



APPENDICES

24 October 2023

ORDINARY COUNCIL MEETING

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Minutes

Local Emergency Management Committee

**First Quarter
Wednesday 2 August 2023**

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Notice of Meeting

Minutes of the Local Emergency Management Committee meeting held at the Lesser Hall at 1915 Pinjarra Road, Pinjarra (Between the Civic Centre and the Library) on Wednesday 2 August 2023. The Chairperson Mr. M Walmsley declared the meeting open the time being 10:00am.

1. ATTENDANCES**Members**

M Walmsley	LEMC Chairperson / Shire President, Shire of Waroona
C Goff	LEMC EO/Emergency Management Officer, Shire of Murray
J Kowal	LRC/Manager Ranger and Community Safety, Shire of Murray
N Stevens	CESC, Shire of Murray
B Jordan	Manager MALC, Shire of Murray
P Thurkle	CESO, Shire of Waroona
S Thomas	CBFCO, Shire of Waroona
M Howes	LEMC Deputy Chairperson OIC, WAPOL Pinjarra
T Eades (Proxy)	Police Officer, WAPOL Waroona
W Goodhill	Emergency Response Supervisor, Alcoa
J Carter	District Officer - Emergency Management, DFES
M Kett (Proxy)	Representative, Pinjarra Primary School

Ex-Officio

Q La Rosa	DEMA - Metro, DFES
C Norris	WHSE Advisor, Harvey Water
D Italiano	Operations Manager, Water Corporation
K Gill	Manager Emergency Preparedness Disaster Response, DoH

Guest

M Robertson	Administration Officer (Ranger and Community Safety), Shire of Murray
R Bloxsidge	Senior Infrastructure & Development Officer, Shire of Waroona
C Thompson	Community Representative, Shire of Murray

2. ABSENT**Members**

S Kirkham (Apology)	LEMC Chairperson / Councillor, Shire of Murray
R Wilson (Apology)	CBFCO, Shire of Murray
M Goodlet (Apology)	CEO / LRC, Shire of Waroona
S Macdonald (Apology)	Manager WCRC, Shire of Waroona
Vacant	OIC, WAPOL Dwellingup
G McAneny	Acting District Officer Wellington, DFES
M Duxbury (Apology)	Acting Senior District Emergency Services Officer, DoC
C Louis (Apology)	Principal, Pinjarra Primary School
K Oborn	Deputy LRC, Shire of Waroona
K Tarver	OIC, WAPOL Waroona
L Hay	CEO, Bedingfeld Park Inc Aged Care Facility
N Elrick	District Officer – Natural Hazards, DFES
P Dwyer	Unit Manager, Murray SES
K Jones	Brigade Captain, Pinjarra VFRS
C Hunter	Station Manager, St John Ambulance Pinjarra
D Wilson	Representative, St John Ambulance Waroona
A Culham	Representative, Quambie Park

Ex-Officio

D Unsworth (Apology)	CEO, Shire of Murray
J Gilliland (Apology)	Principal Response Advisor - Incident and EM, DPIRD
T Simpson	Local Welfare Coordinator, DoC
K Laurendi	Senior Ranger Lane Poole Reserve, DBCA
D Cormack	Maintenance Supervisor, Fulton Hogan
J Rawlins	Field Operations Team Leader, Western Power

Guest

S Ramsay (Apology)	Recovery Support Officer South West, NEMA
N Dew	Community Representative, Shire of Waroona

3. CONFIRMATION OF MINUTES OF MEETING

- 3.1 Confirmation of Minutes of Local Emergency Management Committee Meeting - **Appendix 1** - 3 May 2023

Committee Recommendation**LEMC23/006****Moved: M Howes**

That the minutes of the Shire of Murray & Waroona Local Emergency Management Committee Meeting held on 3 May 2023 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 12:0

- 3.2 Review of Meeting Action Register - **Appendix 2**

No amendments were made to the Shire of Murray & Waroona LEMC meeting action register. A copy is attached in **Appendix 2**.

4. BUSINESS ARISING

- 4.1 LEMC Exercise Schedule

Following the last LEMC meeting Pinjarra Police OIC - Mark Howes suggested conducting a Murrayfield Airport plane crash exercise. A previous exercise template has been supplied which we can alter accordingly. It was suggested to hold a desktop exercise at a future LEMC meeting rather than in field exercise.

5. State EM Preparedness Procedure 3.7 - LEMC Requirements**5.1 Every Meeting**

- 5.1.1 Confirmation of LEMC Contact Details - **Appendix 3**

A meeting attendance sheet was circulated at the meeting. An updated LEMC Contact Register is attached in **Appendix 3**.

- 5.1.2 Review any Post-Incident Reports and/or Post-Exercise Reports

Nil.

5.1.3 Funding Nominations and Applications Progress - **Appendix 4*****Independent Review of Commonwealth Disaster Funding***

The Minister for Emergency Management, Senator the Hon. Murray Watt, has commissioned an Independent Review of Commonwealth Disaster Funding. Mr Andrew Colvin AO APM has been appointed as the Independent Reviewer, supported by a team from consulting firm Deloitte and a taskforce within the National Emergency Management Agency (NEMA).

The Review will explore the most effective ways for the Australian Government to support communities through the funding it provides to state and territory governments, local governments, businesses and community organisations in support of natural disaster management. It will consider how the Commonwealth Government can better invest in disaster risk reduction to lessen the impacts of natural disasters and help communities respond and recover more quickly.

This review is one of three Commonwealth reviews examining Australia's Emergency Management sector. The Government will also examine Disaster Recovery Funding Arrangements (DRFA), and National Natural Disaster Governance Arrangements.

A draft submission from WALGA is attached in **Appendix 4**. Local Governments can make an online submission by Friday 4 August 2023. Local Government CEO's and Mayors/Presidents will also be sent a survey.

All West Australians Reducing Emergencies (AWARE) Grant Program

The 2023 round of AWARE grants open on Wednesday 16 August and close on Wednesday 20 September 2023. There is a total allocation of \$238,000. Applicants can apply for between \$2,500 and \$35,000 grant funding. However Local level risk assessment projects can only request a maximum of \$6,000.

Applicants must contribute at least 25 percent of the total project cost in cash or in-kind.

Eligible project types:

- further the emergency risk management process,
- facilitate capability-based exercises,
- assist in reviewing Local Emergency Management Arrangements,
- deliver emergency management training; or,
- host or facilitate emergency management events or forums.

As we have only just recently reviewed our LEMA we could apply for AWARE funding for exercises to test the LEMA and sub plans or for emergency management training for LG staff that have roles and responsibilities in the LEMA.

It was also identified in the LEMA and LEMC Business Plan that a comprehensive local level risk assessment would be undertaken in both Shire of Murray and Waroona. The aim was for the review to be completed prior to 2025 pending suitable State grant funding being identified.

5.1.4 Bush Fire Risk Management Planning / Treatment Strategies Progress

N Stevens is currently obtaining quotes to apply for Round 2 of the Mitigation Activity Fund Grants Program (MAFGP).

R Bloxside advised that Shire of Waroona received funding for 4-5 treatments with the focus on Preston Beach. Contractors will be out next week and will be completing works by September.

5.1.5 Local Emergency Management Arrangements

Discussed in item 5.1.6.

5.1.6 Review Business Plan Strategies and Record Key Achievements

The LEMA review project was completed in August 2023 and has been updated on the Business Plan 2022-2024.

6. GENERAL BUSINESS

6.1 DFES - DO Emergency Management - **Appendix 5** - J Carter

A report has been submitted as per **Appendix 5**.

6.2 DFES - DEMA Metro - **Appendix 6** - Q La Rosa

A report has been submitted as per **Appendix 6**.

6.3 Department of Communities - Acting Senior District Emergency Services Officer - **Appendix 7** - M Duxbury

M Duxbury was an apology but submitted a report has been submitted as per **Appendix 7**.

6.4 DPIRD - Principal Response Advisor - Incident and EM - **Appendix 8** - J Gilliland

J Gilliland was an apology but submitted a report as per **Appendix 8**.

6.5 SoM/SoW - LEMC EO/Emergency Management Officer - C Goff

M Duxbury from DoC will be conducting an audit of the evacuation centres shortly.

6.6 SoM - Manager Ranger and Community Safety - J Kowal

J Kowal has invited the new Shire of Murray Manager Communications and Marketing - Bobbie Walton to attend future LEMC meetings as a guest.

6.7 SoW - Senior Infrastructure & Development Officer - R Bloxside

Brief discussion was held regarding the Aboriginal Cultural Heritage legislation and bush fire mitigation activities. Everyone was encouraged to refer to the guidelines and to seek feedback and guidance.

R Bloxside advised that no mitigation work is planned within the Waroona townsite this year but hopefully will fall under Tier 1 (Due Diligence Assessment required/No approval required) and be scheduled for next year.

Activities undertaken during an emergency response are exempt from requiring approval.

6.8 Alcoa - Emergency Response Supervisor - W Goodhill

W Goodhill stated that Alcoa are currently in the process of updating their MOU with DFES which will include all Alcoa sites.

7. NEXT MEETING

The next Local Emergency Management Committee meeting will be held on Wednesday 1 November 2023 commencing at 10:00am. The meeting will be held at the Shire of Waroona Council Chambers at 52 Hesse Street, Waroona.

8. CLOSE

There being no further business the Chairperson declared the meeting closed the time being 10:21am.

I confirm that these minutes were confirmed at the Local Emergency Management Committee (LEMC) meeting held on Wednesday 1 November 2023 as being a true and correct record of proceedings.

LEMC Chairperson

Date



Appendices

Local Emergency Management Committee Meeting

**First Quarter
Wednesday 2 August 2023**



Minutes

Local Emergency Management Committee

**Fourth Quarter
Wednesday 3 May 2023**

Local Emergency Management Committee - 3 May 2023

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7.	NEXT MEETING	5
8.	CLOSE	5

Notice of Meeting

Minutes of the Local Emergency Management Committee meeting held at the Shire of Waroona Council Chambers at 52 Hesse Street, Waroona on Wednesday 3 May 2023. The Chairperson Mr. S Kirkham declared the meeting open the time being 10:00am.

1. ATTENDANCES

Members

S Kirkham	LEMC Chairperson / Councillor, Shire of Murray
C Goff	LEMC EO/Emergency Management Officer, Shire of Murray
J Kowal	LRC/Manager Ranger and Community Safety, Shire of Murray
N Stevens	CESC, Shire of Murray
R Wilson	CBFCO, Shire of Murray
B Jordan	Manager MALC, Shire of Murray
M Goodlet	CEO / LRC, Shire of Waroona
P Thurkle	CESO, Shire of Waroona
S Macdonald	Manager WCRC, Shire of Waroona
M Howes	LEMC Deputy Chairperson OIC, WAPOL Pinjarra
J Worthington	OIC, WAPOL Dwellingup
S Butcher (Proxy)	Senior Constable, WAPOL Waroona
M Schorer (Proxy)	Acting Senior District Emergency Services Officer, DoC
B Penman (Proxy)	Acting District Officer - Emergency Management, DFES
G McAneny	Acting District Officer Wellington, DFES
C Louis	Principal, Pinjarra Primary School

Ex-Officio

K Gill	Manager Emergency Preparedness Disaster Response, DoH
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Guest

S Ramsay	Recovery Support Officer South West, NEMA
M Rutter	Constable, WAPOL Waroona

2. ABSENT

Members

M Walmsley (Apology)	LEMC Chairperson / Shire President, Shire of Waroona
S Thomas (Apology)	CBFCO, Shire of Waroona
K Tarver (Apology)	OIC, WAPOL Waroona
J Humphreys (Apology)	Health and Safety Manager, Alcoa
L Hay (Apology)	CEO, Bedingfeld Park Inc Aged Care Facility
T Sillitto (Apology)	Senior District Emergency Services Officer, DoC
J Carter (Apology)	District Officer - Emergency Management, DFES
K Jones (Apology)	Brigade Captain, Pinjarra VFRS
K Oborn	Deputy LRC, Shire of Waroona
W Goodhill	Emergency Response Supervisor, Alcoa
N Elrick	District Officer – Natural Hazards, DFES
P Dwyer	Unit Manager, Murray SES
C Hunter	Station Manager, St John Ambulance Pinjarra
D Wilson	Representative, St John Ambulance Waroona
S James	Representative, Quambie Park

Ex-Officio

D Unsworth (Apology)	CEO, Shire of Murray
T Simpson (Apology)	Local Welfare Coordinator, DoC
Q La Rosa (Apology)	DEMA - Metro, DFES

Ex-Officio

J Gilliland (Apology)	Principal Response Advisor - Incident and EM, DPIRD
C Norris (Apology)	WHS Advisor, Harvey Water
D Cormack (Apology)	Maintenance Supervisor, Fulton Hogan
S Collins (Apology)	Operations Manager, Water Corporation
K Laurendi	Senior Ranger Lane Poole Reserve, DBCA
J Rawlins	Field Operations Team Leader, Western Power

Guest

R Bloxside (Apology)	Senior Infrastructure & Development Officer, Shire of Waroona
C Thompson (Apology)	Community Representative, Shire of Murray
N Dew	Community Representative, Shire of Waroona

3. CONFIRMATION OF MINUTES OF MEETING

- 3.1 Confirmation of Minutes of Local Emergency Management Committee Meeting - **Appendix 1** - 1 February 2023

Committee Recommendation**LEMC23/005****Moved: M Howes****Seconded: M Goodlet**

That the minutes of the Shire of Murray & Waroona Local Emergency Management Committee Meeting held on 1 February 2023 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 15:0

The Shire of Murray Council received and noted the minutes of the Shire of Murray & Waroona Local Emergency Management Committee meeting held on 3 May 2023 at the 22 June 2023 Ordinary Council Meeting as per resolution OCM23/064.

The Shire of Waroona Council received and noted the minutes of the Shire of Murray & Waroona Local Emergency Management Committee meeting held on 3 May 2023 at the 27 June 2023 Ordinary Council Meeting as per resolution OCM23/06/068.

- 3.2 Review of Meeting Action Register - **Appendix 2**

The Waroona Dam and Surrounds Agency Evacuation Assessment from 11 November 2022 was tabled at the LEMC meeting on 1 February 2023. Recommendations from that assessment were received and noted as per LEMC23/004 therefore action number 04/20 is completed and has been removed from the meeting action register.

The updated Shire of Murray & Waroona LEMC meeting action register is attached in **Appendix 2**.

4. BUSINESS ARISING

Nil.

5. State EM Preparedness Procedure 3.7 - LEMC Requirements

5.1 Every Meeting

5.1.1 Confirmation of LEMC Contact Details - **Appendix 3**

A meeting attendance sheet was circulated at the meeting. An updated LEMC Contact Register is attached in **Appendix 3**.

Manager Ranger and Community Safety - J Kowal

J Kowal has been appointed as the Manager Ranger and Community Safety. He will also be the Local Recovery Coordinator for the Shire of Murray which will replace Leanne McGuirk.

WAPOL Dwellingup - OIC - J Worthington

J Worthington advised that it was going to be her last LEMC meeting as she will be commencing a new role with Fitzroy Crossing Police shortly. She thanked everyone at LEMC.

5.1.2 Review any Post-Incident Reports and/or Post-Exercise Reports

Nil.

5.1.3 Funding Nominations and Applications Progress

S Ramsay advised that Round 2 of the Disaster Ready Fund (DRF) hasn't been finalised and the Minister hasn't announced it yet. She said it may be similar to Round 1. 3 applications were submitted that went through the first phase.

She stated that it is important to refer to the DFES State Plan and align with funding applications. The DRF funding is to improve Australia's resilience to natural hazards. It will fund projects that build resilience to, prepare for, or reduce the risk of, future natural hazard impacts. It will also help to build the long-term sustainability of communities at risk of being affected by future disasters.

5.1.4 Bush Fire Risk Management Planning / Treatment Strategies Progress

The Shire of Murray didn't apply for Round 1 of the Mitigation Activity Fund Grants Program (MAFGP). N Stevens is currently obtaining quotes to apply for Round 2.

R Bloxside was an apology however P Thurkle advised that the Shire of Waroona are progressing with their current treatments.

5.1.5 Local Emergency Management Arrangements

The Communications Plan (CP) was endorsed at the last LEMC meeting. This was the last subplan to form part of the Shire of Murray and Shire of Waroona Local Emergency Management Arrangement (LEMA) suite of documents.

C Goff advised that the current Manager Communications and Marketing - Jamie Wilkinson has just resigned. Therefore, once a new person is appointed in the role the CP and contact list attached to the LEMA will be updated.

5.1.6 Review Business Plan Strategies and Record Key Achievements

The LEMC Annual Business Plan 2022-2024 was finalised at the 2 November 2022 LEMC meeting.

5.2 Fourth Calendar Quarter

5.2.1 LEMC Exercise Schedule

C Goff asked if the LEMC membership had any suggestions for future LEMC exercises. It was mentioned that Q La Rosa may have examples of previous exercises that could be use. R Wilson suggested the Truck Rollover exercise that was previously spoken about.

6. GENERAL BUSINESS

6.1 DFES - DEMA Metro - **Appendix 4** - Q La Rosa

Q La Rosa was an apology but submitted a report as per **Appendix 4**.

6.2 DFES - Acting DO Emergency Management - **Appendix 5** - B Penman

A report has been submitted as per **Appendix 5**.

6.3 Department of Communities - Acting Senior District Emergency Services Officer - **Appendix 6** - M Schorer

A report has been submitted as per **Appendix 6**.

6.4 DPIRD - Principal Response Advisor - Incident and EM - **Appendix 7** - J Gilliland

J Gilliland was an apology but submitted a report as per **Appendix 7**.

6.5 Shire of Waroona - CEO/LRC - M Goodlet

M Goodlet discussed the spot fires back in January 2023 at the explosive ammunition point near Johnson Road on the border of Waroona and Harvey. M Goodlet wrote to the Minister regarding the ammunition point. It is governed by DMERS.

It was questioned whether the LEMC should have a list of key strategic risks per Local Government and a plan for areas such as the Alcoa red mud lakes and the Water Corporation dams. Engagement with owners/operators would be required.

G McAneny advised that DFES have Emergency Response Guides for areas like the ammunition point which he could provide to LEMC if needed. He mentioned that they are constantly updating. R Wilson advised that it is the CBFCO responsibility to have this information for their relevant Shire.

P Thurkle advised that he has a copy of their facility plan from 2011 but he said it might not meet legislative requirements as it is outdated.

S Kirkham questioned if there was a trigger point for the District Officer to attend. G McAneny said yes and advised that 2 x career trucks, the CBFCO and Harvey VFRS would also attend.

6.6 DFES - Acting District Officer Wellington - G McAneny

G McAneny thanked everyone for their support during the high threat period.

7. NEXT MEETING

The next Local Emergency Management Committee meeting will be held on Wednesday 2 August 2023 commencing at 10:00am. The meeting will be held at the Lesser Hall at 1915 Pinjarra Road, Pinjarra (Between the Civic Centre and the Library).

8. CLOSE

There being no further business the Chairperson declared the meeting closed the time being 10:30am.

I confirm that these minutes were confirmed at the Local Emergency Management Committee (LEMC) meeting held on Wednesday 2 August 2023 as being a true and correct record of proceedings.



LEMC Chairperson

02/08/2023

Date



Local Emergency Management Committee Meeting Action Register



Date Raised	Serial N ^o	Item N ^o	Subject	Action	Responsible Officer	Completion Date / Status
27 November 2013	09/13	7.1 Appendix 4	AWARE ERM Report <i>Risk Reference 35 – Flood/Flash flooding</i> Develop a Local Flood Management Plan	<p>04/05/16 Consultation with DFES to develop the plan. Meeting to be held in June 2016.</p> <p>02/08/17 Ongoing. Discuss further with Water Corp.</p> <p>07/02/18 Ongoing. Invite to the next LEMC meeting DFES.</p> <p>05/02/20 SEMC approved a review of the State Risk Project prior to commencing phase 5. The project commenced in 2013 and was designed to gain comprehensive and consistent understanding of the risks faced at state, district and local levels. The review will assess how to move forward with the knowledge and data collated.</p> <p>11/11/20 R Porter advised that the ERM Risk Assessment Workshops will cover all Hazards.</p> <p>03/11/2021 SES to follow up.</p>	D/O Natural Hazards DFES Unit Manager Murray SES	Deferred
17 February 2021	01/21	6.6	Evacuation Workshop to be organised with Bedingfeld Aged Care Facility and Quambie Park.	<p>09/02/2022 – It was raised that this would be difficult to organise with the current COVID-19 situation but could be done as a desktop.</p> <p>11/05/2022 – R Marlborough advised that he will follow up and ask Sharon James (Quambie Park) and Leanne Hay (Bedingfeld Aged Care) to attend the August LEMC meeting to discuss further.</p>	Bedingfeld Aged Care Facility, Quambie Park and LEMC membership	Not Started



LEMC Membership Contact List

(As at 27 July 2023)



Voting Members			
Organisation	Name	Address	Contact Details
Shire of Murray	Cr. Stuart Kirkham (Councillor / LEMC Chairperson)	c/- Shire of Murray PO Box 21 Pinjarra WA 6208	0427 868 306 skirkham@inet.net.au skirkham@murraycouncillor.wa.gov.au
	Ms. Chantelle Goff (Emergency Management Officer/Ranger Administration/LEMC Executive Officer)		(08) 9531 7637 / 0413 453 739 resso@murray.wa.gov.au
	Mr. John Kowal (Manager Ranger and Community Safety/SoM Local Recovery Coordinator)		(08) 9531 7767 / 0459 877 749 john.kowal@murray.wa.gov.au
	Ms. Nicole Stevens (Community Emergency Services Coordinator)		(08) 9531 7768 / 0421 236 275 nicole.stevens@murray.wa.gov.au cesc@murray.wa.gov.au
	Mr. Robert "Bluey" Wilson (Chief Bush Fire Control Officer)		(08) 9535 8093 / 0417 916 468 robert.wilson@alcoa.com.au backburner61@yahoo.com.au
	Mr. Ben Jordan (Manager Murray Aquatic & Leisure Centre)		(08) 9531 7626 / 0421 854 727 mmlc@murray.wa.gov.au
Shire of Waroona	Cr. Mike Walmsley (Shire President / LEMC Chairperson)	c/- Shire of Waroona PO Box 20 Waroona WA 6215	0419 946 426 mwalmsley@waroonacouncillor.wa.gov.au
	Mr. Mark Goodlet (Chief Executive Officer/SoW Local Recovery Coordinator)		(08) 9733 7801 / 0400 567 447 ceo@waroona.wa.gov.au
	Ms. Karen Oborn (Director Infrastructure & Development Services/SoW Deputy Local Recovery Coordinator)		(08) 9733 7828 / 0429 103 720 dids@waroona.wa.gov.au
	Mr. Peter Thurkle (Community Emergency Support Officer)		(08) 9733 7825 / 0487 537 317 comeso@waroona.wa.gov.au
	Mr. Steve Thomas (Chief Bush Fire Control Officer)		0431 941 716 stevepbvfb@gmail.com
	Mr. Stuart Macdonald (Manager Waroona Community Resource Centre)		10 Henning Street Waroona WA 6215
WAPOL (Pinjarra)	Snr Sgt. Mark Howes (LEC / LEMC Deputy Chairperson / Pinjarra – Officer in Charge)	24 George Street Pinjarra WA 6208	(08) 9531 7102 / 0499 770 136 mark.howes@police.wa.gov.au
WAPOL (Dwellingup)	Vacant (Dwellingup – Officer in Charge)	55 McLarty Street Dwellingup WA 6213	TBC
WAPOL (Waroona)	Sgt. Keith Tarver (LEC / LEMC Deputy Chairperson / Waroona - Officer in Charge)	9 Recreation Road Waroona WA 6215	(08) 9733 7400 / 0428 257 939 keith.tarver@police.wa.gov.au
Alcoa Australia (1 x Representative per meeting)	Mr. John Humphreys (Health and Safety Manager)	184 Willowdale Road Wagerup WA 6215	(08) 9733 8120 / 0404 555 054 John.Humphreys@alcoa.com
	Mr. Wade Goodhill (Emergency Response Supervisor)	PO Box 172 Pinjarra WA 6208	(08) 9530 2388 / 0439 914 352 wade.goodhill@alcoa.com
Bedingfeld Park Inc	Ms. Leanne Hay (Chief Executive Officer)	PO Box 762 Pinjarra WA 6208	(08) 9531 1622 leanne@bedingfeld.com
Department of Communities - Child Protection and Family Support	Ms. Michele Duxbury (Acting Senior District Emergency Services Officer)	TBC	0467 963 661 michele.duxbury@communities.wa.gov.au
Department of Fire and Emergency Services (DFES) (1 x Representative per meeting)	Mr. Garry McAneny (Acting District Officer Wellington) Mr. Nick Elrick (District Officer – Natural Hazards – South West) Mr. John Carter (District Officer – Emergency Management – South West)	Lot 719 South Western Highway Bunbury WA 6230	(08) 9780 1904 / 0499 845 418 garry.mcaneny@dfes.wa.gov.au (08) 9780 1910 / 0428 100 491 nick.elrick@dfes.wa.gov.au (08) 9780 1907 / 0428 100 452 john.carter@dfes.wa.gov.au

Voting Members			
Organisation	Name	Address	Contact Details
Murray SES	Mr. Paul Dwyer (Unit Manager)	PO Box 341 Pinjarra WA 6208	(08) 9531 3044 / 0410 560 075 mSES_unit_manager@murrayes.wa.gov.au
Pinjarra Volunteer Fire & Rescue Service	Mr. Ken Jones (Brigade Captain)	Lot 69 Murray Street Pinjarra WA 6208	(08) 9531 2998 / 0409 205 071 kennethjones11@bigpond.com
St John Ambulance (1 x Representative per meeting)	Ms. Christine Hunter (Station Manager – Pinjarra Sub Centre)	PO Box 123 Pinjarra WA 6208	(08) 9531 3322 / 0428 571 927 christine.hunter@stjohnambulance.com.au
	Ms. Danielle Wilson (Representative)	1 & 3 Henning Street Waroona WA 6215	(08) 9733 2122 / 0447 387 456 siril@westnet.com.au
Pinjarra Primary School	Mr. Christian Louis (Principal)	Dixon Avenue Pinjarra WA 6208	(08) 9531 1856 / 0447 294 487 Christian.Louis@education.wa.edu.au
Quambie Park Waroona Inc.	Mr. Alan Culham (Representative)	15 Eastcott Street Waroona WA 6215	(08) 9733 1313 Alan.Culham@quambiepark.org.au
Ex-Officio Members			
Organisation	Name	Address	Contact Details
Shire of Murray	Mr. Dean Unsworth (Chief Executive Officer)	c/- Shire of Murray PO Box 21 Pinjarra WA 6208	(08) 9531 7703 / 0417 090 715 DeanU@murray.wa.gov.au
Department of Communities - Child Protection and Family Support	Ms. Tracy Simpson (Local Welfare Coordinator – Peel District Office)	PO Box 972 Mandurah WA 6210	(08) 9583 6688 Tracy.Simpson@communities.wa.gov.au
DFES (Emergency Management)	Ms. Quinta La Rosa (District Emergency Management Advisor - Metropolitan)	91 Leake Street Belmont WA 6104	(08) 9478 8344 / 0417 892 694 quinta.larosa@dfes.wa.gov.au
Department of Health	Mr. Karl Gill (Manager Emergency Preparedness Disaster Response)	Elanora Drive Cooloongup WA 6168	(08) 9599 4518 / 0419 904 148 Karl.Gill@health.wa.gov.au
DBCA - Parks and Wildlife Service	Mr. Kris Laurendi (Senior Ranger – Lane Poole Reserve)	1 Banksiadale Road Dwellingup WA 6213	(08) 9538 1078 / 0437 413 485 kristofer.laurendi@dbca.wa.gov.au
Department of Primary Industries and Regional Development	Mr. John Gilliland (Principal Response Adviser - Incident and Emergency Management)	1 Nash Street Perth WA 6000	(08) 9368 3934 / 0439 289 663 john.gilliland@dpird.wa.gov.au
Harvey Water	Mr. Cameron Norris (WHS Advisor)	1 Turnbull Street Harvey WA 6220	0487 993 041 cnorris@harveywater.com.au
Main Roads WA	Mr. Dave Cormack (Routine Maintenance Works Manager)	Lakes Road Mandurah WA 6208	0427 770 942 dave.cormack2@fultonhogan.com.au
Water Corporation	Mr. Steve Collins (Operations Manager)	1 Richter Road Bunbury WA 6230	(08) 9791 0487 / 0417 970 557 steve.collins@watercorporation.com.au
Western Power	Ms. Joscelynd Rawlins (Field Operations Team Leader)	22 Husband Road Mandurah WA 6210	(08) 9582 4111 / 0400 200 391 Joscelynd.Rawlins@westernpower.com.au
Guests			
Organisation	Name	Address	Contact Details
Shire of Waroona	Mr. Rhys Bloxside (Senior Infrastructure & Development Officer)	c/- Shire of Waroona PO Box 20 Waroona WA 6215	(08) 9733 7828 idso@waroona.wa.gov.au
Community Representative - Shire of Murray	Ms. Christine Thompson JP (Representative)	1 York Road Furnissdale WA 6209	0429 447 341 chris.t1@bigpond.com
Community Representative – Shire of Waroona	Mr. Noel Dew (Representative)	92 Panorama Drive Preston Beach WA 6215	(08) 9739 1080 / 0418 957 451 dews27@bigpond.com



WALGA Submission

Independent Review of Commonwealth Disaster Funding

August 2023

The Western Australian Local Government Association (WALGA) is the united voice of Local Government in Western Australia. The Association is an independent, membership-based organisation representing and supporting the work and interests of 139 Local Governments in Western Australia, comprising 1,215 Elected Members and approximately 22,600 Local Government employees, as well as over 2.5 million constituents of Local Governments in Western Australia. Western Australian Local Governments are diverse in:

- size, ranging from less than 1.5 to over 370,000 square kilometres,
- population, just over 100 to more than 224,000 people,
- the number of staff employed, from less than 10 to over 1000,
- revenue received, which in 2019-20 ranged from just over \$2 million to just over \$226 million.

WALGA is committed to a strategic vision of “agile and inclusive Local Governments enhancing community wellbeing and enabling economic prosperity”.

Local Governments in Western Australia have a significant role in emergency management, supporting their communities to prevent, prepare for, respond to and recovery from emergencies. Both Commonwealth and State Government policy identify Local Government as a key player in community disaster resilience, preparedness and response. Local Governments face a number of challenges in addressing their emergency management responsibilities, and these challenges differ greatly across the State. We know that Commonwealth Disaster Funding is critical to enable LGs to fulfill these responsibilities, particularly during recovery through the Commonwealth – State Disaster Recovery Funding Arrangements for Western Australia (DRFA-WA). Since 2020 there have been 32 declared disasters impacting 77 of the 139 WA Local Governments.

As outlined in the [Briefing Paper for the Independent Review of Commonwealth Disaster Funding](#), the Review seeks to understand and define the Australian Government’s (the Commonwealth) role in Australia’s disaster funding environment and considers how Commonwealth investment can be optimised to support a national disaster funding system with the scale and adaptability needed to respond to the increasing frequency and severity of natural disasters. The Review recognises that Disasters cost the Australian economy \$38 billion per year on average and that the severity, intensity and frequency of natural disasters is expected to increase, putting further strain on Australia’s relief, response and recovery capabilities. By 2060, the cost of disasters could rise to at least \$73 billion per year. The Review will assess how Commonwealth disaster funding measures can be redefined and enhanced to complement and support state and territory arrangements and programs, proactively improve resilience and promote disaster risk reduction to constrain growing recovery costs, and deliver a system that is effective, responsive, equitable, and accessible.

WALGA has encouraged WA Local Governments to provide direct feedback to the Independent Review of Commonwealth Disaster Funding and welcomes this opportunity to provide a submission on behalf of the Sector.



The submission addresses the five questions posed in the request for [public submissions](#):

1. ***What experience have you had with Commonwealth disaster funding support?***
2. ***How could Commonwealth funding support communities to reduce their disaster risk?***
3. ***Please describe your understanding of Commonwealth disaster funding processes.***
4. ***Are the funding roles of the Commonwealth, states and territories, and local government, during disaster events clear?***
5. ***Is there any further information you would like to provide?***

This submission should be read in conjunction with individual submissions received from WA Local Governments. WALGA also contributed to and supports the Australian Local Government Association's (ALGA) [Submission to the Senate Select Committee on Australia's Disaster Resilience](#) (February 2022) and ALGA's feedback to the National Emergency Management Ministers Meeting (NEMMM) review of the Disaster Recovery Funding Arrangements (October 2022). WALGA requests these be considered as part of our submission to the review of Commonwealth Disaster Funding.

This submission is based on WALGA's experience supporting the WA Local Government Sector with Commonwealth Disaster Funding, including Commonwealth disaster funding grant programs as well as the DRFA-WA. **Input and feedback was sought from Local Governments and has been included in this submission.**

1. WALGA's Experience with Commonwealth Disaster Funding Support

As a member-based organisation advocating on behalf of WA's 139 Local Governments, WALGA has:

- Provided input to Commonwealth Disaster Funding programs and guidelines on behalf of the sector.
- Communicated opportunities to access Commonwealth Disaster Funding with the Local Government Sector
- Supported Local Governments to develop projects for funding when we are resourced to do so, such as through the Coastal and Estuarine Risk Mitigation Program, funded through the Emergency Response Fund.
- Applied for Commonwealth Disaster Funding support to better enable us to work with Local Governments to improve their capability and capacity for emergency management.
- Advocated for the needs of the WA Local Government sector through working with ALGA and contributions national forums and inquiries, including the [NEMMM](#), the [Senate Select Committee on Australia's Disaster Resilience](#) and the [Royal Commission into National Natural Disaster Arrangements](#).

WALGA has received feedback from WA Local Governments on Commonwealth Disaster Funding grants programs that:

- Substantial effort is required to prepare a project for funding and funding success is uncertain.
- The criteria for grant funding can be unclear and difficult to understand.
- There can be a mis-match between funding criteria and local needs or priorities.
- Funding rounds do not align with LG budget cycles, and often crossover with the high threat period for bushfire and cyclone, when there is limited capacity to prepare a grant application.
- Local Governments compete in the same funding rounds with state government departments that are better resources to develop grant-ready projects.



- State Government projects may be prioritized as being more strategic.
- There is no process to coordinate similar applications across a range of LGs and achieve strategic outcomes or cost savings.
- Many LGs have difficulties meeting co-contribution requirements.

In 2022, WALGA revised its [emergency management advocacy positions](#) based on consultation on and feedback from our members. Position 8.3 proposes a Sustainable Grant Funding Model for Emergency Management.

8.3 Sustainable Grant Funding Model for Emergency Management

Local Government should be empowered to discharge its emergency management responsibilities through sustainable grant funding models that support a shared responsibility and all hazards approach to prevention, preparedness, response and recovery from natural disasters.

A sustainable grant funding model for Local Government emergency management:

1. empowers Local Governments to undertake proactive approaches to preparedness, prevention, response and recovery;
2. supports the resilience of local communities through capacity-building activities and programs;
3. is responsive to the variations in Local Government resourcing and context;
4. develops the skills, capacity and capability of the emergency management workforce; and
5. is consistent, flexible, timely, accessible, scalable, strategic and the guidance provided is comprehensive.

Western Australian Local Government have statutory obligations for recovery, and in addition are responsible for a significant portion of the public assets that may be damaged in a natural disaster. For example, in Western Australia, Local Government roads make up 87.2% of the WA public road network, excluding roads in National Parks and on other land managed by the Department of Biodiversity, Conservation and Attractions. WA Local Governments therefore have a particular interest in advocating for improvements to the DRFA.

Feedback from WA Local Governments relating to the DRFA-WA includes that:

- The administrative process for making DRFA claims places a high cost on Local Governments impacted by disasters.
- Collecting evidence and establishing systems to meet the DRFA claims process requirements are not typically the highest priority when Local Governments are seeking to provide an immediate response to a natural disaster.
- DRFA guidelines are vague, and Local Governments are wary of incurring costs they believe to be eligible, only to be denied payment down the track.
- Smaller Local Governments cannot support the cashflow nor absorb the risk of completing work which may not be reimbursable.
- There are frequent examples where legitimate claims are not accepted due to inflexible and bureaucratic evidentiary requirements.
- Delays in the initial cost-estimation process prior to works approval, which can be more than 12 months, are unacceptable given funding is for the reinstatement of essential public assets.



- Delays in reimbursement for costs incurred in advance impact on Local Government finances as well as the recovery process.
- Community assets are not eligible for DRFA funding despite their importance to community resilience.

Chapter 22 of the [Royal Commission into National Natural Disaster Arrangements](#) makes eight recommendations for the delivery of recovery services and financial assistance.

- **WALGA urgently requests that the Commonwealth Government fully implement the Royal Commission's recommendations for the delivery of recovery services and financial assistance.**

WALGA also has the following advocacy positions in relation to the DRFA.

5.4.1 Funding arrangements

The LG sector supports increased support for mitigation measures, greater fiscal equity and funding for repairing of damaged infrastructure which includes appropriate trigger points for access to funding and thresholds to limit the amount liable to be paid for each eligible event.

5.4.3 Betterment

The LG sector supports increased funding for the replacement or restoration of damaged assets to a more resilient standard following an event.

5.4.5 Assessment periods

The LG sector supports a shorter assessment period for events and immediate access to funding to commence works.

WALGA welcomes [the recent announcement by Minister Watt](#) to advance nearly \$1.8 billion in disaster payments under the DRFA, including almost \$93.9 Million of the budget estimate of \$234.8 Million for recovery in Western Australia in 2023-24. This will remove an impediment for the State to assist disaster-impacted communities recover and rebuild. This cashflow must be passed on to Local Government to allow councils to fast-track repairs of roads and essential public assets.

- **WALGA requests that [Minister Watt's recent announcement](#) to advance disaster payments under DRFA is followed up by a revised process that ensures Local Governments have immediate access to funding to commence recovery works following a disaster.**

2. How could Commonwealth funding support communities to reduce their disaster risk?

WALGA requests implementation of the following measures to improve the capacity of Commonwealth Funding to support communities to reduce their disaster risk:

- Provide guidance and a clear mandate for States to include betterment funding, and funding for community infrastructure as eligible items under DRFA.
- Increase the funding available to support Local Government risk reduction projects.
- Ensure adequate support is provided to Local Governments to support disaster risk reduction planning and to access Commonwealth Government Funds to implement disaster risk reduction projects.
- Provide clear guidance and greater flexibility around the co-contribution requirement for Local Governments applying for Commonwealth Disaster Funding grants.



2.1 Provide guidance and a clear mandate for States to include betterment funding, and funding for community resilience as eligible items under DRFA

Recommendation 22.6 of *The Royal Commission* called for better incorporation of 'build back better' within DRFA. Currently, the Commonwealth only provides funding equivalent to the reconstruction of an essential public asset to its pre-disaster function. Neither the Commonwealth DRFA policy documents nor the [DRFA-WA Guidelines](#) include reference to betterment or 'build back better' through the DRFA. Betterment funding, for a relatively small additional upfront investment, would save millions of dollars in future years by enabling infrastructure to be rebuilt to withstand more frequent and increasingly severe natural disasters. Betterment funding must go further than enabling [LGs to build back infrastructure to current engineering standards](#). Vulnerable infrastructure must be able to be rebuilt to withstand the increased severity of natural disasters.

WALGA understands that the Commonwealth government intends to prepare clear advice on betterment for the DRFA, and that the DRFA Review Stakeholder's Group is considering inclusion of betterment as a standard consideration for the restoration of essential public assets to make communities more resilient and help reduce recovery costs longer-term. These are important measures that need to be urgently applied equitably across jurisdictions.

- **WALGA requests that the Commonwealth provide clear guidance on the inclusion of betterment funding in DRFA, and that betterment is defined as increasing infrastructure resilience to natural disasters in addition to meeting current engineering standards.**
- **WALGA requests that Betterment is made a standard consideration for DRFA funding in all jurisdictions, including the DRFA-WA.**

Under current DRFA arrangements, community infrastructure is not considered an essential public asset, which means community assets like sporting facilities, council buildings and libraries are not funded through DRFA. However, it is well known that community infrastructure plays an important role in community resilience and recovery.

- **WALGA requests that community infrastructure be recognised as an essential asset in the DRFA**

2.2 Increase the funding available to support Local Government risk reduction projects

Demand for Commonwealth Disaster Funding to support risk reduction significantly exceeds supply so funding rounds are highly competitive. For example, WALGA understands funding requested through the [Disaster Ready Fund – Round One 2023-24](#) was over twice the available \$200 Million. Only \$8.8 Million (4%) was allocated to Western Australian projects, whilst Western Australia includes one third of the Australian land mass and 11 percent of the Australian population. Inadequate funding is leaving communities at-risk of not being able to reduce their disaster risk or recover from events efficiently and effectively. WALGA welcomes this Review's recognition of the increasing cost of Recovery to all levels of Government and acknowledgement that for every dollar spent on disaster risk reduction, there is an estimated \$9.60 return on investment

- **WALGA requests that the pool of funding available for disaster risk reduction is substantially increased and that a fair allocation is guaranteed for WA Local Government risk reduction projects.**
- **WALGA supports the [ALGA pre-budget submission for the 2023/24 Federal Budget](#) to increase the Disaster Ready Fund to \$250 million per year.**



- **WALGA requests a fair baseline allocation of Commonwealth Disaster Funding to Western Australia**
- **WALGA request a baseline allocation of Commonwealth Disaster Funding to WA Local Government Projects.**

2.3 Ensure adequate support to Local Governments to plan and access Commonwealth Government Funds to implement disaster risk reduction projects

Many WA Local Governments have limited capacity or resources to understand complex Commonwealth Disaster Funding grants and developing detailed project briefs that meet the required funding criteria. In order to submit a strong application, Local Government are required to provide large amounts of evidence that demonstrate capacity, capability and resources to successfully deliver project outcomes. If applications do not provide detailed evidence, they are unlikely to be successful.

At the [2023 ALGA National General Assembly](#), the following motion by WA Shire of Mundaring was endorsed:

This National General Assembly calls on the Australian Government to urgently provide a Sustainable Grant Funding Model that enables Local Governments to deliver on their shared responsibility for disaster risk reduction, resilience and recovery. The Sustainable Grant Funding Model should be supported by a network of grants officers located in each State Local Government Association to facilitate the development of strategically aligned projects and successful grant applications.

In its submission to the Senate Select Committee on Australia's Disaster Resilience, ALGA proposed a network of funded officers across state and territory Local Government Associations, and at the Australian Local Government Association (ALGA) seeking funding over 3 years, at a total cost of \$5.7 million, which is a modest amount of funding for national benefit.

This network of officers will engage with councils in their respective state or territory to provide a range of assistance depending on councils' level of risk maturity. The outcomes would include:

- 1. For councils with no current risk reduction strategy, to encourage and assist these councils to undertake an assessment of their current and future disaster risk and to identify achievable ways to address and reduce that risk in collaboration with their communities with the resources available.*
- 2. For councils which have a higher level of maturity and existing risk reduction strategies, access to resources and knowledge to update their existing disaster risk reduction strategies. An important component of the project for these councils would be a greater focus on working with their communities and emergency management committees to raise awareness, and to build capability and partnerships with their communities.*
- 3. Facilitating information sharing, collaboration, resource sharing and engagement with local communities to raise awareness for the need to address risks and build local resilience.*
- 4. Co-ordinated resources to bolster the capacity of local government but not duplicate or conflict with existing state or territory government programs.*

Combined, these proposals would significantly increase the support available to Local Governments to reduce disaster risk and build preparedness and resilience into the future.



- **WALGA requests that the Commonwealth Government provides a Sustainable Grant Funding Model that enables Local Governments to deliver on their shared responsibility for disaster risk reduction, resilience and recovery, supported by a network of grants officers located in each State Local Government Association to facilitate the development of strategically aligned projects and successful grant applications.**
- **WALGA request that the Commonwealth Government provides a network of officers in ALGA and each Local Government Association to assist Local Governments to plan and implement disaster risk reduction in their communities.**

2.4 Provide clear guidance and increase the flexibility around the co-contribution requirement Commonwealth Disaster Grants

Many Local Governments are unable to meet the co-contribution requirements for Commonwealth Disaster Grants, and therefore do not submit applications, missing out on this important source of funding for disaster risk reduction. This is particularly true for LGs who have a smaller rate base and fewer resources to draw a co-contribution from. WALGA understands that 5 of 187 projects funded through Round 1 of the DRF received a waiver of the co-contribution requirement. However the criteria to waive co-contributions are not clear. Although the DRF states that the co-contribution is required of State Governments, in practice this is passed on to Local Governments.

The [Royal Commission into National Natural Disaster Arrangements](#), Recommendation 11.1 - Responsibility for local government disaster management capability and capacity, states that

State and territory governments should take responsibility for the capability and capacity of local governments to which they have delegated their responsibilities in preparing for, responding to, and recovering from natural disasters, to ensure local governments are able to effectively discharge the responsibilities devolved to them.

- **WALGA requests that guidance be provided on the criteria for receiving a waiver of the co-contribution requirement for all Commonwealth Disaster Grants.**
- **WALGA requests that guidance be provided to State Government on the terms of the co-contribution requirement for Commonwealth Disaster Grants whether / the conditions under which the co-contribution requirement can be passed on to Local Governments.**
- **WALGA requests any co-contribution for Local Governments be scaled against the rate base of a LG so that regional LGs with a smaller rate base have a lower level of co-contribution required.**

3. Commonwealth disaster funding processes.

The Commonwealth disaster funding grant programs are often administered wholly (e.g. National Disaster Risk Reduction Grant) or partly (e.g. Disaster Ready Fund) by the state government. The arrangements vary, and the process for accessing funding can be challenging for many Local Governments, as summarised in WALGA's response to review question 1. Processes for applying for funding need to be streamlined. In some instances, Local Government told us that it was unclear who the lead agency for applications was, and what support is available to Local Government to assist with developing successful applications. Many felt there was a lack of adequate process for clearly communicating requirements to Local Government, and that current processes were too slow and convoluted.

Recent experience with the DRF was that limited information and guidance was available up until the time that the grant round was released. Once released, there were different timelines and



information available on the NEMA and the WA Government website, due to the different process requirements of the Commonwealth and State governments. Communication to date regarding round two of the DRF suggests similar issues will occur, with the guidelines and timelines still unavailable. Further, the Department of Fire and Emergency Services (DFES) who is responsible for administering DRF applications and supporting / communicating the funding opportunity also applies for DRF funding. Given limited resources within State as well as Local Governments, there is a need for Local Government specific and targeted support to ensure equitable access to Commonwealth disaster funding grants.

WALGA requests the following measures are implemented to improve Commonwealth disaster funding process for grants:

- **Ensure guidance materials and timelines on NEMA and State based websites are aligned.**
- **Provide certainty around the timing and criteria for grant rounds well in advance so they can be factored into planning and budgeting processes.**
- **Ensure adequate timeframes so that Local Governments are not compressed to accommodate the State administration and Ministerial approval before applications are submitted to the Commonwealth.**
- **Provide certainty around the timing of announcement for successful projects, and when funds will be made available.**
- **Ensure flexibility to accommodate delays where works can only be undertaken seasonally and may be delayed for a full year if the window of opportunity closes.**
- **Provide Local Government specific minimum allocation in Grant rounds,**
- **Provide a Local Government specific resource, independent to the State Government, to support Local Governments to access grant funding.**

DRFA funding needs to be easily and quickly accessible, with flexible guidelines and application forms to meet the recovery needs of the diverse LGs and communities who need to access it. However this is not currently how the DRFA works in Western Australia. The administrative requirements that must be met by Local Governments to gain approval for infrastructure expenditure, and obtain reimbursement from the State Government are onerous. These requirements are in turn driven by Commonwealth administrative requirements, which must be met by the State for the Commonwealth Government to reimburse the State its 50% co-contribution. Given the administrative burden of the DRFA, administrative support, including when delivered in house by a Local Government, should be an eligible expense under the DRFA.

- **WALGA requests amendment to the DRFA so that in house human resources to assist with administrative tasks related to recovery are an eligible expense.**

WALGA supports ALGA's feedback to the NEMMM meeting – Review of the Disaster Recovery Funding Arrangements, and highlights the following recommendations in relation to process:

- **The need to expedite DRFA payments and streamline funding arrangements.**
- **Alleviating administrative burdens and the onerous evidentiary requirements.**
- **The need for more flexibility, particularly for smaller projects and smaller councils which have less capacity, in terms of the evidentiary requirements.**

Considering the provision of Category C (Community Recovery) and Category D (Exceptional Circumstances) funding under DRFA, delays in program development and funding approval at the



State and Commonwealth level mean that critical support to local communities lags well behind need, and Local Government and communities are bearing the cost in the interim.

- **The State urgently requires a financial delegation to provide DRFA funding for Category C and D, Community Recovery and Exceptional circumstances funding.**
- **WALGA supports the Commonwealth's work through NEMA and the ANZEMC to progress reforms to the DRFA, including a new streamlined process for activating DRFA Category C and D and for work in developing pre-agreed "off the shelf" recovery packages.**

4. Are the funding roles of the Commonwealth, states and territories, and local government, during disaster events clear?

In WA, the State Government bears fundamental responsibility for EM and has the role of providing strategic guidance, support and services for EM activities in Western Australia. This was recognised in the Royal Commission into National Natural Disaster Arrangements 11.1 Responsibility for local government disaster management capability and capacity, and is the basis of WALGA's EM Advocacy Position 8.1 Emergency Management Principles:

8.1 Emergency Management Principles

1. The State Government bears fundamental responsibility for emergency management and has the role of providing strategic guidance, support and services for emergency management activities in Western Australia.
2. The State Government should provide financial and resourcing support as necessary to enable Local Governments to adequately deliver their extensive emergency management roles and responsibilities under the State Emergency Management Framework.
3. The Local Government Sector should be engaged as a partner in policy and legislative reviews that impact Local Government emergency management roles and responsibilities.

Local Governments make a substantial contribution during disaster events, including direct financial contributions as well as in-kind support and assistance. However, there is a mismatch between the needs of LGs and their communities and the financial support that is available at both the State and Commonwealth to respond and recovery from disasters. Recent experience in Western Australia has demonstrated that this most acutely the case during recovery, where smaller Local Governments with fewer resources available carry delegated responsibility for recovery, such as during the Tropical Cyclone Seroja Recovery.

The application of the DRFA is inconsistent across jurisdictions. For example, betterment is integrated into the DRFA in Queensland, and there was inequity in the amount of funding received by councils through the National Bushfire Recovery Fund under Category C and D.

- **WALGA requests equitable access to betterment funding, and other DRFA measures across Australian jurisdictions.**
- **WALGA requests a transparent process and communication around how the level of assistance is determined under Category C and D of the DRFA between jurisdictions, and between different declared disasters.**

1. Is there any further information you would like to provide?



WALGA supports the recommendations of the *Royal Commission into National Natural Disaster Arrangements* and looks forward to the implementation of well-developed and robust funding processes which support sustainable and effective community disaster recovery, preparedness and resilience initiatives. In particular, WALGA supports the full implementation of recommendations:

- **11.1 Responsibility for local government disaster management capability and capacity**
- **11.2 Resource sharing arrangements between local governments**
- **22.1 Evaluation of financial assistance measures to support recovery**
- **22.3 Review the thresholds and activation process for the Disaster Recovery Funding Arrangements**
- **22.4 Nationally consistent Disaster Recovery Funding Arrangements assistance measures**
- **22.5 Develop nationally consistent, pre-agreed recovery programs**
- **22.6 Better incorporate 'build back better' within the Disaster Recovery Funding Arrangements**
- **22.7 Disaster Recovery Funding Arrangements recovery measures to facilitate resilience**
- **22.8 Streamline the Disaster Recovery Funding Arrangements processes**
- **24.1 Accountability and assurance mechanisms at the Australian Government level**

Department of Fire and Emergency Services Report for the Shires of Murray and Waroona Local Emergency Management Committee

Wednesday 2nd August 2023

STORM SEASON 2023

The region is yet to experience any significant storms this winter season.

WAFES CONFERENCE 2023

The WAFES Conference will be held on Friday 8th and Saturday 9th September. The theme for this year's conference is *Working together to make a difference*. It highlights how working together at all levels across all services and all agencies, we not only create a safer State but also make a difference in the lives of the Western Australian community. Keynote speakers include Justin Langer, Australia Test cricketer and coach, and Rabia Siddique, international humanitarian lawyer, retired British Army senior officer, former war crimes and terrorism prosecutor and hostage survivor.

CLIMATE OUTLOOK (issued 20 July 2023)

- For August to October, below median rainfall is likely to very likely (60% to greater 80% chance) for most of Australia.
- For August to October, above median maximum temperatures are very likely (greater than 80% chance) for almost all of Australia.
- For August to October, minimum temperatures are likely to very likely (60% to greater than 80% chance) to be above median for almost all of Australia.
- This forecast is influenced by several factors, including likely El Niño development, the potential development of a positive Indian Ocean Dipole, and record warm oceans globally.

DFES INDUSTRIAL ACTION

Due to industrial action, there have been a number of exercises and training programs that have been postponed or cancelled. Where possible, these will be rescheduled once the industrial action ceases.

COMBINED EMERGENCY SERVICES LEGISLATION

The draft combined emergency services legislation should be out for public consultation before the end of the year. There will be an opportunity to provide feedback with the final legislation not likely to be implemented until at least 2025.

John Carter

District Officer Emergency Management

**SHIRE OF MURRAY-WAROONA
LOCAL EMERGENCY MANAGEMENT COMMITTEE
DISTRICT EMERGENCY MANAGEMENT ADVISOR REPORT
2 AUGUST 2023**

STATE NEWS

STATE CONSULTATION REQUESTS

State Hazard Plan Severe Weather

On the State Emergency Management Policy Branch [Consultation Homepage](#) you can view all current consultations, including the draft State Support Plan – Severe Weather.

<https://dfes.mysocialpinpoint.com.au/severeweather>

On this page you will be able to:

- View information about the consultation process
- Download and view the draft Plan.
- Submit your feedback

Please submit your feedback using the survey by COB Friday 11 August 2023.

Emergency Risk Management Planning - State Emergency Management Prevention and Mitigation Procedure 2.1

On the State Emergency Management Policy Branch [Consultation Homepage](#) you can view all current consultations, including the draft State Emergency Risk Management Guideline, and the State Emergency Management Prevention and Mitigation Procedure 2.1.

<https://dfes.mysocialpinpoint.com.au/to-state-emergency-management-prevention-and-mitigation-procedure>

On this page you will be able to:

- View information about the consultation process
- Download and view the draft State Emergency Risk Management Guideline, revised State EM Procedure 2.1, and edited State EM Policy statements 3.2.1 and 3.2.6
- Submit your feedback

Please submit your feedback using the survey by COB Friday 11 August 2023.

Restricted Access Permit System (RAPS) Guideline

On the State Emergency Management Policy Branch [Consultation Homepage](#) you can view all current consultations, including the draft RAPS guideline.

<https://dfes.mysocialpinpoint.com.au/restrictedaccesspermitsystemguideline>

On this page you will be able to:

- View information about the consultation process
- Download and view the RAPS guideline
- Submit your feedback

Please submit your feedback using the survey by COB Tuesday 22 August 2023.

AMENDMENTS TO SUITE OF STATE EMERGENCY MANAGEMENT DOCUMENTS

State EM Policy 5.12 - Funding Arrangements for Emergency Response

- State EM Policy 5.12 has been reviewed to clarify funding arrangements in an emergency response.
- A key outcome of the review was to clarify funding for traffic management during an emergency response. The HMA or Controlling Agency is responsible for costs, even if they direct another agency to engage traffic management contractors.

State EM Policy and State EM Plan Appendix AA - COVID-19 Recovery

- The State Recovery Controller appointment for the pandemic caused by the virus COVID-19 has concluded.
- Amendments that were made to parts of the State EM Framework so that they did not apply for recovery activities are no longer required. As a result, Appendix AA has been removed from the State EM Policy and State EM Plan.

For any queries, please email semc.policylegislation@dfes.wa.gov.au

DRAFT WA COMMUNITY DISASTER RESILIENCE STRATEGY

The draft WA Community Disaster Resilience Strategy is now available for comment and feedback. The document is available for review and download [here](#)

Feedback is invited, with a particular focus on the following:

- Do the guiding principles capture the core considerations for achieving community disaster resilience?
- Do the key objectives and outcomes represent the right outcomes for a community? Are they practical to guide monitoring and evaluation of projects and activities?
- How likely are you to progress any of the initiatives and opportunities?
- How likely are you to integrate or use the Strategy to guide your organisation's activities?
- Is there anything else you would like to see the Strategy address?

Feedback can be provided via email to resilience@dfes.wa.gov.au

DEMC AND LEMC REVIEW

At its August 2022 meeting the SEMC endorsed the proposed project scopes to review the local and district committee structure. The objectives of the review are to:

- Establish clear roles, responsibilities, functions, and governance for DEMCs and LEMCs so they can achieve the strategic objectives of SEMC.
- Identify improvements to the governance arrangements and capabilities that will increase effective and efficient management outcomes.
- Create a shared understanding of the SEMC expectations of DEMCs and LEMCs.

For more information on the Review into the District and Local Emergency Management Committee's [Review into District and Local Emergency Management Committees \(www.wa.gov.au\)](#)

LEMA REVIEW OUTCOMES AND NEXT STEPS

The [Local Emergency Management Arrangements \(LEMA\) Review](#) is a partnership between the Department of Fire and Emergency Services (DFES) and WALGA, initiated in response to reports that current LEMA requirements are not fit-for-purpose for Local Government and that a new LEMA model is needed. From April to December 2022, WALGA engaged 100 Local Governments to identify LEMA strengths, weaknesses, and improvement opportunities in a consultation that included 10 in-depth interviews, 10 interactive workshops and an online survey.

WALGA's [LEMA Review Consultation with Western Australian Local Governments: Project Summary and Recommendations Report](#) summarises the key findings of the consultation process to date. A more detailed overview can be found in [WALGA's LEMA Review Issues Paper](#) and an independent [LEMA Review Workshop Consultation Report](#) prepared by agdots.

WALGA's LEMA Review project will inform a Draft LEMA Improvement Plan being developed by DFES that will be tested with the Local Government sector during April and May 2023 and then submitted for endorsement to SEMC in August 2023.

Find out more about the LEMA Review Project on [WALGA's website](#) or email WALGA's LEMA Review Project Lead, [Simone Ruane](#).

LOCAL NEWS

GRANT PROGRAM UPDATES

The [National Disaster Risk Reduction \(NDRR\)](#) grant program is established under a National Partnership Agreement (NPA) on Disaster Risk Reduction (2019-2024). It seeks to proactively reduce the risk and limit the impact of disasters associated with natural hazards on Western Australian communities and economies.

The NDRR is for projects aimed at reducing disaster risk and improving community resilience to natural hazards in Western Australia. The NDRR is funded by the Australian Government via the National Partnership Agreement on Disaster Risk Reduction. In Western Australia the State Emergency Management Committee (SEMC) coordinates the distribution of this funding via the NDRR. The Department of Fire and Emergency Services (DFES) administers the NDRR on behalf of the SEMC.

AWARE PROGRAM 2023-2024

The All West Australians Reducing Emergencies (AWARE) Grant program for 2023 will open on **16 August** and close on **20 September 2023**.

Funding:

- The 2023 round has a total allocation of \$238,000.
- Projects could apply for between \$2,500 and \$35,000 grant funding.
- Local level risk assessment projects can request a maximum of \$6,000.

Eligible project types:

- further the emergency risk management process
- facilitate capability-based exercises
- assist in reviewing Local Emergency Management Arrangements
- deliver emergency management training
- host or facilitate emergency management events or forums.

Co-contribution:

- Applicants must contribute at least 25 percent of the total project cost in cash or in-kind.

How to apply:

- All applications must be submitted through the online portal available on the SEMC Website. Applications received through any other channels such as emails or post will not be accepted.
- A sample application is available on SEMC Website for reference only.

If you require further information please contact: Aruna Pillai T: 08 9395 9328

E: aruna.pillai@dfes.wa.gov.au

NATIONAL NEWS

AUSTRALIAN DISASTER RESILIENCE CONFERENCE 2023

The Australian Disaster Resilience Conference will be held in Brisbane, Qld from 23 – 24 August 2023. The theme is 'Resilience Reimagined' and calls for abstracts are now open.

The 2023 Australian Disaster Resilience Conference will explore what is possible by coming together to reimagine resilience. The conference will prioritise creative and collaborative approaches being taken across our country and enable us to hear from fresh voices that propose new, innovative ways to foster the disaster resilience our nation needs to thrive in the complex future we know is ahead of us.

[2023 Australian Disaster Resilience Conference | Abstract submissions \(aidr.org.au\)](https://aidr.org.au)

AFAC CONFERENCE 2023

The Australian Fire Authorities Council Conference will be hosted concurrently with the Australian Disaster Resilience Conference in Brisbane, Qld from 22 – 25 August 2023. The theme is 'Creating a sustainable future: the challenges and opportunities' and calls for abstracts are now open.

[AFAC23 powered by INTERSCHUTZ | Conferences \(afaconference.com.au\)](https://afaconference.com.au)

2023 SEMC MEETING SCHEDULE

- 2 August 2023
- 4 October 2023
- 6 December 2023

Complied by:

**District Emergency Management Advisor
Metropolitan Operations
Department of Fire and Emergency Services**

**LOCAL EMERGENCY MANAGEMENT COMMITTEE
REPORTING**

Agency: Department of Communities (Communities)				
Date: From – July 2023 to September 2023 inclusive				
INCIDENTS:				
Date	Type of Incident	Location of Incident	Other Agencies Involved	Comments/Outcomes
EXERCISES AND TRAINING: Please see notes below.				
Date:	Title	Objectives	Comments/Outcomes	
06 SEPT	Evacuation Centre Training		Rockingham	
Department of Communities – Emergency Relief and Support update				
<ul style="list-style-type: none"> • Review of the State Support Plan - Communities have now successfully completed a comprehensive review and rewrite of the Support State Support Plan – Emergency Welfare (Interim). The draft State Support Plan – Emergency Relief and Support (the State Support Plan) has been endorsed by the SEMC Response Policy Sub-Committee and will be presented to the SEMC for approval on 2 August 2023. • Capability Audit – Communities has procured Nous Group to conduct an audit of Western Australia’s emergency relief and support capability. Communities is engaging with its community sector partners via the State Welfare Emergency Committee and the State Welfare Emergency Committee – Operations to seek their input into the audit. • Disaster Victim Identification (DVI)/Mass Fatality – Communities is engaging with WAPOL and the State Coroner’s Office to strengthen its response to a potential major emergency, where mass DVI processes are required. • Kimberley Floods <ul style="list-style-type: none"> • The Department of Communities (Communities) is providing emergency relief and support services to residents impacted by the Kimberley Floods. • As of 04 July 2023: <ul style="list-style-type: none"> ○ 90 people are currently in Phase 1 Temporary Accommodation. ○ Since the Disaster Response Hotline (DRH) opened on the 11 January 2023 until 4 July 23, Communities has responded to a total of 1,936 calls for assistance. ○ Communities has assisted DFES with the activation of 302 Premier’s Grants cards. ○ 27 Category 3 Assistance applications have been initiated. Two have been approved, two not approved and two have been withdrawn and are not eligible. • Local Emergency Welfare Plans (LEWP’s) are always being reviewed, if you see any information that is not current, please advise michele.duxbury@communities.wa.gov.au • Training: Please advise if you would like training conducted for local government staff, this can be an introduction to opening an evacuation centre, to cover the first couple of hours as Communities staff are on route. Happy to work with Shires to ensure little impacts to normal 				

operations. Please e-mail michele.duxbury@communities.wa.gov.au to request training. Happy to discuss at any time.



Department of
Primary Industries and
Regional Development

Incident and Emergency Management

Agency Name:	Department of Primary Industries and Regional Development		Date: July 2023
Report prepared by:	Helen Kent	Position:	Emergency Preparedness Coordinator – Incident & Emergency Management Branch
LEMC and DEMC report – July 2023			
<p>1. Declared incidents which DPIRD is managing:</p> <ul style="list-style-type: none"> • Seven (7) declared level 1 and 2 incidents in relation to plant pests/diseases and aquatic pests/diseases • Nil animal pest/disease incidents <p>Queensland fruit fly</p> <p>The Department of Primary Industries and Regional Development (DPIRD) is working to stem the spread of the significant invasive pest, Queensland fruit fly (Qfly), after a recent confirmed detection in Bayswater.</p> <p>A level 2 incident was called on 1 March 2023 after several male Qfly were detected in a residential part of Bayswater, Perth. No Qfly have been detected in commercial areas or outside of the Perth metropolitan area at this time.</p> <p>Qfly is one of the most serious pests of fruit and vegetables in Australia, attacking over 300 species of fruit and vegetables and impacting a range of horticulture industries and access to valuable markets. While Qfly has been found in other areas of the country, Western Australia has remained free of the pest.</p> <p>Quarantine Area</p> <p>The Quarantine Area (QA) covers a 15 km radius from the Qfly detection points and includes Perth, Belmont, Gosnells, Kalamunda, Vincent, Joondalup, Swan, Wanneroo, Melville, Canning, Bayswater, South Perth, Subiaco, Stirling, Nedlands, Bassendean, Belmont,</p>			

Claremont, Victoria Park, Cambridge and Mundaring. The full Quarantine Area Notice can be accessed at: <https://www.agric.wa.gov.au/plant-biosecurity/biosecurity-alerts-queensland-fruit-fly-updates>.

Link to video with Qfly eradication response Bayswater: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

The QA is divided into two main zones: the **Corrective Action Zone** and the **Export Assurance Zone**.

Corrective Action Zone

The Corrective Action Zone is the 1.5 km area surrounding each detection point.

Residents located within this zone are required to comply with the following QA requirements:

- Qfly host fruit cannot be removed from or moved within any part of the Corrective Action Zone, unless treated or processed (cooked, frozen or solarised).
- All ripe or ripening host fruit on plants or trees must be picked, and all fallen host fruit must be removed every three days.
- Fruit can be eaten, or must be treated, bagged and then binned in residential waste bins.
- Residents must provide DPIRD personnel access to their premises to inspect and bait host plants twice a week until further notice

Export Assurance Zone

The **Export Assurance Zone** covers the area in a 15 km radius from the detection point - the area of the QA that is not part of the Corrective Action Zone. The area will act as a buffer zone to further prevent further spread of the pest.

The requirements for the management of Qfly host fruit for this area are less stringent but commercially grown Qfly host fruit cannot move either within the QA or outside the QA unless it is treated.

Advice for residents living within the Qfly Correction Action Zone: [Advice for residents living within the Qfly Corrective Action Zone | Agriculture and Food](#)

Advice for Growers in Qfly Export Assurance Zone: [Advice for Growers in Qfly Export Assurance Zone | Agriculture and Food](#)

Further information is available at: [Queensland fruit fly \(Qfly\) updates | Agriculture and Food](#)

Didemnum vexillum (Carpet sea squirt)

Didemnum vexillum (Carpet sea squirt) has been detected in Western Australia (WA) for the first time.

Carpet sea squirt (CSS) is a highly invasive marine invertebrate animal that can overgrow and smother native species. It can overgrow rocks, shellfish, sea sponges and man-made structures such as wharves, jetty pylons, pontoons, buoys and vessels. A level 2 incident was declared on 25 January 2023 in response to the detection of CSS in WA.

On 17 March 2023 a Quarantine Area Notice was put in place for the waters adjacent to the Australian Marine Complex Common User Facility at Henderson South.

The aim of the QAN is to:

- Manage the movement of vessels into the QA to minimise the spread of the pest.
- Strengthen the requirements for biofouling inspections and treatments for vessels that regularly operate in the Quarantine Area or have been in the Quarantine Area for a period of six days or more.

CSS has the potential to impact oyster and mussel aquaculture, marine environments, dive tourism industries as well as increasing maintenance costs for commercial and recreational vessels.

The aquatic pest has been detected in two locations in WA; Garden Island and at a marine facility in Henderson. The detection at Garden Island was the first confirmed detection in Australia.

[Biosecurity alerts: Carpet sea squirt | Agriculture and Food](#)

Polyphagous shot-hole borer

Polyphagous shot-hole borer (PSHB) *Euwallacea fornicatus* is a beetle native to Southeast Asia. The beetle attacks a wide range of plants by tunnelling into trunks, stems and branches.

DPIRD continues to respond to the confirmed detections of an exotic beetle Polyphagous Shot-Hole Borer in the Perth metropolitan area.

Response activities include:

- Conducting surveillance to determine the distribution of PSHB
- Containing the pest to prevent further spread to non-infested regions within Western Australia
- Providing advice and information to residents, industry and other stakeholders
- Ensuring that all response activities are conducted safely, consistently and efficiently

To stop the spread, a Quarantine Area Notice (QAN) is in place to support the Department of Primary Industries and Regional Development's ongoing surveillance program to determine the spread of the pest.

The Quarantine Area covers 25 local government areas. The new areas added to the expanded QAN on 21 March 2023 are:

- Beckenham, Canning Vale, Huntingdale, Kenwick, Langford, Maddington and Thornlie in the City of Gosnells
- Duncraig, Greenwood, Marmion, Sorrento and Warwick in the City of Joondalup
- Alexander Heights, Girrawheen, Koondoola and Marangaroo in the City of Wanneroo
- Ballajura, Beechboro, Bennett Springs, Dayton, Hazelmere, Kiara, Lockridge, Malaga, Middle Swan, Midland, Viveash, West Swan and Woodbridge in the City of Swan
- Forrestfield, High Wycombe, Perth Airport and Wattle Grove in the City of Kalamunda

Link to information about [Polyphagous shot-hole borer | Agriculture and Food](#)

2. State alerts and investigations

DPIRD is investigating three (3) pests or diseases.

Red dwarf honey bees – Report sightings of Red dwarf honey bees

DPIRD is investigating the detection of the exotic pest red dwarf honey bee (*Apis florea*) discovered on the Burrup Peninsula near Karratha.

Red dwarf honey bees are known to be a vector for numerous exotic bee pests, including brood diseases, internal and external mites, and bee viruses.

The department is calling on the State's beekeepers and land managers to monitor their area for any unusual bees or nests.

Current situation:

- In late March 2023, DPIRD received a report from Pilbara Port Authority via MyPestGuide® Reporter of suspect exotic bees observed at the Dampier wharf, WA.
- The Commonwealth Department of Agriculture Fisheries and Forestry (DAFF) and DPIRD entomologists morphologically confirmed bee samples as *Apis florea*
- A joint survey between DAFF and DPIRD was undertaken at multiple sites on the Burrup Peninsular near Karratha.
- Four new detection sites were located in mid-June 2023. Three detections were of single bees and the fourth detection was of an established nest located in vegetation on a rocky outcrop.
- An ethanol wash of the bees from the nest resulted in the detection of brood mites (*Eugarroa sinhai*) associated with worker bees.
- DAFF and DPIRD are planning additional surveillance to ensure no further red dwarf honey bees are present in the area.
- Red dwarf honey bee has previously been detected and eradicated from the Perth suburb of Forrestfield in 2021.

Impact:

Red dwarf honey bees are social bees which live in colonies of approximately 3,000 insects. They migrate, swarm, and abscond readily, making them a major threat for exotic incursions and to the Australian environment.

One of the major risks for Australia is that red dwarf honey bee (*Apis florea*) is host to a range of bee brood diseases, parasites, and viruses that may impact European honey bees.

The red dwarf honey bee can carry *Euvarroa* mites (*Euvarroa wongsirii* and *Euvarroa sinhai*) both of which are close relatives to the destructive *Varroa* mites. The species can also carry *Tropilaelaps* mites (*Tropilaelaps clareae*) which is a known pest of European honey bees.

Red dwarf honey bees may also compete with other bees for floral resources.

Reporting:

Early detection is key to protecting Western Australia's valuable bee and horticultural industries. Immediately report any unusual bees or nests.

Members of the public and workers in the area are encouraged to report sightings of any exotic bees in the area to assist in ensuring no further red dwarf honey bees are present.

If you work at a port or transport imported goods and shipping containers, you must report any sighting of bees associated with these goods. Exotic bees are a pathway for bee pests and viruses so they must be reported

DPIRD Pest and Disease Information Service

- +61 (0)8 9368 3080
- padis@dpiird.wa.gov.au

3. National alerts & investigations

DPIRD, and other state jurisdictions, continue to monitor reported outbreaks of African swine fever, Lumpy skin disease and Foot and mouth disease in other countries.

Information regarding Foot and Mouth Disease prevention is available on the WA government website:

[Foot-and-mouth disease advice for Western Australians \(www.wa.gov.au\)](http://www.wa.gov.au)

Information is also available on the DPIRD website:

[Foot-and-mouth disease: prevention and preparedness | Agriculture and Food](#)

Emergency animal disease preparedness included in the 2023-2024 State Budget:

The WA State government announced \$10.4 Million, in the State Budget, to enhance preparedness for Emergency Animal Disease (EAD).

Key activities include:

- enhancing EAD preparedness by focussed incident management training, emergency disease exercises and finalising policies and procedures for incident response.
- enhancing communications with industry and community stakeholders to increase awareness of Emergency Animal Diseases and improve preparedness and likelihood of early disease detection and reporting.
- building and developing a veterinary reserve and enhancing veterinary student exposure to rural veterinary opportunities.
- enhancing veterinary capacity
- enhancing the diagnostic laboratory capability and capacity by upgrading the laboratory information management system, including automation of tasks and enhanced sample tracking and security.

Important: There are, currently, no known incidences of these diseases in Australia.

4. Kimberley Floods – January 2023

DPIRD is providing support to affected communities, in relation to its areas of responsibility, in the recovery from the January flooding in the west Kimberley.

- The State Support Plan – Animal Welfare in Emergencies was formally activated on 9 January 2023 and remained activated until 3 May 2023 to provide support to the local government in relation to the coordination of animal welfare.

Recovery:

- Substantive Wheatbelt Development Commission CEO, Rob Cossart, has been appointed as the State Recovery Coordinator for the Kimberley floods.
- The State recovery structure, across the four recovery environments of Social, Economic, Built and Natural environment, has been formalised with appropriate State Government agencies leading the domains:
 - Social: Department of Communities
 - Economic: DPIRD

- Built: Department of Treasury and Main Roads WA
- Natural environment: DWER

DPIRD has appointed liaison officers to sit on the social, built and natural environments State-level committees

- The Shire of Derby West Kimberley has established its local recovery group and relevant subcommittees which are:
 - Media
 - Getting Home
 - Cadjebut Airport
 - Pastoral
 - Social/Wellbeing

DPIRD has provided a departmental representative on the Shire of Derby West Kimberley's local recovery group and relevant subcommittees.

DPIRD has secured funding for an Industry Recovery Officer to be embedded with the Kimberley Pilbara Cattleman's Association (KPCA).

- Dedicated DPIRD web page for affected primary producers outlining available assistance: [Kimberley flood recovery | Agriculture and Food](#)

Disaster Recovery Funding Arrangements WA (DRFAWA):

Support measures are designed to assist in meeting the needs of primary producers whose assets or primary production business has/have been affected by a disaster for which DRFAWA has been invoked.

Category B - Assistance measures for primary producers may include grants for:

- Professional advice
 - Reimbursement of fees (maximum \$1,500) to obtain professional advice directly related to addressing issues arising from the declared natural disaster event
- Freight subsidy (reimbursement)

Primary producers can claim a maximum of 50% of the costs to the producer of transporting any of the following items as a direct result of a natural disaster:

 - Livestock;
 - Fodder or water for livestock; or
 - Building or fencing equipment or machinery.

- Fencing (for livestock producers only)
Primary producers can claim 100% of the costs associated with any of the following:
 - restoration/replacement of fencing (to pre-disaster standard) where the fencing has been deliberately dismantled or damaged due to counter disaster operations activities undertaken in order to combat the eligible natural disaster event; and/or
 - reimbursement of the costs of materials only (to pre-disaster standard) to repair/replace boundary fencing damaged/lost as a direct result of the eligible natural disaster event. The measure is only available where the fencing adjoins a major road/rail transport corridor and where the roaming of livestock may present a danger to the travelling public (i.e., the aim being to preserve public safety).

The applicant must demonstrate to DPIRD's satisfaction that, at the time of the natural disaster event, the property was being used to hold or agist livestock.

- Expression of interest for interest subsidy on a new loan to recover
An interest rate subsidy may be available to primary producers for new loans:
 - to repair/replace assets lost or damaged / repair damage caused by the natural disaster event
 - for carry on purposes to implement the next season's production program
 - or to replace livestock lost in the disaster for which the assistance measures under the DRFAWA have been activated

Link to further information regarding available funding and relevant conditions: <https://www.agric.wa.gov.au/emergency-response/disaster-recovery-funding-arrangements>

Category D – Exceptional circumstances:

Freight Assistance Program

- Purposes: The Commonwealth and WA State Government jointly funded Freight Subsidy Program is to assist with the ongoing exceptional freight requirements for businesses impacted by ex Tropical Cyclone Ellie (DRFA AGRN1044).
- Eligible applicants: Businesses located in, or delivering to, the four (4) DRFAWA activated local government districts which are the Shire of Broome, Shire of Derby West Kimberley, Shire of Halls Creek and the Shire of Wyndham East Kimberley
- Funding duration: All claims must be submitted no later than two (2) months after a suitable road connection is re-established. Claims may be backdated for all freight movement that occurred on, or after, 1 January 2023
- DPIRD is the designated delivery agency for this funding

FAQs including details of eligibility: [Publications \(dfes.wa.gov.au\)](https://dfes.wa.gov.au)

DRFAWA Cat B and D assistance, the Department has approved as at 9 June 2023:

DRFA Measures	Under assessment	Approved	Approved \$
Category B	1	2	\$ 47,717.50 (ex GST)
Category D	18	158	\$1,466,424 (ex GST)

5. Severe Tropical Cyclone Seroja (Recovery funding)

DPIRD, through its Rural Business Development Unit, is managing Disaster Recovery Funding Arrangements WA assistance to primary producers impacted by TC Seroja.

DRFAWA Cat B and C assistance the Department has approved as at 9 June 2023:

DRFA Measures	Under assessment	Approved	Approved \$
Category B	22	36	\$ 560,676.75 (Expended)
Category C	51	121	\$2,337,818.20 (Expended)

6. Severe Tropical Cyclone Ilsa – 9 April 2023

Local government districts subject to DRFAWA proclamation: Shire of Broome, Shire of East Pilbara and Town of Port Hedland

Disaster Recovery Funding Arrangements WA:

Category B: Assistance measures for primary producers may include grants for:

- Interest rate subsidy may be available to primary producers for new loans to repair/replace assets that have been damaged or destroyed
- Freight subsidy - reimbursement (livestock, fodder or water for livestock and building or fencing or machinery)
- Fencing subsidy (where fencing adjoins a major road/rail transport corridor)

To date, only one (1) Category B application has been received for TC Ilsa and this is currently, under assessment.

Ex TC Ellie and TC Ilsa – DRFAWA Category C – Primary Producer Recovery Grant

On 7 July, 2023, the Minister announced that Category C – Primary Producer Grant would be available for Ex TC Ellie and TC Ilsa.

Grants of up to \$75,000 are available to assist pastoralists with out-of-pocket clean-up and reinstatement costs incurred as a direct result of the flooding associated with Ex TC Ellie and TC Ilsa. The grant covers activities such as the removal and disposal of debris, damaged infrastructure and equipment, deceased livestock; salvaging crops; and repairing damaged infrastructure and equipment.

To be eligible for this assistance, primary producers must be operating a primary production enterprise in one of the local government districts subject to the DRFAWA proclamation.

- Shire of Broome
- Shire of Derby West Kimberley
- Shire of Halls Creek
- Shire of Wyndham East Kimberley
- Shire of East Pilbara
- Town of Port Hedland

7. Animal welfare in emergencies training for local governments

DPIRD has partnered with Muresk Institute to provide training for local government officers, in relation to animal welfare during emergencies, as part of the Animal welfare in emergencies grant program 2023.

The training aims to enhance local government officers' skills and knowledge in safely dealing with animals during an emergency. Focus areas are: livestock health, fauna handling, containment and transport, and includes a workshop about how to develop local animal welfare in emergencies plans.

Training dates:

June 7 - 9

June 14 - 16

August 9 - 11

August 16 - 18

8. Staff emergency management training:

DPIRD has an ongoing schedule to deliver emergency management training and exercising in both metropolitan and regional areas.

The non-accredited training focusses on both the Department's Hazard Management Agency responsibilities in relation to animal and plant biosecurity and its support role to other HMAs in relation to animal welfare during emergencies.

Animal Health Australia and Plant Health Australia online training:

DPIRD staff are encouraged to undertake suitable online training which is available on the Animal Health Australia (AHA) and Plant Health Australia (PHA) websites.

Links to AHA and PHA:

[Home - Animal Health Australia](#)

[Plant Health Australia](#)

DPIRD's role in emergency management

DPIRD plays an important role in emergency management in Western Australia.

- Hazard Management Agency (HMA) for animal and plant biosecurity with responsibilities across prevention/mitigation, preparedness, response and recovery. Link to State Hazard Plan – Animal and Plant Biosecurity: [State Hazard Plan Animal and Plant Biosecurity \(www.wa.gov.au\)](#)
- Provision of support to other HMAs by:

- coordinating animal welfare for other hazard emergencies including during bushfires, cyclones and floods;
- contributing to the Controlling Agency's impact statement in relation to impacts to primary producers, and other economic impacts through its regional development commissions across the state
- managing eligible assistance for primary producers under the Disaster Recovery Funding Arrangements WA and providing advice to primary producers in relation to this funding
- providing professional expertise to primary industry producers and small business in a regional context

Animal Welfare in Emergencies

Local governments are encouraged to develop a plan for animal welfare in emergencies (PAWE) which forms part of the local emergency management arrangements (LEMA).

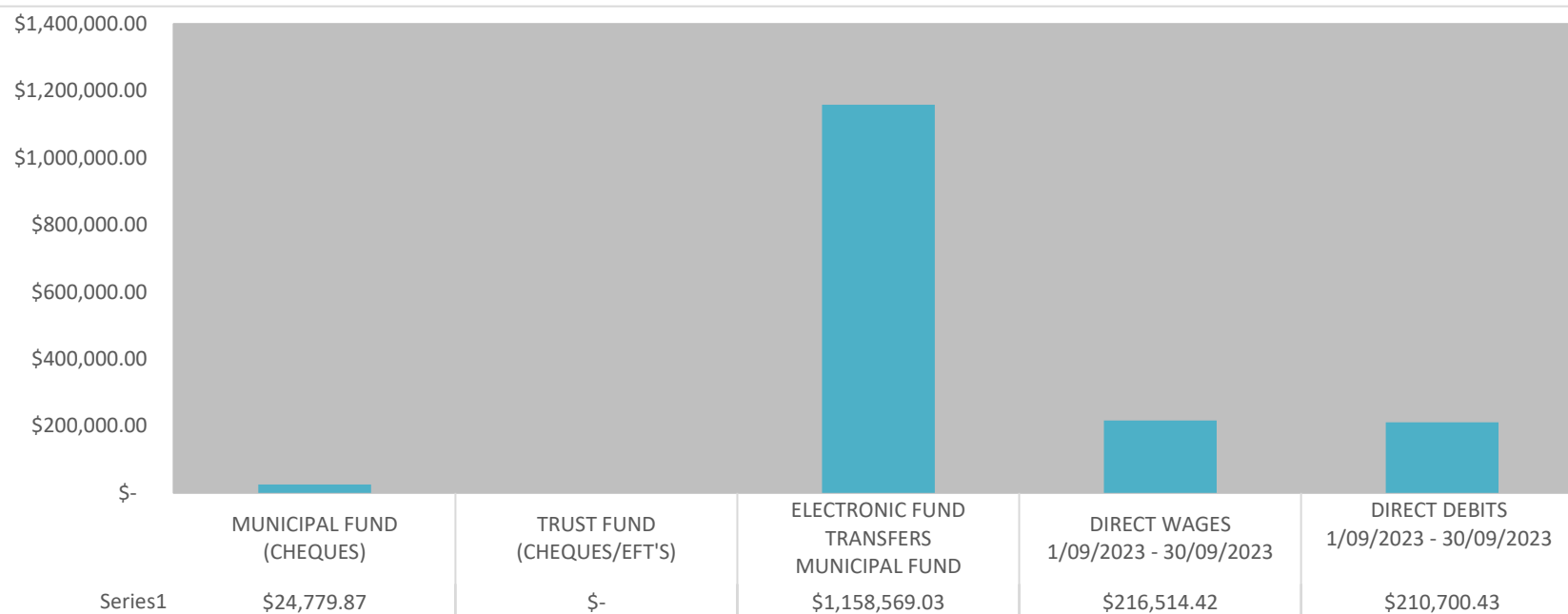
For tools and resources to assist local governments to develop a local PAWE [click here](#) and for assistance in completing the PAWE template, speak to your LEMC or DEMC representative/s.



SUMMARY OF PAYMENTS FOR THE PERIOD 1/09/2023 TO 30/09/2023

ACCOUNT	CHEQUE NO'S	TOTAL
MUNICIPAL FUND (CHEQUES)	10162 - 10172	\$ 24,779.87
TRUST FUND (CHEQUES/EFT'S)		\$ -
ELECTRONIC FUND TRANSFERS MUNICIPAL FUND	39224 - 39373	\$ 1,158,569.03
DIRECT WAGES 1/09/2023 - 30/09/2023	N/A	\$ 216,514.42
DIRECT DEBITS 1/09/2023 - 30/09/2023	N/A	\$ 210,700.43

GRAND TOTAL: \$ 1,610,563.75



List of Accounts Due & Submitted to Committee October 2023			
Municipal Funds Cheques September 2023			
Chq/EFT	Date	Name	Amount
10162	01/09/2023	PETTY CASH - please pay cash	-236.25
10163	01/09/2023	SYNERGY	-7044.09
10164	08/09/2023	SHIRE OF WAROONA - SUNDRY DEBTORS	-764.00
10165	08/09/2023	SHIRE OF WAROONA	-1250.00
10166	13/09/2023	SHIRE OF WAROONA	-200.00
10167	15/09/2023	SYNERGY	-387.46
10168	15/09/2023	SHIRE OF WAROONA	-50.00
10169	15/09/2023	WATER CORPORATION	-6599.92
10170	18/09/2023	SHIRE OF WAROONA	-200.00
10171	21/09/2023	SYNERGY	-7334.15
10172	26/09/2023	SHIRE OF WAROONA - SUNDRY DEBTORS	-714.00
			-\$ 24,779.87

Trust Fund Cheques/EFTs			
Chq/EFT	Date	Name	Amount
NIL			
			\$ -

Direct Debit Payments			
Direct Debit	Date	Name	Amount
DD21916.1	20/09/2023	WEX AUSTRALIA PTY LTD (CALTEX STAR CARD)	-2.50
		Waroona West Fire Brigade	
	31/08/2023	Card Fee - Ref No 7583	\$ 2.50
DD21954.1	08/09/2023	GOGO MEDIA	-75.90
DD21956.1	01/09/2023	DEPARTMENT OF TRANSPORT	-4653.15
DD21960.1	05/09/2023	DEPARTMENT OF TRANSPORT	-4617.50
DD21966.1	05/09/2023	DEPARTMENT OF TRANSPORT	-24439.00

DD21968.1	05/09/2023	HOST PLUS SUPERANNUATION FUND		-2401.05
DD21968.2	05/09/2023	COMMONWEALTH ESSENTIAL SUPER		-102.66
DD21968.3	05/09/2023	WEALTH PERSONAL SUPERANNUATION AND PENSION FUND		-85.07
DD21968.4	05/09/2023	UNISUPER		-418.28
DD21968.5	05/09/2023	AWARE SUPER		-15557.08
DD21968.6	05/09/2023	REST SUPER - RETAIL EMPLOYEES SUPERANNUATION FUND		-625.44
DD21968.7	05/09/2023	CBUS SUPERANNUATION		-513.68
DD21968.8	05/09/2023	AUSTRALIAN SUPER		-1893.22
DD21968.9	05/09/2023	COLONIAL FIRST STATE FIRSTCHOICE WHOLESALE PERSONAL SUPER		-136.25
DD21973.1	06/09/2023	DEPARTMENT OF TRANSPORT		-3465.85
DD21975.1	07/09/2023	DEPARTMENT OF TRANSPORT		-4751.70
DD21982.1	06/09/2023	DEPARTMENT OF TRANSPORT		-3971.55
DD21984.1	11/09/2023	DEPARTMENT OF TRANSPORT		-4596.10
DD21987.1	12/09/2023	DEPARTMENT OF TRANSPORT		-7012.30
DD21993.1	13/09/2023	DEPARTMENT OF TRANSPORT		-3644.50
DD21996.1	14/09/2023	DEPARTMENT OF TRANSPORT		-2571.30
DD22001.1	29/09/2023	TELAIR PTY LTD		-1131.70
DD22003.1	15/09/2023	DEPARTMENT OF TRANSPORT		-5141.80
DD22008.1	18/09/2023	DEPARTMENT OF TRANSPORT		-6389.75
DD22010.1	19/09/2023	DEPARTMENT OF TRANSPORT		-48529.05
DD22016.1	20/09/2023	DEPARTMENT OF TRANSPORT		-3663.85
DD22024.1	28/09/2023	AMPOL CARD		-801.16
		Lake Clifton Fire Brigade		
	09/08/2023	Fuel - Ref No E030541	\$	172.15
	09/08/2023	Transaction Fee - E030541	\$	0.19
		Total	\$	172.34
		Preston Beach Fire Brigade		
	03/08/2023	Fuel - Ref No E041007	\$	101.74

	03/08/2023	Transaction Fee - E041007	\$	0.19
	03/08/2023	Fuel - Ref No E030206	\$	135.51
	03/08/2023	Transaction Fee - E030206	\$	0.19
	15/08/2023	Fuel - Ref No E014846	\$	135.50
	15/08/2023	Transaction Fee - E014846	\$	0.19
	17/08/2023	Fuel - Ref No E041854	\$	137.77
	17/08/2023	Transaction Fee - E041854	\$	0.19
	26/08/2023	Fuel - Ref No E028512	\$	117.35
	26/08/2023	Transaction Fee - E028512	\$	0.19
		Total	\$	628.82
DD22026.1	21/09/2023	DEPARTMENT OF TRANSPORT		-4250.35
DD22028.1	22/09/2023	IINET TECHNOLOGIES		-89.99
DD22030.1	22/09/2023	DEPARTMENT OF TRANSPORT		-4367.05
DD22034.1	26/09/2023	DEPARTMENT OF TRANSPORT		-6050.65
DD22036.1	27/09/2023	DEPARTMENT OF TRANSPORT		-10964.00
DD22040.1	28/09/2023	DEPARTMENT OF TRANSPORT		-8127.70
DD22042.1	29/09/2023	DEPARTMENT OF TRANSPORT		-2528.55
DD22069.1	22/09/2023	BEAM SUPERANNUATION FUND		-22080.48
DD21968.10	05/09/2023	AUSTRALIAN RETIREMENT TRUST		-596.86
DD21968.11	05/09/2023	TIDDY SF PTY LTD ATF TIDDY SUPER FUND		-242.22
DD21968.12	05/09/2023	AUSTRALIAN ETHICAL RETAIL SUPERANNUATION FUND		-211.19
			-\$	210,700.43

Municipal Electronic Funds Transfers			
Chq/EFT	Date	Name	Amount
EFT39224	01/09/2023	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION	-2176.00
EFT39225	01/09/2023	OPTUS BILLING SERVICES	-161.19
EFT39226	01/09/2023	MOZZEE PTY LTD	-1375.00
EFT39227	01/09/2023	ARCHAE-AUS PTY LTD	-11050.39

EFT39228	01/09/2023 PHASE3 LANDSCAPE CONSTRUCTION PTY LTD	-564678.86
EFT39229	01/09/2023 PHASE3 RETENTION BONDS	-45747.95
EFT39230	01/09/2023 CEMETERIES & CREMATORIA ASSOCIATION	-130.00
EFT39231	01/09/2023 JR & A HERSEY PTY LTD	-813.31
EFT39232	01/09/2023 ST JOSEPH'S SCHOOL	-510.00
EFT39233	01/09/2023 SOU WESTOS CLEANING SERVICE	-264.00
EFT39234	01/09/2023 TELSTRA LIMITED	-29.26
EFT39235	01/09/2023 WOODBURY PLUMBING	-132.00
EFT39236	01/09/2023 WAROONA SEPTICS	-1903.00
EFT39237	01/09/2023 MITRE 10	-1339.15
EFT39238	01/09/2023 CAFE WAROONA	-20.00
EFT39239	08/09/2023 DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	-58.38
EFT39240	08/09/2023 NEIL BRUCE	-70.00
EFT39241	08/09/2023 DRAKESBROOK DESPATCH	-220.00
EFT39242	08/09/2023 PETES TREEWORX	-7559.20
EFT39243	08/09/2023 ESTUARY BOBCATS	-6237.00
EFT39244	08/09/2023 OPTUS BILLING SERVICES	-1656.34
EFT39245	08/09/2023 D & E DIESEL SERVICES	-901.49
EFT39246	08/09/2023 CITY & REGIONAL FUELS	-8561.55
EFT39247	08/09/2023 SAVAGE ST	-73.15
EFT39248	08/09/2023 BILL VANDERSTEEN	-29.85
EFT39249	08/09/2023 PETER FOEKEN	-53.25
EFT39250	08/09/2023 NRM CONSULTANTS	-3239.50
EFT39251	08/09/2023 DAVREY GROWERS	-31.50
EFT39252	08/09/2023 SCOPE BUSINESS IMAGING	-727.01
EFT39253	08/09/2023 NORTH COAST DESIGN PTY LTD	-1493.91
EFT39254	08/09/2023 LITTLE FARM HONEY - MAREE ELLIS	-129.75
EFT39255	08/09/2023 HARVEY PLUMBING AND GAS	-328.90
EFT39256	08/09/2023 TINA MAREE CURULLI	-63.00
EFT39257	08/09/2023 EPCAD	-12786.12

EFT39258	08/09/2023 HELEN THERESE HENDERSON (art mirrors Australia)	-97.50
EFT39259	08/09/2023 LYNETTE ANNE CLARK	-28.50
EFT39260	08/09/2023 MARCIA EWING	-67.50
EFT39261	08/09/2023 TESS PURCELL	-19.30
EFT39262	08/09/2023 GREENWAY TURF SOLUTIONS PTY LTD	-165.00
EFT39263	08/09/2023 JANICE GAYE BATHURST	-37.15
EFT39264	08/09/2023 CIVIL CONTRACTORS FEDERATION SOUTH AUSTRALIA LTD	-19.10
EFT39265	08/09/2023 GREG LUCAS	-126.60
EFT39266	08/09/2023 VICTOR WEBB	-26.25
EFT39267	08/09/2023 DELLAS THORLEY	-171.65
EFT39268	08/09/2023 AUSTRALIAN SERVICES UNION	-130.50
EFT39269	08/09/2023 CLEANAWAY	-37424.31
EFT39270	08/09/2023 WINC AUSTRALIA PTY LIMITED	-596.32
EFT39271	08/09/2023 CURTIS ELECTRICAL CONTRACTING PTY LTD	-3125.29
EFT39272	08/09/2023 DEPARTMENT OF FIRE & EMERGENCY SERVICES (DFES)	-84673.80
EFT39273	08/09/2023 LANDGATE	-277.14
EFT39274	08/09/2023 LGIS LIABILITY	-2862.55
EFT39275	08/09/2023 McLEODS	-6826.05
EFT39276	08/09/2023 OFFICEWORKS	-842.90
EFT39277	08/09/2023 PISCONERI FAMILY TRUST	-11777.40
EFT39278	08/09/2023 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-124.00
EFT39279	08/09/2023 SHIRE OF MURRAY	-2140.05
EFT39280	08/09/2023 STATE LIBRARY OF WA	-231.00
EFT39281	08/09/2023 Uduc Concrete	-525.00
EFT39282	08/09/2023 WAROONA NEWS	-404.85
EFT39283	08/09/2023 WESTERN POWER	-828.22
EFT39284	08/09/2023 WAROONA RURAL SERVICES	-5485.06
EFT39285	08/09/2023 WURTH AUSTRALIA PTY LTD	-400.72
EFT39286	08/09/2023 WAROONA SEPTICS	-1049.00
EFT39287	08/09/2023 MITRE 10	-49.75

EFT39288	08/09/2023 JEANETTE AUDINO (Beadsparklez)	-79.05
EFT39289	08/09/2023 CHRISTINE HYDE	-433.35
EFT39290	08/09/2023 SANDRA HEPTON	-44.55
EFT39291	08/09/2023 JENNIFER IRENE STOKES	-16.90
EFT39292	15/09/2023 REGINA DIDIO	-534.00
EFT39293	15/09/2023 WAROONA JUNIOR FOOTBALL CLUB	-180.00
EFT39294	15/09/2023 PRESSURE MASTERS	-148.50
EFT39295	15/09/2023 BUNNINGS MANDURAH	-45.99
EFT39296	15/09/2023 KLEEN WEST DISTRIBUTORS	-777.21
EFT39297	15/09/2023 ESTUARY BOBCATS	-1430.00
EFT39298	15/09/2023 BUILDING COMMISSION (BUILDING AND ENERGY)	-848.24
EFT39299	15/09/2023 TEMPLEMAN TWELLS WEB DESIGN	-330.00
EFT39300	15/09/2023 ZIPFORM PTY LTD	-15660.82
EFT39301	15/09/2023 T-QUIP	-266.65
EFT39302	15/09/2023 OPTUS BILLING SERVICES	-202.20
EFT39303	15/09/2023 SHRED X PTY LTD	-284.63
EFT39304	15/09/2023 LEOS CLUB OF WAROONA	-230.00
EFT39305	15/09/2023 QUALITY PRESS	-444.40
EFT39306	15/09/2023 ANW ENTERPRISES PTY LTD T/AS MUDDY CREEK	-791.51
EFT39307	15/09/2023 NAPA AUTO PARTS	-47.30
EFT39308	15/09/2023 TEAM GLOBAL EXPRESS PTY LTD	-222.37
EFT39309	15/09/2023 CORSIGN	-1510.30
EFT39310	15/09/2023 METAL ARTWORK BADGES	-197.89
EFT39311	15/09/2023 FLICK ANTICIMEX PTY PTD T/A ADVANCED PEST CONTROL	-552.20
EFT39312	15/09/2023 AUSTRALIA POST (NEW)	-175.27
EFT39313	15/09/2023 WAROONA ROADHOUSE	-1492.51
EFT39314	15/09/2023 AMAZON WEB SERVICES AUSTRALIA PTY LTD	-335.98
EFT39315	15/09/2023 CODEC PROJECT MANAGEMENT	-22668.00
EFT39316	15/09/2023 EL DIAZA PTY LTD T/A COASTAL VEGETATION MANAGEMENT	-36960.00
EFT39317	15/09/2023 SUCCESSFUL PROJECTS	-1119.25

EFT39318	15/09/2023 W.L PRANGNELL			-22396.28
EFT39319	15/09/2023 ZONE 50 ENGINEERING SURVEYS PTY LTD			-3449.60
EFT39320	15/09/2023 AMD CHARTERED ACCOUNTANTS			-1760.00
EFT39321	15/09/2023 ARROW BRONZE			-535.74
EFT39322	15/09/2023 BAGS O' RAGS			-59.40
EFT39323	15/09/2023 BULLIVANTS			-693.44
EFT39324	15/09/2023 CURTIS ELECTRICAL CONTRACTING PTY LTD			-312.51
EFT39325	15/09/2023 DE NEEFE PTY LTD			-1091.75
EFT39326	15/09/2023 DE ROSAS HIGHWAY MOTORS			-895.05
EFT39327	15/09/2023 ISWEEP TOWN & COUNTRY			-4818.00
EFT39328	15/09/2023 JASON SIGNMAKERS			-247.04
EFT39329	15/09/2023 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA			-1260.00
EFT39330	15/09/2023 A1 LOCKSMITHS (MANDURAH LOCK & KEY)			-1044.50
EFT39331	15/09/2023 MJB INDUSTRIES			-18114.45
EFT39332	15/09/2023 McLEODS			-969.98
EFT39333	15/09/2023 THE WEST AUSTRALIAN (HARVEY REPORTER)			-1744.61
EFT39334	15/09/2023 SYNERGY - STREETLIGHT ACCOUNT			-9183.22
EFT39335	15/09/2023 STOCKMAN HOLDEN			-463.82
EFT39336	15/09/2023 SHIRE OF MURRAY			-5714.40
EFT39337	15/09/2023 WAROONA DISTRICT HIGH SCHOOL			-150.00
EFT39338	15/09/2023 WOODBURY PLUMBING			-2720.52
EFT39339	15/09/2023 WESTRAC EQUIPMENT PTY LTD			-65.23
EFT39340	15/09/2023 WAROONA IGA			-594.19
EFT39341	15/09/2023 MITRE 10			-65.90
EFT39342	20/09/2023 NATIONAL AUSTRALIA BANK			-5483.19
	Manager Corporate Services			
	03/08/2023 Google Australia - Ref: 74773883213	\$	399.17	
	09/08/2023 Mandurah Hyundai - Ref: 74564723219	\$	319.00	
	10/08/2023 Digicert - Ref: 24121573221	\$	918.00	
	21/08/2023 Try Booking Australia - Ref: 74229853230	\$	90.50	

22/08/2023 Sonic Health Plus - Ref: 74564723233	\$	387.20
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total MCS	\$ 2,122.87
Director Corporate and Community Services		
07/08/2023 4Cabling - Ref: 74564723216	\$	93.13
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total DCCS	\$ 102.13
Manager Works and Waste Services		
28/08/2023 Landgate - Ref: 74940523237	\$	61.00
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total MWWS	\$ 70.00
Visitor Centre Manager		
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total VCM	\$ 9.00
Building Maintenance Coordinator		
04/08/2023 Total Tools - Ref: 74940523214	\$	1,698.00
16/08/2023 Mandurah Hydraulics - Ref: 74466023227	\$	93.60
22/08/2023 Pinjarra Auto Group - Ref: 01111132179	\$	14.95
22/08/2023 Battery Force - Ref: 74249233233	\$	353.50
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total BMC	\$ 2,169.05
Director Infrastructure and Development Services		
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total DIDS	\$ 9.00
Executive Assistant		
02/08/2023 Pinjarra Bakery - Ref: 74201333213	\$	142.00
11/08/2023 Pinjarra Bakery - Ref: 74249233222	\$	81.30
29/08/2023 Pinjarra Bakery - Ref: 74201333240	\$	163.00
29/08/2023 NAB Card Fee - Ref: 74557043241	\$	9.00
	Total EA	\$ 395.30

Chief Executive Officer		
31/07/2023	Landgate - Ref: 74940523209	\$ 30.50
31/07/2023	Fairfax Media - Ref: 74564723209	\$ 17.00
04/08/2023	CPP Convention Centre - Ref: 74940523214	\$ 19.69
29/08/2023	NAB Card Fee - Ref: 74557043241	\$ 9.00
	Total CEO	\$ 76.19
Manager Community and Communications		
31/07/2023	Drop Box - Ref: 74657363212	\$ 306.90
10/08/2023	Pinjarra Bakery - Ref: 74201333221	\$ 177.00
29/08/2023	NAB Card Fee - Ref: 74557043241	\$ 9.00
	Total MCC	\$ 492.90
Interest and Other Charges		
29/08/2023	Interest	\$ 36.75
	Total Interest and Other Charges	\$ 36.75
EFT39343	21/09/2023 AUSTRALIAN TAXATION OFFICE	-118329.00
EFT39344	21/09/2023 BUNNINGS MANDURAH	-113.35
EFT39345	21/09/2023 KLEEN WEST DISTRIBUTORS	-335.50
EFT39346	21/09/2023 PETES TREEWORX	-2886.56
EFT39347	21/09/2023 ABCORP AUSTRALASIA PTY LTD	-473.00
EFT39348	21/09/2023 DATA 3	-3979.54
EFT39349	21/09/2023 T-QUIP	-157.00
EFT39350	21/09/2023 TRAINING AND INSPECTION SERVICES	-1078.00
EFT39351	21/09/2023 HUCKLEBERRY'S TANK AND WATER SERVICE	-480.00
EFT39352	21/09/2023 SOUTH WEST TRAILERS	-28.60
EFT39353	21/09/2023 COMPLETE REFRIGERATION & AIR	-313.50
EFT39354	21/09/2023 VORGEE PTY LTD	-792.00
EFT39355	21/09/2023 GREENWAY TURF SOLUTIONS PTY LTD	-616.00
EFT39356	21/09/2023 SUMMERS LEGAL PTY LTD	-4814.34
EFT39357	21/09/2023 BELL FIRE EQUIPMENT	-935.00
EFT39358	21/09/2023 JR & A HERSEY PTY LTD	-100.33

EFT39359	21/09/2023 IT VISION	-825.00
EFT39360	21/09/2023 JTAGZ	-358.60
EFT39361	21/09/2023 PLANNING INSTITUTE AUSTRALIA WA DIV	-709.50
EFT39362	21/09/2023 DEPARTMENT OF PREMIER & CABINET - SLP/GAZETTE	-945.60
EFT39363	21/09/2023 SHIRE OF MURRAY	-6731.16
EFT39364	21/09/2023 TELSTRA LIMITED	-903.00
EFT39365	21/09/2023 WORK CLOBBER	-80.00
EFT39366	21/09/2023 WESTERN POWER	-838.55
EFT39367	21/09/2023 WESTRAC EQUIPMENT PTY LTD	-262.94
EFT39368	21/09/2023 WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	-3185.30
EFT39369	21/09/2023 WURTH AUSTRALIA PTY LTD	-283.98
EFT39370	21/09/2023 MITRE 10	-541.32
EFT39371	21/09/2023 CAFE WAROONA	-269.50
EFT39372	26/09/2023 AUSTRALIAN SERVICES UNION	-130.50
EFT39373	26/09/2023 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-128.00
		-\$ 1,158,569.03

Electronic Fund Transfer - Direct Salaries & Wages		
Date	Name	Amount
05/09/2023	National Australia Bank	- 109,844.00
19/09/2023	National Australia Bank	- 106,670.42
		-\$ 216,514.42

Total Municipal Fund Cheques	-	24,779.87
Total Trust Fund Cheques		-
Total Direct Debit	-	210,700.43
Total Electronic Funds	-	1,158,569.03
Total Direct Wages	-	216,514.42
		-\$ 1,610,563.75



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

SHIRE OF WAROONA

MONTHLY FINANCIAL REPORT



SHIRE OF WAROONA MONTHLY FINANCIAL REPORT TABLE OF CONTENTS

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF WAROONA
STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

Details	Note	Original Budget	YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
		\$	\$	\$			
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	8	5,812,751	5,812,751	5,811,959	(792)	(0%)	
Grants, Subsidies and Contributions	8	547,585	120,486	119,065	(1,421)	(1%)	
Fees and Charges		1,762,065	1,231,217	1,233,952	2,735	0%	
Interest Earnings		200,750	27,687	14,542	(13,145)	(90%)	▼
Other Revenue		179,700	74,759	36,844	(37,915)	(103%)	▼
Profit on Asset Disposal	10	92,269	3,463	0	(3,463)	(100%)	▼
Fair value adjustments to financial assets at fair value		0	0	0	0		
		8,595,120	7,270,363	7,216,363			
Expenditure from operating activities							
Employee Costs		(4,192,034)	(1,010,107)	(968,307)	(41,800)	(4%)	▼
Materials and Contracts		(4,162,701)	(1,101,873)	(814,773)	(287,100)	(35%)	▼
Utilities Charges		(430,915)	(115,091)	(76,508)	(38,583)	(50%)	▼
Depreciation (Non-Current Assets)		(3,444,024)	(834,570)	(414,990)	(419,580)	(101%)	▼
Finance Costs		(59,765)	0	2,335	(2,335)	100%	
Insurance Expenses		(269,610)	(134,806)	(119,392)	(15,414)	(13%)	▼
Other Expenditure		(232,623)	(44,831)	(28,218)	(16,613)	(59%)	▼
Loss on Asset Disposal	10	(9,450)	0	0	0		
		(12,801,122)	(3,241,278)	(2,419,852)	821,426		
Non-cash amounts excluded from operating activities		3,319,673	0	414,990	414,990		
Amount attributable to operating activities		(886,329)	4,029,085	5,211,500	1,182,415		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		7,253,961	1,272,404	1,545,853	273,449	18%	▲
Proceeds from disposal of assets	10	323,182	0	0	0		
		7,577,143	1,272,404	1,545,853	(273,449)		
Outflows from investing activities							
Payments for property, plant and equipment		(1,924,528)	(475,650)	(196,896)	(278,754)	(142%)	▼
Payments for construction of infrastructure		(7,788,646)	(2,356,390)	(1,418,695)	(937,695)	(66%)	▼
		(9,713,174)	(2,832,040)	(1,615,591)	1,216,449		
Amount attributable to investing activities		(2,136,031)	(1,559,636)	(69,738)	1,489,898		
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures		100,000	0	0	0		
Transfer from reserve		383,000	0	0	0		
		483,000	0	0	0		
Outflows from financing activities							
Repayment of borrowings		(133,706)	0	0	0		
Payments for principal portion of lease liabilities		0	0	0	0		
Transfer to reserves		(193,538)	0	0	0		
		(327,244)	0	0	0		
Amount attributable to financial activities		155,756	0	0	0		
MOVEMENT IN SURPLUS DEFICIT							
Surplus or deficit at the start of the financial year		2,866,604	0	2,866,604	2,866,604		
Amount attributable to operating activities		(886,329)	4,029,085	5,211,500	1,182,415		
Amount attributable to investing activities	0	(2,136,031)	(1,559,636)	(69,738)	1,489,898		
Amount attributable to financing activities		155,756	0	0	0		
Surplus or deficit after imposition of general rates		0	2,469,449	8,008,365	5,538,916		

SHIRE OF WAROONA
STATEMENT OF FINANCIAL POSITION



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

	Note	30-Jun-23	30-Sep-23
Current Assets			
Cash and cash equivalents	2	6,942,669	10,973,904
Trade and other receivables		1,428,867	2,731,210
Inventories		19,536	0
Other assets		9,107	97,228
Total Current Assets		8,400,179	13,802,341
Non-Current Assets			
Trade and other receivables		10,734	10,734
Other financial assets		61,117	61,117
Property, plant and equipment		47,244,611	47,288,276
Infrastructure		101,779,702	102,936,637
Right of use assets		213,494	213,494
Total non-current assets		149,309,658	150,510,258
TOTAL ASSETS		157,709,837	164,312,599
Current Liabilities			
Trade and other payables		2,546,158	2,153,299
Other liabilities		707,822	1,361,079
Lease liabilities		92,903	92,903
Borrowings	12	128,791	128,791
Employee related provisions		723,371	723,371
Total Current Liabilities		4,199,045	4,459,443
Non-current Liabilities			
Lease liabilities		120,591	120,591
Borrowings	12	1,533,043	1,533,043
Employee related provisions		49,605	49,605
Total non-current Liabilities		1,703,239	1,703,239
TOTAL LIABILITIES		5,902,284	6,162,683
NET ASSETS		151,807,553	158,149,916
Equity			
Retained surplus		14,014,839	20,357,201
Reserve accounts		2,290,330	2,290,329
Revaluation surplus		135,502,385	135,502,385
Total Equity		151,807,553	158,149,916

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 1 - Basis of preparation and significant accounting policies**Basis of preparation**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995*, read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretation of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is to be considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire of Waroona to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which has been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All funds through which the Shire of Waroona controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the trust fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from those estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 annual budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 2: Statement of Financial Activity Information

2a. Net current assets used in the Statement of Financial Activity	Last Year Closing 30 June 2022	Year to Date 30 September 2023
Current assets		
Cash and cash equivalents	6,942,669	10,973,574
Trade and other receivables	485,211	1,799,214
Inventories	19,536	0
Other assets	9,107	97,228
Total current assets	7,456,523	12,870,016
Current liabilities		
Trade and other payables	(1,591,768)	(1,210,242)
Other liabilities	(707,822)	(1,361,079)
Total current liabilities	(2,299,590)	(2,571,321)
Net current assets	5,156,933	10,298,695
less: Total adjustments to net current assets	(2,290,330)	(2,290,330)
Closing funding surplus/deficit	2,866,604	8,008,365

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

2b. Non-cash amounts excluded from operating activities	YTD Budget (a)	YTD Actual (b)
Adjustments to operating activities		
Less: Profit on asset disposals	(92,269)	0
Less: Fair value adjustment to financial assets	0	0
Add: Loss on asset disposals	9,450	0
Add: Depreciation	3,444,024	414,990
Add: Movement in employee provisions	(41,532)	0
Total current assets	3,319,673	414,990

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts	(2,100,868)	(2,290,329)
Total adjustments to net current assets	(2,100,868)	(2,290,329)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or a liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated, assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 3: Explanation of Material Variances

Comments/Reason for Variance

Council policy in relation to materiality states that for highlighting variances (budget to actual) the factor shall be 10% with a minimum of \$30,000.

3.1 Revenue from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Interest Revenue

Income is lower than anticipated due to budget profile settings for interest earnings.

Other Revenue

Income is lower than anticipated due to budget profile settings for other revenue.

Profit on asset disposals

Income is lower than anticipated due to budget profile settings for sale of assets.

3.2 Expenditure from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Employee costs

Employee costs are lower due to budget profile settings.

Materials and contracts

Expenses are lower due to delays in project expenditure and budget profile settings.

Utility charges

Utility charges are lower due to budget profile settings.

Depreciation

Depreciation costs are lower due to budget profile settings.

Insurance

Insurance costs are lower due to budget profile settings.

3.3 Inflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Proceeds from capital grants, subsidies and contributions

Income is higher than budgeted due to grant income received earlier than expected.

3.4 Outflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Payments for property, plant and equipment

Expenditure is lower than budgeted due to budget profile settings.

Payments for construction of infrastructure

Expenditure is lower than budgeted due to budget profile settings.

3.5 Inflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

3.6 Outflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

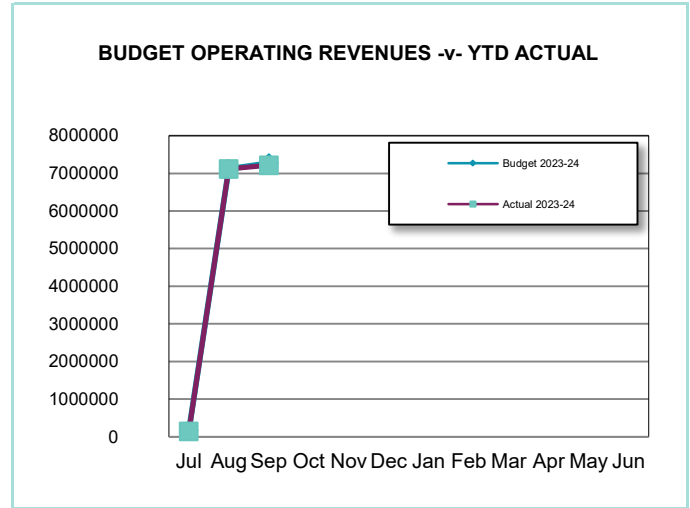
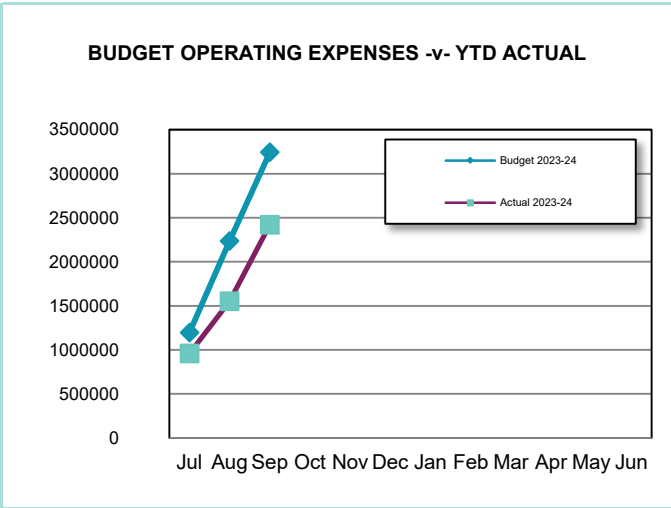
SHIRE OF WAROONA
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 4 - Graphical Representation - Source Statement of Financial Activity

OPERATING EXPENSES & REVENUE - GRAPHICAL REPRESENTATION



Comments/Notes - Operating Expenses & Revenues

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 5: Cash and Financial Assets

Details	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Bank	Maturity Date
(a) Cash Deposits								
Municipal Account		6,609,158				6,609,158	NAB	
Cash on Hand		1,750				1,750	NAB	
Trust Account				147,996		147,996	NAB	
(b) Term Deposits								
Sporting Reserve	5.40%		74,849			74,849	NAB	3/01/2024
Building Asset Maintenance Reserve	5.40%		102,203			102,203	NAB	3/01/2024
Recreation Centre Building Maintenance Reserve	5.40%		72,895			72,895	NAB	3/01/2024
Preston Beach Volunteer Rangers Reserve	5.40%		69,789			69,789	NAB	3/01/2024
Emergency Assistance Reserve	5.40%		110,387			110,387	NAB	3/01/2024
Works Depot Redevelopment	5.40%		83,618			83,618	NAB	3/01/2024
Council Building Construction Reserve	5.40%		172,137			172,137	NAB	3/01/2024
Information Technology Reserve	5.40%		100,887			100,887	NAB	3/01/2024
Footpath Construction Reserve	5.40%		33,190			33,190	NAB	3/01/2024
Plant Reserve	5.40%		238,681			238,681	NAB	3/01/2024
Staff Leave Reserve	5.40%		15,408			15,408	NAB	3/01/2024
Strategic Planning Reserve	5.40%		20,795			20,795	NAB	3/01/2024
Waste Management Reserve	5.40%		1,099,481			1,099,481	NAB	3/01/2024
History Book Reprint Reserve	5.40%		10,848			10,848	NAB	3/01/2024
Risk & Insurance Reserve	5.40%		9,601			9,601	NAB	3/01/2024
Drakesbrook Cemetery Reserve	5.40%		75,561			75,561	NAB	3/01/2024
(c) Investments								
Trust Term Deposit 1	5.45%			1,000,000		1,000,000	NAB	3/10/2024
Trust Term Deposit 2	5.10%			1,000,000		1,000,000	NAB	3/01/2024
Muni Deposit 1	5.10%				1,000,000	1,000,000	NAB	3/10/2023
Muni Deposit 2	5.30%				1,000,000	1,000,000	NAB	3/11/2023
TOTAL		6,610,908	2,290,330	2,147,996	2,000,000	13,049,234		

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of six months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

- The local government classifies financial assets at amortised cost if both the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
 - the contractual terms give us rise to cash flows that are solely payments of principal and interest.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 6: Cash Backed Reserve

Reserve Name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$			\$	\$	\$	\$	\$
Sporting	74,849	0	0	0	74,849	74,849	0	0	0	74,849
Council Building Maintenance	102,203	0	42,000	0	144,203	102,203	0	0	0	102,203
Rec Centre Building Maintenance	72,895	0	0	0	72,895	72,895	0	0	0	72,895
Preston Beach Volunteer Rangers	69,789	0	12,882	0	82,671	69,789	0	0	0	69,789
Emergency Assistance	110,387	0	0	0	110,387	110,387	0	0	0	110,387
Works Depot Redevelopment	83,618	0	0	0	83,618	83,618	0	0	0	83,618
Council Building Construction	172,137	0	0	(15,000)	157,137	172,137	0	0	0	172,137
Information Technology	100,887	0	0	0	100,887	100,887	0	0	0	100,887
Footpath Construction	33,190	0	0	0	33,190	33,190	0	0	0	33,190
Plant Replacement	238,681	0	0	(113,000)	125,681	238,681	0	0	0	238,681
Staff Leave	15,408	0	0	0	15,408	15,408	0	0	0	15,408
Strategic Planning	20,795	0	0	(20,000)	795	20,795	0	0	0	20,795
Waste Management	1,099,481	0	138,206	(200,000)	1,037,687	1,099,481	0	0	0	1,099,481
History Book Reprint	10,848	0	450	0	11,298	10,848	0	0	0	10,848
Risk & Insurance	9,601	0	0	0	9,601	9,601	0	0	0	9,601
Drakesbrook Cemetery	75,561	0	0	(35,000)	40,561	75,561	0	0	0	75,561
Total	2,290,330	0	193,538	(383,000)	2,100,868	2,290,330	0	0	0	2,290,330

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 7: Capital Disposals and Acquisitions

Profit(Loss) of Asset Disposal				Disposals		Current Budget		
Account	WDV	Proceeds	(Loss)			Budget	Actual	Variance
	\$	\$	\$	Prog	\$	\$	\$	
5204	0	0	0	CA	Officer vehicle	35,000	0	(35,000) ▼
0574	0	0	0	Gov	Officer vehicle	53,000	0	(53,000) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	67,916	0	(67,916) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	55,000	0	(55,000) ▼
0924	0	0	0	L,O & PS	ATV - Volunteer rangers	18,000	0	(18,000) ▼
7154	0	0	0	R & C	Officer vehicle	34,000	0	(34,000) ▼
3534	0	0	0	Trans	Officer vehicle	44,976	0	(44,976) ▼
3554	0	0	0	Trans	Tandem tip truck	266,000	0	(266,000) ▼
3554	0	0	0	Trans	Mower	20,000	0	(20,000) ▼
3554	0	0	0	Trans	Mazda BT-TO Ute (P0036)	40,000	0	(40,000) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0112)	42,000	0	(42,000) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0107)	38,987	0	(38,987) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0113)	40,000	0	(40,000) ▼
	0	0	0		TOTALS	754,879	0	(754,879)

Contributions Information				Summary Acquisitions		Current Budget		
Grants	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$	
					Property, Plant & Equipment			
677,549	0	0	677,549		Land and Buildings	796,149	71,369	(724,780) ▼
0	313,000	0	313,000		Plant & Equipment	998,879	123,122	(875,757) ▼
0	0	0	0		Furniture & Equipment	38,500	2,405	(36,095) ▼
					Infrastructure			
1,548,001	0	0	1,548,001		Roadworks	2,226,827	37,769	(2,189,058) ▼
4,852,921	0	450,000	5,302,921		Other Infrastructure	5,561,819	1,380,626	(4,181,193) ▼
7,078,471	313,000	450,000	7,841,471		Totals	9,622,174	1,615,291	(8,006,883)

Contributions				Land & Buildings		Current Budget		
Grants/Cont	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	0	0	0	CA	Preston Beach ablution plumbing work	25,000	0	(25,000) ▼
139,346	0	0	139,346	CA	DPIRD building renovations & redesign	139,346	1,358	(137,988) ▼
0	0	0	0	E & W	Senior Citizens fascia and gutters	25,000	0	(25,000) ▼
357,170	0	0	357,170	Gov	Administration Office - disability access	357,170	0	(357,170) ▼
0	0	0	0	Health	Community Resource Centre - Roof repairs	12,000	0	(12,000) ▼
181,033	0	0	181,033	L,O & PS	Preston Beach Bush Fire Brigade Shed	181,033	70,011	(111,022) ▼
0	0	0	0	R & C	Waroona Public Library - Roof repairs	25,000	0	(25,000) ▼
0	0	0	0	R & C	Roof Repairs at the Rec Centre	31,600	0	(31,600) ▼
0	0	100,000	100,000	O,P & S	Land development - Preston Beach	100,000	0	(100,000) ▼
677,549	0	0	677,549		Totals	796,149	71,369	(724,780)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 7: Capital Disposals and Acquisitions

Contributions				Plant & Equipment		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
\$	\$	\$	\$	Prog	Description	Budget	Actual	Variance (Under)Over
0	200,000	0	200,000	CA	Refuse Site CAT Compactor	200,000	122,859	(77,141) ▼
0	0	0	0	CA	New vehicle - Parks & Gardens	20,000	0	(20,000) ▼
0	0	0	0	E & W	Replace MCCA vehicle	35,000	0	(35,000) ▼
0	0	0	0	Gov	Replace DCCA vehicle	53,000	0	(53,000) ▼
0	0	0	0	L,O & PS	Replace ranger vehicles	140,916	0	(140,916) ▼
0	0	0	0	R & C	Replace MRS vehicle	34,000	0	(34,000) ▼
0	0	0	0	Trans	Replace MWWS vehicle	44,976	0	(44,976) ▼
0	113,000	0	113,000	Trans	Plant Replacement inc Tip Truck	446,987	0	(446,987) ▼
0	0	0	0	Trans	Minor tools & equipment	24,000	263	(23,737) ▼
0	313,000	0	313,000		Totals	998,879	123,122	(875,757)

Contributions				Furniture & Equipment		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
\$	\$	\$	\$	Prog	Description	Budget	Actual	Variance (Under)Over
0	0	0	0	Health	Waroona Community Centre - Airconditioner	18,500	0	(18,500) ▼
0	0	0	0	L,O & PS	Drakesbrook Weir CCTV	20,000	2,405	(17,595) ▼
0	0	0	0		Totals	38,500	2,405	(36,095)

Contributions				Infrastructure - Roads		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
\$	\$	\$	\$			Budget	Actual	Variance (Under)Over
255,768	0	0	255,768	Trans	Roads to Recovery	274,432	21,047	253,385 ▼
1,292,233	0	0	1,292,233	Trans	Roads Works Total Construction	1,952,395	16,723	1,935,672 ▼
1,548,001	0	0	1,548,001		Totals	2,226,827	37,769	2,189,058

Contributions				Other Infrastructure		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
\$	\$	\$	\$			Budget	Actual	Variance (Under)Over
0	0	0	0	CA	Transfer station construction	20,000	0	(20,000) ▼
0	0	0	0	CA	Townsite drainage works	90,000	7,284	(82,716) ▼
0	0	0	0	CA	Drakesbrook Cemetery upgrade	35,000	26,680	(8,320) ▼
4,164,401	0	450,000	4,614,401	Econ Ser	Waroona Community Precinct	4,614,401	1,313,716	(3,300,685) ▼
30,000	0	0	30,000	L,O & PS	Digital Fire Rating sign	32,898	0	(32,898) ▼
0	0	0	0	R & C	Centennial Park replace leach drains	8,000	0	(8,000) ▼
14,000	0	0	14,000	R & C	Waroona Bowling Club remedial works	28,000	30,400	2,400 ▲
644,520	0	0	644,520	R & C	Weir / Boardwalk / Lake Clifton Reserve	657,520	2,546	(654,974) ▼
0	0	0	0	Trans	Footpath upgrades	76,000	0	(76,000) ▼
4,852,921	0	450,000	5,302,921		Totals	5,561,819	1,380,626	(4,181,193)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 8: Grants, subsidies and contributions

NOTE 8a: Operating grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Annual Budget	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Australia Day celebrations	Australia Day Council	0	0	0	0	10,000	0	0	10,000
Emergency Services Dinner	Volunteering WA	0	0	0		1,000	0	0	1,000
E-Waste Infrastructure	Dept Water & Environ	0	17,000	0	17,000	17,000	0	17,000	0
Mitigation Activity Fund 23/24 Round 1	Dept Fire & Emer Services	0	18,110	(36,220)	(18,110)	36,220	0	18,110	18,110
NAIDOC Week	Dept Prime Min & Cab	0	0	0	0	2,000	0	0	2,000
Place management partnership 2022	Alcoa of Australia	8,210	0	0	8,210	8,210	0	8,210	0
Waroona connect 2021	Alcoa of Australia	215	0	(215)	(0)	215	0	215	0
Waroona connect 2022	Alcoa of Australia	10,000	0	(603)	9,397	10,000	0	10,000	0
Waroona Local Drug Action Team grant	Alcohol & Drug Foundation	3,478	0	0	3,478	3,478	0	3,478	0
Youth Week	Volunteering WA	0	0	0	0	3,000	0	0	3,000
Total		21,903	0	(818)	19,975	24,903	0	21,903	3,000

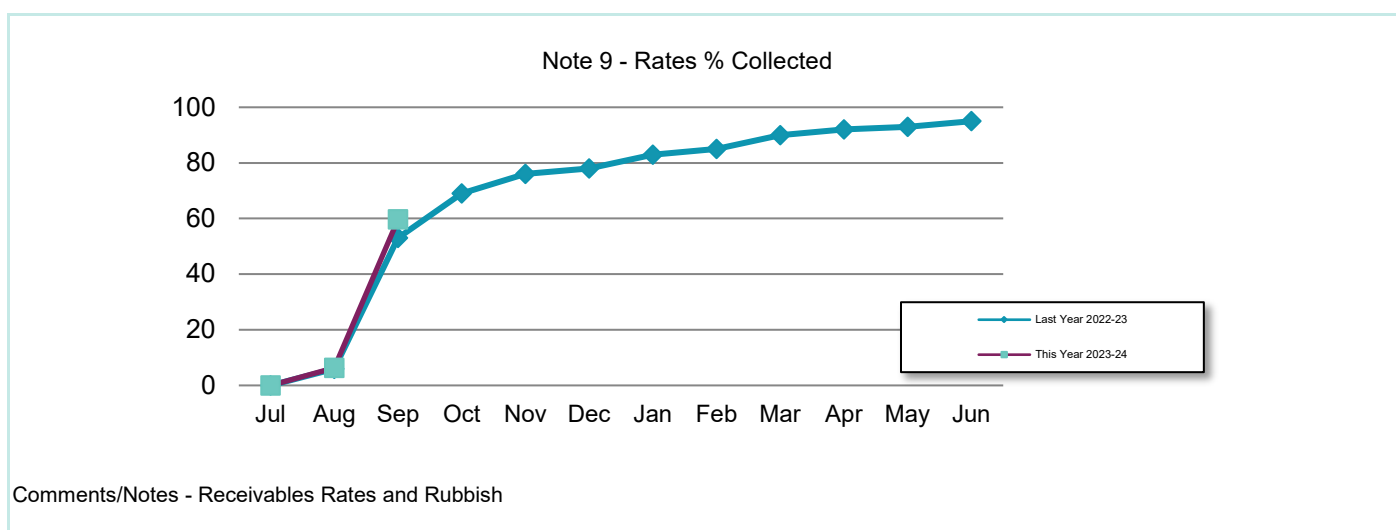
NOTE 8b: Capital grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Adopted budget revenue	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Digital fire danger rating sign	Alcoa of Australia	2,898	0	0	2,898	0	0	2,898	0
Digital fire danger rating sign	Dept Fire & Emer Ser	0	0	0	0	30,000	0	0	30,000
Drakesbrook Weir revelopment	Dept Primary Ind	144,520	0	(1,879)	142,641	494,520	0	144,520	350,000
Lakes Trail Stage 5 Corridor Planning	Dept LG, Sport & Cult	25,000	0	0	25,000	25,000	0	25,000	0
LRCI Phase 3	Dept Infrastructure	57,496	0	(14,000)	43,496	202,169	0	57,496	144,673
LRCI Phase 4	Dept Infrastructure	0	0	0	0	456,247	0	0	456,247
Pinjarra Community Grant - BF Brigades	Bendigo Bank	5,500	0	0	5,500	5,500	0	5,500	0
Preston Beach Boardwalk	Dept Primary Ind	100,000	0	0	100,000	100,000	0	100,000	0
Preston Beach Bush Fire Brigade Shed	Dept Fire & Emer Ser	0	0	(70,011)	(70,011)	181,033	0	0	181,033
Regional Road Group	Main Roads	0	450,000	(4,887)	445,113	1,178,333	0	450,000	728,333
Roads to Recovery	Dept Infrastructure	0	0	0	0	255,768	0	0	255,768
Waroona Community Precinct	AWSF	0	0	0	0	267,871	0	0	267,871
Waroona Community Precinct	BBRF	71,663	0	(61,712)	9,951	878,576	0	71,663	806,913
Waroona Community Precinct	CSRFF	68,356	0	(45,392)	22,964	248,570	0	68,356	180,214
Waroona Community Precinct	Lions/Lions Youth Club	0	0	0	0	80,268	0	0	80,268
Waroona Community Precinct	Lotterywest	5,292	0	0	5,292	5,292	0	5,292	0
Waroona Community Precinct	WA State Govt	1,705,194	0	(1,185,055)	520,139	2,625,194	0	1,705,194	920,000
Total		2,185,919	450,000	(1,382,936)	1,252,983	7,034,341	0		4,401,320
Total contract asset					(88,121)				
Total contract liability					1,361,079				

FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 9: Receivables

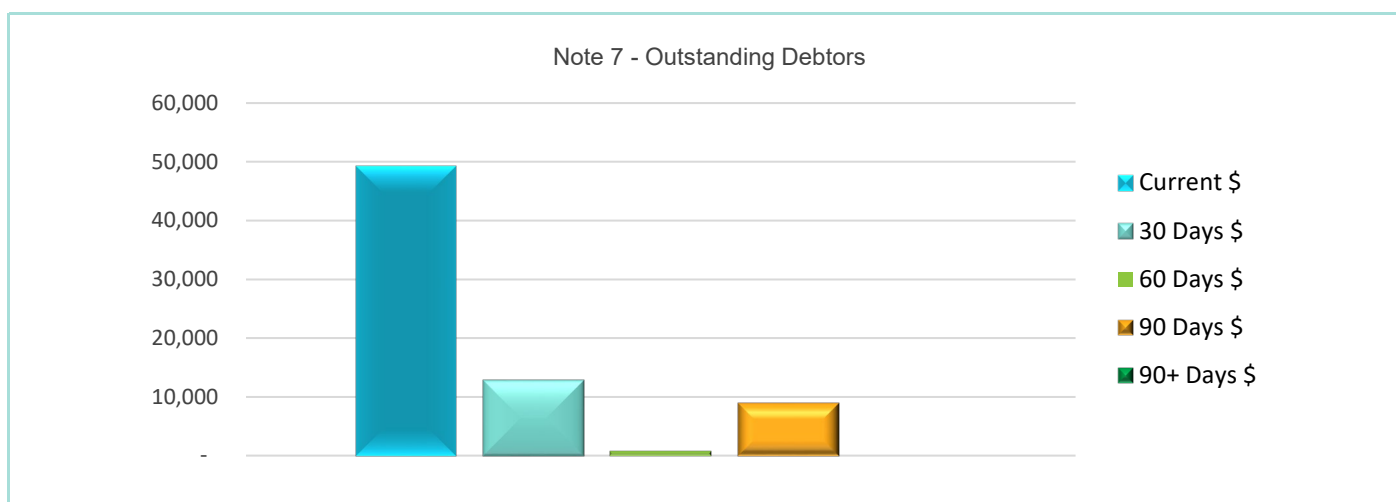
Receivables - Rates & Rubbish	Current 2023-24	Previous 2022-23
	\$	\$
Opening Arrears Previous Years	144,129	168,026
Rates, Service Charges & Waste Levy this year	6,847,217	6,250,611
Less Collections to date	(4,170,975)	(6,106,482)
Equals Current Outstanding	2,676,241	144,129
Net Rates Collectable	2,676,241	144,129
% Collected	59.66%	95.14%



Comments/Notes - Receivables Rates and Rubbish

Receivables - General	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	49,302	12,804	669	8,933	-
Total Outstanding					71,707

Amounts show above include GST (where applicable).



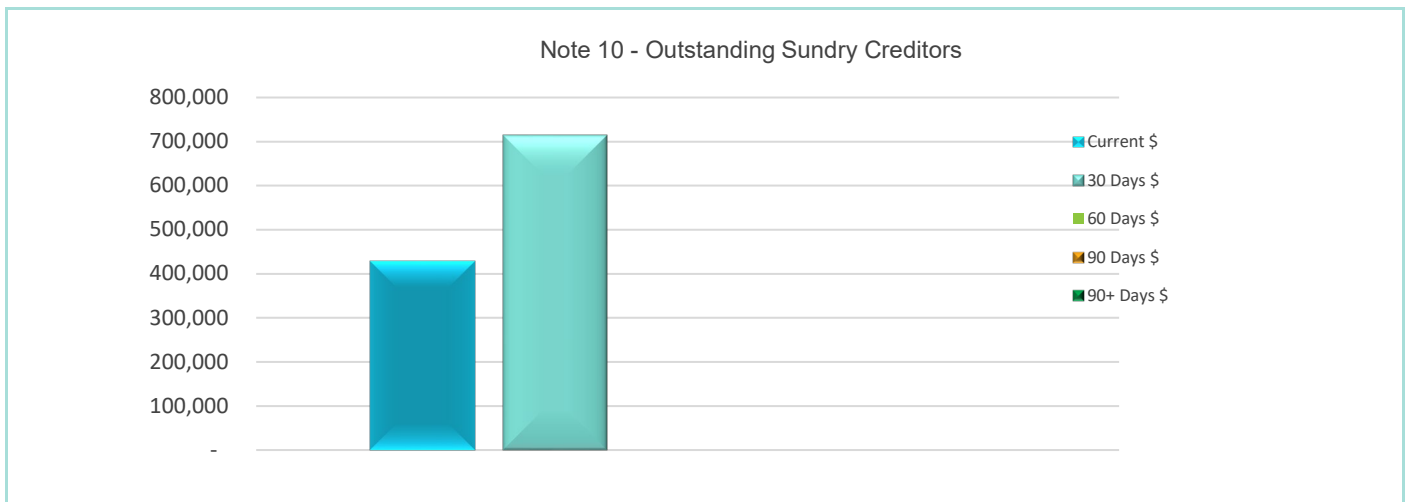


FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 10: Payables

Sundry Creditors	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	427,903	714,270	-	-	-
Total Outstanding					

Amounts show above include GST (where applicable).



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 11: Rating Information

Rate Type	Basis of valuation	Rate in	Number of Properties	2023/24 Actual Rateable Value	2023/24 Actual Rate Revenue	2023/24 Actual Interim Rates	2023/24 Actual Total Revenue	2023/24 Budget Rate Revenue	2023/24 Budget Interim Rate	2023/24 Budget Total Revenue	2022/23 Actual Total Revenue
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General rates											
Gross rental valuation	Gross rental value	10.4568	1,495	26,070,797	2,726,171	-\$791	2,725,379	2,726,171	0	2,726,171	2,661,193
Unimproved valuation	General farming	0.6942	572	251,103,000	1,743,157	\$0	1,743,157	1,743,157	0	1,743,157	1,898,364
Unimproved valuation	Intensive agriculture		4	3,818,000	39,757	\$0	39,757	39,757	0	39,757	0
Unimproved valuation	Industry and mining		4	27,797,000	385,906	\$0	385,906	385,906	0	385,906	0
Total general rates			2,075	308,788,797	4,894,990	-\$791	4,894,199	4,894,991	0	4,894,991	4,559,557
Minimum payment											
Gross rental valuation	Gross rental value	1,280	599	4,452,386	766,720	\$0	766,720	766,720	0	766,720	699,870
Unimproved valuation	Unimproved value	1,280	118	13,368,619	151,040	\$0	151,040	151,040	0	151,040	134,070
Total general rates			717	17,821,005	917,760	\$0	917,760	917,760	0	917,760	833,940
Total rates			2,792	326,609,802	5,812,750	-\$791	5,811,959	5,812,751	0	5,812,751	5,393,497

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

Note 12: Information on Borrowings

(a) Debenture Repayments

Loan Details	Loan No.	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
117	Basketball Stadium	18,564	0	0	0	(18,564)	18,564	37,128	0	(906)
120	Rec Centre Upgrade	23,659	0	0	0	(23,661)	23,659	47,320	0	(696)
121	Memorial Hall Upgrade	61,414	0	0	0	(30,254)	61,414	91,668	0	(1,601)
122	Town Centre Park Land Purchase	588,515	0	0	0	(29,400)	588,515	617,915	0	(9,280)
123	Waroona Community Precinct Development	436,356	0	0	0	(14,322)	436,356	450,678	0	(21,277)
124	Town Centre Land Purchase 26 & 28 Fouracre Street	533,325	0	0	0	(17,505)	533,325	550,830	0	(26,005)
125	Preston Beach Land Development	0	0	100,000	0	0	0	100,000	0	0
TOTAL		1,661,833	0	100,000	0	(133,706)	1,661,833	1,895,539	0	(59,765)

Current borrowings	-133,706
Non-current borrowings	1,795,539
Total	1,661,833

All debenture repayments were financed by general purpose revenue.

(b) Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 30 June 2022	Borrowed During the Year	Expended During the Year	Unspent Balance 30 June 2023
Loan 123 - Waroona Community Precinct		0	450,000	0	450,000
TOTAL		0	450,000	0	450,000

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 13: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Difference between Budget Surplus and Actual Surplus			2,866,604	2,866,604	0

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 30 SEPTEMBER 2023

NOTE 14: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1-Jul-23	Received	Paid	30-Sep-23
ALCOA WAROONA SUSTAINABILITY	2,694,957	1,348	(747,129)	1,949,176
PUBLIC OPEN SPACE	130,890	90	0	130,980
EXTRACTIVE INDUSTRIES	18,130	12	0	18,142
COMMERCIAL BOND	14,330	10	0	14,340
TOTAL	2,858,307	1,460	(747,129)	2,112,638

CGP027 – Child Safe Awareness

1. Intention

This policy aims to reduce the risk of harm and child sexual abuse in our communities by encouraging child safe environments to be created and maintained. Shire of Waroona is committed to encouraging local organisations to be child safe and ensure children are safe and empowered.

2. Scope

The safety and wellbeing of children is everyone's responsibility. This Child Safe Awareness policy applies to all, elected members, employees, volunteers, trainees, work experience students, interns, and anyone else who undertakes work on behalf of the Shire of Waroona, regardless of their work related to children or young people. It applies to occupants of Shire of Waroona facilities and venues, including visitors, contractors and suppliers.

3. Definitions

Abuse: Abuse is an act, or a failure to act, towards or on behalf of a child that may result in harm. It can occur on one occasion or multiple occasions. Sometimes the impact of multiple events leads to harm that becomes cumulative in nature. Types of abuse include physical, emotional and sexual abuse, and neglect.

Child/Children: Means a person under 18 years of age, and in the absence of positive evidence as to age, means a person who appears to be under 18 years of age.

Child Safe Organisation: is defined in the Royal Commission Final Report as one that:

- creates an environment where children's safety and wellbeing are at the centre of thought, values, and actions;
- places emphasis on genuine engagement with and valuing of children and young people;
- creates conditions that reduce the likelihood of harm to children and young people;
- creates conditions that increase the likelihood of identifying any harm; and
- responds to any concerns, disclosures, allegations, or suspicions of harm.

Note: in the context of local governments, this would involve referring concerns to the Department of Communities or WA Police to respond as appropriate.

Implementation of the National Principles for Child Safe Organisations give effect to the above.

Child safe: For the purpose of this policy, child safe means protecting the rights of children and young people to be safe by taking actions that can help prevent harm and abuse.

Harm: Harm, in relation to a child, means any detrimental effect of a significant nature on the child's wellbeing, whether caused by a single act, omission or circumstance; or a series or combination of acts, omissions or circumstances.

Wellbeing: Wellbeing of children and young people includes the care, development, education, health and safety of children and young people.

4. Statement

Shire of Waroona supports and values all children and young people. Shire of Waroona makes a commitment to support the safety and wellbeing of all children and young people, including protection from

Enter Policy Number. – Enter Policy Name.



abuse. This Child Safe Awareness policy is one of the ways Shire of Waroona demonstrates its commitment to being child safe and a zero-tolerance approach to child abuse.

This Child Safe Awareness policy has been developed in response to recommendation 6.12 of the Royal Commission into Institutional Responses to Child Sexual Abuse and recognises that Shire of Waroona is uniquely placed within the local community to demonstrate leadership by supporting organisations to be child safe and to protect children and young people from harm and/or abuse. Shire of Waroona will promote the safety and wellbeing of children across the community.

Consistent with the National Principles for Child Safe Organisations and Commonwealth Child Safe Framework, this policy provides a framework that outlines the role of Shire of Waroona in supporting local organisations to be child safe through access to resources, awareness raising and sharing relevant information.

5. Policy Principles

- The rights of children and young people are upheld.
- Children and young people are respected, listened to, and informed about their rights.
- Children and young people have the fundamental right to be safe and cared for.
- Children and young people have the right to speak up, be heard and taken seriously without the threat of negative consequences.
- The safety and best interests of children and young people are a primary consideration when making decisions that concern them.
- Access to trusted and reliable information, including the National Principles for Child Safe Organisations, helps support organisations to understand what they must do to help reduce the risk of harm and abuse.
- Communities are informed and involved in promoting the safety and wellbeing of children and young people including protection from harm.
- Collaboration with the community and our partners promotes the safety, participation and empowerment of all children and young people.

6. Policy Functions

Shire of Waroona will ensure the following functions of this policy are resourced and assigned to the relevant officers for implementation:

- Developing a process to deliver child safe messages (for example at Shire of Waroona venues, grounds and facilities or events).
- Connecting and supporting local community groups, organisations, and stakeholders to child safe resources (including culturally safe and inclusive resources).

7. Responsibilities

Shire of Waroona has a leadership role in our community to support relevant organisations to be child safe and promote child safe practices.

Although Shire of Waroona is not legally responsible for providing oversight of compliance with child safe practices, it will take any reasonable steps to engage with persons who utilise Shire of Waroona facilities to operate in alignment with the Child Safe Awareness policy.

Enter Policy Number. – Enter Policy Name.



Shire of Waroona will determine which roles across the organisation will directly support the implementation of the Child Safe Awareness policy.

8. Legislative and Strategic Context

Nil

9. Review

This policy is to be reviewed biennially.

10. Associated Documents

- WA State Government - Guidelines for promoting Child Safe Messages
- Australian Human Rights Commission - National Principles for Child Safe Organisations
- Australian Government National Office for Child Safety – Commonwealth Child Safe Framework

Division	Corporate & Governance				
Policy Number	CGP027				
Contact Officer	Chief Executive Officer				
Related Legislation	<ul style="list-style-type: none"> • Child Care Services Act 2007 • Children and Community Services Act 2004 • Civil Liability Act 2002 • Corruption, Crime and Misconduct Act 2003 • Equal Opportunity Act 1984 • Freedom of Information Act 1997 • Local Government Act 1995 • National Principles for Child Safety Organisations • Parliamentary Commissioner Act 1971 • Public Interest Disclosure Act 2003r • Public Sector Management Act 1994 • United Nations Convention on the Rights of the Child (CRC) • Work Health and Safety Act 2020 • Working with Children (Criminal Record Checking) Act 2004 				
Related Shire Documents	<ul style="list-style-type: none"> • AP003 – Records Management • AP014 – Information Communications Technology • Employee Code of Conduct • CGP001 – Code of Conduct • CGP013 – Risk Management • CP001 – Community Engagement • CP019 – Volunteer Bush Fire Brigades • CO020 – Volunteer Ranger Liaison Officers • HRP – Volunteer Management • HRMP – Shire of Waroona - Recruitment, Selection & Appointment of Staff • HRMP017 - Shire of Waroona - Employee Assistance Program Management Practice • Waroona 2030 - Strategic Community Plan 				
Risk Rating	Moderate	Review Frequency	Biennially	Next Review	May 2026
Date Adopted	Xx/xx/2023		OCM###/###/###		

Commented [KP1]: Insert after council adoption

Amendments		
Date	Details of Amendment	Reference

Enter Policy Number. – Enter Policy Name.



		<resolution number>
Previous Policies		
Nil		

DRAFT



User Agreement for Shire of Waroona Land

This AGREEMENT is made the <resolution date>.

Between

Shire of Waroona, a local government authority under the *Local Government Act 1995*, of 52 Hesse Street, Waroona, Western Australia

(Shire)

and

Just Cruizin Street Machiners Incorporated, an incorporated Association under the *Associations Incorporation Act 2015*, of PO Box 13 Waroona, Western Australia;

(User)

Recitals

1. The Shire of Waroona is the Lessor of Lot 419 (No. 120) South Western Highway (as outlined at Item 1 of the Schedule), Waroona; and
2. The **Just Cruizin Street Machiners Incorporated** is the Lessee of Lot 419 (No. 120) South Western Highway, Waroona.
3. The Shire has agreed to permit the User to use the Agreed Area, and the User has agreed to accept the permission on the terms and conditions provided by this Agreement.

Agreed Terms

1. Definitions

In this Agreement, unless otherwise required by the context or subject matter:

Administration Fee means the administration fee specified in **Item 3** of the Schedule, if applicable;

Agreed Area means the area described in **Item 1** of the Schedule;

Agreement means this deed as supplemented, amended or varied from time to time;

CEO means the Chief Executive Officer for the time being of the Shire;

Commencement Date means the commencement of the Term specified in **Item 2** of the Schedule;

Good Repair means substantial tenantable repair and in clean, good working order and condition;

Notice means each notice, demand or authority given or made to any Party under this Agreement;

Outgoings means the outgoings, if any, specified in **Item 4** of the Schedule;

Parties means the Shire and the User;

Party means the Shire or the User according to the context;

Permitted Purpose is described in **Item 5** of the Schedule;

Schedule means the Schedule to this Agreement;

Shire's Covenants means the covenants, agreements and obligations set out or implied in this Agreement, or imposed by law to be observed and performed by the Shire;

Term means the term of months specified in **Item 2** of the Schedule;

Termination means expiry by effluxion of time or sooner determination of the Term;

User's Agents includes the User's officers, agents, contractors, sub-contractors, invitees and licensees, together with their vehicles, machinery and equipment.

User's Covenants means the covenants, agreements and obligations set out or implied in this Agreement or imposed by law to be performed and observed by any person other than the Shire;

User's Fee means the fee specified in **Item 3** of the Schedule;

2. Interpretation

In this Agreement, unless expressed to the contrary or the context otherwise requires:

- (a) words importing the singular include the plural and vice versa;
- (b) a reference to a person shall include a reference to a natural person and a legal person;
- (c) headings have been inserted in this Agreement for the purpose of guidance only and do not form part of this Agreement;
- (d) expressions referring to writing shall, unless the contrary intention appears, be construed as references to printing, facsimile, lithograph, photocopy and other modes of representing or reproducing words in a visible form; and
- (e) a reference to a Party includes reference to its successors and permitted assigns.

3. Demise

The Shire hereby permits the User to use the Agreed Area, and the User have agreed to accept the permission on the Agreed Area for the Term.

4. Fees

There are no fees applicable to this User Agreement.

5. Outgoings

No Outgoings are specified in **Item 4** of the Schedule; therefore, Outgoings are not payable by the User.

6. Maintenance and Repairs

- 6.1 The User shall at all times maintain the Agreed Area in the same condition as it existed on the date on which this agreement commenced except in respect of fair wear and tear.
- 6.2 The User will make good any damage done by the User, other than fair wear and tear.

7. Shire's Covenants

The Shire covenants with the User to:

- (a) put the User into possession of the agreed Area and to allow the User to remain peacefully in possession during the Term free from interruption;
- (b) allow unfettered access to the Agreed Area by the User and User's Agents to the extent necessary to enable the User to perform their covenants and enjoy and exercise their rights under this Agreement;
- (c) allow the User to do all things on the Agreed Area necessary or convenient to enable the User to perform their covenants and enjoy and exercise their rights under this agreement
- (d) prevent visitors from entering onto the Agreed Area or interfering with the User's use of the Agreed Area or damaging anything belonging to the User on the Agreed Area;
- (e) promptly notify the User if any property has been removed, damaged or destroyed; and
- (f) effect and keep effect insurance to the full insurable value on a replacement or reinstatement value basis of the Agreed Area against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks.
- (g) despite sub-clauses (a) to (d), restricted possession, unfettered access, and the ability for the user to perform the covenants and enjoy and exercise their rights, exists only to the extent that the Shire needs to access, or authorise access for others, to inspect, repair, maintain and clean the premises.

8. User's Covenants

The User covenants with the Shire to:

- (a) use the Agreed Area only for activities that are consistent with the Permitted Purpose as set out in **Item 5** of the Schedule;
- (b) maintain and keep the Agreed Area clean, tidy and free from rubbish, fair wear and tear, residual seed and stubble – damage by fire, lightning, flood, storm, tempest, earthquake, Act of God, war or damage caused by the negligent or unlawful act or omission of the Shire excepted.
- (c) refrain from making any structural alterations to existing infrastructure on the Agreed Area without the written consent of the Shire;
- (d) permit, at all times, the Shire to enter the Agreed Area and to use the area and carry out appropriate inspections, repairs, renovations and maintenance, provided that no undue inconvenience is caused to the User and no damage is caused to any property; and
- (e) maintain sufficient public liability, contents, and personal accident insurance to cover the User's agents during the period of this agreement in relation to these premises.

9. Keys and Access

- 9.1 The Agreed Area is to be fitted with locks of the User, with a copy to be provided to the Shire.
- 9.2 The Agreed Area's locks must not be changed, without the prior approval of the Shire.

10. Assignment

The User will not assign, sublet or part with possession of the Agreed Area.

11. Default by the User

If the User breaches any of its covenants or the terms of this Agreement and the breach continues for twenty-eight (28) days after written notice of the same has been served on the User without the User having remedied the breach or having demonstrated to the Shire's reasonable satisfaction that such breach will be remedied within a reasonable time, then the Shire may at any time thereafter without any notice or demand enter and repossess the Agreed Area and the estate and interest of the User in the Agreed Area will immediately determine.

12. Default by the Shire

If the Shire breaches any of its covenants or the terms of this Agreement and the breach continues for twenty-eight (28) days after written notice of the same has been served on the Shire without the Shire having remedied the breach or having demonstrated to the User's reasonable satisfaction that such breach will be remedied within a reasonable time, then the User may without any notice or demand, at its absolute discretion, terminate this Agreement.

13. Rights on Expiry and Termination

13.1 On expiry or termination of this Agreement, the Shire covenants to allow access to the Agreed Area by the User and User's Agents, to the extent necessary to enable the removal of the User's property for a period of twenty-eight (28) days.

13.2 The User retains all their rights, including but not limited to rights of ownership or possession, in respect of any property including but not limited to vehicles, machinery and equipment brought onto, installed or constructed on the Agreed Area by the User during the Term, provided that if the User does not remove the property from the Agreed Area by the end of the period referred to in **clause 13.1**, the Shire may remove the property and deliver it to the User and the User will be liable to pay the Shire's reasonable cost of doing so.

13.3 This **clause 13** survives the expiry or termination of this Agreement.

14. Dispute Resolution

If the Parties are unable to settle any dispute under this Agreement between them on a good faith basis within fourteen (14) days of notice from one Party to the other, the dispute will be referred to mediation conducted by an external independent mediator.

15. Notices

15.1 Notices under this agreement must be delivered by hand, mail or email to the addresses specified in **Item 9** of the Schedule for each Party.

15.2 Notice will be deemed to have been given:

- (a) in the case of hand delivery, upon written acknowledgement of receipt by an officer or other duly authorised employee, agent or representative of the receiving Party;
- (b) in the case of posting, three (3) business days after dispatch; or
- (c) in the case of email, upon the successful completion of transmission.

16. Indemnity

Each Party shall indemnify the other and their officers, employees and agents against all damages, costs, expenses, and liabilities claimed, suffered, or incurred as a consequence of the first Party's breach of any of its undertakings under this Agreement or any failure of the first Party to perform its obligations under this Agreement.

17. Waiver

- 17.1 No right under this agreement shall be deemed to be waived except by an instrument in writing signed by each Party.
- 17.2 A waiver by a Party pursuant to **clause 17.1** will not prejudice that Party's rights in respect of any subsequent breach of covenant or the terms of this Agreement by the other Party.
- 17.3 Subject to **clause 17.1**, any failure by a Party to enforce any clause of this agreement, or any forbearance, delay or indulgence granted by a Party to the other Party, will not be construed as a waiver of the first-mentioned Party's rights under this Agreement.

18. Severability

If any provision of this Agreement is held invalid, unenforceable or illegal for any reason, a court or competent jurisdiction may sever the provision in an appropriate case, and the rest of the Agreement continues to have effect according to its tenor.

19. Governing Law

This Agreement is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

20. Variations

Variations to the standard clauses in this Agreement are to be documented in **Item 6** of the Schedule.

DRAFT

Schedule

Item 1: Agreed Area

The whole of the Agreed Area as identified, together with all buildings and structures, alterations, additions and improvements completed during the Term, as identified and outlined in yellow:

Portion of Lot 419 (120) South Western Highway, Waroona

Not to Scale

- Agreed Area
 - Driveway access to Agreed Area only - Trafficable area / Reserved Laydown area
- Excluded Areas**
- Office building
 - Shire of Waroona storage sheds
 - Harvey River Restoration Taskforce Inc. storage sheds
 - Peel Harvey Biosecurity Group Inc. storage shed
 - Reserved for future use



Item 2: Term and Commencement Date**Term**

This User Agreement shall be in effect from the commencement date and continue on a periodic (month-to-month) basis until terminated by either Party by providing thirty (30) days written notice to the other Party.

Commencement Date

This User Agreement is effective from the date of signatures by the User and User's witness.

Item 3: Fees and Charges**User's Fee**

No User's Fee is applicable.

Administration Fee

No Administration Fee is applicable.

Item 4: Outgoings

Just Cruizin Street Machiners Inc. shall provide the following outgoings or charges:

- (1) Rubbish disposal where the User creates or has rubbish.

The Shire shall provide the following outgoings or charges:

- (1) Annual or periodic servicing of emergency equipment belonging to the Shire, if applicable;
- (2) Local government rates, services and other charges;
- (3) Land tax on a single ownership basis, if applicable; and
- (4) Emergency service levy.

Item 5: Permitted Purpose

Just Cruizin Street Machiners Inc. associated activities and directly associated purposes.

Item 6: Agreement Variations

Nil.

Item 7: Recommendations

Nil.

Item 8: Additional Terms and Covenants

- (1) The User AGREES during the Term and for so long as the User remains in possession or occupation of the Agreed Area to comply with any Shire emergency evacuation plan for the Agreed Area.
- (2) The office building, which is excluded from, but adjacent to the agreed area, as per **Item 1** may contain asbestos containing materials and the User shall take all precautions to ensure that all personnel are notified of the dangers of this substance when working within close proximity of the office building. The Shire shall, upon request, provide the User with a comprehensive report of the location of asbestos containing material.
- (3) The User ensures that all chemicals used are registered, stored, and used according to label recommendations, and Material Safety Data Sheets are made available on request by the Shire.

Item 9: Address and Contact Details**Shire's Details**

Contact Name	Ashleigh Nuttall
Postal Address	PO Box 20, Waroona WA 6215
Telephone Number	(08) 9733 7800
Email Address	dcs@waroona.wa.gov.au

User's Details**Just Cruizin Street Machiners Incorporated**

Contact Name	President: Mark Windsor
Postal Address	PO Box 13, WAROONA WA 6215
Telephone Number	0487 107 877
Email Address	president@justcruizin.com.au

Signing Page

EXECUTED by the Parties as a Deed

Shire of Waroona

Full Name of Shire President

Signature of Shire President

Full Name of Chief Executive Officer

Signature of Chief Executive Officer

Just Cruizin Street Machiners Incorporated

Full Name of President

Signature of President

Full Name of Witness

Signature of Witness



Application for Approval to Use Bird Scaring Device

Owner Details

Owner Name: FRUITICO FARMS - BRIAN DELL'AGOSTINO

Owner Address: 358 BULLER ROAD, HAMEL WA 6215

Phone: Work: _____ Home: _____ Mobile: 0438 261 032

Email: brian.della@fruitico.com.au

Signature of Owner: *Brian Dell'Agostino*

Occupier¹ Details (if different from owner)

Occupier Name: BRIAN DELL'AGOSTINO

Occupier Address: 17 SUPANOVA LANE, AUSTRALIND WA 6233

Phone: Work: _____ Home: _____ Mobile: 0438 261 032

Email: _____

Signature of Occupier: *Brian Dell'Agostino*

Applicant Details (must be either owner or occupier)

Applicant Name: BRIAN DELL'AGOSTINO

Applicant Address: 17 SUPANOVA LANE, AUSTRALIND WA 6233

Phone: Work: _____ Home: _____ Mobile: 0438 261 032

Email: _____

Signature of Applicant: *Brian Dell'Agostino*

Land Details

Lot No/s: 358 NORTH & SOUTH Street No/s: LOTS 1, 1, 2, 20, 270, 271 & 272

Street name: BULLER ROAD

Locality: HAMEL Current Land Use: TABLE GRAPES

Application for Approval to Use Bird Scaring Device

Other land owned or occupied in the locality where bird scaring devices are planned to be used: (Application must relate to all this land):

Proposed Bird Scaring Device Details

Type of Bird Scaring Device (incl. make and model): NTI MODEL XL2

Proposed number of Bird Scaring Devices: 8

Single or multiple blast bird scaring device (where applicable - state number): MULTIPLE 2

Proposed time interval between bird scaring device blasts (6 minutes minimum): 6 MINUTES

Proposed setting (where applicable eg such as long or short): SHORT

Proposed days of week to be used: MONDAY TO SUNDAY

Proposed hours of day to be used: (before sunrise, before 6am, after sunset and 11am-2pm not permitted):

AS OUTLINED IN GUIDE LINES

Proposed commencement date: 2/01/2024

Proposed date to cease use: 15/01/2024

Other methods of bird deterrent to be used other than Bird Scaring Devices:

LASERS, SQUAWKERS

Minimum distance between bird scaring device and closest dwelling on adjacent lot (minimum 500m to dwelling):

AS OUTLINED IN GUIDE LINES

Minimum distance between bird scaring device and adjacent street (minimum 50 metres): AS ABOVE

¹ occupier means any person who is in control of any land or part of any land or authorised by the owner, lessee, licensee or any other person empowered to exercise control in relation to land to perform any work in relation to any land and without limiting the generality of the foregoing and for the avoidance of doubt includes a builder or contractor.




Fruitico Farm – Bird Scare Gas Cannon Noise Management and Monitoring Plan

Reference: P190980RP1

Fruitico Farm – Bird Scare Gas Cannon
Noise Management and Monitoring Plan
P190980RP1

REVERBERATE
CONSULTING

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Glossary

A-weighting	A spectrum adaption that is applied to measured noise levels to represent human hearing. A-weighted levels are used as human hearing does not respond equally at all frequencies.
dB	Decibel: a unit of measurement used to express sound level. It is based on a logarithmic scale which means a sound that is 3 dB higher has twice as much energy. We typically perceive a 10 dB increase in sound as a doubling of the loudness of that sound.
Frequency (Hz)	The number of times a vibrating object oscillates (moves back and forth) in one second. Fast movements produce high frequency sound (high pitch/tone), but slow movements mean the frequency (pitch/tone) is low. 1 Hz is equal to 1 cycle per second.
L ₁₀	Noise level exceeded for 10 % of the measurement time. The L ₁₀ level represents the typical upper noise level and is often used to represent traffic or industrial noise emission.
L _{A10}	A-weighted L ₁₀
L _{A10,adj}	Adjusted L _{A10} . Adjustment based on obvious tonality, impulsive or Modulation characteristics in the audible noise at a receiver point. Based on the adjustment methodology in Environmental Protection (Noise) Regulations 1997 Regulation 9.
L _{A1,adj}	Adjusted, A-weighted noise level exceeded for 1 % of the measurement time. The L _{A1, adj} level represents mostly short duration, high level sound events.
L _{ASmax,adj}	Adjusted, A-weighted, slow-weighted maximum instantaneous noise level.
L _{Cpk}	C-weighted peak pressure level.
L _{wA}	A-weighted sound power level.

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1. Executive Summary

Reverberate Consulting has been commissioned to provide a Noise Management and Monitoring Plan for the proposed Bird Scare Gas Cannon usage at Fruitico Farm located on Buller Road, Hamel.

The Shire of Waroona Health Local Law 2021 “Section 5.13 Bird Scaring Devices” requires that an owner obtain written approval from the Shire prior to operating a bird scaring device. The application requires a site-specific Noise Management and Monitoring Plan prepared by a suitably qualified acoustical engineer.

This Noise Management and Monitoring Plan has assessed compliance of the proposed bird scaring device (gas cannon) against the Environmental Protection (Noise) Regulations 1997 in addition to minimum requirements according to the Health Local Law 2021. As a result of the assessment, the following restrictions on the gas cannon usage are proposed:

Health Local Law Minimum Restrictions on Gas Cannon Usage

- Must not be used before sunrise on any day (as published by the Bureau of Meteorology)
- Must not be used between the hours of 11 am and 2 pm on any day
- Must not be used after sunset on any day (as published by the Bureau of Meteorology)
- Minimum 500 m buffer distance from residential dwellings on adjacent lots
- Minimum 50 m buffer distance from property boundaries abutting roads
- The interval between blasts from an individual bird scaring device must not be less than 6 minutes. A blast sequence from a multiple blast bird scaring device may be counted as a single blast, provided the time between the first blast and last blast in a sequence does not exceed 5 seconds

Additional Restrictions Proposed for this Site

- Must not be used before 7 am on any day, except for ‘blue’ area in Figure 2
- Must not be used before 9 am on Sundays or Public Holidays, except for ‘blue’ area in Figure 2
- Must not be used after 7 pm on any day, except for ‘blue’ area in Figure 2
- Minimum 600 m buffer distance from residential dwellings on adjacent lots when the cannon is oriented towards those dwellings and additional noise control measures are not implemented
- Minimum 100 m buffer distance from property boundaries abutting roads when gas cannon is not facing away from the road

The buffer distances in this report are based on the ‘normal’ setting used by Fruitico Farm on the Zon “Mark 4” gas cannon. Increased buffer distances may be required for other cannon settings. Note also, that measurements taken within 15 m of the gas cannon exceeded L_{Cpk} 140 dB. Exposure to these noise levels is known to cause serious hearing impairment. It is strongly recommended that hearing protection be worn for any person within 30 m of the cannon.

The proposed start and end dates for gas-cannon usage are from the 2nd of January to the 15th of May.

2. Qualifications of Personnel

2.1. Qualifications of Acoustical Engineer

The Shire of Waroona requires that the site-specific Noise Management and Monitoring Plan be prepared by a suitably qualified acoustical engineer. Dr James Leader prepared this assessment, and his qualifications are as follows:

- Member of the Australian Acoustical Society, MAAS
- Doctor of Philosophy (Acoustics), PhD
- Bachelor of Engineering with First Class Honours, BE H1
- Noise Officer Course (NVMS WA)
- Principal Acoustical Engineer at Reverberate Consulting
- 10+ years of experience in the field of Acoustical Engineering

3. Noise Assessment Criteria

3.1. Environmental Protection Regulations

Noise emissions within Western Australia are managed via the Environmental Protection (Noise) Regulations 1997, a prescribed standard under the Environmental Protection Act 1986.

The Regulations specify the maximum permissible noise levels (termed Assigned Levels) at noise sensitive premises, caused by industrial noise, during various times of the day.

Considering the nature of the gas cannon noise, the relevant statistic for the assessment is the $L_{ASmax,adj}$. Measurements of the cannon within 500 m showed the noise to possess an impulsive characteristic, thus measured levels presented have been adjusted upwards by 10 dB in accordance with the Regulations. The relevant noise criteria for different time periods are summarised in Table 1.

Table 1: Noise limits (Assigned Levels)

Time period	Definition	Noise limit (dB $L_{ASmax,adj}$)
Day	07:00 to 19:00, Monday to Saturday	65
	09:00 to 19:00, Sunday and Public Holidays	
Evening	19:00 to 22:00, all days	55
Night	22:00 to 07:00, Monday to Saturday	55
	22:00 to 09:00, Sunday and Public Holidays	

3.2. Shire of Waroona Health Local Law

In addition to meeting the Assigned Levels, the Shire of Waroona Health Local Law 2021 introduces the following minimum requirements for bird scaring devices:

- Must not be used before sunrise (as published by the Bureau of Meteorology), or before 6 am on any day
- Must not be used between the hours of 11 am and 2 pm on any day
- Must not be used after sunset (as published by the Bureau of Meteorology) on any day
- Minimum 500 m buffer distance to residential dwellings on adjacent lots
- Minimum 50 m buffer distance to property boundaries abutting roads
- The interval between blasts from an individual bird scaring device must not be less than 6 minutes. A blast sequence from a multiple blast bird scaring device may be counted as a single blast, provided the time between the first blast and last blast in a sequence does not exceed 5 seconds

4. Noise Measurements

Noise level measurements of the gas gun were conducted on site on Thursday 24 January 2021. Measurements were conducted with the following instrumentation (Table 2).

The gas cannon tested was the Zon “Mark 4” under the “normal” setting as pictured in Figure 1. Noise levels were measured at 10 m from the gun, both in front and behind the firing direction (Table 3).

Table 2: Instrumentation details

Make	Model	Serial No	Calibration date
NTI	XL2	A2A12691E0	17/05/2019
Bruel and Kjaer	4231 Acoustic Calibrator	2393819	25/04/2018

Table 3: Noise measurements ($L_{A5max,adj}$ dB)

Gas Cannon	Position	Measurement at 10 m	Prediction at 1 m
Zon Mark 4	In front	113	141
Zon Mark 4	Behind	105	133



Figure 1: Zon Mark 4 gas cannon (tube length setting that was used for noise measurements)

5. Noise Modelling and Impact

The noise impact of the gas cannon at large distances is predicted based on measurements undertaken at an adjacent farm of a similar gas cannon (Capogreco Farm, located at 142 McClure Rd, Hamel) on a clear day during wind conditions favourable to the propagation of sound (higher noise levels), with wind speeds source to receiver of 3 to 5 m/s, at distances of 250 and 500 m from the cannon.

The Capogreco cannon was a Gepaval “Guardian 2 standard”, which on the short setting had a noise level within 1 dB of the Fruitico Zon Mark 4 for both the front and rear measurement positions taken at 10 m. The measured results at Capogreco Farm were scaled to represent the Fruitico Zon Mark 4 and are presented in Table 4.

Table 4: Measured noise levels (mean plus one standard deviation), inclusive of adjustment for impulsive character (dB L_{ASmax, adj}), and predictions based on measurements undertaken at an adjacent farm

Receiver		Measured 10 m	Predicted	
Location	Wind		250 m	500 m
Front	Downwind	113	72	66
Behind	Downwind	105	68	62
Side	Crosswind	-	62	-

Based on our measurements, we find that compliance with the Assigned Level of 65 dB and the Health Local Law requires at least the minimum buffer distances listed in Table 5. The 600 m buffer is presented graphically on a map in Figure 2.

Reduced buffer distances may also be considered when shielding exists between source and receiver (e.g., from shielding such as that caused by hay bales stacked near the cannon), or other treatments such as suppressors are considered. Additionally, it is recommended that any cannons within 100 m of a public road face away from the road unless additional treatment measures are investigated.

These buffer zones have been established based on the measured “mean plus one standard deviation” L_{ASmax, adj} for conditions favourable to the propagation of sound. The use of “mean plus one standard deviation” results in buffer distances which statistically allow in compliance for approx. 84% of all shots (assuming a normal statistical distribution). The remaining 16% of shots are likely to marginally exceed the Assigned Levels by 1 to 2 dB. This 1 to 2 dB exceedance is not detectable to an “average listener”¹ so the statistical approach adopted for this assessment is considered acceptable.

¹ Bies and Hansen (2009), Engineering Noise Control: Theory and Practice, Fourth Edition, Spon Press

Table 5: Proposed minimum buffer distances from gas cannon

Time period	Cannon facing away from residence	Cannon facing towards residence
Day	500 m	600 m
Evening / Night (includes Sundays and public holidays before 9 am)	900 m	1,200 m



Figure 2: Areas nominated for the placement and operation of the gas cannon. Operating times must also comply with the Health Local Law restrictions of between sunrise and sunset only, and not used between 11 am and 2 pm on any day

6. Noise Monitoring Plan

Ongoing noise measurements are not proposed at this time, so long as the placement of the gas-cannon is restricted to the area nominated for gas-cannon usage in Figure 2.

Additional noise measurements are proposed for any of the following circumstances:

- Change in gas-cannon model or operation setting
- Operation of the cannon outside of the nominated area
- Investigation of the effectiveness of other noise suppression methods such as shielding by hay bales or fitting a suppressor to the cannon to extend the permitted area of operation

The additional noise measurements would consist of undertaking measurements at 10 m from the gas cannon and placing a noise monitor at a sufficient distance (e.g., representative of the distance to the residential property) over a sufficient number of gas-cannon shots, with appropriate meteorological conditions, to establish the impact of the noise. This noise measurement and analysis work should be conducted by a suitably qualified acoustical engineer.

All noise complaints received by the farm are to be recorded, including (where possible):

- the date that the complaint was received,
- the start and end times and dates of when the noise annoyance occurred,
- the location where the noise annoyance occurred,
- a description of the nature of the complaint, and
- a comment by the farm describing the location of the gas cannon at the time, including the approximate distance and receiver direction relative to the cannon (e.g., north-west)

7. Conclusion

Noise measurements and modelling have been used in this Noise Management and Monitoring Plan to produce noise management controls to meet both the Shire of Waroona Health Local Law 2021 and the Environmental Protection (Noise) Regulations 1997.

Note also, that measurements taken within 15 m of the gas cannon exceeded L_{Cpk} 140 dB. Exposure to these noise levels is known to cause serious hearing impairment. It is strongly recommended that hearing protection be worn for any person within 30 m of the cannon.

7.1. Assigned Responsibilities

The person who is responsible for implementing this Noise Management and Monitoring Plan is

- Brian Dell'Agostino (Farm Manager)



SHIRE OF
WAROONA
SEA TO SCARP

APP 11.1.1 Project Summary – Safe Chemical Use

PROJECT UPDATE
Safe Chemical Use

18th September 2023

Chemical SDS & Hazardous Substances

OVERVIEW

A chemical inventory review has taken place across all departments. The recording and management of Chemical Safety Data Sheets has been standardised and centralised on Monday. Com for all departments. An additional tab filtered for hazardous substances has also been created to allow for an accessible “live” view of our stored hazardous substances.

Status Update & Highlights

- All cleaning staff have received training on the safe use and storage of chemicals in a face-to-face session. Reps from Kleen West also attended and gave an overview of their brand and products.
- A Hazardous Substances Procedure has been implemented 16.05.2023.
- HR Management Practice HRMP019 - Employees and Biological Hazards has been implemented.
- All departments have commenced using Monday.com to manage chemical safety data sheets and chemical reviews.
- The volume of chemicals and hazardous substances being utilised have reduced.
- A process is in place to continue the ongoing maintenance of the registers and complete risk assessments where required.
- Communication to all staff has been sent about the purchasing of chemicals and the requirements to maintain registers.
- A program has been established to carry out regular checks of workplaces and chemicals storage facilities to audit for compliance.

Next Steps

- Continue to maintain the sds register and update where required.
- Ongoing review of hazardous substances and complete risk assessments where they have not been done.
- Continue to look for where we can eliminate or substitute for something safer.
- Chemical Inventory task added to compliance schedule annually.

Link to SDS Register [\(3\) Chemical Safety Data Sheets & Hazardous Substance Register \(monday.com\)](#)

Link to Hazardous substance register [\(3\) Chemical Safety Data Sheets & Hazardous Substance Register \(monday.com\)](#)