



# **MINUTES**

## **SPECIAL COUNCIL MEETING**

**Tuesday 12 October 2021**  
(Held in the Council Chambers)

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**1. DECLARATION OF OPENING/ANNOUNCEMENT OF VISITORS**

The Shire President declared the meeting open at 4.50 pm and welcomed Councillors, Staff and members of the public present.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE**

Cr Mike Walmsley	Shire President
Cr Naomi Purcell	Deputy Shire President
Cr Karen Odorisio	Councillor
Cr Vince Vitale	Councillor
Cr John Mason	Councillor
Cr Noel Dew	Councillor
Cr Laurie Snell	Councillor
Miss Ashleigh Nuttall	Director Corporate Services
Mr Patrick Steinbacher	Director Infrastructure Services
Mr Rod Peake	Director Planning & Sustainability
Mrs Liz Storr	Director Place, Community & Economic Dev.
Mrs Kirsty Ferraro	Manager Corporate Services
Mrs Sue Cicolari	Executive Assistant
Ms Merrin Kirk	Acting Executive Assistant

**APOLOGIES**

Mr Dean Unsworth	Chief Executive Officer
Cr Larry Scott	Councillor

**LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil.

**APPLICATIONS FOR LEAVE OF ABSENCE**

Nil.

There were no members of the public present at the commencement of the meeting.

**3. PUBLIC QUESTION TIME**

Nil.

**4. DISCLOSURES OF INTEREST**

Nil

(Disclosure of interest MUST ALSO be made by the member or officer immediately prior to a matter, for which an interest is being disclosed, is dealt with.)

**5. MEETING CLOSED TO THE PUBLIC**

All members of staff left the meeting, the time being 4.51 pm

**COUNCIL RESOLUTION**

**SCM21/10/147**

**Moved: Cr Snell**

**Seconded: Cr Purcell**

**That the meeting be closed to members of the public in accordance with Section 5.23(2)(d) of the Local Government Act 1995 to deal with confidential items relating to the proposed Chief Executive Officer Employment Contract, the time being 4.51 pm.**

**CARRIED 7/0**

**COUNCIL RESOLUTION****SCM21/10/148****Moved: Cr Purcell****Seconded: Cr Odorisio**

**That Standing Orders be suspended to enable the conduct of open debate, the time being 4.51 pm.**

**CARRIED 7/0**

Cr Odorisio left the meeting, the time being 5.08 pm.

Cr Odorisio returned to the meeting, the time being 5.10 pm.

**COUNCIL RESOLUTION****SCM21/10/149****Moved: Cr Purcell****Seconded: Cr Snell**

**That Standing Orders be resumed once again, the time being 5.48 pm.**

**CARRIED 7/0**

<b>5.1 Proposed Chief Executive Officer Employment Contract</b>	
<b>File Ref:</b>	
<b>Previous Items:</b>	Nil.
<b>Applicant:</b>	N/A
<b>Author and Title:</b>	Dean Unsworth, Chief Executive Officer
<b>Declaration of Interest:</b>	Nil
<b>Voting Requirements:</b>	Absolute Majority
<b>Appendix Number</b>	5.1 – Attachment will be provided prior to this meeting under separate confidential cover.

**COUNCIL RESOLUTION****SCM21/10/150****Moved: Cr Mason****Seconded: Cr Snell**

**That the Council endorse the committee recommendation, as per confidential appendix 5.1.**

**CARRIED 7/0****STATUTORY ENVIRONMENT**

Under the Model Standards – Chief Executive Officer Recruitment, Termination and Remuneration, as adopted by Council 27 April 2021 it states:

11. Offer of employment in position of CEO

Before making an applicant an offer of employment in the position of CEO, the local government must, by resolution of an absolute majority of the council, approve —

- (a) the making of the offer of employment to the applicant; and

(b) the proposed terms of the contract of employment to be entered into by the local government and the applicant.

12. Variations to proposed terms of contract of employment

- (1) This clause applies if an applicant who is made an offer of employment in the position of CEO under clause 11 negotiates with the local government a contract of employment (the negotiated contract) containing terms different to the proposed terms approved by the local government under clause 11(b).
- (2) Before entering into the negotiated contract with the applicant, the local government must, by resolution of an absolute majority of the council, approve the terms of the negotiated contract.

**COUNCIL RESOLUTION**

**SCM21/10/151**

**Moved: Cr Purcell**

**Seconded: Cr Dew**

**That the meeting proceed in public, the time being 5.50 pm.**

**CARRIED 7/0**

**6. CLOSURE OF MEETING**

There being no further business the Chairperson closed the meeting the time being 5.50 pm.

I CERTIFY THAT THESE MINUTES WERE CONFIRMED AT THE ORDINARY COUNCIL MEETING HELD 26 OCTOBER 2021 AS BEING A TRUE AND CORRECT RECORD OF PROCEEDINGS.

.....  
PRESIDING MEMBER

.....  
DATE