



1. Intention

To provide guidance as to the use of Shire controlled standpipes.

2. Scope

This policy applies throughout the district.

3. Statement

1. All Shire of Waroona controlled standpipes shall be locked.
2. Waroona Volunteer Fire and Emergency Service shall hold a duplicate key and other keys can be issued at the discretion of the Chief Executive Officer for firefighting purposes or the provision of drinking water.
3. A key shall be available from the Shire of Waroona during office hours only.
4. The standpipe meter must be read before and after use. Arrangements for private water requirements can be made only during office hours of the Shire of Waroona (no weekends or after-hours access).

4. Legislative and Strategic Context

Nil

5. Review

This policy is to be reviewed triennially.

6. Associated Documents

Nil

7. Document Control

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|-------------------------|----------------------------------|
| Division | Infrastructure |
| Policy Number | IP009 |
| Contact Officer | Director Infrastructure Services |
| Related Legislation | Nil |
| Related Shire Documents | Nil |
| File Number | WS.3 |

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|-------------|-----------|---------------------|-------------|
| Risk Rating | Low | Review Frequency | Triennially |
| Next Review | July 28 | Date Adopted | 22/06/2004 |
| OCM Number | OCM04/083 | Previous Policy No. | WKS015 |

8. Amendments

| Date | Details of Amendment | Reference | Record Number |
|------------|---|--------------|---------------|
| 22/12/2015 | Amended to reflect current employees. | OCM15/12/164 | |
| 22/06/2021 | Updated as part of major review and reformatted. | OCM21/06/071 | |
| 22/07/2025 | Reviewed with minor amendments to position titles | OCM25/07/105 | WS.3, CM.7 |