



APPENDICES

27 February 2024

ORDINARY COUNCIL MEETING

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Minutes

Local Emergency Management Committee Meeting

**Second Quarter
Wednesday 1 November 2023**

Local Emergency Management Committee Meeting – 1 November 2023

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Notice of Meeting

Minutes of the Local Emergency Management Committee meeting held at the Shire of Waroona Council Chambers – 52 Hesse Street, Waroona on Wednesday 1 November 2023. The Chairperson Mr. M Walmsley declared the meeting open the time being 10:00am.

1. ATTENDANCES

Members

M Walmsley	LEMC Chairperson / Shire President, Shire of Waroona
C Goff	LEMC EO/Emergency Management Officer, Shire of Murray
B Jordan	Manager MALC, Shire of Murray
S Macdonald	Manager WCRC, Shire of Waroona
P Thurkle	CESO, Shire of Waroona
S Thomas	CBFCO, Shire of Waroona
W Goodhill	Emergency Response Supervisor, Alcoa
R Wilson	CBFCO, Shire of Murray
M Robertson (Proxy)	Administration Officer (Ranger and Community Safety), Shire of Murray
S Watkins (Proxy)	Coordinator Business Continuity, DoH
C Pearson	OIC, WAPOL Pinjarra
K Tarver	OIC, WAPOL Waroona
C Hunter	Station Manager, St John Ambulance Pinjarra
C Louis	Principal, Pinjarra P

Ex-Officio

Q La Rosa	DEMA - Metro, DFES
C Norris	WHSE Advisor, Harvey Water

Guest

R Bloxsidge	Senior Infrastructure & Development Officer, Shire of Waroona
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2. ABSENT

Members

S Kirkham (Apology)	LEMC Chairperson / Councillor, Shire of Murray
M Duxbury (Apology)	Acting Senior District Emergency Services Officer, DoC
N Stevens (Apology)	CESC, Shire of Murray
J Kowal (Apology)	LRC/Manager Ranger and Community Safety, Shire of Murray
L Hay (Apology)	CEO, Bedingfeld Park Inc Aged Care Facility
J Carter (Apology)	District Officer - Emergency Management, DFES

Ex-Officio

K Gill (Apology)	Manager Emergency Preparedness Disaster Response, DoH
J Gilliland (Apology)	Principal Response Advisor - Incident and EM, DPIRD

3. CONFIRMATION OF MINUTES OF MEETING

- 3.1 Confirmation of Minutes of Local Emergency Management Committee Meeting - **refer to Appendix 1 – 2 August 2023**

Committee Recommendation
LEMC23/007
Moved: P Thurkle

That the Minutes of the Shire of Murray & Waroona Local Emergency Management Committee Meeting held on 2 August 2023 be confirmed as a true and correct record.

CARRIED UNANIMOUSLY 14:0

- 3.2 Review of Meeting Action Register – **refer to Appendix 2**

No amendments were made to the Shire of Murray & Waroona LEMC meeting action register. A copy is attached in **Appendix 2**.

4. BUSINESS ARISING

- 4.1 LEMC Exercise Schedule

Murray Airfield Exercise

C Goff advised that the previous Pinjarra Police OIC - Mark Howes has transferred to Fitzroy Crossing and welcomed the new Pinjarra Police OIC - Clyde Pearson. M Howes was going to assist with organising the Murray Airfield exercise, but due to his absence this has not happened.

R Wilson raised that in regards to the Murray Airfield, the Mandurah Career do regular exercises, therefore any disaster comes under DFES Mandurah Careers.

Q La Rosa raised that the requirement is for one exercise annually. M Walmsley stated that a date should be arranged for the LEMC exercise. It was raised that the exercise will be held at after the May 2024 LEMC meeting.

As C Goff will be going on maternity leave shortly and J Kowal is covering EM. J Kowal is to arrange a meeting with the LEMC Chairpersons, DFES and Police to organise the exercise.

Action: J Kowal to arrange a meeting with the LEMC Chairpersons, DFES and Police to organise LEMC exercise (Murray Airfield Plane Crash) to be held on Wednesday 1 May 2024.

LEMC Exercise / Major Incident Medical Management (MIMM's) Training

Joe Cuthbertson from St John's Ambulance reached out and would like to partner with the Shire of Murray to apply for the next round of AWARE Grant Funding. The funding would be to conduct an exercise and Major Incident Medical Management (MIMM's) Training for local Ambulance personnel (and other relevant key stakeholders). MIMM's is an internationally recognised certification of health disaster management training that is consistent with Department of Health practice.

C Hunter mentioned that funding is required for volunteers to be MIMM's trained due to a lack of resources training is necessary.

St John's previously ran a successful exercise in the Wheatbelt and want to hold one in Dwellingup. M Robertson will invite Joe Cuthbertson to present at the next LEMC meeting and J Kowal will apply for AWARE funding.

5. State EM Preparedness Procedure 3.7 - LEMC Requirements

5.1 Every Meeting

5.1.1 Confirmation of LEMC Contact Details - refer to Appendix 3

The updated LEMC Contact Register is attached in **Appendix 3**.

5.1.2 Review any Post-Incident Reports and/or Post-Exercise Reports

Nil.

5.1.3 Funding Nominations and Applications Progress

J Kowal will be applying for DRF funding for backup power for the evacuation centres and AWARE funding for the LEMC Exercise / Major Incident Medical Management (MIMM's) Training for Dwellingup. Q La Rosa advised that she can find out when the next round of AWARE funding will be available.

5.1.4 Bush Fire Risk Management Planning / Treatment Strategies Progress

R Bloxside advised that five treatments for MAF have been finished in Preston Beach as of September, but he is still waiting to hear back on a second round for Preston along the main road for vegetation. The results for the second round are to be announced shortly.

C Goff provided an update on behalf of N Stevens as she was an apology. The Shire of Murray MAF application for 9 rounds of treatment is still pending. Hoping to hear back with an outcome at the end of November.

5.1.5 Local Emergency Management Arrangements

Nil.

5.1.6 Review Business Plan Strategies and Record Key Achievements

Nil.

6. GENERAL BUSINESS

6.1 DFES - DEMA Metro - Appendix 4 - Q La Rosa

A report has been submitted as per **Appendix 4**.

6.2 SoM - DCBFCO/North Dandalup VBFB FCO - Appendix 5 - P Thurkle

P Thurkle has provided a copy of the Standalone Bushfire Plan 2023-2024 for North Dandalup Primary School which is attached in **Appendix 5**. He mentioned that there is also one for Waroona High School and he will obtain a copy to distribute at LEMC.

It was also advised that SoW is working hard with the planning department, R Bloxside and the works manager for Preston Beach. The one way in one way out road access is becoming a concern. The question of what are our best options to assist the community in the event of a fire was raised. R Bloxside advised in regards to this that he has put

in an EOI for back up power supply at the Waroona Recreation Centre for the generators. A plan is being looked into for the one way in one way out access, with an EOI to be put in for a professional to look at Preston Beach. DFES is to pass on recommendations for this, with Q La Rosa advising that SEMC will manage the funds.

6.3 St John Ambulance – Station Manager Pinjarra - C Hunter

C Hunter raised about internal emergency management training for volunteers and paramedics with commander training for major incident management. It was also mentioned that there is an increase of homeless people in within the Pinjarra area, advised to be aware for fire season.

6.4 SoW – CBFCO - S Thomas

S Thomas advised that there have also been issues with homeless people in Waroona and that they have been lighting fires, it was mentioned that external help may be needed to remedy the situation.

The question was raised of if there was a DBCA representative present at the meeting, as it was advised that there is no access through Yalgorup National Park due to logs on the firebreaks. K Laurendi is the DBCA representative invited to LEMC.

6.5 DoH – Coordinator Business Continuity – S Watkins

S Watkins advised that the DoH is working on firebreaks around Murray / Rockingham hospitals and that K Gill is providing education on travelling during bushfire season.

It was raised that a group of homeless people have set up in within Rockingham in the bush area. K Gill has been working with CoR and St Patrick's to move them on.

S Watkins thanked LEMC on behalf of K Gill.

6.6 SoM – CBFCO – R Wilson

R Wilson advised that the brigades have been preparing for bushfire season and that there is a lot of training happening. DFES has advised that it will be a bad season.

6.7 SoM - LEMC EO/Emergency Management Officer - C Goff

C Goff advised that she attended a Local Government Emergency Management District Meeting on 19 September 2023. City of Rockingham, City of Cockburn, City of Melville, City of Mandurah, City of Fremantle, City of Kwinana, Shire of Serpentine-Jarrahdale, Shire of Murray and Shire of Waroona are involved. This group is important for networking, passing on knowledge and resource sharing.

The group will be looking at amending the current LG EM Memorandum of Understanding (MOU) to include City of Kwinana.

6.8 SoW - LEMC Chairperson / Shire President - **Appendix 6** - M Walmsley

The teleconference on LEMC was raised, with reviews to come out in December. Q La Rosa advise that a report has been written and will go out for a 3-month consultation. This will look out how LEMC groups function and what can be changed or improved.

M Walmsley questioned Q La Rosa on our 'health check', to which it was advised that the Shire of Murray and Shire of Waroona LEMC operates well. Q La Rosa mentioned that she works with LEMC groups to keep them on track and that there are lots of different ways of keeping people engaged.

Q La Rosa advised that the LEMC handbook has been endorsed and assists LEMC Executive Officers and the LEMC membership. A copy is attached in **Appendix 6**.

6.9 SoW - CBFCO - S Thomas

S Thomas advised that he has been trying to push a 'bushfire ready' approach through the Shire and they recently had an awareness day in Waroona hills. The question was also raised about funding, with Q La Rosa to follow up.

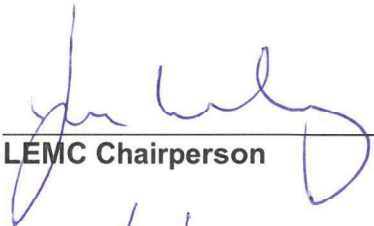
7. **NEXT MEETING**

The next Local Emergency Management Committee meeting will be held on Wednesday 7 February 2023 commencing at 10:00am. The meeting will be held at the Shire of Murray Lesser Hall at 1915 Pinjarra Road, Pinjarra (Between the Civic Centre and the Library).

8. **CLOSE**

There being no further business the Chairperson declared the meeting closed the time being 10:28am.

I confirm that these minutes were confirmed at the Local Emergency Management Committee (LEMC) meeting held on Wednesday 1 November 2023 as being a true and correct record of proceedings.



LEMC Chairperson
14/2/2024

Date



Environmental Management Strategy 2023 – 2033

SHIRE OF WAROONA

About this document

The Environmental Management Strategy incorporates all the functions and land related asset classes as a part of an overall framework that provides for the sustainable management of the natural environment.

The objective of the Strategy is to present information about the Shire's natural and land assets, provide evidence of responsible management and compliance, and summarise required resourcing to meet the communities' environmental goals, in addition to the Shire of Waroona's legislated obligations.

This document is available in alternative formats such as large print, electronic, audio or Braille, on request.

“The Shire of Waroona stretches from sea to scarp between the Indian Ocean and the Darling Scarp, featuring pristine beaches, coastal lakes, fertile farmlands and peaceful jarrah forests. Covering a total area of 835km², the Shire includes the localities of Waroona, Hamel, Lake Clifton and Preston Beach”.

Document Control		
Date	Details	Author
19/12/2023	Draft for Adoption by Council	Karen Oborn

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Waroona – Past, Present & Into the Future

Waroona has provided a home for generations, from the days when Indigenous Australians roamed the coastal areas in spring and summer, and the hills in autumn and winter.

Settlers began to arrive in the area in the late 1830's, although Drakesbrook (later to be known as Waroona) did not come into its own until the Pinjarra to Picton railway line was opened in 1893. The town catered to the needs of the mill workers with a post office, general store, blacksmith, a number of hotels come boarding houses, churches, doctor and dentist.

The farms supplied butter, fruit and vegetables for the men of the mills, and chaff for the horse teams that hauled the logs. As is many of the small towns of the time, dances, picnics and football formed the core of social life within the community and to this day Waroona still proves to be a successful sporting and extremely social community.

Today, agriculture, mining, manufacturing and tourism are important contributors to the local economy.

Waroona is an evolving district that services the diverse, social and economic needs of a growing community. The strong agricultural heritage will continue to guide any future district developments, particularly in Waroona and Hamel, and its enviable location on the Indian Ocean and along with the Yalgorup National Park will, influence future considerations for Preston Beach and Lake Clifton.

The population is expected to grow over the next thirty years. With this growth comes challenges, but smart planning and a focus on broadening the economic base will open up significant opportunities for tourism, commercial investment, employment and education.

The long-term vision for Waroona is to create a district distinctive by its creativity, liveliness, activity and vibrancy, attracting new investment, seizing opportunities to develop and expand its business sector, and encourage innovation and collaboration, while providing an enticing array of lifestyle attractions.

The Shire of Waroona is excited about its future.

Chief Executive Officer's Message

The Shire of Waroona provides assets for the community including roads, bridges, buildings, drainage, footpaths and public open space. The Shire also manages the natural environment. Careful planning and coordination of local government assets is fundamental to the economic and social wellbeing of our communities. Sustainably managed and diverse natural ecosystems, coastal areas and public open spaces, make possible our wide range of lifestyle choices and standards of living. The Environmental Management Strategy is a summary of the functions and land related asset classes, forming a part of an overall framework that provides for the sustainable management of the natural environment.



The objective of the Strategy is to present information about the Shire's natural and land assets, provide evidence of responsible management and compliance, and summarise required resourcing to meet the communities' environmental goals, in addition to the Shire of Waroona's legislated obligations.

To ensure progress toward the outlined objectives and actions, collaboration with relevant stakeholders, agencies, and the community will be essential for successful implementation. The organisational structure for the Environmental portfolio, is designed to be customer centric, with four thematic sub-portfolios, focused on who is coordinating the related objectives. This plan also outlines the Shire of Waroona's implementation actions.

These four themes are –

1. **Shire Council Strategic Environmental Management Objectives**
2. **Sustainable Business and Green Industry**
3. **Other Agency and NGO Environmental Partnerships**
4. **Community Environmental Management and Sustainability**

The Environment Management Strategy is reviewed annually, at which time it is amended and extended as new issues are identified and priorities change. Once again, I would like to acknowledge the input received from individuals within our organisation who have assisted greatly in the preparation of this document. The Council and Staff remain committed to creating an environment that supports moderate, high quality, sustainable growth, whilst seeking to *“Protect and Enhance our existing Natural Assets, Waterways, Bushland, and Biodiversity”*.

Mark Goodlet
Chief Executive Officer



Our Shire

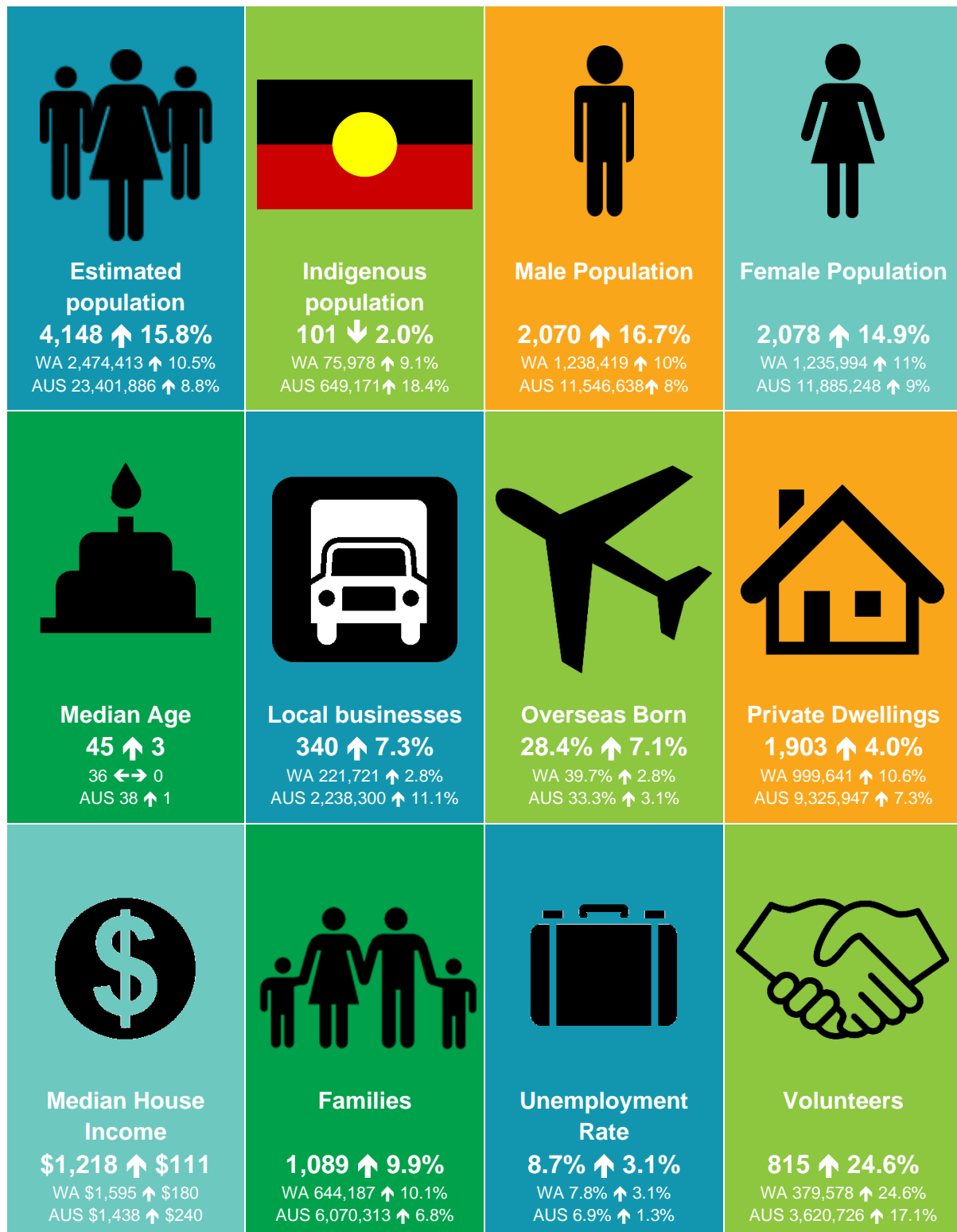


Figure 2: Shire of Waroona Statistics. Source: Australian Bureau of Statistics 2016 Census.

Our Council



Cr Mike Walmsley
Shire President



Cr Naomi Purcell
Deputy Shire President



Cr John Mason



Cr Karen Odorisio



Cr Dion Pisconeri



Cr Laurie Snell



Cr Vince Vitale

Our Staff



Mark Goodlet
Chief Executive Officer

- Strategy
- Elections
- Major Projects
- Council Services
- Business Improvement



Ashleigh Nuttall
Director Corporate & Community Services

- Finance
- Human Resources
- Governance
- Risk Management
- Information Technology
- Customer Service
- Library Services
- Community Development
- Recreation Services
- Tourism



Karen Oborn
Director Infrastructure & Development Services

- Technical Services
- Works & Services
- Waste Management
- Community Safety & Rangers
- Planning & Development Services
- Regulatory & Building Services
- Environmental Services
- Asset Management

Service Areas

The Shire of Waroona is responsible for a range of functions, facilities and services including:

- Services to properties and the community;
- Regulatory services;
- General administration; and
- Process of government

Office of the Chief Executive Officer		
Department	Services	
Strategy	<ul style="list-style-type: none"> • Integrated planning and reporting 	<ul style="list-style-type: none"> • Master planning
Elections	<ul style="list-style-type: none"> • Elections 	
Major Projects	<ul style="list-style-type: none"> • Major projects 	
Council Services	<ul style="list-style-type: none"> • Council services 	
Business Improvement	<ul style="list-style-type: none"> • Continuous improvement 	<ul style="list-style-type: none"> • Business management
Corporate & Community Services		
Department	Services	
Finance	<ul style="list-style-type: none"> • Budgeting • Finance / Accounting • Loans / Investments • Grants management 	<ul style="list-style-type: none"> • Rates • Payroll • Asset accounting / management
Human Resources	<ul style="list-style-type: none"> • Human resources management • Recruitment 	<ul style="list-style-type: none"> • Workforce planning • Workplace health and safety
Governance	<ul style="list-style-type: none"> • Policies and procedures • Delegations • Registers 	<ul style="list-style-type: none"> • Audit • Local laws
Risk	<ul style="list-style-type: none"> • Insurance • Risk management 	<ul style="list-style-type: none"> • Business continuity
Information Technology	<ul style="list-style-type: none"> • Information technology • Records • Freedom of information 	<ul style="list-style-type: none"> • Public information disclosure
Customer Service	<ul style="list-style-type: none"> • Customer service • Licensing • Facility bookings 	<ul style="list-style-type: none"> • Marketing / Engagement and media
Library Services	<ul style="list-style-type: none"> • Library services 	
Community Development	<ul style="list-style-type: none"> • Place attraction • Community development 	<ul style="list-style-type: none"> • Events
Recreation Services	<ul style="list-style-type: none"> • Recreation services 	<ul style="list-style-type: none"> • Club development
Tourism	<ul style="list-style-type: none"> • Visitor Centre 	<ul style="list-style-type: none"> • Tourism

Infrastructure & Development Services		
Department	Services	
Technical Services	<ul style="list-style-type: none"> • Design and investigation • Asset management • Subdivision and development application referrals 	<ul style="list-style-type: none"> • Project management • Extractive industry • Grants management (assets)
Works & Operations	<ul style="list-style-type: none"> • Buildings • Parks and gardens • Maintenance, capital and operations 	<ul style="list-style-type: none"> • Infrastructure • Plant and fleet
Waste Management	<ul style="list-style-type: none"> • Collection services 	<ul style="list-style-type: none"> • Disposal services
Community Safety	<ul style="list-style-type: none"> • Emergency services • Bushfire Mitigation • Bush Fire Brigades 	<ul style="list-style-type: none"> • Closed circuit television • Community Safety Services
Planning Services	<ul style="list-style-type: none"> • Strategic planning • Statutory planning 	<ul style="list-style-type: none"> • Environmental planning • Heritage services
Regulatory Services	<ul style="list-style-type: none"> • Building approvals • Environmental health services 	<ul style="list-style-type: none"> • Ranger services • Preston Beach volunteer rangers
Environmental Services	<ul style="list-style-type: none"> • Reserves, Native Vegetation and Foreshore Management 	<ul style="list-style-type: none"> • Biosecurity and pest control • Biodiversity and Conservation
Asset Management	<ul style="list-style-type: none"> • Asset Management Planning & Programming 	<ul style="list-style-type: none"> • Asset Management Program Delivery

In order to develop the Shire of Waroona's strategic vision to ***continually care for, protect and enhance our environment for the generations to come, by seeking to protect and Enhance our existing Natural Assets, Waterways, Bushland, and Biodiversity.*** This strategy provides guidance and direction for Environmental Services such as

- **Biosecurity and Pest Control**
- **Biodiversity and Conservation**
- **Street Trees, Verges, Parks and Gardens**
- **Reserves, Native Vegetation and Foreshore Management**

The Shire of Waroona Environmental Management themes align with the Shire of Waroona's organisational structure in figure 3 below, indicating the flow of aligned strategic decision making;

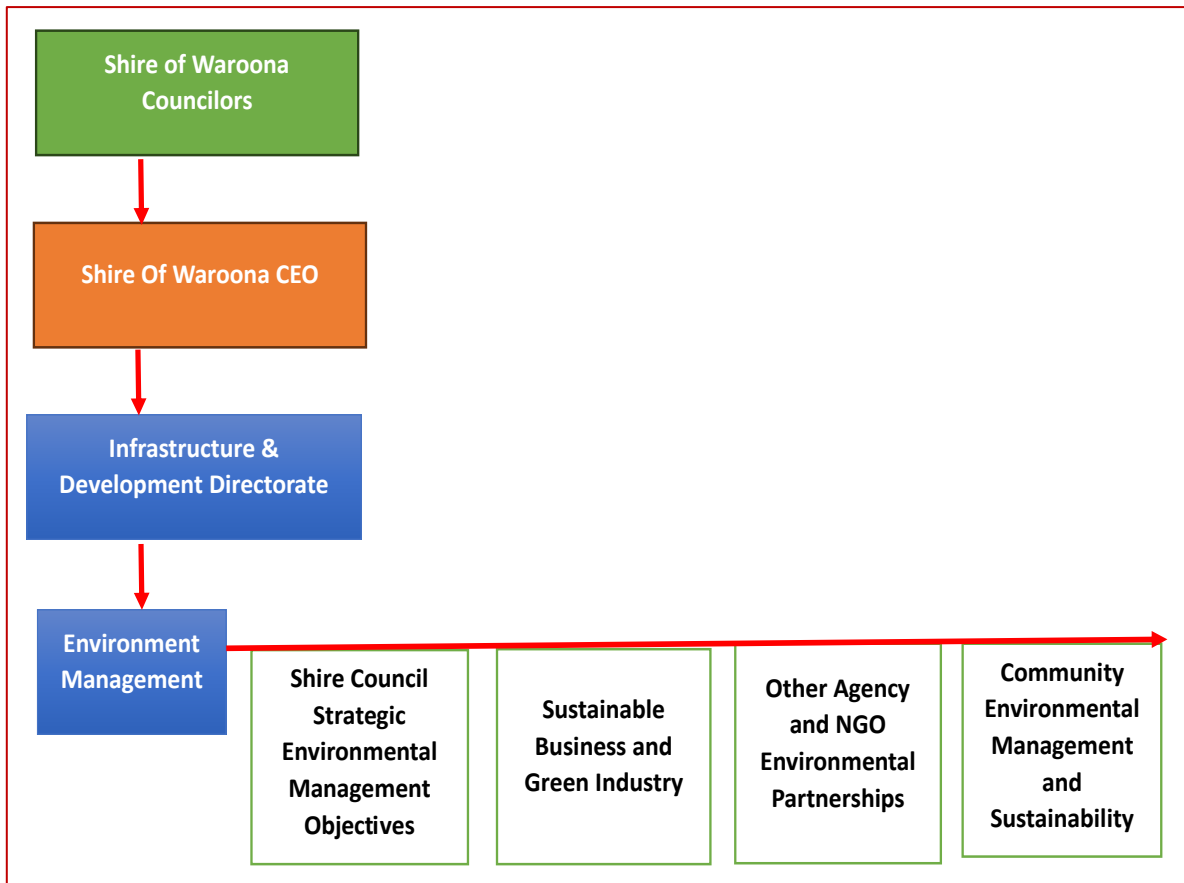


Figure 3: Shire of Waroona's organisational structure – extract.

Links to Corporate Strategies

The Environmental Management Strategy is prepared under the direction of the vision, goals and objectives in the Strategic Community Plan. This Strategy is a crucial component of the Shire planning process, linking with the following documents:

- Strategic Community Plan 2020 – 2030;
- Corporate Business Plan 2022 – 2026;
- Long Term Financial Plan 2022 – 2032;
- Workforce Plan 2020 – 2024;
- Preston Beach Foreshore Management Plan
- Related Shire Policies and Local Laws; and
- Asset Management Plans and Delivery Programs.

Vision, Mission & Values

Vision

The Shire of Waroona will create a sense of place and identity, embracing creativity, our natural environment and a strong and diverse economy.

Mission

We will be an organisation, with a can-do attitude that strives for service excellence, continued improvement and a commitment to outcomes.

Values

Our values are A REALITY:

- A** – Accountable
- R** – Respect
- E** – Excellence
- A** – Accessible
- L** – Leadership
- I** – Innovative
- T** – Transparent
- Y** – Yours

Focus Areas & Aspirations



Environmental Management Overview

The Shire of Waroona is responsible for providing a number of community focused services. In doing so, the Shire must ensure that its assets and community facilities are maintained in accordance with well-developed asset management programs and strategic forward plans to enable these services to meet community needs. Asset management is recognised as a practicable and financially responsible means of managing Council's assets by ensuring that the assets continue to provide a specified level of service delivery to defined standards over their entire life. Each Asset Management Plan informs the works program for that Asset class. The works programs are reviewed as a part of the budget planning process.

The Shire of Waroona plans for and implements a range of local Strategic Community Objectives, as well as Federal State and Regional Environmental outcomes. This **Environmental Management Strategy** forms an informing Strategy in the Shire of Waroona's *'Integrated Planning and Reporting'* framework. Forming the - Land, Reserves, Native Vegetation & Foreshore Asset Management Plan, which includes assets such as the Drakesbrook Weir, Waterways, Camping Grounds, Reserves, Native Vegetation, Woodlands, Coastal dunes and Foreshores.

Purpose

The purpose of the Environmental Management Strategy is two- fold:

1. To plan for and implement Strategic Community Objectives:
 - **SCP Objective 3.1:** Protect and Enhance our existing Natural Assets, Waterways, Bushland, and Biodiversity.
 - **SCP Objective 3.2:** Proactively manage resources and practice sustainability through responsible management of water, energy, fire control and waste.

And

2. To plan for and implement as Federal State and Regional Environmental priorities within the Local Governments remit.

This strategy provides strategic and operational structure and guidance, in achieving the implementation of aligned deliverables, with regard to Environmental Management objectives. This Environmental Management Strategy encompasses various facets of sustainability and environmental stewardship, aiming to make the Shire of Waroona a model for sustainable living and development in Western Australia. Regular monitoring and evaluation should be conducted. To ensure progress toward the outlined objectives and actions. Collaboration with relevant stakeholders, agencies, and the community will be essential for successful implementation. The organisational structure for the Environmental portfolio, is designed to be customer centric, with four thematic sub-portfolios, focused on who is coordinating the related objectives. This plan also outlines the Shire of Waroona's implementation actions.

These four themes are –

1. **Shire Council Strategic Environmental Management Objectives**
2. **Sustainable Business and Green Industry**
3. **Other Agency and NGO Environmental Partnerships**
4. **Community Environmental Management and Sustainability**

Asset Valuation Summary

Asset Group	Replacement Cost	Fair Value (Depreciated Value)	Annual Depreciation Expense 21/22
Plant & Equipment	\$3,860,779	\$2,851,672	\$216,785
Land	\$20,051,000	\$20,051,000	0
Buildings (revalued)	\$42,847,500	\$24,345,505	\$369,774
Roads Infrastructure	\$82,279,385	\$75,801,295	\$1,684,241
Furniture & Equipment	\$352,498	\$170,203	\$44,508
Other Infrastructure	\$18,282,348	\$15,551,142	\$699,414
TOTAL	\$167,673,510	\$138,770,817	\$3,014,772

Table 1: Summary of asset costs, values and expenses 21/22 Asset register. Source: Shire of Waroona.

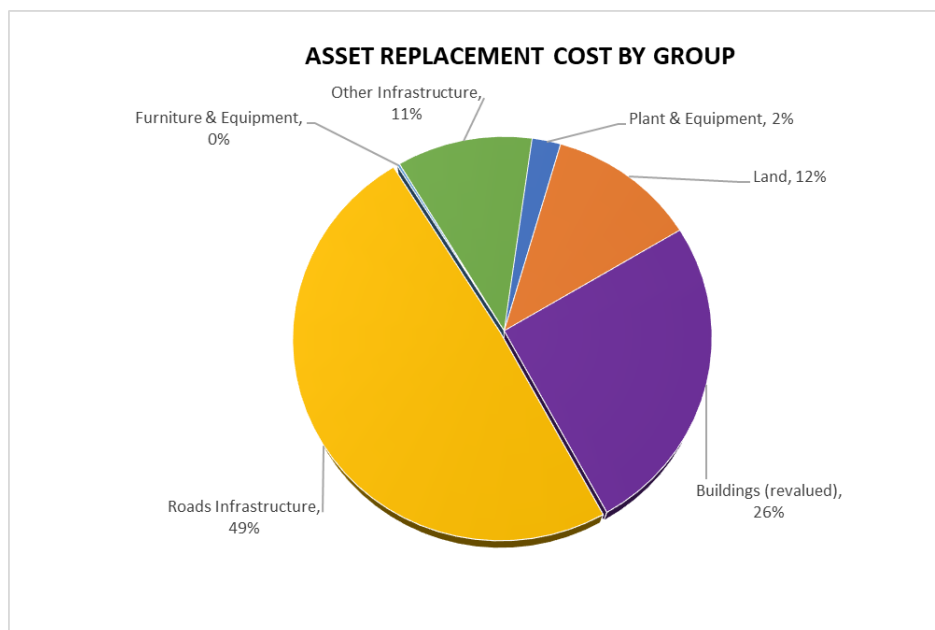


Figure 4: Graph of asset replacement costs by asset type in Asset Register. Source: Shire of Waroona.

Leased Assets

The Shire leases a number of land and building assets to third parties, predominantly community groups and sporting clubs.

Vested Land

The Shire has a number of Crown reserves for which it holds management orders. All improvements on vested land are accounted for in the appropriate asset register.

Theme One: 'Shire Council Strategic Environmental Management Objectives'

The first theme in the Environmental Management Portfolio is - 'Shire Council Strategic Environmental Management Objectives'.

Focus Areas:

The focus areas for this theme within the Shire of Waroona's Environmental Management Strategy are;

- a) decarbonisation, lowering carbon emissions and increasing offsets to achieve neutral carbon level in the community and region;
- b) revenue generating enterprises from Actuated Carbon Credit programs;
- c) achieving waste minimization targets through reducing reusing and recycling of inert waste;
- d) waste to energy and e-waste recycling programs; and
- e) reducing organisational and community consumption of water, fuel and energy resources.

Programs and initiatives

Each focus area has an objective, work program and initiatives. These include;

Decarbonisation:

Objective: To reduce carbon emissions and achieve carbon neutrality in the community and region.

Actions -

1. Conduct a greenhouse gas emissions inventory for the Shire.
2. Develop a Climate Action Plan to set emission reduction targets.
3. Promote energy efficiency and renewable energy adoption in the community.

Revenue generating enterprises from Actuated Carbon Credit programs;

Objective: To reduce carbon emissions and restore the natural environment, while generating income from Carbon Credits.

Actions -

1. Explore carbon offset projects such as reforestation and wetland restoration.
2. Participate in carbon credit markets to generate revenue.

Waste Minimization

Objective: To achieve waste minimization targets through the 3Rs - Reduce, Reuse, and Recycle.

Actions -

1. Support waste reduction campaigns and education programs.
2. Expand recycling and composting infrastructure and progress towards landfill closure.
3. Support businesses in adopting sustainable packaging practices.
4. Support and Establish recycling programs.
5. Promote the circular economy and local recycling industries.

Waste 2 Energy and e-waste recycling programs (rare earth recovery):

Objective: To achieve waste minimization targets through the 3Rs - Reduce, Reuse, and Recycle.

Actions -

1. Implement waste reduction campaigns and education programs.
2. Establish e-waste collection and recycling programs.
3. Promote the circular economy and local recycling industries.
4. Implement and support Waste 2 Energy initiatives.

Resource Efficiency:

Objective: To reduce water, fuel, and energy consumption in the Shire's operations and in the community.

Actions -

1. Retrofit Shire buildings with energy-efficient technologies.
2. Encourage water-saving practices in landscaping and agriculture.
3. Support community energy efficiency programs.
4. Invest in renewable energy for Shire facilities.
5. Support incentives for electric vehicle adoption.

Theme Two: Sustainable Business and Green Industry

The second theme in the Environmental Management Portfolio is – ‘**Sustainable Business and Green Industry**’.

Focus Areas:

The focus areas for this theme within the Shire of Waroona’s Environmental Management Strategy are;

- a) promoting and supporting the development of renewable energy and renewable energy facilities;
- b) supporting the development of green industries; and
- c) promoting and supporting the conversion of existing industries to renewable energy and environmentally friendly practices.

Programs and initiatives

Each focus area has an objective, work program and initiatives. These include;

Renewable Energy:

Objective: To support the development of renewable energy projects and facilities.

Actions -

1. Develop and implement Renewable Energy Facilities Policy and Guidelines.
2. Identify suitable sites for renewable energy projects and include in Planning Strategy and Scheme.
3. Facilitate permits and approvals for renewable energy installations.
4. Attract renewable energy companies to the Shire.
5. Encourage microgrid development for energy resilience.

Green Industry:

Objective: To support the development of renewable industries and eco-friendly practices.

Actions -

1. Support incentives and grants for green technology development.
2. Identify suitable sites for green industry development and include in Planning Strategy and Scheme.
3. Advocate for sustainable manufacturing and production methods.
4. Support and Facilitate workforce training in eco-friendly practices.
5. Develop green industrial zones.

Conversion of existing industries:

Objective: To support the transition of existing industries to renewable and eco-friendly practices.

Actions -

1. Support incentives and grants for green technology adoption.
2. Collaborate with local industries to reduce environmental impact.
3. Promote sustainable manufacturing and production methods.
4. Facilitate workforce training in eco-friendly practices.
5. Promote solar panel installations in residential and commercial areas.



Theme Three: 'Other Agency and NGO Environmental Partnerships'

The third theme in the Environmental Management Portfolio is - 'Other Agency and NGO Environmental Partnerships'.

Focus Areas:

The focus areas for this theme within the Shire of Waroona's Environmental Management Strategy are;

- a) promoting and supporting local and regional environmental conservation restoration and protection that supports the retention, conservation and protection of Peel waterways as well as native flora and fauna:
 - including the species within the Northern Jarrah Forrest including rare and endangered endemic orchids, and Threatened Ecological Communities (TEC's) such as:
 - Tuart woodlands,
 - Banksia woodlands,
 - Northern Jarrah Forrest
 - Endemic Kingias,&
 - all three species of black cockatoos, possums, bats, frogs, snakes, and birds which are listed under Migratory Bird Agreements as well as Ramsar Wetland Agreements.
- b) promoting and supporting local and regional biodiversity and biosecurity; and
- c) promoting and supporting Coastal care and conservation including dune protection and restoration, managing vehicles accessing the beach.

Programs and initiatives

Each focus area has an objective, work program and initiatives. These include;

Environmental Conservation:

Objective: To support local and regional environmental conservation efforts.

Actions -

1. Collaborate with environmental organisations for conservation and protection projects and programs.
2. Support and collaborate on the restoration and protection of Peel waterways and native flora and fauna habitats.
3. Support conservation initiatives for rare and endangered and endemic flora and fauna, as well as habitats for black cockatoos, possums, bats, frogs, snakes, and migratory birds under agreements – including RAMSAR Listed Wetlands
4. Enhance conservation efforts and protection mechanisms in Tuart woodlands, Northern Jarrah Forest, and Banksia woodlands.

Biodiversity and Biosecurity:

Objective: To enhance local and regional biodiversity and address biosecurity challenges.

Actions -

1. Develop and implement biodiversity strategy and enhancement programs.
2. Support and collaborate with local biosecurity agencies to prevent and manage invasive species.
3. Monitor and manage pest species and diseases within Local Governments remit.
4. Policies and local laws to support biodiversity and biosecurity initiatives.

Coastal Care and Conservation:

Objective: To protect manage and restore the coastal environment.

Actions -

1. Implement dune protection and restoration programs.
2. Regulate vehicle access to beaches to minimize environmental impact.
3. Develop and enforce beach conservation policies and local laws.
4. Educate the community on coastal conservation.



Theme Four: 'Community Environmental Management and Sustainability'

The fourth theme in the Environmental Management Portilio is - '**Community Environmental Management and Sustainability**'.

Focus Areas:

The focus areas for this them within the Shire of Waroona's Environmental Management Strategy are;

- a) implementing and supporting local and regional water wise initiatives, including waterwise streetscape planning;
- b) implementing and supporting climate change mitigation and cooling programs including increasing urban tree canopy levels and replacing roadside lawn verges with native gardens;
- c) developing a local planning strategy, scheme and policy's that support the sustainable development of the built and natural environment. Conservation and protection of landscape and waterways as well as native flora and fauna, for future generations;
- d) the development and implementation of an eco-tourism strategy with trails and nature based recreation developments; and
- e) undertaking Bush Fire mitigation and vegetation management that protects the built and natural assets as well as conserves native vegetation.

Noting that the Shire of Waroona requires that all 'burning off' is conducted via, 'cool', controlled, low impact burns to preserve native flora and fauna, as well as tree canopy. Empirical evidence has clearly shown that 'hot' burns can kill off trees as well as native vegetation and fauna. Resulting in an increase in 'weed' and understory density and therefore increase future fuel loads. "Hot" burns, are considered 'clearing', which is 'works' under the planning regulations and requires a written approved development application. Where the burn area is in an area of native vegetation, mosaic style 'cool' burns are also mandatory.

Programs and initiatives

Each focus area has an objective, work program and initiatives. These include;

Water-Wise Initiatives:

Objective: To promote water conservation in the community.

Actions -

1. Encourage water-efficient landscaping and irrigation practices.
2. Support incentives for rainwater harvesting and greywater reuse.
3. Implement water-wise education programs.
4. Monitor and protect water catchment zones.
5. Develop and implement waterwise streetscape programs.

Climate Change Mitigation:

Objective: To mitigate the impacts of climate change and enhance urban greenery.

Actions -

1. Increase urban tree canopy through tree planting programs.
2. Support the replacement of roadside lawn verges with native gardens.
3. Develop and promote climate-resilient landscaping practices.
4. Engage in climate adaptation planning aligning the local planning policies, scheme and strategy.

Sustainable Development:

Objective: To support sustainable development in the built and natural environment.

Actions -

1. Develop a local planning strategy and policy that promotes sustainability, preserves remnant vegetation and water catchment zones through zoning regulations - including townscape revitalisation and planning, preserving remanent vegetation and water catchment zones as well as protecting the amenity of the Darling Scarp, Coastline and townsite areas;
2. Foster sustainable urban design and townscape revitalization.
3. Encourage sustainable building practices and materials.

Community Education and Eco-Tourism:

Objective: To provide community education and promote environmental values through eco-tourism and nature-based recreation.

Actions -

1. Develop eco-tourism trails and recreational facilities.
2. Promote local attractions, natural beauty, and wildlife.
3. Collaborate with tourism operators to enhance eco-friendly tourism.
4. Educate tourists on responsible nature engagement.

Bush Fire Mitigation and Vegetation Management:

Objective: To protect lives as well as both built and natural assets while conserving native vegetation.

Actions -

1. Develop and implement bushfire mitigation strategies and ongoing mitigation.
2. Support the BFB's and DFES in undertaking controlled burns and vegetation management for ecosystem health, based on current best practice information.
3. Collaborate with fire authorities for coordinated responses.
4. Support programs and projects to educate the community on bushfire preparedness.

Biodiversity Strategy for the Shire of Waroona

Biological diversity or “biodiversity” is the variety of life forms, including plants, animals, microorganisms and the ecosystems of which they are a part. Biodiversity encompasses all living things and, importantly, the functions and processes that link and sustain them. At a visual level, we see biodiversity in our local landscapes, natural systems, vegetation and wildlife. Biodiversity is part of all life on earth and is essential for life. It provides us with the foundation of our health and wellbeing as well as shaping our quality of life, providing recreation opportunity, economic sustainability, social values, visual aesthetics, amenity and by connecting us with our cultural history.

The Shire of Waroona recognises that all life has intrinsic value, is interconnected and that biodiversity and ecological integrity are part of the irreplaceable life support systems upon which the earth depends. Council is therefore committed to using its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement and economic prosperity.

The Shire of Waroona’s key objectives are:

1. To ensure an integrated proactive approach to managing population growth and providing a high quality sustainable built environment for future generations.
2. To ensure an integrated approach to protecting the natural environment that safeguards biodiversity and provides a sustainable natural environment for future generations.
3. To enhance the quality of community life in the Shire characterised by vibrant participation, cohesiveness, increased social capital and recognition of the need for social justice and community safety.
4. To foster economic prosperity in the Shire and South West Region.
5. To strengthen the Shire’s position as an innovative, independent local government achieving business excellence.

The Shire of Waroona strives to achieve these objectives by:

- Ensuring that the way we govern as a Council is driving the transition to a sustainable future;
- Leading by example and playing our part in solving the global challenges of sustainability;
- Valuing and protecting our environment and ensuring the sustainable management and use of natural resources;
- Planning and encouraging our community to reduce its ecological footprint and enhance its quality of life at the same time;
- Supporting our community to fully participate in achieving a sustainable future;
- Assisting business to benefit from and contribute to sustainability.

(sourced from Shire of Augusta Margaret River - <https://www.amrshire.wa.gov.au/environment-and-sustainability/sustainability/our-sustainability-statement>)

Actions:

The following steps outline the approach the Shire of Waroona will undertake to Protect and Enhance our existing Natural Assets, Waterways, Bushland, and Biodiversity.

1. Assessment and Mapping of Biodiversity

- Conduct a comprehensive biodiversity assessment and mapping exercise to identify key areas of biodiversity significance within the Shire of Waroona, including the Northern Jarrah Forest, Tuart woodlands, Banksia woodlands, Endemic Kingias, and other threatened ecological communities.

2. Conservation and Management of Priority Species

- Support the identifying and prioritizing of the conservation and management of key native flora and fauna species, including the three species of black cockatoos, possums, bats, frogs, snakes, and birds listed under Migratory Bird Agreements and Ramsar Wetland Agreements.
- Support the implementation of habitat restoration and protection measures tailored to the specific needs of each priority species, considering their ecological requirements and migration patterns.

3. Protected Areas and Reserves

- Establish and expand protected areas and reserves within the Shire of Waroona to safeguard critical habitats and ensure the preservation of biodiversity.
- Collaborate with landholders, conservation organizations, and government agencies to secure conservation easements and acquire land for these protected areas.

4. Community Engagement and Education

- Raise awareness and foster a sense of responsibility among the local community for the conservation of biodiversity.
- Raise awareness and foster a sense of responsibility among the local community for the conservation of the 'urban canopy' and verge vegetation to provide habitat for native flora and fauna, promoting "every tree matters" and "waterwise" initiatives.
- Support workshops, educational programs, and community events to inform residents about the importance of protecting native flora and fauna.
- Encourage citizen science initiatives to involve the community in data collection and monitoring efforts.

5. Threat Mitigation

- Develop strategies to mitigate potential threats to biodiversity, such as habitat loss, invasive species, pollution, and climate change.
- Implement measures to reduce human-wildlife conflicts, especially in areas where human activities overlap with critical wildlife habitats.

6. Sustainable Land Management

- Promote sustainable land management practices among landowners, farmers, and other stakeholders to minimize negative impacts on biodiversity.
- Encourage the adoption of eco-friendly farming methods and habitat restoration techniques.

7. Collaboration and Partnerships

- Collaborate with local, regional, and national conservation organizations, research institutions, and government agencies to share resources, expertise, and data.
- Engage in partnerships to fund and implement conservation projects.

8. Monitoring and Evaluation

- Establish a robust monitoring and evaluation framework to track the effectiveness of the biodiversity strategy.
- Regularly assess the status of priority species and ecological communities to make informed decisions about the need for adaptive management.

9. Policy and Legislation

- Advocate for the implementation and strengthening of policies and legislation that support biodiversity conservation at the local, regional, and national levels.
- Engage with policymakers to ensure that biodiversity concerns are adequately addressed in all relevant planning processes.

10. Sustainable Tourism

- Develop and promote ecotourism opportunities that highlight the Shire's unique biodiversity.
- Ensure that tourism activities are conducted sustainably and do not negatively impact native flora and fauna.
- By implementing this Biodiversity Strategy for the Shire of Waroona, the community can actively contribute to the retention, conservation, and protection of native flora and fauna, safeguarding the region's biodiversity for future generations.

Future Demand

The Environmental Management Strategy considers a 10 year planning horizon and therefore the factors that may influence the potential demand of assets must be recognised over this time. The ability to predict future demand for services enables the Shire to plan ahead and identify the best way of meeting that demand. This section identifies the effect of expected growth and consequent demand on the Shire's environmental assets and provides commentary on the varying factors that may be subject to change and affect the demand for services that rely on this network.

Drivers affecting demand include political factors, economic factors, social factors, changes in demographics, changes in technology, new assets from growth, legislation changes, tourism growth and climate change.

Political Factors

Local government policy changes, as well as State government service reallocation, can often affect the demand for community services, including environmental management. These services then often require infrastructure and compliance services to support them. Whilst several policies could potentially affect demand, it is thought that those concerning infrastructure funding would potentially have the greatest impact on the Shire.

For example, a cut in funding would place more pressure on municipal revenue to maintain biosecurity and public facilities in natural areas. This could result in lower levels of service being delivered to the community. Conversely, increases in funding could also have a distinct effect, as they often require construction of new assets.

Economic Factors

The Shire currently features a relatively small residential population, with the majority of residents located in Waroona. The economic base of the Shire is strongly influenced by alumina refining at Wagerup, with other important industries including agriculture, mining, manufacturing and aged care service.

Predicted growth in the Peel region will see increased demand for new infrastructure, and greater wear on existing infrastructure as the population expands, as well as impacts on the natural environment. This will likely result in higher costs to the Shire as asset lives will be reduced, and the costs of administering sustainable environmental services increases.

Social Factors

The last national census revealed that the population of the Shire is 4,148. It is expected to increase to 4,340 by 2021, 4,485 by 2026, and 4,700 by 2031, at an annual growth rate of approximately 0.85%. The WA Planning Commission predicts that the population will increase to 18,230 by 2050.

The statistical data suggests that an 8% population growth will occur in the Shire of Waroona over the life of this asset management plan. Therefore, it is expected that due to an increase in population, there will be an effect on existing infrastructure and service demand. This may result in assets not providing an appropriate level of service to the community if it is not managed correctly.

Demographic Change

Factors affecting demand for infrastructure include population growth, changes in demographics, seasonal factors, vehicle ownership, customer preferences and expectations. If the Shire does not plan for population growth and manage the future urban form of the Shire, growth pressures and unfavourable patterns of development can have serious impacts on the community. These include a lack of access to essential infrastructure and services and increased response times for emergency services.

Age Group	2016		2031		Difference between 2016 and 2031
	#	%	#	%	#
0 – 4	223	5.4	320	6.8	+97
5 – 9	254	6.1	290	6.2	+36
10 – 14	296	7.2	260	5.5	-36
15 – 19	245	5.9	240	5.1	-5
20 – 24	178	4.3	230	4.9	+52
25 – 29	177	4.3	260	5.5	+83
30 – 34	220	5.3	270	5.7	+50
35 – 39	217	5.3	270	5.7	+53
40 – 44	227	5.5	270	5.7	+43
45 – 49	296	7.2	270	5.7	-26
50 – 54	326	7.9	230	4.9	-96
55 – 59	311	7.5	250	5.3	-61
60 – 64	304	7.4	300	6.4	-4
65 – 69	295	7.1	310	6.6	+15
70 – 74	179	4.3	300	6.4	+121
75 – 79	186	4.5	240	5.1	+54
80 – 84	102	2.5	205	4.4	+103
85+	96	2.3	185	3.9	+89
TOTAL	4,148	100.0	4,700	100.0	+552

Table 2: Comparison of ages between 2016 and 2031. Source: WA Planning Commission.

With an increase in the number of retirees moving to the area and the increase in life expectancy, the ageing population is expected to increase the Shire's need for appropriate facilities and infrastructure to cater for this age demographic. This may necessitate significant upgrade or development of infrastructure, as well as possible greater maintenance requirements. An ageing population will mean a greater need for aged care facilities and disability access. Increase in age of population will also require improvements to public transport infrastructure and services.

Changes in Technology

Changes in material and construction techniques could lead to improved service levels and asset standards, and ultimately reduced maintenance requirements. However, it is difficult to predict whether newer materials, construction and maintenance techniques will affect demand.

New Assets from Growth

The new assets required to meet growth will be acquired from land developments and constructed by the Shire. Acquiring these new assets will commit the Shire to fund ongoing operations and maintenance costs for the period that the service provided from the asset is required.

Legislation

The Shire is bound to meet a range of legislative requirements which if altered, could affect the Shire's management obligations. A current legislative driver of change is the amendment of the *Local Government Act 1995*. The Act promotes integrated planning and ensures that long term financial planning, asset management planning and workforce planning become standard business practices for all local governments. This means that a majority of WA local governments will have to notably improve their current practices and processes, which the Shire is currently working towards.

Tourism Growth

Tourism can have a significant effect on assets. An increase in tourism will result in higher utilisation of assets, and this in turn would mean the Shire will incur higher costs for asset maintenance, upgrade and replacement.

Climate Change

There is increasing evidence that the Earth's climate is changing, which will have direct and indirect impacts on assets. This could be from a range of factors including changing climatic conditions, increasing rainfall, rising sea levels, and fluctuations in seasons.

Demand Planning

Demand management actively seeks to modify customer demands for services in order to:

- Optimise the utilisation / performance of existing assets;
- Reduce or defer the need for new assets;
- Meet the organisation's strategic objectives;
- Deliver a more sustainable service; and
- Respond to stakeholder needs

It is vital to the success of this strategy that demand factors be analysed comprehensively, and their impact quantified in terms of the following:

- The effect of the growth of the asset network;
- Any possible future need to increase or decrease infrastructure; and
- The implementation of non-asset solutions, such as managing demand.

In addition to the factors mentioned above, risk affects demand for services and consequently the following must be taken into account:

- The methodology and accuracy of forecasts;
- The currency of forecasts;
- The uncertainty of forecasts; and
- Any unforeseen natural factors.

The forecasts for the Shire of Waroona indicate steady population growth in the area. This growth trend is expected to cause an increase in the asset base due to the creation of new assets, as a result of increased demand.

Demand Management Strategies

Demand management strategies provide alternatives to the creation of new assets through modifying customer demands. A key long-term strategy is to manage demand so that there are funds in place for the renewal, operation and maintenance of future services. Demand management practices include non-asset solutions, insuring against risks and managing failures.

Effective strategies maximise the utilisation of existing assets through consolidating services or disposing of assets that are surplus to requirements, and are discussed in later in this strategy.

The Shire of Waroona may need to carefully analyse and establish alternatives to the use of traditional assets in some circumstances where the relative demand cannot justify the replacement of some assets.

Risk Management

The Shire of Waroona is committed to identifying, measuring and managing risks in order to capitalise on opportunities and achieve the objectives of the Council's strategic plans.

To achieve this, the Shire has adopted a risk management framework aligned to AS/NZS ISO 31000:2018 Risk Management – Principles and Guidelines. The framework, which is comprised of a Risk Management Policy and Strategy, provides a coordinated and systematic process for managing risks, integrating risk management into everyday decision making and business planning.

A Business Continuity Plan also compliments this framework, ensuring that the Shire can continue to provide essential services to stakeholders in the event of a crisis or major incident.

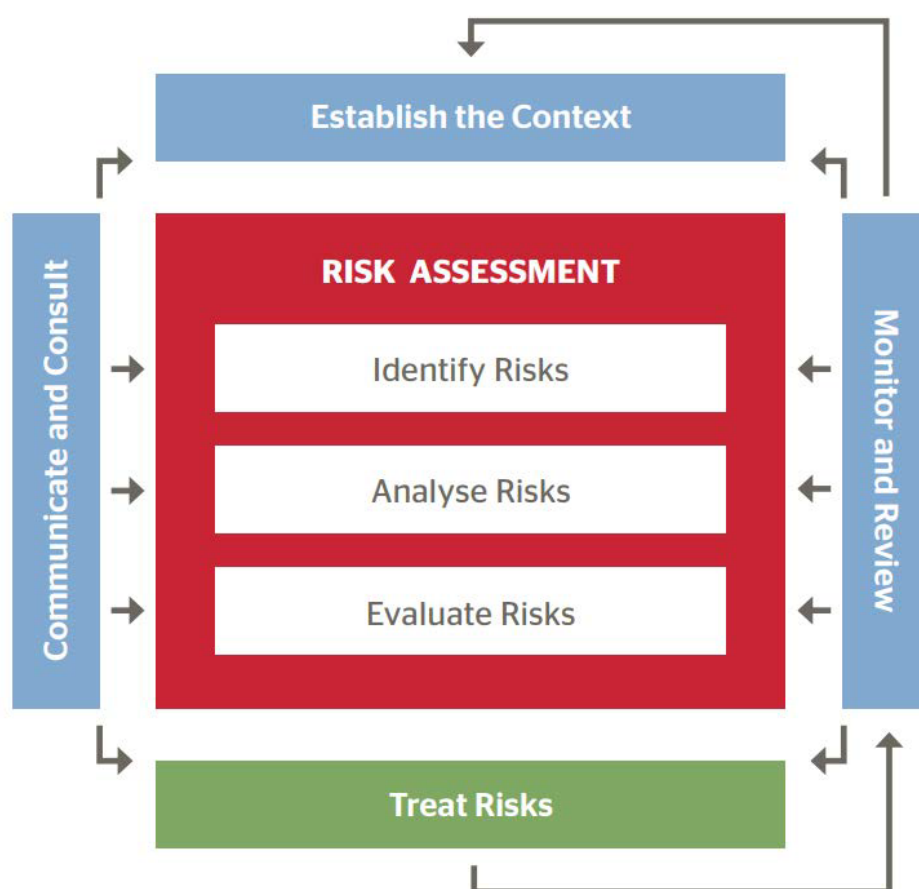


Figure 3: Risk Management Framework. Source: AS/NZS ISO 31000:2018 Risk Management - Principles and Guidelines.

Risk Management Guide

The following guide summarises the Shire's risk management framework

Risk Management Guide



Introduction to Risk Management

The Shire of Waroona has adopted an organisational enterprise risk management approach. Risks must be managed during day to day operations to ensure objectives are achieved and exposure to liability is minimised. Effective management of risk provides assurance to stakeholders that there is:

- A reduced likelihood of litigation
- Adequate controls to regulate the Shire's risk exposure
- Protection of the community's health and safety
- Strategies in place to minimise disruption to core services

Responsibilities

The adopted Risk Management Policy ensures an organisational approach through the delegation of responsibility to all levels.

Council: Provision of adequate resources to implement risk process and strategies.

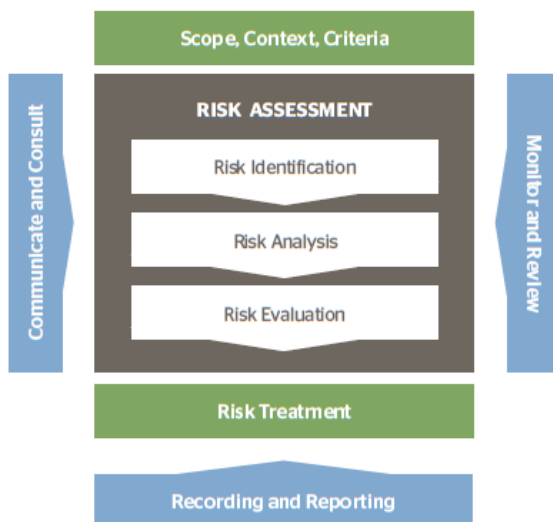
CEO and Executive: Recommending the risk tolerance level of the Shire to Council. Establishment of a Risk Management Committee. Ensuring the development and management of the Shire's risk.

Managers: Identifying and assessing all potential risks within their area.

All Staff: Active participation in the risk management program. Conducting risk assessments during the performance of their daily duties.

Risk Framework

The Shire of Waroona has embraced risk management through a Risk Management Policy, procedures and reporting mechanisms. Risk management processes are guided by ISO 31000:2018. The following diagram illustrates the full risk management cycle according to this standard:



Risk Control Rating

Excellent: Doing more than would reasonably be expected under the circumstances.

Adequate: Doing what would be reasonably be expected under the circumstances.

Inadequate: Doing less than would reasonably be expected under the circumstances.

Risk Management Process

1 | Establish the Context

Define the subject of the risk assessment, i.e. the activity, strategy, service, function etc. and determine the level of context, i.e. Strategic, operational or project. Identify the stakeholders who should be included and/or consulted during the risk assessment.

2 | Identify Risks

What can happen that could:

- Impede the achievement of the organisation's objectives
- Cause a stakeholder to lodge a complaint or initiate legal action
- Result in a financial loss
- Comprise the safety or health of the community
- Damage the environment now or in the future

Where and when could these events occur?

Why and how could they happen?

3 | Analyse Risks

Evaluate existing controls:

- Are there any current practices that might prevent the risk from occurring or lower the consequence of that risk?

Determine the consequence and likelihood of the risk occurring after any current controls.

Assess the overall risk level using the risk matrix.

4 | Evaluate Risks

With regard to the organisational risk tolerance level, decide if further treatments are necessary to reduce the risk to an acceptable level.

5 | Treat Risks

- Identify options for treating risks with negative outcomes
- Assess risk treatment options
- Prepare and implement treatment plans

6 | Monitor and Review

Record the risk management process, monitor and review regularly to ensure that the treatments are still effective and are still within the risk tolerance level.

Shire of Waroona's General Categories of Risk

Category	Possible Risk Area
Financial	Projects going over budget, legal costs, insurance claims, overpayments, inappropriate use of resources
Environmental	Regulatory compliance, contamination, inadequate environmental practices in processes and procedures
Operational	Adverse effects on core business, business continuity, human resource risks, loss of knowledge
Reputational	Public perception, poor customer service, sub standard works, corruption, misuse of confidential information
Health	Exposure to health risks, injuries to the public within Council buildings or on Council property
Project	Delays start or completion, variations to scope or budget, insufficient funds

Reviewed December 2020

Consequence Rating

Level	Description	Financial Impact	Health	Reputation	Operation	Environment	Project
1	Insignificant	Less than \$10 000	Near miss/negligible injuries or health effect	Low impact, low profile, minor complaint	Little impact - objectives still achieved with minimum extra cost or inconvenience	Contained, little and reversible impact managed by on site personnel	Insignificant impact on the project. It is not possible to measure the impact on the project as it is minimal
2	Minor	\$10 000 to \$50 000	Minor injury or health effect/First aid treatment	Heightened concern by community, several complaints	Inconvenient delays - partial achievement of objectives with some compensating action taken	Contained, minor damage or contamination that is reversible and managed by on site personnel	<5% deviation in scope, scheduled end-date or project budget requiring manager approval
3	Moderate	\$50 000 to \$250 000	Moderate injury or health effect/Medical treatment	Low level local news profile	Significant delays to major deliverables - additional costs required and/or time delays to achieve objectives. Adverse impacts on KPIs and targets	Contained, significant contamination and damage that is reversible, managed by on site personnel	5-10% deviation in scope, scheduled end-date or project budget requiring senior management approval
4	Major	\$250 000 to \$1 million	Serious health effect, death or extensive injuries	Major coverage in local media, low profile in state media	Unable to achieve corporate objectives or statutory obligations resulting in significant visible impact on service provision such as closure of facilities	Uncontained, significant contamination and damage that is reversible but requires third party assistance, minor breach of legislation	10-25% deviation in scope, scheduled end-date or project budget requiring restructuring of project and senior management or Council approval
5	Catastrophic	More than \$1 million	Multiple deaths or severe permanent disabilities	High state or national news profile	Organisation unable to function	Extensive contamination and damage that is irreversible, major breach of legislation	>25% deviation in scope, scheduled end-date or project budget requiring the project to be deferred or redeveloped

Level of Risk (Risk Matrix)

Level	Description	Probability
5	Almost Certain	Expected to occur in most circumstances > More than once per year or greater than 90% chance
4	Likely	Will probably occur in most circumstances > At least once per year or between 60% and 90%
3	Possible	Should occur at some time > At least once in three years or between 30% and 60%
2	Unlikely	Could occur at some time > At least once in ten years or between 5% and 30%
1	Rare	May occur, only in exceptional circumstances > Less than once in fifteen years or less and 5%

Level of Risk (Risk Matrix)

		Consequence				
		Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
Likelihood	Almost Certain 5	M (5)	H (10)	H (15)	E (20)	E (25)
	Likely 4	M (4)	M (8)	H (12)	H (16)	E (20)
	Possible 3	L (3)	M (6)	M (9)	H (12)	H (15)
	Unlikely 2	L (2)	M (4)	M (6)	M (8)	H (10)
	Rare 1	L (1)	L (2)	L (3)	M (4)	M (5)

L Low M Moderate H High E Extreme

Risk Acceptance Criteria

Risk Level	Descriptor	Action Required	Criteria for Risk Acceptance	Review Frequency		Risk Owner	
				Strategic/Operational	Project Risks	Strategic/Operational	Project Risks
Low	Acceptable	Accept the risk	Risk acceptable	Annual	If the scope/context changes	Operational Manager	Project Manager
Moderate	Monitor	Monitor the risk but consider risk treatments	Risk acceptable with adequate controls	Semi-annual	If the scope/context changes	Operational Manager	Project Manager
High	Treat	Treat the risk. Reduce either the likelihood, consequence or both by improving existing controls or adding new controls	Risk acceptable with excellent controls	Quarterly	Monthly	Executive Management	Steering Committee where relevant or Project Director
Extreme	Treat	Treat the risk. Reduce either the likelihood, consequence or both by improving existing controls or adding new controls	Risk only acceptable with excellent controls and all treatment plans to be explored and implemented where possible	Monthly	Monthly	CEO	Steering Committee where relevant or Project Director

Sustainability Principles

When assessing risks and making land use decision, based on the “Natural Step Framework”, risk framework, sustainability principle will be applied to any action by asking –

Q: is this action going to do harm to the environment in any of these four ways?

Sustainability Principle ...
Ensuring the Tasks or Activities <u>do not</u> result in systematically increasing:
1. concentrations of substances [taken] from the earth’s crust
2. concentrations of substances produced by society [that are not organic and / or cannot be recycled]
3. degradation of [native flora, fauna, and or ecosystems and or landscapes, including townscapes and urban canopy] by physical means [or result in their decline]
4. [social or economic injustice] and in that society, there are no structural obstacles to people’s health, influence, competence, impartiality and meaning.

If the answer is Yes to any of these four questions –

Then avoidance or mitigation strategies, must be developed and assessed by the Shire of Waroona’s environmental and development team prior to any activity occurring. The principal-based risk assessment also aligns with the Shire of Waroona’s existing Risk Framework.

Program Actions

REF	Theme	Details of Actions	Actions Taken – as at 9/10/2023
T1A	Decarbonisation	Conduct a greenhouse gas emissions inventory for the Shire.	Commenced reviewing the WALGA template. Will develop a plan and delivery project.
T1A	Decarbonisation	Develop a Climate Action Plan to set emission reduction targets.	Have started reviewing practices and working on planning options.
T1A	Decarbonisation	Promote energy efficiency and renewable energy adoption in the community.	
T1B	Revenue generating enterprises	Explore carbon offset projects such as reforestation and wetland restoration.	
T1B	Revenue generating enterprises	Participate in carbon credit markets to generate revenue.	
T1C	waste	Support waste reduction campaigns and education programs.	
T1C	waste	Expand recycling and composting infrastructure and progress towards landfill closure.	
T1C	waste	Support businesses in adopting sustainable packaging practices.	
T1C	waste	Support and Establish recycling programs.	
T1C	waste	Promote the circular economy and local recycling industries.	
T1D	waste	Support waste reduction campaigns and education programs.	
T1D	waste	Establish e-waste collection and recycling programs.	
T1D	waste	Promote the circular economy and local recycling industries.	
T1D	waste	Implement and support Waste 2 Energy initiatives.	
T1E	Resource Efficiency	Retrofit Shire buildings with energy-efficient technologies.	
T1E	Resource Efficiency	Encourage water-saving practices in landscaping and agriculture.	
T1E	Resource Efficiency	Support community energy efficiency programs.	
T1E	Resource Efficiency	Invest in renewable energy for Shire facilities.	

T1E	Resource Efficiency	Support incentives for electric vehicle adoption.	
T2A	Renewable Energy:	Develop and implement Renewable Energy Facilities Policy and Guidelines.	Shire Renewable Energy Facilities Policy and Guidelines have been implemented.
T2A	Renewable Energy:	Identify suitable sites for renewable energy projects and include in Planning Strategy and Scheme.	
T2A	Renewable Energy:	Facilitate permits and approvals for renewable energy installations.	Shire Renewable Energy Facilities Policy and Guidelines have been implemented.
T2A	Renewable Energy:	Attract renewable energy companies to the Shire.	CEO and Shire President advocating for district.
T2A	Renewable Energy:	Encourage microgrid development for energy resilience.	
T2B	Green Industry	Support incentives and grants for green technology development.	
T2B	Green Industry	Identify suitable sites for green industry development and include in Planning Strategy and Scheme.	
T2B	Green Industry	Advocate for sustainable manufacturing and production methods.	
T2B	Green Industry	Support and Facilitate workforce training in eco-friendly practices.	
T2B	Green Industry	Develop green industrial zones.	To be included in new Local Scheme & Strategy
T2C	Conversion of existing industry	Support incentives and grants for green technology adoption.	
T2C	Conversion of existing industry	Collaborate with local industries to reduce environmental impact.	
T2C	Conversion of existing industry	Promote sustainable manufacturing and production methods.	
T2C	Conversion of existing industry	Facilitate workforce training in eco-friendly practices.	
T2C	Conversion of existing industry	Promote solar panel installations in residential and commercial areas.	
T3A	Conservation Partnerships	Collaborate with environmental organisations for conservation and protection projects and programs.	The Shire partners with a number of environmental organisations.
T3A	Conservation Partnerships	Support and collaborate on the restoration and protection of Peel waterways and native flora and fauna habitats.	The Shire partners with a number of environmental organisations.

T3A	Conservation Partnerships	Support conservation initiatives for rare and endangered and endemic flora and fauna, as well as habitats for black cockatoos, possums, bats, frogs, snakes, and migratory birds under agreements – including RAMSAR Listed Wetlands	The Shire partners with a number of environmental organisations.
T3A	Conservation Partnerships	Enhance conservation efforts and protection mechanisms in Tuart woodlands, Northern Jarrah Forest, and Banksia woodlands.	The Shire partners with a number of environmental organisations.
T3B	Biodiversity and Biosecurity	Develop and implement biodiversity strategy and enhancement programs.	Developed
T3B	Biodiversity and Biosecurity	Support and collaborate with local biosecurity agencies to prevent and manage invasive species.	The Shire partners with a number of environmental organisations.
T3B	Biodiversity and Biosecurity	Monitor and manage pest species and diseases within Local Governments remit.	The Shire partners with a number of environmental organisations.
T3B	Biodiversity and Biosecurity	Policies and local laws to support biodiversity and biosecurity initiatives.	
T3C	Coast Care & Conservation	Implement dune protection and restoration programs.	The Shire undertakes dune protection works and partners with a number of environmental organisations.
T3C	Coast Care & Conservation	Regulate vehicle access to beaches to minimize environmental impact.	A management option study has been undertaken. This will be reviewed and presented to Council for their consideration.
T3C	Coast Care & Conservation	Develop and enforce beach conservation policies and local laws.	The public place local law addresses these matters and has been implemented. These regulations are enforced by Ranger Services.
T3C	Coast Care & Conservation	Educate the community on coastal conservation.	The volunteer Rangers and other groups deliver ongoing public information and education.
T4A	Water Wise	Encourage water-efficient landscaping and irrigation practices.	
T4A	Water Wise	Support incentives for rainwater harvesting and greywater reuse.	
T4A	Water Wise	Implement water-wise education programs.	
T4A	Water Wise	Monitor and protect water catchment zones.	
T4B	Climate Change Mitigation	Increase urban tree canopy through tree planting programs.	
T4B	Climate Change Mitigation	Support the replacement of roadside lawn verges with native gardens.	
T4B	Climate Change Mitigation	Develop and promote climate-resilient landscaping practices.	
T4B	Climate Change Mitigation	Engage in climate adaptation planning aligning the local planning policies, scheme and strategy.	To be included in new Local Scheme & Strategy

T4C	Sustainable Development	Develop a local planning strategy and policy that promotes sustainability, preserves remnant vegetation and water catchment zones through zoning regulations - including townscape revitalisation and planning, preserving remanent vegetation and water catchment zones as well as protecting the amenity of the Darling Scarp, Coastline and townsite areas;	To be included in new Local Scheme & Strategy
T4C	Sustainable Development	Foster sustainable urban design and townscape revitalization.	To be included in new Local Scheme & Strategy
T4C	Sustainable Development	Encourage sustainable building practices and materials.	To be included in new Local Scheme & Strategy
T4D	Community Education & Eco-tourism	Develop eco-tourism trails and recreational facilities.	
T4D	Community Education & Eco-tourism	Promote local attractions, natural beauty, and wildlife.	
T4D	Community Education & Eco-tourism	Collaborate with tourism operators to enhance eco-friendly tourism.	
T4D	Community Education & Eco-tourism	Educate tourists on responsible nature engagement.	
T4E	Bush Fire Mitigation and Vegetation Management	Develop and implement bushfire mitigation strategies.	The Shire undertakes bush fire mitigation works on an ongoing basis.
T4E	Bush Fire Mitigation and Vegetation Management	Support the BFB's and DFES in undertaking controlled burns and vegetation management for ecosystem health, based on current best practice information.	
T4E	Bush Fire Mitigation and Vegetation Management	Collaborate with fire authorities for coordinated responses.	
T4E	Bush Fire Mitigation and Vegetation Management	Educate the community on bushfire preparedness.	
BDS1	Assessment and mapping	Conduct biodiversity assessment and mapping exercise to identify key areas of biodiversity significance within the Shire of Waroona, including the Northern Jarrah Forest, Tuart woodlands, Banksia woodlands, Endemic Kingias, and other threatened ecological communities.	Some GIS mapping is in place. In addition mapping has been completed detailing the % of vegetation types remaining in the Shire and their locations.
BDS2	Conservation and Management of Priority Species	Support the identifying and prioritizing of the conservation and management of key native flora and fauna species, including the three species of black cockatoos, possums, bats, frogs, snakes, and birds listed under Migratory Bird Agreements and Ramsar Wetland Agreements.	

BDS2	Conservation and Management of Priority Species	Support habitat restoration and protection measures tailored to the specific needs of each priority species, considering their ecological requirements and migration patterns.	
BDS3	Protected Areas and Reserves	Establish and expand protected areas and reserves within the Shire of Waroona to safeguard critical habitats and ensure the preservation of biodiversity.	
BDS3	Protected Areas and Reserves	Collaborate with landholders, conservation organizations, and government agencies to secure conservation easements and acquire land for these protected areas.	
BDS4	Community Engagement and Education	Raise awareness and foster a sense of responsibility among the local community for the conservation of biodiversity.	
BDS4	Community Engagement and Education	Support workshops, educational programs, and community events to inform residents about the importance of protecting native flora and fauna.	
BDS4	Community Engagement and Education	Encourage citizen science initiatives to involve the community in data collection and monitoring efforts.	
BDS5	Threat Mitigation	Develop strategies to mitigate potential threats to biodiversity, such as habitat loss, invasive species, pollution, and climate change.	
BDS5	Threat Mitigation	Implement measures to reduce human-wildlife conflicts, especially in areas where human activities overlap with critical wildlife habitats.	
BDS6	Sustainable Land Management	Promote sustainable land management practices among landowners, farmers, and other stakeholders to minimize negative impacts on biodiversity.	
BDS6	Sustainable Land Management	Encourage the adoption of eco-friendly farming methods and habitat restoration techniques.	
BDS7	Collaboration Partnerships and	Collaborate with local, regional, and national conservation organizations, research institutions, and government agencies to share resources, expertise, and data.	
BDS7	Collaboration Partnerships and	Engage in partnerships to fund and implement conservation projects.	
BDS8	Monitoring and Evaluation	Establish a robust monitoring and evaluation framework to track the effectiveness of the biodiversity strategy.	
BDS8	Monitoring and Evaluation	Regularly assess the status of priority species and ecological communities to make informed decisions about the need for adaptive management.	
BDS9	Policy and Legislation	Advocate for the implementation and strengthening of policies and legislation that support biodiversity conservation at the local, regional, and national levels.	

BDS9	Policy and Legislation	Engage with policymakers to ensure that biodiversity concerns are adequately addressed in all relevant planning processes.	
BDS10	Sustainable Tourism	Develop and promote ecotourism opportunities that highlight the Shire's unique biodiversity.	
BDS10	Sustainable Tourism	Ensure that tourism activities are conducted sustainably and do not negatively impact native flora and fauna.	
BDS10	Sustainable Tourism	By implementing this Biodiversity Strategy for the Shire of Waroona, the community can actively contribute to the retention, conservation, and protection of native flora and fauna, safeguarding the region's biodiversity for future generations.	

REF:

- <https://walga.asn.au/policy-advocacy/our-policy-areas/environment/climate-change/templates-and-tools>
- Shire of Waroona Strategic Community Plan.
- Shire of Waroona Corporate Business Plan.
- Shire of Waroona Renewable Energy Policy & Guidelines.
- WALGA Carbon Assessment Guidelines & Template.
- Shire of Wyndam – biodiversity policy
- City of Bunbury – biodiversity strategy
- Chat GPT 2023
- <https://www.amrshire.wa.gov.au/environment-and-sustainability/sustainability/our-sustainability-statement>





**Lake Clifton - Herron
Residents Association (Inc.)**

AND

**Lake Clifton Volunteer
Bush Fire Brigade**

Chief Executive Officer
Shire of Waroona
By email

Re: 11.1.2 Road Verge Development and Maintenance Policy

Dear Mr Goodlet

The Lake Clifton Herron Residents Association and the Lake Clifton Volunteer Bushfire Brigade are strongly opposed to the cessation of verge mowing in rural residential areas for the following reasons:

- If this policy is adopted throughout the Shire the fire risk will be increased substantially. There is mention in the proposal of mowing lawns but there are no lawns in rural areas . However there are very dense, waist high weeds which are at risk of catching fire through discarded cigarettes, blown out tyres and numerous other risks.

The fire in 2011 which destroyed 10 houses in Lake Clifton was started by a blown tyre on Forrest Highway. We have been unable to find an official report on the cause of that fire but have attached an ABC report at Appendix 1 which very clearly states that the cause was burning rubber from a burst tyre.


We frequently have hoons doing burn outs that could easily do it again.

- One of the issues identified in the report on the 2016 fire was the lack of fuel management and various recommendation were made to improve this matter. We have not seen any evidence that these recommendations have been implemented either by DPAW, DFES or the Shire of Waroona and this proposal to cease verge mowing flies in the face of these recommendation.

Extracts from the report of the special inquiry are attached at Appendix 2 to illustrate these issues.

- There are many FIFO workers, single ladies and others in Lake Clifton who are time poor or don't have the physical ability to look after verges on top of the high work load of looking after a large block.
- The relationship between many residents and the Shire is poor but is gradually being improved by some of the Shire's newer staff. There is a generally held view in this area that we receive very little service from the Shire and the removal of this service would set back that improvement process, particularly as the money saved is proposed to be spent on a project that will only benefit residents of the town.
- Verges in Lake Clifton and similar rural residential areas are simply too large to maintain using small machines such as conventional lawn mowers. So if residents did mow themselves, they would use ride on mowers or tractors. Very few such devices are registered for use on the road and thus they could be charged with an offence.
- It could be argued that requiring residents to maintain their verges places Council at risk of WHS claims.

Yours faithfully


Graeme Wyatt
Committee LCHRA
Secretary LCVBFB

APPENDIX 1

Lake Clifton Fire 2011 - ABC report re cause

<https://www.abc.net.au/news/2011-05-17/lake-clifton-fire-not-deliberately-lit/2716948>

Police have revealed they no longer believe an arsonist was responsible for a fire that destroyed homes in Lake Clifton earlier this year.

The blaze burned 2,000 hectares of bushland and wiped out ten homes in January.

An initial examination showed there were several ignition points located along a six kilometre stretch of the Forrest Highway.

After months of investigations, police say the likely cause of the blaze was hot rubber that fell from a tyre and landed on dry grass.

Police have released a statement saying it is highly unlikely that an arsonist could have lit a blaze at several ignition points along a highway without being seen.

As a result the fire is no longer being treated as an arson.

APPENDIX 2

Extracts from REPORT OF THE SPECIAL INQUIRY INTO THE JANUARY 2016 WAROONA FIRE

Chapter 3 Executive Summary and Recommendations

Fuel Management and Fire Prevention

Recommendation 2: The Department of Parks and Wildlife to plan for the highest priority hazard reduction burning effort around settlements and critical assets in the South West and Perth Hills. The annual objective is to treat a total of 60,000 hectares of priority hazard reduction per annum, comprising 20,000 hectares per annum of Land Management Zone A and 40,000 hectares per year of Land Management Zone B.

Recommendation 4: The Departments of Parks and Wildlife and Fire and Emergency Services to develop options for the expansion of the 'Bushfire Mitigation Grant Scheme' utilising both State and Commonwealth Government funding to enable the implementation of hazard reduction works identified through the Bushfire Risk Management Planning process. This will target hazard reduction projects on land owned by private landholders in rural-urban interface areas, critical infrastructure protection, local government land, roadsides and land managed by utilities.

Recommendation 5: The Department of Fire and Emergency Services, utilising the Office of Bushfire Risk Management, to develop a simplified and fast track hazard reduction burn (and other fuel mitigation techniques) planning and approval process to ensure the timely conduct of township and asset protection burns by Bush Fire Brigades and individual property owners. The process is to be agile and adaptable for the range of stakeholders which may participate in low risk, small scale, low complexity burn planning and approvals.

Chapter 7 Fuel Management

Fuel management around Yarloop - A disaster waiting to happen?

Many government agencies in Western Australia own or manage land but undertake no bushfire management. That produces very serious consequences, one of which we believe was, in fact, the destruction of the town of Yarloop.³⁰

In examining fuels in the area affected by the Waroona fire it is clear that there is still some way to go to achieve the vision of 'shared responsibility' expressed in the Perth Hills Bushfire Report.

Private land owners are bound to undertake hazard reduction on their land, and can be issued with a notice from local government pursuant to section 33 of the Bush Fires Act 1954 requiring mitigation be undertaken on their property. However, there is no requirement for Crown land to be maintained to the same standard.

The Special Inquiry received evidence that identified a number of examples of poor fuel management practices. To quote examples:

Bagieau Road bush reserve has had no maintenance for many years. The last time the bush was cleared from under the power poles was back in 2003.³¹

Roadside vegetation and crown land, unburnt for 20 or more years, vacant town site land with dry grass, weeds and leaf litter unaltered by any form of bushfire mitigation

in the preceding spring provided the perfect scenario.³²

Many road verges were poorly maintained and carried heavy fuels of dry grass and weeds.³³

The saw mill on Campton Rd had no fire plan in place ... all the offcuts and old timber had been pushed into the bushland.³⁴

A new planting of plantation pines directly behind our residence has had no weed management, such that the dead weeds are quite thick around young pines.³⁵ Roadside burning has now ceased and no fuel reduction has occurred for several years. ³⁶

Discussion

These examples lead the Special Inquiry to the conclusion that regular, effective fuel management activities are not being undertaken by all landowners or bodies with responsibility for parcels of land. There are three important impediments to hazard reduction performance:

- the lack of implementing a BRMP process;
- the onerous nature of the hazard reduction burn process; and
- the lack of funds and resources to undertake these burns.

Recommendation 5: The Department of Fire and Emergency Services, utilising the Office of Bushfire Risk Management, to develop a simplified and fast track hazard reduction burn (and other fuel mitigation techniques) planning and approval process to ensure the timely conduct of township and asset protection burns by Bush Fire Brigades and individual property owners. The process is to be agile and adaptable for the range of stakeholders which may participate in low risk, small scale, low complexity burn planning and approvals.

From: [Bradley Oborn](#)
To: [Karen Oborn](#)
Subject: FW: I19557 - PR.7 - Verge Mowing Submission
Date: Wednesday, 20 December 2023 12:01:14 PM
Attachments: [sow_christmas2023_600x300_4a48b65d-f602-47c7-8c0d-4255a5698406.png](#)
[sow_christmas2023_600x300_4a48b65d-f602-47c7-8c0d-4255a5698406.png](#)

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From: Shire of Waroona <warshire@waroona.wa.gov.au>
Sent: Wednesday, 20 December 2023 11:46 AM
To: Bradley Oborn <mwws@waroona.wa.gov.au>
Subject: FW: I19557 - PR.7 - Verge Mowing Submission

Shire of Waroona

52 Hesse Street | PO Box 20 Waroona WA 6215



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W: www.waroona.wa.gov.au



From: Sam Hammington <sam.z.hammington@gmail.com>

Sent: Wednesday, 20 December 2023 9:51 AM

To: Shire of Waroona <warshire@waroona.wa.gov.au>

Subject: I19557 - PR.7 - Verge Mowing Submission

To whom it concerns

I am a rate payer in the Shire of Waroona and am writing yo object to the ending of verge mowing in Lake Clifton.

Lake Clifton is not a built up area with small easily maintained verges and is of course very fire prone. It is not acceptable to presume owners and renters can mow their own verges as they may not have a tractor or ride on mower or the spare cash to pay a contractor. If the verges are left long it is an extra risk. Also small native trees pop up and as they will now grow, the road over the years will become surrounded by trees, causing a danger to evacuation in bush fire.

The Shire may decide that it is an owner responsibly and they can enforce with fines etc. But this is a short sited approach that will still result in long verges and many hours wasted by rangers and staff and backlash from rate payers.

There is also the danger of school kids walking to bus stops through long grass, with no footpaths provided. Snakes are a real danger, along with hidden rubbish and broken glass.

This is a decision that would I believe make the community less safe.

Regards

Sam Hammington

Road Verge Development and Maintenance

Communication strategy and plan to inform impacted community members that the Shire will no longer be mowing front lawn verges for them at no cost.

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1. Step-by-step plan:

a) Identify Key Messages:

- The local government will no longer mow front lawn verges for select few at no cost.
- Explain that mowing of private verges is not a core local government function.
- Describe the reallocation of resources to maintain the new community precinct.
- Address the negative responses and provide context.

b) Audience segments in community;

- Homeowners getting the free service,
- Ratepayers not getting the service,
- Wider community.
- *Tailor messages to specific concerns and priorities.*

c) Communication Channels:

- Local newspapers and newsletters
- Social media platforms
- Local government website
- Letters to ratepayers getting the free service.

d) **Timeline:**

Oct 2023 – Council Briefing

Nov 2023 – Letters to residents getting the free service

Nov 2023 – Agenda item to OCM;

Pending Council approval / Nov 2023 –

- Local newspapers and newsletters
- Social media platforms

**** DEC 2023 New Gardener to start to meet WCP demands

e) **Create Content:**

- Local newspapers and newsletters
- Social media platforms
- Local government website
- Letters to ratepayers getting the free service.

f) **Social Media Campaign:**

- Launch a social media posts, explaining the changes and their benefits.

g) **Create Q&A Guide:**

Create a Frequently Asked Questions (FAQ) document addressing common concerns and questions. Share this on the website.

h) **Draft Council Policy & Communicate to organisation :**

Ensure that Councillors & staff are well-informed about the changes and can provide accurate information to the community.

i) **Complaints Management Plan:**

Potential negative responses - management plan in place to address unexpected issues.

Key concerns-

- We have always had this done for free by Shire,
- We get nothing for our rates,
- Verges are a fire hazard,
- Too old/ ill to do own verges.

j) **Adjust and Evolve:**

Adjust communication strategy based on feedback and changing circumstances.

Remain focused on:

- **transparency,**
- **empathy, and**
- **engagement with the community.**

- effectively conveying the reasons behind the decision and addressing concerns.

2. Draft News Article –

A Greener Tomorrow and Enhanced Community Benefits.

In a move set to enrich the lives of all residents and enhance community well-being, the Shire of Waroona is reallocating resources to whole of community needs. The days of the Shire mowing front road verges for free are coming to an end. Instead, the shire proposes to reallocate these resources to nurture our flourishing new community precinct, a change aimed at promoting equity, inclusivity and sustainability.

A Positive Change - For many years, the Shire has taken on the responsibility of mowing verges for a select few ratepayers. However, there is a growing need for equitable resource allocation and a more sustainable approach. From the 01/04/2024, like most other Local Government Authorities, residents in the Shire of Waroona, will be responsible for the maintenance of their own verges or be required to pay for *private works*, if they want the Shire to mow their road verges.

Community Precinct Blossoms as a Hub for All - The resources that were once dedicated to free verge mowing will now be channeled into the development and maintenance of our brand-new community precinct. This precinct promises to become the heart of our community, featuring a range of recreational and social spaces, as well as green areas for residents to enjoy.

Environmental Stewardship and Sustainability - By relinquishing the practice of mowing front verges, the Shire of Waroona is embracing a greener, more environmentally friendly approach. This step aligns with the growing global commitment to sustainability, with the local government actively reducing its carbon footprint. Our community is taking a positive stride toward a more eco-conscious future.

Future Verge Beautification Program - To further empower residents and promote community engagement, the Shire of Waroona is planning on developing a "Verge Beautification Program." This initiative will encourage residents to take ownership of their front verges, fostering a strong sense of pride and individuality within our neighborhoods. Along with providing support for residents creating unique, sustainable and waterwise verge designs.

Community Involvement and Feedback - The local government understands that such a change might evoke mixed reactions in our community. To address concerns and ensure transparency, residents are able to express their thoughts and suggestions, thus ensuring a collective and community-driven approach to these issues.

Your Voice Matters - We believe that every community member has a stake in the future of our region. Your voice matters, and your involvement is crucial in shaping the development of the planned new "Verge Beautification Program." We encourage you to attend upcoming community meetings, participate in discussions, and embrace the exciting opportunities ahead as they come up in the new year.

As we bid farewell to the tradition of free front verge mowing, let's welcome the dawn of a new era for our community. The resources that were once used for this service will now be invested in creating a dynamic and sustainable community precinct that promises to make our town even more vibrant and inclusive. As well as develop the planned new "Verge Beautification Program", which will focus on climate change mitigation, urban canopy growth and streetscape cooling.

It's a greener tomorrow, and we invite you to be a part of this journey, where the possibilities are as endless as the flourishing green spaces that lie ahead. For further information or to provide a submission, please contact the Shire of Waroona on (08) 9733 7800 or via email: warshire@waroona.wa.gov.au.

3. Draft Letter to Impacted Residents-

Dear [Recipient's Name],

RE: VERG MOWING

We hope this letter finds you well and thriving in our vibrant community. We value your support and engagement, which is why we wanted to share an important update with you. As you have been identified as one of a select few ratepayers, who currently get their road verge mowed at no cost, by the Shire of Waroona.

Typically, throughout Western Australia, the owner of the property adjoining a road verge is responsible for the maintenance of verge vegetation, excluding street trees and any sites actively managed by the Shire. Where a verge adjoins land owned by the Shire, the Shire will maintain the vegetation on that verge. However, currently a select few ratepayers are still getting their verges maintained by the Shire of Waroona at no cost. As a result, this mowing service is being subsidised by the other ratepayers. Which is not equitable nor sustainable.

Starting on 01/03/2024 the Shire of Waroona, will no longer be providing the free service of mowing front verges to the few ratepayers who currently get this service. Like other Local Government Authorities, in the Shire of Waroona, from now on all ratepayers will be responsible for the maintenance of their own verges or required to pay the Shire of Waroona for private works, if they want the Shire to mow their road verges. **It is recommended that impacted residents include verge maintenance when undertaking their annual firebreak maintenance, for the purposes of fire mitigation.**

We understand that this change may come as a surprise and possibly raise some concerns. We would like to take a moment to explain the reasons behind this decision and how it benefits our community as a whole.

How Does This Benefit You?

This change opens up several exciting opportunities:

- The resourcing will go to the maintenance of the new community precinct. Which will become a vibrant hub for all of us, providing recreational and social spaces that will enhance our quality of life.
- In the future we are introducing a "Verge Beautification Program" to support you in creating beautiful, sustainable and waterwise verges.

Why This Change?

Our decision to discontinue verge mowing is driven by several compelling reasons:

Resource Reallocation: As a local government, it is our responsibility to make the most efficient use of the resources at our disposal. By reallocating the resources previously used for verge mowing, we can now focus on creating and maintaining our new community precinct.

Environmental Impact: We are deeply committed to our community's long-term well-being. Reducing mowing is a small yet essential step towards a greener, more sustainable future, reducing our carbon footprint.

Cost Efficiency: Your rate dollars are precious, and we want to ensure they are used wisely. By prioritising essential services, we can invest in other community projects and services that will benefit us all.

Community Engagement: We believe that by encouraging community members to take ownership of their front verges, we can foster a sense of pride and engagement in our communities. This gives you the opportunity to create your own unique waterwise verge designs, adding a personal touch to our community.

We understand that change can be unsettling, and we are here to support you throughout this transition. We believe that by working together, we can create a more sustainable, engaging, and vibrant community for all of us.

Thank you for being a valued member of our community. We look forward to embarking on this journey with you and creating a brighter future together.

Yours Sincerely,

[Name]

4. Draft Social Media Post



🌱 Important News for Our Community! 🌱

We're making a change that will benefit our entire community! Typically, throughout Western Australia, the owner of the property adjoining a road verge is responsible for the maintenance of verge vegetation, excluding street trees. However, currently a select few ratepayers are still getting their verges maintained by the Shire of Waroona at no cost. As a result, this mowing service is being subsidised by the other ratepayers. Which is not equitable nor sustainable. So starting on 01/03/2024 like most other Local Government Authorities, residents in the Shire of Waroona, will be responsible for the maintenance of their own verges or be required to pay for private works, if they want the Shire to mow their road verges. 🌿

🌟 Why the Change? 🌟

Resource Reallocation: We are reallocating the resources previously dedicated to verge mowing - to creating and maintaining our new community precinct that will serve as a vibrant hub for all our residents.

Environmental Impact: In an era of growing environmental awareness, it is our responsibility to make sustainable choices. By reducing mowing, we are taking a modest yet crucial step toward reducing our carbon footprint and promoting a greener, more eco-friendly community.

Efficiency & Equity: Focusing on delivering our whole communities service needs, optimises our budget, ensuring that ratepayer funds are spent wisely and equitably.

Community Engagement: by encouraging residents to take ownership of their front verges, we can foster a stronger sense of pride and community engagement.

Your Voice Matters - We believe that every community member has a stake in the future of our region and your involvement is crucial in shaping the development of the planned new "Verge Beautification Program", coming up in the new year.

👥 We believe this change will enhance the overall quality of life in our community, making it an even better place to live, work, and play. Let's embark on this journey together, creating a more sustainable, engaging, and vibrant community for us all! 🌈.

XXXxx – Road Verge Development and Maintenance Policy

1. Intention

To provide direction for Road Verge Development and Maintenance in the Shire of Waroona and to deliver resource allocation and community services that are equitable and sustainable.

2. Scope

This policy applies throughout the district. The purpose of this Policy is to outline the Shire of Waroona Council's obligations and residents' responsibilities in developing and maintaining road verges in the Shire. Excluding street trees and any site actively managed by the Shire, the owner of the property adjoining the verge is responsible for the maintenance of verge vegetation. Where a verge adjoins land owned by the Shire, then the Shire will maintain the vegetation on that verge. In order to ensure public safety, Council and Service Authority access and rights over this portion of the road reserve, the form and development of verges permitted by the Council, is also guided by this Policy. In addition, this policy aligns with the Shire of Waroona's commitment to environmental stewardship and seeks to encourage homeowners to transition to waterwise verges with enhanced tree canopy cover in the longer term.

3. Statement

For the purpose of this policy, a road verge is the portion of land between the road and the property boundary. Road reserves (this includes the verge) are crown land and not owned by the Shire. Local Governments do have responsibility for the care, control, and management of this land (unless the road has been designated a highway or main road). The responsibility for the management of verges does not mean that the Shire is required to undertake works requested.

This Council policy dictates the level of service provided, with this being a balance between the activities undertaken and the associated cost to ratepayers. This means that Shire works will be restricted to essential areas, such as public safety and infrastructure maintenance.

Verge mowing, slashing, and spraying is the responsibility of the owners of adjoining property excepting in the case:

- The Shire owns the land adjoining the verge, or
- Where this is necessary for reasons of road safety, or
- It is required for maintaining Shire infrastructure.

However, the Shire may spray verges for weed elimination where this is part of an annual budgeted weed removal program. The intent of this program is to achieve broad outcomes for the community such as road infrastructure management.

Flora declared as a pest species for the Shire of Waroona area according to the Biosecurity and Agriculture Management Act 2007 (BAM Act) and Local Laws will be considered for inclusion in the program with other works on a priority basis within the budget constraints of the program. Isolated works for other reasons, such as for the amenity of local resident, are not considered for inclusion.

The Shire will not undertake road verge maintenance for aesthetic reasons unless the location is part of a Shire managed developed streetscape.

4. Principles

The Shire of Waroona Council recognises that:

- A principal purpose of that part of the road reserve between the kerb and the property boundary is for use by pedestrians and to accommodate Service Utilities.
- The verge area is increasingly becoming an important part of the local amenity and green space for the community. It also provides important functions for facilitating our street trees, opportunities for improving water runoff and quality via Water Sensitive Urban Design. Along with increasing tree canopy and vegetation cover, which help cool our Shire and mitigate the impacts of climate change.
- The nature strip (verge) is the area between the private property boundary and the edge of the road.
- A well planned and maintained garden that incorporates the nature strip, greatly enhances the amenity and environmental quality of a neighbourhood.
- The maintenance of road verges is a shared responsibility between Council and its residents -
 - Landowners or residents are typically required to maintain their verges.
 - The Shire of Waroona will only undertake the maintenance of road verge required for essential areas, such as public safety and infrastructure maintenance,
 - Isolated works for other reasons, such as for the amenity of local resident, are not considered for inclusion.
 - The Shire will not undertake maintenance for aesthetic reasons unless the location is part of a Shire managed developed streetscape.
 - The Shire of Waroona has published “Verge Maintenance Guidelines” to assist residents in carrying out maintenance, landscaping or other improvement works to the nature strip adjoining their property.

5. Legislative and Strategic Context

- The *Local Government Act 1995* and the associated subsidiary legislation provide the broad framework within which this policy operates.
- The Shire of Waroona “*Activities on Thoroughfares and Trading in Thoroughfares and Public Places*”, Local Law.
- Activities must also meet any other requirement of the Shire’s planning framework that may be applicable for a particular site under any relevant Local Planning Scheme, Structure Plan, Local Planning Policy or Local Development Plan.
- This Policy has the following links to Council’s Strategic Plan:
 - **Objective 1.1** Create a connected, safe and cohesive community with a strong sense of community pride.
 - **Objective 3.1** To continually care for, protect and enhance our environment for the generations to come.
 - **Objective 3.2** Proactively manage resources and practice sustainability through responsible management of water, energy, fire control and waste.

6. Review

This policy is to be reviewed biennially.

7. Associated Documents

Other documents that have an association to this policy and that may be useful reference material are:

- Bush Fires Act 1954 Section 33(1), 25(1a) and 24G(2).
- IP010 – Street and Reserve Trees
- The Shire of Waroona “Verge Maintenance Guidelines”.
- The Shire of Waroona local law “Activities on Thoroughfares and Trading in Thoroughfares and Public Places”.
- The Shire of Waroona local law “Local Government Property Law”.

Division	Local Planning Policy				
Policy Number	PP0xx				
Contact Officer	Chief Executive Officer				
Related Legislation	Local Government Act 1995 Local Government (Administration) Regulations 1996 Bush Fires Act 1954 Section 33(1), 25(1a) and 24G(2)				
Related Shire Documents	IP010 – Street and Reserve Trees “Verge Maintenance Guidelines” “Activities on Thoroughfares and trading in Thoroughfares and Public Places”. “Local Government Property Law” The Shire of Waroona’s annual “Fees and Charges”.				
Risk Rating	Low	Review Frequency	Biennially	Next Review	Oct 2025
Date Adopted	28/11/2023				OCM 23/11/154

Amendments		
Date	Details of Amendment	Reference
Previous Policies		

REFERENCED & QUOTED –

<https://www.bridgetown.wa.gov.au/services/roads/verge-managment.aspx>
<https://www.watercorporation.com.au/Help-and-advice/Waterwise/Garden/Creating-a-waterwise-verge>
https://www.wanneroo.wa.gov.au/downloads/file/777/verge_treatments_-_protective_devices_policy
file:///C:/Users/dids/Downloads/Verge_Treatments_Protective_Devices_Policy.PDF
file:///C:/Users/dids/Downloads/city_of_wanneroo_verge_guidelines_nov2020.pdf
https://www.campbelltown.sa.gov.au/_data/assets/pdf_file/0022/236524/Road-Verge-Development-and-Maintenance-Policy-effective-from-5-April-2022.pdf
<https://www.campbelltown.sa.gov.au/development/undertaking-works-on-council-land/verges-and-naturestrips>

Road Verge Development and Maintenance Guidelines

1. Introduction

The nature strip (road verge) is the area between the private property boundary and the edge of the road. A well planned and maintained garden that incorporates the nature strip, greatly enhances the amenity and environmental quality of a neighbourhood. These guidelines have been created to assist residents in carrying out maintenance, landscaping or other improvement works to the nature strip area adjoining their property.

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2. Background

Nature strips (Road verges) are public land and serve a variety of important functions, such as providing space for service infrastructure (drainage, paths, power, communications, etc). They also provide useable space and amenity for the public and adjacent landowners. The Shire, service providers, general public, and residents therefore all share an interest in verges. With the potentially conflicting use and expectations of these stakeholders, it is important to have clear guidelines and rules regarding verge use, development, and management.

In order to ensure public safety, Council and Service Authority access and rights over this portion of the road reserve, the form and development of road verges permitted by the Council, is outlined in these guidelines. The guidelines also align with the Shire of Waroona's commitment to environmental stewardship and seeks to encourage homeowners to transition to waterwise verges with enhanced tree canopy cover in the longer term.

3. Statement

For the purpose of these guidelines, a road verge or nature strip, is the portion of land between the road and the property boundary. Road reserves (this includes the verge) are crown land and not owned by the Shire. However, Local Governments do have responsibility for the care, control, and management of this land (unless the road has been designated a highway or main road). The responsibility for the management of verges does not mean that the Shire is required to undertake works requested.

Council policy dictates the level of service provided, with this being a balance between the activities undertaken and the associated cost to ratepayers. This means that Shire works will be restricted to essential areas, such as public safety and infrastructure maintenance.

- a. **Verge mowing, slashing, and spraying is the responsibility of the owners** of adjoining property excepting in the case:
 - i. The Shire owns the land adjoining the verge, or
 - ii. Where this is necessary for reasons of road safety, or
 - iii. It is required for maintaining Shire infrastructure.
- b. Isolated works for other reasons, such as for the amenity of local resident, are not considered for inclusion.
- c. The Shire will not undertake maintenance for aesthetic reasons unless the location is part of a Shire managed developed streetscape.
- d. The Shire may spray verges for weed elimination where this is part of an annual budgeted weed removal program.
 - i. The intent of this program is to achieve broad outcomes for the community such as road infrastructure management. Flora declared as a pest species for the Shire of Waroona area according to the Biosecurity and Agriculture Management Act 2007 (BAM Act) and Local Laws, will be considered for inclusion in the program with other works on a priority basis within the budget constraints of the program.

4. Principles

The Shire of Waroona Council recognises that:

- a. A principal purpose of that part of the road reserve between the kerb and the property boundary is for use by pedestrians and to accommodate Service Utilities.

- b. The verge area is increasingly becoming an important part of the local amenity and green space for the community. It also provides important functions for facilitating our street trees, opportunities for improving water runoff and quality via Water Sensitive Urban Design. Along with increasing tree canopy and vegetation cover, which help cool our Shire and mitigate climate change impacts.
- c. The nature strip (verge) is the area between the private property boundary and the edge of the road.
- d. A well planned and maintained garden that incorporates the nature strip, greatly enhances the amenity and environmental quality of a neighbourhood.
- e. The maintenance of road verges is a shared responsibility between Council and its residents;
 - ii. Landowners or residents are typically required to maintain their verges.
 - iii. The Shire of Waroona will only undertake the maintenance of road verge required for essential areas, such as public safety and infrastructure maintenance,
 - iv. The Shire of Waroona has published these “Verge Treatment Guidelines” to assist residents in carrying out maintenance, landscaping or other improvement works to the nature strip adjoining their property.

5. Nature Strip Gardens and Landscaping

Efficient use of water can be achieved by choosing the right plant selection, mulching and watering methods. The Shire can provide advice on the species of plants best suited to nature strip areas. When landscaping (e.g. planting of trees, shrubs etc.) is being planned on the nature strip, the following requirements should be considered:

- a. The area set back a minimum of 1.5 metres from and parallel to the kerbline shall be designed to allow pedestrians to walk through without being obstructed if there is no footpath in the street.
- b. In addition, the area set back a minimum of 1.5 metres from and parallel to the kerbline shall be designed to enable vehicles to temporarily park clear of the carriageway if a breakdown occurs.
- c. If a public utility such as water, gas, sewerage, electricity or telephone undertakes work on your nature strip area they are then responsible for replacing any disturbed soil. However, they are not responsible for replacing disturbed irrigation, landscaping, etc., as this is the adjoining property owner’s responsibility.
- d. Landscaping must be kept clear from obstructing the roadway or any footpath.
- e. Any landscaping on the nature strip area must not create any undue hazard to road users or pedestrians.
- f. To ensure adequate sight lines are maintained at vehicle crossovers and road intersections, landscaping at these locations, shall not exceed 600mm in height at full maturity. Otherwise, landscaping at these locations must be maintained regularly. When developing or improving properties, it is recommended that a nature strip landscape proposal be submitted to the Shire for approval. As many shrubs and trees may be inappropriate for the street environment and if already existing, may need to be removed.
- g. Residents are also encouraged to consider aligning with Water Corporations “**Creating a Waterwise Verge**” guidelines, to save on water consumption. Information can be found on their website:

<https://www.watercorporation.com.au/Help-and-advice/Waterwise/Garden/Creating-a-waterwise-verge>

❖ What can be installed or grown in the verge without Shire Approval?

The owner of the property adjoining the verge may install turf, shrubs and groundcovers, vegetables and herbs, mulch, irrigation, and trafficable hard-stand on the verge adjoining their property without the approval of the Shire with the following conditions:

- No plant that exceeds or which may exceed 600mm in height is allowed on a verge within 6m of an intersection.
- Other than lawn, no plant or loose material is permitted within 1.5 m of the road carriageway without approval and no part of a development is permitted to encroach on a carriageway at any time. The edge of the road carriageway is the back of kerb or road shoulder and if no kerb or shoulder currently exists, then from the edge of seal.
- Trafficable paving and/or hard standing is permitted where this occupies an area of less than one third of the verge (excluding the crossover) and 2m away from the trunk of a street tree.
- Verges are public space and as such developments must not create a hazard or nuisance for persons using the area. The development must have finished levels that tie into adjacent verges, footpaths, property lines, accesses, and service pits. They must not cause water to pond or cause run-off to become a hazard or a nuisance. No large rocks or non-frangible items (i.e. not prone to break if impacted) can be placed on the road reserve.
- Development must not interfere with the function or maintenance of installed infrastructure. This includes but is not limited to obstructing footpaths, roads, water meters, power domes, and drains.
- By developing the road verge, the property owners shall accept responsibility for all risks, costs, and ongoing maintenance associated with the development.
- Property owners also accept that infrastructure owners such as Shire, Telstra, Water Corp, etc. may conduct works within the verge as required and have an obligation to reinstate the verge to safe condition only.
- At the discretion of the CEO or nomination officer the applicant may be directed to remedy or remove any unsatisfactory improvements or items at the applicant's cost.

❖ Can I prune or remove a tree on the verge myself without Shire Approval?

The Shire of Waroona would like to remind all residents that any street trees located on your verge are the sole responsibility of the Shire, for example pruning and other maintenance. If you have any concerns regarding the trees located on your verge, for example reaching overhead power lines, please contact the Works and Services Department on 9733 7817.

The Works and Services department will be available to help you with any enquiries you may have. The Shire will consider the approval of removal or pruning of street trees by owners of adjoining properties having regard to the following:

- Whether the tree or part of the tree is safe.
- Whether removal is necessary for the construction of a vehicular crossover to provide access to an approved building.
- Whether the tree is considered by the Shire to be incompatible with the streetscape, infrastructure or natural environment where it is located.
- Whether removal is reasonable given the overall health and expected lifespan of the tree.
- Whether the tree is providing food or habitat for native animals.
- Whether the tree is native and requires a clearing permit.
- Whether the tree has historical value or a significant amenity to the community.

The Shire may, as a condition of approval for the removal or pruning of street trees by owners of adjoining properties require;

- That suitable arrangement is made by the owner for the planting of a replacement street tree in a location and of a species determined by the Shire.
- That removal or pruning is carried out by a properly qualified contractor.
- All tree waste is removed from the verge following completion.
- That the verge is reinstated to the satisfaction of the Shire.

❖ Getting Bushfire Ready - Verge Burning Permits

The Shire support and encourages efforts for residents to be 'bushfire ready'. However, residents still need to obtain a permit from the Shire to burn on verges (or other Shire reserves). **This is needed all year round.** This permit is easy to obtain from the Shire and does not incur a fee. Once the permit has been issued there are safety procedures that must be followed prior to or while conducting the burn such as:

- Notifying the Shire Works and Waste department prior to starting the burn
- Notifying adjoining neighbours
- Notifying DFES before commencing the burn 1800 198 140
- Wearing suitable clothing
- Not conducting burns in high winds

Additional Community Safety Information and Emergency Contact information is available from DFES, your local Bush Fire Brigade representatives and the Shire.

The Shire of Waroona requires that all 'burning off' is conducted via, 'cool', controlled, low impact burns to preserve native flora and fauna, as well as tree canopy. Empirical evidence has clearly shown that 'hot' burns can kill off trees as well as native vegetation and fauna. Resulting in an increase in 'weed' and understory density and therefore increase future fuel loads. "Hot" burns, are considered 'clearing', which is 'works' under the planning regulations and requires a written approved development application. Where the burn area is in an area of native vegetation, mosaic style 'cool' burns are also mandatory.

❖ There is some rubbish / waste left on the verge will the Shire arrange to remove it?

Where waste material is left on a verge the Shire will attempt to identify the party responsible for the placement of the waste and will require that the waste be removed by that party. Where it is not possible to identify this party, the Shire will remove waste from verges where:

- It is putrescible material and if it were left in situ, it would cause nuisance to nearby properties and public places in terms of odour / flies / vermin.
- It is an abandoned vehicle.
- It is causing a significant hazard or impact on local amenity.
- Leaves and branches will only be removed from verges where part of a developed and Shire managed streetscape or deemed a necessary for fuel reduction.

❖ Will the Shire repair my crossover or fix associated drainage problems?

Installation, repair, and maintenance of vehicle crossovers are the landowners' responsibility. This includes maintaining any stormwater infrastructure associated with the crossover as well as managing vegetation for safe line of sight. A crossover is private infrastructure for the benefit of a specific property. Crossovers are constructed by the property owner with Shire permission and do not become Shire property.

❖ **Verge parking development and maintenance.**

- Shire controlled verges are generally not managed for the purpose of vehicle parking and such use on a permanent or semi-permanent basis is not considered desirable.
- The Shire will not undertake works to improve or maintain verges for the purpose of parking apart from areas identified by the Shire as being of benefit to the general public.
- In addition, the area set back a minimum of 1.5 metres from and parallel to the kerbline shall enable vehicles to temporarily park clear of the carriageway if a breakdown occurs.

6. **Vegetation encroaching onto private property.**

The Shire is not responsible for managing vegetation encroaching onto private property. Property owners can cut back any encroaching vegetation, including roots, on their side of the property boundary. **Except for where the vegetation is mature trees deemed to be providing urban canopy in a townsite area, street trees located on your verge, or is other vegetation protected by the Shire's Local Planning Framework, or other legislative requirements, including the conservation of native vegetation.** Responsibility for disposal of pruned material is as follows:

- Where the pruned material originates from a verge developed by a current or previous adjacent landowner, disposal is the current landowners' responsibility. Pruned material must not be placed on the verge.
- Where the pruned material originates from Shire managed vegetation such as street trees, the material may be placed on the verge in a safe manner for Shire collection but only with prior Shire approval. Approval is strictly subject to operational capacity and may not be granted.
- Pruned material originating from private land will not be collected by the Shire and is the current landowners' responsibility. Pruned material must not be placed on the verge.

❖ **I think a tree is dangerous what will the Shire do about it?**

A suitably qualified and/or experienced Shire representative will assess the tree and if necessary, a formal Quantified Tree Risk Assessment (QTRA) will be undertaken. The outcome of the assessment will determine the action (if any) the Shire takes. The timeframe of any work the Shire undertakes will depend on the assessed urgency. Naturally, imminent risk situations are given the highest priority.

The Shire will prune or remove trees on verges where the tree:

- Is significantly damaging, or has potential to damage, public infrastructure (including power supply infrastructure). Note that the Shire will undertake powerline pruning of cultivated trees according to Western Power criteria. Western Power is responsible for powerline pruning of non-cultivated native trees.
- Is causing an unacceptable fire risk (as determined by a suitably qualified and/or experienced Shire representative). Works will be considered for inclusion in the Shires budgeted fire mitigation program and included on a priority basis and according to available budget.
- Is causing significant damage to buildings or structures on adjoining land.
- Presents an imminent risk (as determined by a suitably qualified and/or experienced Shire representative) to public safety, or to the structure of adjacent buildings.

❖ **What happens when storms or other natural events cause trees or significant branches to fall?**

Where storms or other natural events cause trees or significant branches to fall and impede a public thoroughfare the Shire will remove the obstruction as soon as practical. Incidents where a road has become impassable, or a lack of sight lines creates an imminent risk will take priority.

Where storms or other natural events cause trees or significant branches from the road verge to fall and either damage or affect private property, as a natural event the Shire is not required to take any action. However, if resources are available the Shire may remove timber from a fence and make temporary repairs as necessary to contain stock to prevent a road hazard.

❖ **The verge is looking untidy due to fallen branches, logs, weeds etc. will the Shire tidy it up?**

The Shire will not undertake maintenance for aesthetic reasons such as fallen leaves, nuts, small branches, logs weeds etc, unless the location is part of a shire managed developed streetscape. If a large branch falls that is unsafe residents are asked to please contact the Shire of Waroona.

❖ **There is a dead animal on the verge will the Shire remove it?**

Large animal carcasses will be removed from verges at locations where if left in situ it would cause nuisance to nearby properties and public places in terms of odour / flies / vermin.

❖ **Will the Shire remove insects and/or other animals causing a nuisance in the verge?**

The Shire will not eradicate or relocate fauna unless it presents an imminent risk to public safety (as determined by a suitably qualified and/or experienced Shire representative) or it is impacting public infrastructure. This includes but is not limited to, termites, ants, and bees.

❖ **I am concerned about the verge being a fire hazard. What action will the Shire take?**

Locations of concern regarding fire hazard will be assessed by a suitably qualified and/or experienced Shire representative and considered for inclusion in the Shires budgeted fire mitigation program on a risk priority basis and according to available budget.

7. Associated Documents.

Other documents that have an association to this policy and that may be useful reference material are:

- Bush Fires Act 1954 Section 33(1), 25(1a) and 24G(2).
- IP010 – Street and Reserve Trees
- The Shire of Waroona “*Verge Maintenance Guidelines*”.
- The Shire of Waroona local law “*Activities on Thoroughfares and Trading in Thoroughfares and Public Places*”.
- The Shire of Waroona local law “*Local Government Property Law*”.

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<https://www.watercorporation.com.au/Help-and-advice/Waterwise/Garden/Creating-a-waterwise-verge>

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<https://www.campbelltown.sa.gov.au/development/undertaking-works-on-council-land/verges-and-naturestrips>

Preston Beach 4x4 Access Management Options

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1 Review of the Facilities and Management Practices at Preston Beach

1.1 Infrastructure

Preston Beach can be accessed from Mitchell Road. At the end of the road there is a car park, a pedestrian access route onto the beach and a driveway either side of the car park for 4x4 vehicle access on to the beach. Next to the northern beach access driveway there is a 48hr RV stop for self-contained camper trailers, caravans and RVs. Located on the north side of this space is the green waste disposal site.

1.2 Facilities

On site there is a grassed picnic area, a toilet facility with an outside electric light and CCTV, electric barbecues, disposal facilities, playground equipment and sheltered picnic benches.

1.3 Current 4x4 Management Strategies

The construction of vehicle access routes and a carpark with foreshore amenities was completed between 2002 and 2010. The two vehicle access points give access to both the northern and southern sides of the beach. These are located either side of the car park. They are clearly fenced and signposted.

There are signs either side of the swimmer's beach prohibiting vehicle access. Bollards are installed along the boundary in summer to fence off the swimmer's beach area. They are removed during the winter to avoid losing them due to harsh weather, but the signs remain year-round.

Educational resources include volunteer ranger presence on the beach, Code Off Road informative resources and local 4x4 driving groups.

To protect the dunes from erosion caused by 4x4 vehicles, dune brushing has been employed to create obstacles to deter drivers from creating new tracks through eroded areas. Once a year, the green waste deposited by the community is buried into the side of the dunes, obstructing vehicle access. This is a strategy employed by the Preston Beach Dune Restoration Project that began in 2011 and continues to support beach preservation. There have also been several dune revegetation initiatives.

Beach closures occur under extreme circumstances such as during harsh weather or when the beachscape is too hazardous.

1.4 Volunteer Rangers

There are currently eight active volunteer rangers. Their vehicular resources include a 4x4 ute and beach buggy.

Their presence on the beach supports the conservation of the coastline through periodic patrols overseeing activity on the beach, keeping the area clear of litter, and providing educational support to beach visitors on how to use the beach responsibly. The Preston Beach Dune Restoration Project that began in 2011 is an initiative that relies on the volunteer rangers supporting the organisation of planting activities and dune brushing.

The volunteer rangers also help keep beach visitors safe by warning people exhibiting reckless behaviour and calling emergency services in the event of incidents. They also report misuse of the beach to the relevant authorities when necessary.

1.5 Ongoing Concerns

During peak periods, the beach can become quite busy which can cause safety hazards and limit recreational capacity. Statistics recorded in 2018, on Easter Saturday between the hours of 7am to 12:30pm recorded 344 vehicles accessing the beach. Peak periods include long weekends particularly in summer, whilst in winter the beach tends to experience less activity. Since the beginning of Covid, there has been an observed increase in weekend 4x4 recreational activity. This can also cause significant erosion of the dunes and beach, with increased traffic and misuse.

At night, the beach can become quite hazardous. Due to harsh weather in the winter, significant beach shelving can occur. These are areas where the beach divides into levels with steep drop offs and unstable edges. At night, these areas can be obscured and can cause 4x4 vehicles to become bogged or in extreme circumstances, flip and roll.

An issue with the use of signs along the beach is that smaller signs tend to be stolen within the month of their installation.

Vehicle driver's attempts to create new tracks through the dunes are an ongoing issue but are being managed through ongoing dune brushing and plantation activities.

2 Desktop Review of Management of Similar Locations in Australia

2.1 New South Wales

New South Wales has several 4x4 beach recreational areas. Across New South Wales, a beach access permit system promotes beach conservation and maintenance. The permits allow 4x4 recreational activity on designated beaches for a fee that gives access for a set period under the condition that visitors follow a certain code of conduct. The requirements, fees and terms are determined by the individual councils.

2.1.1 Ballina Shire Council

Permits can be purchased from an automated kiosk or purchased through an app called EasyPark. The permit allows access to a designated section of Seven Mile Beach to be used recreationally by 4x4 vehicles.

2022/2023 Fees:

1 day permit \$22

30 day permit \$58

6 month permit \$80

Annual Permit \$138

The purchaser of the permit is prompted to accept terms and conditions, notified of safety rules and informed of their responsibilities whilst using the beach upon purchase.

Full 2020 policy can be accessed through the below link:

[4WD Beach Permit Seven Mile Beach Lennox Head Policy \(pdf\)](#)

Ballina Council Rangers and NSW Police enforce the policy and can cancel permits and issue fines when there has been a breach.

2.1.2 MidCoast Council

4x4 drivers must fill out a Beach Access Vehicle Application Form and email the completed form to the council or hand it in at a council customer service centre. Upon completing the application form, applicants agree to comply to local restrictions and council policies.

They can then buy a permit from a participating outlet which include general stores, newsagency, information centres and caravan parks.

The permit is displayed on the bottom edge of the passenger side windscreen of the vehicle.

The permit gives access to six different beaches that are outlined on a map with boundaries in an informative brochure that can be accessed through the shire website.

2022/2023 Fees:

30 day permit \$60.00

Annual Permit \$100.00

Annual Permit (pensioners and seniors card holders) \$50.00

Annual Professional Fishermen Permit (provides additional beach access) \$100.00

Replacement Labels \$20.00

Further information on permits and policies can be accessed through the below link:

[Driving on beaches](#)

Midcoast Council Rangers and NSW Police enforce the policy and can cancel permits and issue fines when there has been a breach.

2.1.3 Port Macquarie-Hastings Council

This council has adopted a similar beach permit system to the other councils in NSW, except their permits are valid across Port Macquarie-Hastings, Kempsey and Nambucca Council areas.

Permits can be purchased either through the PayStay App or Website.

Fees:

Annual permit (365 days): \$72

30-Day visitor permit: \$36

Pensioner rate: \$36 (valid 365 days)

Further policy information can be accessed through the below link:

[Beach Driving Policy](#)

2.1.4 Worimi Conservation Lands

Access is given to Stockton Beach and the surrounding dunes. The 350 hectares of dune area had been previously disturbed by sand mining. There are three access points onto the beach.

Permits can be purchased from select service stations, the visitors centre, and the NPWS Hunter Coast Area Office. Permit must be clearly displayed.



Figure 1. Worimi Conservation Lands Beach Access Permit

Fees:

3-day permit \$33

Annual permit \$88

Annual pensioner permit \$44

Annual RVA permit (conditionally registered quadbikes/motorbikes) \$88

Replacement permit \$20

Further information can be accessed below through the following link:

[Beach Driving - Worimi Conservation Lands](#)

2.1.5 Belmont Wetlands State Park

In November 2020, the park transitioned from hardcopy to online permits. This gives access to Nine Mile Beach 4x4 recreational area between Redhead and Blacksmiths. Permits are only available online and rangers track the validity of permits through the “Rangers App”.

Weekly Permit - \$33 Valid 7 days (from date of purchase)

Monthly Permit (from date of purchase) \$44

Annual Permit - \$88 *Valid 12 months from date of purchase*

Annual Concession Permit - \$44 *Valid 12 months from date of purchase*

A brochure outlining their guidelines can be accessed through the below link:

[Guidelines for Access](#)

2.2 Queensland

2.2.1 Queensland Government

A vehicle access permit must be obtained before driving on Bribie Island, K'gari (formerly Fraser Island), Mulgumpin (Moreton Island), Cooloola and Minjerribah (North Stradbroke Island) recreation areas.

Booking services can be found online on the department of environment and science website, at Queensland Parks and Wildlife Services offices and over the phone. Online booking involves creating an account through the department website. Within this account, prior to the commencement of the booking, visitors can modify dates and cancel bookings.

Vehicle access permits can be collected from information shelters at the entrance of the parks.

Residents, government vehicles and commercial users can apply for exemption permits.

Fees:

Bribie Island Recreation Area

1 week or less = \$53.65

more than 1 week (up to 1 year) = \$167.60

Cooloolo Recreation Area

1 calendar day:

obtained via the internet = \$13.95

not obtained via the internet = \$21.05

1 week or less = \$35.50

1 month or less = \$55.90

more than 1 month (up to 1 year) = \$281.40

K'gari (Fraser Island) Recreation Area

1 month or less = \$55.90

More than 1 month (up to 1 year) = \$281.40

Minjerribah Recreation Area

1 month or less = \$55.90

more than 1 month (up to 1 year) = \$167.60

Mulgumpin (Moreton Island)

1 month or less = \$55.90

more than 1 month (up to 1 year) = \$281.40

Surveillance cameras are used on the islands to record vehicle number plates and match them with valid permits. Those found entering without a valid vehicle permit are issued with an infringement notice and a fine.

Further information can be accessed through the following link:

[Vehicle Access Permits](#)

2.3 South Australia

Beach 4x4 recreational areas are largely unregulated but some parts require visitors to pay an entry fee before entering. There are restricted national park areas that require a key to enter through gates. Operations and maintenance mostly rely on volunteer rangers.

2.3.1 Memory Cove Wilderness Protection Area

The protection area is located inside Lincoln National Park. A 4x4 track goes through this area and is restricted by gate entry. A booking must be made online through the national parks and wildlife service. A \$50 refundable cash deposit is necessary to acquire a key and they must be picked up from the Port Lincoln Visitor Information Centre during opening hours. There are only 15 keys available to limit the number of people using the area at any one time. Gate operation is possible due to dense bushland creating natural obstruction for entry via other means.

Further information can be accessed through the link below:

[Memory Cove Wilderness Protection Area](#)

2.4 Western Australia

4x4 beaches are largely unregulated in Western Australia. Fees only apply to 4x4 beaches that exist within DBCA national parks.

2.4.1 DBCA National Parks

Park passes can be purchased online that allow access to all Western Australian Parks or purchased at supervised gated entry points for specific park entry.

Standard entry fees apply to all monitored parks:

Standard vehicle (12 or fewer occupants) - \$15
 Concession standard vehicle (12 or fewer occupants) - \$8
 Large vehicle (more than 12 occupants) - \$7.00
 Concession large vehicle (more than 12 occupants) - \$2.50
 Motorcycle - \$8.00

The DBCA supplies a Code Off Road brochure that lists local rules that should be followed. This is not necessarily distributed and is not attached to the “Need to Know” park information pages. Drivers are not notified or guaranteed to read any terms and conditions upon purchasing a permit. Driving regulations are not listed in the online park information.

To view an example of the accessible online information please follow the below link:
[Cape Arid National Park](#)

Where fees apply, regulation relies on supervised gate entry. This is effective in parks where there is one access point. Some parks have implemented this system where there are other access points that drivers can use and enter without penalisation due to lack of ranger presence.

2.5 Review of beach access options

Across the board, all beach access options allow councils to have greater control over who is accessing their beaches and allowing them to restrict access where necessary. All systems included asking visitors to actively agree to terms and conditions with fines administered and beach access revoked for misconduct. Charging a fee for 4x4 beach access also supports funding ranger programs and beach maintenance. The support of local police and legal consequences for misconduct allows 4x4 beach regulation to be effective.

2.5.1 Beach Access Permits

NSW councils have all adopted this system for 4x4 recreation areas. QLD has adopted this system for their holiday islands. The only differences in execution are through use of permit stickers, online registration or booking set days for access.

Pros

- Registration system where the number of visitors can be tracked.
- Number of visitors can be restricted through booking systems
- Online registration meaning no need for extra employment
- A list of valid permits can be compiled and adjusted for rangers to easily check and monitor
- Can provide exemption where necessary

Cons

- Isn't effective without park/beach ranger and police presence
- Can involve extra costs through permit stickers and cctv

2.5.2 Gate Permit Systems

This system is adopted in areas where there is dense bushland and access can only occur through the gates. There are two ways to implement this system; key access or supervised entry.

2.5.2.1 Key access

Pros

- Restrict access through number of keys issued

Cons

- Without dense bushland or groins cutting off other access points, the gates are ineffective
- Keys can be lost or stolen

2.5.2.2 Supervised entry

Pros

- Someone there to watch the number of visitors enter the beach
- Can communicate with rangers or police if there are any issues

Cons

- Paying someone to watch over the gate

3 Management Model

The relevant management plans have been considered and referenced in the following sections.

3.1 Preston Beach Foreshore Management Plan

TABLE 6-1 RECOMMENDED FORESHORE MANAGEMENT ACTIONS

#	Management Action	Timeframe & Priority	Indicative Cost
1	Continue to provide beach access for vehicles to the north and south of the swimming beach and prohibit vehicle access to the swimming beach	Continuous High	Less than \$25,000
2	Continue to restrict access to the foredune. Current policies of education, monitoring by Volunteer and Shire Rangers, demarcation of access tracks and pedestrian paths and foredune brushing should continue to ensure informal access into the vegetated foredune is minimised as much as possible to protect the condition of the foredunes and vegetation	Continuous High	Less than \$25,000
3	Continue brushing of foredunes with donated green waste but provide advice on what green waste is suitable for foredune brushing and welcome at the green waste disposal area and what is considered weeds and is prohibited to be deposited.	Continuous High	Less than \$25,000
4	Continue to undertake and support programs for the eradication of weeds and the rehabilitation and revegetation within the foreshore reserves. Appropriate local species should be used. <ul style="list-style-type: none"> Works near the car park could be enhanced by descriptive signage to provide education and tell the story of the natural flora and fauna for the various locations. Input from DBCA, Peel Harvey Catchment Council and the Peel Harvey Biosecurity Group should be sought for vegetation condition inspection, the eradication of weeds, and rehabilitation and revegetation activities. 	Continuous Medium	Less than \$25,000
5	Continue coastal monitoring activities to characterise the behaviour of the coastline in the study area. This background information will be valuable in the event of severe storm damage (where beach surveys should be undertaken ASAP after such an event) or for future coastal planning and development applications to ensure sustainable management of the coast into the future. Collaborative efforts such as these being undertaken with the PNP are appropriate for the Shire, given the coast is largely undeveloped and contains no coastal erosion hotspots.	Continuous Medium	Less than \$25,000
6	Pursue grant funding opportunities from state and federal government to assist with the implementation of these recommendations.	Continuous Medium	Less than \$25,000 Intent is zero net cost assuming successful grants

#	Management Action	Timeframe & Priority	Indicative Cost
7	Review options to permanently demarcate swimming beach from 4WDing and fishing beaches either side. Options to consider include: <ul style="list-style-type: none"> Installing large steel piles, driven into sand, or placed in drilled holes if there is limestone bedrock (understood to be present near 0.0 mAHD on parts of the swimming beach. Another option is "jettable" smaller steel posts which are installed by pumping large volumes of water down them to fluidise the sand. A possible innovative design could include the provision of beach shade attached to the piles, or able to be temporarily attached for school/summer holidays 	0-2 years High	\$25,000 to \$50,000
8	Undertake networking with other local governments and organisations to review the management strategy/approach to improve relationships and education of people 4WDing on beach. Possible items to include are: <ul style="list-style-type: none"> Liaison with local and state 4WD clubs such as the Peel 4x4 Club and the Four-Wheel Drive Club of WA. It may be possible to plan educational events/showcases with clubs in combination with Shire Rangers, PBPA and Volunteer Rangers, local police and emergency services. Share the challenges faced and collaborate with the Peron-Naturaliste Partnership as a regional coastal network and groups like Track Care WA who are experienced with these issues. Seek support and collaboration with the Peel Harvey Catchment Council as the regional NRM group to establish a site-specific Code Off-road educational brochure. Coordinate the approach with the PBPA and Volunteer Rangers Consider installation of an air compressor at the beach car park to make tyre reinflation easier – maybe a token fee could be charged to provide an income stream to support education of beach users. Need to consider potential for vandalism. Continue Volunteer Ranger program. 	0-2 years High	\$25,000 to \$50,000

#	Management Action	Timeframe & Priority	Indicative Cost
9a	<p>Provide universal access to the sandy beach. Options include:</p> <ul style="list-style-type: none"> Prepare appropriate design (with detailed capital and maintenance cost estimates) of a universal access to sandy beach area via a path which traverses the current pedestrian beach access to the 2030 erosion hazard line - to reduce vulnerability to storm erosion. Options may consider having an universal access decline ramp at the western end; the path material could be boardwalk, but it is likely concrete will be more cost-effective. The design should include for the seasonal provision of beach matting from the western end of the path onto the sandy beach, and/or appropriate access and landing for a free-hire option of a wheelchair suitable for use on the beach. It is likely that the matting, the transition from matting to path, and possibly the western end of the path may experience erosion damage and require higher levels of maintenance – these issues will be considered in the design process. This option is proposed following consultation with Shire staff, and would make use of the Shire's currently available \$100K State funding for the provision of universal access to the beach . Investigate the feasibility of providing universal beach access via the purchase of a beach wheelchair which the PBPA could take custodianship of and provide as a free hire service (possibly one or more days a week in summer months, or over school holidays). Beach access matting could be considered also to be put out on a temporary basis by the PBPA, Volunteer Rangers or other volunteers. This would also make use of the funding, however, represents a cheaper option that could potentially allow for funding to also be spent on the lookout. 	<p>0-2 years</p> <p>High</p>	\$100,000
9b	<p>Ocean-view lookout – This recommendation seeks to provide more convenient access for the community to view the ocean horizon and sunsets. Options include:</p> <ul style="list-style-type: none"> Prepare preliminary design (with detailed capital and maintenance cost estimates) to provide a lookout on foredune near car park to provide a destination for community members and visitors to appreciate the ocean vista and sunset views. Options can include the provision of universal access via an appropriate ramp. Detailed survey of foredune area would be required. Concrete may be suitable, and cheaper, for some components rather than a raised boardwalk style construction. This option acknowledges the feedback received on the draft FMP preferring it to the alternative location in the point below but it is noted that the number of respondents was small. This option is likely to require appropriate handrails, fencing and revegetation of the surrounding foredune. Investigate upgrading the existing lookout on the north side of Mitchell Road (approximately 250m east of the beach car park) to provide a destination for community members and visitors to appreciate the ocean vista and sunset views. Consider providing universal access and appropriate car-parking nearby on Mitchell Road. As a minimum the lookout should be refurbished as a destination point for people walking from town. 	<p>0-2 years</p> <p>Medium</p>	\$100,000 to \$500,000

#	Management Action	Timeframe & Priority	Indicative Cost
10	Undertake a more detailed feasibility study of several sites around town for the future establishment of a caravan park. Consider coastal hazard risk areas, weather exposure, vehicle access, requirement for pedestrian beach access, land tenure, land zoning, provision of services, design life, economic forecasts of different business models and scale of operation.	<p>0-2 years</p> <p>Medium</p>	\$25,000 to \$50,000
11	Aboriginal Heritage - The sensitivity of connections, sites and cultural values should be explored through reference to local traditional owners. Consultation with local elders should be prioritised in the process to explore those cultural values and connections along the coast that are not yet registered. Subsequently, appropriate methods of recognition, celebration and acknowledgement and implementation should also be explored with local elders.	<p>0-2 years</p> <p>Medium</p>	Less than \$25,000
12	<p>Consider refurbishment options for the ablation block, car park and foreshore amenities.</p> <ul style="list-style-type: none"> Potential upgrades for the ablation block should address current maintenance and upkeep issues and allow for improved infrastructure for use by patrons of the 24hr RV free stay area. A small campers kitchen area suitable for washing dishes could be provided. Refurbishment works could be undertaken in short-term or planned to coincide with scheduled maintenance. Car park layout modifications – consider improvements to allow for a turnaround loop for larger RV's/buses and caravan/camper trailer combinations. Refurbishment of car park and ablation block will need to consider the feasibility of the establishment of a caravan park in the Town. If a caravan park was established close to the car park area, facilities may be shared or replaced by new ones at the caravan park and the 24hr RV free stay area could be shut down. Alternatively, if a caravan park is established elsewhere in town, facilities would still be required at the car park, but could be planned to complement those at the caravan park. 	<p>2-5 years</p> <p>Medium</p>	\$50,000-\$300,000
13	Review the signage provided at the car park and vehicle and pedestrian access points. Remove/replace outdated signage and install new signage as required. Focus should be on education of beach users with regard to the local natural environment and its protection (e.g., best practice four-wheel drive usage on the beach). The combined effect of the signs should be to enhance the experience of the users and the condition of the foreshore environment, without detracting significantly from the visual landscape.	<p>2-5 years</p> <p>Medium</p>	Less than \$25,000
14	A review of feral animal management should be undertaken in conjunction with input from DBCA.	<p>2-5 years</p> <p>Low</p>	Less than \$25,000

#	Management Action	Timeframe & Priority	Indicative Cost
15	The foreshore amenities are generally of a good standard. To maintain or improve this standard to 2030 however, it will be important to undertake maintenance and refurbishment of the facilities as required every few years. Ongoing collaboration with the PBPA regarding these facilities and their renewal is recommended. Government grant funding for upgrades and additions should be sought.	5-10 years Low	\$25,000 to \$50,000
16	Should any future development progress for the north or south end of town, appropriate planning should be undertaken to incorporate the construction of additional pedestrian beach access point(s).	Anticipated 5-10 years Low	Less than \$25,000

3.2 DBCA's master recreation plan for the Yalgorup National Park (Ramsar Listed Wetlands)

The master recreation plan involved many recommendations from stakeholders and invited cooperation between the DBCA and local government in ensuring beach preservation.

Below is an excerpt of the recommendations:

- 4WD access removed entirely with gates and physical barriers installed and frequent policing undertaken
- 4WD access for portions of national park estate and coastal areas managed through new gates, physical barriers and policing
- seasonal restrictions to 4WD beach access to protect nesting sea-birds and/or allow access to hikers, cyclists and horse and tour operators only
- time limits of access reduced to 2 hours either side of low tide and travel close to the water (to reduce vehicle strandings and to protect nesting seabirds)
- introduction of daily quotas for 4WD beach access
- introduction of park and beach use entry fees
- permit/licensing system for local resident access only (especially Preston Beach residents)
- expansion of the volunteer ranger program (as practiced at Preston Beach)
- investigation of opportunities for trail bike riding and 4WD in alternative locations outside the park and off beaches through a commercial venture to take pressures off the beach as an off-road destination
- installation and maintenance of increased behavioural signage at beach access points

Tourism Aspirations and Opportunities:

- 'niche' market small scale accommodation opportunities adjoining the Park or with private lands within the park, catering to a wide range of prices and styles and tastes (as described in Action Five)
- cycle hire and support on track maintenance

- new transport focused operators to transfer hikers and cyclists pre- and post-hike and cycle
- commercially managed overnight trail huts and accommodation
- walk and cycle trail guide opportunities specifically for families and novices
- new bridle trail infrastructure, routes and promotion may spark interest in horse riding tours 'on the beach' (dependent upon exclusion of 4WDing)
- other bridle trails exist in and around the park, especially for those interested in military history (i.e Light Horse), but are poorly known
- potential for tenancies related to future visitor centre (e.g cafe) or peak periods (e.g food trucks)
- provide opportunities for local Indigenous to run cultural walks (example set by Yanchep National Park and its cultural heritage walk trails, or Mossman Gorge)
- support investigations for alternative adventure themed space with areas suitable for: 4WD/trail bike, kids nature playground, high-tree tops course. This could provide a market for those wanting to 4wd/trailbike and opportunities for families in lands adjacent to the park (thus reducing visitor pressure and expectation for this type of recreation in the park)

3.3 Management Model Options

3.3.1 Concerns and Suggested Strategies

Due to the accessibility and length of Preston Beach, a beach access permit system would be the most cost effective and feasible option. This is due to the many access areas to get on to the beach that would leave a gated system redundant.

The main concerns that can be addressed by this system and the relevant recommendations are displayed in the table below:

Stakeholder concern	Management Option	Advantages
Number of vehicles using the beach per day	A system that has a maximum number of 4x4s allowed on the beach per day <i>A quota should be negotiated based on land capacity, recreational capacity and safety/rescue resources</i>	Supports the recreational capacity of the beach and minimises erosion from overuse
4x4 hazards and safety risk due to coastal erosion and weather	Seasonal beach access closures	DBCA suggestion for beach commercial bridle tours during vehicle closure seasons
Vehicle behavioural management	Agreement to rules and regulations where misconducted can be reported by rangers and managed by police	Drivers are educated and informed before entering the beach and those who choose to disregard this system can be penalised
4x4 risk to nesting seabirds	Include seabird information in agreement to rules and regulations	Driver awareness of beach inhabitants supports beach ecosystem preservation
Resident access	Residents receive a permanent access permit	Residents will be more accepting of access permit system if they don't have to pay to use the beach
Night hazards	Opening hours for vehicular beach use: Suggested hours between 6am – 6pm.	Minimise emergency incidents occurring at night

3.3.2 Proposed Management Model Options

Below I've proposed several management options that vary in range of cost and control measures.

3.3.2.1 Model 1

The below model is intended to be non-invasive and work with the current resources the Shire possesses:

Definitions:

Access permit – a certification that the driver has paid to use their specified vehicle on the beach and understand the terms and conditions of using the beach.

Booking system – a separate system for notifying rangers of maximum capacity being reached.

Capacity – maximum number of vehicles that can use the beach within a day. This is to prevent against excessive erosion.

Terms and Conditions – a list of rules to ensure public safety, environmental preservation and includes specification of consequences involved in misconduct.

Model Guidelines:

An online yearly permit registration system that involves 4x4 drivers reading and agreeing to terms and conditions of entry. They are then charged a set fee that goes towards funding beach maintenance. Preston beach residents can apply for a free permit code through a separate online application by verifying their address. The permit applies to a specific driver's licence and car registration and applies for a year from the registration date. I recommend in this instance not charging a fee greater than \$20, as some drivers may only use their permit one day per year.

The purpose of the permit is to make sure drivers are aware of how to use the beach responsibly and how the impact of excessive 4x4 recreational activity on the beach can cause increased erosion. A yearly renewal ensures beach users are refreshing on the terms and conditions, and reminded of why the system is in place. The terms and conditions can be set out as a listed agreement and/or include an educational video, similar to the way a safety video for other recreational activity would be conducted.

They must then create an account registered to their permit code. Through this account they can check in and check out from the beach. A maximum capacity indication can be built in so that drivers can see when they will be unable to use the beach and be denied check in if attempted. This should also notify permit holders of beach closures.

Rangers will have access to a permits list that they can verify through checking numberplates. This would be most effective via photographic scanning rather than typed and entered in. They will also have access to a list of active permits that is updated as drivers check in. They will also be notified when drivers check out.

On days when the beach is inundated with cars and capacity has been reached, vehicles that haven't checked in should be asked to leave the beach. If they resist,

rangers should be able to issue a report to local police who then have the authority to issue fines. When the beach is quiet and someone with a valid permit is using the beach responsibly but hasn't checked in, penalties should not apply. Rangers can inform the driver as to the safety reasons for why they should check in and the capacity limits. As long as capacity hasn't been reached and the driver is using the beach responsibly, penalties should not apply.

Checking in and out supports the safety of beach users by increasing the chance of ranger support being nearby. The capacity number is unaffected by drivers checking out, as the intention is to limit the number of vehicles that have used the beach within a day and not the number of vehicles on the beach at any given time.

This type of system can be operated through a website and/or an app.

The purpose of the check in system for rangers is to have greater awareness of who is on the beach so that they can patrol when they deem necessary and allocate resources more effectively.

Safety features can be included such as incident alerts to rangers and direct links to emergency service contacts.

3.3.2.2 Model 2

The below model involves further costing that might allow for greater control over beach maintenance but does not limit capacity:

A permit system that has varied costing depending on the amount of time a 4x4 driver wishes to use the beach for.

Example:

Day permit \$20

Week permit \$60

Annual permit \$90

Resident free annual permit – upon application

Permit validity extends from issue date of permit

Different fee specifications will encourage certain types of recreational activity. For instance, a three-day permit encourages 4x4 driving families to spend long weekends in the area. A concession rate encourages participation of older community members. The popularity of the beach with increased rates will depend on whether the surrounding shires/cities choose to adopt similar systems. The pricing should be up to the discretion of key stakeholders and the types of recreational activity they wish to encourage.

CCTV cameras can be utilised in this system to verify valid permits entering the beach and send notifications to authorities when an unauthorised vehicle has entered the beach. For this to be effective, cameras should be set up at the main entrances but also further down the beach, closer to where drivers enter through illegitimate tracks or from neighbouring beaches.

3.3.2.3 Seasonal Closures

Seasonal closures can be employed in either system. This will allow for the beach to recover from 4x4 damage and weather erosion that can make the beach unsafe. It is recommended to do so during winter when people are less likely to want to visit the beach due to weather hostility. From the beginning of June to the end of August would suffice for closure during the down period. In line with the Noongar seasonal calendar, the beginning of June to end of September would give more time for excessive beach shelving to be managed after intense weather. Due to the popularity of the beach around long weekends, ending vehicle closure mid-September may be more easily accepted by the community.

The DBCA masterplan suggested closures so that bridle tours and other types of commercial and recreational activity can occur. A period of the year that would be suitable should be discussed and negotiated with key stakeholders.

3.3.2.4 Board Walk

The construction of a risen boardwalk behind the foredunes not only creates an obstruction to 4x4 vehicles accessing the beach through the dunes, but also provides a cycling/walking path/trail in line with the DBCA's tourism aspirations. Points for look out over the beach would add to tourism attraction.

This would be the more expensive model to implement and manage but would provide enhanced dune protection and add to the commercial value of the beach.

3.3.2.5 External Support

The lack of ranger support in surrounding shires and cities could be managed through a DBCA funded Aboriginal Ranger Program. Yalgorup National Park coastal conservation areas are located to the North of Preston Beach up to Tims Thicket. With the introduction of further support, it may become easier to manage 4x4 activity on the Northern side of Preston Beach.

Further information:

[Aboriginal Ranger Program](#)

Beach 4x4 vehicle management is largely unregulated in Western Australia. With its increasing popularity, any form of regulation would be most effective with the implementation of similar models and programs with other Western Australian councils.

4 Southern Access Route

4.1 Concept Plan for Southern Access Route

A southern access route between Preston Beach and Myalup can be constructed along an existing dirt track and linked to the established Lake Preston Road that connects to the Myalup townsite. For driver visibility and safety precaution, suggested areas where the road should be straightened have been illustrated. Minimal clearing of shrubbery has been considered within these suggestions. It is recommended that fencing be constructed either side of the road to prevent new 4x4 tracks from being created off the sides into the dunes.



Figure 4.1 - Road Junction – Mitchell Rd



Figure 4.2 - Current dirt track



Figure 4.3 - Combined dirt track with suggestions for straightening



Figure 4.4 - Suggested straight road

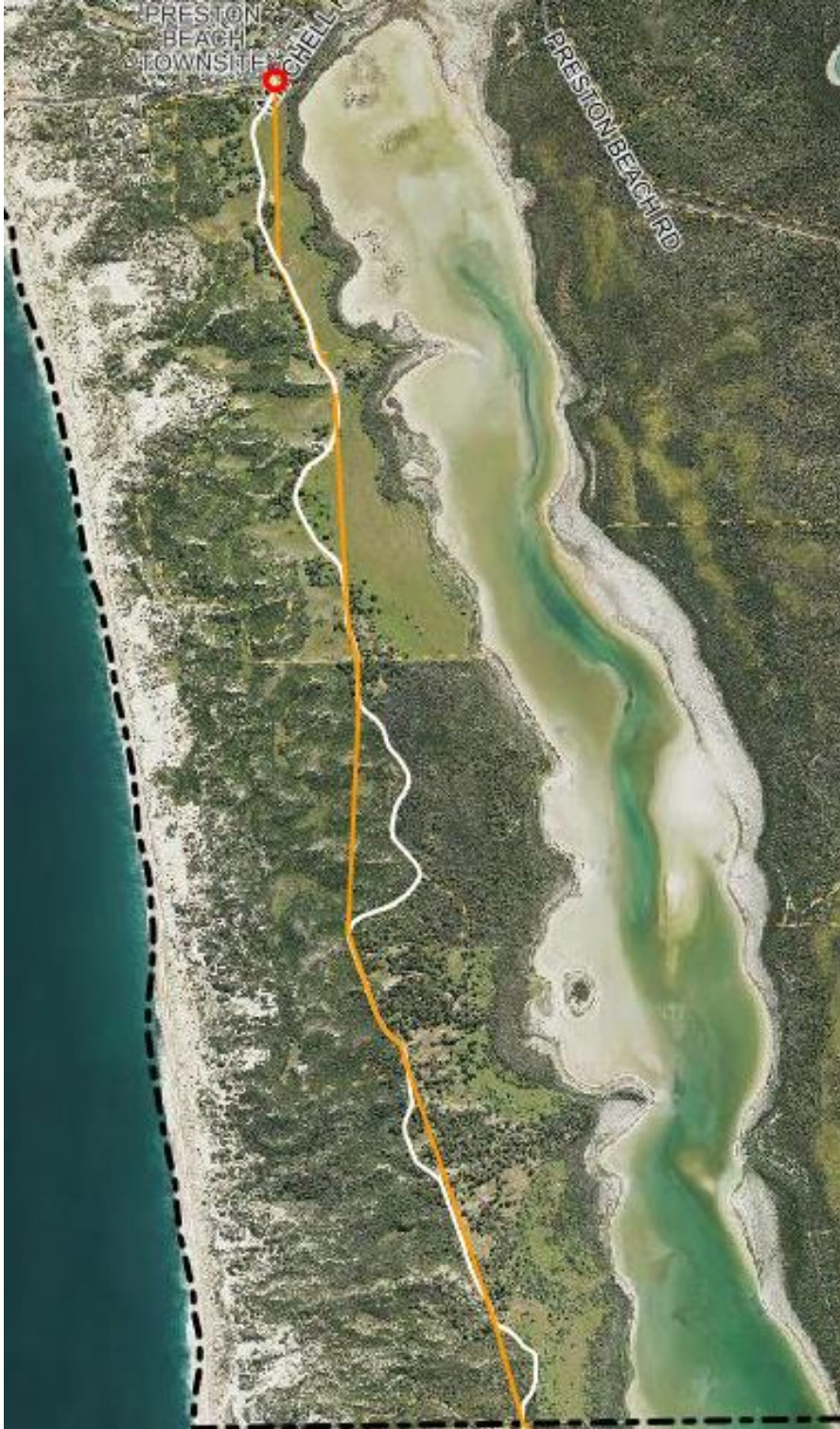


Figure 4.5 - Dirt track and straight road combined

Christmas/ New Years Additional Costs

	Units	\$ Rate	Total Cost
Approved Additional 3m Skip Bins - Agree 4 collections over the two weeks (4 x 3 bins)	12	54.49	\$ 653.88
Call Out - 28/12/2023 - Empty 240lt Bins (1 x Staff - Over Time/ Half Inc Overheads)	2	123.87	\$ 247.74
Call Out - 30/12/2023 - Empty 240lt Bins (1 x Staff - Overtime/ Half Inc Overheads)	2	123.87	\$ 247.74
Call Out - 30/12/2023 - Empty 240lt Bins (1 x Staff - Double Time Inc Overheads)	3	156.26	\$ 468.78
Empty 240lt Bins - 5/01/2024 (2 x Staff - Standard Rate)	3.5	85.44	\$ 598.08
Total Cost			\$ 2,216.22

Ablutions costs

Date	Contractor	Description	Invoice Amount
29/12/2023	Waroon Septics	Preston Beach Septic Tank Pump Out	\$ 704.00
8/01/2023	Waroon Septics	Preston Beach Septic Tank Pump Out	\$ 836.00
29/12/2023	Harvey Plumbing & G	Unblock Lines at Preston Beach Toilets	\$ 455.40
1/01/2024	Harvey Plumbing & G	Unblock Lines at Preston Beach Toilets	\$ 412.50
05//01/2024	Harvey Plumbing & G	Unblock Lines at Preston Beach Toilets	\$ 412.50

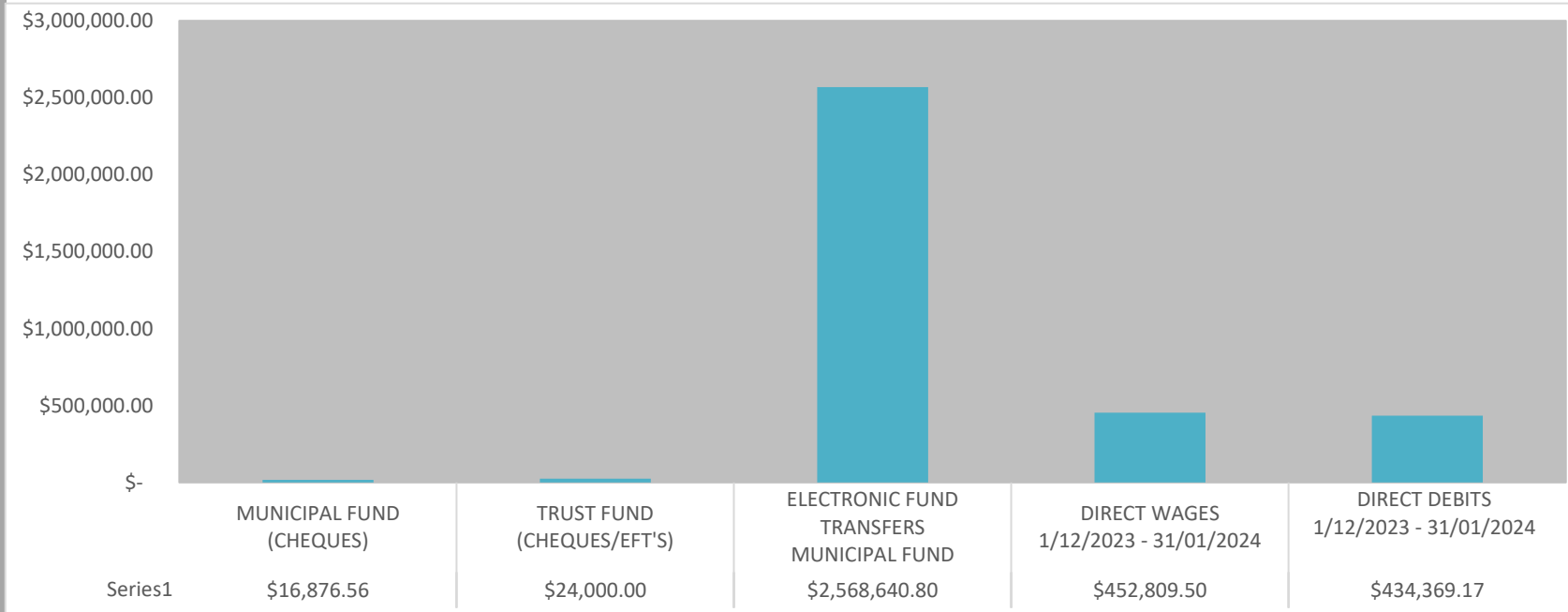
Total \$ 2,820.40



SUMMARY OF PAYMENTS FOR THE PERIOD 1/12/2023 TO 31/01/2024

ACCOUNT	CHEQUE NO'S	TOTAL
MUNICIPAL FUND (CHEQUES)	10197 - 10211	\$ 16,876.56
TRUST FUND (CHEQUES/EFT'S)	EFT40180	\$ 24,000.00
ELECTRONIC FUND TRANSFERS MUNICIPAL FUND	39777 - 40130	\$ 2,568,640.80
DIRECT WAGES 1/12/2023 - 31/01/2024	N/A	\$ 452,809.50
DIRECT DEBITS 1/12/2023 - 31/01/2024	N/A	\$ 434,369.17

GRAND TOTAL: \$ 3,496,696.03



List of Accounts Due & Submitted to Committee February 2024			
Municipal Funds Cheques December 2023 - January 2024			
Chq/EFT	Date	Name	Amount
10197	06/12/2023	SHIRE OF WAROONA	-400.00
10198	06/12/2023	WAROONA SENIOR CITIZENS WELFARE COMMITTEE	-600.00
10199	07/12/2023	SHIRE OF WAROONA	-200.00
10200	08/12/2023	MICHAEL ANDREW OLIVER	-454.70
10201	08/12/2023	SHIRE OF WAROONA - SUNDRY DEBTORS	-764.00
10202	08/12/2023	SHIRE OF WAROONA	-90.00
10203	08/12/2023	ANTONY SILLA	-124.50
10204	14/12/2023	SHIRE OF WAROONA - SUNDRY DEBTORS	-764.00
10205	22/12/2023	SYNERGY	-8295.91
10206	04/01/2024	SHIRE OF WAROONA	-400.00
10207	05/01/2024	SHIRE OF WAROONA - SUNDRY DEBTORS	-764.00
10208	05/01/2024	SYNERGY	-1530.74
10209	11/01/2024	SHIRE OF WAROONA	-200.00
10210	12/01/2024	SHIRE OF WAROONA - SUNDRY DEBTORS	-764.00
10211	12/01/2024	WATER CORPORATION	-1524.71
			-\$ 16,876.56

Trust Fund Cheques/EFTs			
Chq/EFT	Date	Name	Amount
EFT40180	12/01/2024	WAROONA DEMONS FOOTBALL & NETBALL CLUB	-24000.00
			-\$ 24,000.00

Direct Debit Payments			
Direct Debit	Date	Name	Amount
DD22189.1	6/12/2023	WA TREASURY CORPORATION	-19339.76

DD22245.1	21/12/2023 WEX AUSTRALIA PTY LTD (CALTEX STAR CARD)			-2.50
	Waroona West Fire Brigade			
	31/10/2023 Card Fee - Ref: 5818	\$	2.50	
DD22294.1	8/12/2023 GOGO MEDIA			-75.90
DD22296.1	1/12/2023 DEPARTMENT OF TRANSPORT			-5536.55
DD22308.1	4/12/2023 DEPARTMENT OF TRANSPORT			-7129.90
DD22311.1	5/12/2023 DEPARTMENT OF TRANSPORT			-47773.15
DD22315.1	6/12/2023 DEPARTMENT OF TRANSPORT			-9940.90
DD22331.1	7/12/2023 DEPARTMENT OF TRANSPORT			-5966.40
DD22333.1	7/12/2023 FLEET CARE PTY LTD			-2169.92
DD22345.1	8/12/2023 DEPARTMENT OF TRANSPORT			-2238.75
DD22348.1	11/12/2023 DEPARTMENT OF TRANSPORT			-4960.30
DD22360.1	14/12/2023 BEAM SUPERANNUATION FUND			-24032.48
DD22363.1	12/12/2023 DEPARTMENT OF TRANSPORT			-3931.10
DD22365.1	13/12/2023 DEPARTMENT OF TRANSPORT			-2648.70
DD22370.1	14/12/2023 DEPARTMENT OF TRANSPORT			-21705.55
DD22375.1	15/12/2023 TELAIR PTY LTD			-1131.70
DD22377.1	15/12/2023 DEPARTMENT OF TRANSPORT			-4579.00
DD22389.1	18/12/2023 DEPARTMENT OF TRANSPORT			-5649.25
DD22392.1	19/12/2023 DEPARTMENT OF TRANSPORT			-51385.05
DD22406.1	20/12/2023 DEPARTMENT OF TRANSPORT			-2565.10
DD22408.1	21/12/2023 WEX AUSTRALIA PTY LTD (CALTEX STAR CARD)			-82.48
	Waroona West Fire Brigade			
	6/11/2023 Fuel - Ref: 5818	\$	79.98	
	Card Fee - Ref: 5818	\$	2.50	
DD22410.1	21/12/2023 DEPARTMENT OF TRANSPORT			-2657.40
DD22414.1	22/12/2023 DEPARTMENT OF TRANSPORT			-2974.80
DD22416.1	22/12/2023 IINET TECHNOLOGIES			-89.99
DD22418.1	27/12/2023 DEPARTMENT OF TRANSPORT			-3936.45
DD22421.1	28/12/2023 DEPARTMENT OF TRANSPORT			-4781.20

DD22424.1	31/12/2023 AMPOL CARD			-1183.16
	Lake Clifton Fire Brigade			
	3/11/2023 Fuel - Ref: E035703	\$	344.88	
	Waroona West Fire Brigade			
	4/11/2023 Fuel - Ref: E027927	\$	59.37	
	Preston Beach Fire Brigade			
	31/10/2023 Fuel - Ref: E055824	\$	135.53	
	3/11/2023 Fuel - Ref: E033471	\$	115.86	
	5/11/2023 Fuel - Ref: E046530	\$	100.60	
	11/11/2023 Fuel - Ref: E034040	\$	113.62	
	18/11/2023 Fuel - Ref: E034546	\$	43.16	
	21/11/2023 Fuel - Ref: E057521	\$	125.53	
	29/11/2023 Fuel - Ref: E58223	\$	144.61	
DD22434.1	8/01/2024 GOGO MEDIA			-75.90
DD22437.1	4/01/2024 DEPARTMENT OF TRANSPORT			-5978.55
DD22442.1	5/01/2024 DEPARTMENT OF TRANSPORT			-8021.95
DD22450.1	8/01/2024 DEPARTMENT OF TRANSPORT			-5412.90
DD22454.1	9/01/2024 DEPARTMENT OF TRANSPORT			-4941.20
DD22457.1	11/01/2024 BEAM SUPERANNUATION FUND			-24062.64
DD22461.1	10/01/2024 DEPARTMENT OF TRANSPORT			-3143.10
DD22467.1	11/01/2024 DEPARTMENT OF TRANSPORT			-2154.50
DD22471.1	12/01/2024 DEPARTMENT OF TRANSPORT			-2466.70
DD22477.1	29/01/2024 TELAIR PTY LTD			-1131.70
DD22479.1	15/01/2024 DEPARTMENT OF TRANSPORT			-4761.60
DD22484.1	16/01/2024 DEPARTMENT OF TRANSPORT			-30077.20
DD22486.1	17/01/2024 DEPARTMENT OF TRANSPORT			-12528.10
DD22495.1	18/01/2024 DEPARTMENT OF TRANSPORT			-2574.00
DD22505.1	19/01/2024 DEPARTMENT OF TRANSPORT			-5024.70
DD22508.1	22/01/2024 IINET TECHNOLOGIES			-89.99
DD22512.1	22/01/2024 DEPARTMENT OF TRANSPORT			-2560.75

DD22516.1	29/01/2024 AMPOL CARD			-510.72
	Waroona West Fire Brigade			
	23/12/2023 Fuel - Ref: E875	\$	87.32	
	Preston Beach Fire Brigade			
	23/12/2023 Fuel Ref: E30100	\$	71.85	
	24/12/2023 Fuel Ref: E49518	\$	144.99	
	27/12/2023 Fuel Ref: E30200	\$	99.78	
	30/12/2023 Fuel Ref: E49796	\$	106.78	
DD22519.1	23/01/2024 DEPARTMENT OF TRANSPORT			-5382.10
DD22522.1	25/01/2024 BEAM SUPERANNUATION FUND			-24364.43
DD22524.1	24/01/2024 DEPARTMENT OF TRANSPORT			-9539.65
DD22525.1	27/12/2023 BEAM SUPERANNUATION FUND			-24135.20
DD22531.1	26/01/2024 BEAM SUPERANNUATION FUND			-200.30
DD22533.1	25/01/2024 DEPARTMENT OF TRANSPORT			-4153.85
DD22535.1	29/01/2024 DEPARTMENT OF TRANSPORT			-4325.60
DD22538.1	30/01/2024 DEPARTMENT OF TRANSPORT			-4175.25
DD22542.1	31/01/2024 DEPARTMENT OF TRANSPORT			-4109.15
			-\$	434,369.17

Municipal Electronic Funds Transfers			
Chq/EFT	Date	Name	Amount
EFT39777	4/12/2023	PHASE3 LANDSCAPE CONSTRUCTION PTY LTD	-17054.10
EFT39778	8/12/2023	NAOMI PURCELL	-7255.94
EFT39779	8/12/2023	PINJARRA AUTO GROUP (Auto One)	-340.95
EFT39780	8/12/2023	KLEEN WEST DISTRIBUTORS	-1175.02
EFT39781	8/12/2023	WINIFRED GOUCHER	-25.00
EFT39782	8/12/2023	PETES TREEWORX	-7741.25
EFT39783	8/12/2023	ESTUARY BOBCATS	-54422.50
EFT39784	8/12/2023	HEATLEYS SAFETY & INDUSTRIAL	-191.97
EFT39785	8/12/2023	BUILDING COMMISSION (BUILDING AND ENERGY)	-3058.01

EFT39786	8/12/2023 OPTUS BILLING SERVICES	-1614.15
EFT39787	8/12/2023 LEAH SUZANNE SEUBERT	-1469.17
EFT39788	8/12/2023 CITY & REGIONAL FUELS	-16777.07
EFT39789	8/12/2023 CR KAREN ODORISIO	-5896.55
EFT39790	8/12/2023 SJ TRAFFIC MANAGEMENT	-5538.50
EFT39791	8/12/2023 CR CHARLIE CLARKE	-2275.30
EFT39792	8/12/2023 MCG ARCHITECTS PTY LTD	-8703.75
EFT39793	8/12/2023 LOCKDOWN SECURITY	-570.00
EFT39794	8/12/2023 COMPLETE REFRIGERATION & AIR	-214.50
EFT39796	8/12/2023 WEST COAST WASTE PTY LTD	-1320.00
EFT39797	8/12/2023 SCOPE BUSINESS IMAGING	-527.06
EFT39798	8/12/2023 NAPA AUTO PARTS	-1076.76
EFT39799	8/12/2023 TEAM GLOBAL EXPRESS PTY LTD	-194.50
EFT39800	8/12/2023 MITI TREES PRODUCTION	-847.00
EFT39801	8/12/2023 HARVEY PLUMBING AND GAS	-820.05
EFT39802	8/12/2023 AQUAMONIX	-827.20
EFT39803	8/12/2023 NICK KIDD FAMILY TRUST	-150.00
EFT39804	8/12/2023 METAL ARTWORK BADGES	-61.60
EFT39805	8/12/2023 KERRI ANN ELLIS	-689.00
EFT39806	8/12/2023 SUMMERS LEGAL PTY LTD	-4960.00
EFT39807	8/12/2023 AUSTRALIA POST (NEW)	-469.78
EFT39808	8/12/2023 GREG LUCAS	-110.00
EFT39809	8/12/2023 CHRONICLE RIP PTY LTD	-660.00
EFT39810	8/12/2023 TIMBER INSIGHT	-16142.48
EFT39811	8/12/2023 NOISENET OPERATIONS PTY LTD	-1100.00
EFT39812	8/12/2023 AUSTRALIAN SERVICES UNION	-130.50
EFT39813	8/12/2023 BENARA NURSERIES	-399.95
EFT39814	8/12/2023 CURTIS ELECTRICAL CONTRACTING PTY LTD	-528.70
EFT39815	8/12/2023 CHARLES HULL CONTRACTING	-47865.78
EFT39816	8/12/2023 DE ROSAS HIGHWAY MOTORS	-15.27

EFT39817	8/12/2023 HANCOCK MEMORIALS	-6930.00
EFT39818	8/12/2023 JUST CRUIZIN STREET MACHINERS INC	-300.00
EFT39819	8/12/2023 JETLINE CORPORATION PTY LTD	-10052.24
EFT39820	8/12/2023 LAKE CLIFTON HERRON RESIDENTS ASSOCIATION INC	-140.00
EFT39821	8/12/2023 OFFICEWORKS	-533.07
EFT39822	8/12/2023 PEEL H2O SOLUTIONS	-8578.45
EFT39823	8/12/2023 PISCONERI FAMILY TRUST	-12263.03
EFT39824	8/12/2023 THE WEST AUSTRALIAN (HARVEY REPORTER)	-2099.63
EFT39825	8/12/2023 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-136.00
EFT39826	8/12/2023 LARRY RUSSELL SCOTT	-2275.30
EFT39827	8/12/2023 LAURIE JEAN SNELL	-3621.26
EFT39828	8/12/2023 ST JOHN AMBULANCE WAROONA	-170.00
EFT39829	8/12/2023 WAROONA NEWS	-380.00
EFT39830	8/12/2023 WAROONA RURAL SERVICES	-3216.83
EFT39831	8/12/2023 M. WALMSLEY	-11334.11
EFT39832	8/12/2023 MITRE 10	-149.95
EFT39833	8/12/2023 CAFE WAROONA	-71.00
EFT39834	8/12/2023 JOHN ANTHONY MASON	-5896.55
EFT39835	8/12/2023 CR VINCE VITALE	-3621.26
EFT39836	8/12/2023 DION JOSEPH PISCONERI	-5896.55
EFT39837	13/12/2023 WA TREASURY CORPORATION	-9733.14
EFT39839	14/12/2023 VICTOR'S GOURMET DELIGHTS	-99.75
EFT39840	14/12/2023 PETES TREEWORX	-10858.65
EFT39841	14/12/2023 RENIER & CHRISTINE THEELEN	-120.60
EFT39842	14/12/2023 MAIA FINANCIAL	-6588.49
EFT39843	14/12/2023 TOMS PUMPS AND WATERBORING	-13200.00
EFT39844	14/12/2023 CARMEN TYRER	-69.70
EFT39845	14/12/2023 ROBERT JETTA	-300.00
EFT39846	14/12/2023 JEANETTE STAMPONE	-384.00
EFT39847	14/12/2023 SAVAGE ST	-80.65

EFT39848	14/12/2023 TRICIA MICHELLE DALLING	-33.00
EFT39849	14/12/2023 PETER FOEKEN	-26.62
EFT39850	14/12/2023 WHITCROFT IT	-336.60
EFT39851	14/12/2023 SJ TRAFFIC MANAGEMENT	-9254.30
EFT39852	14/12/2023 DAVREY GROWERS	-53.25
EFT39853	14/12/2023 KATHLEEN ELIZABETH COLE	-68.27
EFT39854	14/12/2023 ALANA RAINER	-219.60
EFT39855	14/12/2023 WOODS OF THE WEST	-37.50
EFT39856	14/12/2023 TEAM GLOBAL EXPRESS PTY LTD	-100.08
EFT39857	14/12/2023 LITTLE FARM HONEY - MAREE ELLIS	-192.75
EFT39858	14/12/2023 TINA MAREE CURULLI	-22.50
EFT39859	14/12/2023 HELEN THERESE HENDERSON (art mirrors Australia)	-138.75
EFT39860	14/12/2023 JUST DANCE COLLECTIVE	-3275.00
EFT39861	14/12/2023 SAMSON BROOK SOUTH (FAIRY WREN) (PETA HOGARTH)	-10.50
EFT39862	14/12/2023 LYNETTE ANNE CLARK	-14.25
EFT39863	14/12/2023 MARCIA EWING	-309.60
EFT39864	14/12/2023 HELEN GRACE PRATT	-15.52
EFT39865	14/12/2023 GREG LUCAS	-216.25
EFT39866	14/12/2023 WAROONA ROADHOUSE	-2482.92
EFT39867	14/12/2023 VICTOR WEBB	-41.25
EFT39868	14/12/2023 ROSALIE JONES - WEST COAST WAGS	-350.00
EFT39869	14/12/2023 PHASE3 LANDSCAPE CONSTRUCTION PTY LTD	-13150.99
EFT39870	14/12/2023 EVICOM PTY LTD	-4530.35
EFT39871	14/12/2023 MAUREEN FORTUNE	-12.00
EFT39872	14/12/2023 PHASE3 RETENTION BONDS	-1461.21
EFT39873	14/12/2023 W.L PRANGNELL	-9603.00
EFT39874	14/12/2023 SHENGPING BAI	-1741.29
EFT39875	14/12/2023 ALCHEMY AFFAIRS	-10767.24
EFT39876	14/12/2023 HEART HUB SOUTH WEST INC	-300.00
EFT39877	14/12/2023 BUNBURY TOWING & BUSSELTON TOWING SERVICE	-330.00

EFT39878	14/12/2023 AUSTRALIAN SERVICES UNION			-130.50
EFT39879	14/12/2023 BUNBURY SUBARU			-15660.32
EFT39880	14/12/2023 CLEANAWAY			-38869.13
EFT39881	14/12/2023 CHARLES HULL CONTRACTING			-583.86
EFT39882	14/12/2023 LANE FORD (WA AUTOMOTIVE)			-42886.20
EFT39883	14/12/2023 PFD FOOD SERVICES PTY LTD			-1741.90
EFT39884	14/12/2023 PINJARRA BAKERY & PATISSERIE			-147.00
EFT39885	14/12/2023 SHIRE OF WAROONA STAFF LOTTO SYNDICATE			-136.00
EFT39886	14/12/2023 ST JOHN AMBULANCE WAROONA			-160.00
EFT39887	14/12/2023 WAROONA IGA			-1016.23
EFT39888	14/12/2023 MITRE 10			-2552.83
EFT39889	14/12/2023 AUDREY ISOBEL SMITH			-110.70
EFT39890	14/12/2023 PAULINE BONNER			-58.50
EFT39891	14/12/2023 JEANETTE AUDINO (Beadsparklez)			-191.30
EFT39892	14/12/2023 BARBARA DAWN BENNETT			-16.00
EFT39893	14/12/2023 GAIL DIANNE CURTIS			-15.65
EFT39894	14/12/2023 CHRISTINE HYDE			-389.70
EFT39895	14/12/2023 SANDRA HEPTON			-83.90
EFT39896	14/12/2023 JENNIFER IRENE STOKES			-39.38
EFT39897	14/12/2023 DEBBIE ARMSTRONG			-9.00
EFT39900	19/12/2023 NATIONAL AUSTRALIA BANK			-5749.73
	Chief Executive Officer			
	31/10/2023 Fairfax Subscriptions - Ref: 74564723303		\$	17.00
	9/11/2023 CPP His Majesty's - Ref: 214324403311		\$	10.10
	28/11/2023 Card Fee - Ref: 74557043332		\$	9.00
		Total CEO	\$	36.10
	Director Corporate & Community Services			
	2/11/2023 Lucid chart - Ref: 24492153305		\$	120.00
	6/11/2023 SMS Broadcast Pty Ltd - Ref: 74773883307		\$	38.89
	28/11/2023 Card Fee - Ref: 74557043332		\$	9.00

	Total DCCS	\$ 167.89
Manager Corporate Services		
3/11/2023 Google Suite Subscriptions - Ref: 74316013306	\$	409.89
27/11/2023 Amazon - Ref: 74201333328	\$	34.64
28/11/2023 Card Fee - Ref: 74557043332	\$	9.00
	Total MCS	\$ 453.53
Director Infrastructure & Development Services		
8/11/2023 Crown Metropol - Ref: 74773883311	\$	282.38
10/11/2023 Crown Metropol - Ref: 74773883313	\$	331.80
16/11/2023 Dept of Justice - Ref: 74940523318	\$	171.70
16/11/2023 Dept of Justice - Ref: 74940523318	\$	171.70
16/11/2023 Dept of Justice - Ref: 74940523318	\$	171.70
17/11/2023 DPHL - Lands - Ref: 74940523319	\$	60.00
20/11/2023 Benara Nurseries - Ref: 01939089373	\$	440.64
27/11/2023 Local Government Professionals - Ref: 74940523327	\$	50.00
28/11/2023 Card Fee - Ref: 74557043332	\$	9.00
	Total DIDS	\$ 1,688.92
Visitor Centre Manager		
28/11/2023 Card Fee - Ref: 74557043332	\$	9.00
	Total VCM	\$ 9.00
Building Maintenance Coordinator		
10/11/2023 4WD Supacentre - Ref: 74249233313	\$	594.75
10/11/2023 Outdoor Supacentre - Ref: 01454369260	\$	428.00
16/11/2023 AJM Hire Company - Ref: 74201333319	\$	247.50
28/11/2023 Card Fee - Ref: 74557043332	\$	9.00
	Total BMC	\$ 1,279.25
Executive Assistant		
13/11/2023 Pinjarra Bakery - Ref: 74773883314	\$	35.30
17/11/2023 Kitchen Warehouse - Ref: 74564453320	\$	73.50
20/11/2023 Pinjarra Bakery - Ref: 74201333321	\$	171.00

	28/11/2023 Card Fee - Ref: 74557043332	\$	9.00	
		Total EA	\$	288.80
	Manager Community & Communications			
	30/10/2023 Crazy Domain Hosting - Ref: 74423433299	\$	9.90	
	30/10/2023 Crazy Domain Hosting - Ref: 74423433299	\$	5.28	
	30/10/2023 Crazy Domain Hosting - Ref: 74423433299	\$	3.62	
	3/11/2023 AV Australia - Ref: 01616048926	\$	570.00	
	13/11/2023 Pinjarra Bakery - Ref: 74201333314	\$	177.00	
	15/11/2023 Australian Printed Ribbon - Ref: 01241160973	\$	416.62	
	21/11/2023 Prestige Products - Ref: 74564723324	\$	386.75	
	28/11/2023 Card Fee - Ref: 74557043332	\$	9.00	
		Total MCC	\$	1,578.17
	Manager Works & Waste Services			
	13/11/2023 Bunnings - Ref: 74940523315	\$	234.90	
	28/11/2023 Card Fee - Ref: 74557043332	\$	9.00	
		Total MWWS	\$	243.90
	Other Charges			
	30/10/2023 International Transaction Fee - Ref: 74557043303	\$	0.30	
	30/10/2023 International Transaction Fee - Ref: 74557043303	\$	0.16	
	30/10/2023 International Transaction Fee - Ref: 74557043303	\$	0.11	
	2/11/2023 International Transaction Fee - Ref: 74557043303	\$	3.60	
		Total Other Charges	\$	4.17
EFT39901	19/12/2023 NATIONAL AUSTRALIA BANK - Previously Reported in Nov 23			-4961.64
EFT39902	21/12/2023 STEPHEN THOMAS			-1000.00
EFT39903	21/12/2023 AUSTRALIAN TAXATION OFFICE			-73937.00
EFT39904	22/12/2023 DRY KIRKNESS (AUDIT) PTY LTD			-1650.00
EFT39905	22/12/2023 WAROONA WEST VOLUNTEER BUSH FIRE BRIGADE			-705.86
EFT39906	22/12/2023 BM & RV WATERS			-6567.26
EFT39907	22/12/2023 ESTUARY BOBCATS			-76030.00
EFT39908	22/12/2023 HEATLEYS SAFETY & INDUSTRIAL			-69.85

EFT39909	22/12/2023 T-QUIP	-2323.80
EFT39910	22/12/2023 SEEK	-313.50
EFT39911	22/12/2023 RETRO ROADS (TAGSAT PTY LTD)	-20749.03
EFT39912	22/12/2023 HUCKLEBERRY'S TANK AND WATER SERVICE	-5220.00
EFT39913	22/12/2023 CHELLEW HAWLEY PTY LTD T/A SIFTING SANDS	-4422.00
EFT39914	22/12/2023 HARVEY MEDICAL GROUP (WAROONA BRANCH)	-175.00
EFT39915	22/12/2023 FRONTLINE TECHNOLOGY SERVICES	-17128.35
EFT39916	22/12/2023 DE NADA ENGINEERING SURVEYS PTY LTD	-1804.00
EFT39917	22/12/2023 COMMERCIAL CLEANING EQUIPMENT	-396.00
EFT39918	22/12/2023 SURVEYING SOUTH	-4554.00
EFT39919	22/12/2023 HELLO PERTH	-220.00
EFT39920	22/12/2023 TECHNOLOGY ONE	-886.88
EFT39921	22/12/2023 DAVES RETRAVISION HARVEY (KAMBO'S)	-738.00
EFT39922	22/12/2023 SJ TRAFFIC MANAGEMENT	-20163.00
EFT39923	22/12/2023 LOCKDOWN SECURITY	-330.00
EFT39924	22/12/2023 COMPLETE REFRIGERATION & AIR	-269.50
EFT39925	22/12/2023 HARVEY PLUMBING AND GAS	-4049.10
EFT39926	22/12/2023 BATTERY FORCE PTY LTD	-555.00
EFT39927	22/12/2023 VESTONE CAPITAL	-22845.26
EFT39928	22/12/2023 PRINTING AND DESIGN ONLINE PTY LTD (TRADING AS MEDIA ENGINE)	-1730.00
EFT39929	22/12/2023 FLICK ANTICIMEX PTY LTD T/A ADVANCED PEST CONTROL	-552.20
EFT39930	22/12/2023 ZACOR DESIGN PTY LTD	-8175.67
EFT39931	22/12/2023 SUMMERS LEGAL PTY LTD	-13314.59
EFT39932	22/12/2023 SAPIO PTY LTD	-4814.68
EFT39933	22/12/2023 AMAZON WEB SERVICES AUSTRALIA PTY LTD	-335.72
EFT39934	22/12/2023 WINGS APIARY	-250.00
EFT39935	22/12/2023 SLR CONSULTING AUSTRALIA PTY LTD	-1400.00
EFT39936	22/12/2023 PHASE3 LANDSCAPE CONSTRUCTION PTY LTD	-355094.27
EFT39937	22/12/2023 PHASE3 RETENTION BONDS	-8610.55
EFT39938	22/12/2023 SUCCESSFUL PROJECTS	-495.00

EFT39939	22/12/2023 ZONE 50 ENGINEERING SURVEYS PTY LTD	-21465.40
EFT39940	22/12/2023 SIMPLE BEN STORIES	-660.00
EFT39941	22/12/2023 UHG TRADING PTY LTD	-365.20
EFT39942	22/12/2023 FIRE RESCUE SAFETY AUSTRALIA PTY LTD	-390.05
EFT39943	22/12/2023 JACINTA TRESSIDDER	-280.00
EFT39944	22/12/2023 BUNBURY MACHINERY	-64.35
EFT39945	22/12/2023 BELL FIRE EQUIPMENT	-2244.00
EFT39946	22/12/2023 TRISET BOSS BUSINESS PRINT	-2175.90
EFT39947	22/12/2023 WINC AUSTRALIA PTY LIMITED	-722.24
EFT39948	22/12/2023 COATES HIRE	-1031.49
EFT39949	22/12/2023 HARVEY COURIER	-47.21
EFT39950	22/12/2023 HARVEY WATER	-4573.35
EFT39951	22/12/2023 HANSON CONSTRUCTION MATERIALS PTY LTD	-3947.31
EFT39952	22/12/2023 ISWEEP TOWN & COUNTRY	-1254.00
EFT39953	22/12/2023 JASON SIGNMAKERS	-580.93
EFT39954	22/12/2023 LGIS INSURANCE BROKING	-4914.79
EFT39955	22/12/2023 LANDGATE	-925.40
EFT39956	22/12/2023 LAKE CLIFTON HERRON RESIDENTS ASSOCIATION INC	-550.00
EFT39957	22/12/2023 MJB INDUSTRIES	-4851.22
EFT39958	22/12/2023 McLEODS	-23299.30
EFT39959	22/12/2023 MANDURAH TOYOTA	-651.93
EFT39960	22/12/2023 OFFICEWORKS	-441.02
EFT39961	22/12/2023 PRESTON BEACH PROGRESS ASSOC	-550.00
EFT39962	22/12/2023 BUNBURY TRUCKS	-396.00
EFT39963	22/12/2023 SOU WESTOS CLEANING SERVICE	-4867.50
EFT39964	22/12/2023 TELSTRA LIMITED	-903.00
EFT39965	22/12/2023 UPTON, RG & CO	-145.44
EFT39966	22/12/2023 WESTRAC EQUIPMENT PTY LTD	-3205.21
EFT39967	22/12/2023 WA LOCAL GOVERNMENT ASSOCIATION (WALGA)	-6930.00
EFT39968	22/12/2023 WAROONA RURAL SERVICES	-97.30

EFT39969	22/12/2023 WAROONA SEPTICS	-1049.00
EFT39970	22/12/2023 MITRE 10	-294.84
EFT39971	22/12/2023 WAROONA WOOD SUPPLIES	-52148.25
EFT39972	22/12/2023 CAFE WAROONA	-858.00
EFT39973	22/12/2023 ROBERT STEVEN COLLINS	-799.00
EFT39974	22/12/2023 IRIS BLANCHE	-755.88
EFT39975	4/01/2024 WA TREASURY CORPORATION	-51732.60
EFT39976	5/01/2024 WAROONA WEST VOLUNTEER BUSH FIRE BRIGADE	-46.94
EFT39977	5/01/2024 PINJARRA AUTO GROUP (Auto One)	-329.00
EFT39978	5/01/2024 BUNNINGS MANDURAH	-252.34
EFT39979	5/01/2024 KLEEN WEST DISTRIBUTORS	-1042.47
EFT39980	5/01/2024 COATES CIVIL CONSULTING	-4081.00
EFT39981	5/01/2024 T-QUIP	-488.70
EFT39982	5/01/2024 OPTUS BILLING SERVICES	-1675.92
EFT39983	5/01/2024 D & E DIESEL SERVICES	-1469.33
EFT39984	5/01/2024 CITY & REGIONAL FUELS	-17362.25
EFT39985	5/01/2024 WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	-772.64
EFT39986	5/01/2024 MALMAR ENTERPRISES & AMICA TRADING CO	-3351.70
EFT39987	5/01/2024 SJ TRAFFIC MANAGEMENT	-9150.90
EFT39988	5/01/2024 FUEL TECHNOLOGY	-2249.50
EFT39989	5/01/2024 OFFICE OF THE AUDITOR GENERAL	-32824.00
EFT39990	5/01/2024 POOL AND SPA MART BUNBURY	-738.00
EFT39991	5/01/2024 COUGAR SAND SUPPLIES	-1547.06
EFT39992	5/01/2024 SCOPE BUSINESS IMAGING	-673.66
EFT39993	5/01/2024 NAPA AUTO PARTS	-121.00
EFT39994	5/01/2024 TEAM GLOBAL EXPRESS PTY LTD	-145.18
EFT39995	5/01/2024 TOTAL TOOLS MANDURAH	-1167.00
EFT39996	5/01/2024 MOZZEE PTY LTD	-528.00
EFT39997	5/01/2024 AUSTRALIA POST (NEW)	-903.23
EFT39998	5/01/2024 AMAZON WEB SERVICES AUSTRALIA PTY LTD	-332.78

EFT39999	5/01/2024 AUSTRALIAN SERVICES UNION	-130.50
EFT40000	5/01/2024 BAGS O' RAGS	-59.40
EFT40001	5/01/2024 CURTIS ELECTRICAL CONTRACTING PTY LTD	-1924.44
EFT40002	5/01/2024 CHARLES HULL CONTRACTING	-167177.50
EFT40003	5/01/2024 DE ROSAS HIGHWAY MOTORS	-48.71
EFT40004	5/01/2024 DRAKESBROOK HOTEL MOTEL	-138.00
EFT40005	5/01/2024 ISWEEP TOWN & COUNTRY	-3333.00
EFT40006	5/01/2024 LIONS CLUB OF WAROONA	-180.00
EFT40007	5/01/2024 MALATESTA GROUP HOLDINGS PTY LTD	-800.00
EFT40008	5/01/2024 OFFICEWORKS	-231.04
EFT40009	5/01/2024 PINJARRA TYREPOWER	-590.00
EFT40010	5/01/2024 PEEL H2O SOLUTIONS	-150.30
EFT40011	5/01/2024 THE WEST AUSTRALIAN (HARVEY REPORTER)	-1740.03
EFT40012	5/01/2024 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-136.00
EFT40013	5/01/2024 STOCKMAN HOLDEN	-373.31
EFT40014	5/01/2024 BUNBURY TRUCKS	-42.66
EFT40015	5/01/2024 SHIRE OF MURRAY	-17888.80
EFT40016	5/01/2024 TELSTRA LIMITED	-1585.88
EFT40017	5/01/2024 WAROONA NEWS	-66.75
EFT40018	5/01/2024 WAROONA SMASH REPAIRS	-750.00
EFT40019	5/01/2024 WAROONA DEMONS FOOTBALL & NETBALL CLUB	-110.00
EFT40020	5/01/2024 WESTRAC EQUIPMENT PTY LTD	-203.72
EFT40021	5/01/2024 WAROONA RURAL SERVICES	-1767.44
EFT40022	5/01/2024 WURTH AUSTRALIA PTY LTD	-131.24
EFT40023	5/01/2024 WREN OIL	-16.50
EFT40024	5/01/2024 MITRE 10	-100.70
EFT40025	5/01/2024 ALCHEMY AFFAIRS	-10767.24
EFT40026	11/01/2024 AUSTRALIAN TAXATION OFFICE	-169.81
EFT40027	12/01/2024 VICTOR'S GOURMET DELIGHTS	-106.87
EFT40028	12/01/2024 KLEEN WEST DISTRIBUTORS	-558.25

EFT40029	12/01/2024 FULTON HOGAN INDUSTRIES	-38073.42
EFT40030	12/01/2024 RENIER & CHRISTINE THEELEN	-216.90
EFT40031	12/01/2024 ESTUARY BOBCATS	-46800.00
EFT40032	12/01/2024 B&B STREET SWEEPING PTY LTD	-2213.75
EFT40033	12/01/2024 SEEK	-1264.45
EFT40034	12/01/2024 CARMEN TYRER	-76.50
EFT40035	12/01/2024 KATHLEEN NORMA KRAUTH	-145.00
EFT40036	12/01/2024 HELLO PERTH	-242.00
EFT40037	12/01/2024 SAVAGE ST	-145.87
EFT40038	12/01/2024 TRICIA MICHELLE DALLING	-66.75
EFT40039	12/01/2024 QUALITY PUBLISHING AUSTRALIA	-212.67
EFT40040	12/01/2024 SJ TRAFFIC MANAGEMENT	-9578.25
EFT40041	12/01/2024 DAVREY GROWERS	-130.15
EFT40042	12/01/2024 ALANA RAINER	-370.71
EFT40043	12/01/2024 NAPA AUTO PARTS	-734.20
EFT40044	12/01/2024 LITTLE FARM HONEY - MAREE ELLIS	-433.50
EFT40045	12/01/2024 LETITIA CLIFTON	-30.00
EFT40046	12/01/2024 HARVEY PLUMBING AND GAS	-2085.37
EFT40047	12/01/2024 BARBARA MILLAR	-26.25
EFT40048	12/01/2024 CORSIGN	-107.80
EFT40049	12/01/2024 LISA GAYE WALKER	-52.50
EFT40050	12/01/2024 HELEN THERESE HENDERSON (art mirrors Australia)	-172.50
EFT40051	12/01/2024 FLICK ANTICIMEX PTY PTD T/A ADVANCED PEST CONTROL	-638.00
EFT40052	12/01/2024 MARCIA EWING	-251.10
EFT40053	12/01/2024 PAMELA MARJELLA WATTS	-30.00
EFT40054	12/01/2024 TESS PURCELL	-50.76
EFT40055	12/01/2024 REDZ ZOO PTY LTD	-500.00
EFT40056	12/01/2024 HELEN GRACE PRATT	-15.52
EFT40057	12/01/2024 SAPIO PTY LTD	-1655.50
EFT40058	12/01/2024 GREG LUCAS	-100.00

EFT40059	12/01/2024 WAROONA ROADHOUSE	-1697.29
EFT40060	12/01/2024 BUSHFIRE PRONE PLANNING	-858.00
EFT40061	12/01/2024 VICTOR WEBB	-172.50
EFT40062	12/01/2024 CODEC PROJECT MANAGEMENT	-22000.00
EFT40063	12/01/2024 SUCCESSFUL PROJECTS	-453.75
EFT40064	12/01/2024 TIMBER INSIGHT	-14348.38
EFT40065	12/01/2024 MICHEL SMASH REPAIRS PTY LTD T/AS ROCKINGHAM TOWING SERVICE	-165.00
EFT40066	12/01/2024 SIMPLE BEN STORIES	-1199.00
EFT40067	12/01/2024 HETHERINGTON PTY LTD	-2156.00
EFT40068	12/01/2024 NUTS ABOUT NATIVES	-4061.20
EFT40069	12/01/2024 AUSTRALIAN SERVICES UNION	-130.50
EFT40070	12/01/2024 BOC GASES	-219.00
EFT40071	12/01/2024 CLEANAWAY	-31524.79
EFT40072	12/01/2024 CURTIS ELECTRICAL CONTRACTING PTY LTD	-1284.21
EFT40073	12/01/2024 COATES HIRE	-454.03
EFT40074	12/01/2024 GOLDEN GLASS	-792.00
EFT40075	12/01/2024 HARVEY COURIER	-29.30
EFT40076	12/01/2024 JASON SIGNMAKERS	-75.83
EFT40077	12/01/2024 SOUTH WEST ISUZU	-768.59
EFT40078	12/01/2024 LIONS CLUB OF WAROONA	-368.00
EFT40079	12/01/2024 LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	-650.00
EFT40080	12/01/2024 McLEODS	-1885.40
EFT40081	12/01/2024 NOVUS WINDSCREEN REPAIRS	-770.00
EFT40082	12/01/2024 PFD FOOD SERVICES PTY LTD	-391.20
EFT40083	12/01/2024 PISCONERI FAMILY TRUST	-11777.40
EFT40084	12/01/2024 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-136.00
EFT40085	12/01/2024 SOUTHERN LOCK & SECURITY	-147.00
EFT40086	12/01/2024 SOU WESTOS CLEANING SERVICE	-7425.00
EFT40088	12/01/2024 WURTH AUSTRALIA PTY LTD	-713.99
EFT40089	12/01/2024 WAROONA IGA	-2261.63

EFT40090	12/01/2024 WAROONA SEPTICS		-1589.50
EFT40091	12/01/2024 MITRE 10		-342.08
EFT40092	12/01/2024 AUDREY ISOBEL SMITH		-72.00
EFT40093	12/01/2024 PAULINE BONNER		-90.00
EFT40094	12/01/2024 JEANETTE AUDINO (Beadsparklez)		-144.31
EFT40095	12/01/2024 CHRISTINE HYDE		-843.30
EFT40096	12/01/2024 SANDRA HEPTON		-43.06
EFT40097	12/01/2024 JENNIFER IRENE STOKES		-27.37
EFT40098	19/01/2024 NATIONAL AUSTRALIA BANK		-6755.19
	Chief Executive Officer		
	29/11/2023 Fairfax Subscriptions - Ref: 74564723332	\$	19.49
	1/12/2023 Dept of Justice - Ref: 74940523333	\$	171.70
	1/12/2023 Dept of Justice - Ref: 74940523333	\$	171.70
	7/12/2023 Dept of Justice - Ref: 74940523333	\$	1,456.00
	18/12/2023 Wilson Parking - Ref: 74564453349	\$	11.00
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00
	Total CEO	\$	1,838.89
	Director Infrastructure & Development Services		
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00
	TOTAL DIDS	\$	9.00
	Manager Corporate Services		
	4/12/2023 Google Suite Subscriptions - Ref: 74773883335	\$	432.43
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00
	Total MCS	\$	441.43
	Visitor Centre Manager		
	7/12/2023 Spotlight - Ref: 01200298993	\$	82.50
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00
	Total VCM	\$	91.50
	Executive Assistant		
	7/12/2023 SAI Global - Ref: 74201333340	\$	163.44

	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00	
		Total EA	\$	172.44
	Manager Community & Communications			
	1/12/2023 Shire of Waroona - Ref: 01440459137	\$	34.00	
	4/12/2023 Preston Beach General Store - Ref: 74249233336	\$	12.00	
	4/12/2023 Preston Beach General Store - Ref: 74249233336	\$	10.00	
	4/12/2023 Coles Online - Ref: 74940523334	\$	376.80	
	12/12/2023 QR Code - Ref: 74609053345	\$	182.86	
	15/12/2023 Mandurah Hyundai - Ref: 74564723348	\$	350.00	
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00	
		Total MCC	\$	974.66
	Manager Works & Waste Services			
	5/12/2023 Holcim (Australia) - Ref: 74564453338	\$	2,034.14	
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00	
		Total MWWS	\$	2,043.14
	Building Maintenance Coordinator			
	4/12/2023 Mountain Movers - Ref: 01122589732	\$	891.00	
	13/12/2023 4WD Supa centre - Ref: 74249233346	\$	148.90	
	27/12/2023 Tuckeys Hardware - Ref: 01105535670	\$	120.74	
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00	
		Total BMC	\$	1,169.64
	Director Corporate & Community Services			
	28/12/2023 Card Fee - Ref: 74557043362	\$	9.00	
		Total DCCS	\$	9.00
	Other Charges			
	12/12/2023 International Transaction Fee - Ref: 74557043335	\$	5.49	
		Total Other Charges	\$	5.49
EFT40099	25/01/2024 DEPT OF TRANSPORT			-19.85
EFT40100	25/01/2024 PETES TREEWORX			-8758.75
EFT40101	25/01/2024 ESTUARY BOBCATS			-6732.00

EFT40102	25/01/2024 CITY & REGIONAL FUELS	-7595.37
EFT40103	25/01/2024 ROBERT JETTA	-300.00
EFT40104	25/01/2024 ANGELINA ANGI	-5887.35
EFT40105	25/01/2024 JACINTA DWYER	-340.00
EFT40106	25/01/2024 WHITCROFT IT	-1595.00
EFT40107	25/01/2024 LOCKDOWN SECURITY	-2304.50
EFT40108	25/01/2024 COMPLETE REFRIGERATION & AIR	-7448.91
EFT40109	25/01/2024 TEAM GLOBAL EXPRESS PTY LTD	-152.58
EFT40110	25/01/2024 HARVEY PLUMBING AND GAS	-180.40
EFT40111	25/01/2024 JOSH COWLING PHOTOGRAPHY	-180.00
EFT40112	25/01/2024 VESTONE CAPITAL	-541.17
EFT40113	25/01/2024 FLICK ANTICIMEX PTY PTD T/A ADVANCED PEST CONTROL	-2706.00
EFT40114	25/01/2024 EMERGE OFFICE PTY LTD	-404.80
EFT40115	25/01/2024 ERIC PRESTON PTY LTD T/A KOLOR KODE	-165.00
EFT40116	25/01/2024 NATASA TUIVAGA-WILSON	-300.00
EFT40117	25/01/2024 SCAVENGER FIRE & SAFETY	-308.00
EFT40118	25/01/2024 PHASE3 LANDSCAPE CONSTRUCTION PTY LTD	-624672.25
EFT40119	25/01/2024 ROOF ACCESS WA PTY LTD	-3191.76
EFT40120	25/01/2024 BARRIER REEF GROUP BUNBURY	-91.32
EFT40121	25/01/2024 ROSIE O ENTERTAINMENT	-1056.00
EFT40122	25/01/2024 GABRIEL EVANS	-620.00
EFT40123	25/01/2024 AUSTRALIAN SERVICES UNION	-130.50
EFT40125	25/01/2024 COCA -COLA AMATIL (AUST) PTY LTD	-1357.25
EFT40126	25/01/2024 HARVEY WATER	-3722.93
EFT40127	25/01/2024 A1 LOCKSMITHS (MANDURAH LOCK & KEY)	-24.50
EFT40128	25/01/2024 OFFICEWORKS	-677.52
EFT40129	25/01/2024 PRESTIGE PRODUCTS	-303.37
EFT40130	25/01/2024 SHIRE OF WAROONA STAFF LOTTO SYNDICATE	-136.00
		-\$ 2,568,640.80

Electronic Fund Transfer - Direct Salaries & Wages		
Date	Name	Amount
12/12/2023	National Australia Bank	- 114,985.65
26/12/2023	National Australia Bank	- 111,659.73
09/01/2024	National Australia Bank	- 111,724.04
23/01/2024	National Australia Bank	- 114,440.08
		-\$ 452,809.50
Total Municipal Fund Cheques		
		- 16,876.56
Total Trust Fund Cheques		
		- 24,000.00
Total Direct Debit		
		- 434,369.17
Total Electronic Funds		
		- 2,568,640.80
Total Direct Wages		
		- 452,809.50
		-\$ 3,496,696.03



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2023

SHIRE OF WAROONA

MONTHLY FINANCIAL REPORT



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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF WAROONA
STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE



FOR THE PERIOD ENDED 31 DECEMBER 2023

Details	Note	Original Budget	YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
		\$	\$	\$			
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	8	5,812,751	5,812,751	5,798,583	(14,168)	(0%)	
Grants, Subsidies and Contributions	8	547,585	211,709	338,192	126,483	37%	▲
Fees and Charges		1,762,065	1,431,023	1,505,977	74,954	5%	▲
Interest Earnings		200,750	55,374	60,612	5,238	9%	
Other Revenue		179,700	137,634	67,820	(69,814)	(103%)	▼
Profit on Asset Disposal	10	92,269	3,463	0	(3,463)	(100%)	▼
Fair value adjustments to financial assets at fair value		0	0	0	0		
		8,595,120	7,651,954	7,771,184			
Expenditure from operating activities							
Employee Costs		(4,192,034)	(2,124,258)	(2,065,014)	(59,244)	(3%)	▼
Materials and Contracts		(4,162,701)	(2,088,800)	(1,641,041)	(447,759)	(27%)	▼
Utilities Charges		(430,915)	(228,671)	(158,845)	(69,827)	(44%)	▼
Depreciation (Non-Current Assets)		(3,444,024)	(1,669,140)	(1,272,695)	(396,445)	(31%)	▼
Finance Costs		(59,765)	(29,882)	(28,173)	(1,709)	(6%)	
Insurance Expenses		(269,610)	(269,612)	(227,587)	(42,025)	(18%)	▼
Other Expenditure		(232,623)	(140,760)	(116,553)	(24,206)	(21%)	▼
Loss on Asset Disposal	10	(9,450)	0	(4,243)	4,243	100%	▲
		(12,801,122)	(6,551,123)	(5,514,152)	1,036,971		
Non-cash amounts excluded from operating activities		3,319,673	0	1,981,038	1,981,038		
Amount attributable to operating activities		(886,329)	1,100,832	4,238,070	3,137,239		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		7,253,961	3,324,379	4,079,495	755,116	19%	▲
Proceeds from disposal of assets	10	323,182	0	21,818	(21,818)	100%	
		7,577,143	3,324,379	4,101,313	(776,934)		
Outflows from investing activities							
Payments for property, plant and equipment		(1,924,528)	(728,975)	(1,160,910)	431,935	37%	▲
Payments for construction of infrastructure		(7,788,646)	(5,640,776)	(4,330,278)	(1,310,498)	(30%)	▼
		(9,713,174)	(6,369,751)	(5,491,189)	878,562		
Amount attributable to investing activities		(2,136,031)	(3,045,372)	(1,389,875)	1,655,497		
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures		100,000	0	0	0		
Transfer from reserve		383,000	0	0	0		
		483,000	0	0	0		
Outflows from financing activities							
Repayment of borrowings		(133,706)	0	(66,225)	(66,225)	100%	▼
Payments for principal portion of lease liabilities		0	0	0	0		
Transfer to reserves		(193,538)	0	0	0		
		(327,244)	0	(66,225)	(66,225)	100%	
Amount attributable to financial activities		155,756	0	(66,225)	(66,225)	100%	
MOVEMENT IN SURPLUS DEFICIT							
Surplus or deficit at the start of the financial year		2,866,604	0	2,866,604	2,866,604		
Amount attributable to operating activities		(886,329)	1,100,832	4,238,070	3,137,239		
Amount attributable to investing activities	0	(2,136,031)	(3,045,372)	(1,389,875)	1,655,497		
Amount attributable to financing activities		155,756	0	(66,225)	(66,225)	100%	
Surplus or deficit after imposition of general rates		0	(1,944,541)	5,648,573	7,593,113		

SHIRE OF WAROONA
STATEMENT OF FINANCIAL POSITION



FOR THE PERIOD ENDED 31 DECEMBER 2023

	Note	30-Jun-23	31-Dec-23
Current Assets			
Cash and cash equivalents	2	6,942,669	8,892,227
Trade and other receivables		1,428,867	1,369,988
Inventories		19,536	0
Other assets		9,107	1,012,934
Total Current Assets		8,400,179	11,275,150
Non-Current Assets			
Trade and other receivables		10,734	10,734
Other financial assets		61,117	61,117
Property, plant and equipment		47,244,611	47,883,601
Infrastructure		101,779,702	107,916,079
Right of use assets		213,494	213,494
Total non-current assets		149,309,658	156,085,024
TOTAL ASSETS		157,709,837	167,360,174
Current Liabilities			
Trade and other payables		2,546,158	1,980,302
Other liabilities		707,822	1,366,678
Lease liabilities		92,903	92,903
Borrowings	12	128,791	62,566
Employee related provisions		723,371	723,371
Total Current Liabilities		4,199,045	4,225,820
Non-current Liabilities			
Lease liabilities		120,591	120,591
Borrowings	12	1,533,043	1,533,043
Employee related provisions		49,605	49,605
Total non-current Liabilities		1,703,239	1,703,239
TOTAL LIABILITIES		5,902,284	5,929,060
NET ASSETS		151,807,553	161,431,114
Equity			
Retained surplus		14,014,839	21,055,466
Reserve accounts		2,290,330	2,290,329
Revaluation surplus		135,502,385	138,085,320
Total Equity		151,807,553	161,431,115

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 1 - Basis of preparation and significant accounting policies**Basis of preparation**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995*, read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretation of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is to be considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire of Waroona to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which has been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All funds through which the Shire of Waroona controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the trust fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from those estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 annual budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 2: Statement of Financial Activity Information

2a. Net current assets used in the Statement of Financial Activity	Last Year Closing 30 June 2023	Year to Date 31 December 2023
Current assets		
Cash and cash equivalents	6,942,669	8,892,227
Trade and other receivables	485,211	391,105
Inventories	19,536	0
Other assets	9,107	1,012,935
Total current assets	7,456,523	10,296,267
Current liabilities		
Trade and other payables	(1,591,768)	(990,686)
Other liabilities	(707,822)	(1,366,678)
Total current liabilities	(2,299,590)	(2,357,364)
Net current assets	5,156,933	7,938,903
less: Total adjustments to net current assets	(2,290,330)	(2,290,330)
Closing funding surplus/deficit	2,866,604	5,648,573

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

2b. Non-cash amounts excluded from operating activities	YTD Budget (a)	YTD Actual (b)
Adjustments to operating activities		
Less: Profit on asset disposals	(92,269)	0
Less: Fair value adjustment to financial assets	0	0
Add: Non-cash contributions	0	704,100
Add: Loss on asset disposals	9,450	4,243
Add: Depreciation	3,444,024	1,272,695
Add: Movement in employee provisions	(41,532)	0
Total current assets	3,319,673	1,981,038

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts	(2,100,868)	(2,290,329)
Total adjustments to net current assets	(2,100,868)	(2,290,329)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or a liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated, assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 3: Explanation of Material Variances**Comments/Reason for Variance**

Council policy in relation to materiality states that for highlighting variances (budget to actual) the factor shall be 10% with a minimum of \$30,000.

3.1 Revenue from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Grants, subsidies and contributions

Income is higher than budgeted due budget profile settings.

Fees and Charges

Income is higher than budgeted due to budger profile settings for fees and charges.

Other Revenue

Income is lower than anticipated due to budget profile settings for other revenue.

Profit on asset disposals

Income is lower than anticipated due to budget profile settings for sale of assets.

3.2 Expenditure from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Employee costs

Employee costs are lower than budgeted due to staff absences due to recruitment

Materials and contracts

Expenses are lower due to delays in project expenditure and budget profile settings.

Utility charges

Utility charges are lower due to budget profile settings.

Depreciation

Depreciation costs are lower due to early agenda cut-off, depreciation to be calculated and applied.

Insurance

Insurance costs are lower due to budget profile settings.

Other expenditure

Other expenditure funds are higher than budgeted due to budget profile settings.

3.3 Inflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Proceeds from capital grants, subsidies and contributions

Income is higher than budgeted due to grant income received earlier than expected.

Outflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Payments for property, plant and equipment

Expenditure is lower than budgeted due to budget profile settings.

Payments for construction of infrastructure

Expenditure is lower than budgeted due to budget profile settings.

Inflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

Outflows from financing activities

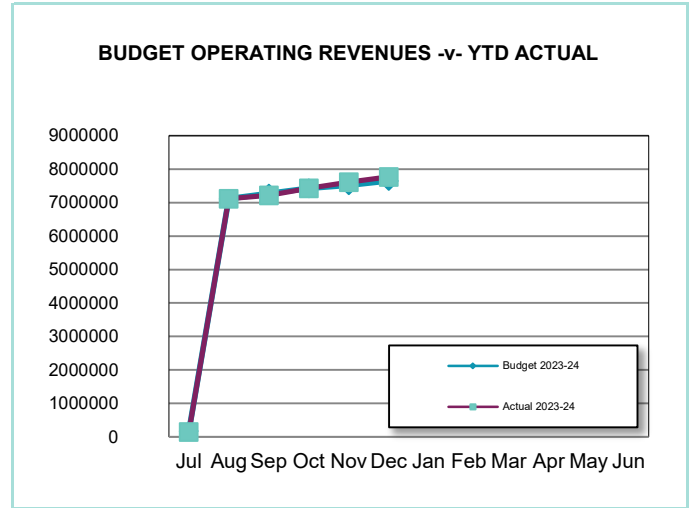
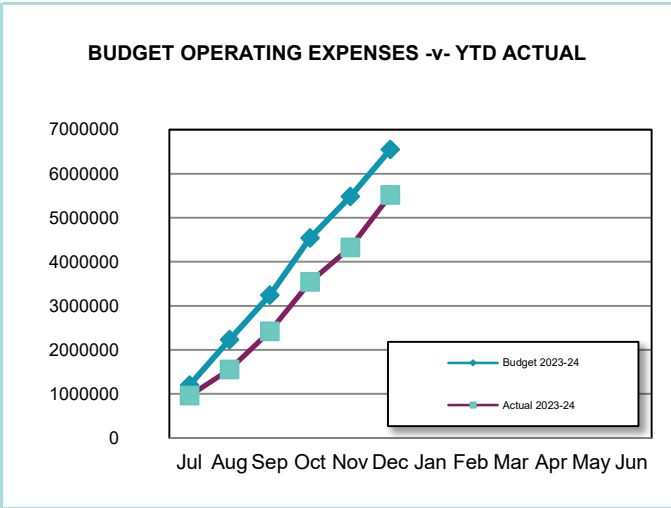
The following activities were identified as having a material variance in accordance with Council Policy:

Nil

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 4 - Graphical Representation - Source Statement of Financial Activity

OPERATING EXPENSES & REVENUE - GRAPHICAL REPRESENTATION



Comments/Notes - Operating Expenses & Revenues

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 5: Cash and Financial Assets

Details	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Bank	Maturity Date
(a) Cash Deposits								
Municipal Account		1,808,814				1,808,814	NAB	
Cash on Hand		1,750				1,750	NAB	
Trust Account				115,925		115,925	NAB	
(b) Term Deposits								
Sporting Reserve	5.40%		74,849			74,849	NAB	3/01/2024
Building Asset Maintenance Reserve	5.40%		102,203			102,203	NAB	3/01/2024
Recreation Centre Building Maintenance Reserve	5.40%		72,895			72,895	NAB	3/01/2024
Preston Beach Volunteer Rangers Reserve	5.40%		69,789			69,789	NAB	3/01/2024
Emergency Assistance Reserve	5.40%		110,387			110,387	NAB	3/01/2024
Works Depot Redevelopment	5.40%		83,618			83,618	NAB	3/01/2024
Council Building Construction Reserve	5.40%		172,137			172,137	NAB	3/01/2024
Information Technology Reserve	5.40%		100,887			100,887	NAB	3/01/2024
Footpath Construction Reserve	5.40%		33,190			33,190	NAB	3/01/2024
Plant Reserve	5.40%		238,681			238,681	NAB	3/01/2024
Staff Leave Reserve	5.40%		15,408			15,408	NAB	3/01/2024
Strategic Planning Reserve	5.40%		20,795			20,795	NAB	3/01/2024
Waste Management Reserve	5.40%		1,099,481			1,099,481	NAB	3/01/2024
History Book Reprint Reserve	5.40%		10,848			10,848	NAB	3/01/2024
Risk & Insurance Reserve	5.40%		9,601			9,601	NAB	3/01/2024
Drakesbrook Cemetery Reserve	5.40%		75,561			75,561	NAB	3/01/2024
(c) Investments								
Trust Term Deposit 1	4.90%			500,000		500,000	Bendigo	24/06/2024
Trust Term Deposit 2	4.78%			500,000		500,000	Bendigo	2/04/2024
Trust Term Deposit 3	5.10%			1,000,000		1,000,000	NAB	3/01/2024
Muni Deposit 1	4.10%				1,000,000	1,000,000	Bendigo	6/02/2024
Muni Deposit 2	4.13%				500,000	500,000	Bendigo	12/02/2024
Muni Deposit 3	4.83%				1,000,000	1,000,000	Bendigo	6/03/2024
Muni Deposit 4	4.10%				1,000,000	1,000,000	Bendigo	5/02/2024
Muni Deposit 5	4.36%				800,000	800,000	Bendigo	12/01/2024
Muni Deposit 6	4.48%				500,000	500,000	Bendigo	3/01/2024
TOTAL		1,810,564	2,290,330	2,115,925	4,800,000	11,016,819		

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of six months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give us rise to cash flows that are solely payments of principal and interest.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 6: Cash Backed Reserve

Reserve Name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$			\$	\$	\$	\$	\$
Sporting	74,849	0	0	0	74,849	74,849	0	0	0	74,849
Council Building Maintenance	102,203	0	42,000	0	144,203	102,203	0	0	0	102,203
Rec Centre Building Maintenance	72,895	0	0	0	72,895	72,895	0	0	0	72,895
Preston Beach Volunteer Rangers	69,789	0	12,882	0	82,671	69,789	0	0	0	69,789
Emergency Assistance	110,387	0	0	0	110,387	110,387	0	0	0	110,387
Works Depot Redevelopment	83,618	0	0	0	83,618	83,618	0	0	0	83,618
Council Building Construction	172,137	0	0	(15,000)	157,137	172,137	0	0	0	172,137
Information Technology	100,887	0	0	0	100,887	100,887	0	0	0	100,887
Footpath Construction	33,190	0	0	0	33,190	33,190	0	0	0	33,190
Plant Replacement	238,681	0	0	(113,000)	125,681	238,681	0	0	0	238,681
Staff Leave	15,408	0	0	0	15,408	15,408	0	0	0	15,408
Strategic Planning	20,795	0	0	(20,000)	795	20,795	0	0	0	20,795
Waste Management	1,099,481	0	138,206	(200,000)	1,037,687	1,099,481	0	0	0	1,099,481
History Book Reprint	10,848	0	450	0	11,298	10,848	0	0	0	10,848
Risk & Insurance	9,601	0	0	0	9,601	9,601	0	0	0	9,601
Drakesbrook Cemetery	75,561	0	0	(35,000)	40,561	75,561	0	0	0	75,561
Total	2,290,330	0	193,538	(383,000)	2,100,868	2,290,330	0	0	0	2,290,330

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 7: Capital Disposals and Acquisitions

Profit(Loss) of Asset Disposal				Disposals		Current Budget		
Account	WDV	Proceeds	(Loss)			Budget	Actual	Variance
	\$	\$	\$	Prog	\$	\$	\$	
5204	0	0	0	CA	Officer vehicle	35,000	0	(35,000) ▼
0574	0	0	0	Gov	Officer vehicle	53,000	0	(53,000) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	67,916	0	(67,916) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	55,000	0	(55,000) ▼
0924	0	0	0	L,O & PS	ATV - Volunteer rangers	18,000	0	(18,000) ▼
7154	26,061	21,818	(4,243)	R & C	Officer vehicle	34,000	35,724	1,724 ▲
3534				Trans	Officer vehicle	44,976	44,976	0
3554	0	0	0	Trans	Tandem tip truck	266,000	0	(266,000) ▼
3554	0	0	0	Trans	Mower	20,000	0	(20,000) ▼
3554	0	0	0	Trans	Mazda BT-TO Ute (P0036)	40,000	0	(40,000) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0112)	42,000	0	(42,000) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0107)	38,987	0	(38,987) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0113)	40,000	0	(40,000) ▼
	26,061	21,818	(4,243)	TOTALS		754,879	80,700	(674,179)

Contributions Information				Summary Acquisitions		Current Budget		
Grants	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$	
				Property, Plant & Equipment				
677,549	0	0	677,549		Land and Buildings	796,149	844,365	48,216 ▲
0	313,000	0	313,000		Plant & Equipment	998,879	295,301	(703,578) ▼
0	0	0	0		Furniture & Equipment	38,500	21,245	(17,255) ▼
				Infrastructure				
1,548,001	0	0	1,548,001		Roadworks	2,226,827	821,869	(1,404,958) ▼
4,852,921	0	450,000	5,302,921		Other Infrastructure	5,561,819	3,473,192	(2,088,627) ▼
7,078,471	313,000	450,000	7,841,471		Totals	9,622,174	5,455,971	(4,166,203)

Contributions				Land & Buildings		Current Budget		
Grants/Cont	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	0	0	0	CA	Preston Beach ablution plumbing work	25,000	0	(25,000) ▼
139,346	0	0	139,346	CA	DPIRD building renovations & redesign	139,346	707,202	567,856 ▲
0	0	0	0	E & W	Senior Citizens fascia and gutters	25,000	0	(25,000) ▼
357,170	0	0	357,170	Gov	Administration Office - disability access	357,170	0	(357,170) ▼
0	0	0	0	Health	Community Resource Centre - Roof repairs	12,000	0	(12,000) ▼
181,033	0	0	181,033	L,O & PS	Preston Beach Bush Fire Brigade Shed	181,033	134,787	(46,246) ▼
0	0	0	0	R & C	Waroona Public Library - Roof repairs	25,000	0	(25,000) ▼
0	0	0	0	R & C	Roof Repairs at the Rec Centre	31,600	2,376	(29,224) ▼
0	0	100,000	100,000	O,P & S	Land development - Preston Beach	100,000	0	(100,000) ▼
677,549	0	0	677,549	Totals		796,149	844,365	48,216

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 7: Capital Disposals and Acquisitions

Contributions				Plant & Equipment		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
\$	\$	\$	\$	Prog	Description	Budget	Actual	Variance (Under)Over
0	200,000	0	200,000	CA	Refuse Site CAT Compactor	200,000	172,960	(27,040) ▼
0	0	0	0	CA	New vehicle - Parks & Gardens	20,000	0	(20,000) ▼
0	0	0	0	E & W	Replace MCCA vehicle	35,000	0	(35,000) ▼
0	0	0	0	Gov	Replace DCCA vehicle	53,000	0	(53,000) ▼
0	0	0	0	L,O & PS	Replace ranger vehicles	140,916	0	(140,916) ▼
0	0	0	0	R & C	Replace MRS vehicle	34,000	35,724	1,724 ▲
0	0	0	0	Trans	Replace MWWS vehicle	44,976	44,976	(0) ▼
0	113,000	0	113,000	Trans	Plant Replacement inc Tip Truck	446,987	38,987	(408,000) ▼
0	0	0	0	Trans	Minor tools & equipment	24,000	2,653	(21,347) ▼
0	313,000	0	313,000		Totals	998,879	295,301	(703,578)

Contributions				Furniture & Equipment		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
\$	\$	\$	\$	Prog	Description	Budget	Actual	Variance (Under)Over
0	0	0	0	Health	Waroona Community Centre - Airconditioner	18,500	0	(18,500) ▼
0	0	0	0	L,O & PS	Drakesbrook Weir CCTV	20,000	21,245	1,245 ▲
0	0	0	0		Totals	38,500	21,245	(17,255)

Contributions				Infrastructure - Roads		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
\$	\$	\$	\$			Budget	Actual	Variance (Under)Over
255,768	0	0	255,768	Trans	Roads to Recovery	274,432	79,159	195,273 ▼
1,292,233	0	0	1,292,233	Trans	Roads Works Total Construction	1,952,395	742,710	1,209,685 ▼
1,548,001	0	0	1,548,001		Totals	2,226,827	821,869	1,404,958

Contributions				Other Infrastructure		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
\$	\$	\$	\$			Budget	Actual	Variance (Under)Over
0	0	0	0	CA	Transfer station construction	20,000	0	(20,000) ▼
0	0	0	0	CA	Townsite drainage works	90,000	28,329	(61,671) ▼
0	0	0	0	CA	Drakesbrook Cemetery upgrade	35,000	34,680	(320) ▼
4,164,401	0	450,000	4,614,401	Econ Ser	Waroona Community Precinct	4,614,401	3,176,197	(1,438,204) ▼
30,000	0	0	30,000	L,O & PS	Digital Fire Rating sign	32,898	0	(32,898) ▼
0	0	0	0	R & C	Centennial Park replace leach drains	8,000	0	(8,000) ▼
14,000	0	0	14,000	R & C	Waroona Bowling Club remedial works	28,000	30,400	2,400 ▲
644,520	0	0	644,520	R & C	Weir / Boardwalk / Lake Clifton Reserve	657,520	203,341	(454,179) ▼
0	0	0	0	Trans	Footpath upgrades	76,000	244	(75,756) ▼
4,852,921	0	450,000	5,302,921		Totals	5,561,819	3,473,192	(2,088,627)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 8: Grants, subsidies and contributions

NOTE 8a: Operating grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Annual Budget	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Australia Day celebrations	Australia Day Council	0	0	0	0	10,000	0	0	10,000
Ebb & Flow	Ebb & Flo	0	2,750	0	2,750	0	0	2,750	0
Emergency Services Dinner	Volunteering WA	0	0	0	0	1,000	0	0	1,000
Emergency Services Levy	Dept Fire & Emer Services	0	31,317	(71,485)	(40,168)				
E-Waste Infrastructure	Dept Water & Environ	0	17,000	(1,171)	15,829	17,000	0	17,000	0
Meerilinga Childrens Week	Meerilinga	0	500	(500)	0	0	0	500	0
Mitigation Activity Fund 23/24 Round 1	Dept Fire & Emer Services	0	36,220	(36,220)	0	36,220	0	36,220	0
Mitigation Activity Fund 23/24 Round 2	Dept Fire & Emer Services	0	9,000	0	9,000	18,000	0	9,000	9,000
NAIDOC Week	Dept Prime Min & Cab	0	0	0	0	2,000	0	0	2,000
Place management partnership 2022	Alcoa of Australia	8,210	0	0	8,210	8,210	0	8,210	0
Seniors Week	Seniors WA	0	1,000	(902)	98	0	0	1,000	0
Thank a Volunteer Breakfast	Dept of Communities	0	1,000	0	1,000	0	0	1,000	0
Waroona Connect 2021	Alcoa of Australia	215	0	(215)	(0)	215	0	215	0
Waroona Connect 2022	Alcoa of Australia	10,000	0	(1,162)	8,838	10,000	0	10,000	0
Waroona Local Drug Action Team grant	Alcohol & Drug Foundation	3,478	0	(2,545)	933	3,478	0	3,478	0
Waroona Local Drug Action Team grant	Alcohol & Drug Foundation	0	7,210	0	7,210	7,210	0	7,210	0
Youth Week	Volunteering WA	0	0	0	0	3,000	0	0	3,000
Total		21,903	9,210	(4,824)	13,700	116,333	0	96,583	25,000

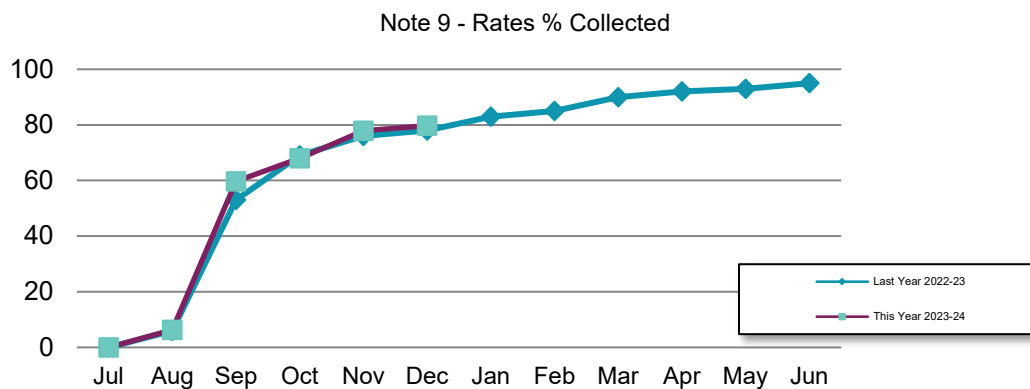
NOTE 8b: Capital grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Adopted budget revenue	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Digital fire danger rating sign	Alcoa of Australia	2,898	0	0	2,898	0	0	2,898	0
Digital fire danger rating sign	Dept Fire & Emer Ser	0	0	0	0	30,000	0	0	30,000
Drakesbrook Weir revelopment	Dept Primary Ind	144,520	325,000	(202,623)	266,897	494,520	0	144,520	350,000
Lakes Trail Stage 5 Corridor Planning	Dept LG, Sport & Cult	25,000	0	0	25,000	25,000	0	25,000	0
LRCI Phase 3	Dept Infrastructure	57,496	0	(16,240)	41,256	202,169	0	57,496	144,673
LRCI Phase 4	Dept Infrastructure	0	273,749	(124,510)	149,239	456,247	0	149,239	307,008
Pinjarra Community Grant - BF Brigades	Bendigo Bank	5,500	0	(3,633)	1,867	5,500	0	1,867	3,633
Preston Beach Boardwalk	Dept Primary Ind	100,000	0	0	100,000	100,000	0	100,000	0
Preston Beach Bush Fire Brigade Shed	Dept Fire & Emer Ser	0	0	(70,011)	(70,011)	181,033	0	0	181,033
RRG - Johnston Road	Main Roads	0	200,000	(250,000)	(50,000)		0	200,000	978,333
RRG - Coronation Road	Main Roads	0	33,012	(29,421)	3,591		0	33,012	(33,012)
RRG - Nanga Brook Road	Main Roads	0	40,000	0	40,000	1,178,333	0	40,000	(40,000)
RRG - Somers Road	Main Roads	0	110,000	(7,411)	102,589		0	110,000	(110,000)
RRG - Preston Beach Road	Main Roads	0	200,000	(169,138)	30,862		0	200,000	(200,000)
Roads to Recovery	Dept Infrastructure	0	0	0	0	255,768	0	0	255,768
Waroona Community Precinct	AWSF	0	0	0	0	267,871	0	0	267,871
Waroona Community Precinct	BBRF	71,663	0	(853,409)	(781,746)	878,576	0	71,663	806,913
Waroona Community Precinct	CSRF	62,142	124,285	(248,330)	(61,903)	248,570	0	186,428	62,142
Waroona Community Precinct	Lions/Lions Youth Club	0	10,269	0	10,269	80,268	0	10,269	69,999
Waroona Community Precinct	Lotterywest	5,292	0	(5,292)	0	5,292	0	5,292	(0)
Waroona Community Precinct	WA State Govt	205,194	2,420,000	(2,086,854)	538,340	2,625,194	0	2,625,194	(0)
Total		679,705	3,736,315	(4,066,871)	349,149	7,034,341	0		3,074,360
Total contract asset					(1,003,828)				
Total contract liability					1,366,677				

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 9: Receivables

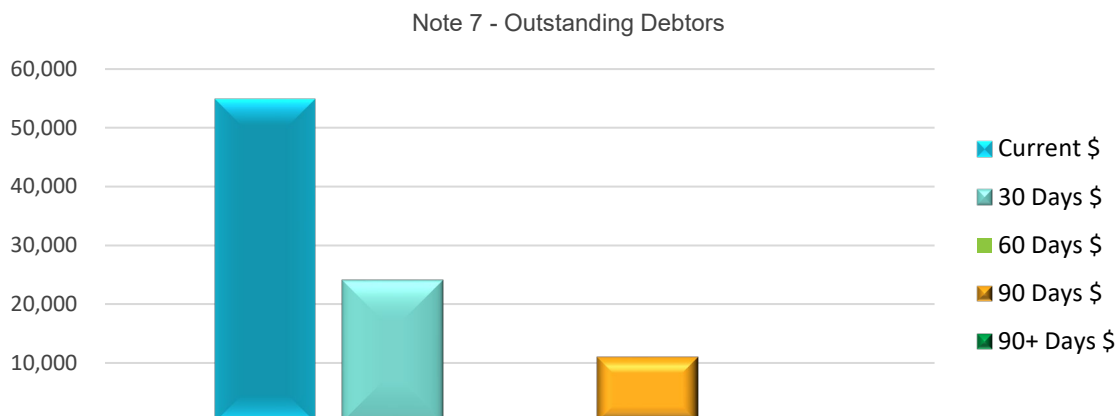
Receivables - Rates & Rubbish	Current 2023-24	Previous 2022-23
	\$	\$
Opening Arrears Previous Years	144,129	168,026
Rates, Service Charges & Waste Levy this year	6,847,217	6,250,611
Less Collections to date	(5,573,567)	(6,106,482)
Equals Current Outstanding	1,273,649	144,129
Net Rates Collectable	1,273,649	144,129
% Collected	79.72%	95.14%



Comments/Notes - Receivables Rates and Rubbish

Receivables - General	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	54,897	24,037	-	10,982	-
Total Outstanding					89,916

Amounts show above include GST (where applicable).



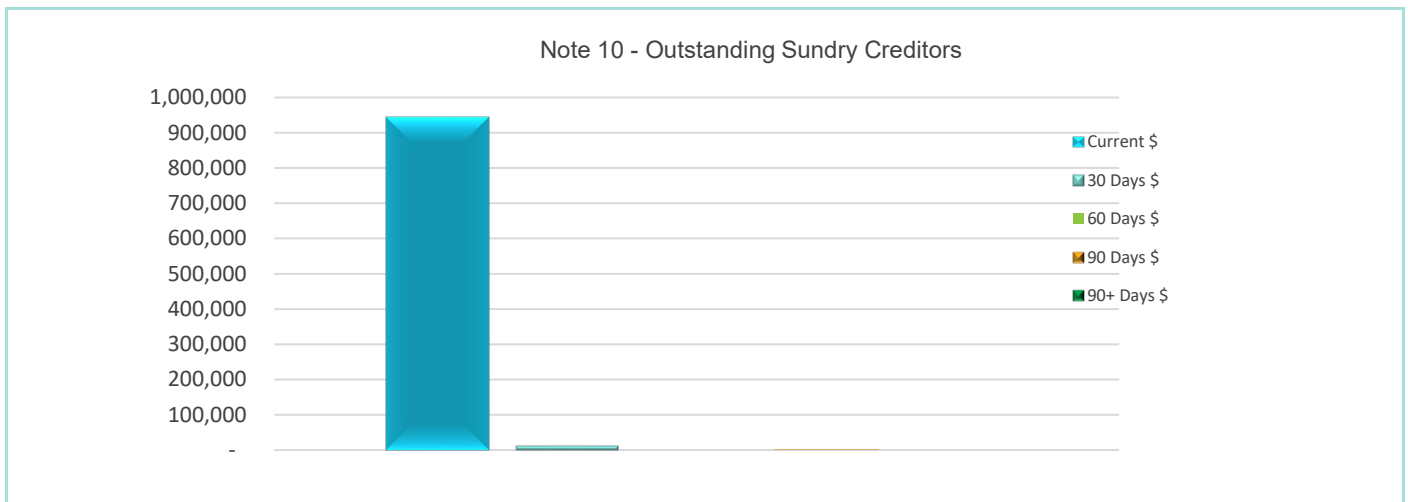


FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 10: Payables

Sundry Creditors	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	944,895	12,277	-	273	-
Total Outstanding	957,444				

Amounts show above include GST (where applicable).



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 11: Rating Information

Rate Type	Basis of valuation	Rate in	Number of Properties	2023/24 Actual Rateable Value	2023/24 Actual Rate Revenue	2023/24 Actual Interim Rates	2023/24 Actual Total Revenue	2023/24 Budget Rate Revenue	2023/24 Budget Interim Rate	2023/24 Budget Total Revenue	2022/23 Actual Total Revenue
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
General rates											
Gross rental valuation	Gross rental value	10.4568	1,495	26,070,797	2,726,171	\$27,314	2,753,485	2,726,171	0	2,726,171	2,661,193
Unimproved valuation	General farming	0.6942	572	251,103,000	1,743,157	-\$4,242	1,738,915	1,743,157	0	1,743,157	1,898,364
Unimproved valuation	Intensive agriculture		4	3,818,000	39,757	\$0	39,757	39,757	0	39,757	0
Unimproved valuation	Industry and mining		4	27,797,000	385,906	-\$38,090	347,816	385,906	0	385,906	0
Total general rates			2,075	308,788,797	4,894,990	-\$15,018	4,879,973	4,894,991	0	4,894,991	4,559,557
Minimum payment											
Gross rental valuation	Gross rental value	1,280	599	4,452,386	766,720	\$850	767,570	766,720	0	766,720	699,870
Unimproved valuation	Unimproved value	1,280	118	13,368,619	151,040	\$0	151,040	151,040	0	151,040	134,070
Total general rates			717	17,821,005	917,760	\$850	918,610	917,760	0	917,760	833,940
Total rates			2,792	326,609,802	5,812,750	-\$14,168	5,798,583	5,812,751	0	5,812,751	5,393,497

FOR THE PERIOD ENDED 31 DECEMBER 2023

Note 12: Information on Borrowings**(a) Debenture Repayments**

Loan Details	Loan No.	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
117	Basketball Stadium	18,564	0	0	(9,132)	(18,564)	9,432	37,128	(601)	(906)
120	Rec Centre Upgrade	23,659	0	0	(11,716)	(23,661)	11,943	47,320	(463)	(696)
121	Memorial Hall Upgrade	61,414	0	0	(15,016)	(30,254)	46,398	91,668	(463)	(1,601)
122	Town Centre Park Land Purchase	588,515	0	0	(14,641)	(29,400)	573,874	617,915	(4,698)	(9,280)
123	Waroona Community Precinct Development	436,356	0	0	(10,725)	(14,322)	425,631	450,678	(7,074)	(21,277)
124	Town Centre Land Purchase 26 & 28 Fouracre Street	533,325	0	0	(8,646)	(17,505)	524,679	550,830	(13,109)	(26,005)
125	Preston Beach Land Development	0	0	100,000	0	0	0	100,000	0	0
TOTAL		1,661,833	0	100,000	(69,876)	(133,706)	1,591,957	1,895,539	(26,408)	(59,765)

All debenture repayments were financed by general purpose revenue.

(b) Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 30 June 2022	Borrowed During the Year	Expended During the Year	Unspent Balance 30 June 2023
Loan 123 - Waroona Community Precinct		0	450,000	0	450,000
TOTAL		0	450,000	0	450,000

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 13: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Difference between Budget Surplus and Actual Surplus			2,866,604	2,866,604	0

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 DECEMBER 2023

NOTE 14: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1-Jul-23	Received	Paid	31-Dec-23
ALCOA WAROONA SUSTAINABILITY	2,694,957	14,602	(757,129)	1,952,430
PUBLIC OPEN SPACE	130,890	117	0	131,007
EXTRACTIVE INDUSTRIES	18,130	16	0	18,146
COMMERCIAL BOND	14,330	13	0	14,343
TOTAL	2,858,307	14,748	(757,129)	2,115,925



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 JANUARY 2024

SHIRE OF WAROONA

MONTHLY FINANCIAL REPORT



SHIRE OF WAROONA MONTHLY FINANCIAL REPORT TABLE OF CONTENTS

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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

SHIRE OF WAROONA
STATEMENT OF FINANCIAL ACTIVITY BY NATURE OR TYPE



FOR THE PERIOD ENDED 31 JANUARY 2024

Details	Note	Original Budget	YTD Budget	YTD Actual	Var. \$ (b)-(a)	Var. % (b)-(a)/(b)	Var.
		\$	\$	\$			
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	8	5,812,751	5,812,751	5,798,583	(14,168)	(0%)	
Grants, Subsidies and Contributions	8	547,585	494,480	424,592	(69,888)	(16%)	▼
Fees and Charges		1,762,065	1,491,056	1,564,171	73,115	5%	▲
Interest Earnings		200,750	64,603	62,321	(2,282)	(4%)	
Other Revenue		179,700	147,926	88,765	(59,161)	(67%)	▼
Profit on Asset Disposal	10	92,269	52,592	22,082	(30,510)	(138%)	▼
Fair value adjustments to financial assets at fair value		0	0	0	0		
		8,595,120	8,063,408	7,960,513			
Expenditure from operating activities							
Employee Costs		(4,192,034)	(2,458,538)	(2,375,709)	(82,829)	(3%)	▼
Materials and Contracts		(4,162,701)	(2,497,682)	(1,922,980)	(574,702)	(30%)	▼
Utilities Charges		(430,915)	(257,597)	(190,376)	(67,221)	(35%)	▼
Depreciation (Non-Current Assets)		(3,444,024)	(1,947,330)	(1,272,695)	(674,635)	(53%)	▼
Finance Costs		(59,765)	(29,882)	(28,173)	(1,709)	(6%)	
Insurance Expenses		(269,610)	(269,612)	(227,587)	(42,025)	(18%)	▼
Other Expenditure		(232,623)	(152,327)	(139,549)	(12,778)	(9%)	
Loss on Asset Disposal	10	(9,450)	(2,339)	(4,243)	1,904	45%	▲
		(12,801,122)	(7,615,307)	(6,161,312)	1,453,994		
Non-cash amounts excluded from operating activities		3,319,673	0	1,958,956	1,958,956		
Amount attributable to operating activities		(886,329)	448,102	3,758,157	3,310,055		
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions		7,253,961	3,998,488	4,484,951	486,463	11%	▲
Proceeds from disposal of assets	10	323,182	0	80,533	(80,533)	100%	▼
		7,577,143	3,998,488	4,565,484	(566,996)		
Outflows from investing activities							
Payments for property, plant and equipment		(1,924,528)	(855,547)	(1,254,745)	399,198	32%	▲
Payments for construction of infrastructure		(7,788,646)	(6,243,452)	(4,690,240)	(1,553,212)	(33%)	▼
		(9,713,174)	(7,098,999)	(5,944,985)	1,154,014		
Amount attributable to investing activities		(2,136,031)	(3,100,511)	(1,379,501)	1,721,010		
FINANCING ACTIVITIES							
Inflows from financing activities							
Proceeds from new debentures		100,000	0	0	0		
Transfer from reserve		383,000	0	0	0		
		483,000	0	0	0		
Outflows from financing activities							
Repayment of borrowings		(133,706)	0	(66,225)	(66,225)	100%	▼
Payments for principal portion of lease liabilities		0	0	0	0		
Transfer to reserves		(193,538)	0	(64,073)	(64,073)	100%	
		(327,244)	0	(130,298)	(130,298)	100%	
Amount attributable to financial activities		155,756	0	(130,298)	(130,298)	100%	
MOVEMENT IN SURPLUS DEFICIT							
Surplus or deficit at the start of the financial year		2,866,604	0	2,866,604	2,866,604		
Amount attributable to operating activities		(886,329)	448,102	3,758,157	3,310,055		
Amount attributable to investing activities	0	(2,136,031)	(3,100,511)	(1,379,501)	1,721,010		
Amount attributable to financing activities		155,756	0	(130,298)	(130,298)	100%	
Surplus or deficit after imposition of general rates		0	(2,652,410)	5,114,962	7,767,371		

SHIRE OF WAROONA
STATEMENT OF FINANCIAL POSITION



FOR THE PERIOD ENDED 31 JANUARY 2024

	Note	30-Jun-23	31-Jan-24
Current Assets			
Cash and cash equivalents	2	6,942,669	8,103,534
Trade and other receivables		1,428,867	1,058,176
Inventories		19,536	13,331
Other assets		9,107	1,157,440
Total Current Assets		8,400,179	10,332,480
Non-Current Assets			
Trade and other receivables		10,734	10,734
Other financial assets		61,117	61,117
Property, plant and equipment		47,244,611	47,940,803
Infrastructure		101,779,702	108,276,040
Right of use assets		213,494	213,494
Total non-current assets		149,309,658	156,502,187
TOTAL ASSETS		157,709,837	166,834,668
Current Liabilities			
Trade and other payables		2,546,158	1,659,668
Other liabilities		707,822	1,214,182
Lease liabilities		92,903	92,903
Borrowings	12	128,791	62,566
Employee related provisions		723,371	723,371
Total Current Liabilities		4,199,045	3,752,690
Non-current Liabilities			
Lease liabilities		120,591	120,591
Borrowings	12	1,533,043	1,533,043
Employee related provisions		49,605	49,605
Total non-current Liabilities		1,703,239	1,703,239
TOTAL LIABILITIES		5,902,284	5,455,929
NET ASSETS		151,807,553	161,378,739
Equity			
Retained surplus		14,014,839	21,003,090
Reserve accounts		2,290,330	2,290,329
Revaluation surplus		135,502,385	138,085,320
Total Equity		151,807,553	161,378,739

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 1 - Basis of preparation and significant accounting policies**Basis of preparation**

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995*, read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretation of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is to be considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire of Waroona to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which has been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

The Local Government Reporting Entity

All funds through which the Shire of Waroona controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the trust fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from those estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICIES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 annual budget. Please refer to the adopted budget document for details of these policies.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 2: Statement of Financial Activity Information

2a. Net current assets used in the Statement of Financial Activity	Last Year Closing 30 June 2023	Year to Date 31 January 2024
Current assets		
Cash and cash equivalents	6,942,669	8,103,534
Trade and other receivables	485,211	259,352
Inventories	19,536	13,331
Other assets	9,107	1,157,440
Total current assets	7,456,523	9,533,657
Current liabilities		
Trade and other payables	(1,591,768)	(850,110)
Other liabilities	(707,822)	(1,214,182)
Total current liabilities	(2,299,590)	(2,064,292)
Net current assets	5,156,933	7,469,365
less: Total adjustments to net current assets	(2,290,330)	(2,354,403)
Closing funding surplus/deficit	2,866,604	5,114,962

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

2b. Non-cash amounts excluded from operating activities	YTD Budget (a)	YTD Actual (b)
Adjustments to operating activities		
Less: Profit on asset disposals	(92,269)	(22,082)
Less: Fair value adjustment to financial assets	0	0
Add: Non-cash contributions	0	704,100
Add: Loss on asset disposals	9,450	4,243
Add: Depreciation	3,444,024	1,272,695
Add: Movement in employee provisions	(41,532)	0
Total current assets	3,319,673	1,958,956

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

Adjustments to net current assets

Less: Reserve accounts	(2,100,868)	(2,290,329)
Total adjustments to net current assets	(2,100,868)	(2,290,329)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or a liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated, assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 3: Explanation of Material Variances**Comments/Reason for Variance**

Council policy in relation to materiality states that for highlighting variances (budget to actual) the factor shall be 10% with a minimum of \$30,000.

3.1 Revenue from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Grants, subsidies and contributions

Income is lower than budgeted due budget profile settings.

Fees and Charges

Income is higher than budgeted due to budger profile settings for fees and charges.

Other Revenue

Income is lower than anticipated due to budget profile settings for other revenue.

Profit on asset disposals

Income is lower than anticipated due to budget profile settings for sale of assets.

3.2 Expenditure from operating activities

The following activities were identified as having a material variance in accordance with Council Policy:

Employee costs

Employee costs are lower than budgeted due to staff absences due to recruitment

Materials and contracts

Expenses are lower due to delays in project expenditure and budget profile settings.

Utility charges

Utility charges are lower due to budget profile settings.

Depreciation

Depreciation costs are lower due to early agenda cut-off, depreciation to be calculated and applied.

Insurance

Insurance costs are lower due to budget profile settings.

3.3 Inflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Proceeds from capital grants, subsidies and contributions

Income is higher than budgeted due to grant income received earlier than expected.

Outflows from investing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Payments for property, plant and equipment

Expenditure is higher than budgeted due to budget profile settings.

Payments for construction of infrastructure

Expenditure is lower than budgeted due to budget profile settings.

Inflows from financing activities

The following activities were identified as having a material variance in accordance with Council Policy:

Nil

Outflows from financing activities

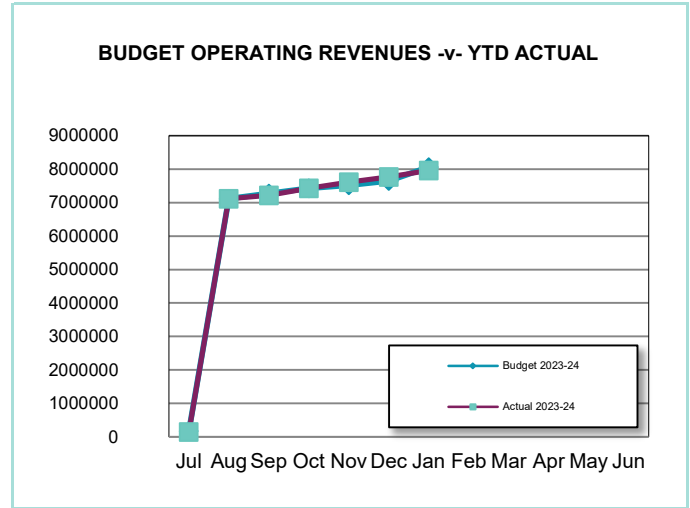
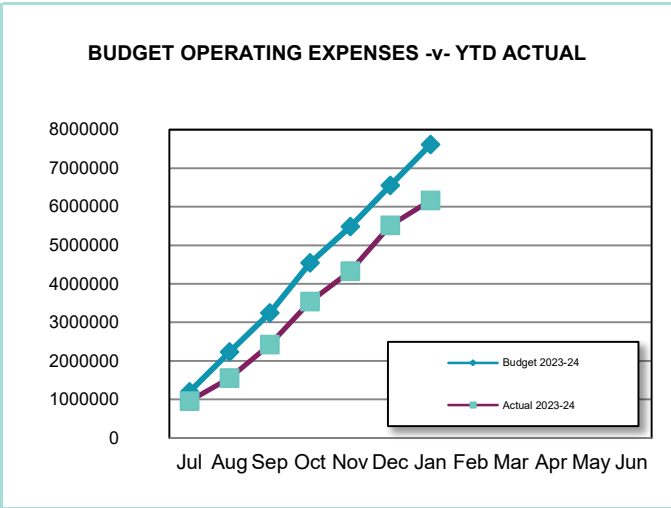
The following activities were identified as having a material variance in accordance with Council Policy:

Nil

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 4 - Graphical Representation - Source Statement of Financial Activity

OPERATING EXPENSES & REVENUE - GRAPHICAL REPRESENTATION



Comments/Notes - Operating Expenses & Revenues

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 5: Cash and Financial Assets

Details	Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Investments \$	Total Amount \$	Bank	Maturity Date
(a) Cash Deposits								
Municipal Account		986,689				986,689	NAB	
Cash on Hand		1,750				1,750	NAB	
Trust Account				343,897		343,897	NAB	
(b) Term Deposits								
Sporting Reserve	5.00%		76,943			76,943	NAB	26/06/2024
Building Asset Maintenance Reserve	5.00%		105,061			105,061	NAB	26/06/2024
Recreation Centre Building Maintenance Reserve	5.00%		74,933			74,933	NAB	26/06/2024
Preston Beach Volunteer Rangers Reserve	5.00%		71,740			71,740	NAB	26/06/2024
Emergency Assistance Reserve	5.00%		113,474			113,474	NAB	26/06/2024
Works Depot Redevelopment	5.00%		85,956			85,956	NAB	26/06/2024
Council Building Construction Reserve	5.00%		176,951			176,951	NAB	26/06/2024
Information Technology Reserve	5.00%		103,715			103,715	NAB	26/06/2024
Footpath Construction Reserve	5.00%		34,118			34,118	NAB	26/06/2024
Plant Reserve	5.00%		245,360			245,360	NAB	26/06/2024
Staff Leave Reserve	5.00%		15,851			15,851	NAB	26/06/2024
Strategic Planning Reserve	5.00%		21,376			21,376	NAB	26/06/2024
Waste Management Reserve	5.00%		1,130,230			1,130,230	NAB	26/06/2024
History Book Reprint Reserve	5.00%		11,151			11,151	NAB	26/06/2024
Risk & Insurance Reserve	5.00%		9,869			9,869	NAB	26/06/2024
Drakesbrook Cemetery Reserve	5.00%		77,674			77,674	NAB	26/06/2024
(c) Investments								
Trust Term Deposit 1	4.90%			500,000		500,000	Bendigo	24/06/2024
Trust Term Deposit 2	4.78%			500,000		500,000	Bendigo	2/04/2024
Trust Term Deposit 3	5.10%			800,000		800,000	NAB	26/06/2024
Muni Deposit 1	4.10%				1,000,000	1,000,000	Bendigo	6/02/2024
Muni Deposit 2	4.13%				500,000	500,000	Bendigo	12/02/2024
Muni Deposit 3	4.83%				1,000,000	1,000,000	Bendigo	6/03/2024
Muni Deposit 4	4.10%				1,000,000	1,000,000	Bendigo	5/02/2024
Muni Deposit 5	4.81%				800,000	800,000	Bendigo	16/04/2024
Muni Deposit 6	4.33%				500,000	500,000	Bendigo	19/02/2024
TOTAL		988,439	2,354,403	2,143,897	4,800,000	10,286,738		

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of six months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give us rise to cash flows that are solely payments of principal and interest.

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 6: Cash Backed Reserve

Reserve Name	Budget Opening Balance	Budget Interest Earned	Budget Transfers In (+)	Budget Transfers Out (-)	Budget Closing Balance	Actual Opening Balance	Actual Interest Earned	Actual Transfers In (+)	Actual Transfers Out (-)	Actual YTD Closing Balance
	\$	\$	\$			\$	\$	\$	\$	\$
Sporting	74,849	0	0	0	74,849	74,849	2,094	0	0	76,943
Council Building Maintenance	102,203	0	42,000	0	144,203	102,203	2,858	0	0	105,061
Rec Centre Building Maintenance	72,895	0	0	0	72,895	72,895	2,038	0	0	74,933
Preston Beach Volunteer Rangers	69,789	0	12,882	0	82,671	69,789	1,951	0	0	71,740
Emergency Assistance	110,387	0	0	0	110,387	110,387	3,087	0	0	113,474
Works Depot Redevelopment	83,618	0	0	0	83,618	83,618	2,338	0	0	85,956
Council Building Construction	172,137	0	0	(15,000)	157,137	172,137	4,814	0	0	176,951
Information Technology	100,887	0	0	0	100,887	100,887	2,828	0	0	103,715
Footpath Construction	33,190	0	0	0	33,190	33,190	928	0	0	34,118
Plant Replacement	238,681	0	0	(113,000)	125,681	238,681	6,679	0	0	245,360
Staff Leave	15,408	0	0	0	15,408	15,408	443	0	0	15,851
Strategic Planning	20,795	0	0	(20,000)	795	20,795	581	0	0	21,376
Waste Management	1,099,481	0	138,206	(200,000)	1,037,687	1,099,481	30,749	0	0	1,130,230
History Book Reprint	10,848	0	450	0	11,298	10,848	303	0	0	11,151
Risk & Insurance	9,601	0	0	0	9,601	9,601	268	0	0	9,869
Drakesbrook Cemetery	75,561	0	0	(35,000)	40,561	75,561	2,113	0	0	77,674
Total	2,290,330	0	193,538	(383,000)	2,100,868	2,290,330	64,073	0	0	2,354,403

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 7: Capital Disposals and Acquisitions

Profit(Loss) of Asset Disposal				Disposals		Current Budget		
Account	WDV	Proceeds	(Loss)			Budget	Actual	Variance
	\$	\$	\$	Prog	\$	\$	\$	
5204	0	0	0	CA	Officer vehicle	35,000	0	(35,000) ▼
0574	0	0	0	Gov	Officer vehicle	53,000	0	(53,000) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	67,916	0	(67,916) ▼
0924	0	0	0	L,O & PS	Ranger vehicle	55,000	0	(55,000) ▼
0924	0	0	0	L,O & PS	ATV - Volunteer rangers	18,000	0	(18,000) ▼
7154	26,061	21,818	(4,243)	R & C	Officer vehicle	34,000	35,724	1,724 ▲
3534	20,905	30,442	9,537	Trans	Officer vehicle	44,976	44,976	0
3554	0	0	0	Trans	Tandem tip truck	266,000	0	(266,000) ▼
3554	0	0	0	Trans	Mower	20,000	0	(20,000) ▼
3554	15,728	28,273	12,545	Trans	Mazda BT-TO Ute (P0036)	40,000	45,548	5,548 ▲
3554	0	0	0	Trans	Holden Colorado Single Cab (P0112)	42,000	0	(42,000) ▼
3554	0	0	0	Trans	Holden Colorado Single Cab (P0107)	38,987	38,987	0
3554	0	0	0	Trans	Holden Colorado Single Cab (P0113)	40,000	0	(40,000) ▼
	62,694	80,533	17,839		TOTALS	754,879	165,235	(589,644)

Contributions Information				Summary Acquisitions		Current Budget		
Grants	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$		\$	\$	\$	
					Property, Plant & Equipment			
677,549	0	0	677,549		Land and Buildings	796,149	855,347	59,198 ▲
0	313,000	0	313,000		Plant & Equipment	998,879	378,154	(620,725) ▼
0	0	0	0		Furniture & Equipment	38,500	21,245	(17,255) ▼
					Infrastructure			
1,548,001	0	0	1,548,001		Roadworks	2,226,827	1,010,875	(1,215,952) ▼
4,852,921	0	450,000	5,302,921		Other Infrastructure	5,561,819	3,618,872	(1,942,947) ▼
7,078,471	313,000	450,000	7,841,471		Totals	9,622,174	5,884,492	(3,737,682)

Contributions				Land & Buildings		Current Budget		
Grants/Cont	Reserve	Borrow	Total			Budget	Actual	Variance
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	0	0	0	CA	Preston Beach ablution plumbing work	25,000	0	(25,000) ▼
139,346	0	0	139,346	CA	DPIRD building renovations & redesign	139,346	707,202	567,856 ▲
0	0	0	0	E & W	Senior Citizens fascia and gutters	25,000	0	(25,000) ▼
357,170	0	0	357,170	Gov	Administration Office - disability access	357,170	0	(357,170) ▼
0	0	0	0	Health	Community Resource Centre - Roof repairs	12,000	9,702	(2,298) ▼
181,033	0	0	181,033	L,O & PS	Preston Beach Bush Fire Brigade Shed	181,033	136,067	(44,966) ▼
0	0	0	0	R & C	Waroona Public Library - Roof repairs	25,000	0	(25,000) ▼
0	0	0	0	R & C	Roof Repairs at the Rec Centre	31,600	2,376	(29,224) ▼
0	0	100,000	100,000	O,P & S	Land development - Preston Beach	100,000	0	(100,000) ▼
677,549	0	0	677,549		Totals	796,149	855,347	59,198

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 7: Capital Disposals and Acquisitions

Contributions				Plant & Equipment		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
						Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	200,000	0	200,000	CA	Refuse Site CAT Compactor	200,000	172,960	(27,040) ▼
0	0	0	0	CA	New vehicle - Parks & Gardens	20,000	0	(20,000) ▼
0	0	0	0	E & W	Replace MCCA vehicle	35,000	0	(35,000) ▼
0	0	0	0	Gov	Replace DCCA vehicle	53,000	0	(53,000) ▼
0	0	0	0	L,O & PS	Replace ranger vehicles	140,916	0	(140,916) ▼
0	0	0	0	R & C	Replace MRS vehicle	34,000	35,724	1,724 ▲
0	0	0	0	Trans	Replace MWWS vehicle	44,976	44,976	(0) ▼
0	113,000	0	113,000	Trans	Plant Replacement inc Tip Truck	446,987	121,840	(325,147) ▼
0	0	0	0	Trans	Minor tools & equipment	24,000	2,653	(21,347) ▼
0	313,000	0	313,000		Totals	998,879	378,154	(620,725)

Contributions				Furniture & Equipment		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
						Budget	Actual	Variance (Under)Over
\$	\$	\$	\$	Prog	Description	\$	\$	\$
0	0	0	0	Health	Waroona Community Centre - Airconditioner	18,500	0	(18,500) ▼
0	0	0	0	L,O & PS	Drakesbrook Weir CCTV	20,000	21,245	1,245 ▲
0	0	0	0		Totals	38,500	21,245	(17,255)

Contributions				Infrastructure - Roads		Current Budget		
Grants	Reserves	Borrow	Total			This Year		
						Budget	Actual	Variance (Under)Over
\$	\$	\$	\$			\$	\$	\$
255,768	0	0	255,768	Trans	Roads to Recovery	274,432	95,691	178,741 ▼
1,292,233	0	0	1,292,233	Trans	Roads Works Total Construction	1,952,395	915,184	1,037,211 ▼
1,548,001	0	0	1,548,001		Totals	2,226,827	1,010,875	1,215,952

Contributions				Other Infrastructure		Current Budget		
Grants	Reserve	Borrow	Total			This Year		
						Budget	Actual	Variance (Under)Over
\$	\$	\$	\$			\$	\$	\$
0	0	0	0	CA	Transfer station construction	20,000	0	(20,000) ▼
0	0	0	0	CA	Townsite drainage works	90,000	29,369	(60,631) ▼
0	0	0	0	CA	Drakesbrook Cemetery upgrade	35,000	34,680	(320) ▼
4,164,401	0	450,000	4,614,401	Econ Ser	Waroona Community Precinct	4,614,401	3,289,716	(1,324,685) ▼
30,000	0	0	30,000	L,O & PS	Digital Fire Rating sign	32,898	0	(32,898) ▼
0	0	0	0	R & C	Centennial Park replace leach drains	8,000	0	(8,000) ▼
14,000	0	0	14,000	R & C	Waroona Bowling Club remedial works	28,000	30,400	2,400 ▲
644,520	0	0	644,520	R & C	Weir / Boardwalk / Lake Clifton Reserve	657,520	234,463	(423,057) ▼
0	0	0	0	Trans	Footpath upgrades	76,000	244	(75,756) ▼
4,852,921	0	450,000	5,302,921		Totals	5,561,819	3,618,872	(1,942,947)

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 8: Grants, subsidies and contributions

NOTE 8a: Operating grants subsidies and contributions

Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Annual Budget	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Australia Day celebrations	Australia Day Council	0	0	0	0	10,000	0	0	10,000
Ebb & Flow	Ebb & Flo	0	2,750	0	2,750	0	0	2,750	0
Emergency Services Dinner	Volunteering WA	0	0	0	0	1,000	0	0	1,000
Emergency Services Levy	Dept Fire & Emer Services	0	46,976	(80,275)	(33,299)				
E-Waste Infrastructure	Dept Water & Environ	0	17,000	(16,171)	829	17,000	0	17,000	0
Meerilinga Childrens Week	Meerilinga	0	500	(500)	0	0	0	500	0
Mitigation Activity Fund 23/24 Round 1	Dept Fire & Emer Services	0	36,220	(36,220)	0	36,220	0	36,220	0
Mitigation Activity Fund 23/24 Round 2	Dept Fire & Emer Services	0	9,000	0	9,000	18,000	0	9,000	9,000
NAIDOC Week	Dept Prime Min & Cab	0	0	0	0	2,000	0	0	2,000
Place management partnership 2022	Alcoa of Australia	8,210	0	0	8,210	8,210	0	8,210	0
Seniors Week	Seniors WA	0	1,000	(916)	84	0	0	1,000	0
Thank a Volunteer Breakfast	Dept of Communities	0	1,000	0	1,000	0	0	1,000	0
Waroona Connect 2021	Alcoa of Australia	215	0	(215)	(0)	215	0	215	0
Waroona Connect 2022	Alcoa of Australia	10,000	0	(1,462)	8,538	10,000	0	10,000	0
Waroona Local Drug Action Team grant	Alcohol & Drug Foundation	3,478	0	(3,478)	(0)	3,478	0	3,478	0
Waroona Local Drug Action Team grant	Alcohol & Drug Foundation	0	7,210	(238)	6,972	7,210	0	7,210	0
Youth Week	Volunteering WA	0	0	0	0	3,000	0	0	3,000
Total		21,903	9,210	(6,310)	4,082	116,333	0	96,583	25,000

NOTE 8b: Capital grants subsidies and contributions

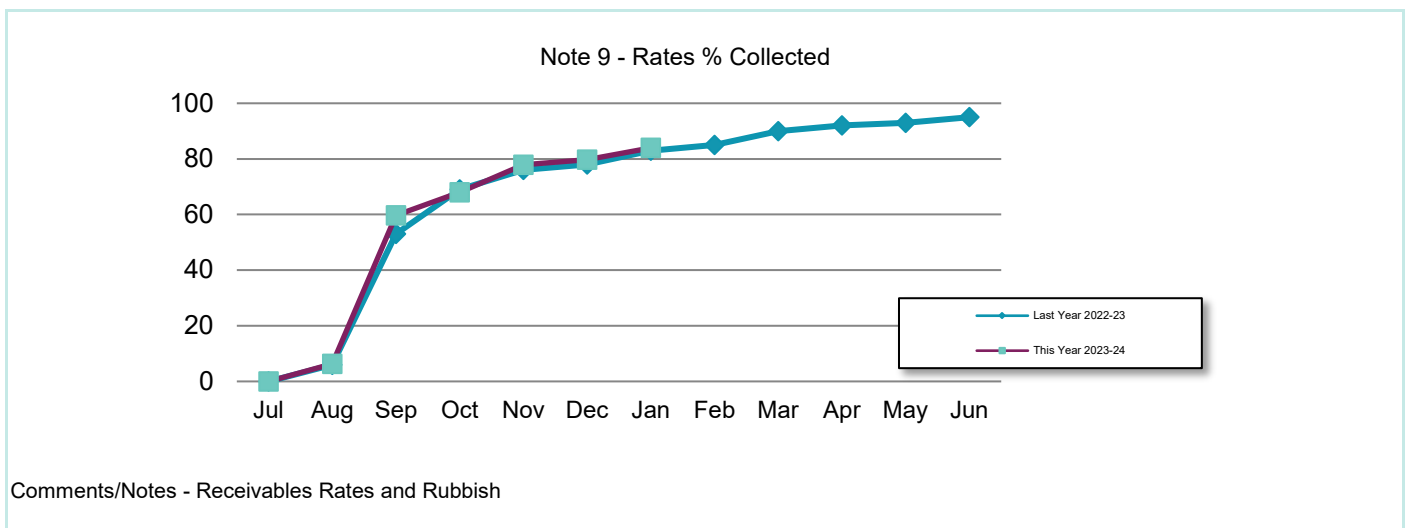
Name of Grant	Provider	Liability at 1 July 2023	Increase in liability	Spent Funds	Current Contract Asset/Liability	Adopted budget revenue	Budget variations	YTD Revenue Actual	Remaining expected funds
		\$	\$	\$	\$	\$	\$	\$	\$
Digital fire danger rating sign	Alcoa of Australia	2,898	0	0	2,898	0	0	2,898	0
Digital fire danger rating sign	Dept Fire & Emer Ser	0	0	0	0	30,000	0	0	30,000
Drakesbrook Weir revelopment	Dept Primary Ind	144,520	325,000	(233,744)	235,776	494,520	0	144,520	350,000
Lakes Trail Stage 5 Corridor Planning	Dept LG, Sport & Cult	25,000	0	0	25,000	25,000	0	25,000	0
LRCI Phase 3	Dept Infrastructure	57,496	0	(16,240)	41,256	202,169	0	57,496	144,673
LRCI Phase 4	Dept Infrastructure	0	273,749	(124,510)	149,239	456,247	0	149,239	307,008
Pinjarra Community Grant - BF Brigades	Bendigo Bank	5,500	0	(3,633)	1,867	5,500	0	1,867	3,633
Preston Beach Boardwalk	Dept Primary Ind	100,000	0	0	100,000	100,000	0	100,000	0
Preston Beach Bush Fire Brigade Shed	Dept Fire & Emer Ser	0	0	(70,011)	(70,011)	181,033	0	0	181,033
RRG - Johnston Road	Main Roads	0	200,000	(250,000)	(50,000)		0	200,000	978,333
RRG - Coronation Road	Main Roads	0	33,012	(29,421)	3,591		0	33,012	(33,012)
RRG - Nanga Brook Road	Main Roads	0	40,000	0	40,000	1,178,333	0	40,000	(40,000)
RRG - Somers Road	Main Roads	0	110,000	(7,411)	102,589		0	110,000	(110,000)
RRG - Preston Beach Road	Main Roads	0	200,000	(329,568)	(129,568)		0	200,000	(200,000)
Roads to Recovery	Dept Infrastructure	0	0	0	0	255,768	0	0	255,768
Waroona Community Precinct	AWSF	0	0	0	0	267,871	0	0	267,871
Waroona Community Precinct	BBRF	71,663	0	(874,976)	(803,313)	878,576	0	71,663	806,913
Waroona Community Precinct	CSRFF	62,142	124,285	(248,570)	(62,143)	248,570	0	186,428	62,142
Waroona Community Precinct	Lions/Lions Youth Club	0	10,269	0	10,269	80,268	0	10,269	69,999
Waroona Community Precinct	Lotterywest	5,292	0	(5,292)	0	5,292	0	5,292	(0)
Waroona Community Precinct	WA State Govt	205,194	2,420,000	(2,160,878)	464,315	2,625,194	0	2,625,194	(0)
Total		679,705	3,736,315	(4,354,254)	61,766	7,034,341	0		3,074,360
Total contract asset					(1,148,334)				
Total contract liability					1,214,183				



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 9: Receivables

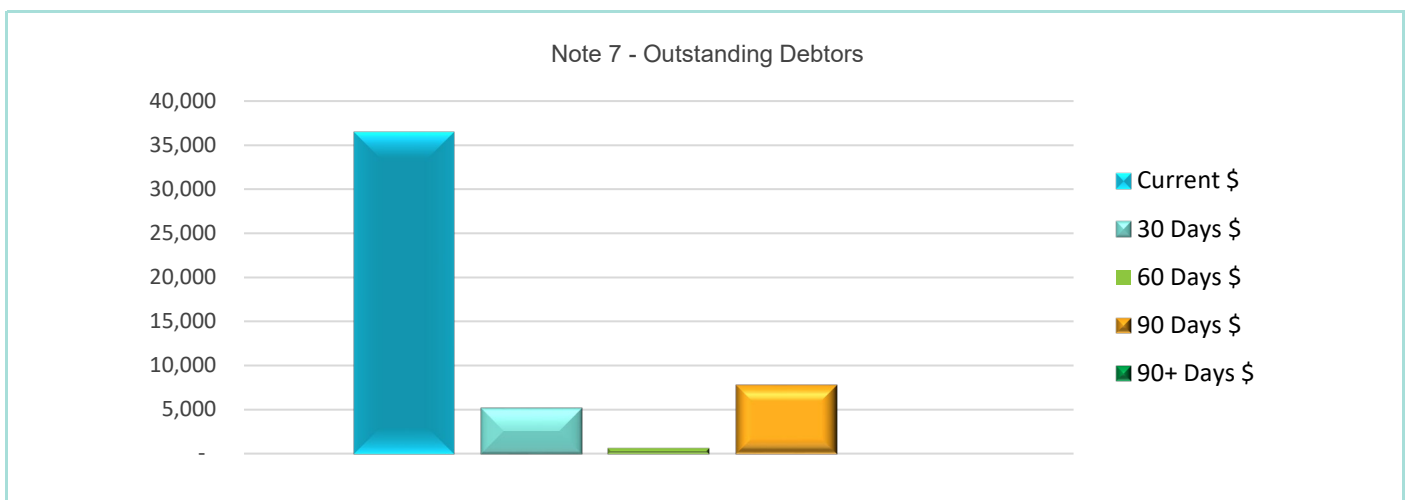
Receivables - Rates & Rubbish	Current 2023-24	Previous 2022-23
	\$	\$
Opening Arrears Previous Years	144,129	168,026
Rates, Service Charges & Waste Levy this year	6,847,217	6,250,611
Less Collections to date	(5,869,962)	(6,106,482)
Equals Current Outstanding	977,255	144,129
Net Rates Collectable	977,255	144,129
% Collected	83.96%	95.14%



Comments/Notes - Receivables Rates and Rubbish

Receivables - General	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	36,507	5,181	662	7,791	-
Total Outstanding					50,141

Amounts show above include GST (where applicable).



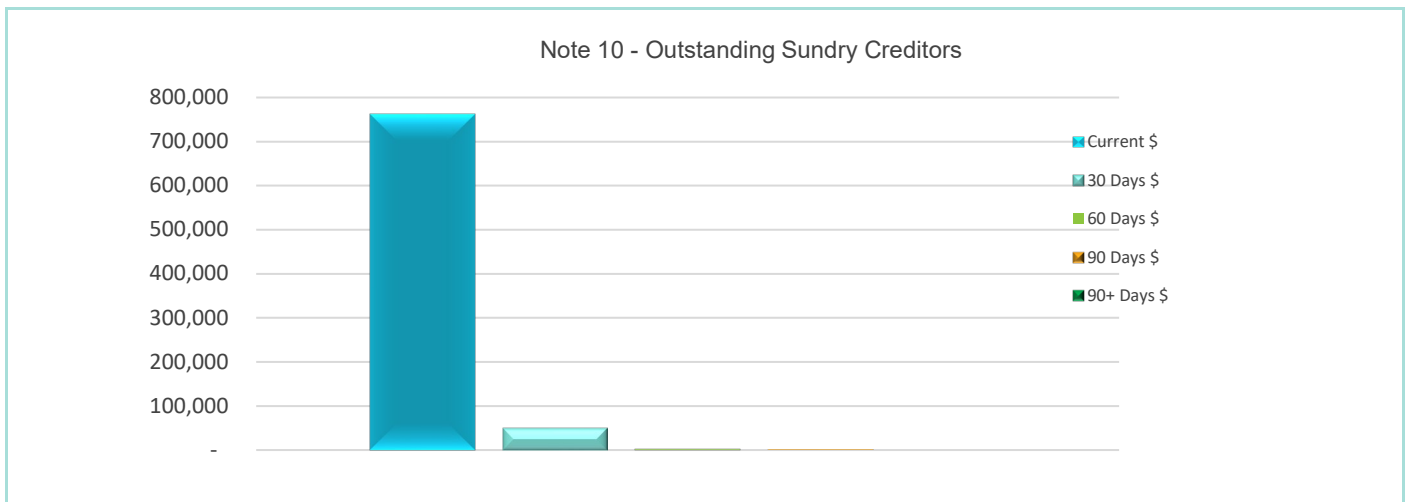


FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 10: Payables

Sundry Creditors	Current	30 Days	60 Days	90 Days	90+ Days
	\$	\$	\$	\$	\$
Aged Trial Balance	761,111	49,113	1,648	577	-
Total Outstanding	812,449				

Amounts show above include GST (where applicable).



SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 11: Rating Information

Rate Type	Basis of valuation	Rate in	Number of Properties	2023/24 Actual Rateable Value	2023/24 Actual Rate Revenue	2023/24 Actual Interim Rates	2023/24 Actual Total Revenue	2023/24 Budget Rate Revenue	2023/24 Budget Interim Rate	2023/24 Budget Total Revenue	2022/23 Actual Total Revenue
		\$	\$	\$	\$	\$	\$	\$		\$	\$
General rates											
Gross rental valuation	Gross rental value	10.4568	1,495	26,070,797	2,726,171	\$27,314	2,753,485	2,726,171	0	2,726,171	2,661,193
Unimproved valuation	General farming	0.6942	572	251,103,000	1,743,157	-\$4,242	1,738,915	1,743,157	0	1,743,157	1,898,364
Unimproved valuation	Intensive agriculture		4	3,818,000	39,757	\$0	39,757	39,757	0	39,757	0
Unimproved valuation	Industry and mining		4	27,797,000	385,906	-\$38,090	347,816	385,906	0	385,906	0
Total general rates			2,075	308,788,797	4,894,990	-\$15,018	4,879,973	4,894,991	0	4,894,991	4,559,557
Minimum payment											
Gross rental valuation	Gross rental value	1,280	599	4,452,386	766,720	\$850	767,570	766,720	0	766,720	699,870
Unimproved valuation	Unimproved value	1,280	118	13,368,619	151,040	\$0	151,040	151,040	0	151,040	134,070
Total general rates			717	17,821,005	917,760	\$850	918,610	917,760	0	917,760	833,940
Total rates			2,792	326,609,802	5,812,750	-\$14,168	5,798,583	5,812,751	0	5,812,751	5,393,497

FOR THE PERIOD ENDED 31 JANUARY 2024

Note 12: Information on Borrowings**(a) Debenture Repayments**

Loan Details	Loan No.	Principal 1-Jul-23	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
			\$	\$	\$	\$	\$	\$	\$	\$
117	Basketball Stadium	18,564	0	0	(9,132)	(18,564)	9,432	37,128	(601)	(906)
120	Rec Centre Upgrade	23,659	0	0	(11,716)	(23,661)	11,943	47,320	(463)	(696)
121	Memorial Hall Upgrade	61,414	0	0	(15,016)	(30,254)	46,398	91,668	(463)	(1,601)
122	Town Centre Park Land Purchase	588,515	0	0	(14,641)	(29,400)	573,874	617,915	(4,698)	(9,280)
123	Waroona Community Precinct Development	436,356	0	0	(10,725)	(14,322)	425,631	450,678	(7,074)	(21,277)
124	Town Centre Land Purchase 26 & 28 Fouracre Street	533,325	0	0	(8,646)	(17,505)	524,679	550,830	(13,109)	(26,005)
125	Preston Beach Land Development	0	0	100,000	0	0	0	100,000	0	0
TOTAL		1,661,833	0	100,000	(69,876)	(133,706)	1,591,957	1,895,539	(26,408)	(59,765)

All debenture repayments were financed by general purpose revenue.

(b) Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 30 June 2022	Borrowed During the Year	Expended During the Year	Unspent Balance 30 June 2023
Loan 123 - Waroona Community Precinct		0	450,000	0	450,000
TOTAL		0	450,000	0	450,000

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 13: Budget Amendments

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Difference between Budget Surplus and Actual Surplus			2,866,604	2,866,604	0

SHIRE OF WAROONA
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY



FOR THE PERIOD ENDED 31 JANUARY 2024

NOTE 14: Trust Fund

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance	Amount	Amount	Closing Balance
	1-Jul-23	Received	Paid	31-Jan-24
ALCOA WAROONA SUSTAINABILITY	2,694,957	40,413	(781,129)	1,954,241
PUBLIC OPEN SPACE	130,890	1,848	0	132,738
EXTRACTIVE INDUSTRIES	18,130	256	0	18,386
COMMERCIAL BOND	14,330	202	0	14,532
TOTAL	2,858,307	42,719	(781,129)	2,119,897



Waroona – Compliance Audit Return

Commercial Enterprises by Local Governments				
No	Reference	Question	Response	Comments
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2023?	N/A	
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2023?	N/A	
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2023?	N/A	
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2023?	N/A	
5	s3.59(5)	During 2022, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	

Delegation of Power/Duty				
No	Reference	Question	Response	Comments
1	s5.16 (1)	Were all delegations to committees resolved by absolute majority?	N/A	No delegation to committees.
2	s5.16 (2)	Were all delegations to committees in writing?	N/A	
3	s5.17	Were all delegations to committees within the limits specified in section 5.17 of the Local Government Act 1995?	N/A	
4	s5.18	Were all delegations to committees recorded in a register of delegations?	N/A	
5	s5.18	Has council reviewed delegations to its committees in the 2022/2023 financial year?	N/A	
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Local Government Act 1995?	Yes	



7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes	
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the Council to amend or revoke a delegation made by absolute majority?	Yes	
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2022/2023 financial year?	Yes	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Local Government (Administration) Regulations 1996, regulation 19?	Yes	

Disclosure of Interest				
No	Reference	Question	Response	Comments
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69 of the Local Government Act 1995, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes	
2	s5.68(2) & s5.69(5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by the Local Government (Administration) Regulations 1996 regulation 21A, recorded in the minutes of the relevant council or committee meeting?	Yes	
3	s5.73	Were disclosures under sections 5.65, 5.70 or 5.71A(3) of the Local Government Act 1995 recorded in the minutes of the meeting at which the disclosures were made?	Yes	
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes	
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2022?	Yes	



6	s5.77	On receipt of a primary or annual return, did the CEO, or the Mayor/President, give written acknowledgment of having received the return?	Yes	
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76 of the Local Government Act 1995?	Yes	
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28?	Yes	
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76 of the Local Government Act 1995, did the CEO remove from the register all returns relating to that person?	Yes	
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) of the Local Government Act 1995 been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes	
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B of the Local Government Act 1995, in the form prescribed in the Local Government (Administration) Regulations 1996, regulation 28A?	Yes	
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes	
13	s5.89A(6)	When people cease to be a person who is required to make a disclosure under section 5.87A or 5.87B of the Local Government Act 1995, did the CEO remove from the register all records relating to those people?	Yes	
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A(6) of the Local Government Act 1995 been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes	
15	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes	



16	s5.71A & s5.71B(5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under section 5.71A(1) of the Local Government Act 1995 relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	
17	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under section 5.71B(6) of the Local Government Act 1995, recorded in the minutes of the council meeting at which the decision was considered?	N/A	
18	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members candidates that incorporates the model code of conduct?	Yes	
19	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4) of the Local Government Act 1995?	No	
20	s5.104(7)	Has the CEO published an up-to-date version of the code of conduct for council members, committee members and candidates on the local government's website?	Yes	
21	s5.51A(1) & (3)	Has the CEO prepared and implemented a code of conduct to be observed by employees of the local government? If yes, has the CEO published an up-to-date version of the code of conduct for employees on the local government's website?	Yes	

Disposal of Property				
No	Reference	Question	Response	Comments
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) of the Local Government Act 1995 (unless section 3.58(5) applies)?	N/A	
2	s3.58(4)	Where the local government disposed of property under section 3.58(3) of the Local Government Act 1995, did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	N/A	



Elections				
No	Reference	Question	Response	Comments
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate in accordance with regulations 30G(1) and 30G(2) of the Local Government (Elections) Regulations 1997?	N/A	No electoral gifts were declared by candidates.
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years in accordance with regulation 30G(4) of the Local Government (Elections) Regulations 1997?	N/A	
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with regulation 30G(5) of the Local Government (Elections) Regulations 1997?	Yes	An up-to-date electoral gift register was available on the Shire's official website during the reporting period.

Finance				
No	Reference	Question	Response	Comments
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Local Government Act 1995?	Yes	
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Local Government Act 1995, did it do so by absolute majority?	N/A	
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2023 received by the local government by 31 December 2023?	Yes	



4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under section 7.9(1) of the Local Government Act 1995 required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	N/A	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	N/A	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under section 7.12A(4)(b) of the Local Government Act 1995, did the CEO publish a copy of the report on the local government's official website?	Yes	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June 2023 received by the local government within 30 days of completion of the audit?	Yes	

Local Government Employees				
No	Reference	Question	Response	Comments
1	s5.36(4) & s5.37(3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Local Government (Administration) Regulations 1996, regulation 18A?	N/A	No recruitment for senior employees was conducted during the 2023 year.
2	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	N/A	
3	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4) of the Local Government Act 1995?	N/A	
4	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	
5	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	



Official Conduct				
No	Reference	Question	Response	Comments
1	s5.120	Has the local government designated an employee to be its complaints officer?	No	CEO as per Local Government Act.
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a) of the Local Government Act 1995?	Yes	
3	S5.121(2)	Does the complaints register include all information required by section 5.121(2) of the Local Government Act 1995?	Yes	
4	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	Yes	

Tenders for Providing Goods and Services				
No	Reference	Question	Response	Comments
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy, adopted under the Local Government (Functions and General) Regulations 1996, regulations 11A(1) and (3) in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes	
2	s3.57 F&G Reg 11	Subject to Local Government (Functions and General) Regulations 1996, regulation 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in regulation 11(1) of the Regulations?	Yes	
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 of the Local Government Functions and General) Regulations 1996, required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with Regulation 14(3) and (4)?	Yes	

4	F&G Reg 12	Did the local government comply with Local Government (Functions and General) Regulations 1996, Regulation 12 when deciding to enter into multiple contracts rather than a single contract?	Yes	
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents, or each acceptable tenderer notice of the variation?	N/A	
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 15 and 16?	Yes	
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulation 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes	
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	N/A	
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes	
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of the Local Government (Functions and General) Regulations 1996, Regulations 21 and 22?	N/A	
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under the Local Government (Functions and General) Regulations 1996, Regulation 23(1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	



14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with Local Government (Functions and General) Regulations 1996, Regulation 24?	N/A	
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with Local Government (Functions & General) Regulations 1996 regulations 24AD(4) and 24AE?	N/A	
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24AG?	N/A	
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of Local Government (Functions and General) Regulations 1996, Regulation 24E and 24F?	Yes	



Integrated Planning and Reporting				
No	Reference	Question	Response	Comments
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	28/07/2020
2	Admin Reg 19DA(1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	11/08/2023
3	Admin Reg 19DA(2) & (3)	Does the corporate business plan comply with the requirements of Local Government (Administration) Regulations 1996 19DA(2) & (3)?	Yes	

Optional Questions				
No	Reference	Question	Response	Comments
1	Financial Management Reg 5(2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with the Local Government (Financial Management) Regulations 1996 regulations 5(2)(c) within the three financial years prior to 31 December 2023? If yes, please provide the date of council's resolution to accept the report.	Yes	28/03/2023
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Local Government (Audit) Regulations 1996 regulation 17 within the three financial years prior to 31 December 2023? If yes, please provide date of council's resolution to accept the report.	Yes	28/03/2023
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B of the Local Government Act 1995, were the disclosures made within 10 days after receipt	Yes	



Department of
**Local Government, Sport
and Cultural Industries**

		of the gift? Did the disclosure include the information required by section 5.87C of the Act?		
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government’s website, a policy dealing with the attendance of council members and the CEO at events?	Yes	
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government’s website in accordance with sections 5.96A(1), (2), (3), and (4) of the Local Government Act 1995?	Yes	
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2022/2023 financial year and publish it on the local government’s official website by 31 July 2023?	Yes	
8	s6.4(3)	By 30 September 2023, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2023?	Yes	
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all its expenditure, revenue and income?	Yes	

Chief Executive Officer

Date

Mayor/President

Date



SHIRE OF WAROONA

BUDGET REVIEW REPORT

FOR THE PERIOD ENDED 31 JANUARY 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF WAROONA
STATEMENT OF BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2024

		Budget v Actual			Estimated Year at End Amount (b)	Predicted Variance (a) - (b)	
Note	Adopted Budget	Updated Budget Estimates (a)	Year to Date Actual				
	\$	\$	\$	\$	\$		
OPERATING ACTIVITIES							
Revenue from operating activities							
	5,812,751	5,812,751	5,798,583	5,800,751	(12,000)	▼	
4.1	5,812,751	5,812,751	5,798,583	5,800,751	(12,000)	▼	
	547,585	547,585	424,592	619,504	71,919	▲	
4.2	547,585	547,585	424,592	619,504	71,919	▲	
	1,762,065	1,762,065	1,564,171	1,790,065	28,000	▲	
4.3	1,762,065	1,762,065	1,564,171	1,790,065	28,000	▲	
	200,750	200,750	62,321	200,750	0		
	179,700	179,700	88,765	179,700	0		
	92,269	92,269	22,082	92,269	0		
	8,595,120	8,595,120	7,960,514	8,683,039	87,919		
Expenditure from operating activities							
	(4,192,034)	(4,192,034)	(2,375,709)	(4,179,934)	12,100	▲	
4.4	(4,192,034)	(4,192,034)	(2,375,709)	(4,179,934)	12,100	▲	
	(4,162,701)	(4,162,701)	(1,922,980)	(4,251,376)	(88,675)	▼	
4.5	(4,162,701)	(4,162,701)	(1,922,980)	(4,251,376)	(88,675)	▼	
	(430,915)	(430,915)	(190,376)	(430,915)	0		
	(3,444,024)	(3,444,024)	(1,272,695)	(3,444,024)	0		
	(59,765)	(59,765)	(28,173)	(59,765)	0		
	(269,610)	(269,610)	(227,587)	(269,610)	0		
	(232,623)	(232,623)	(139,549)	(234,173)	(1,550)	▼	
4.6	(232,623)	(232,623)	(139,549)	(234,173)	(1,550)	▼	
	(9,450)	(9,450)	(4,243)	(9,450)	0		
	(12,801,122)	(12,801,122)	(6,161,312)	(12,879,247)	(78,125)		
	3,319,673	3,319,673	1,958,956	3,319,673	0		
	(886,329)	(886,329)	3,758,158	(876,535)	9,794		
INVESTING ACTIVITIES							
Inflows from investing activities							
	7,253,961	7,253,961	4,484,951	7,438,842	184,881	▲	
4.7	7,253,961	7,253,961	4,484,951	7,438,842	184,881	▲	
	323,182	323,182	80,533	323,182	0		
	7,577,143	7,577,143	4,565,484	7,762,024	184,881		
Outflows from investing activities							
	(1,924,528)	(1,924,528)	(1,254,745)	(1,968,794)	(44,266)	▼	
4.8	(1,924,528)	(1,924,528)	(1,254,745)	(1,968,794)	(44,266)	▼	
	(7,788,646)	(7,788,646)	(4,690,240)	(7,922,585)	(133,939)	▼	
4.9	(7,788,646)	(7,788,646)	(4,690,240)	(7,922,585)	(133,939)	▼	
	(9,713,174)	(9,713,174)	(5,944,985)	(9,891,379)	(178,205)		
	(2,136,031)	(2,136,031)	(1,379,501)	(2,129,355)	6,676		
FINANCING ACTIVITIES							
Cash inflows from financing activities							
	100,000	100,000	0	100,000	0		
	383,000	383,000	0	383,000	0		
	483,000	483,000	0	483,000	0		
Cash outflows from financing activities							
	(133,706)	(133,706)	(66,225)	(133,706)	0		
	(193,538)	(193,538)	(64,073)	(210,008)	(16,470)	▼	
4.10	(193,538)	(193,538)	(64,073)	(210,008)	(16,470)	▼	
	(327,244)	(327,244)	(130,298)	(343,714)	(16,470)		
	155,756	155,756	(130,298)	139,286	(16,470)		
MOVEMENT IN SURPLUS OR DEFICIT							
	2,866,604	2,866,603	2,866,603	2,866,603	0		
	(886,329)	(886,329)	3,758,158	(876,535)	9,794		
	(2,136,031)	(2,136,031)	(1,379,501)	(2,129,355)	6,676		
	155,756	155,756	(130,298)	139,286	(16,470)		
	0	0	5,114,962	0	0		

SHIRE OF WAROONA
NOTES TO AND FORMING PART OF THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2024

1. BASIS OF PREPARATION

This budget review has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the budget review be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 Leases which would have required the Shire of Waroona to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 33A prescribes contents of the budget review.

Accounting policies which have been adopted in the preparation of this budget review have been consistently applied unless stated otherwise. Except for cash flow and statement of financial activity, the budget review has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire of Waroona controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimation of fair values of provisions

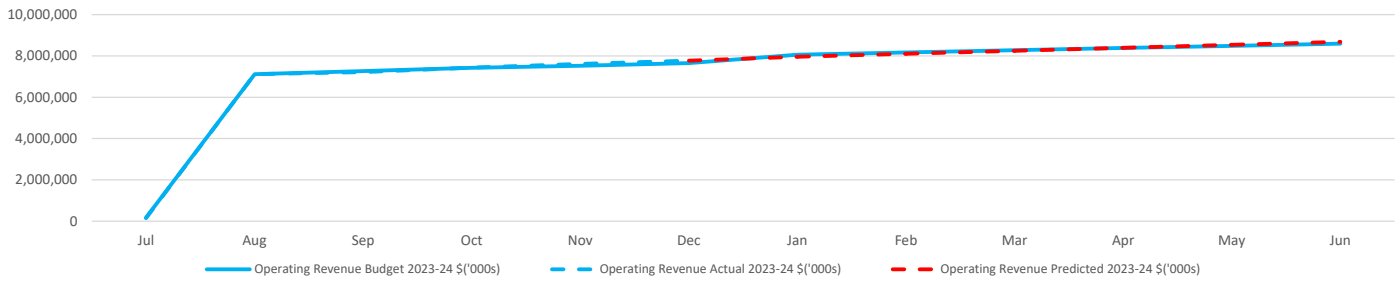
SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

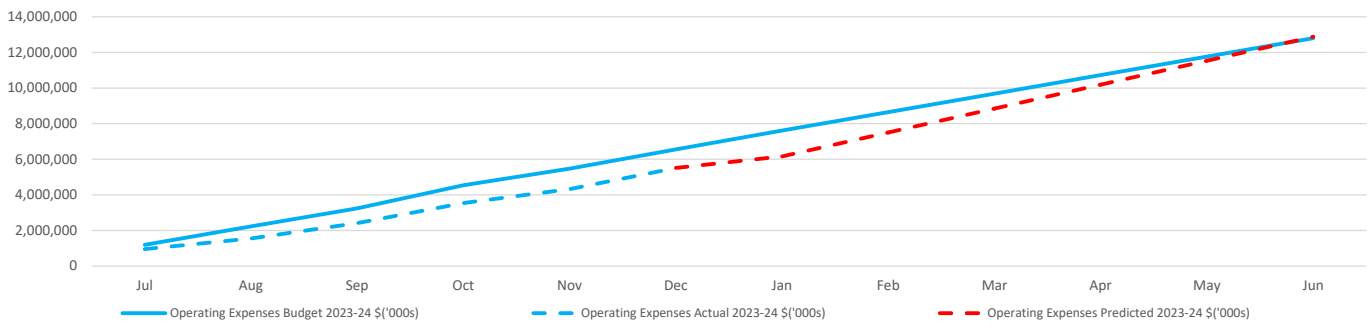
**SHIRE OF WAROONA
SUMMARY GRAPHS - BUDGET REVIEW
FOR THE PERIOD ENDED 31 JANUARY 2024**

2. SUMMARY GRAPHS - BUDGET REVIEW

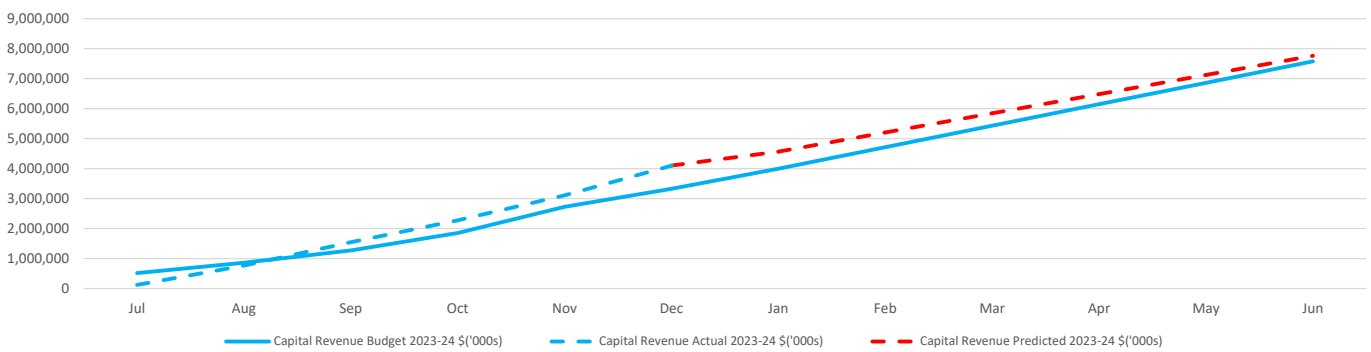
Operating Revenue



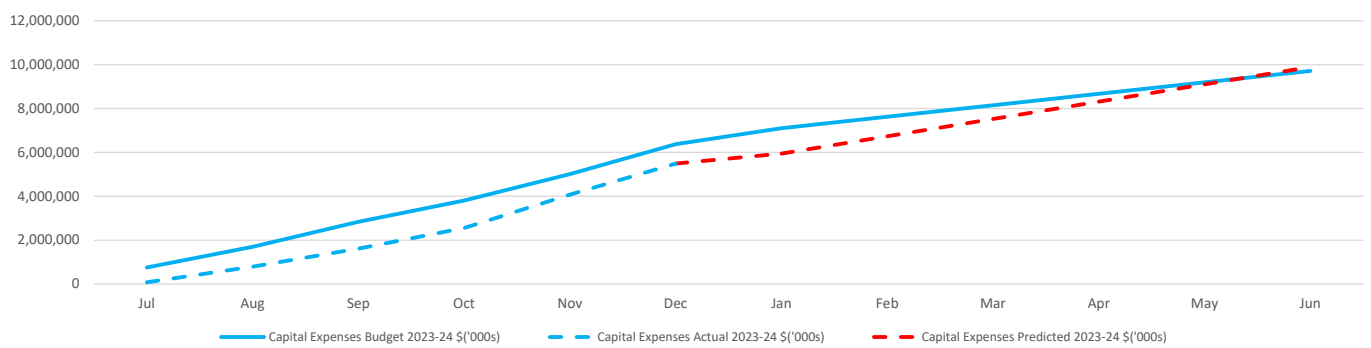
Operating Expenses



Capital Revenue



Capital Expenditure



This information is to be read in conjunction with the accompanying financial statements and notes.

SHIRE OF WAROONA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2024

3 NET CURRENT FUNDING POSITION
EXPLANATION OF DIFFERENCE IN NET CURRENT ASSETS AND SURPLUS/(DEFICIT)

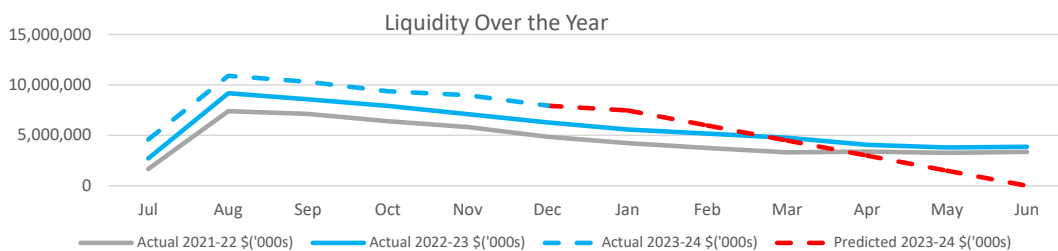
	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
(a) Composition of estimated net current assets					
Current assets					
Cash and cash equivalents	6,761,894	3,146,684	3,146,684	8,103,534	3,146,684
Trade and other receivables	1,620,375	1,737,454	1,737,454	259,352	1,737,454
Inventories	19,536	33,236	33,236	13,331	33,236
Other assets	9,107	9,107	9,107	1,157,440	9,107
	8,410,912	4,926,481	4,926,481	9,533,657	4,926,481
Less: current liabilities					
Trade and other payables	(2,546,158)	(2,336,508)	(2,336,508)	(850,110)	(2,336,508)
Contract liabilities	(707,822)	(489,105)	(489,105)	(1,214,182)	(489,105)
	(3,253,980)	(2,825,613)	(2,825,613)	(2,064,292)	(2,825,613)
Net current assets	5,156,932	2,100,868	2,100,868	7,469,365	2,100,868
Less: Total adjustments to net current assets	(2,290,329)	(2,100,868)	(2,100,868)	(2,290,329)	(2,100,868)
Closing funding surplus / (deficit)	2,866,603	0	0	5,179,036	0

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	(10,199)	(92,269)	(92,269)	(22,082)	(92,269)
Less: Fair value adjustments to financial assets at fair value through profit or loss	(2,764)	0	0	0	0
Add: Loss on disposal of assets	8,238	9,450	9,450	4,243	9,450
Add: Depreciation on assets	3,445,349	3,444,024	3,444,024	1,272,695	3,444,024
Non-cash movements in non-current assets and liabilities:					
Employee benefit provisions	11,347	(41,532)	(41,532)	0	(41,532)
Other provisions	0	0	0	704,100	704,100
Non-cash amounts excluded from operating activities	3,451,971	3,319,673	3,319,673	1,958,956	4,023,773

	Audited Actual 30 June 2023	Adopted Budget 30 June 2024	Updated Budget Estimates 30 June 2024	Year to Date Actual 31 January 2024	Estimated Year at End Amount 30 June 2024
	\$	\$	\$	\$	\$
Adjustments to net current assets					
Less: Reserve accounts	(2,290,329)	(2,100,868)	(2,100,868)	(2,290,329)	(2,100,868)
Total adjustments to net current assets	(2,290,329)	(2,100,868)	(2,100,868)	(2,290,329)	(2,100,868)



**SHIRE OF WAROONA
NOTES TO THE BUDGET REVIEW REPORT
FOR THE PERIOD ENDED 31 JANUARY 2024**

3 COMMENTS/NOTES - NET CURRENT FUNDING POSITION (CONTINUED)

SIGNIFICANT ACCOUNTING POLICIES

CASH AND CASH EQUIVALENTS

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities.

FINANCIAL ASSETS AT AMORTISED COST

The Shire of Waroona classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

TRADE AND OTHER RECEIVABLES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for grants, contributions, reimbursements, and goods sold and services performed in the ordinary course of business.

Trade and other receivables are recognised initially at the amount of consideration that is unconditional, unless they contain significant financing components, when they are recognised at fair value.

Trade receivables are held with the objective to collect the contractual cashflows and therefore measures them subsequently at amortised cost using the effective interest rate method.

Due to the short term nature of current receivables, their carrying amount is considered to be the same as their fair value. Non-current receivables are indexed to inflation, any difference between the face value and fair value is considered immaterial.

The Shire of Waroona applies the AASB 9 simplified approach to measuring expected credit losses using a lifetime expected loss allowance for all trade receivables. To measure the expected credit losses, rates receivable are separated from other trade receivables due to the difference in payment terms and security for rates receivable.

INVENTORIES

General

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

CONTRACT ASSETS

Contract assets primarily relate to the Shire of Waroona's right to consideration for work completed but not billed at the end of the period.

CONTRACT LIABILITIES

Contract liabilities represent the Shire of Waroona's obligation to transfer goods or services to a customer for which the Shire of Waroona has received consideration from the customer.

Contract liabilities represent obligations which are not yet satisfied. Contract liabilities are recognised as revenue when the performance obligations in the contract are satisfied.

PROVISIONS

Provisions are recognised when the Shire of Waroona has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

CURRENT AND NON-CURRENT CLASSIFICATION

An asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Shire of Waroona's operational cycle. In the case of liabilities where the Shire of Waroona does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current or non-current based on the Shire of Waroona's intentions to release for sale.

TRADE AND OTHER PAYABLES

Trade and other payables represent liabilities for goods and services provided to the Shire of Waroona prior to the end of the financial year that are unpaid and arise when the Shire of Waroona becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

PREPAID RATES

Prepaid rates are, until the taxable event has occurred (start of the next financial year), refundable at the request of the ratepayer. Rates received in advance are initially recognised as a financial liability. When the taxable event occurs, the financial liability is extinguished and the Shire of Waroona recognises revenue for the prepaid rates that have not been refunded.

EMPLOYEE BENEFITS

Short-Term Employee Benefits

Provision is made for the Shire of Waroona's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire of Waroona's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the net current funding position. Shire of Waroona's current obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the net current funding position.

Other long-term employee benefits

Long-term employee benefits provisions are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire of Waroona's obligations for long-term employee benefits where the Shire of Waroona does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, are presented as current provisions in the net current funding position.

SHIRE OF WAROONA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 31 JANUARY 2024

4 PREDICTED VARIANCES/PROPOSED BUDGET AMENDMENTS		Variance
		\$
Revenue from operating activities		
4.1 General rates		(12,000) ▼
GL 0011 - Reduce rates income due to group rating amendments		(12,000)
4.2 Grants, subsidies and contributions		71,919 ▲
GL 0091 - General Purpose Funding - Increase in untied Federal Assistance Grants		46,521
GL 1193 - Other Governance - Novated Lease Reimbursement - Increase income for novated lease expenses (fully recoverab		16,000
GL 3113 - Other Culture - Grant Income ANZAC Day - Increase in income due to confirmation of grant receipt		9,398
4.3 Fees and charges		28,000 ▲
GL 2253 - Town Planning - Development applications - Increase income from development applications		20,015
GL 2293 - Town Planning - Development assessment review panel - Increase income		7,985
Expenditure from operating activities		
4.4 Employee costs		12,100 ▲
GL 2342 - Community Amenities - Reduction in expenses for cleaners wages		5,800
GL 0332 - Other Governance - Reduction in expenses for cleaners wages		4,000
GL 2822 - Waroona Visitor Centre - Reduction in expenses for cleaners wages		2,300
4.4 Materials and contracts		(88,675) ▼
GL 0132 - Members of Council - Election expenses - Reduce and reallocate expenditure		3,500
GL 0172 - Members of Council - Increase expenditure to marketing account		(2,400)
GL 0332 - Other Governance - Increase in expenses for contract cleaner costs		(4,000)
GL 0332 - Waroona Visitor Centre - Increase in expenses for contract cleaner costs		(2,300)
GL 0382 - Other Governance - Advertising - Local Government Gazette - Reduce and reallocate expenditure		18,000
GL 0672 - Emergency Management - Training Expenses - Reduce and reallocate expenditure		1,500
GL 0692 - Emergency Management - Emergency Management Committee - Reduce and reallocate expenditure		200
GL 1052 - Health/Resource Centre - Building asset maintenance - Reduce and reallocate expenditure		4,000
GL 1062 - Health/Resource Centre - Increase in cleaners contract expenses to cover staff leave		(6,840)
GL 1192 - Other Governance - Novated Lease Expenses - Increase expenditure (fully recoverable)		(16,000)
GL 1402 - Education Other - Arts & Crafts Centre - Building asset maintenance - Reduce and reallocate expenditure		2,000
GL 1412 - Education Other - Playgroup - Building asset maintenance - Reduce and reallocate expenditure		1,500
GL 1622 - Senior Citizens - Building asset maintenance - Reduce and reallocate expenditure		2,000
GL 1702 - Rental Housing - Eastcott Street - Building asset maintenance - Reduce and reallocate expenditure		2,000
GL 1912 - Sanitation - Decrease in expenditure on engineering design		6,610
GL 1922 - Sanitation - Increase in expenditure		(6,610)
GL 2052 - Protection of Environment - Preston Beach Mtce (C005) Removal of whale carcass		(43,000)
GL 2322 - Community Amenities - Rainside Park Ablutions (PA07) - Increase expenditure for maintenance		(4,000)
GL 2342 - Community Amenities - Increase in expenses for contract cleaner costs		(5,800)
GL 2392 - Town Planning - Increase in legal expenditure for legal fees		(28,000)
GL 2422 - Community Amenities - Centennial Park Ablutions (PA03) - Building asset maintenance - Increase expenditure		(2,010)
GL 2422 - Community Amenities - Cricket Club Ablutions (PA05) - Building asset maintenance - Increase expenditure		(2,590)
GL 2422 - Community Amenities - Drakesbrook Weir Ablutions (PA04) - Building asset maintenance - Increase expenditure		(16,830)
GL 2422 - Community Amenities - Preston Beach Ablutions (PA02) - Building asset maintenance - Increase expenditure		(7,130)
GL 2422 - Public Halls & Civic Centres - Rainside Park Big Shed (HL07) - Increase expenditure for maintenance		11,000
GL 2792 - Other Recreation & Sport - Preston Beach Golf Club (BM19) - Building asset maintenance - Increase expenditure		(1,506)
GL 2792 - Other Recreation & Sport - Youth Centre Building (BM17) - Building asset maintenance - Increase expenditure		(3,000)
GL 2992 - Libraries - Increase postage expenditure due to State Library changes to consortia postage costs		(3,000)
GL 3132 - Other Culture - Reduce budgeted expenditure for Reconciliation Action Plan		(1,800)
GL 3162 - Other Culture - Australia Day Celebrations - Reduce expenditure due to budgeted savings		2,000
GL 3362 - Other Culture - ANZAC Day - Increase in expenditure to receipt of grant funding		11,000
GL 3362 - Other Culture - ANZAC Day - Reallocation of expenditure that is now grant funded		(9,398)
GL 3382 - Transport - Roads Maintenance (Z990) - Reduce and reallocate expenditure		7,800
GL 3712 - Ovals - Waroona Town Oval (OV11) - Increase in expenditure due to water leaks at tanks		41,259
GL 5462 - Emergency Management - Recovery Management - Reduce and reallocate expenditure		(10,000)
GL 5472 - Emergency Management - Volunteer Promotions - Reduce and reallocate expenditure		100
GL 7412 - Members of Council - Reduce expenditure to newsletter expenses		200
GL 7772 - Economic Development - Business Case Initiatives - Increase expenditure for consultancy fees		2,400
Various - Computer Support - Decrease in expenditure for purchase of Altus Records - Tfer to Reserve		(46,000)
		16,470
4.5 Other expenditure		(1,550) ▼
GL 2042 - Protection of the Environment - Coast Swap Donation - Project no longer ongoing		1,500

SHIRE OF WAROONA
 NOTES TO THE REVIEW OF THE ANNUAL BUDGET
 FOR THE PERIOD ENDED 31 JANUARY 2024

4 PREDICTED VARIANCES/PROPOSED BUDGET AMENDMENTS	Variance
	\$
GL 2582 - Regional Business - Peron Naturaliste Partnership - 23/24 funding over budget	(3,050)
Inflows from investing activities	
4.6 Capital grants, subsidies and contributions	184,881 ▲
Muni Bond T405 - Extractive Industry Road Contributions - Transfer for emergency bridge works	80,000
GL 3275 - Transport - Increase income due to additional approved funds	40,000
GL 0091 - General Purpose Funding - Increase in roads Federal Assistance Grants	24,881
GL 0765 - Emergency Management - Increase in funding for the construction of the Preston Beach Fire Brigade Shed	40,000
Outflows from investing activities	
4.7 Payments for property, plant and equipment	(44,266)
GL 0774 - Emergency Management - Preston Beach Bush Fire Brigade Shed - Increase in expenditure	(40,000)
GL 1414 - Senior Citizens - Capital Building Mtce Roof & Gutter Repairs - Reduce and reallocate expenditure (LRCI Funding)	16,000
GL 3024 - Libraries - Capital Building Mtce Roof Replacement - Reduce and reallocated expenditure	25,000
GL 1044 - Education Other - Playgroup Capital Building Mtce Roof & Gutter Repairs - Increase expenditure	(45,266)
4.8 Purchase and construction of infrastructure	(133,939) ▼
GL 3514 - Transport - Emergency Bridge Repairs - MRDWA required works	(80,000)
GL 3184 - Transport - Coronation Road (RR39) - Reduce expenditure and transfer to alternate R2R project	24,016
GL 3184 - Transport - Elliott Street (RR32) - Reduce expenditure and transfer to alternate R2R project	10,038
GL 3184 - Transport - Stacey Rise (RR43) - Reduce expenditure and transfer to alternate R2R project	15,290
GL 3184 - Transport - Mitchell Road (RR38) - Increase expenditure	(9,360)
GL 3184 - Transport - Chalet Vale (RR44) - Increase expenditure	(39,984)
GL 3204 - Transport - Johnston Road (RC12) - Increase expenditure due to additional income received	(40,000)
GL 3204 - Transport - Coronation Road (RC11) - Increase expenditure	(6,139)
GL 3204 - Transport - Preston Beach Road (RC82) - Increase expenditure	(5,400)
GL 3714 - Ovals - Waroona Bowling Club - Increase expenditure for remedial works	(2,400)
Cash outflows from financing activities	
4.9 Transfers to reserve accounts	(16,470) ▼
GL 4794 - Transfer to IT Reserve - Reallocate from budgeted purchase for Altus Records	(16,470)
4.10 Surplus or deficit at the start of the financial year	0
(a) Surplus or deficit after imposition of general rates	0

Corporate Business Plan - Biannual Progress Report JUL to DEC 2023

Our Community

To have a connected and involved community that improves our quality of life through developing quality places and implementing quality town planning.

Objective 1.1 Create a connected, safe and cohesive community with a strong sense of community pride

Strategy 1.1.1 Develop an identity for the Shire and the communities it comprises

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.1.1 Develop and implement local place plans for Waroona/Hamel, Lake Clifton and Preston Beach	Jade Salpietro	Community Development	Place plans remain outstanding until there is further capacity within the team.
1.1.1.2 Undertake a review of town entrances to develop improved and localised character and entrance statements	Jade Salpietro, Karen Oborn	Community Development	<i>No update provided.</i>
1.1.1.3 Seek funding for an interchangeable sign for information & events to be located at the Waroona Community Precinct	Ashleigh Nuttall	Community Development	Officers are consistently looking for funding opportunities that would allow this objective to be reached.

Strategy 1.1.2 Pursue a social environment that is accessible and inclusive for all ages and abilities

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.2.1 Encourage activities, initiatives and events that are free and consider accessibility and inclusiveness of all community members	Jade Salpietro	Community Development	The Shire continues to provide and encourage free activities and events. Over the past quarter, some of the initiatives we have delivered include the Thank a Volunteer Day breakfasts, Senior Week activity, Remembrance Day, Trout Fest and the Business After Dark.
1.1.2.2 Plan for the funding and construction of an accessible boardwalk in Preston Beach	Karen Oborn	Executive Services	The resources have been allocated in the 23/24 budget to improve accessibility to the foreshore amenities at Preston beach. This includes renewing the playground and BBQ areas.
1.1.2.3 Review, implement and report on the Disability Access Inclusion Plan	Kate Pisconeri	Corporate Services	No progress has been made against the Access and Inclusion Plan since reporting mid 2023.
1.1.2.4 Prepare and plan for the upgrade of the administration building front entrance to be disability access compliant for residents and community members.	Brad Oborn	Corporate Services	Site meeting with Codec Projects completed. 2 x RFQ's being progressed.. Design component awarded to Bollig Design. Preliminary concepts received.

Strategy 1.1.3 Grow and develop an age friendly community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.3.1 Deliver age-friendly initiatives identified in Place Plans	Jade Salpietro	Community Development	The Shire successfully applied for Lotterywest funding to deliver a Seniors Week activity at Drakesbrook Weir. Our event attendees were the first to see, enjoy and provide feedback on the upgrades at Drakesbrook Weir, which highlighted their status as important contributors to our community.

Appendix 11.2.6

Strategy 1.1.4 Become a youth engaged and supportive community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.4.1 Deliver youth engagement activities and initiatives identified in Place Plans	Jade Salpietro	Community Development	The Shire continues to liaise with the Waroona CRC about the Little and Big Youthies programs. The Waroona Leos were part of Troutfest activities and have been supported to run a Movie Under the Stars in January 2024.

Strategy 1.1.5 Develop and facilitate events of a local and regional scale

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.5.1 Support, attract and develop events that activate the community	Jade Salpietro	Community Development	Troutfest 2023 was a successful event that continues to attract locals as well as people and media attention from outside of the area. Over 500 trout were released into Drakesbrook Weir. The Shire also once again supported the Waroona Agricultural Society to hold the Waroona Show.

Strategy 1.1.6 Ensure the safety of our community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.1.6.1 Deliver community safety and crime prevention initiatives identified in Place Plans	Jade Salpietro	Community Development	The Shire and Waroona Police Station, St Johns Ambulance Waroona, and Waroona Volunteer Fire and Emergency Services presented the two schools with a simulation event focused on reducing drug and alcohol harms in young people.
1.1.6.2 Develop, implement and maintain bush fire risk management planning	Rhys Bloxside	Safety & Emergency Services	Four Bush fire mitigation activities have been carried out at Preston Beach. A final mitigation activity for the financial year is expected to be undertaken at Preston Beach in April 2024.
1.1.6.3 Review Local Emergency Management Arrangements	Rhys Bloxside	Safety & Emergency Services	The Local Emergency Management Arrangements are constantly under review. Recent staff changes will need to be reflected in the document. An omnibus amendment to the document will be tabled at the next Local Emergency Management Committee meeting in 2024.

Objective 1.2 Maximise and connect our natural assets to the community

Strategy 1.2.1 Connect natural assets and waterways, parks and reserves to the community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.2.1.1 Develop and implement a Public Open Space Strategy	Karen Oborn	Infrastructure Services	A townscape development policy has been developed - the POS Strategy will be informed by this and the Environ Mgt Strategy

Strategy 1.2.2 Upgrade the amenity of the Drakesbrook Weir

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.2.2.1 Prepare a Business Plan for the implementation of the Drakesbrook Weir Masterplan	Mark Goodlet	Office of the CEO	Preparation of a Business Plan will commence once the present \$800k grant is acquitted.
1.2.2.2 Progressively implement the Drakesbrook Weir Masterplan	Karen Oborn, Ashleigh Nuttall, Mark Goodlet	Office of the CEO	The civil works have been completed including the grassed area extension, beach improvements, car park renewal, CCTV and reticulation upgrades. The contract for the playground area has been awarded and construction of the various playground elements is underway.
1.2.2.3 Progressively implement the Drakesbrook Weir Management Plan	Brad Oborn	Infrastructure Services	Annual inspections stored in compliance Calander. The pontoon inspection and water level survey for 2023 is complete.

Objective 1.3 A planning framework that is visionary, supports community connectivity and enables participation that ensures

Strategy 1.3.1 Ensure our Town Planning Scheme and Local Planning Strategy facilitates quality and diverse planning outcomes

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.3.1.1 Prepare a new Local Planning Strategy	Karen Oborn, Craig Zanotti	Planning Services	First draft circulated to Project Steering Group for review.
1.3.1.2 Prepare a new Town Planning Scheme	Karen Oborn, Craig Zanotti	Planning Services	Completed Report of review with approval granted by WA Planning Commission. Currently on hold, pending progress of Strategy.

Strategy 1.3.2 Consider new growth areas and prepare District Structure Plans

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.3.2.1 Prepare District Structure Plans as required	Craig Zanotti	Planning Services	Pending outcomes of new Local Planning Strategy.

Objective 1.4 Encourage an active and healthy community with an improved quality of life

Strategy 1.4.1 Promote a mentally and physically healthy lifestyle

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.1.1 Optimise the use of the Waroona Recreation & Aquatic Centre through a range of sporting and recreation activities and programs	Daniel Cools	Recreation Services	Achieved in Quarter 4. <ul style="list-style-type: none"> - Vacation Swimming Lessons - Private Swimming Lessons - Waroona Amateur Swimming Club - Havery Swimming Club - Group Fitness Classes - 24/7 Gym - Roller Skating - Just Dance Collective - Waroona Amateur Basketball Association - Gymnastics - Karate - Pickleball - December School Holiday Activities (Card Making, Cookie Decorating, Illustrator Workshop)

Strategy 1.4.2 Support local community, sporting and recreational groups and initiatives

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.2.1 Develop and implement a Waroona Club Development Program that supports sport and recreation clubs to be sustainable	Daniel Cools	Recreation Services	Continued quarterly meetings for the Recreation Advisory Working Groups. Next scheduled meeting for early February 2024
1.4.2.2 Implement an annual Micro Grants program to support new community led initiatives	Jade Salpietro	Community Development	The latest round of the Alcoa Waroona Micro Grants Funding has opened for applications and closes on 15 February 2024.
1.4.2.3 Develop a Waroona Sport and Recreation Precinct Masterplan	Ashleigh Nuttall, Daniel Cools, Mark Goodlet	Office of the CEO	The Waroona North Concept Plan has been adopted by Council. Land tenure and planning issues remain unresolved for this location.

Appendix 11.2.6

Strategy 1.4.3 Actively take opportunities to enhance public health

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.3.1 Implement priority actions from the Public Health Plan	Karen Oborn	Environmental Health Services	Ongoing tasks underway. Discrete Actions to be implemented when engage and new EHO
1.4.3.2 Develop a Library Activation Strategy that provides library programs to reduce social isolation and promote life-long learning	Kirsty Ferraro	Library Services	Compilation of the Library Activation Strategy has commenced. Further discussions to be undertaken with the Comm Dev team to activate the library space through Comm Dev programs.

Strategy 1.4.4 Foster and value our volunteers

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.4.1 Recognise volunteer contributions through awards and functions	Jade Salpietro	Community Development	The Shire held two breakfasts in Waroona and Preston Beach on Thank a Volunteer day in December to recognise our volunteer community.

Strategy 1.4.5 Support and enhance health services in Waroona

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.4.5.1 Coordinate the Waroona Interagency Group to encourage networking of health service providers	Jade Salpietro	Community Development	The Interagency group last met on 14 November with strong participation. The group has elected to resume in person meetings, with the next meeting to be held at Council Chambers on 13 February 2024.

Objective 1.5 Value, protect and celebrate our rich history and culture

Strategy 1.5.1 Pursue actions to preserve areas and materials of historical significance

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.1.1 Support the Waroona Historical Society and maintain the museum facility	Ashleigh Nuttall	Corp/Asset Management	Financial support for this Historical Society is funded by each budget through way of an annual donation. Building maintenance is conducted throughout the year.
1.5.1.2 Review the Local Heritage Survey	Karen Oborn, Rhys Bloxidge	Building Services	The Local Heritage Survey has only recently been adopted by Council. A review of the document is not required until 2024/2025.

Strategy 1.5.2 Foster arts and culture throughout the Shire

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.2.1 Deliver arts and culture initiatives identified in Place Plans	Jade Salpietro	Community Development	The Shire is currently working with the local arts community on projects that will form part of Rainside Park. In addition, the Shire has committed to holding the Ebb and Flow exhibition, to be launched on 27 August 2024.
1.5.2.2 Develop marketing materials for Art, Heritage and Cultural Trail	Tracy Goldsworthy	Tourism	Marketing materials for Waroona's Art, QR Code, and Heritage trails are available in individual formats and can serve as the foundation for unified collateral subject to future capacity and budget funding.

Strategy 1.5.3 Support, embrace and celebrate our local Aboriginal community

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
1.5.3.1 Acknowledge and celebrate the diversity in our community and support activities in recognition of national campaigns and initiatives.	Ashleigh Nuttall, Jade Salpietro	Community Development	The Shire continues to participate in the Waroona Aboriginal Advisory Group meetings - we have hosted the last two in Council Chambers. The Shire also has recently assisted WAATSIC with grant applications and acquittals.

Our Economy

To create a diverse economy base that supports opportunity, education and employment.

Objective 2.1 Develop an economy that is focused on growth, knowledge and innovation, and infrastructure, and protects prime

Strategy 2.1.1 Maximise the inherent economic opportunities in the Murray Waroona functional economic region

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.1.1.1 Regularly meet with and present to state and federal members and government agencies to encourage economic development opportunities and government departments to the Shire	Merrin Kirk, Mark Goodlet	Office of the CEO	Maintain contact with Peel Development Commission and Regional Development Australia, as well as local member of parliament and ministers as the opportunity arises.

Strategy 2.1.2 Enhance the agriculture industry in Waroona as a dominant economic sector

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.1.2.1 Prepare and promote business cases for key industries to attract private investment	Mark Goodlet, Merrin Kirk	Office of the CEO	The CEO regularly meets with neighbouring Shires and land owners to understand and to explore business opportunities for attracting private business.
2.1.2.2 Support the development of permanent accommodation for seasonal agricultural workers	Mark Goodlet, Merrin Kirk	Office of the CEO	Introduced a Workers' Accommodation policy for the Shire of Waroona.

Objective 2.2 Develop a locally supported, resilient stable and innovative business community that embraces creativity,

Strategy 2.2.1 Support local businesses, Waroona Business Support Group and initiatives

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.2.1.1 Collaborate with the Waroona Business Support Group and Peel Chamber of Commerce and Industry to develop initiatives	Mark Goodlet, Merrin Kirk	Office of the CEO	Held a business sundowner at The Rec in support of local businesses.
2.2.1.2 Maintain status as a small business friendly local government	Jade Salpietro	Office of the CEO	No update provided.

Objective 2.3 Create a vibrant, inviting and thriving town centre and maximise Waroona's natural assets, culture and heritage as

Strategy 2.3.1 Encourage community and business initiatives to refresh the appearance of the town centre

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.1.1 Progressively implement the Waroona Revitalisation Strategy and Masterplan	Mark Goodlet, Merrin Kirk	Office of the CEO	Waroona Community Precinct Phase 1 has been completed. Documentation for Phase 2 is underway. The Waroona Town Centre Greenery and Landscaping Plan was adopted in November 2023. Funding grants are being sought to further the development of this Strategy.
2.3.1.2 Implement the Townscape Façade grant initiative	Ashleigh Nuttall, Mark Goodlet, Karen Oborn	Planning Services	This program will be reviewed as part of the Townsite Revitalisation Project. The Grant Program Guidelines will then be established.
2.3.1.3 Prepare Streetscape Improvement Plans for South Western Highway within Waroona Town Centre	Karen Oborn, Brad Oborn, Craig Zanotti, Rhys Bloxside	Planning Services	Adopted by Council in 2023.
2.3.1.4 Prepare a Local Planning Policy to guide the design of development within Waroona Town Centre	Karen Oborn, Rhys Bloxside	Planning Services	The Waroona Town Centre Development Requirements Local Planning Policy was adopted in 2022/2023.

Strategy 2.3.2 Develop key sectors of the tourism economy where Waroona has a competitive advantage

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.2.1 Support the development of a Preston Beach caravan park	Mark Goodlet, Merrin Kirk	Office of the CEO	Discussions with land owners has occurred in relation to suitability of land and its availability for this purpose.
2.3.2.2 Develop and implement a Tourism Strategy	Ashleigh Nuttall	Community Development	A current CEO Key Performance Indicator (KPI) is to establish a Destination Management Plan (DMP). This Plan will identify the primary strengths and assets within the Shire, offering a thorough analysis of comparative advantages, existing product offerings, and visitor demographics. The recommendations and outcomes from this report will guide the Tourism Strategy. Resourcing and consultant availability are currently being sourced.

Strategy 2.3.3 Develop new trails and enhance and promote existing trails

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
2.3.3.1 Develop and implement Shire of Waroona Trails Plan	Mark Goodlet, Merrin Kirk	Office of the CEO	The Town to Weir trails grant funding is waiting for confirmation. Concept planning for the Weir to Dam Trail is underway.

Our Environment

To continually care for, protect and enhance our environment for the generations to come.

Objective 3.1 Protect and enhance our existing natural assets, waterways, bushland and biodiversity

Strategy 3.1.1 Collaborate with local environmental community organisations and volunteers

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.1.1 Support initiatives and activities implemented by Peel Harvey Catchment Council, Peel Biosecurity Group and other relevant organisations	Rikki Pulfer, Karen Oborn	Environmental Services	The Shire collaborates with Peel Harvey Catchment Council, Peel Biosecurity Group and other related groups. Supporting initiatives and activities implemented on an ongoing basis. In November 2023 the Shire assisted the Harvey River Restoration Taskforce with collection and delivery of materials to fabricate the fish hotels for installation along several access points along the Harvey River.
3.1.1.2 Actively participate in the Peron Naturaliste Partnership and associated activities	Karen Oborn	Environmental Services	The Shire collaborates with PNP. Supporting initiatives and activities implemented on an ongoing basis.
3.1.1.3 Support not-for-profit organisations to implement regular litter clean ups	Jade Salpietro	Community Development	The Shire has registered as a Clean Up Australia Day Supporting Council and has communicated that with the schools and local community groups.
3.1.1.4 Provide ongoing support to Waroona Landcare	Ashleigh Nuttall	Corporate Services	The Shire currently supports the Waroona Landcare groups by way of subsidised office and storage space. HR and payroll functions are also performed for the Harvey River Restoration Task Force staff.
3.1.1.5 Contribute toward the refurbishment of the Department of Agriculture building	Karen Oborn	Building Services	Ongoing interim development tasks undertaken.
3.1.1.6 Support local Landcare groups through subsidy of the environment centre in Waroona	Ashleigh Nuttall, Mark Goodlet	Corporate Services	The Shire provides ongoing office facilities to local environmental not for profit groups. A transition to new facilities is being planned.

Appendix 11.2.6

Strategy 3.1.2 Develop future plans and strategies to protect and enhance Preston Beach and Yalgorup National Park

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.1.2.1 Support the Preston Beach Volunteer Rangers	Karen Oborn, Rhys Bloxside	Safety & Emergency Services	The Preston Beach Volunteer Rangers have been supported by staff regularly. Dune brushing commenced 11 December 2023. Illegal access tracks in the dunes have been blocked using the Shire's front end loader. Two new volunteer rangers have been inducted and are now part of the team.
3.1.2.2 Implement priority actions from the Preston Beach Foreshore Management Plan	Karen Oborn, Craig Zanotti	Planning Services	Actions to be investigated in new local planning strategy. In addition to being aligned with the interagency Yalgorup Master planning.

Objective 3.2 Proactively manage resources and practice sustainability through responsible management of water, energy, fire

Strategy 3.2.1 Secure water resources to ensure water sustainability for agricultural, economic and recreational needs

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.1.1 Develop a pre-feasibility for the future water security for the Peel region	Merrin Kirk, Mark Goodlet	Office of the CEO	The Peel Water Initiative document is complete. This is a joint Peel region study that investigates water demand versus supply and options to ensure agriculture and industry remain viable in relation to water supply constraints.

Strategy 3.2.2 Secure energy resources to ensure energy sustainability for community needs

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.2.1 Progressively install solar panels on all applicable Council buildings	Karen Oborn, Clayton McAlinden	Building Services	The installation of solar panels progressively across Shire assets is in the Asset Management Plan deliverable actions. As at 1st Dec 23. Inclusion for 24/25 budget

Strategy 3.2.3 Responsibly manage Council and community water and energy use

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.3.1 Investigate the feasibility of hybrid vehicles	Karen Oborn, Rikki Pulfer, Brad Oborn	Asset Management Services	Currently the technology is not suitable for a fleet of vehicles. The sourcing of rare earth minerals is currently not viewed as environmentally sustainable as they are sourced by clearing native forests and threatened ecological communities.

Strategy 3.2.4 Improve waste management practices through diversion, reuse and recycling

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
3.2.4.1 Implement the Waste Management Plan	Karen Oborn, Brad Oborn	Infrastructure Services	The Shire team implements the actions and goals in the Waste Management Plan as part of the annual works program.

Our Built Assets

To build and effectively manage our assets to continually improve our standard of living.

Objective 4.1 Public spaces and infrastructure that are accessible and appropriate for our community, and meet the purpose and needs of

Strategy 4.1.1 Plan community facilities for current and future generations

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.1.1.1 Develop and implement the concept and design plans for the Waroona Community Precinct	Mark Goodlet	Office of the CEO	Waroona Community Precinct Phase 1 was opened in December 23. Inclusion of art elements is underway. Design documentation for Phase 2 has commenced.
4.1.1.2 Develop and implement the concept and design plans for the Waroona Community Precinct Phase 2 - Irrigation House building and adjacent shed	Mark Goodlet	Office of the CEO	Concepts have been developed for the Big Shed and Irrigation Offices. Design documentation for these facilities has commenced.
4.1.1.3 Revisit the Drakesbrook Cemetery Masterplan and develop a long-term cemetery plan	Karen Oborn, Brad Oborn, Rikki Pulfer	Infrastructure Services	This review is scheduled for April 2024 as a site visit will be conducted to ground truth the current concept plans being reviewed.

Objective 4.2 Manage assets in a consistent and sustainable manner

Strategy 4.2.1 Plan and effect appropriate maintenance, renewal, replacement and disposal of assets

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.2.1.1 Replace Library roof	Karen Oborn	Building Services	Included in the 23/24 schedule of works. As at 1/12/23
4.2.1.2 Redevelop the Waroona Recreation & Aquatic Centre pool concourse	Daniel Cools	Recreation Services	Collecting quotes for potential redevelopment options.
4.2.1.3 Renew and upgrade footpaths	Karen Oborn, Corey Emons, Brad Oborn	Infrastructure Services	An ongoing annual replacement and renewal program is in place and included in the 23/24 operations works schedules. Plan in place for 2024.
4.2.1.4 Establish and implement a Lake Clifton Reserve Improvement Strategy	Mark Goodlet, Ashleigh Nuttal	Community Development	Following consultations with the Lake Clifton Community, two options have emerged for additional review in the refinement of the Lake Clifton Reserve Master Plan. These options are currently undergoing revisions by the architects overseeing the project. The master plan encompasses enhancements to existing facilities, upgrades of the multipurpose courts, an outdoor fitness trail, an adventure playground, and nature play facilities.
4.2.1.5 Develop a long term and funded building renewal program	Karen Oborn, Brad Oborn	Asset Management Services	A long term and funded building renewal program aligned with the LTFP has been developed and approved by Council through the Building and Facilities AMP. As at 1/12/23
4.2.1.6 Sewer Infill for Waroona Town	Karen Oborn	Office of the CEO	No progress
4.2.1.7 Dispose of Property - 79 Mitchell Road, Preston Beach	Mark Goodlet	Office of the CEO	This subdivision application was rejected by the State Government. A State Administrative Tribunal appeal has been lodged.

Objective 4.3 Suitable housing and transport infrastructure to meet the needs of our diverse community

Strategy 4.3.1 Develop and promote diverse and affordable housing and accommodation

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.3.1.1 Prepare a Land Rationalisation Strategy for Council reserves, owned land and property	Merrin Kirk, Mark Goodlet	Office of the CEO	An evaluation of all Shire owned/vested lands has been conducted, with an assessment of their opportunities for development. One land parcel is under consideration for housing and accommodation.

Strategy 4.3.2 Develop and promote an efficient, safe and connected local and regional transport network

Projects & Actions	Responsible Officer	Lead Dept.	Progress Comment
4.3.2.1 Implement a design and consultation process for Mitchell Road local area traffic management	Karen Oborn, Brad Oborn, Rikki Pulfer	Infrastructure Services	Traffic calming works near Preston Beach General store completed in 2023. Funds allocated in financial year 2023/24 to focus on the Mitchell Rd from Shop to carpark. Survey pickup completed and currently pending design. Expected to commence works in March/ April 2024. - as at 11.12.2023
4.3.2.2 Lobby for a road train assembly and breakdown area	Karen Oborn, Rhys Bloxidge	Infrastructure Services	This is part of the Johnston rd upgrade proposal. Political lobbying is required to elevate the roads regional significance.

Our Leadership

To embed strong leadership through good governance, effective communication and ensuring value for money.

Objective 5.1 A sustainable future through embracing change, applying technological advancement and pursuing efficiencies

Strategy 5.1.1 Establish a strong corporate governance framework to ensure high standards of integrity, ethics and accountability, and pursue professional

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.1.1 Ensure Councillors complete the required training, and encourage knowledge building through attending courses, community engagement and workshops	Kate Pisconeri	Corporate Services	Re-elected Councillors Mason and Odorisio are up to date with all required training requirements. Newly elected Councillors Clarke and Scott plan to complete all 5 required WALGA councillor training modules within 12 months of their councillor declaration - Completion due 24 October 2024.
5.1.1.2 Review all Local Laws	Kate Pisconeri	Corporate Services	Two Local Laws have been published in the Government Gazette: - Dog Local Law 2023 on 7 July 2023, and - The Cat Amendment Local Law 2023 on 19 January 2024. - A review of the Local Government Property and Public Places Local Law is currently progressing. This law combines the Shire of Waroona Local Government Property Local Law, and the Activities on Thoroughfares and Trading in Thoroughfares and Public Places Local Law. The Draft is planned to be released for public comment for the second time in March/April following significant changes to the originally proposed draft. - The Bush Fire Brigades Local Law has been released for public comment for the second time, following significant changes to the original draft. - The Pest Plant Local Law will be released for public comment for the second time in March, following a significant change to the original draft.
5.1.1.3 Review the Strategic Community Plan	Kate Pisconeri	Corporate Services	A Minor (desktop) review of the Strategic Community Plan is scheduled for Q1/Q2 of 2024.
5.1.1.4 Review the Corporate Business Plan	Kate Pisconeri	Corporate Services	The annual review of the Corporate Business Plan is scheduled for Q2 2024, prior to council adoption in August.

Strategy 5.1.2 Maintain long term financial sustainability

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.2.1 Review the Long Term Financial Plan	Ashleigh Nuttall, Kate Pisconeri	Corporate Services	Request for quotes are being sourced for this project.

Strategy 5.1.3 Consider future technological requirements for the delivery of services and corporate functions

Name	Responsible Officer	Lead Dept.	Progress Comment
5.1.3.1 Investigate connectivity options to ensure Council facilities have adequate access to information and communication technology services	Ashleigh Nuttall	Corporate Services	Ongoing monitoring of existing connections is underway post the upgrades carried out in June/July 2023. The transition of corporate systems to cloud-based platforms is constant with each upgrade, aiming to alleviate the strain on data traffic.
5.1.3.2 Maintain and improve current corporate management system and develop an upgrade plan	Ashleigh Nuttall	Corporate Services	The "Ready Community" transition plan is underway through consultation with the system provider. System evolution is opening integration opportunities with existing Microsoft 365 products alleviating pressures on resourcing of a new system.

Objective 5.2 Develop a skilled, safe and compliant organisation

Strategy 5.2.1 Employ, maintain and retain a skilled workforce

Name	Responsible Officer	Lead Dept.	Progress Comment
5.2.1.1 Review and implement the Workforce Plan	Kirsty Ferraro	Corporate Services	Review completed. To be revisited once ceased resource sharing positions have been appointed.
5.2.1.2 Implement a Workforce Professional Development Plan	Kirsty Ferraro	Corporate Services	To be undertaken as part of the 2023/24 performance review process in March 24.

Strategy 5.2.2 Promote an organisational culture of safety, best practice and continuous improvement

Name	Responsible Officer	Lead Dept.	Progress Comment
5.2.2.1 Review the Business Continuity Plan & Procedures	Kate Pisconeri	Corporate Services	The Business Continuity Plan is scheduled for Q1 2024.
5.2.2.2 Review and implement the Risk Management Strategy	Kate Pisconeri	Corporate Services	The Risk Management Plan review is scheduled for Q1 2024.
5.2.2.3 Review and implement the Work, Health and Safety (WSH) Management Plan	Kathy Simpson	Corporate Services	In the process of reviewing and updating all new procedures for the Work Health and Safety Management System. 15 procedures have already been completed and implemented.

Objective 5.3 Actively increase the level of engagement with the community, and respond efficiently and effectively to the

Strategy 5.3.1 Establish and maintain a user focused communication approach that informs, engages and empowers the community

Name	Responsible Officer	Lead Dept.	Progress Comment
5.3.1.1 Develop and implement a Communications & Marketing Strategy	Ashleigh Nuttall	Corporate Services/ Community Development	The project scope for developing and implementing a communications & marketing strategy has been outlined. A call has been issued to interested officers to participate in the working group, and draft objectives have been formulated. Additionally, there is an opportunity to engage a university intern in the project, which will involve establishing procedures, policies, and templates to guide the strategy's execution.

Appendix 11.2.6

Strategy 5.3.2 Deliver efficient and effective Council services to the community

Name	Responsible Officer	Lead Dept.	Progress Comment
5.3.2.1 Develop and implement an Information & Communication Technology Strategy	Ashleigh Nuttall	Corporate Services	The scope of activities for the ICT contract is currently being outlined, incorporating objectives centered around the creation of an ICT strategy. Additionally, the objectives will encompass addressing recommendations from individual audit processes, adhering to best practices outlined by the Office of the Auditor General and performance audits, and ensuring compliance with any state government cyber policies recommended.

Strategy 5.3.3 Provide community focused customer service and access to information

Name	Responsible Officer	Lead Dept.	Progress Comment
5.3.3.1 Review the Customer Service Charter	Ashleigh Nuttall, Kirsty Ferraro	Corporate Services	Customer service charter consistent with current operations. To be reviewed on completion of the administration renovations.

CONSERVATION AND LAND MANAGEMENT ACT 1984 (SECTIONS 101, 97A)

CONSERVATION AND LAND MANAGEMENT REGULATIONS 2002 (PART 7)

APPLICATION FOR A LICENCE

TO: THE DIRECTOR GENERAL OF THE DEPARTMENT OF BIODIVERSITY,
CONSERVATION AND ATTRACTIONS

Shire of Waroona of 2 Hesse Street WAROONA WA 6215 (the "Applicant")

hereby applies for a licence to enter upon and use land at the following location: Reserve
3525, Mount William, Western Australia.

For the following purpose: installing, operating and maintaining a telecommunications network
and telecommunications service and uses incidental thereto (non residential).

DEED POLL

Shire of Waroona of 2 Hesse Street WAROONA WA 6215 (the "Applicant"),

1. Understands and agrees that the licence if granted will be subject to the provisions of the *Conservation and Land Management Act 1984* (CALM Act) and all regulations and subsidiary legislation made under it.
2. Certifies to the best of my/our knowledge that the information provided within this application is true and correct in every detail.
3. If a licence is granted ("Occupation Rights"):
 - a. Subject to clause 4, agrees to release the State of Western Australia & all of its officers, agents, emanations & instrumentalities (collectively, "the State") from and in respect of any liability (in negligence or howsoever) the State would incur or would otherwise incur directly on account of being the owner of, or having the possession or control of, the area the subject of the Occupation Rights or in relation to the activities the subject of this licence.
 - b. Subject to clause 4, agrees to indemnify the State from, against & in respect of all loss, claims, lawsuits, proceedings, causes of action, damage, liability, costs, expenses, demands & the like suffered or incurred by or brought, made or alleged against the State to the extent caused or contributed by -
 - i. any contractual breach by or on behalf of the applicant; or
 - ii. any tortious, civil or actionable wrong by or on behalf of the applicant or any officer, employee, agent, contractor or their sub-contractor, or licensee or invitee of the applicant; or
 - iii. the conduct of the applicant or any of its employees, agents, contractors or their sub-contractors in relation to the activities the subject of the licence, but only to the extent that the relevant risk, hazard or danger (which caused or gave rise to, or related to, any such loss, claim, lawsuit, proceedings, cause of action, damage, liability, costs, expenses, demands or the like) was or should have been known by the applicant taking into account all relevant factors including, to the extent such matters are relevant, the location, nature & physical characteristics of the area the subject of the Occupation Rights.
4. The release in clause 3a. and indemnity in clause 3b., above will not apply to the extent that any claims, actions, demands, suits, proceedings, damages, liabilities, losses or

costs made or brought against, suffered or incurred by the State are caused or contributed to by the State's own negligence, act, default or omission.

5. If the licence is granted, certify that the Applicant's public liability insurer will be made aware of the conditions that would apply to this licence and the indemnity granted above and confirm that the Applicant's public liability policy also covers the activities that are specified in this application form.
6. Agree to abide by the conditions of the licence if granted.

Executed as a deed on:
Date

Local Government Agency (executed in accordance with the Local Government Act	<div style="display: flex; justify-content: space-between; padding: 5px;"> Name Signature of CEO </div>
	<div style="display: flex; justify-content: space-between; padding: 5px;"> Name President Signature of Shire </div>
	<div style="display: flex; justify-content: space-between; padding: 5px;"> Witness name Witness signature </div>

CGP026 – Dog Prohibited Areas, Dog Exercise Areas, and Rural Leashing Areas

1. Intention

The intention of this policy is to specify:

- Dog Prohibited Areas;
- Dog Exercise areas; and
- Rural Leashing Areas;

within the Shire of Waroona in accordance with section 31 of the *Dog Act 1976* and inform and educate the community relating to dog ownership responsibilities when exercising dogs.

2. Scope

This policy outlines the dog prohibited areas, dog exercise areas and rural leashing areas within the Shire of Waroona boundaries.

This policy does not apply to registered assistance dogs as specified in the *Disability Discrimination Act 1992* and *Equal Opportunity Act 1984* or persons engaged in the training of assistance dogs.

3. Statement

In accordance with section 31 of the *Dog Act 1976*, the Shire of Waroona has specified, by absolute majority as defined in the *Local Government Act 1995* section 1.4, that the following areas are classified as Dog Prohibited Areas, Dog Exercise Areas, and Rural Leashing Areas within the Shire of Waroona boundaries.

1. Dog Prohibited Areas

A person liable for the control of a dog other than a registered assistance dog accompanied by a visually impaired person or a person engaged in the training of assistance dogs, shall prevent that dog entering or being in or upon any of the following specified areas.

Area / Reserve	Location
All Public Buildings	
Drakesbrook Weir - Weir Road, Waroona	Weir Road, Waroona. All grassed and adjoining beach and swimming areas, including the sand foreshore, as indicated in Image 1 .



Image 1. Drakesbrook Weir, Weir Road.

2. Dog Exercise Areas

For the purposes of sections 31 and 32 of the *Dog Act 1976*, the Shire of Waroona dog exercise areas shall be those areas specified below and no such area shall constitute a dog exercise area when a Council authorised activity, function or sporting event is being conducted on it. During this time the below areas become a dog on leash area.

For the purposes of this policy a sporting event is defined as an authorised activity involving a sport that is governed by a set of rules or customs and often undertaken competitively and is organised by a registered sporting association. Team Training for one of these activities falls under the definition of a sporting event.

Area / Reserve	Location
Waroona Town Oval (R8746)	Being the main grassed oval area within Reserve 8746, bounded by Miller Street, Parnell Street and South Western Highway. Refer to image 2 .
Kings Park, Waroona	Being that area bounded by Kings Place, King Street and Mill Street. Refer to image 3 .
Hill Street Recreation ovals, Waroona (R37233)	Lot 91 Hill Street Grassed and oval areas excluding the skate park and playground area. Refer to image 4 .
Pitt Street Recreation Reserve, Hamel (R27714)	Grassed area between Cullinga Street and Pitt Street. Refer to image 5 .
Drakesbrook Weir, Waroona	Lot 601 Weir Road North-western sparsely vegetated area bounded by the northern unsealed road and the edge of the water. Access is via unsealed road turnoff. Dog exercise area begins 170m from access road turnoff. Refer to image 6 .



Image 2. Waroona Town Oval (R8746)



Image 3. Kings Park, Waroona

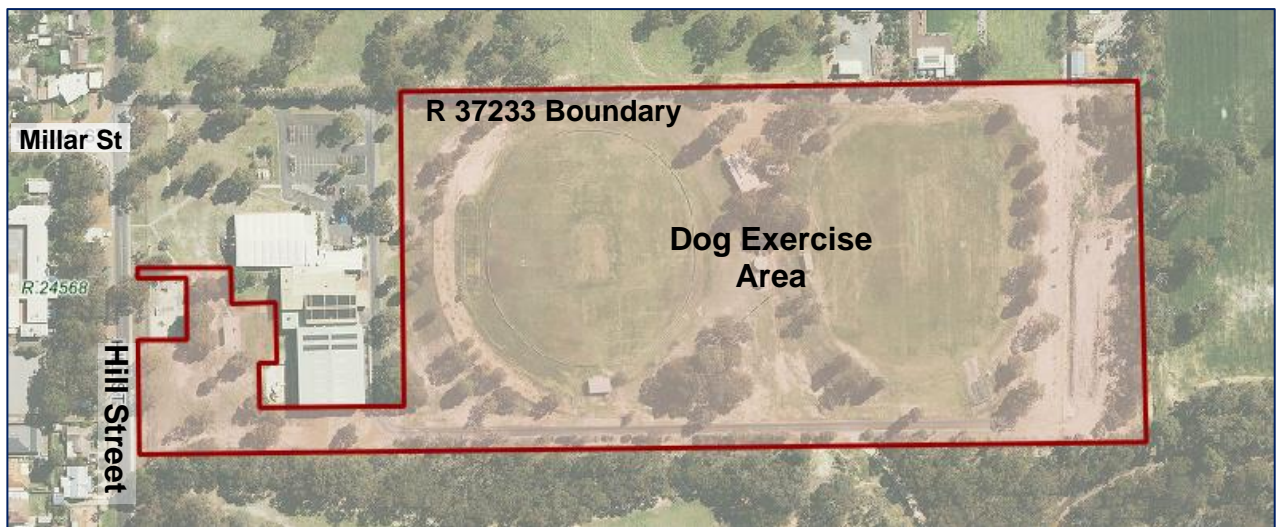


Image 4. Hill Street Recreation ovals, Waroona (R37233)



Image 5. Pitt Street Recreation Reserve, Hamel (R27714)



Image 6. Drakesbrook Weir Exercise Area

3. Rural Leashing areas

All reserves, including road reserves, under the care, control or management of the Shire of Waroona, excluding specified Dog Exercise Areas or a Dog Prohibited Areas, are classified as Rural Leashing Areas.

All dogs must be kept on a leash and under control at all times when in Rural Leashing Areas.

Apart from being a legal requirement, Rural Leashing promotes responsible dog ownership to ensure the comfort, safety and health of the whole community.

4. Legislative and Strategic Context

The *Dog Act 1976*, the *Local Government Act 1995*, and the associated subsidiary legislation provide the broad framework within which this policy operates.

5. Review

This policy is to be reviewed in accordance with the policy review timetable.

6. Associated Documents

- *Shire of Waroona Dog Local Law 2023*
- *Disability Discrimination Act 1992*;
- *Equal Opportunity Act 1984*;

Division	Corporate & Governance				
Policy Number	CGP026				
Contact Officer	Chief Executive Officer				
Related Legislation	Dog Act 1976, s.31. Local Government Act 1995 Shire of Waroona Dog Local Law 2023				
Related Shire Documents	Nil				
Risk Rating	Low	Review Frequency	Triennially	Next Review	March 2027
Date Adopted	<Date> <resolution number>				

Amendments		
Date	Details of Amendment	Reference

**BIOSECURITY AND AGRICULTURE MANAGEMENT ACT 2007
LOCAL GOVERNMENT ACT 1995**

SHIRE OF WAROONA

Pest Plant Local Law 20234

DRAFT

**BIOSECURITY AND AGRICULTURE MANAGEMENT ACT 2007
LOCAL GOVERNMENT ACT 1995**

SHIRE OF WAROONA

PEST PLANT LOCAL LAW 202~~3~~⁴

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SCHEDULE 1 – PEST PLANTS

SCHEDULE ~~1~~² – PEST PLANT NOTICE

SCHEDULE ~~2~~³ – PRESCRIBED OFFENCES

**BIOSECURITY AND AGRICULTURE MANAGEMENT ACT 2007
LOCAL GOVERNMENT ACT 1995**

Shire of Waroona

Pest Plant Local Law 202~~3~~⁴

Under the powers conferred by the *Biosecurity and Agriculture Management Act 2007*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Waroona resolved on <date of council resolution> to make the following local law.

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Part 1 - Preliminary

1.1 Citation

This local law is the *Shire of Waroona Pest Plant Local Law 202~~3~~⁴*.

1.2 Commencement

This local law comes into operation 14 days after the date of publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Definitions

In this local law –

Act means the *Biosecurity and Agriculture Management Act 2007*;

authorised person means a person appointed by the local government under Section 9.10 of the *Local Government Act 1995* to perform any of the functions of an authorised person under this local law;

district means the district of the local government;

Local Government means the Shire of Waroona;

occupier has the same meaning as in the *Local Government Act 1995*;

owner has the same meaning as in the *Local Government Act 1995*;

pest plant means a plant referred to in clause 2.1;

Schedule means a schedule in this local law, unless specified as a schedule under the *Local Government Act 1995*;

treat means to take action to either –

- (a) destroy the plant so that the plant is fully and continuously suppressed and destroyed;
- (b) eradicate the plant from the land so that the land is kept free of the plant; or
- (c) control the growth of the plant so that the plant does not spread.

Part 2 - General

2.1 Pest plants

~~Every plant described in Schedule 1 is a pest plant,~~

- ~~(1) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a pest plant.~~
- ~~(2) At least 28 days before specifying a pest plant the local government must give local public notice as defined in the *Local Government Act 1995* section 1.7 of its intention to so specify.~~
- ~~(3) A local government may, by absolute majority as defined in the *Local Government Act 1995* section 1.4, specify a pest plant to no longer be such.~~
- ~~(4) A local government shall keep a register of pest plants which is to be made available to the public upon request.~~

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Part 3 - Notice

3.1 Notice

The local government or an authorised person may serve a notice on the owner or occupier of private land within the district requiring the owner or occupier to treat the identified pest plant on that land in the manner specified in the notice.

3.2 Form

A notice served under clause 3.1 must be in the form indicated in Schedule ~~1~~² and contain all necessary information.

3.3 Compliance with a notice

An owner or occupier served with a notice under clause 3.1 shall comply with that notice within the time and in the manner specified in the notice.

3.4 Non-compliance with a notice

Where an owner or occupier fails to comply with a notice served to them under clause 3.1, the local government may –

- (a) without payment of any compensation, take the action that was required by the notice; and
- (b) recover in a court of competent jurisdiction the amount of the expense of the action from that owner or occupier.

Part 3 - Offences and Penalties

4.1 Offences and penalties

- (1) A person who—

- (a) fails to do anything required or directed to be done under this local law;
 - (b) fails to comply with the requirements of a notice issued under this local law by an authorised person; or
 - (c) does anything which under this local law that person is prohibited from doing; commits an offence.
- (2) Where, under this local law, an act is required to be done or forbidden to be done in relation to any land or premises, the owner or occupier of the land or premises has the duty of causing to be done the act so required to be done, or of preventing from being done the act forbidden to be done.
- (3) A person who commits an offence under this local law is liable to a maximum penalty of \$5,000 and a maximum daily penalty of \$500 in respect of each day or part of a day during which the offence has continued.

4.2 Prescribed offences

- (1) An offence against a clause specified in Schedule 23 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 23:
 - (a) in the case of a first offence the modified penalty will be that prescribed in column 4 of Schedule 23;
 - (b) in the case of a subsequent offence the modified penalty will be that prescribed in column 5 of Schedule 23.
- (3) An authorised person should be satisfied that—
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable,
 before giving an infringement notice to a person in respect of the commission of a prescribed offence.

4.3 Form of infringement notices

For the purposes of this local law—

- (1) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 42 of the *Local Government (Functions and General) Regulations 1996*; and
- (2) the form of the notice given under section 9.20 of the Act withdrawing an infringement notice is that of Form 3 in Schedule 42 of the *Local Government (Functions and General) Regulations 1996*.

Schedule 12 – Pest Plant Notice

[Clause 3.2]

BIOSECURITY AND AGRICULTURE MANAGEMENT ACT 2007

PEST PLANT NOTICE

No.

To

(Full name)

of

(Address)

You are hereby given notice under the Shire of Waroona Pest Plant Local Law 2023~~4~~ that you are required

to

(specify whether required to destroy, eradicate or otherwise control) the following pest plant—

.....

(Common Name)

(Scientific Name)

(here specify the land) of which you are the

(owner or occupier)

This notice may be complied with by

(specify manner of achieving destruction, eradication or control)

Such measures shall be commenced not later than (date)

and shall be completed by (date)

Upon failure to comply with this notice within the times specified, the local government may destroy, eradicate or control, as the case may be, any specified pest plant at your expense, and if necessary recover the same in a court of competent jurisdiction.

Date of service of notice ____/____/20____

.....

Signature of authorised person

Schedule ~~23~~ – Prescribed Offences

[Clause 4.2]

BIOSECURITY AND AGRICULTURE MANAGEMENT ACT 2007

PRESCRIBED OFFENCES

Item No.	Clause	Description	Modified Penalty – First Offence	Modified Penalty – Subsequent Offences
1	3.1	Failure to comply with Pest Plant Notice	\$250	\$500

Dated this _____ day of _____ 202~~3~~⁴.

The Common Seal of the **Shire of Waroona** was affixed by the authority of a resolution of Council in the presence of:

CR JOHN MICHAEL SCOTT WALMSLEY, Shire President

MARK ANDREW GOODLET, Chief Executive Officer