



### 1. Intention

To provide guidance on the conditions under which the supply of various bulk materials to residents may occur.

### 2. Scope

This policy applies throughout the district.

### 3. Statement

Residents of the Shire of Waroona are allowed access to sand, gravel, limestone, aggregate and mulch stored at the Shire of Waroona Depot, subject to availability and if not required for Shire works purposes. The volume of material taken shall be restricted to a utility or trailer load.

Manual loading of the materials shall not be permitted. Loading shall only be carried out by Shire plant and personnel when they are available at the depot – normal operations of the Shire works crew should not be interrupted. If necessary, prior arrangements should be made with Depot Administration and/or Director Infrastructure Services.

If available, mulch will be supplied at no cost. Sand, gravel, and crushed limestone will be charged at commercially competitive rates, in accordance with Council's adopted Fees and Charges schedule.

The Shire of Waroona takes no responsibility for the suitability, quality and composition of any mulch material taken.

### 4. Legislative and Strategic Context

Nil

### 5. Review

This policy is to be reviewed triennially.

### 6. Associated Documents

Nil

## 7. Document Control

Division	Infrastructure		
Policy Number	IP012		
Contact Officer	Director Infrastructure Services		
Related Legislation	Nil		
Related Shire Documents	Nil		
File Number	FM.12, CM.7		
Risk Rating	Low	Review Frequency	Triennially
Next Review	August 28	Date Adopted	22/06/2004
OCM Number	OCM04/083	Previous Policy No.	WKS013, 5.1

## 8. Amendments

Date	Details of Amendment	Reference	Record Number
25/09/2007	Amended to reflect current employees.	OCM07/160	
24/11/2015	Amended to reflect current employees.	OCM15/11/138	
22/06/2021	Updated as part of major review and reformatted.	OCM21/06/071	
22/08/2023	Amended to correct Manager Works & Waste Services title and add sand to list of materials charged for.	OCM23/08/101	
26/05/2026	Reviewed with minor amendments – change Manager Works & Waste Services title to Director Infrastructure Services.	OCM26/05/062	FM.12, CM.7