

IP017 – Light Fleet Replacement

1. Intention

To ensure that light vehicles are changed over within a timeframe that will provide maximum resale value and assist with timeframes for budgetary purposes.

2. Scope

This policy applies to all light vehicles owned by the Shire of Waroona.

3. Statement

3.1 Vehicles Where Private Use Not Permitted

In order to ensure maximum re-sale value and taxation benefits, works and gardening vehicles shall be traded every three (3) years, or at 70,000 kms, whichever comes first.

Ranger vehicles shall be traded every three (3) years or at 120,000kms whichever occurs first. This is to offset the high cost of changing high-end technical equipment from vehicle to vehicle.

Vehicle models shall not be upgraded without prior approval of the Chief Executive Officer.

3.2 Vehicles Where Private Use Permitted

Replacement of light vehicles provided under employment contracts shall be in accordance with individual agreements but shall be based on the principle of changeover at the time considered to be the optimum time for changeover of a particular vehicle. In any case light vehicles are to be replaced at 3 years of age or 70,000kms, whichever comes first.

The following officers are entitled to private use of Council vehicles;

Chief Executive Officer	As per contract
Director Corporate & Community Services	As per contract
Director Infrastructure & Development Services	As per contract
Manager Corporate Services	As per contract
Manager Works Waste and Services	As per contract
Manager Recreation Services	As per contract
Manager Community Development	As per contract

Officers acting in the above positions for an extended period where vehicle usage is not permitted to the existing incumbent will be able to negotiate with the CEO vehicle usage for that period of leave. When the above positions are not filled then at the CEO's discretion officer vehicles will be assigned to other officers either with private use or commute only, dependant on the individual officer's contract, or sold with funding received placed in the Plant Replacement Reserve.

Officers are encouraged to purchase a Plug In Hybrid Vehicle (PHEV) where the additional cost of the vehicle is offset by the savings provided by FBT exemptions and fuel use.

4. Legislative and Strategic Context

Nil.

5. Review

This policy is to be reviewed triennially.

6. Associated Documents

Nil.

Division		Infrastructure			
Policy Number		IP017			
Contact Officer		Director Infrastructure Services			
Related Legislation		Nil			
Related Shire Documents		Nil			
Risk Rating	Low	Review Frequency	Triennially	Next Review	July 2027
Date Adopted		22/06/2004		OCM04/083	

Amendments		
Date	Details of Amendment	Reference
26/07/2005	Amended to reflect current employees.	OCM05/093
25/09/2007	Amended to reflect current employees.	OCM07/160
24/11/2009	Amended to reflect current employees.	OCM09/197
22/11/2011	Amended to reflect current employees.	OCM11/11/143
23/10/2012	Amended to reflect current employees.	OCM12/10/123
26/11/2013	Amended to reflect current employees.	OCM13/11/125
28/10/2014	Amended to reflect current employees.	OCM14/10/127
24/11/2015	Amended to reflect current employees.	OCM15/11/138
26/09/2017	Amended to reflect current employees.	OCM17/09/091
18/12/2018	Amended to reflect current employees.	OCM18/12/126
22/06/2021	Consolidated related policies, amended to reflect current employees and reformatted.	OCM21/06/071
23/07/2024	Reviewed with minor amendments	OCM24/07/108
Previous Policies		
CORP037 – Replacement of Light Vehicles (Private Use Exempt) CORP038 – Replacement of Light Vehicles (Private Use Included) 4.3 – Replacement of Light Vehicles (Private Use Exempt) 4.4 – Replacement of Light Vehicles (Private Use Included)		