
CP005 – Donations

1. Intention

To provide guidance on the allocation of donations.

2. Scope

This policy applies throughout the district.

3. Statement

All donations shall be recorded as an expense to the appropriate expense account.

3.1 Presentations and Donations

Council will only consider donating to requests for support from any local charitable group or organisation or from groups relating to the welfare and promotion of the local district. This policy includes schools within the district.

The Chief Executive Officer be given authority to approve donations in accordance with this policy up to amounts not exceeding \$250 per group, in any one financial year.

3.2 Recreation and Aquatic Centre

The Chief Executive Officer is authorised to approve promotions and incentives at the Waroona Recreation & Aquatic Centre up to a maximum of \$500 on any one promotion, incentive or activity.

3.3 Waroona Community Resource Centre

Council will provide an annual contribution to the amount of \$1,000 towards the staff wages at the youth centre managed by Waroona Community Resource Centre.

3.4 Waroona Historical Society

Council will provide the amount of \$500 in its yearly budget towards the Waroona Historical Society for the purpose of preservation and collection of historical items in the shire.

3.5 Lake Clifton Herron Residents Association

Council will provide the amount of \$500 in its yearly budget towards Australia Day Celebrations in Lake Clifton.

3.6 Preston Beach Progress Association

Council will provide the amount of \$500 in its yearly budget towards Australia Day Celebrations in Preston Beach.

3.7 Senior Citizens Annual Christmas Function

Council will provide an amount in its yearly budget towards the provision of a (one only) suitable Christmas function for the senior citizens of the Waroona shire. The contribution is to subsidise the

cost of providing such a function and the function must be readily accessible to the wider community of senior citizens or senior citizen groups.

The funds will be paid to a local group representing senior citizens of Waroona.

The amount to be determined in the annual budget.

Applications to be assessed and approved by the Chief Executive Officer.

3.8 Waroona Community Car

Council will provide an annual contribution to the amount of \$1,000 towards the Waroona Community Car.

3.9 Waroona / Wagerup / Yarloop Meals on Wheels

Council will provide an annual contribution to the amount of \$1000 towards the Waroona / Wagerup / Yarloop Meals on Wheels.

4. Legislative and Strategic Context

Nil.

5. Review

This policy is to be reviewed as required.

6. Associated Documents

Nil.

Division	Community				
Policy Number	CP005				
Contact Officer	Place and Community Development Coordinator				
Related Legislation	Nil				
Related Shire Documents	CMP002 – Donations C2 – Donation Application Form				
Risk Rating	Low	Review Frequency	As required	Next Review	When required
Date Adopted	22/06/2004				OCM04/083

Amendments		
Date	Details of Amendment	Reference
24/11/2015	Updated as part of major review.	OCM15/11/138
18/12/2018	Updated as part of major review.	OCM18/12/126
23/04/2019	Amended to include new donation.	OCM19/04/034
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
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3.5 – Donations

