

# APPLICATION FOR DEVELOPMENT APPROVAL (Form P1)



**Owner(s) Details:**

Full Name(s): \_\_\_\_\_  
 Address: \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Work Ph: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Email: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Email: \_\_\_\_\_

If the property is owned by multiple owners, ALL signatures are required. If the property is owned in a company, a company resolution authorising the signatory is required. The application will NOT be processed without ALL signatures and company resolution (if required)

**Applicant Details (if not the same as above):**

Full Name(s): \_\_\_\_\_  
 Address: \_\_\_\_\_ Post Code: \_\_\_\_\_  
 Work Ph: \_\_\_\_\_ Home Ph: \_\_\_\_\_ Mobile: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Details:**

Lot No: \_\_\_\_\_ House / Street No: \_\_\_\_\_ Street Name: \_\_\_\_\_  
 Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

**Description of proposed development / land use:**

Nature of Development / Use:  
 \_\_\_\_\_  
 \_\_\_\_\_

Description of all existing building(s) and / or land use:  
 \_\_\_\_\_  
 \_\_\_\_\_

Approximate cost of development: \_\_\_\_\_ Estimated completion date: \_\_\_\_\_

Has the development and / or land use commenced: Yes  No

**Plans and documents required to accompany the application (Further information may be requested):**

Note if any of the plans and documents listed are not provided at the time of submitting the application, the application will NOT be accepted. If the application is received via the post without the required plans and documents the application WILL be returned.

All plans and details must be in ink, legible, drawn to scale and include the Lot and Street address and Owners details.

	<u>Required</u>	<u>Provided</u>
1.	Detailed description of the proposed development / use.	
2.	Detailed justification for any application that proposes any variation to the development requirements (why do you need the variation).	
3.	Bushfire Attack Level (BAL)(if applicable)	

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APPROVAL (Form P1)**



<b>Required</b>		<b>Provided</b>
4.	Three copies of the following plans and elevation: <b>Note</b> if any of the plans and associated information (i.e. Scale and north point) is not clearly shown or plans are drawn freehand the application <b>WILL NOT</b> be accepted.	
	Site Plan:	
	- Scale of Plan to be no less than 1:200	
	- Street name, number and lot number	
	- Scale bar and north point	
	- Site dimensions and area	
	- Existing building(s) and structure(s) (marked as existing)	
	- Proposed building(s) and structure(s) (marked as proposed)	
	- Details of existing and proposed walls, fences and retaining walls	
	- Details of any building(s) and / or structure(s) and / or vegetation to be removed	
	- Distances of all proposed building(s) and / or structure(s) from all boundaries and existing building(s) and structure(s)	
	- Existing and proposed building envelope (if applicable)	
	Floor Plan:	
	- Scale of Plan to be no less than 1:200	
	- Finished floor levels	
	- Proposed building(s) and / or structure(s)	
	Elevations: <b>Note</b> sectional elevation <b>WILL NOT</b> be accepted.	
	- Scale of Plan to be no less than 1:100	
	- Elevations for each side (North, South, East and West) indicating wall type, colour and signage (if applicable)	
	- Natural ground level, finished floor and / or ground level	
	- Wall height and roof / ridge height	

I, \_\_\_\_\_ confirm that the above required information has been provided.  
(Full Name of owner / applicant)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date:

**Office Use Only:**

**TP No:** \_\_\_\_\_ **Assessment No:** \_\_\_\_\_ **Amount:** \_\_\_\_\_

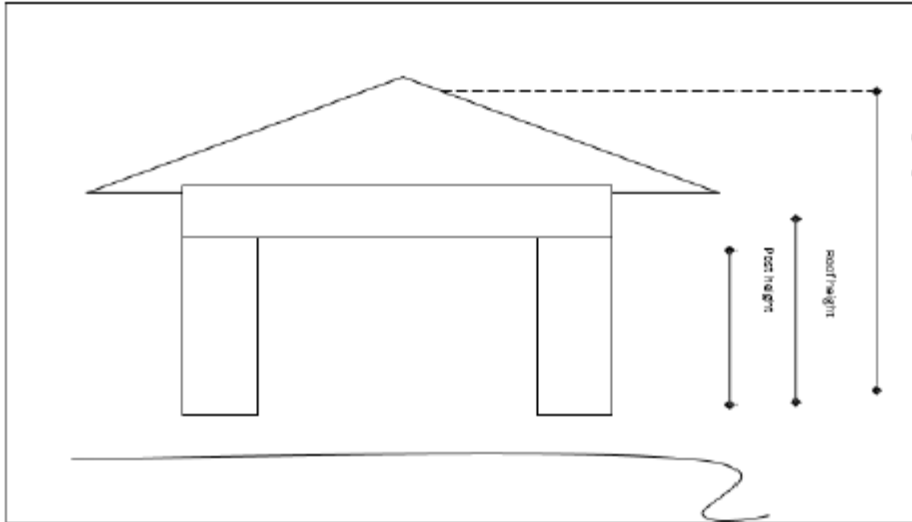
**Accepting Officer:** \_\_\_\_\_

**Date:** \_\_\_\_\_

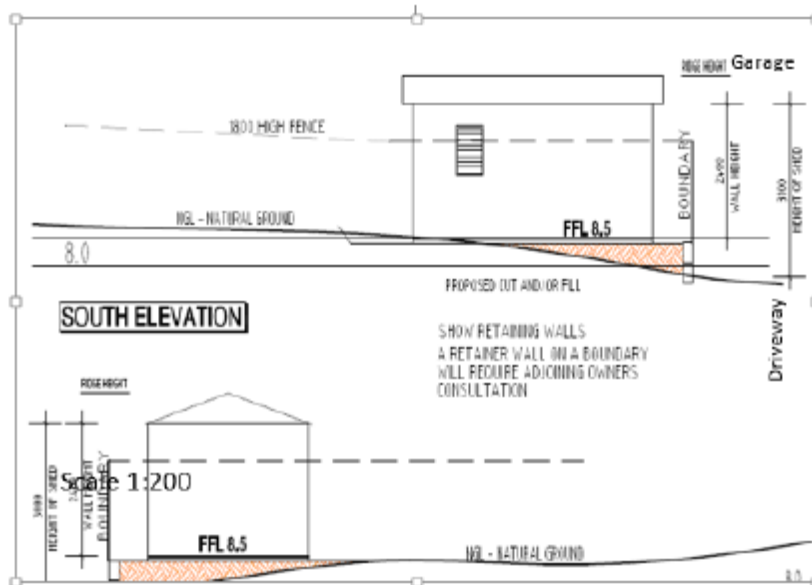
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**Sample Only**  
**Patio Elevations**



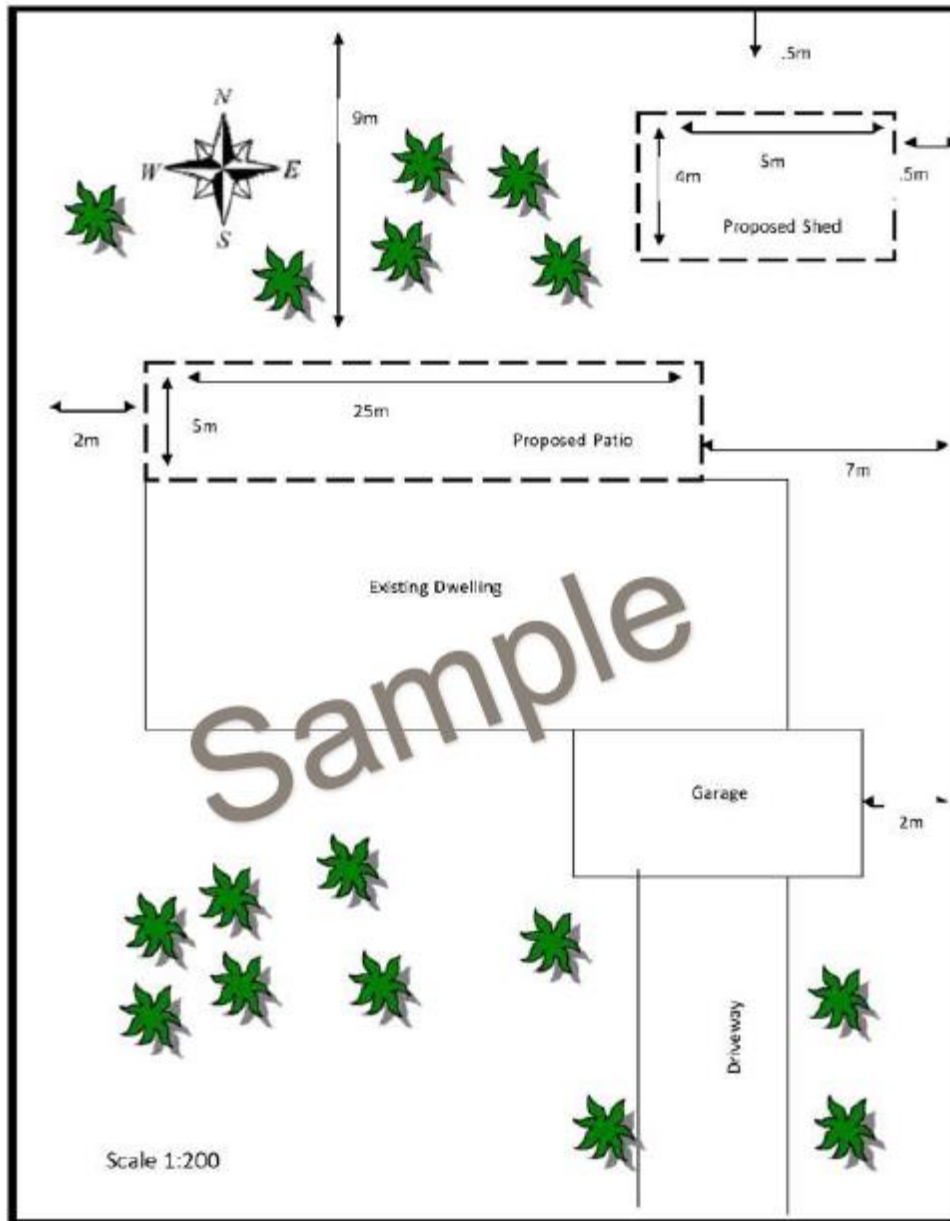
**Shed Elevations**



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Sample Only



LOT 123 (13) BROWN STREET