



1. Intention

To confirm support for private works requests from residents, organisations or others located in the Shire of Waroona, as well as from other local government authorities.

2. Scope

This policy applies throughout the district.

3. Statement

1. Private works will only be carried out where the private works –
 - a) do not take precedence over the completion of the Shire's annual capital, and normal operational, works programs; and
 - b) cause no disruption to normal core business activities.
2. The Shire will attempt to avoid, where possible, carrying out private works where involvement in such works would place the Shire in direct competition with local private suppliers.
3. All private works will be undertaken on a full cost recovery basis including materials on cost plus 30% margin. Labour and plant rates will be charged in accordance with Council's adopted Fees and Charges.
4. Council approval is required prior to undertaking any private works projects valued at \$100,000 or more.
5. Appropriate procedures must be followed for obtaining quotes and all other aspects of private works.

4. Legislative and Strategic Context

The *Local Government Act 1995* and the associated subsidiary legislation provide the broad framework within which this policy operates.

5. Review

This policy is to be reviewed triennially.

6. Associated Documents

Nil

7. Document Control

Division	Infrastructure		
Policy Number	IP011		
Contact Officer	Director Infrastructure		
Related Legislation	Local Government Act 1995 Local Government (Financial Management) Regulations 1995		
Related Shire Documents	Nil		
File Number	CA.1		
Risk Rating	Moderate	Review Frequency	Triennially
Next Review	August 28	Date Adopted	26/11/2019
OCM Number	OCM19/11/2021	Previous Policy No.	WKS019

8. Amendments

Date	Details of Amendment	Reference	Record Number
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071	
26/05/2026	Additional Statement subclauses added	OCM26/05/062	CA.1