

HRP011 – Employee Involvement in Community Groups

1. Intention

To provide guidance when considering requests for the involvement of staff in community groups and organisations.

2. Scope

This policy applies to employments of the Shire of Waroona.

3. Statement

- All individual organisations are directed to appoint their own Secretaries and Treasurers and where recommendations from such Committees are subject to Council's approval, such recommendations must be submitted in writing. The appointed Council Delegate is to bring relevant matters from such meetings to Ordinary Council meetings, and whenever possible these should be included as Agenda or Information items.
- Council's Senior Officers may act in an advisory capacity, and is to be at the discretion of individual Officers.

4. Legislative and Strategic Context

Nil.

5. Review

This policy is to be reviewed as required.

6. Associated Documents

Nil.

Division	Human Resources				
Policy Number	HRP011				
Contact Officer	Chief Executive Officer				
Related Legislation	Nil				
Related Shire Documents	Nil				
Risk Rating	Low	Review Frequency	As required	Next Review	When required
Date Adopted	22/06/2004			OCM04/083	

Amendments		
Date	Details of Amendment	Reference
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		

HR012 – Staff Involvement – Community Groups
2.26 – Staff Involvement – Community Groups