



In accordance with Schedule 1, Division 3 of the *Local Government (Model Code of Conduct) Regulations 2021*,

A complaint about an alleged breach must be made —

- (a) in writing in the form approved by the local government (this form);
- (b) to an authorised person; and
- (c) within one month of the occurrence of the alleged breach.

Name of person who is making the complaint

SURNAME:

GIVEN NAMES:

Contact details of person making the complaint

RESIDENTIAL ADDRESS:

TOWN/CITY:

POSTCODE:

POSTAL ADDRESS:

(If different to residential)

TOWN/CITY:

POSTCODE:

EMAIL ADDRESS:

PHONE DETAILS:

HOME NUMBER:

**MOBILE
NUMBER:**

Name of council member, committee member, or candidate alleged to have committed the breach:

Full and specific details of the alleged breach. Attach any supporting evidence to this complaint form.

Date of the alleged breach:

Provide the reference to the specific behaviour requirement in the Shire of Waroona Code of Conduct that you believe has been breached:

SIGNATURE of person making the complaint

Signature:

Date of Signing:

Signed complaint form to be addressed to the **Chief Executive Officer**, Shire of Waroona - 52 Hesse St, Waroona.
Alternatively, mail to Shire of Waroona, PO Box 20, Waroona WA 6215; or Email to ceo@waroona.wa.gov.au.

OFFICE USE ONLY – Received by Complaints Officer

Complaint Officer (Name):	
Signature:	
Date Received:	