



Date: 18 March 2026

To: Shire President
All Councillors

Copy: Directors
Managers
Staff
Members of the Public

ORDINARY COUNCIL MEETING NOTICE AND AGENDA

An Ordinary Council meeting of the Shire of Waroona will be held at the Shire of Waroona Council Chamber at 4.00 pm Tuesday 24 March 2026 to consider and resolve the matters set out in the attached Agenda.

**MARK GOODLET
CHIEF EXECUTIVE OFFICER**

Please note: all Council meetings are audio recorded and made public
in accordance with r.14J of the *Local Government (Administration) Regulations 1996*.

If you wish to ask a public question, or provide a deputation or submission, please visit
<https://www.waroona.wa.gov.au/council-meetings/>
or contact the Shire on (08) 9733 7800 / warshire@waroona.wa.gov.au



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AGENDA

1. **DECLARATION OF OPENING / ANNOUNCEMENTS OF VISITORS**
2. **ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**
3. **RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
4. **PUBLIC QUESTION TIME**
5. **PETITIONS, APPROVED DEPUTATIONS & SUBMISSIONS**
6. **CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**
 - 6.1 **Ordinary Council Meeting – 24 February 2026**

OFFICER RECOMMENDATION

That the Minutes of the Ordinary Council Meeting held 24 February 2026 be confirmed as being a true and correct record of proceedings.

7. **ANNOUNCEMENTS BY THE PRESIDING MEMBER**
8. **ANNOUNCEMENTS BY MEMBERS**
9. **DISCLOSURES OF INTEREST**

(Disclosure of interest MUST ALSO be made by the member or officer immediately prior to a matter, for which an interest is being disclosed, is dealt with.)
10. **EXTERNAL COMMITTEES, ASSOCIATIONS AND ADVISORY GROUPS**
 - 10.1 **Peel Country Zone Meeting – 19 February 2026**

OFFICER RECOMMENDATION

That Council receives and notes the Unconfirmed Minutes of the Peel Country Zone meeting held 19 February 2026 as per Appendix 10.1.

- 10.2 **Alcoa Waroona Sustainability Fund Committee Meeting – 6 March 2026**

OFFICER RECOMMENDATION

That Council:



- 1. receives and notes the Unconfirmed Minutes of the Alcoa Waroona Sustainability Fund Committee Meeting held 6 March 2026 as per Appendix 10.2; and**
- 2. approves the recommendations of the Alcoa Waroona Sustainability Committee meeting held 6 March 2026 (as per Appendix 10.2) for the grant funding recipients, amounts and stipulated conditions.**



11. REPORTS OF THE CHIEF EXECUTIVE OFFICER AND OFFICERS

11.1 INFRASTRUCTURE SERVICES

Nil.



11.2 CUSTOMER & DEVELOPMENT SERVICES

11.2.1 Preston Beach Management Plan Endorsement	
File Ref:	EL001
Previous Items:	N/A
Applicant:	Nil
Author and Responsible Officer:	Director Customer & Development Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.2.1 – EL001 – Preston Beach Management Plan – DRAFT

OFFICER RECOMMENDATION

That Council:

1. endorses the draft Preston Beach Management Plan (EL001) as provided at Appendix 11.2.1 for the purpose of public consultation; and
2. requests a further report be presented to Council following the consultation period, summarising submissions received and presenting a final Preston Beach Management Plan for Council consideration.

IN BRIEF

- The Shire has prepared a draft Preston Beach Management Plan to provide a coordinated framework for the management and future planning of Preston Beach.
- The Plan integrates previous studies, technical assessments and community engagement into a single strategic document.
- It addresses key themes including visitor management, environmental protection, tourism and accommodation, townsite development and governance.
- The draft plan also aligns with the Shire's Corporate Business Plan objective to develop a Preston Beach Management Plan and support the development of a Preston Beach Caravan Park.
- Council endorsement is sought to release the draft Plan for community consultation prior to final adoption.

BACKGROUND

Preston Beach is a unique coastal settlement within the Shire of Waroona, valued by residents and visitors for its natural coastal environment, relaxed lifestyle and strong sense of community stewardship. Over time, the area has experienced increasing pressures associated with visitation, infrastructure demand, environmental protection and visitor behaviour.

To ensure the long-term sustainability of Preston Beach, the Shire has prepared a draft Preston Beach Management Plan, which provides a place-based framework to guide the coordinated management of the townsite, foreshore reserves and visitor use.

The plan has been developed through a comprehensive review of existing studies and strategic documents including:

- Preston Beach Foreshore Management Plan (2021)



- Preston Beach Caravan Park Study (2012)
- Draft Preston Beach Townsite Strategy
- Shire of Waroona Destination Management Strategy and Action Plan
- Shire of Waroona Strategic Community Plan and Corporate Business Plan

The draft Management Plan consolidates these studies into a single strategic framework to guide future decision-making, planning and investment for Preston Beach.

The preparation of this Plan directly responds to actions identified within the Shire's Corporate Business Plan, including:

- Develop a Preston Beach Management Plan for tourism and environmental protection; and
- Support the development of a Preston Beach caravan park.

REPORT DETAIL

The draft Preston Beach Management Plan establishes a long-term framework to guide the sustainable management and use of Preston Beach over the coming decade.

The Plan recognises Preston Beach as both a valued residential community and a popular coastal destination and seeks to balance environmental protection, community values and appropriate tourism opportunities.

Purpose of the Plan

The Plan has been prepared to:

- Provide a coordinated approach to public land management, visitor behaviour and infrastructure planning;
- Protect the environmental and coastal values that define Preston Beach;
- Support appropriate recreation and tourism opportunities;
- Ensure future development occurs in a way that maintains the character and amenity of the townsite; and
- Provide a clear framework for prioritising actions and guiding future investment decisions.

Strategic Framework

The Management Plan establishes a strategic framework built around five key themes:

1. Visitor Management and Safety.
2. Environmental and Coastal Values.
3. Sustainable Tourism and Accommodation.
4. Townsite Development and Land Use.
5. Governance, Partnerships and Stewardship.

These themes respond directly to key issues identified through previous community engagement processes, including visitor behaviour, protection of dune systems, infrastructure needs, tourism management and the retention of Preston Beach's unique coastal character.

Tourism and Caravan Park Considerations



The Plan also acknowledges the long-standing community interest in the re-establishment of a caravan park at Preston Beach, noting that previous studies identified the absence of short-stay accommodation as a constraint on tourism and visitor management.

Consistent with the Shire's Corporate Business Plan, the Management Plan supports further investigation of a caravan park within suitable reserve land, recognising the potential benefits of providing structured visitor accommodation while reducing informal camping and unmanaged visitor behaviour.

Action Plan and Implementation

The Plan includes a staged Action Plan and Implementation Framework identifying practical initiatives to be undertaken over time. These actions focus on:

- Improved visitor management and safety measures.
- Protection and rehabilitation of dune systems and coastal vegetation.
- Infrastructure improvements where appropriate.
- Enhanced signage and visitor orientation.
- Partnerships with community groups and external agencies.
- Consideration of future tourism and accommodation opportunities.

Community Consultation

While the Plan has been informed by extensive consultation undertaken between 2021 and 2024, Council endorsement is required before the draft document is formally released for public comment.

Subject to Council endorsement, the draft Preston Beach Management Plan will be released for community and stakeholder consultation, allowing residents, community groups, government agencies and visitors the opportunity to provide feedback.

Following the consultation period, submissions will be reviewed and a final version of the Management Plan will be presented to Council for consideration and adoption, anticipated in May 2026.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.1 Create a connected, safe and cohesive community with a strong sense of community pride
	1.2 Maximise and connect our natural assets to the community
	1.3 A planning framework that is visionary, supports connectivity and enables participation that ensures quality, diverse and innovative planning outcomes that meets community aspirations
	1.5 Value, protect and celebrate our rich history and culture
Strategy	1.2.1 Connect natural assets, waterways, parks and reserves to the community

Focus Area	Our Environment
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Aspiration	To continually care for, protect and enhance our environment for the generations to come
Objective	3.1 Protect and enhance our natural assets, waterways, bushland and biodiversity
Strategy	3.1.2 Develop future plans and strategies to protect and enhance Preston Beach and the Yalgorup National Park

Focus Area	Our Economy
Aspiration	To create a diverse economy base that supports opportunity and employment
Objective	2.3 Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, cultural and heritage as drivers for tourism development
Strategy	2.3.2 Develop key sectors of the tourism economy where Waroona has a competitive advantage

OTHER STRATEGIC LINKS

- Shire of Waroona Strategic Community Plan
- Shire of Waroona Corporate Business Plan
- Shire of Waroona Destination Management Strategy
- Shire of Waroona Destination Management Plan
- Shire of Waroona Local Planning Strategy
- Shire of Waroona Local Planning Scheme
- Shire of Waroona Preston Beach Foreshore Management Plan
- Shire of Waroona Preston Beach Caravan Park Study
- Peel Region Scheme (WAPC)
- State Planning Policy 2.6 – State Coastal Planning Policy
- Recreational Master Plan for Yalgorup National Park and Coastal Areas (DBCA)

STATUTORY ENVIRONMENT

- Local Government Act 1995
- Planning and Development Act 2005
- Peel Region Scheme (WAPC)
- Shire of Waroona Local Planning Scheme
- State Planning Policy 2.6 – State Coastal Planning Policy
- Land Administration Act 1997

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The Preston Beach Management Plan provides a coordinated framework to guide tourism, visitor infrastructure and future investment at Preston Beach. This supports sustainable economic outcomes by improving the visitor experience and planning for appropriate tourism opportunities, including consideration of a caravan park. Without a clear management framework, increasing visitation and infrastructure pressures may negatively impact the visitor experience and the long-term economic value of Preston Beach as a coastal destination.

Social - (Quality of life to community and/or affected landowners)



The Plan recognises Preston Beach’s strong community identity and seeks to maintain its relaxed coastal character while improving safety, access and amenity for residents and visitors. It responds to issues raised through community engagement, including visitor behaviour, beach access and infrastructure management, and supports ongoing partnerships with local community groups and volunteers.

Environment – (Impact on environment’s sustainability and climate change)

Preston Beach is located within a sensitive coastal environment adjacent to the Yalgorup wetlands and coastal dune systems. The Plan supports sustainable coastal management through improved visitor access management, protection of dune systems and responsible visitor use. Without proactive management, increasing visitation could lead to environmental impacts including dune degradation and damage to coastal vegetation.

Policy Implications

Nil.

Risk Management Implications

Context / Risk Category	Environmental - Regulatory compliance, contamination, inadequate processes
Risk	Failure to implement coordinated environmental management processes resulting in non-compliance with relevant environmental, coastal and land management regulatory requirements.
Consequence	3 - Moderate
Likelihood	2 - Unlikely
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Adoption and implementation of the Preston Beach Management Plan to guide environmental management, visitor use and coastal protection, supported by existing regulatory compliance processes and ranger enforcement.
Risk Acceptance	Monitor - Risk acceptable with adequate control

CONSULTATION

The preparation of the Preston Beach Management Plan has been informed by a range of previous community and stakeholder engagement activities undertaken between 2021 and 2024, including consultation associated with the Preston Beach Foreshore Management Plan, community discussions regarding visitor management and local laws, and engagement undertaken through the review of the Shire’s Strategic Community Plan. Feedback from these processes has consistently highlighted priorities relating to visitor behaviour, protection of coastal and environmental values, infrastructure and access improvements, and maintaining the unique character of Preston Beach. Subject to Council endorsement, the draft Preston Beach Management Plan will be released for public consultation to allow residents, community groups, government agencies and other stakeholders the opportunity to review the document and provide feedback prior to the Plan being presented to Council for final consideration and adoption.

Aboriginal Consultation



No specific Aboriginal consultation has been undertaken in the preparation of the draft Preston Beach Management Plan beyond the broader community engagement processes that informed the development of the document. These engagement activities were open to all members of the community, including Aboriginal stakeholders.

RESOURCE IMPLICATIONS

Financial

The preparation of the draft Preston Beach Management Plan has been undertaken using existing Shire resources and within current operational budgets.

At this stage, Council is only being asked to endorse the draft Plan for the purpose of community consultation and therefore no immediate financial commitment is required.

Implementation of actions identified within the Plan will be considered through future budget processes, with funding opportunities explored through external grants and partnerships where appropriate.

Workforce

The preparation of the Preston Beach Management Plan has been undertaken using existing Shire staff resources. Endorsement of the draft Plan for the purpose of community consultation will be managed within current staffing levels.

Implementation of actions identified within the Plan will largely be undertaken by existing Shire officers across relevant service areas, including community development, tourism, ranger services, infrastructure and environmental management.

Any significant projects or initiatives arising from the Plan will be considered through future workforce planning and resourcing as part of the Shire's Corporate Business Plan and annual budget processes.

CONCLUSION

The Preston Beach Management Plan represents an important step in providing clear direction for the future stewardship of Preston Beach. By bringing together previous studies, technical information and community feedback into a single framework, the Plan provides Council with a practical tool to guide balanced decision-making that protects environmental values while supporting appropriate recreation and tourism.

For the community, the Plan recognises the unique character, lifestyle and natural environment that make Preston Beach special, and provides confidence that these qualities will be carefully managed as visitation and interest in the area continue to grow. For Council, it establishes a coordinated approach to planning, infrastructure and land management that will assist in prioritising future actions and investment.

Endorsing the draft Plan for public consultation will allow the community and key stakeholders the opportunity to review the proposed direction and contribute to shaping the final document, ensuring the Plan reflects shared priorities and supports the long-term sustainability of the Shire's coastal environment and community.



11.3 CORPORATE & COMMUNITY SERVICES

11.3.1 Listing of Payments for the Month of February 2026	
File Ref:	FM.3 – Financial Management – Creditors
Previous Items:	N/A
Applicant:	N/A
Author and Responsible Officer:	Senior Finance Officer; Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Number:	11.3.1 – Monthly Creditors Report – February 2026

OFFICER RECOMMENDATION

That Council receives the following payments made throughout the month of February 2026;

Municipal	Cheque	10482 – 10489	\$	17,363.83
	EFT	44538 – 44704	\$	946,777.87
Direct wages	01/02/2026 – 28/02/2026 inclusive		\$	144,306.96
Direct Debit	01/02/2026 – 28/02/2026 inclusive		\$	274,172.45
Trust	Cheque		\$	-
	EFT		\$	-
GRAND TOTAL			\$	1,382,621.11

as per Appendix 11.3.1.

IN BRIEF

The purpose of this report is to present the listing of payments made from the Shire's Municipal and Trust funds throughout the month of February 2026.

BACKGROUND

The attached appendix lists the payments from Council Municipal and Trust funds for the month applicable as per requirements of the *Local Government Act 1995* and the *Local Government (Financial Management) Regulations 1996*.

As per regulation 13 of the *Local Government (Financial Management) Regulations 1996* the following information is required to be presented to Council;

- The Payee's name;
- The amount of the payment;
- The date of the Payment; and
- Sufficient information to identify the transaction.

REPORT DETAIL

As Council has delegated authority to the Chief Executive Officer to execute payments from the municipal fund and the trust fund a list of accounts paid are required to be submitted to Council showing the prescribed information.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective	5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies
Strategy	5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities
Action	

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

r.13 - Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

- (1) *If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared -*
- (a) the payee's name; and*
 - (b) the amount of the payment; and*
 - (c) the date of the payment; and*
 - (d) sufficient information to identify the transaction.*
- (2) *A list of accounts for approval to be paid is to be prepared each month showing –*
- (a) for each account which requires council authorisation in that month*
 - (i) the payee's name; and*
 - (ii) the amount of the payment; and*
 - (iii) sufficient information to identify the transaction; and*
 - (b) the date of the meeting of the council to which the list is to be presented.*
- (3) *A list prepared under sub regulation (1) or (2) is to be —*
- (a) presented to the council at the next ordinary meeting of the council after the list is prepared; and*
 - (b) recorded in the minutes of that meeting.*

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Nil.

Social - (Quality of life to community and/or affected landowners)



Nil.

Environment – (Impact on environment’s sustainability and climate change)

Nil.

Policy Implications

Nil.

Risk Management Implications

Context / Risk Category	Operational - Adverse effects on core business, business continuity, human resource risks, loss of knowledge
Risk	Non-compliance with the requirements stipulated by the <i>Local Government Act 1995</i>
Consequence	3 - Moderate
Likelihood	2 - Unlikely
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Control measures are in place whereby payments are checked and verified by two authorising officers.
Risk Acceptance	Accept - Risk acceptable with adequate controls

CONSULTATION

Nil.

Aboriginal Consultation

Nil.

RESOURCE IMPLICATIONS

Financial

Nil.

Workforce

Nil.

CONCLUSION

The listing of payments as per the attached appendix is a true reflection of the expenditure from the Municipal and Trust Fund accounts for the month of February 2026. All expenditure is accordance with the 2025/26 adopted Budget and is presented as prescribed in regulation 13 of the *Local Government (Financial Management) Regulation 1996*.



11.3.2 Statement of Financial Activity for the period ending 28 February 2026	
File Ref:	FM.1 – Financial Management – Creditors
Previous Items:	N/A
Applicant:	N/A
Author and Responsible Officer:	Manager Corporate Services; Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Numbers:	11.3.2 – Statement of Financial Activity for the period ending 28 February 2026

OFFICER RECOMMENDATION

That Council receives the Statement of Financial Activity for the period ending 28 February 2026 as per Appendix 11.3.2.

IN BRIEF

The purpose of this report is to present the financial position of Council as at the reporting date as per requirements of the Local Government Act 1995 and the Local Government (Financial Management) Regulation 1996.

Council is also requested to approve (if any) the budget amendments that are detailed in the Budget Amendments section of this report.

BACKGROUND

The Local Government Act 1995 in conjunction with regulation 34(1) of the Local Government (Financial Management) Regulations 1996 requires a monthly Statement of Financial Activity to be presented to Council detailing the prescribed information within 2 months after the end of the month to which the statement relates.

REPORT DETAIL

The monthly financial report recognises the financial position of the Shire of Waroona at the reporting date and contains the following information;

- (a) Annual budget estimates taking any expenditure incurred for an additional purpose under section 6.8(1) (b) or (c) of the Local Government Act 1995 into account;
- (b) Budget estimates to the end of the month to which the statement relates;
- (c) Actual amounts of expenditure, revenue, and income to the end of the month to which the statements relate;
- (d) The material variance between the comparable amounts referred to in paragraphs (b) and (c); and
- (e) The net current assets at the end of the month to which the statement relates.

The following information is included in the report;

- Statement of Financial Activity by nature and type
- Statement of Financial Position



- Note 1: Basis of preparation and significant accounting policies
- Note 2: Statement of Financial Activity Information
- Note 3: Explanation of Material Variances
- Note 4 - Graphical Representation - Source Statement of Financial Activity
- Note 5: Cash and Financial Assets
- Note 6: Cash Backed Reserve
- Note 7: Capital Disposals and Acquisitions
- Note 8: Grants, subsidies, and contributions
- Note 9: Receivables
- Note 10: Payables
- Note 11: Rating Information
- Note 12: Information on Borrowings
- Note 13: Budget Amendments
- Note 14: Trust Fund

Please note the statements are accurate at the time of preparation but remain subject to end-of-month processes, additional checks, regulatory updates, and any end-of-year audit adjustments. At times, agenda deadlines require the report to be finalised before all end-of-month procedures are complete. Any subsequent amendments will be processed and reflected in the accumulated balances presented in the following month's statements.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective	5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies
Strategy	5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities

OTHER STRATEGIC LINKS

Shire of Waroona 2025/26 Annual Budget

STATUTORY ENVIRONMENT

Local Government Act 1995

6.4. Financial report

- (1) *A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.*

6.8. Expenditure from municipal fund not included in annual budget

- (1) *A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —*
- (a) is incurred in a financial year before the adoption of the annual budget by the local government; or*



- (b) is authorised in advance by resolution*; or*
- (c) is authorised in advance by the mayor or president in an emergency.*

** Absolute majority required.*

- (1a) In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*

Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation — committed assets means revenue unspent but set aside under the annual budget for a specific purpose.*
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for the previous month (the relevant month) in the following detail —*
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and*
 - (b) budget estimates to the end of the relevant month; and*
 - (c) actual amounts of expenditure, revenue and income to the end of the relevant month; and*
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and*
 - (e) the net current assets at the end of the relevant month and a note containing a summary explaining the composition of the net current assets.*
- (1B) The detail included under subregulation (1)(e) must be structured in the same way as the detail included in the annual budget under regulation 31(1) and (3)(a).*
- (1C) Any information relating to exclusions from the calculation of a budget deficiency that is included as part of the budget estimates referred to in subregulation (1)(a) or (b) must be structured in the same way as the corresponding information included in the annual budget.*
- (2) Each statement of financial activity is to be accompanied by documents containing —*
 - [(a)deleted]*
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and*
 - (c) such other supporting information as is considered relevant by the local government.*
- (3) The information in a statement of financial activity must be shown according to nature classification.*
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the relevant month; and*
 - (b) recorded in the minutes of the meeting at which it is presented.*
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*



35. Financial position statement required each month

- (1) A local government must prepare each month a statement of financial position showing the financial position of the local government as at the last day of the previous month (the previous month) and —
- (a) the financial position of the local government as at the last day of the previous financial year; or
 - (b) if the previous month is June, the financial position of the local government as at the last day of the financial year before the previous financial year.
- (2) A statement of financial position must be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the previous month; and
 - (b) recorded in the minutes of the meeting at which it is presented.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

The Statement of Financial Activity provides Council with oversight of the Shire's current financial position and supports informed decision-making in relation to resource allocation. Accurate monthly reporting and timely budget amendments ensure the Shire maintains financial sustainability, meets funding obligations, and can continue delivering services and capital works that contribute positively to the local and regional economy.

Social - (Quality of life to community and/or affected landowners)

Regular financial reporting ensures transparency and accountability to the community, providing assurance that public funds are being managed responsibly. The proposed budget amendments (if any) support community outcomes which collectively enhance the quality of life for residents and visitors.

Environment – (Impact on environment's sustainability and climate change)

There are no direct environmental sustainability or climate change impacts arising from the monthly financial statements. Proposed amendments (if any) may indirectly support improved environmental management outcomes.

Policy Implications

All financial policies from FP001 through to FP037 may have impact on the monthly financial statements.

Risk Management Implications

Context / Risk Category	Operational - Adverse effects on core business, business continuity, human resource risks, loss of knowledge
Risk	Failure to monitor and report the Shire's financial position accurately and in a timely manner may result in reduced organisational transparency, misinformed decision-making, budget overruns, and non-compliance with statutory reporting requirements.
Consequence	3 - Moderate
Likelihood	2 - Unlikely
Risk Rating, prior to treatment	Moderate (4-9)



Key Controls / Treatment	Key controls include monthly legislative-compliant reporting, regular budget monitoring, strong internal controls, annual audits, and ongoing improvements to financial processes.
Risk Acceptance	Accept - Risk acceptable

CONSULTATION

All Shire of Waroona Officers share responsibility for sound financial management and are expected to operate in accordance with relevant regulations, policies, and procedures relating to budget allocations. Staff are consulted regarding project timing, progress, and status updates to ensure the accuracy of financial reporting. Their input is essential to maintaining reliable and compliant monthly financial statements.

Aboriginal Consultation

Not applicable for this report. The contents relate solely to financial reporting and internal budget adjustments, with no direct impact on Aboriginal stakeholders or cultural matters.

RESOURCE IMPLICATIONS

Financial

The financial implications (if any) are detailed in the Budget Amendments section of this report. Endorsement of the amendments will ensure the Shire's 2025/26 adopted budget accurately reflects current funding allocations, operational requirements, and project commitments. There is no impact on the overall closing position.

Workforce

There are no direct workforce implications arising from the monthly financial statements. However, the preparation of monthly financial reporting continues to place increasing administrative and audit compliance demands on finance staff.

CONCLUSION

The Statement of Financial Activity provides a comprehensive summary of the Shire's financial performance and position for the reporting period, fulfilling statutory obligations under the Local Government Act 1995 and associated regulations. The recommended budget amendments (if any) ensure that the 2025/26 budget remains accurate and reflective of current activities, grant funding, and operational priorities. It is therefore recommended that Council receives the Statement of Financial Activity and endorses (if any) the proposed amendments to the adopted budget.



11.3.3 CP004 – Australia Day Awards Policy Amendment	
File Ref:	CM.7 – Corporate Management – Policy – Policy Register – Policy Reviews
Previous Items:	Nil
Applicant:	Not applicable
Author and Responsible Officer	Executive Assistant; Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.3.3 – CP004 – Australia Day Awards with tracked changes

OFFICER RECOMMENDATION:

That Council approves the amended Council Policy CP004 – Australia Day Awards, as per Appendix 11.3.3.

IN BRIEF

Community Policy number 4 (CP004) – Australia Day Awards, was last reviewed and adopted by Council in November 2024.

An amendment was made to the policy that a gift of potted native plant will be presented to each award recipient in lieu of a flower bouquet.

It has since been recognised that late January is not an optimal time for purchasing or planting native species due to prevailing weather conditions, and that some recipients may not have access to suitable garden spaces.

Greater flexibility within the policy regarding the selection of gifts would be beneficial for Shire Officers.

It is recommended for Council to approve an amendment to Council Policy CP004 – Australia Day Awards as per Appendix 11.3.3, that award recipients will be presented an appropriate gift up to the value of \$100 and purchased from a local business where practicable.

BACKGROUND

The objectives of Council's policies are:

- To provide Council with a formal written record of policy decisions.
- To provide Council staff with clear direction to respond to issues and act in accordance with the Council's direction.
- To enable Councillors to adequately handle general enquiries relating to the role of Council.
- To enable the Council to maintain a process to continually review policy decisions and to ensure they are in keeping with the community expectations, current legislative trends and circumstances.
- To enable residents to obtain immediate advice on matters of Council Policy.

CP004 – Australia Day Awards (CP004) establishes Council's position on the recognition of individuals and organisations who have made significant contributions to the Shire of Waroona community, through annual Citizen of the Year awards presented on Australia Day.



At its Ordinary Council Meeting on 26 November 2024, Council approved the following amendments to Council Policy CP004 – Australia Day Awards following recommendations made by the Awards Committee Advisory Working Group at its meeting held 30 September 2024:

1. Amend text under clause 3. Statements, paragraph (1) to read:

“The Shire of Waroona will invite nominations for the Awards through the local media, including the Drakesbrook Despatch and from local community organisations and clubs in September, with the closing date aligning with the date provided by Australia Day Council of Western Australia.”

2. Add paragraph (9) - “Award recipients will be gifted a potted native plant.”

The choice of specific recipient gift previously determined is now considered unsuitable and further amendment of the prescribed gift is recommended.

REPORT DETAIL

Community Policy number 4 (CP004) – Australia Day Awards, was last reviewed and adopted by Council in November 2024. At that time, an amendment was made to the policy to provide that a gift of a potted native plant would be presented to each award recipient in lieu of a flower bouquet, with the intention of offering a more sustainable and longer-lasting alternative.

Since the adoption of the amended policy, it has been recognised that late January is not an optimal time for the purchase or planting of native species due to the prevailing hot and dry weather conditions typically experienced at that time of year. These conditions may reduce the likelihood of the plant surviving, particularly if recipients are unable to plant or care for the gift immediately. In addition, it has been noted that not all award recipients have access to suitable garden spaces, which may limit the practicality and enjoyment of receiving a potted plant as a gift.

It is considered that greater flexibility within the policy regarding the selection of gifts would be beneficial for Shire Officers, allowing gifts to be chosen that are appropriate, practical, and meaningful for recipients, while still reflecting the significance of the award. Providing discretion in the choice of gift would also enable consideration to be given to supporting local businesses where possible.

Accordingly, it is recommended that Council approve an amendment to Council Policy CP004 – Australia Day Awards, as outlined in Appendix 11.3.3, to allow award recipients to be presented with an appropriate gift to the value of up to \$100, with the gift to be purchased from a local business where practicable.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective	5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies
Strategy	5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities



OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Nil.

SUSTAINABILITY & RISK CONSIDERATIONS***Economic - (Impact on the Economy of the Shire and Region)***

The cost of gifts for award recipients is allocated within the Australia Day Grant budget.

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment’s sustainability and climate change)

Nil

Policy Implications

CP004 will be due for review again in March 2029 or earlier as required.

Risk Management Implications

Context / Risk Category	Reputation - Public perception, poor customer service, sub standard work, corruption
Risk	Failing to regularly review policies may indicate poor governance, and result in non-compliance with legislative requirements and unclear direction to employees.
Consequence	3 - Moderate
Likelihood	3 - Possible
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Council’s endorsement of the recommendation of this report will mitigate the likelihood of this risk coming into effect.
Risk Acceptance	Accept - Risk acceptable with adequate controls

CONSULTATION

Nil

Aboriginal Consultation

Nil

RESOURCE IMPLICATIONS***Financial***

Nil.

Workforce

Not applicable.

CONCLUSION

It is recommended for Council to approve an amendment to Council Policy CP004 – Australia Day Awards as per Appendix 11.3.3, that award recipients will be presented an appropriate gift up to the value of \$100 and purchased from a local business where practicable.



11.3.4 Code of Conduct for Council Members, Committee Members and Candidates	
File Ref:	GR.25 – Government Relations State Liaison – Department of Local Government – Local Government Reform
Previous Items:	Nil
Applicant:	N/A
Author and Responsible Officer:	Senior Governance Officer; Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Numbers:	11.3.4 – Code of Conduct for Council Members, Committee Members and Candidates – Amended

RECOMMENDATION

That Council amends its adopted Code of Conduct for Council Members, Committee Members and Candidates to incorporate amendments made to the Model Code of Conduct, as per Appendix 11.3.4.

IN BRIEF

- Amendments to Schedule 1 to the *Local Government (Model Code of Conduct) Regulations 2021* - Model Code of Conduct came into effect 1 January 2026.
- Local Governments are required to amend the adopted code of conduct within three months of these changes coming into effect, that being 31 March 2026.
- It is recommended that Council amends Shire of Waroona's *Code of Conduct for Council Members, Committee Members and Candidates* to incorporate amendments made to the model code set out in Schedule 1 to the *Local Government (Model Code of Conduct) Regulations 2021*, in accordance with section 5.104 of the *Local Government Act 1995*.

BACKGROUND

Initial adoption of the Model Code of Conduct, 2021

On 2 February 2021, the *Local Government (Model Code of Conduct) Regulations 2021* was published in the Government Gazette with effect from 3 February 2021, as part of the final tranche of amendments contained within the *Local Government Amendment Act 2019*. Local governments were required to adopt a Code of Conduct for Council Members, Committee Members and Candidates that incorporates the Model Code of Conduct within three months of the gazettal of the *Local Government (Model Code of Conduct) Regulations 2021*.

At the Ordinary Council Meeting held 23 February 2021, initial operational requirements of Division 3 of the *of the Local Government (Model Code of Conduct) Regulations 2021* were considered and adopted by Council to comply with the prescribed timelines. These included appointment of a Complaint Officer and adoption of a complaint form and procedure.

Approval was also granted for the Chief Executive Officer (CEO) to engage a suitably qualified independent external consultant. The consultant would review complaints received (and not withdrawn) and in conjunction with the CEO, prepare reports for Council regarding alleged breaches of the Model Code or adopted Code of Conduct pursuant to s.5.104 of the *Local Government Act 1995* to be observed by Council Members, Committee Members and Candidates.



On 23 March 2021, Council adopted the Model Code of Conduct as the Shire of Waroona Code of Conduct to apply to Council Members, Committee Members and Candidates

Amendments to the Model Code of Conduct, 2026

The commencement of the Local Government Inspector (Inspector), an independent statutory office appointed by the Governor of Western Australia, on 1 January 2026 has prompted changes to several local government processes. Receiving and dealing with complaints, monitoring the conduct of a local government's operations and affairs, consulting, making recommendations, and conducting Inspector's inquiries are just some of the functions of the Inspector.

Following the introduction of the Inspector's involvement in the governance of local government operations, the *Local Government (Model Code of Conduct) Regulations 2021* have been amended as follows -

- Regulation 3A is inserted for behavioural breach complaints to be referred to the Inspector if the person has two prior behavioural breaches (from 1 January 2026);
- Regulation 43 is amended to require behavioural breach complaints to be dealt with under clauses 12 – 15 of the Code;
- Regulation 14A is inserted to provide the Inspector with the power to:
 - Appoint a monitor to assist in dealing with a complaint; and
 - Direct a local government to defer dealing with the complaint until the monitor reports to the Inspector on the outcome of their monitoring assignment,
- Regulation 14B is inserted to allow the council to delegate these functions under clauses 12 and 13 of the Code of Conduct Regulations by absolute majority resolution to either a council-only committee or an external qualified, impartial person.

In accordance with section 5.104 of the *Local Government Act 1995*, Council is required to amend its *Code of Conduct for Council Members, Committee Members and Candidates* to incorporate amendments made to the model code set out in Schedule 1 to the *Local Government (Model Code of Conduct) Regulations 2021*.

REPORT DETAIL

The following significant amendments are required to be incorporated into Shire of Waroona's *Code of Conduct for Council Members, Committee Members and Candidates*:

- **Insertion of Clause 11(4) – (6)**
Referral of complaints to the Inspector - a complaint about an alleged breach is referred to the Inspector, if the person who is the subject of the complaint has, on at least 2 previous occasions, been found under a local government's adopted code of conduct (as defined in section 8A.2(1) of the Act) to have committed, on or after 1 January 2026, a behavioural breach.
- **Insertion of Clause 14A**
Appointment of a Monitor - In addition to an Inspector's involvement in dealing with complaint referrals, the Inspector may appoint a monitor to assist the local government to deal with matters raised by a complaint.
- **Insertion of Clause 14B**
Local Government's involvement in dealing with and dismissal of complaints - Provisions for the performance of local government's involvement and functions in dealing with a



complaint and dismissal of a complaint, and authorisation of a committee or independent person to perform a function for and on behalf of the local government, regarding a complaint.

- **Insertion of Subclause 15(3)**

Clauses 14A and 14B do not apply in relation to a complaint made before 1 January 2026.

- **Amendment of Subclause 21(1)**

Definitions of **closed meetings** - amended to include further basis of closed meetings under sections 5.23(3) and (4) of the Act. Subsection (3) provides that meetings may be closed to members of the public to the extent necessary to ensure compliance with a written law or that prohibits or restricts making information public. Subsection (4) prescribes additional information that may be treated as confidential at meetings.

The above-mentioned amendments have been applied, with tracked changes to the *Code of Conduct for Council Members, Committee Members and Candidates* as presented at **Appendix 11.3.4**.

Adopted of the amended *Code of Conduct for Council Members, Committee Members and Candidates* to incorporate amendments made to the model code set out in Schedule 1 to the *Local Government (Model Code of Conduct) Regulations 2021* is recommended.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective	5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies
Strategy	5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional development opportunities

OTHER STRATEGIC LINKS

Nil

STATUTORY ENVIRONMENT

Local Government Act 1995

5.104 Adoption of model code of conduct

- (1) Within 3 months after the day on which regulations prescribing the model code come into operation, a local government must prepare and adopt* a code of conduct to be observed by council members, committee members and candidates that incorporates the model code.
* *Absolute majority required.*
- (2) Within 3 months after the day on which regulations amending the model code come into operation, the local government must amend* the adopted code of conduct to incorporate the amendments made to the model code.



** Absolute majority required.*

In accordance with section 5.103 of the *Local Government Act 1995*, the model code of conduct for council members, committee members and candidates is set out in Schedule 1 of the *Local Government (Model Code of Conduct) Regulations 2021*.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Nil

Social - (Quality of life to community and/or affected landowners)

Nil

Environment – (Impact on environment’s sustainability and climate change)

Nil

Policy Implications

Corporate & Governance Policy CGP001 – Code of Conduct, is not affected by the amendment of the Shire’s *Code of Conduct for Council Members, Committee Members and Candidates*.

Risk Management Implications

Context / Risk Category	Reputation - Public perception, poor customer service, sub standard work, corruption
Risk	The legislative requirements of the Act are quite clear on the necessity to amend a Code of Conduct for Council Members, Committee Members and Candidates within the prescribed time frame. Failing to meet the requirements exposes the Shire to action by the Department of Local Government, Industry Regulation and Safety.
Consequence	3 - Moderate
Likelihood	3 - Possible
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Council’s endorsement of the recommendation of this report will mitigate the likelihood of this risk coming into effect.
Risk Acceptance	Accept - Risk acceptable with adequate controls

CONSULTATION

Nil

Aboriginal Consultation

Nil

RESOURCE IMPLICATIONS

Financial

Nil.

Workforce

Not applicable.



CONCLUSION

It is recommended that Council amends Shire of Waroona's *Code of Conduct for Council Members, Committee Members and Candidates* to incorporate amendments made to the model code set out in Schedule 1 to the *Local Government (Model Code of Conduct) Regulations 2021*, in accordance with section 5.104 of the *Local Government Act 1995*.



11.3.5 WA Police vGRID SaferCity Project	
File Ref:	ET.1 – Energy Supply & Telecommunications – Service Providers – Telecommunications & CCTV
Previous Items:	OCM25/12/202 – Item laid on the table
Applicant:	N/A
Author and Responsible Officer:	Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.3.5 A – MOU Access to Local Government Live CCTV Feeds – WALGA & WA Police Force 11.3.5 B – MOU Schedule – Shire of Waroona & WA Police Force

OFFICER RECOMMENDATION

That Council:

- 1. considers the Shire of Waroona’s potential participation in the Western Australia Police Force vGRID SaferCity Project; and**
- 2. supports / does not support (delete as applicable) the Shire’s participation in the initiative.**

IN BRIEF

Council previously considered participation in the WA Police vGRID SaferCity project at the December 2025 Ordinary Council Meeting. The item was laid on the table to allow for further discussion at Councillor Briefing Sessions.

Following further briefings in December 2025 and February 2026, elected members requested the item be brought back to Council to enable a formal decision on whether to proceed with the initiative.

BACKGROUND

At the Ordinary Council Meeting held on 16 December 2025, Council resolved to lay this item on the table to allow additional information to be provided and further discussion to occur at Councillor Briefing Sessions.

Subsequent briefings were held in December 2025 and February 2026 where elected members considered the operational, privacy, reputational and community perception aspects of the proposal.

During these discussions, elected members sought further clarity regarding potential risks, long-term implications, and the overall strategic value of participation.

Council has now requested that the item be formally reconsidered at the March Ordinary Council Meeting to enable a resolution on whether the Shire should participate in the initiative.

REPORT DETAIL



Participation in the vGRID program involves installing a secure vGRID Gateway device within the Shire's CCTV network. This device provides encrypted, outbound-only access for WA Police to view selected cameras through a secure browser interface during authorised incidents.

WA Police and SaferCities will work directly with the Shire's CCTV provider (Sapio) to confirm technical compatibility, ensure the configuration aligns with the Shire's cybersecurity framework, and guarantee no impact to network performance or normal CCTV recording.

The system will be governed under an overarching WALGA–WA Police Force MOU, with individual local governments signing a Schedule confirming participation and conditions. The MOU covers governance, privacy, data security, and operational procedures.

The Shire retains ownership and control of its CCTV network and will determine which camera locations, if any, are made accessible via the platform.

While the project is presented as an opportunity to strengthen community safety partnerships and improve situational awareness for emergency response, discussions with elected members have identified that the initiative may also present perceived risks relating to community privacy expectations, reputational considerations and the overall strategic fit for the Shire.

As participation in the program is voluntary, Council is requested to determine its position on whether the Shire should proceed.

Should Council resolve to support participation, further technical discovery, policy review and formal execution of the MOU Schedule would be required prior to implementation. Should Council resolve not to support participation, no further action will be taken and the Shire will continue operating its CCTV network under existing arrangements.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.1 Create a connected, safe and cohesive community with a strong sense of community pride
Strategy	1.1.6 Ensure the safety of our community

OTHER STRATEGIC LINKS

WALGA–WA Police Force Memorandum of Understanding

STATUTORY ENVIRONMENT

Nil

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Minimal financial impact. The gateway device is supplied by WA Police under warranty. Minor ongoing internet bandwidth costs may be incurred when live streaming occurs.

Social - (Quality of life to community and/or affected landowners)



Potential to enhance emergency response capability and crime prevention outcomes; however, community perception regarding surveillance and privacy expectations requires careful consideration.

Environment – (Impact on environment’s sustainability and climate change)

Nil

Policy Implications

If participation is supported, Council Policy CGP030 – Closed-circuit Television (CCTV) would require review to provide for live access arrangements.

Risk Management Implications

Context / Risk Category	Reputation - Public perception, poor customer service, sub standard work, corruption
Risk	Community perception of surveillance or privacy concerns
Consequence	2 - Minor
Likelihood	3 - Possible
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Transparent communication and clear explanation of purpose and privacy safeguards
Risk Acceptance	Accept - Risk acceptable

CONSULTATION

- Elected Members
- Chief Executive Officer & Director Technical Services
- Western Australia Police Force
- Sapio – Shire’s CCTV Provider

Aboriginal Consultation

Not required for this project

RESOURCE IMPLICATIONS

Financial

No upfront cost for the vGRID Gateway device. Minor variable data usage costs when Police access live feeds. Device replacement after five years estimated at \$3,000–\$4,500 which will be at the Shire’s expense.

Workforce

Minimal. Internal coordination between Sapio and Director Corporate & Community Services during implementation and periodic review.

CONCLUSION

Council previously deferred this matter to allow further consideration of the operational benefits and potential risks associated with participation in the vGRID SaferCity initiative.



Council is now requested to determine whether the Shire should support or not support participation in the program, noting that either decision can be accommodated without significant financial or operational impact.



11.4 CHIEF EXECUTIVE OFFICER

11.4.1 Noongar Heritage-Agreement for Local Government	
File Ref:	RC.17 – Recreation and Cultural Services – Liaison – Community Aboriginal and Torres Strait Islander Community
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Responsible Officer:	Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.4.1 A – Aboriginal Heritage Processes in the South West Region 11.4.1 B – Noongar-Heritage-Agreement for Local Government 11.4.1 C – Noongar Heritage Agreement for Local Government with tracked changes

RECOMMENDATION**That Council:**

- 1. agrees to enter into the Noongar Heritage Agreement between the Shire and the South West Aboriginal Land and Sea Council Aboriginal Corporation as per Appendix 11.4.1 B;**
- 2. authorises the Chief Executive Officer to negotiate any minor variations to the agreement; and**
- 3. authorises the Shire President and Chief Executive Officer to affix the common seal and sign the agreement on behalf of Council.**

IN BRIEF

A Noongar Heritage Agreement provides an agreed process between the South West Aboriginal Land & Sea Council and the Shire to deal with Aboriginal heritage matters within the district.

It is recommended that an agreement be entered into which assists the process of dealing with Aboriginal Heritage.

BACKGROUND

The Aboriginal Heritage Act 1972 protects Aboriginal sites (site) within Western Australia by creating several offences in relation to these sites. There is a requirement to report sites to the Minister (s15), and in section 17 –

A person who —

(a) excavates, destroys, damages, conceals or in any way alters any Aboriginal site;
or

(b) in any way alters, damages, removes, destroys, conceals, or who deals with in a manner not sanctioned by relevant custom, or assumes the possession, custody or



control of, any object on or under an Aboriginal site, commits an offence unless he is acting with the authorisation of the Registrar under section 16 or under a consent given under section 18(3)(a).

Further offences are committed where a person (Aboriginal Heritage Regulations 1974, r.6)

(a) fails to obey any reasonable direction of the Minister, the Registrar, or any officer of the Department or a warden;

(b) wilfully obstructs the Minister, the Registrar, or any officer of the Department or a warden in the execution of their duty, or fails or refuses to state the person's name and address when lawfully required to do so, or states a false name or address, or fails or refuses to leave that land when required to do so;

(c) behaves in a disorderly manner, or uses violent or abusive or offensive language, or creates or takes part in any disturbance, or causes a nuisance, or wilfully disturbs or annoys any other person in the proper use of that land, or permits any animal belonging to the person or under the person's control to enter upon or cause damage to any land; or

(d) without the consent of the Minister or the Registrar, handles, marks, defaces, moves, disturbs, uncovers, damages, destroys, or removes any specimen, relic, artifact, inscription, arrangement, or other object or exhibit in the possession or care of the Minister, or wilfully disturbs the general surrounding environment...

Under regulation 7 it is also an offence to bring on to any land to which these regulations apply any digging equipment, lifting equipment, or explosive, commits an offence without Ministerial approval.

Penalties also apply under regulation 10 for the following –

On any land to which these regulations apply, a person shall not, without the written consent of the Minister or the Registrar or a person authorised in writing by the Minister or the Registrar —

(a) alter, damage, or destroy any notice, boundary, fence, shelter, grille, cutting, drain, protective work or other thing which the Registrar or any officer of the Department has, or has caused to be, erected, constructed, made or placed thereon or therein;

(b) dig any hole or otherwise disturb the surface of the ground, or remove or disturb any stone, soil, sand, rock or gravel, or any other natural object;

(c) cut, pick, pull, break, remove, take, injure, poison, strip or destroy any tree, shrub, herb, grass or other plant or part thereof whether living or dead;

(d) post, stick, stamp, stencil, paint, draw or otherwise affix or make any mark, symbol, lettering, notice, advertisement poster, sign or document of any description;

(e) except in a place approved or provided for the purpose —

(i) drive, tow, operate or park any vehicle;

(ii) camp, erect tents or shelters, light fires or make fireplaces;

(iii) deposit or leave any refuse, rubbish or litter; or

(iv) take, ride or drive, graze or agist any horse, cattle, sheep, goat, camel, donkey or pig, or allow any such animal to remain;

(f) sell any food, beverage or other article;

(g) unlock, unfasten or leave open any gate unless duly authorised to do so; or

(h) except with the prior written approval of the Minister, or the Registrar, and in accordance with such requirements as they may impose, take any photograph



or make any recording for the purpose of commercial reproduction or publication.

A clear process to avoid potential violation of the Act and Regulations will assist in satisfying compliance obligations of the Shire under these legislative requirements.

In February 2021 the Noongar Native Title Settlement commenced and from this process the South West Land and Sea Council was appointed as the Settlement's Central Services Corporation. Across October and November 2022, six new Noongar Regional Corporations were appointed to represent the ILUA groups, with Gnaala Karla Booja representing the land covering the district of Waroona.

REPORT DETAIL

The recommended agreement is provided in Appendix 11.4.1 B Noongar Heritage Agreement, with Appendix 11.4.1 C showing tracked changes from the original Agreement.

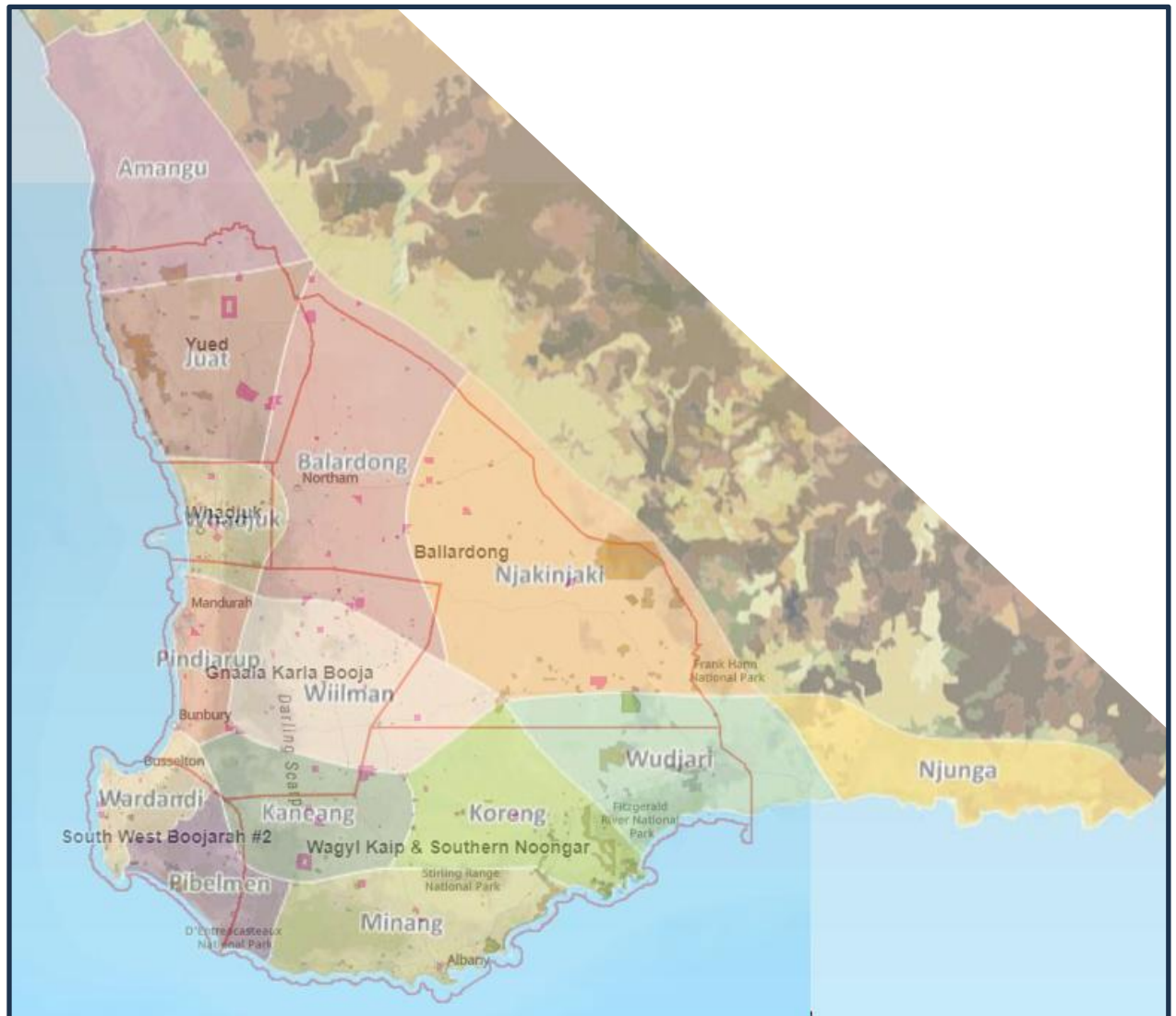
The Agreement provides clarity around the roles that each party will play in assessing and dealing with Aboriginal Heritage. It is a significant improvement in terms of providing a clear consultation and process pathway. The Department of Planning Lands and Heritage supports the use of the agreements, as per the letter from the Director General in Appendix 11.4.1 A, which further helps integrate the application process under the Act where there is likely to be an impact on a site.

It is noteworthy that while complying with the process detailed in the agreement, this does not guarantee that a local government is going to comply with the Aboriginal Heritage Act 1972 (Act). The agreement has a blind spot in that it provides a clear consultation pathway to a specific Aboriginal group; however the Act does not stipulate any specific Aboriginal group which is able to fully represent the Aboriginal view on a specific heritage site. This leads to the position under the Act where the local government, believing it has undertaken full consultation may still contravene the Act inadvertently due to not having had the correct information from a knowledge holder regarding the significance of a specific site. This can occur, for instance, when another Aboriginal knowledge holder has not been consulted despite the Agreement being in place.

This is illustrated and compounded by the five (5) geographical boundaries that have been formulated under the Noongar Settlement Agreement, for the corporation that have been established. These boundaries are not always well-aligned with the 14 Aboriginal established geographical locations, meaning Aboriginal knowledge holders of some sites may be "represented" under an adjoining corporation. This may lead to a situation where they may have no input into a site within another corporation's area. This will occur unbeknown to the local government undertaking the consultation in good faith. This is a structural problem well beyond the scope or capability of local government to deal with.

This mismatch is shown in the figure below which overlays the corporations (red outline) on the 14 Aboriginal group locations. The Shire of Waroona is fortunate in that the Gnaala Karla Booja Corporation spans all of the Shire and the Pindjarup group also spans the Shire.





The situation described above leaves a local government with an imperfect system and with residual risk of inadvertently contravening the Act. Having said this, the agreement does provide a process and this is less of a risk than not having one. In the majority of cases if it hoped that the Agreement will suffice.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Community
Aspiration	To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning
Objective	1.5 Value, protect and celebrate our rich history and culture
Strategy	1.5.1 Pursue actions to preserve areas and materials of historical significance

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT



Aboriginal Heritage Act 1972, sections 15 and 17

Aboriginal Heritage Regulations 1974, regulations 6 & 10

Noongar (Koorah, Nitja, Boordahwan) (Past, Present, Future) Recognition Act 2016

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Nil.

Social - (Quality of life to community and/or affected landowners)

The preservation of Aboriginal sites adds to connection of community to the history of the Waroona district.

Environment – (Impact on environment’s sustainability and climate change)

Nil.

Policy Implications

Nil.

Risk Management Implications

Context / Risk Category	Operational - Adverse effects on core business, business continuity, human resource risks, loss of knowledge
Risk	Unlawful actions in relation to Aboriginal heritage will be detrimental to the Shire’s Activities.
Consequence	3 - Moderate
Likelihood	2 - Unlikely
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	An agreement to deal with Aboriginal consultation and assessment of heritage is a means to ensure compliance.
Risk Acceptance	Accept - Risk acceptable with adequate controls

It is noted that either party may withdraw from the Agreement with 30 days written notice, thus providing a risk mitigation should the Shire wish to withdraw from the Agreement. No penalties apply in this instance.

CONSULTATION

Aboriginal Consultation

The Director General wrote to the Shire of Waroona (see Appendix 11.4.1 A Aboriginal Heritage Process SW) regarding the heritage agreement process, noting the following.

While local government authorities are not a party to the Settlement ILUAs, and are not bound to enter into and follow the NSHA, a modified version of the agreement tailored for local government regulations was developed with the Western Australian Local Government Association.

The effect of the Council resolution will be to provide authorisation to conduct Aboriginal consultation under an agreed process, to deal with Aboriginal heritage in the district of Waroona.



As a result of discussion with local Aboriginal knowledge holders a clause has been inserted into the Agreement which seeks and encourages the use of local Aboriginal knowledge holders (clause 10.1(f)).

RESOURCE IMPLICATIONS

Financial

Where Aboriginal sites are impacted by Shire Activities the Shire will need to budget the cost of surveys, applications and implementation activities in relation to dealing with Aboriginal heritage.

In dealing with the consultation process the Shire will seek to ensure that the use of professional consultants such as archaeologists and anthropologists remains an open market activity, in order to ensure competitive pricing for these services. The use of local knowledge holders is likely to reduce costs in comparison to those coming from further afield in terms of travel and accommodation disbursements.

Workforce

No additional workforce is required to undertake the processes related to the Agreement. The professional services needed to carry out survey work will be outsourced.

CONCLUSION

The Noongar Heritage Agreement is a means for streamlining the consultation process needed to deal with Aboriginal sites within the district of Waroona. It aligns with the Department of Lands Planning and Heritage application process, thus providing an approvals pathway for the Shire. While not without residual risk, this process will hopefully improve certainty with respect to the Shire's obligations under the Act and it is therefore recommended that the Shire enter into this agreement as amended.



11.4.2 Local Government Electoral Reform	
File Ref:	GO.1 – Governance – Elections – Local Government
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Responsible Officer:	Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.4.2 A – WALGA InfoPage – Sector Consultation Electoral Reform Discussion Paper 11.4.2 B – WALGA Electoral Reform Discussion Paper

RECOMMENDATION

That Council:

- 1. does not support full spill local government elections every four (4) years;**
- 2. does not support compulsory voting at local government elections; and**
- 3. requests the Chief Executive Officer to inform the Western Australian Local Government Association accordingly, along with the reasons outlined in this report.**

IN BRIEF

The State Government is considering full spill local government elections every four (4) years and compulsory voting at local government elections.

The Western Australian Local Government Association (WALGA) is coordinating a sector wide response to these proposals.

Given the successful operation of the existing system in relation to the election cycle and non-compulsory voting, it is recommended that the proposed changes are not supported and that WALGA is informed of this.

BACKGROUND

WALGA has released an Infopage (Appendix 11.4.2 A) and a discussion paper (Appendix 11.4.2 B) outlining the proposed changes to the Local Government Act 1995 and their implications. The proposed changes are to move to full spill local government elections every four (4) years and compulsory voting at local government elections. WALGA is seeking the views of local governments, as determined by each Council, in order to provide information to the State Government on the views of local governments in WA. A response is due by Friday 27 March 2026.

REPORT DETAIL

The views of councillors were discussed at a briefing session on 24 February 2026.

On full spill four (4) yearly elections the following sentiments were expressed:

- the present system works well and this feels like change for its own sake;



- the stability and continuity of the local government is best served by a 50% spill on a two (2) year election cycle;
- the retention of historical knowledge is preserved in the present system;
- the incidence of councillors resigning leading to extra-ordinary elections is likely to rise adding to the cost of elections;
- the potential for lobby stacking of a Council becomes higher in full spill elections;
- the clash with State and Federal elections may lead to voter fatigue; and
- the incidence of donkey votes will be higher, as a protest by electors who would otherwise not have voted.

On the compulsory voting the following sentiments were expressed:

- the present system means that people who are genuinely interested will vote;
- the impact on election costs is unknown, but given costs are based to a significant extent on turnout, it is likely to increase election costs; and
- the potential for party line political voting is likely to increase.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Nil.

Social - (Quality of life to community and/or affected landowners)

Nil.

Environment – (Impact on environment’s sustainability and climate change)

Nil.

Policy Implications

Nil

Risk Management Implications

Context / Risk Category	Reputation - Public perception, poor customer service, sub standard work, corruption
Risk	Less than best democratic representation
Consequence	1 - Insignificant
Likelihood	2 - Unlikely
Risk Rating, prior to treatment	Low (1-3)



Key Controls / Treatment	Maintain existing election cycle and voting statuses.
Risk Acceptance	Accept - Risk acceptable with adequate controls

CONSULTATION

Nil.

Aboriginal Consultation

Nil.

RESOURCE IMPLICATIONS

Financial

Providing the feedback to WALGA has no un-budgeted implications.

Workforce

Providing the feedback to WALGA is within existing administrative roles.

CONCLUSION

The State Government's possible reform of the local government sector's election cycle and voting turnout is considered to be reforms that will achieve little in terms of better democratic outcomes at a local district level for the reasons outlined by Council members. It is therefore recommended that Council supports the status quo and inform WALGA of this along with the reasons supporting the current position, which in summary is, not to change just for its own sake, given the current system is working well.



11.4.3 Waroona Football Club Changerooms Agreement	
File Ref:	CP.43 – Council Properties – Maintenance – Waroona Demons Football & Netball Club
Previous Items:	OCM26/02/007 – Council support
Applicant:	Nil
Author and Responsible Officer:	Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Absolute Majority
Appendix Numbers:	11.4.3 A – Waroona Football Club Letter of Support 11.4.3 B – Waroona Agricultural Society Letter of Support 11.4.3 C – Final Financial Assistance Agreement - Large Election Commitment - Shire of Waroona - Waroona Football Club Upgrades

OFFICER RECOMMENDATION

That Council:

- 1. enters into the Financial Assistance Agreement between the State Government and the Shire of Waroona, entitled Shire of Waroona – Waroona Football Club (Club) Upgrades, as per Appendix 11.4.3 C;**
- 2. authorises the Chief Executive Officer to sign and execute all matters relating to the Agreement in item 1;**
- 3. authorise the Chief Executive Officer to enter into a subsidiary agreement with the Club to require it to meet the requirements of the Shire’s Agreement with the State Government as they pertain to the Club; and**
- 4. amends the 2025/2026 adopted budget to recognise the associated grant income and corresponding capital expenditure as follows:**
 - a. Increase grant income account 128350 by \$100,000**
 - b. Increase capital building expenditure account 128340 by \$100,000**
- 5. Includes in the preparation of the 2026/2027 Annual Budget the remaining project income and expenditure of \$700,000, and such amount as is required to be carried forward to complete the project.**

IN BRIEF

As a 2025 election commitment the State Government has offered \$800,000 to the Waroona Football Club (Club) to improve the changerooms to accommodate female players. The State Government would like the Shire to manage this project and the Club have agreed to this.

The Agreement enables the project to be undertaken and is recommended for approval.

BACKGROUND

The State Government are seeking to increase female participation in sport and have offered to fund facilities for this purpose, with the Waroona Football Club being one club selected for changeroom improvements.



The Club supports this offer and has agreed with the State Government to request the Shire to manage this project. Under this arrangement the Agreement is struck with the Shire rather than the Club, and funding is given to the Shire's accounts for this purpose.

REPORT DETAIL

Council has supported the project as recommended by the Recreation Advisory Group. It includes renovation of their existing changeroom, the away team changeroom at the community toilets building and an extension in the area shown below.



STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Built Assets
Aspiration	To build and effectively manage our assets to continually improve our standard of living
Objective	4.2 Manage assets in a consistent and sustainable manner
Strategy	4.3.2 Develop and promote an efficient, safe and connected local and regional transport network

OTHER STRATEGIC LINKS

Nil.

STATUTORY ENVIRONMENT

Local Government Act 1995, 9.49A. Execution of documents

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - (Impact on the Economy of the Shire and Region)

Sporting visitation is a vital economic boost the Waroona Townsite and increasing the option for females to play in Waroona supports this.

Social - (Quality of life to community and/or affected landowners)

The improvements to the changerooms are an inclusive initiative and improve female well-being for those playing the sport.

Environment – (Impact on environment's sustainability and climate change)

The site for the extension has no requirement for vegetation removal.

Climate Change



This project will have a carbon footprint in the supply, construction, and maintenance of the required facility. The impact on climate change of this project is not able to be calculated due to the project size and the accuracy limits of climate change variables.

Policy Implications

Nil

Risk Management Implications

Context / Risk Category	Project - Delays to start or completion, variations to scope or budget, insufficient funds
Risk	Failure to authorise execution of the acquisition agreement would prevent the Town to Weir Trail Project to progress.
Consequence	3 - Moderate
Likelihood	3 - Possible
Risk Rating, prior to treatment	Moderate (4-9)
Key Controls / Treatment	Authorisation of the acquisition agreement will mitigate this risk and enable the Town to Weir Trail Project to progress.
Risk Acceptance	Accept - Risk acceptable with adequate controls

CONSULTATION

This proposal has been presented to a Councillor briefing session by the Club.

The Recreation Advisory Group has considered and supported this and recommended that Council support the project.

A letter of support from the Club is provided at Appendix 11.4.3 A, for the Agreement. The Club will be requested to enter into an agreement with the Shire subsidiary to the Shire's Agreement with the State Government to ensure that it meets its obligations in progressing the project, as the key stakeholder.

Aboriginal Consultation

This location has been assessed for Aboriginal heritage. The report on this is with the Gnaala Karla Booja Corporation pending release. Should the report establish the site as containing Aboriginal heritage the project will likely be delayed for some months.

RESOURCE IMPLICATIONS

Financial

This project is 100% grant funded by the Federal Government, including the payment to be made under the Agreement, which is provided in Appendix 16.1 C.

The proposed budget amendments are an "in and out" transaction with nil net effect on the budget.

Workforce

Project management and architectural services are within the scope of the agreement and will be outsourced. The Shire will manage the financial aspects and will direct the project.

CONCLUSION

Authorisation to enter into the proposed agreement with the State Government will allow for an orderly project development and implementation. The proposed budget amendments



(inclusion of income from the State Government) will allow the Shire to receive the grant funding and manage the project budget.



11.5 ITEMS FOR INFORMATION

11.5.1 Tourism Council Western Australia “Effective Marketing for Tourism Businesses” Workshop	
File Ref:	GO.3 – Governance – Reporting
Previous Items:	Nil
Applicant:	Shire of Waroona
Author and Responsible Officers:	Executive Assistant and Tourism & Marketing Officer; Manager Community & Economic Development and Director Corporate & Community Services
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	11.5.1 – Tourism Council Western Australia “Effective Marketing for Tourism Businesses” Workshop booklet

OFFICER RECOMMENDATION

That Council notes the information provided in this report regarding staff participation and key learnings from the Tourism Council Western Australia “Effective Marketing for Tourism Businesses” Workshop.

IN BRIEF

On 25 February 2026 the Shire of Waroona Executive Assistant and the Community Development Staff attended a Tourism Council Western Australia “Effective Marketing for Tourism Businesses” Workshop, held at the Waroona Community Resource Centre.

BACKGROUND

The Shire of Waroona liaised with the Tourism Council Western Australia to deliver a marketing workshop for the benefit of local tourism businesses and community groups.

Prior to confirming the workshop topic, a survey was distributed to over 40 local tourism businesses seeking feedback on preferred subject matter, timing and format. Based on survey responses, a Marketing Strategy Workshop was selected.

While attendance from tourism operators was limited, the session proceeded as scheduled and provided valuable learning outcomes for both community attendees and Shire staff.

REPORT DETAIL

The 3-hour workshop program provided a practical framework for developing an effective marketing strategy and was structured around three core components:

1. **Planning** – analysing the market, identifying target customers, defining unique value propositions and setting clear, achievable objectives.
2. **Implementation** – selecting appropriate marketing channels and tactics aligned to business goals.
3. **Control & Measure** – tracking performance, reviewing outcomes and refining strategies to ensure ongoing effectiveness and value for money.

The session was delivered by Prue Pike through the Tourism Council Western Australia, an experienced tourism professional with extensive industry knowledge. The presentation was practical, engaging and tailored to regional tourism businesses. The workshop



content was consistent with contemporary tourism marketing practices promoted across regional Western Australia.

Key Learnings and Outcomes

- Importance of structured marketing planning rather than ad-hoc promotion.
- Clear identification of target markets to improve efficiency and return on investment.
- Understanding the four P's of marketing – product, price, place and promotion.
- Practical tools for measuring marketing effectiveness and adapting strategy accordingly.
- Reinforcement of cost-effective marketing approaches suitable for small regional operators.

Benefits to the Shire of Waroona

- Strengthened internal staff capability in strategic marketing principles.
- Enhanced understanding of tourism business challenges within a regional context.
- Alignment of staff knowledge with best practice tourism marketing standards.
- Reinforcement of value-for-money approaches in promotional activity and community engagement.

Benefits to the Waroona Community attendees

- Access to professional tourism marketing expertise at no cost.
- Practical tools to develop structured marketing plans.
- Improved understanding of measuring marketing performance.
- Foundation knowledge to strengthen future business and community event promotion

A follow-up Social Media Workshop is proposed as the next capacity-building session to further support local tourism operators and community groups.

STRATEGIC COMMUNITY PLAN & CORPORATE BUSINESS PLAN

Focus Area	Our Leadership
Aspiration	To embed strong leadership through good governance, effective communication and ensuring value for money
Objective	5.2 Develop a skilled, safe and compliant organisation
Strategy	5.2.2 Promote an organisational culture of safety, best practice and continuous improvement

This workshop aligns with Strategy 5.2.2 by strengthening staff capability, promoting best practice marketing principles and encouraging continuous improvement within both the organisation and the broader tourism sector.

OTHER STRATEGIC LINKS

ETS001 - Destination Management Strategy
ETL001 - Destination Management Action Plan 2025-2030

STATUTORY ENVIRONMENT

Nil.

SUSTAINABILITY & RISK CONSIDERATIONS

Economic - Improved marketing capability within the tourism sector supports long-term economic resilience and visitation growth within the Shire and wider region.



Social - Capacity-building initiatives contribute to stronger local businesses and community groups, enhancing community vibrancy and participation.

Environment No direct environmental impact. Improved strategic marketing may support sustainable visitation practices through better planning and targeting.

Policy Implications

Nil.

CONSULTATION

Survey consultation was undertaken with over 40 local tourism businesses to determine workshop subject matter and timing.

Aboriginal Consultation

Nil.

RESOURCE IMPLICATIONS

Financial

The workshop was delivered in partnership with Tourism Council Western Australia and formed part of the Shire's existing tourism capacity-building allocation. No additional unbudgeted expenditure was incurred

Workforce

Staff attendance was within normal working hours and contributes to ongoing professional development.

CONCLUSION

The Tourism Council Western Australia "Effective Marketing for Tourism Businesses" Workshop provided valuable professional development for Shire staff and community attendees. While attendance from tourism operators was limited, the session strengthened internal capability, supported best practice marketing principles and aligns with the Shire's Strategic Community Plan objectives relating to leadership, governance and continuous improvement.

A follow-up Social Media Workshop is proposed to further build tourism marketing capability within the Shire of Waroona. Officers will monitor attendance levels and stakeholder engagement outcomes from this session to help inform the planning and delivery of future tourism capacity-building initiatives.

Future tourism capacity-building activities will be progressively refined to ensure alignment with demonstrated industry demand and strategic tourism development priorities. Officers will also review the implementation priorities within the Destination Management Action Plan to confirm they deliver value-add outcomes and reflect the needs and expectations of local tourism operators.



12. **BUSINESS LEFT OVER FROM A PREVIOUS MEETING**
13. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**
14. **NOTICE OF MOTIONS FOR CONSIDERATION AT A FOLLOWING MEETING**
15. **NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**
16. **MEETING CLOSED TO THE PUBLIC**

OFFICER RECOMMENDATION

That Council proceeds behind closed doors as per Section 5.23(4) of the *Local Government Act 1995* for the purpose of considering Items 16.1.

16.1 Acquisition of Land for Road Widening Purposes: Lot 34 (No. 8475) South Western Highway Agreement	
File Ref:	A3634; PJSL16-1 – Town to Weir Trail Project
Previous Items:	OCM24/04/055 – Town to Weir Trail Funding Memorandum of Understanding; OCM25/12/208 - Tender – RFT 2526-02 Town to Weir Trail Construction
Applicant:	Nil
Author and Responsible Officer:	Executive Assistant; Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirements:	Simple Majority
Appendix Numbers:	16.1 A – CONFIDENTIAL – Agreement to cede land 16.1 B – CONFIDENTIAL – Valuation Report & Land Use Transfer Value Payment 16.1 C – CONFIDENTIAL – Acquisition of Land for Road Widening Purposes: Lot 34 (No. 8475) South Western Highway, Waroona

OFFICER RECOMMENDATION

That Council:

1. agrees to enter into the proposed acquisition agreement with George Stanley Brown (Green Flats Pastoral Co Pty Ltd) for the acquisition of land for road widening purposes: Lot 34 (No 8475) South Western Highway, Waroona, as per Confidential Appendix 16.1 C, for the Town to Weir Trail Project, subject to any minor variations negotiated by the Chief Executive Officer;
2. authorises the application of the Shire of Waroona Common Seal in relation to the acquisition agreement and land resumption; and



- 3. authorises the Shire President and Chief Executive Officer to sign and execute all matters in relation to the acquisition agreement and land resumption.**

A report was provided under confidential cover.

17. MEETING OPENED TO THE PUBLIC

OFFICER RECOMMENDATION

That the meeting resume in public.

18. CLOSURE OF MEETING

