



Date: 3 March 2016

**To: Shire President
All Councillors**

**Copy: Directors
Staff**

SPECIAL COUNCIL MEETING NOTICE AND AGENDA

A Special Council meeting of the Shire of Waroona will be held at the Waroona Shire Council Chambers on Wednesday 9 March 2016 commencing at 5.30 pm to consider and resolve on the matters set out in the attached Agenda.

A handwritten signature in black ink, which appears to read 'Ian Curley', is placed on a light-colored rectangular background.

**IAN CURLEY
Chief Executive Officer**

PUBLIC QUESTION TIME
AND
PUBLIC STATEMENT TIME

1. The order of business allows for a Public Question time and a Public Statement time at the beginning of the Meeting. The Presiding Member will announce these times.

2. If you wish to ask a Question or make a Statement about an Agenda Item BEFORE it is considered then it should be made at the Public Question and Public Statement Time at Item 4 on the Agenda Notice Paper in accordance with Council's Procedures and Guidelines for Public Question Time and Receiving Public Statements.

3. The visual or vocal recording of Council meeting proceedings is expressly prohibited, unless the prior approval of the Council has been given.

TABLE OF CONTENTS

1.	DECLARATION OF OPENING/ANNOUNCEMENTS.....	4
2.	RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED	4
3.	RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE	4
4.1	PUBLIC QUESTION TIME.....	4
4.2	PUBLIC STATEMENTS	4
5.	APPLICATIONS FOR LEAVE OF ABSENCE.....	4
6.	DISCLOSURES OF MEMBERS' & OFFICERS' INTERESTS.....	4
7.	REPORTS OF OFFICERS AND COMMITTEES.....	4
7.1	DIRECTOR TECHNICAL SERVICES.....	4
	7.1.1 REQUEST FOR QUOTATION 006/16 WAROONA OVAL REDEVELOPMENT	4
8.	ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN, OR FOR CONSIDERATION AT NEXT MEETING	8
9.	NEW BUSINESS OF AN URGENT NATURE/REPORTS & INFORMATION	8
9.1	ELECTED MEMBERS.....	8
9.2	OFFICERS.....	8
10.	CLOSURE OF MEETING	8

AGENDA

1. DECLARATION OF OPENING/ANNOUNCEMENTS
2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED
3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE
- 4.1 PUBLIC QUESTION TIME
- 4.2 PUBLIC STATEMENTS
5. APPLICATIONS FOR LEAVE OF ABSENCE
6. DISCLOSURES OF MEMBERS' & OFFICERS' INTERESTS

(Disclosure of interest MUST ALSO be made by the member or officer immediately prior to a matter, for which an interest is being disclosed, is dealt with.)
7. REPORTS OF OFFICERS AND COMMITTEES
- 7.1 DIRECTOR TECHNICAL SERVICES

7.1.1 REQUEST FOR QUOTATION 006/16 WAROONA OVAL REDEVELOPMENT	
Reporting Officer / Officer's Interest:	Patrick Steinbacher, DTS; No Interest
Responsible Officer / Officer's Interest	Patrick Steinbacher, DTS; No Interest
Proponent:	Shire of Waroona
Landowner:	Shire of Waroona
Date of Report: 8/03/2016	File No.: 126/1
Previous Reference:	SCM16/02/004
Policy Implications:	Nil
Statutory Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	See heading below
LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>): No. 4 "4.09 Work in partnership with other agencies to effectively plan for and co-ordinate various Emergency Services [Fires; Floods; Storms; Accidents]"	

PROPOSAL SUMMARY

The purpose of this item is to present for Council consideration the results of and recommendation for the awarding of a Request for Quotation (RFQ) for the

rehabilitation of the Waroona Main Oval following the January 2016 bushfire, and to amend the budget accordingly.

BACKGROUND/INITIAL COMMENTS

During the January 2016 fires the Waroona main oval and surrounds were used as the Incident Control Point for the firefighting response. Due to the duration of the incident (approximately 2 weeks), hot weather, lack of water and use of the oval by heavy traffic, foot traffic as well as stationary equipment such as sea containers, marquees, semi-trailer mounted offices, etc, the turf and underlying structure of the oval was heavily compromised such that the oval playing surface is now essentially destroyed and is not salvageable.

In an effort to remedy this situation the CEO sought the assistance of the Western Australian Local Government Association (WALGA) which has been negotiating with the Department of Parks and Wildlife (DPAW), the Department of Fire and Emergency Services (DFES), the Department of Sport and Recreation (DSR), the Department of Local Government and Communities (DLGC) so as to reach agreement regarding funding contributions from each party. At the time of writing it is understood that a memorandum of understanding is being signed by each department and the funding is assured, in the amount of \$250,000 which includes a \$20,000 contribution from Council which can be covered out of the \$50,000 that Council has already approved as its contribution.

WALGA also took on the task of writing an RFQ specification which has been distributed to two eligible contractors who are on the WALGA preferred supplier list. This approach was taken so as to reduce as much as possible the time needed to administer a tender process. Additionally, as the WALGA preferred supplier process was used, this means the process can be conducted as an RFQ rather than a tender. This allows more flexibility as the outcome is not bound by the more strict tender regulations and therefore allows negotiation after the process is complete.

The RFQ specification calls for the removal of the existing turf and the laying of new turf with associated treatment of the existing base and allows for an option of the removal of turf plus the removal of a layer of the existing base and replacement with suitable sand. This option was included so as to improve the future performance of the oval by providing an improved media for the new turf to grow in. As this option is above and beyond the standard of the existing oval, should Council wish to take this option up, funds will have to be sourced outside the \$250,000 allowed for via the MoU. This can be achieved by diverting funds from other sources and is discussed under the Financial Implications heading below.

Two submissions were received:

- Total Eden
- Earthcare Landscapes

Total Eden presented a range of options and costs, however their least expensive option, to remove the existing turf and replace with new turf without importation of additional base was \$281,140 ex GST. Adding the option of removing additional base material and replacing with new sand adds \$84,300 bringing the total up to \$365,440.



Earthcare Landscapes didn't break down their cost and included the removal of base material and replacing with sand in their cost of \$379,500.

PLANNING – STRATEGIC IMPLICATIONS

Nil

REFERRALS

Nil

STRATEGIC COMMUNITY PLAN ISSUES/IMPLICATIONS

This issue falls under the SCP No 4 “4.09 Work in partnership with other agencies to effectively plan for and co-ordinate various Emergency Services [Fires; Floods; Storms; Accidents]”

FINANCIAL ISSUES/IMPLICATIONS

Considering the amounts pledged to this project in the MoU, plus Council's \$50,000 (approved but not yet amended in the budget), there is \$280,000 available for the most basic works, therefore should Council accept Total Eden's offer this can be funded excepting a minor shortfall of \$1,140. However, there are opportunities in the current budget to fund both the \$50,000 already approved plus the option of carrying out the removal of base material and importation of new sand:

Previously approved Council Contribution (Budget amendment not made)	\$50,000
Additional Sand Costs	<u>\$84,300</u>
	\$134,300
3274 - Southwest Highway Footpath	\$33,000
3554 - Replacement of Kubota Tractor	\$47,000
3204 - Balance from Various reseals	<u>\$54,300</u>
	\$134,300

None of these budget items have been acted upon in anticipation of the need to transfer the funds to meet the cost of the oval works, or other fire related expenses. In the case of the two projects, there are no Council labour or plant costs associated with them therefore there are no implications for the budget overall.

POLICY ISSUES/IMPLICATIONS

Nil

STATUTORY ISSUES/ENVIRONMENT/IMPLICATIONS

Nil

COMMUNITY CONSULTATION

Nil

OFFICER'S FINAL COMMENTS/CONCLUSIONS

Both submissions were of high quality and it is considered by Council and WALGA officers that either company would be able to carry out the works satisfactorily. Therefore the final decision came down to cost. Total Eden have stated that due to supply issues they will not be able to commence the works until after the car show on 10 of April therefore there will be no impact on this event. With this timeline, they

envisage practical completion in mid May with a minimum period of 4 to 6 weeks before the surface can be used, depending on growing conditions at that time.

Earthcare landscapes can commence virtually straight away however this will disrupt the car show and their cost is greater, even when the additional sand option is added to Total Eden's cost.

Total Eden have stated that they prefer the use of normal size turf rolls, as the jumbo rolls previously discussed can be harder to source and while they allow the surface to be used after less time, they take longer to lay due to their bulk. Additionally, the price listed above is for standard kikuyu rather than the more expensive Village Green version. Officers prefer the standard kikuyu option not only for the \$20,000 saving it offers but also due to the fact that Village Green is not available until May.

Based on previous investigations into the material of the oval, Officers feel that the opportunity to import new sand is one that, while adding substantial cost, cannot be passed up as the limitations of the existing base will not allow the new turf the best opportunity to establish and flourish into the future. The addition of the sand will go a long way to turning what has been a very disastrous situation into a long term positive for the future of the oval. It should be pointed out however that the taking up of this option will add perhaps a week to the total project duration.

The Waroona Senior Football Club and Waroona Junior Football Club have both pledged \$6,000 and it is preferable that the funds go towards using jumbo rolls as this is likely to reduce the with-holding period before play can commence. This element has not been costed and will be subject to negotiation with the successful contractor.

Appendices Attached:	No	Appendices Numbers:
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VOTING REQUIREMENTS

Absolute Majority

OFFICER RECOMMENDATION

That Council

- 1. Accept the offer from Total Eden to carry out the redevelopment of the Waroona Main Oval for their submitted cost of \$281,140.**
- 2. Take up the option for the removal of additional base material plus the importation of new sand for their submitted additional cost of \$84,300**
- 3. Amend the 2015/16 Adopted Budget as follows;**
 - a. Expense Account 132740 (Job R098 – South West Highway Footpath) be deferred and reduced by \$33,000**
 - b. Expense Account 135540 (Kubota Tractor) be deferred and reduced by \$65,000**
 - c. Income Account 135750 (Proceed Sales of Assets) be deferred and reduced by \$18,000**
 - d. Expense Account 132040 (Job RC31 – Various Reseals) be reduced by \$54,300.**



- 8. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN, OR FOR CONSIDERATION AT NEXT MEETING**
- 9. NEW BUSINESS OF AN URGENT NATURE/REPORTS & INFORMATION**
- 9.1 ELECTED MEMBERS**
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