

HRP005 – Motor Vehicle Driver’s Licence

1. Intention

To acknowledge that all employees are required to hold a current motor vehicle driver’s licence as a condition of their employment and accordingly the Council will cover the cost of such a license.

2. Scope

This policy applies to employees of the Shire of Waroona.

3. Statement

Council accepts responsibility to renew each employee’s Motor Vehicle Driver’s Licence upon expiry. Each employee is to present their Motor Vehicle Driver’s Licence to the Director Corporate Services for each twelve (12) month renewal.

4. Legislative and Strategic Context

Nil.

5. Review

This policy is to be reviewed as required.

6. Associated Documents

Nil.

Division		Human Resources			
Policy Number		HRP005			
Contact Officer		Director Corporate Services			
Related Legislation		Nil			
Related Shire Documents		Nil			
Risk Rating	Low	Review Frequency	As required	Next Review	When required
Date Adopted	22/06/2004			OCM04/083	

Amendments		
Date	Details of Amendment	Reference
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071
Previous Policies		
HR016 – Motor Driver’s Licence 2.33 – Motor Driver’s Licence		