

Is potable water supply available for washing of hands: DYES DNO

Does the Food Stall comply with the Guidelines for Temporary Food Stalls: DYES DNO

Has the Checklist been completed: DYES DNO

Please attach a detailed layout plan of the food stall showing dimensions, construction of floors, position of appliances and hand wash basin.

CHECKLIST ITEM	YES	NO
Read and understood the Guidelines for Temporary Food Stalls		
Proposed location of stall is not to affect safety of food		
The food stall is provided with adequate roof covering and ground surface		
Equipment is in good repair and easily cleaned		
Provision of sufficient serving utensils		
Provision of potable hot and cold water		
Provision of adequate hand-washing facilities, with supply of soap and single use towelling		
Provision of a receptacle basin for washing of utensils		
Evidence of efficient quality control (record keeping, temp control, use by dates)		
Adequate containers for food storage		
Food is stored appropriately and off the ground		
Suitable equipment to store hot and cold perishable food items		
Adequate waste receptacles		
Sufficient training of food handler staff		
Provision of adequate protective clothing for hair (hair net)		
Provision of hand gloves		

If any item is ticked 'NO' please explain, stating possible alternative solutions

Is your organisation an approved non-profit organisation: DYES DNO

Please attach a copy of your Public Liability insurance.

FEES

\$27 per day for Registered Food Businesses (Certificate of Registration to be attached)

or
Free for Not for Profit organisations (Certificate of Incorporation to be attached)

SEND FORM TO:

Environmental Health Officer
Shire of Waroona
PO Box 20
WAROONA WA 6215

or deliver to Shire office at 52 Hesse Street, Waroona or email to warshire@waroona.wa.gov.au

Definitions

Process. The activity to prepare food for sale including chopping, cooking, drying, fermenting, heating, pasteurising, or a combination of these activities.

Ready To Eat. Food that is ordinarily consumed in the same state as that in which it is sold and does not include nuts totally enclosed in the shell or whole fruit and vegetables intended for further processing by the customer.

Shelf Stable. Non-perishable food with a shelf life of many months or years.

Vulnerable Person. A person who is sick, elderly, children, pregnant woman. Typically a nursing home, aged care home, or child care centre.

Privacy

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It is recommended that you read the Food Safety Australia New Zealand Fact Sheet – ‘Food business notification requirement’ (also available from the website www.foodstandards.gov.au)

Signature:	Date:
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<p>OFFICE USE ONLY</p> <p>GL Code - 113430</p> <p>Approved YES NO</p> <p>File _____ FP _____</p> <p>Notes _____</p> <p>EHO _____ Signed _____ Date _____ Receipt _____</p>
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