



**Date:** 7 October 2021

**To:** Shire President  
All Councillors

**Copy:** Directors  
Managers  
Staff

## **SPECIAL COUNCIL MEETING NOTICE AND AGENDA**

A Special Council meeting of the Shire of Waroona will be held in the Council Chambers on 12 October 2021 at 4.00pm to consider and resolve the matters set out in the attached Agenda.

**DEAN UNSWORTH  
CHIEF EXECUTIVE OFFICER**

## **PUBLIC QUESTION TIME**

1. The order of business allows for a Public Question time at the beginning of the Meeting.
2. If you wish to ask a Question about an Agenda Item before it is considered then it is recommended to be made at the Public Question Time at Item 4 on the Agenda Notice Paper in accordance with Council's Procedures and Guidelines for Public Question Time.
3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.

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# **AGENDA**

## 1. DECLARATION OF OPENING/ANNOUNCEMENTS OF VISITORS

## 2. ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE

## 3. PUBLIC QUESTION TIME

## 4. DISCLOSURES OF INTEREST

(Disclosure of interest MUST ALSO be made by the member or officer immediately prior to a matter, for which an interest is being disclosed, is dealt with.)

## 5. MEETING CLOSED TO THE PUBLIC

<b>5.1 Proposed Chief Executive Officer Employment Contract</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil.
<b>Applicant:</b>	N/A
<b>Author and Title:</b>	Dean Unsworth, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Appendix Number</b>	5.1 – Attachment will be provided prior to this meeting under separate confidential cover.

## **RECOMMENDATION**

**That Council goes behind closed doors to discuss Item 5.1 as per Section 5.23 (2) of the Local Government Act (1995).**

## **STATUTORY ENVIRONMENT**

Under the Model Standards – Chief Executive Officer Recruitment, Termination and Termination, as adopted by Council 27 April 2021 it states:

### 11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and
- (b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

### 12. Variations to proposed terms of contract of employment

- (1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the negotiated contract) containing terms different to the proposed terms approved by the local government under clause 11(b).
- (2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

## **6. CLOSURE OF MEETING**