

## FP026 – Review of Fees and Charges

### 1. Intention

To ensure that the Council's fees and charges are reviewed on an annual basis.

### 2. Scope

This policy applies to Elected Members and employees of the Shire of Waroona.

### 3. Statement

A review of all fees and charges including plant hire shall be conducted annually prior to the end of June, and included with annual budget documentation in the month of August.

### 4. Legislative and Strategic Context

Nil.

### 5. Review

This policy is to be reviewed as required.

### 6. Associated Documents

Nil.

<b>Division</b>	Finance				
<b>Policy Number</b>	FP026				
<b>Contact Officer</b>	Director Corporate Services				
<b>Related Legislation</b>	Nil				
<b>Related Shire Documents</b>	Nil				
<b>Risk Rating</b>	Low	<b>Review Frequency</b>	As required	<b>Next Review</b>	When required
<b>Date Adopted</b>	22/06/2004				OCM04/083

Amendments		
Date	Details of Amendment	Reference
24/11/2015	Updated as part of major review.	OCM15/11/138
18/12/2018	Updated as part of major review.	OCM18/12/126
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
FIN007 – Review of Fees and Charges 3.1.7 – Fees and Charges		