

CP003 – Citizenship Ceremonies

1. Intention

To provide guidance on the conducting of Australian Citizenship ceremonies.

2. Scope

This policy applies throughout the district.

3. Statement

Citizenship ceremonies shall be conducted by the Shire President or Deputy Shire President, or Chief Executive Officer in the absence of the Shire President and Deputy Shire President. Formalities for the Ceremony shall be arranged by the Chief Executive Officer. The Chief Executive Officer is authorised to provide refreshments for the ceremony.

4. Legislative and Strategic Context

The *Australian Citizenship Act 2007* and the associated subsidiary legislation provide the broad framework within which this policy operates.

5. Review

This policy is to be reviewed as required.

6. Associated Documents

Other documents that have an association to this policy and that may be useful reference material are:

- Australian Government – Australian Citizenship Ceremonies Code.

Division	Community				
Policy Number	CP003				
Contact Officer	Executive Assistant				
Related Legislation	Australian Citizenship Act 2007 Australian Citizenship Regulations 2007				
Related Shire Documents	Nil				
Risk Rating	Low	Review Frequency	As required	Next Review	When required
Date Adopted	22/06/2004				OCM04/083

Amendments		
Date	Details of Amendment	Reference
28/10/2014	Updated as part of major review.	OCM14/10/127
18/12/2018	Updated as part of major review.	OCM18/12/126
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071

Previous Policies

COM008 – Citizenship Ceremonies 1.21 – Citizenship Ceremonies
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