing application) with sufficient time remaining to enable delivery of works. Consideration can be given to a longer time period, for reasons such as project complexity, resource/material availability, the need to wait for completion of related infrastructure works or design.

Applications which would be reliant on further detailed design work, resolution of tenure constraints and/or regulatory approvals (such as rezonings) are less likely to be competitive.

4.4 Eligible costs

The Regional Housing Support Fund may contribute funding for the following :

- Site preparation, including earthworks, drainage infrastructure and decontamination (if relevant).
- Contribution and connection costs relating to the supply of water, wastewater, electricity or telecommunications connections to lots or dwellings, including site preparation and earthworks required as part of the delivery of these connections.
 - On-site standalone systems may be considered where they represent the most appropriate option for the provision of essential services.
 - Gas connection costs may be considered where the development includes a commercial component. Gas connections for residential uses are excluded.
- Construction of roads and/or upgrades.
- Construction of dwellings for key workers or community housing.

Note: Projects which are under assessment or which have received funding through the Infrastructure Development Fund (IDF) or Housing Enabling Infrastructure Fund (HEIF) are eligible to apply for funding, however if a component of infrastructure has received committed funding from the IDF or HEIF, that particular infrastructure component will not be eligible for funding.

4.5 Ineligible projects or costs

- The creation of special residential or rural-residential lots, generally considered to be lots equal to or greater than 2000m².
- Costs associated with technical studies undertaken to support applications. However, applications may include requests for funding towards detailed engineering design and as-constructed surveys, which will be considered where justified.
- Mining/resource worker accommodation and on-site worker accommodation proposals, including tourism operations.
- Recovery of costs that are already funded through alternative sources or retrospective recovery of costs already incurred for infrastructure works already substantially commenced or completed.

- Projects seeking funding for ongoing operational or recurrent costs.
- Ongoing salaries/employment of new or existing staff.
- Purchase of land.
- Activities that would be undertaken in the normal course of business, such as routine replacement or upgrades of plant and equipment.
- Costs associated with safety upgrades for gas pipeline infrastructure.
- Projects being delivered directly by the Department of Housing and Works or DevelopmentWA.

Note: This does not include the proposed delivery of dwellings by a third party for lease by the Government Regional Officers Housing (GROH) or WA Country Health Service housing program (or similar), which may form part of an application to the Fund

5. Application requirements

Applications close at **5pm AWST Friday 19 December 2025**.

Applications must be submitted using SmartyGrants, the online grants management tool used by the Department. You will be required to include a business case and Budget Workplan with the SmartyGrants application. All applications, together with the supporting documentation, must be submitted by the closing date.

Should applicants experience technical difficulties submitting the application via SmartyGrants by the closing date, email rhsf@dph.wa.gov.au or call 6551 8002.

Applicants are advised to leave sufficient time to submit their application through SmartyGrants. Late applications will not be accepted, unless there are exceptional circumstances. Exceptional circumstances will be considered on merit, in accordance with probity principles to ensure fairness to all applicants.

A request for a late application must be emailed to rhsf@dph.wa.gov.au within three business days of the closing date and must include:

- Reasons and supporting evidence of the exceptional circumstances.
- The documents that would have been submitted through SmartyGrants including the business case.
- Application reference number provided through SmartyGrants.

Requests received outside of the three business days will not be considered.

A request for a late application will be considered by the Department and applicants will be advised of the decision. The decision is final and not subject to review or an appeal process. A request for a late application is not shared with the Evaluation Panel.

The business case must include sufficient information to demonstrate the suitability and feasibility of a proposal against the objectives, eligibility and assessment criteria outlined in these guidelines and include:

Project description

- Detailed project description including copies of plans prepared, project aims, overall cost, location and proposed timing of project activities.
- A schedule which demonstrates a pathway to delivery of the project.
- Demonstrate how dwellings will be maintained and managed for key workers or community housing for at least five to 10 years.

Costing and funding information

- Detailed project budget of the works required to deliver the project, including sources of funding and planned expenditure. Identify clearly which components funding is being sought and the amount. A Budget Workplan will be required (see Appendix 1).
 - A high degree of certainty of the costs is required. This could be supported by quotes from an infrastructure provider, report from a quantity surveyor or supporting evidence in the form of quotes.
 - Details regarding the financial viability of the project will be required, including demonstration that the project is not financially viable without public support.
- The degree of co-contribution to the project, including details of funding sources, considering the benefit the applicant will derive from the project, sharing of risk appropriately between private parties and Government.

Include details of funding arrangements for works required to deliver the lots or dwellings proposed, separate to any funding that may be requested/granted through this Fund.

Applicants are required to disclose whether any aspect of the proposal has received funding or whether it is intended that funding will be applied for (or has) from other grant or funding sources including local government, State Government or Australian Government funding. If a component of infrastructure for the project is eligible for funding from the Housing Enabling Infrastructure Fund or has received committed funding from the Infrastructure Development Fund, that particular infrastructure component will not be eligible for funding.

Approvals and technical studies

- Proof of 'shovel ready' status, a valid subdivision or development approval (or existing application) with sufficient time remaining to enable delivery of works following the funding assessment process.
- Where appropriate, technical studies and/or evidence of discussions with relevant agencies and authorities, which may include but not be limited to planning and servicing bodies. Collaboration with relevant infrastructure providers and authorities is encouraged.
- Whether the project requires any planning, environmental approval or any other related licenses, permits or approvals to allow the project to proceed, and whether they have been obtained or estimated timeframes for obtaining.

Demonstration of capability and need

- Degree of experience of the applicant in developing key worker housing, community housing sites and residential subdivision in regional locations.

- Where the applicant is a developer/landowner or community housing provider, they must demonstrate:
 - A sound financial track record, compliance with relevant regulations and capacity to deliver on the proposed project.
 - Measures are in place to minimise the potential risks associated with providing funding to the applicant and the risk of non-performance.

To assist, additional information, as suggested in Appendix 2, should be included in the business case and associated questions answered in the SmartyGrants application.

- Demonstration of an undersupply of housing and/or residential lots in the location and sufficient demand to absorb the lots or dwellings proposed to be supported by the investment within a five to 10-year period.
- Discussion on how the project represents value for money and will deliver benefit to the community.
- Demonstration that the project faces a feasibility gap and is not viable without public funding. This requires a combination of information sources as outlined in Appendix 3.

Visit the SmartyGrants application portal for a full list of required information, including documents to be uploaded.

Once completed, a PDF version of the application form can be downloaded by going to the 'Review and Submit' page in Form Navigation. This can be done at any time before submitting the application. Remember to save your progress as you go. You may re-enter the application using My Submissions at the top of the landing page once you have logged in.

You should pay close attention to attachments and evidence that support the application.

Email rhsf@dplh.wa.gov.au or call 6551 8002 or for assistance with submitting an application.

6. Assessing applicants

Once received, the Department will review the information submitted in the application to confirm it meets the eligibility criteria and all information requirements have been met. During the review process applicants may be asked to provide clarification to assist this process.

The Department may engage with other State Government agencies, service authorities or independent quantity surveyors or similar, for assistance in verifying applicant costs. Where this is required, information submitted with the application will be shared.

Only eligible and complete applications will move to the next stage, which is a competitive application assessment by an Evaluation Panel.

The Evaluation Panel will assess applications using the assessment criteria below. The outcome of the panel assessment will be provided to Government, through the Residential Lands and Housing Delivery (RLHD) Ministerial Oversight Committee (MOC) for its consideration.

The RDLH MOC will make the final determination regarding funding being granted for the project.

Meeting eligibility requirements does not guarantee funding will be provided. Unsuccessful applicants will be provided with a notice of the outcome and reasons for the decision.

Assessment Criteria

1. Capacity and Capability (30%)

Confidence in the delivery of the project through proven track record of success, sound methodology and project planning.

- Personnel, skills and experience, including:
 - Skills and experience of employees working on the project.
 - Skills and experience of consultants/contractors.
 - Experience in delivering housing and/or infrastructure projects.
- Resourcing the project including:
 - Availability of required building and construction contractors, materials and other goods and services required for the project.
- Funding the project:
 - Evidence of detailed project costings.
 - Degree by which a clear plan is provided of other funding sources and the level of certainty attached to these sources.
 - Evidence of co-contributions.
 - Demonstration of responsible and sound financial management.
- Project Planning:
 - Evidence of planning and/or approvals in place.
 - Project methodology and timeframes to achieve completion of the project or development within required timeframes.
 - Relevant service authority advice.
 - If the applicant has received previous grants (State or Commonwealth), demonstrated experience of complying with transparent reporting and meeting funding conditions attached to the grant/s.

2. Value for Money (25%)

- How the project provides value to the State and is appropriate for public funding.
- Consideration of levels of co-contribution and leveraging of other funding sources, including private investment.
- Total project budget and the proportion of project costs requested of the Fund.
- Degree of confidence that the funding will close the feasibility gap for the project.

3. Expected outcomes and alignment with Government Planning and Goals (20%)

- Level of consistency with the WA Government's strategic priorities and objectives including the relevant planning framework.
- The degree by which works will facilitate the timely delivery of housing or land located within a reasonable vicinity to employment locations amenities and services.
- How the project will delivery housing for key workers and/or community housing.

4. Location and Need (25%)

- A demonstrated undersupply of residential lots or dwellings in the project location and sufficient demand to absorb the lots or dwellings proposed to be supported by the investment within a five-to-10-year period.
- Whether the project is located in a priority location aligned with Government goals, including above the 26th parallel or in another area identified.
- The location of the proposed subdivision or development represents a logical and planned expansion of an existing townsite.

Government's Residential Lands and Housing Delivery Ministerial Oversight Committee reserves the right to offer a lower amount of funding. Note that proposals where funding requested exceeds \$5 million additional Government consideration beyond the Residential Lands and Housing Delivery Ministerial Oversight will be required.

7. Funding agreement

Successful applicants will be required to enter into a Funding Agreement. The Funding Agreement sets out the applicable terms and conditions and defines the roles and responsibilities.

There may be a provision in the funding agreement of a minimum period for retention to ensure the dwellings are available for existing key workers in the town or community housing providers.

It is generally expected that funded dwelling projects will be maintained for key workers or community housing purposes for a period of five to 10 years.

Reimbursement will occur against identified project delivery milestones as set out in the Funding Agreement. In general, applicants are able to seek reimbursement of infrastructure costs following their installation (and verification by appropriate service authorities) and remaining project costs at the time the subdivision or development project is delivered to market. Depending on the project, and as agreed with the recipient, the percentage and timing of reimbursements may differ. If this applies, this will be set out in the Funding Agreement. Where costs exceed the funding contribution the recipient is responsible for paying the balance.

Where power, water or sewer are proposed, it will be the preference of the Fund to provide approved funding direct to infrastructure providers (for example Water Corporation, Western Power or Horizon Power). This will be outlined in the Funding Agreement.

When the funded works are completed, the following documentation will be required:

- Itemised receipts demonstrating the proponent has incurred charges related to eligible costs. Note, where charges exceed the funding committed, the applicant will be responsible for meeting those costs.
- Sufficient information to demonstrate the applicant is the appropriate recipient of the funding.
- Evidence that a responsible authority has approved or certified works undertaken, and, where appropriate, has agreed to take ownership of the relevant infrastructure or works.

Or

- Certification of works by a suitably qualified independent person or superintendent under the works contract.
- When the subdivision or development is completed a Certificate of Title for lots created, proof of completion of construction, or Certificate of Occupancy for a dwelling (where required).

8. Project timing, reporting and acquittal

The project must be completed as set out in the Funding Agreement.

Successful applicants will be required to report on project progress and related measures. Reporting dates will be agreed at sign-off of the Funding Agreement. At the end of the project, successful applicants are required to submit a final report to demonstrate the project has been completed in line with the approved application, or as amended with agreement, and funding has been spent accountably.

9. Probity

The Department adheres to the Treasurer's Instructions and the Western Australian Grants Administration Guidelines. Accountability and transparency together with sound financial governance, risk management, and internal controls will be applied at all processes in the lifecycle of a grant. A probity advisor is consulted to assess and advise as appropriate including conflict of interest processes and procedures across the Fund grant process.

10. Our Charter

The Department's Customer Service Charter is available at [Strategic Engagement Framework](#). The charter sets out our commitment to service standards and our service standard to you.

11. Announcements of successful applications

Information regarding successful applications will be published on the Department's website. Information published will include:

- Applicant's name
- Location of project/development
- Project summary
- Funding amount

No commercial-in-confidence information will be published.

Enquiries and support

For any questions about these guidelines or to discuss your project, email rhsf@dplh.wa.gov.au or call 6551 8002.



**Applications
open**

Stage 1: Application

- Applicant has shovel ready project/development (lots and/or dwellings).
- Applicant submits application through SmartyGrants, including Business Plan and Budget Workplan.



**Assessment &
Approval**

Stage 2: Review and Assessment

- Department assesses application against eligibility criteria.
- If eligible, application progresses to competitive evaluation undertaken by the Evaluation Panel, with outcomes provided to Government's Residential Lands and Housing Delivery Ministerial Oversight Committee for determination.
- Successful applicant issued with Funding Agreement outlining the maximum grant for their project/development, funding payments against key milestones and reporting requirements.



**Applicant to enter
into works**

Stage 3: Preparation of project/development

- Applicant proceeds according to Funding Agreement including interim reporting requirements.



Dispersal

Stage 4: Request for dispersal

- Applicant to claim grant funding by providing the Department with evidence of milestones and relevant invoices.
- Department to assess whether the claim is consistent with the Funding Agreement.
- Department to provide confirmation of the claim and subsequent payment.



Completion

Stage 5: Completion

- Lot creation must be completed within two years and construction of dwellings completed within four years of funding approval.
- Applicant to notify the Department of project completion including submission of satisfactory final report.

Appendix 1 – Budget Workplan

The Budget Workplan contained within the SmartyGrants application must be completed, setting out the detailed project budget with costs that are reasonable and reflective of market rates. Applications will not be considered without the completed workplan on the correct template. Industry cost benchmarks may be used to assess whether costs are reasonable.

The Budget Workplan requires applicants to set out the required works and the associated costs for these works. Works should be appropriately separated by category/work item line to provide meaningful information that allows assessment of the shortfall that funding is being sought for.

Quotations, where available, should be attached to the Budget Workplan. If the project receives other Government funding, set out the purpose of this funding against relevant works/activities.

The Budget Workplan will display the total value of the project and the total grant amount requested and the co-contribution the applicant is offering.

Appendix 2 – Additional Information for applications from non-government organisations

Where the applicant is a developer/landowner or community housing provider, information should be provided to demonstrate they will continue to operate/remain in business into the foreseeable future. This may include:

- An overview of the applicant's organisation, including organisational structure, clients/markets/industry sector.
- Disclosure of financial statements (three years), any adverse financial event or finding to the organisation or its directors.
- Where the applicant is a landowner, this information should include the area of land owned, details of other landowners or parties to the application.
- External validation of the organisation as a going concern.
- Letters of support from relevant stakeholders and parties, such as landowners, local governments, the relevant Regional Development Commission and other organisations benefiting from or contributing to the project.

Note: The Department reserves the right to seek an externally provided financial, credit and business viability assessment of any organisation or project which applies for funding. This may require the applicant to cooperate with that provider.

Appendix 3 – Demonstration of Feasibility Gap

Demonstration that a project faces a feasibility gap and is not viable without public funding can be achieved in a number of ways and may require a combination of information sources as set out below:

- Gap analysis, including a clear breakdown of total project costs (a consideration for land purchase can be included in calculations), revenue sources, operating costs versus available sources of funding with or without grant funding. Show the specific dollar amount or percentage that remains unfunded without support from the Regional Housing Support Fund.
- Demonstrate that private investors, lenders or developers are unwilling to fully fund the project due to low or uncertain return, high risk or market conditions. This will require correspondence from lenders or investors stating conditions, letters of intent and limits and evidence of previous attempts to secure funding.
- Market analysis which demonstrates market conditions cannot justify the project. Reference similar projects that only proceeded because of public support.
- Demonstrate that the project faces a cost premium, which may be due to location or site-specific challenges.
- Third-party validation of the feasibility gap or which provides credibility to the figures referenced.



ANNUAL STATE CONFERENCE
5–6 NOVEMBER 2025 | CROWN PERTH

impactful
action

President's Welcome

Kaya. Wanju. Hello and welcome.

I'd like to introduce you to the 2025 Local Government Professionals WA State Conference Program and invite you to join us for this outstanding conference experience.



LG Professionals WA exists to enable you to lead and thrive in an industry that is continually improving its service to local communities. In the modern organisational context that means more than being technically competent. It means being:

- resourceful and resilient
- mindful of the things that impact you and how you impact those around you.
- psychologically safe and sound—and ensuring the same conditions exist for those you are responsible for
- aware of taking impactful action for better outcomes.

Our professional challenge is not to win at all costs or to create winners and losers. It's to enable better outcomes for all.

LG Professionals WA works hard to create experiences and opportunities that support staff in both their current endeavours and the challenges and opportunities that lie ahead. The Annual Conference is our premier professional development event and allows you to reconnect with peers, expand networks, explore ideas, and celebrate remarkable achievements within our sector.

This year's Conference theme—'Impactful Action'—goes to the very heart of our professional development mission. It is about improvement of the individual and success of the collective... channelling your personal growth to enhance organisational achievement.

Impactful action is not a case of clever adjectives describing the status quo. It's about genuine change and deep shifts in both attitudes and practices.

The State Conference brings together our members, partners, industry stakeholders, and expert speakers, fostering an environment of connection and collaboration. This is the place where committed endeavour meets assembled wisdom, facilitating the achievement of extraordinary results.

We will recognise some of those extraordinary results in our prestigious LG Professionals WA Honour Awards. These awards celebrate the exceptional achievements of Local Government officers who exemplify excellence and dedication in our sector. They emphasise the values we uphold and the professionalism we strive for, and I am confident you will find plenty of inspiration in the stories of our winners, and in all those nominated.

I congratulate you in advance for recognising the importance of investing in your professional development, and the value this returns to your organisation and the communities we serve.

On behalf of the Board, I extend my gratitude to the Conference Committee, and to the LG Professionals WA team for creating a program filled with vision and inspiration. I eagerly anticipate connecting and reconnecting with many of you at our 2025 Annual Conference in November.

Anthony Vuleta MLGP
President

Presenters

Cheng Lei

Wednesday 5 November

9.30 am – Opening Keynote



Cheng Lei was born in China and moved to Australia aged 10.

She began her career in accounting, working with multinational companies including Cadbury Schweppes and ExxonMobil. Fueled by a passion for journalism and her bilingual fluency, Cheng took a 90% pay cut to work as a journalist in China, rising to become China Correspondent for CNBC, one of the world's most prominent business TV networks.

During her nine-year tenure, she extensively covered China's economic developments, providing in-depth reports and interviews with key figures in business and politics. Cheng later joined CGTN in Beijing, where she served as a presenter for the Global Business show. Her expertise and insights made her a well-respected figure in the industry.

In August 2020, Cheng Lei was detained by Chinese authorities on suspicion of espionage, despite no details of the accusations against her being provided. She was detained until October 2023 when she returned to Australia and reunited with her family.

Currently, Cheng is a presenter and columnist at Sky News Australia, continuing her impactful career in journalism. Her book, *Cheng Lei – A Memoir of Freedom*, was released in June 2025. It is a powerful and harrowing story of her three-year ordeal in China; a vivid and brave account offering a rare glimpse into China's ultra-secret state security prisons and what it takes to survive such incarceration with your humanity intact.

Jonathan Pain

Wednesday 5 November

3.45 pm – Closing Keynote



Jonathan Pain has 41 years of international investment experience.

He holds a joint honours degree in Economics and Politics from Keele University and a Masters in Finance from Exeter University, and has led investment teams in London, Bahrain and Australia.

Jonathan is the author and publisher of a widely read investment newsletter, *The Weekly Pain Report*, and is a regular guest on CNBC TV.

In one of his most contrarian calls he predicted Donald Trump would win the 2016 US election. He then predicted Biden would win in 2020, and that Trump would win a clean sweep in 2024.

In a 2020 CNBC TV interview, he warned of an imminent 20–25% crash in global equity markets during the pandemic, which preceded an eventual 35% market fall.

Through 2021 he warned central banks had kept interest rates too low for too long and had lost control of inflation and issued a stark warning that interest rates would have to rise sharply.

Before the Russian invasion of Ukraine, he said the world was seeing the emergence of 'An Axis of Autocracy', comprising Russia, China, Iran and North Korea. This, Jonathan believes, signifies a tectonic shift in the geopolitical landscape.

Jonathan sees the world as a giant jigsaw puzzle, with new pieces arriving every day. Each piece contains a clue and a hint of what the future might look like, and Jonathan is skilled at communicating how these pieces may fit together and impact our world.

Presenters

Rachael Robertson

Thursday 6 November

8.30 am – Opening Keynote



Rachael's work responds to an exponential demand in the business world for real, practical tools backed by solid theory based on personal, successful leadership experience.

After 15 years leading diverse and remote teams and business units, including serving as Victoria's youngest ever Chief Ranger at just 32 years old, Rachael was selected to lead the 58th annual expedition to Antarctica. The intensity of this leadership role, where the leader is on-duty all day, every day, for 12 months with no respite, gave Rachael the opportunity to road test leadership ideas the hard way—without the luxury of peers, a desk, or any way out! It was a 'leadership laboratory' in the most extreme, hostile environment on Earth.

Her book, *Respect Trumps Harmony*, presents the business case for building a resilient, innovative and high performing team built on a foundation of respect.

Rachael Robertson CSP, MBA is the most booked female speaker in the Asia-Pacific region. She has worked with more than 500 organisations globally to share her research and leadership insights.

Andrew Horabin

Thursday 6 November

2.45 pm – Closing Keynote



Andrew Horabin became a professional speaker and facilitator in 1993, aged 18.

Initially promoting himself to schools, working with 50,000 students and staff over 15 years, he expanded his offering to work with corporate clients, all tiers of governments, professional associations, and community organisations across diverse sectors.

Andrew has delivered specialist work with State and Federal police to agents from 40 countries, including undercover police, surveillance operatives, source handlers, intel analysts, detectives, and senior managers of crime.

Honing his presentation skills and sharpening his insights into people and language through stand-up comedy, Andrew created a character called "Mick the Demotivational Speaker" which became somewhat ironically a great success in corporate comedy.

In 2008 he wrote his first version of 'Bullshift' based on 15 years of experience consulting, teaching, and leading team and projects, and in 2015 he started The Bullshift Company.

The Bullshift Company is now a core team of eight people, with extended team of 30+ collaborators contributing to creating learning resources. The company delivers presentations to thousands of people in over 30 organisations a year, across Australia and overseas.

Program Outline

WEDNESDAY 5 NOVEMBER 2025

8.00am **Morning Coffee and Registration**

8.30am **Welcome to Country**
LGPA President's Address

9.00am **Meet the exhibitors**
The 2025 State Conference gets underway with a collegiate start. Connect with colleagues, explore exhibitor offerings, and shake hands with sponsors in this interactive opportunity to network and connect.

9.30am **Opening Keynote**

LIVE STREAM Cheng Lei, Australian Journalist and Advocate for Press Freedom

In this powerful opening keynote, Cheng Lei shares her transformation from presenter to prisoner during her 1000+ day detention in China.

Born in China, Cheng Lei moved to Australia aged 10. She began her career in accounting, working with multinational companies including Cadbury Schweppes and ExxonMobil.

Fueled by a passion for journalism and her bilingual fluency, Cheng took a 90% pay cut to work as a journalist in China. She swiftly rose to become China Correspondent for CNBC, one of the world's most prominent business TV networks.

In August 2020, Cheng Lei was detained by Chinese authorities on suspicion of espionage, despite no details of the accusations against her being provided. She was detained until October 2023 when she returned to Australia and reunited with her family.

Hear her remarkable story of endurance, which will inspire you to pursue an impactful, compassionate life.

10.30am **Morning Tea – Trade Exhibition area**

11.00am **Standing up for fair rating – the Shire of Mount Magnet v Atlantic Vanadium**

LIVE STREAM Adam Watts – McLeods Lawyers

This year, the Supreme Court of Western Australia decided an appeal commenced by the Shire of Mount Magnet resulting from an adverse decision of the State Administrative Tribunal. In a landmark decision, the Supreme Court allowed the appeal and confirmed that occupied Crown land held under a miscellaneous licence is rateable land under the *Local Government Act 1995*. The Supreme Court's decision confirmed and clarified the intention of the rating provisions and the rateability of occupied Crown land pursuant to a miscellaneous licence.

Adam Watts, Partner of McLeods Lawyers, who acted for the Shire of Mount Magnet in this matter, will discuss the key elements of the Supreme Court's decision and how this example of strength and pursuit by the Shire represents a guiding light for the local government sector which connects with the theme of this conference

11.50pm

Session 1

Session 2

Session 3

12.00pm

**Conversation with the Crime
Corruption Commission**

Daniel Parker, Director
Investigations, CCC

**Coastal Erosion
Case Study**

Scott Wildgoose MLGP,
CEO Shire of Gingin

Conversations on Coastal Hazard
Risk Management Planning can be
controversial and complex, with
scepticism and lack of urgency at times
hindering resolutions.

Scott Wildgoose will share real
world examples from the recent
erosion impacting Lancelin, where
potentiality has turned into reality
and infrastructure is under imminent
threat. Discover the conversations,
advocacy and action needed to
positively impact this important issue.

**Walmanyjun Cable Beach
Foreshore Redevelopment:
30 years in the Making**

Jeremy Hall MLGP, Director
Infrastructure and Kirsten Wood,
Shire of Broome

Transformational projects like the
Walmanyjun Cable Beach Foreshore
Redevelopment come to life only with
meticulous planning and meaningful
consultation.

Hear how the Shire of Broome
brought this ambitious project to
fruition, with strategic collaboration
and careful consultation paving
the way to secure grant funding to
turn vision into reality. Packed with
insights and lessons learned, this
presentation is a must-see for other
local governments embarking on
community-transforming initiatives.

12.45pm

Lunch

WEDNESDAY 5 NOVEMBER 2025 continued

1.45 pm	Session 4	Session 5	Session 6
	<p>AI in practice at local level City of Stirling City of Bunbury</p> <p>Anti-drowning technology powered by AI showed its lifesaving capabilities in the first documented AI-assisted rescue at a WA public pool at the City of Stirling's leisure centre.</p> <p>The City of Bunbury is also making great strides in AI-integrated innovation and efficiency as they work toward becoming a connected 'Smart City'.</p> <p>See how AI is already creating real, positive change in communities and uncover practical ways you can harness its potential to tackle challenges and positively impact your own operations.</p>	<p>Building the Newman Youth and Community Hub and YES Youth Entertainment Space: regional and metro perspectives on youth-centred design Pete Madden MLGP, City of Gosnells and Steve Harding MLGP, CEO Shire of East Pilbara</p> <p>From skateparks to multipurpose hubs, discover how local governments are partnering with young people to design facilities that meet real needs and show them they're a vital part of the community.</p> <p>Featuring case studies from the transformational Newman Youth and Community Hub, which addresses fragmented services, limited infrastructure, and complex social challenges by co-locating health, education, cultural, and recreational services; and the YES split-level skating plaza, this session will inspire new ways to engage youth and deliver spaces that matter.</p>	<p>Live more simply with 'lessence' – the essence of less (Recycling) Peg Davies</p> <p>The way we choose to live, work, and play can be either excessive or frugal—a vital plea to live more simply with a light footprint. Peg Davies 'talks rubbish' for a living.</p> <p>She's a waste education extraordinaire who developed the award-winning Earth Carers course at Mindarie Regional Council. Renowned in the waste education space for her vast knowledge and enthusiasm—she's even been interviewed on TV by Costa from <i>Gardening Australia</i>! Peg provides valuable wisdom about a complex subject important to everyone personally and an essential part of every local government. She will inspire you with practical 'lessence'—the essence of less and encourage you to make improvements immediately. More than a learning experience focusing on sustainability—this is about prioritising your wellbeing and those around you.</p>
2.40 pm	<p>Defusing Conspiracy-Driven Narratives: A Practical Playbook for Executives Matthew Lonsdale</p> <p>Acquire a fast, respectful way to handle disruption in public forums—whether it's, 'smart-city mind control', 5G fears, anti-vax claims, or unconventional identity assertions (e.g. 'I identify as a cat'). We focus on what works in the room, based on identifying core human needs and local cultural levers, then using a behaviour-first approach to redirect heat without debating entrenched beliefs. Attendees learn a simple escalation ladder aligned to the Behaviour–Attitude–Belief gradient (what you can change quickly vs. what you can't), plus live diffusion techniques—empathetic acknowledgement, values-sandwich reframing, status-neutral language, and meeting-flow cues. We finish with the SURGE framework (Scan, Understand, Resolve, Guard, Enhance) so leaders can spot flashpoints early, respond consistently, and keep dignity intact for all participants.</p>		
3.15 pm	<p>Afternoon Tea – Trade Exhibition area</p>		
3.45 pm	<p>Closing Keynote Jonathan Pain</p> <p>Jonathan Pain believes world history is the story of how powerful personalities have shaped the world. Whatever your view on Donald Trump, Jonathan says the US President is the most powerful political personality in the post-war era, and he will write our next chapter.</p> <p>Jonathan also believes we have seen the emergence of an Axis of Autocracy—comprising Russia, China, North Korea and Iran—that is looking to challenge the United States and the post-war order.</p> <p>Seeing the world as a giant jigsaw puzzle, Jonathan endeavours to put the pieces together every day. Today, he sees one of the most fascinating, exciting, and complex puzzles of his 41 years in global financial markets.</p> <p>Our closing keynote will take us on a whirlwind world tour and the global economy to help us understand and identify the key forces likely to shape our world and define the new reality, including predicting what this all means for Western Australia and Australia.</p>		
4.50 pm	<p>Annual General Meeting of LG Professionals WA</p>		
5.00 pm	<p>Welcome Reception – Sponsors' Cocktail Hour and Sponsors' Prizes Trade Exhibition area</p>		
7.00 pm	<p>Annual LG Professionals WA Awards Dinner, Grand Ballroom</p>		

THURSDAY 6 NOVEMBER 2025

8.30am

Opening Keynote:**LIVE STREAM**

Rachael Robertson

In 2005 Rachael Robertson was chosen to lead an expedition to Davis Station, Antarctica. One of the youngest leaders ever to do so, and tasked with leading a group of people she had never met, Rachael transformed a group of diverse individuals into a high-performing team—with their lives in Antarctica depending on their teamwork.

Her book, 'Respect Trumps Harmony' presents the quantified business case for building resilient, innovative and high performing teams from a foundation of respect, drawing on leadership lessons and insights from this unique experience. Rachael will share insights into developing a culture allowing people to speak up, speak out, raise issues, deal with them and move on in this inspiring opening keynote.

9.30am

Q&A with Minister Hannah Beazley BA MLA**LIVE STREAM**

Hon Hannah Beazley BA MLA, Minister for Local Government; Disability Services; Volunteering; Youth; Gascoyne

To forge and maintain strong relationships with other tiers of government requires us to advocate, understand and align on our mutual priorities.

Join this interactive session for your opportunity to ask questions and share your views on the issues and initiatives driving impactful action in our communities.

10.30am

Morning Tea – Trade Exhibition area

11.00am

Session 7**Critical Decision-Making**

Wayne Weeks

Mission focused methodology, grounded in effective decision-making, provides a vital executive framework, especially when the stakes are high.

Led by ex-military presenter Wayne Weeks, you'll learn how to apply principles such as 'commanders' intent', better manage ambiguity and high tempo operations, and reinforce the psychological component of stress management to stay mission oriented and sharpen your response mechanisms to improve outcomes and impacts.

Session 8**Negotiating Essentials**

Todd Hutchison

Balancing a win-win approach with maintaining strong relationships is vital to effective negotiation.

This session will give you fast-paced insights on preparing for and approaching negotiations, key negotiation techniques, balancing assertiveness and cooperation, building rapport and reaching agreement to impact and improve your negotiations.

Session 9**Implementing No Triangles**

Rachael Robertson

No Triangles—the practice of direct conversations—measurably improves team productivity, morale, creativity and performance.

Backed by her research of more than 200 teams and insights gained as one of the youngest leaders of Davis Station, Antarctica, Rachael will guide this session on the No Triangles tool. Learn how to stop gossip, improve accountability and quality of feedback and drive innovation in your team with this impactful action.

12.10pm

Implementing Inclusive Employment In Local Government—Banyule City Council

Jane Nixon, Strategic Development Officer, Banyule City Council

What does impactful action look like in inclusive employment? This session showcases Banyule City Council's Inclusive Employment Program: a place-based initiative breaking down barriers to work and creating tangible prospects for those often excluded from the labour market. The program creates City job opportunities tailored to an individual's areas of interest, goals, strengths and ability.

Jane Nixon will share the program's journey from community co-design to delivery, backed by stories, data, and practical tools. Walk away with clear insights on how local governments can embed inclusive hiring and lead systemic change from the ground up to help you empower individuals and address workforce challenges.

1.00pm	Lunch – Trade Exhibition area
1.45pm	Unlocking the Impact of DEI Dr Eva Zellman, ECU Embedding true diversity, equity, and inclusion is imperative for local governments seeking real impact. ECU's evidence-based Diversity & Inclusion Capability Maturity Model (D&I CMM) offers decision-makers a tangible, self-assessment framework to gauge their organisation's current DEI maturity and guide continuous improvement toward truly inclusive workplaces. The session concludes with a panel discussion exploring how local government leaders can put this tool into immediate, impactful action.
2.45pm	Closing Keynote: Bullshift—Get more openness, honesty and straight talk at work Andrew Horabin In this fast, entertaining and interactive session, Andrew will use the Bullshift Ladder of Relationships (Adversarial, Competitive, Co-operative, Collaborative) to explore what 'Impactful Actions' can help individuals and teams to be more clear, open and honest at work.
3.30pm	Closing Remarks followed by Networking drinks

Conference Planning Committee

Annie Riordan MLGP, Shire of Harvey
Anthony Vuleta MLGP, City of Kalamunda
Jamie Parry FLGP, City of Joondalup
Mia Maxfield MLGP, Shire of Coorow
Scott Wildgoose MLGP, Shire of Gingin
Steve Harding MLGP, Shire of East Pilbara
Suzie Haslehurst MLGP, Shire of Harvey

ALSO
CEO CONNECTIONS
FRIDAY 7 NOVEMBER—
CROWN HOTEL,
BOTANICAL
ROOM

Delegate Registration

Register online: <https://www.lgprofessionalswa.org.au/stateconference>

Registration Deadline

The early bird registration deadline is

Friday 3 October 2025.

Closing date for registrations is

Friday 24 October 2025, however

late registrations can be accepted and

negotiated with the LG Professionals WA office.

Registration Information

Full Conference Delegate fee includes the following:

- Attendance at the Conference Wednesday 5 to Thursday 6 November.
- Welcome Coffee, Morning Tea, Full Buffet Lunch and Afternoon Tea on each day.
- Delegate Satchel
- Conference App.

Registration Costs (Note: all prices include GST)

Registration Type	Member	LGWA Member	Non-Member	Local Government Subscriber*		
				Gold	Silver	Bronze
Early Bird Registration (by Friday 3 October 2025)	\$1,640	\$1,950	\$2,050	\$1,640	\$1,745	\$1,845
Standard Registration (after 3 October 2025)	\$1,800	\$2,140	\$2,250	\$1,800	\$1,915	\$2,025
One Day Conference Registration (Wednesday or Thursday)	\$1,080	\$1,285	\$1,350	\$1,080	\$1,150	\$1,215
Live Stream Conference Registration Sessions—as marked on pages 5 and 7	\$560	\$665	\$700	\$560	\$595	\$630

*Please email events@lgprofessionalswa.org.au for your Local Government Subscriber discount code.

Annual Awards Dinner (Wednesday 5 November) Registration Fee \$60 | Partner Registration \$150

Accommodation

LG Professionals WA has secured a group booking at the Crown for the duration of the Conference.

Group Rates are available from Tuesday 4 November 2025 to Friday 7 November 2025 inclusive.

The group rate is only available through direct online booking.

The weblinks will close 7 days prior to the Conference.

Crown Towers Perth

🔗 <https://reservations.travelclick.com/131392?groupID=4727948>

Crown Metropole Perth

🔗 <https://reservations.travelclick.com/76836?groupID=4727902>

Crown Promenade Perth

🔗 <https://reservations.travelclick.com/76838?groupID=4727900>

Dress Code

The dress code for the Conference and the Annual Awards Dinner is smart casual.

Disclaimer

The information contained within this booklet is correct at the time of publication. Local Government Professionals Australia WA, and the Conference Organising Committee reserve the right to alter or delete items from the program or alter costs. The above mentioned shall not be held liable for any costs or damage arising from any action based on the information contained herein.

Terms and conditions apply, please visit <https://www.lgprofessionalswa.org.au/stateconference/terms> for more information.

Contact Information

Local Government Professionals Australia WA

08 9271 1136

events@lgprofessionalswa.org.au

www.lgprofessionalswa.org.au



Local Government
Professionals
AUSTRALIA WA

ANNUAL STATE CONFERENCE

5–6 NOVEMBER 2025 | CROWN PERTH

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