



1. Intention

To formalise the permanent appointment of Shire of Waroona's voting delegates at the Western Australian Local Government Association (WALGA) Annual General Meetings (AGMs).

2. Scope

This policy applies to Shire of Waroona Elected Members and relevant officers.

3. Statement

1. The Shire of Waroona is entitled to be represented by two Voting Delegates at WALGA's AGM. Delegates must be Elected Members or serving officers of the Shire.
2. The Shire President and the Deputy Shire President shall be the Shire's voting delegates at the WALGA AGM each year.
3. In the event either is unable to attend, the Chief Executive Officer (CEO) and a Director nominated by the CEO shall act as proxy Voting Delegates. Alternatively, Council may elect to nominate a Councillor delegate in the event that either the Shire President or the Deputy Shire president is unable to attend.
4. Voting Delegates (or their proxies) must register their attendance in advance to be eligible to vote on behalf of the Shire.
5. The delegates and proxies are to vote in accordance with any Council resolutions and where no resolution exists, in line with their understanding of the intent and direction of Council's strategic documents and policy positions.

4. Legislative and Strategic Context

Section 9.58 of the *Local Government Act 1995* provides the broad framework within which this policy operates.

5. Review

This policy is to be reviewed triennially.

6. Associated Documents

Other documents that have an association to this policy and that may be useful reference material are:

- Western Australian Local Government Association AGM Standing Orders

7. Document Control

Division	Corporate & Governance		
Policy Number	CGP033		
Contact Officer	Chief Executive Officer		
Related Legislation	Local Government Act 1995		
Related Shire Documents	Nil		
File Number	GR.22		
Risk Rating	Low	Review Frequency	Triennially
Next Review	August 28	Date Adopted	26/08/2025
OCM Number	OCM25/08/126	Previous Policy No.	Nil

8. Amendments

Date	Details of Amendment	Reference	Record Number