



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**TUESDAY 28 APRIL 2015**

**(Held at the Shire of Waroona Council Chambers)**

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**1. DECLARATION OF OPENING/ANNOUNCEMENTS**

The Shire President declared the meeting open at 4.00 pm and welcomed Councillors and Staff present.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr Christine Germain	Shire President
Cr John Salerian	Councillor
Cr Noel Dew	Councillor
Cr Craig Wright	Councillor
Cr John Mason	Councillor
Mr Ian Curley	Chief Executive Officer
Mr Louis Fouché	Director Development Services
Mr Patrick Steinbacher	Director Technical Services
Mrs Sue Cicolari	Executive Support Officer

**APOLOGIES**

Cr Trish Witney	Deputy Shire President
Cr Lina Look	Councillor

There was one member of the public present at the commencement of the meeting.

**LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr Larry Scott	Councillor
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**3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4.1 PUBLIC QUESTION TIME**

Nil

**4.2 PUBLIC STATEMENTS**

Nil

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**6. DISCLOSURES OF MEMBERS' & OFFICERS' INTERESTS**

Cr Mason and Cr Wright declared an interest affecting impartiality in Item 9.4.1 as members of the Waroona Cricket Club.

Cr Germain declared an interest affecting impartiality in Item 9.4.1 as Chairperson of the Waroona Community Health & Resource Centre.

**7. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil



**8. CONFIRMATION OF MINUTES**

**8.1 ORDINARY COUNCIL MEETING – 24 March 2015**

**COUNCIL RESOLUTION**

**OCM15/04/030**

**MOVED: CR WRIGHT**

**SECONDED: CR MASON**

**That the Minutes of the Ordinary Council Meeting held 24 March 2015 be confirmed as being a true and correct record of proceedings.**

**CARRIED 5/0**

**9.0 REPORTS OF OFFICERS AND COMMITTEES**

## 9.1 DIRECTOR TECHNICAL SERVICES

<b>9.1.1 SOUTHERN ESTUARY ROAD CENTRELINER INSTALLATION</b>	
Reporting Officer / Officer's Interest:	Patrick Steinbacher, DTS; No Interest
Responsible Officer / Officer's Interest	Patrick Steinbacher, DTS; No Interest
Proponent:	Shire of Waroona
Landowner:	Shire of Waroona
Date of Report: 2 April 2015	File No.: 131/2
Previous Reference:	Nil
Policy Implications:	Nil
Statutory Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	See heading below
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (Strategic Community Plan-SCP): No. 5 "Assets, Resources, Financial Management &amp; Sustainability"</b>	

### **PROPOSAL SUMMARY**

Anecdotally, it has long been held by residents in the area that vehicle speeds on Southern Estuary Road are excessive, and as such a speed limit is warranted. Before this can occur, a centreline must be installed as per Main Roads WA requirements.

### **BACKGROUND/INITIAL COMMENTS**

Main Roads WA are the agency responsible for setting speed zones on all roads both State and Local. Before a road can be considered for speed zoning it must meet various criteria set by MRWA including the requirement that it must be centrelined. The cost of the installation of centrelines on a local road is initially borne by the applicable Local Government however ongoing maintenance is carried out by MRWA.

Southern Estuary Road is contained within both the Shire of Waroona and the City of Mandurah. The City of Mandurah has installed a centreline at some point whereas the Shire of Waroona is yet to. MRWA does not support the piecemeal application of speed limits and would prefer that the whole length of a road meets its criteria so as the whole length can be subject to a speed limit. Therefore, if Council does not install a centreline, it is unlikely that any of the road will be subject to a lower speed limit, regardless of whether it is in Mandurah or Waroona.

In investigating the writing of this item officers examined traffic data collected in February 2015 on Southern Estuary Road. The appended graph (**APPENDIX 9.1.1**) shows that the majority of traffic is travelling well below the derestricted speed limit (110 km/h) currently in place. This would suggest that the road in its current state is having a limiting factor on speeds regardless of the lack of a lower posted speed limit. Therefore it would appear to be unwarranted to seek a posted speed limit and therefore unnecessary to expend the funds to install centrelining.

### **PLANNING – STRATEGIC IMPLICATIONS**

Nil

**REFERRALS**

Nil

**STRATEGIC COMMUNITY PLAN ISSUES/IMPLICATIONS**

This issue comes under the SCP No 5 “Assets, Resources, Financial Management & Sustainability”

**FINANCIAL ISSUES/IMPLICATIONS**

The cost to install centerlining to the section of Southern Estuary Road under the control of Council is in the order of \$20,000 (ex GST).

**POLICY ISSUES/IMPLICATIONS**

Nil

**STATUTORY ISSUES/ENVIRONMENT/IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Nil

**OFFICER'S FINAL COMMENTS/CONCLUSIONS**

Current traffic data shows that the vast majority of current vehicle speeds are well below the current derestricted limit of 110 km/h and that the Annual Average Daily Traffic is 302 vehicles per day, which is relatively low.

Additionally, the drivers who are inclined to speed are unlikely to be deterred by a lower posted limit, particularly on a ‘back’ road, although the existence of a lower speed limit allows police to impose greater penalties should speeding drivers be caught.

Given these factors, it is not warranted to seek a lower posted speed limit (and therefore be compelled to install a centreline) at the present time.

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.1.1</b>
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**VOTING REQUIREMENTS**

Simple Majority

**COMMITTEE RESOLUTION**

MOVED: CR MASON

SECONDED: CR SALERIAN

That the Committee recommend to Council that the installation of a centreline on Southern Estuary Road in an effort to comply with Main Roads WA requirements for the imposition of a lower posted speed limit is not warranted at this time.

CARRIED 3/0



**COUNCIL RESOLUTION**

**OCM15/04/031**

**MOVED: CR WRIGHT**

**SECONDED: CR DEW**

**That the Council resolve that the installation of a centreline on Southern Estuary Road in an effort to comply with Main Roads WA requirements for the imposition of a lower posted speed limit is not warranted at this time.**

**CARRIED 5/0**

<b>9.1.2 THATCHER STREET BOX TREES</b>	
Reporting Officer / Officer's Interest:	Patrick Steinbacher, DTS; No Interest
Responsible Officer / Officer's Interest	Patrick Steinbacher, DTS; No Interest
Proponent:	Noel Besestri
Landowner:	Shire of Waroona
Date of Report: 2 April 2015	File No.: 132/6
Previous Reference:	Nil
Policy Implications:	See heading below
Statutory Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	See heading below
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>): No. 5 "<u>Assets, Resources, Financial Management &amp; Sustainability</u>"</b>	

### **PROPOSAL SUMMARY**

A resident on Thatcher Street has approached Council officers with concerns about the current state of the Queensland Box trees to the North of Thatcher Street. A policy exists that deals with trees such as these and the extent of the works allowable under this policy has been explained to the proponent however the proponent feels more should be done to address the issues posed by the trees. This matter was presented to the March 2015 Ordinary Council Meeting where it was resolved to let the matter lie on the table and be presented back to the April OCM (Resolution No. OCM15/03/022) after further investigation by the Works and Services Committee.

### **BACKGROUND/INITIAL COMMENTS**

In their statement to Council at the March OCM, the proponent reiterated that in their current state, which is allowed for by the current Policy, the trees are causing problems such as:

- Reduced space for rubbish bins on collection day
- Restrictions in access by pedestrians
- High levels of trash in yards and gutters and increased effort and costs to dispose of same
- Sight distance restrictions for vehicles leaving adjacent properties
- Increased fire hazard by increased volumes of foliage

The proponent suggested that the existing Policy be reviewed so that the trees can be pruned to a higher level of service and then maintained at that level so as to lessen the problems as listed above. The statement given to Council at the OCM mirrored the statements in the Proponent's initial email to Council dated 11 February 2015.

Council Policy # 5.9 "Street & Road Verge, Parks & Reserves Tree Planting, Replacement, Maintenance & Removal" states, in part:

*"Trees beneath power lines shall be pruned in accordance with relevant authority guidelines. All other trees located in street verges, parks and reserves shall be allowed to develop their natural canopy unless other constraints are identified and assessed. Trees may be under pruned and shaped where necessary to maintain vehicle clearance, pedestrian access and vehicle driver and pedestrian vision at the discretion of the Manager of Works and Services."*



The Policy does not allow a higher level of service in relation to pruning other than the discretion allowed to the Manager of Works and Services to deal with ‘vehicle clearance, pedestrian access and vehicle and pedestrian vision’ and therefore this discretion will only deal with the Proponent’s concerns that are directly related to the works under this discretion.

Should the Committee feel that further pruning related works are warranted so as to offer a higher level of service, then the Committee can recommend that Council:

- Allow a ‘one off’ pruning above and beyond the auspices of the current Policy

AND/OR

- Direct the CEO to review the Policy so as to include a clause whereby pruning works to a higher level of service than that currently allowed for can be accommodated on a more permanent basis

Alternatively the Committee can recommend to Council along the lines of the Officer recommendation at the March OCM being that Council continue to maintain the trees as per the current Policy.

#### PETITION

The Proponent presented a petition at the March OCM. The signatories of this petition have been located on a map which is appended at **APPENDIX 9.1.2**. Committee will note that every property on the North side of Thatcher Street which is adjacent to the subject trees is represented in the petition. This would indicate very strong support for the subject of the petition.

#### REMOVAL

Notwithstanding that the Proponent is not seeking the removal of the subject trees, Officers feel it may be pertinent to outline the requirements and ramifications of removal, should Committee wish to discuss this possibility even if it only does so to rule this option out.

The Policy states that a tree that is desired to be removed either by Council or the community must undergo a Quantified Tree Risk Assessment (QTRA) which is a method whereby the risk posed by that tree may be understood. It is extremely unlikely that any of the subject trees would present a risk level that would warrant removal, therefore a Council resolution would be required to enable removal to become an option as well as further community/resident consultation.

A mixture of strategic, staged removal (ie every third or fourth tree each year) may be a viable option as a long term solution to an issue that has been a problem for many years.

**PLANNING – STRATEGIC IMPLICATIONS**

Nil

**REFERRALS**

Nil

**STRATEGIC COMMUNITY PLAN ISSUES/IMPLICATIONS**

This issue comes under the SCP No 5 “Assets, Resources, Financial Management & Sustainability”

**FINANCIAL ISSUES/IMPLICATIONS**

Based on similar situations it is estimated that the cost of removal is in the vicinity of two to three thousand dollars per tree, not including other costs such as traffic control. Given that there are 27 trees in the subject section of Thatcher Street (Jackson to Elliott Streets) alone, removal would be a substantial cost and would conceivably set a precedent.

Currently Council spends approximately \$10,000 (ex GST) per annum on the trees on the South side of Thatcher Street which require annual pruning as they are under powerlines. It is envisaged that it would be a similar cost to carry out the same pruning to the North side trees after the first year of pruning which would be a substantially greater cost given the amount of material that would have to be dealt with in the initial pruning.

The cost of periodic targeted pruning on an as required basis of the trees on the North of Thatcher Street is included in each annual maintenance budget. Actual expenditure is dependent on the amount of work required.

**POLICY ISSUES/IMPLICATIONS**

There may be Policy implications (i.e. review) depending on the direction in which Committee recommends and subsequently Council's resolution.

**STATUTORY ISSUES/ENVIRONMENT/IMPLICATIONS**

Nil

**COMMUNITY CONSULTATION**

Consultation has been limited to conversations with the Proponent's representative.

**OFFICER'S FINAL COMMENTS/CONCLUSIONS**

The Proponent has demonstrated via their own submissions and the gaining of signatures from residents along Thatcher Street in the subject area that there are issues posed by the Queensland Box Trees. However, the intention of the Policy as it stands is to limit the works required to any trees that do not impact on powerlines or other structures. Given the amount of trees that exist in a similar situation to the subject trees on Thatcher Street, to go outside the Policy and carry out extra works not covered by the Policy would set a dangerous precedent in terms of potential future costs. The Policy allows works that will deal with most of the concerns of the Proponent and the signatories to the petition and therefore it is recommended that the Policy prevail in this instance.

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.1.2</b>
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### **VOTING REQUIREMENTS**

Simple Majority

#### **COMMITTEE RESOLUTION**

**MOVED: CR MASON**

**SECONDED: CR SALERIAN**

That the Committee recommend to Council, in relation to the Queensland Box Trees on the North side of Thatcher Street Waroona, between the intersections of Jackson and Elliott Streets:

1. That the trees be pruned in accordance with Policy No. 5.9 where necessary to maintain vehicle clearance.
2. That funds be included in the draft 2015/16 Technical Services budget to cover these works.
3. That Council Officers undertake an onsite review of each crossover in the subject section to ascertain the impact of the trees in terms of sight distance onto Thatcher Street, and to identify other general safety related issues posed by the trees, if any.

**CARRIED 3/0**

#### **COUNCIL RESOLUTION**

**OCM15/04/032**

**MOVED: CR MASON**

**SECONDED: CR WRIGHT**

That the Council resolve, in relation to the Queensland Box Trees on the North side of Thatcher Street Waroona, between the intersections of Jackson and Elliott Streets:

1. That the trees be pruned in accordance with Policy No. 5.9 where necessary to maintain vehicle clearance.
2. That funds be included in the draft 2015/16 Technical Services budget to cover these works.
3. That Council Officers undertake an onsite review of each crossover in the subject section to ascertain the impact of the trees in terms of sight distance onto Thatcher Street, and to identify other general safety related issues posed by the trees, if any.

**CARRIED 5/0**



## 9.2 DIRECTOR DEVELOPMENT SERVICES

<b>9.2.1 LOTS 80 &amp; 81, (NO. 89), SOUTH WESTERN HIGHWAY, WAROONA – APPLICATION FOR PLANNING CONSENT FOR SERVICE STATION</b>	
Reporting Officer / Officer's Interest:	Jeremy Durston – Town Planner / Nil
Responsible Officer / Officer's Interest	Louis Fouché – Director Development Services / Nil
Proponent:	Suman Dandu
Landowner:	Peter Pisconeri & Amanda Jane Pisconeri
Date of Report: 13 April 2015	File No.: TP1744
Previous Reference:	Nil
Policy Implications:	Local Planning Policy 1 – Community Consultation Local Planning Policy 14 – Industrial / Commercial Land-Use & Development
Statutory Implications:	<a href="#">Environmental Protection Act 1986</a> Food Act 2008 Health Act 1911 <a href="#">Environmental Protection (Noise) Regulations 1997</a> Peel Regional Scheme 2003 Shire of Waroona Town Planning Scheme No. 7 of 1996
Strategic Implications:	Local Planning Strategy 2009 Shire of Waroona Strategic Community Plan 2014/15-2023/24 Waroona Town Centre Strategy 2003
Financial Implications:	Nil.
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (Strategic Community Plan-SCP):</b> <i>Theme number 3: Land Use – Responsible Land Use Planning and Protecting Rural Land</i>	

### **PROPOSAL SUMMARY**

Council is requested to consider an application for Planning Consent for the redevelopment of the existing Service Station at Lots 80 and 81 (No. 89) South Western Highway, Waroona.

The proposed exterior refurbishment includes the addition of new Alucobond fascia cladding to the service station building, and new steel structural support columns and Alucobond canopy of dimensions 24.5m x 6.0m (147m<sup>2</sup>) over the fuel filling area. Three new fuel pumps will be installed as well as an external cool room.

The proposed refurbishment to the internal area of the existing building includes the installation of a retail display area with a cool room and freezers. The retail floor space is to be 16.14m x 6.15m (99.26m<sup>2</sup>) and will incorporate product display shelving, freezers, a sitting area and bench with four fixed seating positions, and an automatic teller machine. A standing freezer, 5.81m<sup>2</sup> in floor area, and a standing cool room, 18.26m<sup>2</sup> in floor area, will offer additional product display shelving accessible from the retail area.

The internal refurbishment will also include a service counter with food display and tobacco shelf, an office, and a 17.72m<sup>2</sup> food preparation area. The food preparation area will be fitted with a preparation table, cooking equipment, hand basin and double kitchen



sink. An additional cool room and an additional freezer room will be accessible from the kitchen area.

Two existing public rest rooms are located at the northern side of the service station building, accessed by separate entry and not accessible from within the main building. These facilities are to be maintained by the current proposal.

No refurbishment is proposed to the existing shed, currently used as a vehicle repair workshop, located at the rear of the service station.

A separate application for Planning Consent for the service station signage will be submitted in the future.

The site plan also incorporates the proposal to control the vehicle movement through the site via entry limited to the southern crossover access from the South Western Highway and exit from the northern crossover.

Along the site's southern boundary six designated parking bays are proposed. This parking is adjacent to the Service Station building and immediately accessible from the vehicle access to the site. The designated parking spaces are in addition to the potential for up to six vehicles to be parked at the three proposed fuel pumps.

A location and site plan can be seen in **APPENDIX 9.2.1A**, and the elevation plans can be seen at **APPENDIX 9.2.1B**.

### **BACKGROUND / INITIAL COMMENTS**

Lot size	Lot 80 0.1644 Ha, Lot 81 0.1452 Ha, totalling 0.3096 Ha
Existing improvements	Service Station

The subject site, 0.3096 Ha, is located on South Western Highway at the corner of Millar Street. The current use of the site is a Service Station and vehicle repair workshop, however no fuel is currently sold from the premises. The construction of the service station building is brick with steel clad fascia and steel clad roofing. The shed adjoining the rear of the service station building is constructed in steel frame and steel cladding.

Vehicle access to the site is via two entrances from South Western Highway, with an 8.5m crossover at the northern entrance and 10.5m crossover at the southern entrance. There is no vehicle access from Millar Street.

Water Corporation of Western Australia advised that reticulated sewerage is available to the site, but not currently connected. The sewer line runs along Millar Street.

A search of the Government of Western Australia Department of Environmental Regulation online database revealed no listing for contamination of the subject site.

### **Previous Applications**

BA2001121 – A building permit for a Sign - Fuel Price Display was issued on 21 January 2002.

### **STATUTORY IMPLICATIONS**



Environmental Protection Act 1986

The Environmental Protection Act 1986 provides for the prevention, control and abatement of pollution and environmental harm.

Environmental Protection (Noise) Regulations 1997

The Environmental Protection (Noise) Regulations 1997 set noise limits that may be emitted within acceptable levels. Noise emissions above these acceptable limits can be regarded as “pollution” and “unreasonable noise” under the Environmental Protection Act 1986.

Food Act 2008

The Food Act 2008 covers cleanliness, sanitation, hygiene, food serving practices and a range of additional aspects that go into the preparation and provision of food. The Food Act 2008 applies to all food businesses involved in the production and sale of food in Western Australia.

Health Act 1911

The Health Act 1911 establishes enforceable environmental health standards to promote public safety and minimise potential health risks.

Peel Region Scheme 2003 (PRS)

The subject lot is zoned Urban under the PRS. Clause 5 (b) of the PRS states that it is the purpose of the PRS to provide for the zoning of land for living, working and rural land uses.

Clause 12 (a) deals with the Urban zoning under the PRS;

“Urban — to provide for residential development and associated local employment, recreation and open space, shopping, schools and other community facilities.”

Clause 21 of the PRS in conjunction with Schedule 1 requires planning approval for development on zoned land abutting regional road reservations, including development with direct access or existing vehicular access to a regional road reservation.

The PRS Instrument of Delegation to Local Governments delegates the power to Local Government to issue planning consent for development on land abutting a regional road reservation where the Local Government accepts the advice and/or recommendations of Main Roads Western Australia.

Shire of Waroona Town Planning Scheme No. 7 1996 (TPS)

The subject lots are located within the ‘Urban 1 – Town Centre’ zone under the Shire of Waroona Town Planning Scheme No. 7 (TPS) and is therefore subject to Clause 4.5 of the Scheme, which relates specifically to that zoning.

Clause 4.5.1 states that Council’s objective is to ensure that the zone develops as the Commercial and community activity centre for the Town and the District, and that the functional and visual qualities of the zone are commensurate with that status.

Council’s policies will therefore include permitting a wide range of uses which will achieve this objective, while also requiring that development by its design, construction and materials contributes satisfactorily to the streetscape of the zone, particularly to the frontage of South Western Highway.



Clause 4.2.1 The Zoning Table (Table 1) indicates, subject to the provisions of the Scheme, the several uses permitted in the Scheme area in the various zones, such uses being determined by cross reference between the list of use classes of the zoning table and the list of zones. “Petrol Filling / Service Station” is identified as an “SA” use in the Urban 1 -Town Centre zone, meaning that the Council may, at its discretion, permit the use after notice of application has been given in accordance with clause 8.2 Advertising of Applications.

Clause 8.2 outlines the requirements for advertising of applications, including Clause 8.2.1 where an application is made for Planning Consent to commence or carry out development which involves “SA” use, the Council shall not grant consent to that application unless notice of the application is first given in accordance with the provisions of this clause. Advertising may incorporate notice to owners and occupiers of potentially effected properties, newspaper advertising or the display of a sign on the subject land.

According to the TPS No.7 Scheme definitions, Service Station means “land and buildings used for the supply of petroleum products and motor vehicle accessories and for carrying out greasing, tyre repairs and minor mechanical repairs and may include a cafeteria, restaurant or shop incidental to the primary use, but does not include transport depot, panel beating, spray painting, major repairs or wrecking”.

Whereas Service Station is a permissible uses within the Urban 1 zone, Motor Vehicle Repair Station is not permitted. Motor Vehicle Repair Station means “land and buildings used for the mechanical repair and overhaul of motor vehicles including tyre recapping, retreading, panel beating, spray painting and chassis reshaping”.

Clause 7.3, in conjunction with the Scheme Map, identifies those areas designated as Special Design Precincts. Within these areas additional construction standards apply to promote visual amenity and public safety.

Clause 4.5.2 outlines the setback requirements of the zone, with nil setback from the street frontage, nil setback from side boundaries (unless access to the rear is required) and rear boundary setbacks at Council’s discretion.

Clause 6.8 Vehicle Parking and 6.8.1 Table 2 specifies that for Other Uses, in which Service Station may be included, parking requirements are at the discretion of Council, having regard to the land use. As the service station includes 218.56m<sup>2</sup> of floor space, including retail and food preparation areas, the parking requirements for a Shop under Table 2 , which stipulates 1 parking space per 30m<sup>2</sup> of gross leasable area.

## **STRATEGIC PLANNING IMPLICATIONS**

### Shire of Waroona Strategic Community Plan 2014/15-2023/24

This item contributes towards achieving Theme number 3: Land Use – Responsible Land Use Planning and Protecting Rural Land.

### Local Planning Strategy 2009 (LPS)

The subject land is located within the Town Precinct under the LPS and identified as Town Centre. The objective of the Town Centre classification is to provide for a wide range of commercial, community and civic uses within a pedestrian friendly and attractive environment.



### Waroona Town Centre Strategy 2003

The subject land is located within the area covered by the Waroona Town Centre Strategy. The objective of this strategy is to increase the appreciation of the value of the Town Centre and enhance the local identity of Waroona, to strengthen three zones within the Town Centre and allow staged civic, commercial and cultural development, and to develop a focal point for the Town Centre of Waroona. The subject site is identified as “Mainline Motors” on the masterplan.

### **POLICY IMPLICATIONS**

#### Local Planning Policy 1 – Community Consultation (LPP1)

The objective of this policy is to ensure that an appropriate level of community consultation is undertaken to keep any potentially affected ratepayer aware of a development proposal and to allow them ample opportunity to make a submission to allow their concerns to be considered by Council prior to making a decision on the subject proposal.

LPP1 requires that an application for a use designated “SA” with local impact is to be advertised to owners and occupiers of affected neighbour properties for a period of 21 days.

#### Local Planning Policy 14 – Industrial / Commercial Land-Use & Development (LPP14)

The objective of this policy is for industrial and commercial uses to meet minimum standards in terms of design and presentation.

Policy Statement 2 of LPP14 requires that a landscaping plan be included as a condition of approval.

Policy Statement 3 of LPP 14 requires that vehicles enter and exit the site in a forward gear, and that parking and circulation areas be drained and sealed.

Policy Statement 7 of LPP14 states that where further development is being made to an existing building, progressive upgrading of the site to the standard of new development is required.

### **COMMUNITY CONSULTATION**

In accordance with the TPS and LPP1, the application was advertised to adjoining neighbours for a period of 21 days.

One submission was made, received during the advertising period, raising no objection to the proposed development.

A schedule of submissions received is at **APPENDIX 9.2.1C**.

### **EXTERNAL REFERRAL**

Main Roads Western Australia (MRWA) raised no objection to the proposed development subject to:

“details and specifications of proposed signage for the service station are to be submitted to Main Roads for approval”.





A schedule of submissions received is at **APPENDIX 9.2.1C**.

### **INTERNAL REFERRAL**

The Manager of Environmental Health and Building Services stated the proposed development would require a building permit application.

The Environmental Health Officer raised the following issues in relation to the proposal:

- Requirement for the kitchen and food preparation area to be designed and constructed according to the Shire of Waroona Food Business Guidelines.

The Director of Technical Services has the following requirements for the proposal:

- Requirement for construction and maintenance of access ways, turning areas and parking.
- Requirement for construction and maintenance of vehicle crossovers.
- Requirement for disposal of stormwater according to a drainage management plan.
- Requirement for petrol and oils traps according to a drainage management plan.
- Requirement for any alterations to existing infrastructure within the road reserve to be carried out by the applicant to the satisfaction of Council.

### **FINANCIAL ISSUES / IMPLICATIONS**

Nil.

### **OFFICER COMMENTS**

#### TPS

Given that the application is for a use listed as “SA”, Council may, at its discretion, permit the use after notice of application has been given in accordance with Clause 8.2 - Advertising of Applications. Advertising was conducted accordingly and no objections were received.

Clause 4.5.1 of the TPS lists the objectives and policies for The Urban 1 Town Centre zone and the proposed land use can be assessed against the objectives of the zone.

Council’s objective is to ensure that the zone develops as the Commercial and community activity centre for the Town and the District, and that the functional and visual qualities of the zone are commensurate with that status.

The proposal meets the TPS No.7 Scheme definition for Service Station, involving the supply of petroleum products, motor vehicle accessories and ancillary services including the potential for minor mechanical repairs.

Insufficient detail has been provided by the applicant to assess the proposal against the Design Precinct provisions of Clause 7.3, and a condition is necessary to ensure visual amenity is maintained.

The service station building includes 218.56m<sup>2</sup> of floor space, including retail and food preparation areas, and the parking requirements may be assessed against those for a Shop under Clause 6.8 Vehicle Parking and 6.8.1 Table 2. This would require 1 parking space per 30m<sup>2</sup> of gross leasable area, or 8 parking spaces in total. The proposal

exceeds this requirement as it includes 6 designated parking spaces in addition to the 6 vehicle bays at the fuel pumps.

The proposal complies with the Clause 4.5.2 street and side boundary setback requirements of the zone. While Council has discretion over the rear boundary setback, the application proposes no change to the existing 8.3m rear boundary setback.

#### Shire of Waroona Strategic Community Plan 2014/15 - 2023/24

The proposed Service Station development is consistent with the aims and principles towards achieving Theme number 3: Land Use – Responsible Land Use Planning and Protecting Rural Land.

#### Local Planning Strategy (LPS)

The proposed land use is not listed as a primary or discretionary use within the LPS, however a Service Station is considered to be consistent with the objective of the Town Centre precinct.

The considerations of the LPS objectives for the Town Centre include:

- All development is to face and interact with road frontages in the town centre, in particular South Western Highway and Fouracre Street.
- Adequate on-site parking is to be provided for new developments.
- The Shire will seek to minimise the number of crossovers to South Western Highway, including requiring the exclusive use of a secondary street or reciprocal rights of access, where possible.

#### Local Planning Policies

In accordance with LPP14 Policy Statement 2 a landscaping plan is recommended as a condition of approval. A condition is also recommended to ensure parking and vehicle movement areas meet the required standards according to Policy Statement 3.

#### External Referral

MRWA has no objection to the proposed development, subject to the details and specifications of proposed signage for the service station being submitted to Main Roads for approval.

#### Internal Referral

No objections were raised by internal departments, however there are a number of Technical Services issues to be addressed, as follows:

A condition is necessary to require a drainage management plan to be lodged and implemented, including onsite stormwater disposal and fuel and oil traps.

A condition is required for vehicle crossovers and for access ways, vehicle turning areas and parking.

A condition is required for any potential alterations to infrastructure in the road reserve.

Advice notes are necessary to advise MRWA's jurisdiction over the South Western Highway road reserve, and also regarding Australian Standards for vehicle parking bays.

There are also a number of Environmental Health issues to be addressed as follows:

A condition is required for the connection of the site to the available reticulated sewerage network, and removal of any existing septic system.

A condition is necessary to require a kitchen fit out plan. An associated note is required for the requirement to comply with the Shire of Waroona Food Business Guidelines.

An additional note is necessary to advise the applicant of the requirement to apply for and obtain a Certificate of Registration of Food Business.

In addition to the above Health and Technical matters, an advice note is necessary regarding the requirement that a building permit be obtained for the proposed refurbishment.

### Conclusion

The proposed development is considered to be generally in accordance with the requirements of the TPS, the PRS and the relevant local planning strategies and local planning policies. The redevelopment of the site provides the opportunity for the upgrading of an existing building in the main street environment of the Waroona townsite. The proposal is not deemed to detrimentally impact any surrounding lots and is recommended for approval subject to appropriate conditions and advice notes.

When approving the application under the Shire of Waroona Town Planning Scheme, Council also makes the decision to approve the application under the Peel Region Scheme in accordance with Clause 21 of the Peel Region Scheme and Instrument of Delegation DEL 2008/12 Powers of Local Governments (PRS).

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.2.1A-C</b>
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### VOTING REQUIREMENTS

Simple Majority



**COUNCIL RESOLUTION****OCM15/04/033****MOVED: CR WRIGHT****SECONDED: CR DEW**

That in relation to the application for planning consent for the redevelopment of the existing Service Station on Lots 80 and 81 (No. 89), South Western Highway, Waroona, Council resolves to approve the application subject to the following conditions:

1. The development shall be carried out and fully implemented in accordance with the details indicated on the application and stamped approved plans, unless otherwise required or agreed in writing by the Shire of Waroona.
2. Prior to the issue of a building licence, a detailed landscape plan shall be submitted to and approved by the Shire of Waroona. Two copies of the landscape plan/s shall be submitted at a scale of 1:200 or 1:100 and shall detail the following:
  - i) Proposed trees and shrubs to be planted including species and number. Trees and plants are to be shown in exact location using clear symbols;
  - ii) Site layout and context including property boundaries, street names, building/s, parking areas, paved areas, adjacent verges, existing trees and vegetation;
  - iii) A coded planting legend listing proposed plants by botanical names and details of pot/bag sizes, spacing and quantity.

The approved landscaping plan is to be implemented in full and thereafter maintained to the satisfaction of the Shire.

3. Prior to the commencement of the use, the applicant shall submit a schedule of building materials and colour schemes to be used on the external facades of buildings and structures for the approval of the Shire of Waroona. The approved schedule is to be implemented in full and thereafter maintained to the satisfaction of the Shire.
4. Prior to the commencement of the use, vehicle access ways, turning areas and a minimum of six (6) vehicle parking bays are to be constructed, kerbed, formed, graded, drained line marked and finished with a sealed or paved surface or equivalent by the developer to an approved design to the satisfaction of the Shire of Waroona. Once constructed the access ways, turning areas and parking areas shall be maintained at all times to the satisfaction of the Shire of Waroona.

5. **Prior to the commencement of the use, the applicant shall construct and maintain vehicle crossovers to the development. Existing crossovers not required for the proposed development shall be removed, the verge made good and kerbing reinstated, immediately upon completion of the development.**
6. **All stormwater and drainage run-off to be contained on site or connected to a Council stormwater legal point of discharge to the specification and satisfaction of the Shire of Waroona.**
7. **A Drainage Management Plan shall be submitted to the satisfaction of the Shire of Waroona prior to the commencement of construction. All drainage to be implemented in accordance with the approved Drainage Management Plan to the satisfaction of the Shire of Waroona.**
8. **The applicant shall provide stormwater treatment facilities in the form of petrol and oil trap(s). Details of the stormwater treatment facilities shall be shown on the stormwater drainage plan.**
9. **Any alterations or relocation of existing infrastructure within the road reserve shall be carried out and reinstated by the applicant to the specification and satisfaction of the Shire of Waroona.**
10. **The development approved is to be substantially commenced within two (2) years after the date of this determination. The approval lapses if the development has not substantially commenced before the expiry of that period.**

**ADVICE TO APPLICANT:**

- A. **The applicant is advised that no site works shall commence until a Building Permit has been issued by the Shire of Waroona. This planning approval does not grant consent to commence building works. Furthermore, the proposed development is to comply with the National Construction Code 2015.**
- B. **In relation to condition 4, please note that design and construction of the parking bays and turning areas are to be in accordance with Austroads Part 11 Guide to Traffic Engineering Practice: Parking; Australian Standard AS2890.1-2004 Off Street Car Parking and Australian Standard AS2890.2-2002 Off Street Commercial Vehicle Facilities.**

- C. In relation to condition 9, please note that Main Roads Western Australia is responsible for the South Western Highway Road reserve, and any potential alteration or relocation of existing infrastructure within this area will require an application to Main Roads Western Australia.**
- D. Please note there are a number of Environmental Health standards that must be met by the proposal, and the applicant must refer to the Shire of Waroona Environmental Health Officer to ensure compliance.**
- E. All activities on site are to comply with the Environmental Protection (Noise) Regulations 1997, and the emission of excess noise may require noise attenuation measures to be installed in the workshop area.**
- F. Please note the design and construction of the kitchen area are to be in accordance with the Shire of Waroona Food Business Guidelines, a copy of which is attached.**
- G. The applicant is advised that a Certificate of Registration of Food Business must be applied for and obtained from the Shire of Waroona, according to the Food Act 2008. There are annual fees associated with the Registration, currently up to \$300.**
- H. The applicant is advised that sewer infrastructure on the premises is to comply with the provisions of the Health Act 1911.**
- I. The applicant is advised that this approval relates to the use of the site for non-habitable purposes only.**
- J. Signage is not approved as part of this application and shall be subject to a separate application for planning consent.**
- K. When approving the application under the Shire of Waroona Town Planning Scheme, Council also approves the application under the Peel Region Scheme in accordance with Clause 21 of the Peel Region Scheme and Instrument of Delegation DEL 2008/12 Powers of Local Governments (PRS).**

**CARRIED 5/0**

**9.3 DEPUTY CEO/DIRECTOR CORPORATE SERVICES**

<b>9.3.1 ACCOUNTS FOR PAYMENT</b>	
Reporting Officer / Officer's Interest:	Kathy Simpson, Finance Officer / Nil
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil
Proponent:	N/A
Landowner:	N/A
Date of Report: 20/4/15	File No.: 1/3
Previous Reference:	N/A
Policy Implications:	N/A
Statutory Implications:	N/A
Strategic Implications:	N/A
Financial Implications:	N/A
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>): No. 6 "Active Civic Leadership, Good Governance, &amp; Excellence in Management"</b>	
<b>Voting Requirements</b>	<b>Simple Majority</b>

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.3.1</b>
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**COUNCIL RESOLUTION****OCM15/04/034****MOVED: CR MASON****SECONDED: CR SALERIAN****That Vouchers numbered:**

<b><u>ACCOUNT</u></b>	<b><u>CHEQUE NOS.</u></b>	<b><u>TOTAL \$</u></b>
<b>Municipal</b>	<b>Cheques 8017 - 8031</b>	<b>\$27,191.84</b>
<b>Trust (Cheque/EFTs)</b>	<b>EFT 20009, 20120 &amp; 20145</b>	<b>\$29,665.05</b>
<b>Electronic Transfers Municipal Fund</b>	<b>EFT 20010 to 20144</b>	<b>\$518,249.15</b>
<b>Direct Wages</b>	<b>01/3/2015 – 31/3/2015 inclusive</b>	<b>\$173,285.04</b>
<b>GRAND TOTAL:</b>		<b><u>\$748,391.08</u></b>

**and attached at Appendix 9.3.1 be endorsed.****CARRIED 5/0**

<b>9.3.2 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2014 TO 31 MARCH 2015</b>	
Reporting Officer / Officer's Interest:	Ashleigh Nuttall – Manager Financial Services / Nil
Responsible Officer / Officer's Interest	Laurie Tilbrook - Deputy CEO/Director Corporate Services / Nil
Proponent:	N/A
Landowner:	N/A
Date of Report: 16/3/15	File No.: 1/1
Previous Reference:	N/A
Policy Implications:	N/A
Statutory Implications:	N/A
Strategic Implications:	N/A
Financial Implications:	N/A
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>): No. 6 "Active Civic Leadership, Good Governance, &amp; Excellence in Management"</b>	
<b>Voting Requirements</b>	<b>Simple Majority</b>

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers:</b>	<b>9.3.2</b>
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**COUNCIL RESOLUTION****OCM15/04/035****MOVED: CR MASON****SECONDED: CR DEW**

**That the Monthly Statements of Financial Activity for the period 1 July 2014 to 31 March 2015 be received and noted.**

**CARRIED 5/0**



<b>9.3.3 RECOMMENDED TRAINING POLICY FOR INCIDENT MANAGEMENT COMPETENCIES WITHIN BUSH FIRE BRIGADES</b>	
Reporting Officer / Officer's Interest:	Jason Robertson, Mgr Environmental Health & Building Services / Nil
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil
Proponent:	Department of Fire and Emergency Services
Landowner:	Shire of Waroona
Date of Report: 20 <sup>th</sup> April 2015	File No: 55/1
Previous Reference:	OCM11.07.085
Policy Implications:	Division 9: No.7: Volunteer "Bushfire Brigade" Training Policy
Statutory Implications:	Emergency Management Act 2005 Bush Fires Act 1954
Strategic Implications:	Nil
Financial Implications:	In report
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (Strategic Community Plan-SCP): THEME 4: SOCIETY/COMMUNITY WELLBEING</b> <i>Maintain strong sense of Community; Effective Community Wellbeing</i>	

### **PROPOSAL SUMMARY**

For Council to adopt the recommended changes to its Volunteer "Bushfire Brigade" Training Policy from the Department of Fire and Emergency Services.

### **BACKGROUND/INITIAL COMMENTS**

Council adopted its current Volunteer "Bushfire Brigade" Training Policy in 2011. In December of 2014 the Department of Fire and Emergency Services sent correspondence to local governments, advising the Department had recently developed a suite of incident management courses to better equip responders with contemporary skills for both Level One and Two emergencies, specifically for Incident Controllers and Operations Officer roles.

The Department acknowledged many local government Bush Fire Brigade personnel have, or are in the process of attaining such skills to increase local government's abilities to effectively manage such incidents including assisting in succession planning for future key roles within the Brigades.

The Department made several recommendations for local governments to consider as a minimum standard in addition to existing requirements for respective ranks within their training policies.

### **REFERRALS**

N/A

### **STRATEGIC COMMUNITY PLAN ISSUES/IMPLICATIONS**

The Shire of Waroona Bush Fire Brigades are comprised of a volunteer base. It is a core element of the Shire's Strategic Community Plan for maintaining a strong sense of community and well-being to support, recognise, and encourage volunteers. With regard to Bush Fire Control matters, it is imperative Council considers recommendations from



the lead Hazard Management Agency for up-skilling of volunteers holding a particular rank within a Brigade.

### **FINANCIAL ISSUES/IMPLICATIONS**

There will be potentially some financial borne costs with respect to upskilling of various brigade members.

### **POLICY ISSUES/IMPLICATIONS**

The Department of Fire and Emergency Services has made the following recommendations with regard to respective ranks within the Training Policy:

- Level One Incident Controller – Chief Bush Fire Control Officer (CBFCO), Deputy Chief Bush Fire Control Officer (DCBFCO), Fire Control Officer (FCO) and Captain;
- Level Two Operations Officer – Chief Bush Fire Control Officer (CBFCO);
- Level Two Incident Control Officer – Chief Bush Fire Control Officer (CBFCO)

The current Volunteer “Bushfire Brigade” Training Policy details that the Chief Bush Fire Control Officer and Deputy Chief Bushfire Control Officer can be appointed as a Level One Incident Controller.

The Department’s recommendations for a Level One Incident Controller extends to a volunteer brigade member who holds the rank of Fire Control Officer and/or Captain also.

The current Volunteer “Bushfire Brigade” Training Policy does not specify criteria for a Level Two Operations Officer and Level Two Incident Controller.

For the Level Two Operations Officer and Level Two Incident Controller roles, it is sufficient for the existing policy to be amended to reflect the Departments recommendations.

### **STATUTORY ISSUES/ENVIRONMENT/IMPLICATIONS**

There are no inherent implications with this proposal.

### **LEGAL ISSUES/IMPLICATIONS**

There are no inherent legal implications with this proposal.

### **COMMUNITY CONSULTATION**

N/A

### **OFFICER'S FINAL COMMENTS/CONCLUSIONS**

The Shire of Waroona has a dedicated volunteer base for its Bush Fire Brigades.

It is recognised that to continue with maintaining and enhancing its volunteer base for Council to accept and support continued training and upskilling of its volunteers for the benefit of the entire community.



The Department of Fire and Emergency Services recommendations are geared towards building capacity within communities for them to effectively manage pre and post incident events.

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers:</b>	<b>9.3.3</b>
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### **VOTING REQUIREMENTS**

Absolute Majority

### **COUNCIL RESOLUTION**

**OCM15/04/036**

**MOVED: CR WRIGHT**

**SECONDED: CR SALERIAN**

**That Council:**

**Adopt the recommendations for Incident Management Competencies within Bush Fire Brigades from the Department of Fire and Emergency Services and,**

- 1) Amend the Volunteer “Bushfire Brigade” Training Policy to reflect adopted changes as follows: - Chief Bush Fire Control Officer and Deputy Chief Bush Fire Control Officer**

**To be appointed as a Chief or Deputy Chief Bush fire Control Officer the volunteer must be a competent firefighter, attained a minimum 2 years’ experience as a Fire Control Officer and have completed the following additional training:**

**Chief Bush Fire Control Officer:**

**Level Two Incident Controller**

**Level Two Operations Officer**

**Level One Incident Controller**

**Deputy Chief Bush Fire Control Officer:**

**Level Two Operations Officer**

**Level One Incident Controller**

- 2) Amend the Volunteer “Bushfire Brigade” Training Policy to reflect adopted changes as follows: - Fire Control Officer**

**To be appointed as a Fire Control Officer a volunteer must be a competent firefighter, attained a minimum of 2 years’ active operational experience and have completed the training requirements equivalent to a Captain and have completed the following additional training:**

**Level One Incident Controller**

**Fire Control Officer**



**3) Amend the Volunteer “Bushfire Brigade” Training Policy to reflect adopted changes as follows: - Captain**

**To be appointed as a Captain a volunteer must be a competent firefighter, attained a minimum of 2 years’ active operational experience as Lieutenant and have completed the following additional training:**

**Level One Incident Controller  
Advanced bushfire  
Sector Commander**

**4) The training requisites to be undertaken by appropriate volunteers and completed by October 2016.**

**CARRIED BY ABSOLUTE MAJORITY 5/0**

## 9.4 CHIEF EXECUTIVE OFFICER

Cr's Mason and Wright declared an interest affecting impartiality in Item 9.4.1 as members of the Waroona Cricket Club.

Cr Germain declared an interest affecting impartiality in Item 9.4.1 as Chairperson of the Waroona Community Health & Resource Centre Board.

<b>9.4.1 FINANCE AND SERVICE LEVEL REVIEW</b>	
Reporting Officer / Officer's Interest:	Ian Curley, Chief Executive Officer / Nil
Date of Report: 20 April 2015	File No.: 1/1
Previous Reference:	Finance & Audit Ctte Meeting 23.3.2015
Policy Implications:	Policy 1.33 - Operating Surplus Ratio. Policy 1.34 - Current Ratio. Policy 1.40 - Risk Management
Statutory Implications:	Local Government Act 1995 Local Government (Financial Management) Regulations 1996
Strategic Implications:	N/A
Financial Implications:	Included in report
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>): Theme 4: Society and community wellbeing and theme 5: "Assets, Resources, Financial Management &amp; Sustainability"</b>	

### **PROPOSAL SUMMARY**

Council is requested to consider implementing a number of cost saving initiatives identified in a recent review of the current budget and service levels as recommended by the Finance and Audit Committee, Recreation Advisory Committee and Works and Services Committee

### **BACKGROUND/INITIAL COMMENTS**

At a Finance and Audit Committee Meeting of 23 March 2015, a number of items were considered regarding potential measures to reduce expenditure or increase revenue.

**Appendix 9.4.1A** details the areas which were considered by the Committee and the resulting recommendations from the Committee.

**Appendix 9.4.1B** details the consideration of the Recreation Advisory Committee in relation to a proposed temporary closure of the swimming pool.

**Appendix 9.4.1C** details the consideration of the Works and Services Committee in relation to the Drakesbrook Cemetery gardening costs.

### **REFERRALS**

The Finance & Audit Committee referred some suggested amendments to the Recreation Advisory Committee and Works & Services Committee for further consideration.

### **STRATEGIC COMMUNITY PLAN ISSUES/IMPLICATIONS**



The relevant Strategic Community Plan issue area is Theme number 4 “Society and community wellbeing and theme and Theme number 5 “Assets, Resources, Financial Management & Sustainability”

### **FINANCIAL ISSUES/IMPLICATIONS**

Various amendments to the 2014/15 Budget are recommended.

### **POLICY ISSUES/IMPLICATIONS**

#### **Policy 1.33 - Operating Surplus Ratio.**

For each year, until 2023/24 Council will attempt to reduce its deficit position with relation to the standard net “operating surplus ratio, with the view to attaining a surplus position.

#### **Policy 1.34 - Current Ratio**

A minimum current ratio of at least a factor of 1 should occur each year, so that council will always have sufficient working capital / liquidity to meet its short-term financial obligations out of unrestricted current assets.

#### **Policy 1.40 - Risk Management**

This policy provides a framework for the management of organisational risk. It outlines Council’s commitment to risk management principles, systems and processes to ensure consistent and affective assessment of risk in planning, decision making, operational processes and new issues identified.

Relevant risk categories include:

2. Property Maintenance & Management Practices.
3. Work Practices & Operational Issues.
8. Business Continuity [avoiding Disruptions] - Where Disasters/Emergencies arise
14. Income & Expenditure risks.
15. Adequate Financial Management, Budgeting, Financial Planning.

### **STATUTORY ISSUES/ENVIRONMENT/IMPLICATIONS**

#### **Local Government Act 1995**

Section 6.4 of the Act requires local governments to prepare an annual financial report for the preceding financial year.

#### **Local Government (Financial Management) Regulations 1996**

Part 4 of the Regulations includes the requirements for financial reports.

Regulation 50 specifies the financial ratios to be included in annual financial reports including the current ratio, the asset consumption ratio, the asset renewal funding ratio, the asset sustainability ratio, the debt service cover ratio, the operating surplus ratio and the own source revenue coverage ratio.

### **COMMUNITY CONSULTATION**

Nil

**OFFICER'S FINAL COMMENTS/CONCLUSIONS**

The recommendations of Council's Committees are recommended for consideration to implement by the Council.

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.4.1A,B,C</b>
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**VOTING REQUIREMENTS**

Simple Majority 1,2,3,5,6,7  
Absolute Majority 4

**COUNCIL RESOLUTION**

**OCM15/04/037**

**MOVED: CR MASON**

**SECONDED: CR WRIGHT**

**That, on the recommendation of the Finance and Audit Committee, Council requests that –**

- a) The Waste Advisory Committee investigates refinements to the biennial bulk rubbish collection and report to Council prior to forming the 2015/16 budget. Refinements to consider the appropriateness and cost effectiveness of the current delivery of this program and potential improvements that may better target the program to areas of need. Eg only accessible to pensioners; pre-booked collections instead of all out on the verge etc.**
- b) The Waste Management Advisory Committee investigates the potential to release more space to be available for rubbish disposal at the Buller Road Refuse site to improve income for the site.**
- c) The Waroona Visitor Centre Working Group analyse the annual budget and deliverable service at the Visitors Centre and report findings to Council prior to the 2015/16 budget.**
- d) The Recreation Advisory Committee conduct a review of the Waroona Show gate fee and the assistance provided to event preparation.**

**CARRIED 5/0**

**COUNCIL RESOLUTION**

OCM15/04/038

MOVED: CR MASON

SECONDED: CR WRIGHT

That, on the recommendation of the Finance and Audit Committee, Council Investigates utilising the Drakesbrook Despatch for the Shire newsletter and withdrawing from the Sea to Scarp publication in the Harvey Waroona Reporter and articles be submitted to newspapers circulation the district.

**CARRIED 5/0****COUNCIL RESOLUTION**

OCM15/04/039

MOVED: CR WRIGHT

SECONDED: CR MASON

That, on the recommendation of the Finance and Audit Committee, the following initiatives be enacted and come into effect as of 1 July 2015 so as to be included in the 2015/16 budget –

- i) Public BBQs in the Shire be decommissioned between 30 April and 1 November each year, except for the BBQs at Preston Beach and one at Centennial Park.
- ii) Council attendance at the annual Local Government Week Conference be limited to 4 full registrations.
- iii) King Park, Pisconeri Park and Hamel Park be turned into dry parks for a trial period of 12 months.

**CARRIED 5/0****COUNCIL RESOLUTION**

OCM15/04/040

MOVED: CR DEW

SECONDED: CR MASON

That Council, request the Waste Management Advisory Committee to consider the recommendation of the Finance and Audit Committee, to approve a transfer of \$60,000 from the municipal fund to the waste reserve fund be reduced to \$30,000 to offset the reduced income at the Buller Road refuse site projected for 2014/15.

**CARRIED 5/0**



**COUNCIL RESOLUTION**

OCM15/04/041

MOVED: CR WRIGHT

SECONDED: CR MASON

That, on the recommendation of the Finance and Audit Committee, council advise the CEO that the biennial agreement between the Shire and Community Centre Board, which is due to be consideration for renewal on 1 July 2015, be considered on a basis that the annual amount not include an escalation for CPI.

**CARRIED 5/0****COUNCIL RESOLUTION**

OCM15/04/042

MOVED: CR MASON

SECONDED: CR WRIGHT

That, on the recommendation of the Recreation Advisory Committee, Council resolves that the swimming pool at the Waroona Recreation and Aquatic Centre be closed for annual maintenance purposes from 1 June 2015 through to 30 June 2015.

**CARRIED 5/0****COUNCIL RESOLUTION**

OCM15/04/043

MOVED: CR MASON

SECONDED: CR SALERIAN

That, on the recommendation of the Works and Services Committee, that the existing level of service to the Drakesbrook Cemetery be maintained.

**CARRIED 5/0**

<b>9.4.2 PEEL DEVELOPMENT COMMISSION BOARD VACANCIES</b>	
Responsible Officer / Officer's Interest	Ian Curley Chief Executive Officer / Nil
Proponent:	Peel Development Commission
Landowner:	N/A
Date of Report: 28 April 2015	File No.: 117/1
Previous Reference:	OCM14/04/039
Statutory/Policy Implications:	N/A
Strategic Implications:	N/A
Financial Implications	N/A
Asset Mgt & LCC Implications:	N/A
Workforce Implications:	N/A
<b>Voting Requirements</b>	Simple Majority
<b>LINKED TO STRATEGIC OBJECTIVE NUMBER (<i>Strategic Community Plan-SCP</i>), No.3 "Maintain a strong sense of Community" 6 Achieve Active Civic Leadership</b>	

### **PROPOSAL**

To consider nominating a Shire of Waroona representative to fill a vacancy on the PDC board. The position is to be filled by an Elected member.

### **BACKGROUND**

Local Governments from the Peel regional (City of Mandurah, Shires of Murray, Boddington, Serpentine Jarrahdale and Waroona) have 3 elected members on the board, one expiring each year, that represent all Councils interests. This year there is vacancies due to expire this year.

Historically, the member is nominated on a rotation basis, around the 5 Council's, however, PDC has advised that they prefer the nominations to be open to all Councils. The 5 Local Governments have not advised of any change to their historic practice of nominating Councillors on a rotational basis.

Cr Germain was elected to the PDC Board in 2014 as a local government representative.

### **COMMUNITY CONSULTATION**

N/A

### **OFFICER'S COMMENTS**

A copy of the vacancy information is attached.

<b>Appendices Attached:</b>	<b>Yes</b>	<b>Appendices Numbers: 9.4.2</b>
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**OFFICER RECOMMENDATION**

**That Council consider a nomination for a 2015 local government member vacancy on the Peel Development Commission.**

*It is noted that Council took no action on item 9.4.2*

**10. CONFIDENTIAL REPORTS**

Nil

**11. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN, OR FOR CONSIDERATION AT NEXT MEETING**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE/REPORTS & INFORMATION**

**12.1 ELECTED MEMBERS**

Nil

**12.2 OFFICERS**

Nil

**13. CLOSURE OF MEETING**

There being no further business the Chairperson closed the meeting the time being 5.20 pm.

I CERTIFY THAT THESE MINUTES WERE CONFIRMED AT THE ORDINARY COUNCIL MEETING HELD 26 MAY 2015 AS BEING A TRUE AND CORRECT RECORD OF PROCEEDINGS.

.....  
PRESIDING MEMBER

.....  
DATE

