



1. Intention

To ensure a smoke free environment for all Council employees and eliminate exposure to environmental tobacco smoke in the workplace.

2. Scope

This policy applies to:

- Elected Members;
- All workers whether by way of appointment, secondment, contract, temporary arrangement or volunteering, work experience, trainees and interns; and
- Any external party involved in providing goods or services to the Council, such as contractors, consultants, outsourced service providers and suppliers.

3. Statement

All Council buildings and facilities are smoke free, including a surrounding 5-metre-wide perimeter.

All Council vehicles are smoke free.

4. Legislative and Strategic Context

The *Tobacco Products Control Regulations 2006* provide the broad framework within which this policy operates.

5. Review

This policy is to be reviewed triennially.

6. Associated Documents

Nil

7. Document Control

Division	Community
Policy Number	CP015
Contact Officer	Manager Corporate Services
Related Legislation	Tobacco Products Control Regulations 2006

Related Shire Documents	Nil		
File Number	CM.7		
Risk Rating	Low	Review Frequency	Triennially
Next Review	May 28	Date Adopted	22/06/2004
OCM Number	OCM04/083	Previous Policy No.	CORP046, 2.37

8. Amendments

Date	Details of Amendment	Reference	Record Number
18/12/2018	Updated as part of major review.	OCM18/12/126	
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071	
24/06/2025	Reviewed without change	OCM25/06/090	CM.7