



MINUTES

ORDINARY COUNCIL MEETING

TUESDAY 25 JULY 2006

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1. DECLARATION OF OPENING/ANNOUNCEMENTS

The Chairperson declared the Meeting open at 10.05am and welcomed Members, and Staff to the Meeting.

2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr N Dew	Shire President	Coastal Ward
Cr C Germain	Deputy Shire President	Town Ward
Cr M Walmsley		West Ward
Cr B Heath		Town Ward
Cr T Witney		Town Ward
Mr I Curley		Chief Executive Officer
Mr L Tilbrook – 1.05pm – 2.05pm		Deputy Chief Executive Officer
Mr M Turner - 10.05am - 11.46am: 12.13pm - 2.13pm		Director Strategic Development
Mr S Cleaver		Director Community Services
Mr R Davidson - 10.05am - 11.46am	Manager Planning & Development Services	
Mrs M Ellis - 10.05am - 10.25am: 1.05pm – 2.05pm	Community Development Officer	
Mrs RH O'Mara	Executive Support Officer - Minute Taker	

APOLOGIES

Cr P Fitzpatrick	East Ward
Cr Z O'Reilly Carter	Coastal Ward
Cr M Davis - Leave of Absence	Town Ward

3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE

Nil

4.1 PUBLIC QUESTION TIME

Nil

4.2 PUBLIC STATEMENTS

Nil

5. DISCLOSURES OF MEMBERS' & OFFICERS' INTERESTS

Cr Witney declared an Indirect Financial Interest in Item 9.5.1
 Cr Germain declared an Interest Affecting Impartiality in Items 9.2.1 and 9.5.1

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS/DEPUTATIONS/PRESENTATIONS**7.1 TRANSWA**

Mr Kim Stone of TransWA gave a presentation to Council on the WA Government and Transwa's proposed changes to the mix of Transwa's Services between Perth and Bunbury. See **Appendix A**.

8. CONFIRMATION OF MINUTES**8.1 ORDINARY COUNCIL MEETING – 27.06.06****COUNCIL DECISION**

OCM06/132

MOVED: Cr Heath

SECONDED: Cr Witney

That the Minutes of the Ordinary Council Meeting held 27 June 2006 be confirmed as being a true and correct record of proceedings.

CARRIED 5-0**9. REPORTS OF OFFICERS AND COMMITTEES****9.1 MANAGER WORKS & SERVICES**

Nil

9.2 DIRECTOR COMMUNITY SERVICES

Cr Germain declared an Interest Affecting Impartiality in the following Item 9.2.1, being a member of the Waroona St John Ambulance Committee.

9.2.1 NO. 3 (LOT 18) HENNING STREET PROPOSED AMBULANCE GARAGE

Reporting Officer / Officer's Interest:	Steve Cleaver, Director Community Services/Nil	
Responsible Officer / Officer's Interest:	Steve Cleaver, Director Community Services/Nil	
Proponent:	St John Ambulance	
Landowner:	Shire of Waroona	
Date of Report: 21 July 2006		File No: 44/1
Previous Reference:	Nil	
Statutory/Policy Implications:	Local Government Act 1995	
Strategic Implications:	Nil	
Financial Implications:	Nil	
Voting Requirements	Simple majority	

Proposal

St Johns Ambulance wishes to construct a six by nine metre garage at the rear of the Ambulance Hall site at No 3 (lot 18) Henning Street, Waroona. As the property is Shire owned land the matter requires Council endorsement.

Background

The St John Ambulance has received grant funding for the construction of a garage to house volunteer vehicles whilst officers are on call out. Past history is that volunteers vehicles have been subject to damage whilst on duty and away from the station.

Community Consultation

Nil

Officer's Comments

The proposed building is a three car garage constructed of steel and clad in Colorbond. Engineered plans have been submitted and the St John Ambulance advises that no Shire funding is required.

As the building will comply with Council's Town Planning and Building requirements Councils endorsement as the land owner is recommended.

<p><u>COUNCIL DECISION</u> OCM06/133 MOVED: Cr Walmsley SECONDED: Cr Witney</p> <p>That Council consent to St John Ambulance constructing a 6m x 9m garage at Lot 18 Henning Street Waroona subject to the siting of which being approved by the Director Community Services.</p> <p style="text-align: right;"><u>CARRIED 5-0</u></p>

9.2.2 CLEANAWAY CONTRACT VARIATION

Reporting Officer / Officer's Interest:	Steve Cleaver - Director Community Services / Nil
Responsible Officer / Officer's Interest:	Steve Cleaver - Director Community Services / Nil
Proponent:	Cleanaway
Landowner:	N/A
Date of Report: 21 July 2006	File No: 77/3
Previous Reference:	Nil
Statutory/Policy Implications:	Local Government Act 1995
Strategic Implications:	Nil
Financial Implications:	Nil
Voting Requirements	Absolute Majority

Proposal

To continue the Shire's Rubbish Removal Contract with Cleanaway following sale of Brambles Industries Ltd to Kohlberg Kravis Roberts & Co (KKR).

Background

In July 2002 the Shire in conjunction with the Shires of Murray and Serpentine/Jarrahdale entered into an eight year contract for the collection of kerbside waste with Cleanaway. Recently the Cleanaway Company was sold by its parent company Brambles to the US private equity firm KKR.

Community Consultation

Nil

Officer's Comments

This sale of Cleanaway results in a change to the Contract which requires the Council's endorsement. In relation to business operations no changes will occur.

COUNCIL DECISION

OCM06/134

MOVED: Cr Heath

SECONDED: Cr Germain

That the Shire of Waroona consent to the change in control of Brambles Australia Ltd to Kohlberg Kravis Roberts & Co and that the Chief Executive Officer and Shire President sign and seal the variation to the contract.

CARRIED 5-0

9.3 DIRECTOR STRATEGIC DEVELOPMENT**9.3.1 WAROONA COMMUNITY ART PROJECT (WCAP)**

Reporting Officer / Officer's Interest:	Maree Ellis - Community Development Officer / Nil
Responsible Officer / Officer's Interest:	Matthew Turner - Director Strategic Development / Nil
Proponent:	Shire of Waroona
Landowner:	Shire of Waroona
Date of Report: 14 July 2006	File No: 126/11
Previous Reference:	Item 9.2.1 January 2006 OCM
Statutory/Policy Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	Proposed design falls within budget, with funds obtained from project partner Alcoa Foundation.
Voting Requirements	Simple Majority

Proposal

That Council receive the concept design for Drakesbrook Place endorsed by the Waroona Community Art Project (WCAP) Steering Group and advertise it for public comment.

The artist Warren East will present a model of the proposed design to Council at the Meeting. The design proposal and rationale are contained in Appendix 1.

Background

At the January 2006 Ordinary Council Meeting, Council agreed to accept \$52,380 from the Alcoa Foundation for a Community Art Project to create a significant piece of artwork for Drakesbrook Place. Artwork would also be created for the Moorditj Miya building at Waroona District High School.

It was agreed that the Council would be kept informed regarding the concept and design and would make the final decision regarding the design for Drakesbrook Place.

Mr Warren East, a resident of Waroona, was subsequently appointed to the role of Leading artist for the project. A Steering Group was formed comprising community members, artists, Alcoa representative, and the Shire of Waroona Community Development Officer and Town Planner to work with the Leading Artist on the further development and implementation of the project.

A visioning workshop was held in May and attended by members of the community who provided very inspirational information and some rich resource material. Primary school students also participated in the project by drawing their impressions of historical stories as told by long term residents who recalled their memories of growing up in the district. A broad range of topics from school days, sport, to farming inspired students who asked many questions and produced some amazing drawings. These workshops have provided the information and theme for the concept design.

The concept is now in the design phase and is presented as a model to Council for its consideration.

Community Consultation

The project has involved existing workshops with the community and there has been consultation with the Waroona Historical Society. It is proposed to invite public comment on the design via a notice in the Harvey Reporter and a 21 day comment period.

Officer's Comments

The Project Artist has fulfilled the requirements of the project brief, and in consultation with the Steering Group has engaged over 250 school children and 100 community members in the community consultation phase of the project.

Mr East is also working with local aboriginal artist Vickie Anderson on the concept design for the Moorditj Miya building.

The design is based around a common theme and elements within the design will reflect the children's interpretation of the stories told to them by older members of the community. It reflects the things that the people value most about Waroona and incorporates some iconic themes such as the environment, waterways and sense of community.

The Steering Group represents a cross section of the community and has endorsed the designs.

APPENDIX 1

COUNCIL DECISION

OCM06/135

MOVED: Cr Heath

SECONDED: Cr Germain

That Council resolve to receive the concept design for Drakesbrook Place as endorsed by the Waroona Community Art Project (WCAP) Steering Group and contained in Appendix 1 and advertise it for public comment.

CARRIED 5-0

The Community Development Officer left the meeting and the Chambers at this point the time being 10.25am.

9.3.2 **DRAFT PLANNING POLICY 18.0 – SEA CONTAINERS**

Reporting Officer / Officer's Interest:	Ross Davidson - Manager Planning and Development Services / Nil
Responsible Officer / Officer's Interest:	Ross Davidson - Manager Planning and Development Services / Nil
Proponent:	Nil
Landowner:	Nil
Date of Report: 18 July 2006	File No: 111/1
Previous Reference:	Nil
Statutory/Policy Implications:	Part 2.4 of the Scheme allows Council to make policies.
Strategic Implications:	Nil
Financial Implications:	Cost of advertising
Voting Requirements	Absolute Majority

Proposal

To prepare a Town Planning Scheme Policy to introduce controls for the use of sea containers within the Shire of Waroona and to regulate the zones in which they may be used. Copy of draft Policy "18.0 – Sea Containers" is attached at Appendix 2.

Background

Although thus far the Shire of Waroona has not had significant problems, the experience of other local governments has indicated that there is a proliferation in the number of sea containers being placed on land and used for a variety of purposes other than that which was originally intended.

Community Consultation

Part 2.4.1 of the Scheme requires the advertising of a summary of a draft Policy once a week for two consecutive weeks in a newspaper circulating in the area and inviting submissions to be made to Council.

Officer's Comments

While these containers do offer some advantages in terms of secure storage, they are generally unsightly and contribute little to the amenity of the area around them. Their limited use might be appropriate in an industrial setting, but is entirely inappropriate in an urban area.

At present there are no controls for the specific use of sea containers in the Shire and a Policy will provide certainty for both landowners and Council in any future dealings that may arise in connection with their use.

OFFICER RECOMMENDATION

That Council, pursuant to Clause 2.4 of Town Planning Scheme No. 7, resolves to adopt draft Planning and Development Policy No.18 – “Sea Containers” as attached at Appendix 2 for the use of sea containers within the Shire of Waroona and advertise the draft Policy in accordance with Clause Part 2.4.1 of the Scheme.

Note:

The Officer Recommendation was changed to include two amendments to the Draft Policy recommended by the Officer.

APPENDIX 2**COUNCIL DECISION****OCM06/136****MOVED: Cr Walmsley****SECONDED: Cr Witney**

That Council, pursuant to Clause 2.4 of Town Planning Scheme No. 7, resolves to adopt draft Planning and Development Policy No.18 – “Sea Containers” as attached at Appendix 2 for the use of sea containers within the Shire of Waroona and advertise the draft Policy in accordance with Clause Part 2.4.1 of the Scheme with the following amendments.

- 1. Under Assessment of Proposals (a) Road and Sea Transport – delete the words “Urban 1 ‘Town Centre’; and**
- 2. (c) Conversion to a building for personal or commercial storage on a property – (a) (ii) after the word zone delete the word ‘and’ and insert ‘(excluding Rural Residential zone)’**

CARRIED BY ABSOLUTE MAJORITY 5-0

9.3.3 LOT 15 GULLIVER ROAD, HAMEL – APPLICATION FOR PLANNING CONSENT FOR CHANGE OF USE - NURSERY

Reporting Officer / Officer's Interest:	Mike Critch – Town Planner / Nil	
Responsible Officer / Officer's Interest:	Ross Davidson – Manager Planning & Development Services / Nil	
Proponent:	Julie Rowles	
Landowner:	Julie Rowles	
Date of Report: 13 July 2006		File No: TP962
Previous Reference:	N/A	
Statutory/Policy Implications:	See Heading in Report	
Strategic Implications:	Nil	
Financial Implications:	Nil	
Voting Requirements	Simple Majority	

Proposal

An application for a proposed Horticultural Nursery at Lot 15 Gulliver Road, Hamel was received by Council on the 22 May 2006. The proposed Nursery will accommodate horticulture and landscape supplies for the sole use of WA Horticultural Developments. The proposal includes shade houses, a soil holding yard and equipment sheds. There will be up to two employees working on site and the nursery will not be open to the general public.

Site plans and details are contained in Appendix 3.

Statutory & Policy Implications

The subject site is zoned 'Rural 2 – Irrigated Agriculture' under Town Planning Scheme No. 7. A 'Nursery' is a Permitted (P) use under the Scheme.

There are no specific Scheme provisions that apply to the proposed development, however, the objectives for the zone are to preserve the rural character of the Districts farming lands, and ensure that they continue to contribute materially to the Districts economy.

Department of Environment- "Water Quality Protection Note: Nurseries and Garden Centres"

The note offers the Department of Environment consolidated views on best environmental management of plant nurseries and garden centres. It offers guidance on acceptable practices used to protect the quality of Western Australian water resources and provides "a basis for the development of a multi-agency code or guidelines designed to balance the views of industry, government and the community while sustaining a healthy environment."

The intention of the Protection Note is to protect multi use waterways and unconfined aquifers used for private or municipal (non-drinking) water supplies. The proponent is encouraged to follow the Environmental Management practices set out in the Protection Note particularly with regard to irrigation of plants on site, fertiliser application, waste management and waste disposal.

Community Consultation

Pursuant to Planning and Development Policy 1.0 – ‘Community Consultation’ and under Clause 8.2.2 of the Scheme, advertising was required for public comment. Notice of the proposed development was required due to the designated ‘AA’ use with possible local impacts and notice was sent to 19 surrounding landowners. Respondents were given 21 days to make a submission. During this period, no submissions were received.

The Department of Environment were also invited to comment on the proposal. The DoE assessed the proposal and recommended that a Nutrient and Irrigation Management Plan be prepared and implemented addressing the issues outlines in the DoE Water Quality Protection Note entitled ‘Nutrient and Irrigation Management Plans’. The DoE also recommended that the proponent follow the advice contained in the DoE Water Quality Protection Note entitled ‘Nurseries and Garden Centres’. They recommended that the applicant contact the Department of Environment Mandurah office concerning groundwater usage, as the site is contained in the Murray Groundwater Area.

Officer's Comments

Surface runoff and nutrient loading should be a serious consideration for the proponents given the close proximity to irrigation channels and the irrigated agricultural areas.

It is recommended that the proponent considers the management measures set out in the Water Quality Protection Note by the Department of Environment to ensure that the Garden Centre has a minimal impact on existing aquifers and the environment. The proposed Nursery has soil and mulch holding areas which may generate stormwater runoff and wastewater rich in Nitrogen and Phosphorus. A Nutrient and Irrigation Management Plan should be provided by the applicant to ensure the site operates under the best management practices and minimises the impact of nutrients on site.

The applicant will be required to meet the conditions set out in the Planning Consent regarding Nutrient management, regardless of the site works commencing prior to the Council’s approval.

The Garden Centre can be accommodated on the site without impacting on neighbouring properties and traffic movements along Gulliver Road providing the proponent is using the Nursery for the wholesale purposes of WA Horticultural Developments Pty Ltd. Given the extent of the existing layout on site, it is considered that the inclusion of a Nursery is reasonable and will not likely have significant impacts on the amenity and function of the surrounding area.

On this basis it is recommended that the application be approved.

APPENDIX 3**COUNCIL DECISION**

OCM06/137

MOVED: Cr Heath

SECONDED: Cr Germain

That Council resolve, with respect to the application received on 22 May 2006, for a Garden Centre on Lot 15 Gulliver Road, Hamel to approve the application subject to the following conditions:

1. A Nutrient and Irrigation Management Plan (NIMP) is to be prepared and implemented to the satisfaction of Manager Planning & Development Services. The NIMP should address the issues outlined in the Water Quality Protection Note entitled "*Nutrient and Irrigation Management Plans*".
2. The Nursery hereby approved is to be used for wholesale purposes only and no retailing is to be permitted from the property.

Advice to applicant:

- a. The proponent follows advice given in the Department of Environment's Water Quality Protection Note on Nurseries and Garden Centres with regard to Management Measures and Waste management and disposal.
- b. The property is located in the Murray Groundwater Area where there are issues of groundwater quality and availability. Applicant should seek advice from Department of Environment Mandurah office concerning groundwater usage. A licence will be required before groundwater abstraction can commence.

CARRIED 5-0

9.3.4 LOT 29 (No. 3) SOUTHWAY CLOSE, PRESTON BEACH – APPLICATION FOR PLANNING CONSENT FOR SECOND STOREY ADDITIONS

Reporting Officer/Officer's Interest:	Mike Critch – Town Planner / Nil
Responsible Officer / Officer's Interest:	Ross Davidson – Manager Planning & Development Services / Nil
Proponent:	Gerald Downey
Landowner:	Gerald and Kaye Downey
Date of Report: 17 July 2006	File No: TP899
Previous Reference:	Nil
Statutory/Policy Implications:	See Heading in Report
Strategic Implications:	Nil
Financial Implications:	Nil
Voting Requirements	Simple Majority

Proposal

Council received an application for Planning Consent on 15 November 2005 for a second storey addition to the dwelling at Lot 29 Southway Close, Preston Beach. The proposed upper floor extension includes kitchen, dining and living areas and demonstrates a reduced setback of 2.7m from the south eastern boundary.

The submitted site and floor plans, elevations, and a location plan are shown at Appendix 4.

Statutory/Policy Implications

The proposal complies with all of the provisions of the Scheme and the Residential Design Codes with the exception of overlooking from a kitchen window. A habitable room, such as a kitchen, is required to be setback 6 metres from the boundary where it can overlook an adjoining property. The submitted plans indicated a 2.7 metre setback from the southern boundary.

Community Consultation

Pursuant to Planning and Development Services 1.0 – ‘Community Consultation’, consultation with the adjoining owner was required because of the non compliance with the ‘Deemed to Comply’ provisions of the R-Codes. The adjoining affected neighbour was notified in writing on 25 November 2005 and given three weeks in which to lodge a submission.

The adjoining owner did object to the proposal. A summary of the submission and officer response is provided in the Schedule of Submission(s) as depicted in **Appendix 5**. The main concern of the affected neighbour was that the proposed extensions are close to the boundary and would impact on privacy.

Officer's Comments

Given the slope of the subject site in relation to the neighbouring property, it was understood that there would be privacy issues. Windows for the proposed kitchen area would directly overlook the adjoining backyard and outdoor living area. The applicant was reluctant to make changes to the kitchen windows (i.e. change to highlight windows) as to avoid losing views of Lake Preston to the south.

A site visit conducted in January 2006 to assess the impact of the overlooking revealed that certain measures could be imposed on the applicant to minimise the overlooking, while maintaining the larger kitchen windows. Following the site visit, the applicant was asked to provide a site survey demonstrating levels and contours of both properties and details for roof levels, location and height of windows and other features for the adjoining property.

Assessment of Performance Criteria 3.8.1 – Visual Privacy was undertaken to achieve permanent vertical screening to restrict views within the cone of vision between active habitable spaces. Analysis of the two properties revealed that a screening patio could be constructed by the applicant to block out the ‘cone of vision’ from the proposed kitchen windows into the adjoining property. A patio 3.540 metres in height, with a length of 8.125m and width of 2.7m is deemed suitable at effectively screening the views of the adjoining property from the proposed first floor kitchen window.

A diagram demonstrating the area screened by the patio roof is contained as **Appendix 6**.

Overlooking and privacy issues will be significantly reduced by inclusion of the patio, The applicant has agreed to construct the patio to ensure privacy for the adjoining property, allowing only a small portion of the adjoining yard to be visible from the first floor. The view portion of the adjoining yard does not include any of the areas the adjoining landowner had concern about, and covers only a small area of the backyard.

It is therefore recommended that the proposed second storey addition be approved.

APPENDICES 4, 5, & 6

<p><u>COUNCIL DECISION</u> OCM06/138 MOVED: Cr Walmsley SECONDED: Cr Germain</p> <p>That Council resolve, with respect to the application, to approve the second storey addition at Lot 29 (No. 3) Southway Close, Preston Beach subject to the following conditions:</p> <p>1. All stormwater runoff from impervious surfaces is to be disposed of on site to the satisfaction of Manager Planning and Development Services.</p> <p style="text-align: right;"><u>CARRIED 5-0</u></p>

9.3.5 **MEMORIAL TO COMMEMORATE THE OLD DRAKESBROOK SCHOOL**

Reporting Officer / Officer's Interest:	Maree Ellis - Community Development Officer / Nil
Responsible Officer / Officer's Interest:	Matthew Turner - Director Strategic Development / Nil
Proponent:	Shire of Waroona
Landowner:	Shire of Waroona
Date of Report: 19 July 2006	File No: 44/17
Previous Reference:	Item 9.2.2 June 2006 OCM
Statutory/Policy Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	Nil
Voting Requirements	Simple Majority

Proposal

That Council accept the design developed by artist Gary Aitken through the Alcoa / Fremantle Arts "Partnering Stronger Communities" project and endorsed by the Drakesbrook School Memorial Steering Group as a suitable memorial to commemorate the site of the Old Drakesbrook School at Centennial Park.

Background

At the June 2006 Ordinary Council meeting, Council agreed to receive the design submitted by the artist Gary Aitken through the Alcoa/Fremantle Arts project and the Old Drakesbrook School Steering Group as a suitable memorial to commemorate the site of the Old Drakesbrook School at Centennial Park and seek public comment on the proposal.

Community Consultation

A notice was placed in the Harvey Reporter inviting comment on the proposal. A model design was made available for public inspection for 21 days at the following locations:

- Waroona Historical Society on Wednesday 12th and 19th of July from 10am to 12 noon.
- At the Shire Administration Office on all other days during normal working hours up to the 24th July.

The advertising period closes on Monday 24 July. At the time of writing no formal submissions have been received, however there were some verbal comments and ideas submitted to members of the steering group as follows:

1. That the top section of Bell Tower shape of school be painted the same colour as the original because that was a known landmark.
2. Build a small bus shelter on the vacant area in front of the hopscotch, which would contain computerised photographic interpretation.

Any further comments received before the close of the consultation period will be provided to Council at the meeting.

Officer's Comments

The above comments merit consideration and discussion however, they are not considered as suitable recommendations for the current project.

1. Paint top section of Bell Tower: This is not recommended as it would interfere with the aesthetics of the aluminium structure. The aluminium would need to be anodised for colour and not painted.
2. Shelter and photographic interpretation: This is not recommended as part of this project. A structure containing interpretation material would need to be located close to but not on the site and further development of this could be investigated in the future.

Overall public comment has been positive with people enjoying the concept of recognising the site in a fun and interactive way. July marks the twelve-month anniversary of when the Old Drakesbrook School burnt to the ground and it is significant that the construction phase of the new project commences at this point.

OFFICER RECOMMENDATION

That Council accept the design as originally detailed in the model by artist Gary Aitken through the Alcoa / Fremantle Arts "Partnering Stronger Communities" project and endorsed by the Drakesbrook School Memorial Steering Group as a suitable memorial to commemorate the site of the Old Drakesbrook School at Centennial Park, Waroona.

Note:

The Officer Recommendation was changed to indicate that the proposed model incorporate 5 knuckle bones instead of the proposed 2.

COUNCIL DECISION**OCM06/139****MOVED: Cr Heath****SECONDED: Cr Germain**

That Council accept the design as originally detailed in the model by artist Gary Aitken through the Alcoa / Fremantle Arts “Partnering Stronger Communities” project and endorsed by the Drakesbrook School Memorial Steering Group (with the incorporation of 5 knuckle bones instead of the proposed 2) as a suitable memorial to commemorate the site of the Old Drakesbrook School at Centennial Park, Waroona.

CARRIED 5-0

9.3.6 **LOT 26 McLARTY STREET, WAROONA – APPLICATION FOR PLANNING CONSENT FOR AN OPERATIONAL DEPOT – WESTERN POWER**

Reporting Officer / Officer's Interest:	Mike Critch – Town Planner/Nil
Responsible Officer / Officer's Interest:	Ross Davidson – Manager Planning & Development Services/Nil
Proponent:	George Brown
Landowner:	George Brown
Date of Report: 13 July 2006	File No: TP979
Previous Reference:	Nil
Statutory/Policy Implications:	See Heading in Report
Strategic Implications:	Nil
Financial Implications:	Nil
Voting Requirements	Simple Majority

Proposal

Application for an Operations Depot for Western Power was received by Council on 4 July, 2006 at Lot 26 McLarty Street, Waroona. The proposal included a 16m x 10m shed, double gate and fencing, 50m x 47m hot mix hardstand area and a proposed office transportable.

Western Power line staff will operate from the site and it will be the office, warehouse and vehicle park for staff who will be engaged in line construction and maintenance work.

A location plan and site plans for the proposal submitted by the applicant are contained at Appendix 7.

Statutory/Policy Implications

The subject site is currently zoned 'Urban 7 – Industrial' under Town Planning Scheme No. 7. The objectives of the Scheme are to provide adequate and suitably located land for industrial uses to service the district, whilst achieving a satisfactory standard of appearance. The proposal is deemed a 'Depot' and is classified as an 'AA' use under Town Planning Scheme No. 7.

Town Planning Scheme No. 7 addresses the requirements for setbacks for the 'Urban 7 – Industrial Zone'. Pursuant to section 4.11.3 – 'Setbacks' of the Scheme, minimum setbacks from building frontages to service roads must be at least 9 metres.

Planning and Development Policy 14.0 – 'Industrial Land Use and Development' addresses specific issues relating to car parking, design and presentation of land uses. All car-parking areas are required to provide for egress and access in a forward gear by vehicles that may reasonably be expected to visit the site on a regular basis. A landscaping plan shall be required as a condition of approval. All open storage areas must also be screened.

Community Consultation

No consultation was required or considered necessary on this matter.

Officer's Comments

The nature of the proposal indicates that it is consistent with a Depot use. A depot is associated with land and buildings used for the storage of motor vehicles and equipment for the operation, maintenance and repair of vehicles and equipment. Western Power will be operating from the site and will be using the site as an office, warehouse and vehicle park for staff engaged in line construction and maintenance.

The motor vehicle plant on the site will consist of three light vehicles and four heavy vehicles that are expected to leave the site, on average three times per day. It is also anticipated that there may be some night activity in the event of faults and staff and vehicles may be required to access the site for additional materials or plant. There will be eight staff on site initially with the possibility to expand to twelve.

The shed, storage area and hardstand aspect of the proposal will facilitate undercover storage of line material and associated tools and plant. The large hot mix hardstand area may generate excessive stormwater runoff and will be a condition of the Planning approval. The applicant was advised by Council to provide details of the site stormwater runoff and has subsequently submitted information to demonstrate that all stormwater runoff will be contained on site.

Given the extent of the existing layout on site, it is considered that the inclusion of a new shed, hardstand area and fencing are reasonable and will not likely have unforeseen impacts on the function and amenity of neighbouring properties and the Waroona townsite. It will be recommended that the applicant include screening landscaping along the street frontage near the site entrance. This will provide a screen from the service area and car park. Enforcing specific landscaping requirements for the proposal should reduce the overall impact of the development and improve the amenity.

Minimum setbacks from Lot boundaries must be in accordance with the provisions of the Scheme. The proposal indicates the front setback of the future office transportable at 2m from the front boundary in lieu of the 9m permitted under the Scheme. Details of the office transportable have not been submitted as they are not yet available. The applicant will be advised that a Building Licence will not be issued for the office transportable until it has prior Planning consent.

On the above basis it is recommended that the application be approved.

OFFICER RECOMMENDATION

That Council resolve, with respect to the application, to approve a Depot on Lot 26 McLarty Street, Waroona subject to the following conditions:

- A.
1. All stormwater runoff from impervious surfaces to be disposed of on site to the satisfaction of Manager Planning & Development Services.
 2. Prior to the occupancy of the approved use, the site shall be landscaped in a manner consistent with the landscaping plan provided. Details of size and types of plantings to be provided and maintained to the satisfaction of Manager Planning & Development Services.
 3. The site will be managed in such as way that it does not unacceptably affect the amenity of the locality by way of noise, dust, odour, lightspill or other nuisances.

Advice to applicant:

- a) The Planning consent is granted for the shed, hardstand area and fencing only. Details of Transportable Office to be submitted to Manager of Planning & Development Services prior to the issue of a Building Licence.
- b) Building Licence must be obtained prior to any works commencing on site.

Note:

The Officer Recommendation was changed to provide Delegated Authority to the Manager Planning & Development Services to assess the Planning Application for the Transportable Office complex when submitted.

APPENDIX 7

COUNCIL DECISION

OCM06/140

MOVED: Cr Germain

SECONDED: Cr Witney

That Council resolve, with respect to the application, to approve a Depot on Lot 26 McLarty Street, Waroona subject to the following conditions:

- A.**
- 1. All stormwater runoff from impervious surfaces to be disposed of on site to the satisfaction of Manager Planning & Development Services.**
 - 2. Prior to the occupancy of the approved use, the site shall be landscaped in a manner consistent with the landscaping plan provided. Details of size and types of plantings to be provided and maintained to the satisfaction of Manager Planning & Development Services.**
 - 3. The site will be managed in such as way that it does not unacceptably affect the amenity of the locality by way of noise, dust, odour, lightspill or other nuisances.**

B. That the Manager Planning & Development Services be given Delegated Authority to assess the Planning Application for the Transportable Office.

Advice to applicant:

- a. The Planning consent is granted for the shed, hardstand area and fencing only. Details of Transportable Office to be submitted to Manager of Planning & Development Services prior to the issue of a Building Licence.
- b. Building Licence must be obtained prior to any works commencing on site.

CARRIED 5-0

ADJOURNMENT

The Chairperson adjourned the meeting at this point for morning tea the time being 11am

RECONVENED

All those present at the adjournment of the Meeting were present in the room after the adjournment. The Meeting reconvened at 11.17am

9.4 DEPUTY CEO/DIRECTOR CORPORATE SERVICES

9.4.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2005 TO 30 JUNE 2006

Reporting Officer / Officer's Interest:	Chris Smith – Senior Finance Officer / Nil	
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: 19 July 2006	File No:	1/1
Previous Reference:	N/A	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	N/A	
Voting Requirements	Simple Majority	

APPENDIX 8

COUNCIL DECISION

OCM06/141

MOVED: Cr Walmsley

SECONDED: Cr Germain

That the Monthly Statement of Financial Activity for the period 1 July 2005 to 30 June 2006 (Appendix 8) be received and noted.

CARRIED 5-0

9.4.2 ACCOUNTS FOR PAYMENT

Reporting Officer / Officer's Interest:	Chris Smith – Senior Finance Officer / Nil	
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil	
Officer/Officer's Interest:	Chris Smith - Finance Officer	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: 19 July 2006	File No:	1/3
Previous Reference:	N/A	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	N/A	
Voting Requirements	Simple Majority	

APPENDIX 9**COUNCIL DECISION**

OCM06/142

MOVED: Cr Witney

SECONDED: Cr Walmsley

That Vouchers numbered:

<u>ACCOUNT</u>	<u>CHEQUE NOS.</u>	<u>AMOUNT \$</u>	<u>TOTAL \$</u>
Municipal Trust	4192-4247 10832-10834	629,733.98 29,790.26	629,733.98 29,790.26
Electronic Transfers	EFT3841-3902	97,571.02	97,571.02
Direct Wages	21.06.06	49,741.24	49,741.24
		TOTAL:	<u>\$806,836.50</u>

and attached at Appendix 9 be endorsed.

CARRIED 5-0

9.4.3 FOUR (4) YEAR FINANCIAL PLAN - INCORPORATING PLAN FOR FUTURE OF THE DISTRICT

Reporting Officer / Officer's Interest:	Laurie Tilbrook - Deputy Chief Executive Officer / Nil	
Responsible Officer / Officer's Interest:	Laurie Tilbrook - Deputy Chief Executive Officer / Nil	
Proponent:	Laurie Tilbrook	
Landowner:	N/A	
Date of Report: 25 July 2005		File No: 38/1
Previous Reference:	Nil	
Statutory/Policy Implications:	Due to recent amendments to the Local Government Act 1995 the Council is no longer required to prepare a Principal Activity Plan. The Act however requires the Council (effective from 05/06 Financial Year) to prepare a "Plan for the future of the District".	
Strategic Implications:	It is proposed that the Council's 4-year Financial Plan will reflect the short to medium term program of the Council's recently adopted Strategic Plan.	
Financial Implications:	The document is prepared in-house and requires an allocation of operational resources to collate and prepare data.	
Voting Requirements	Simple Majority	

Proposal

The Plan was distributed to Members of the Finance & Audit Committee and subsequently the Council prior to the June 2006 Ordinary Council Meeting.

In addition the Plan was advertised publicly inviting submissions from interested persons.

Previously a visual presentation of the Plan has been conducted however this was not considered necessary on this occasion.

Background

In addition to providing information relevant to the operational account, the Plan also includes a full summary of proposed capital expenditure and reserve account movements for the next four (4) years.

These details are supported by supplementary information which is provided separate to the Plan.

The need for such a Plan has been highlighted in the past and prepared for four (4) consecutive Financial Years due to the requirement for financial constraints and forward planning.

Officer's Comments

It is stressed that the document is a "Plan" only and based on best estimates at the time of presentation. Changes in circumstances will require amendments to the Plan, however it will be a considerable representation of the forthcoming 2006/07 Budget.

No public written submissions were received at the conclusion of the advertising period Friday 21 July 2006.

Community Consultation

Public submissions were invited with the advertising period closing Friday 21 July 2006.

COUNCIL DECISION

OCM06/143

MOVED: Cr Heath

SECONDED: Cr Germain

That the Financial Plan of the Shire of Waroona for the period July 1, 2006 to June 30, 2010 be adopted.

CARRIED 5-0

9.5 **CHIEF EXECUTIVE OFFICER**

Cr Witney declared an Indirect Financial Interest in the following Item 9.5.1, being an employee of the Waroona Community Centre Board and left the Meeting and the Chambers, the time being 11.22am.

Cr Germain declared an Interest Affecting Impartiality in the following item 9.5.1 being a committee member of the Waroona Community Centre Board.

9.5.1 **WAROONA HEALTH & COMMUNITY RESOURCE CENTRE**

Reporting Officer / Officer's Interest:	Ian Curley – Chief Executive Officer / Nil
Responsible Officer / Officer's Interest:	Ian Curley – Chief Executive Officer / Nil
Proponent:	Waroona Community Centre Board
Landowner:	Shire of Waroona
Date of Report: 19 July 2006	File No:
Previous Reference:	Nil
Statutory/Policy Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	For consideration in the 2006/2007 Budget
Voting Requirements	Simple Majority

Proposal

To consider providing on-going Council funding for a full-time Receptionist at the Waroona Health & Community Resource Centre (WH&CRC).

Background

The WH&CRC opened in October 2004 and comprises, as regular users, the Waroona Community Centre, Telecentre, Department Community Development, Doctor, Child Health Centre, and Toy Library as well as visiting allied health services. The Centre also provides widely used community meeting facilities.

Since its opening the Council has partially funded an officer to undertake reception duties on a part time basis. Council provided \$20,400 in 2005/06 and this position was able to be extended to almost full time due to other funding being obtained. The other funding reduces over the next 2 financial years. Council also funds all of the maintenance costs of the building and, through previous agreement, all funds generated through the casual hire of the meeting facilities is retained by the Telecentre. In 2005/06 the maintenance cost was \$40,482 and lease income received was \$21,700.

Whilst the Council is the owner of the building it does not operate the Centre however, there is a public perception that it does, or should, have close involvement because of the types of essential services provided. The overall service provided by the facility does reflect on the Council.

Council Staff has been in discussion with the Community Centre Board as to how best a full-time receptionist can be retained for the facility.

It is now accepted that the only viable long-term possibility for a reception position being funded is through the Shire. The annual cost being \$46,100 (inclusive of overhead costs – insurance, superannuation etc).

The concepts being canvassed are:

- a) Council to employ a full-time receptionist and locate the position at the WH&CRC. The person appointed would be an employee, and the responsibility of and answerable to the Shire. A position description would be developed by the Shire and professional development and performance management also provided by the Shire. The position could include general Shire duties, although it would not be practical if those duties had to be undertaken off-site.
- b) Council to directly fund the Waroona Community Centre Board the amount equivalent to the cost of employing a receptionist, and the Board through an agreement with the Shire, agree to provide full-time reception duties. This could be achieved by a number of approaches including (as it does at the moment) the use of volunteers or other staff in that position, which would enable the balance of funding to be used to support other needs of the Board eg. accounting services etc.

Officer's Comments

It is recommended that Council consider, firstly, whether or not it is prepared to accept the responsibility for funding the reception position at the WH&CRC and if so, which model it would support to best deliver the desired outcome. It is my recommendation to support (b) as this would enable the Board some flexibility in best using the funding to enhance all its services and still meet the expected outcome from the Shire. It also reduces the Shire's involvement in the day to day operations of the Centre.

Community Consultation

No further community consultation is recommended.

COUNCIL DECISION**OCM06/144****MOVED: Cr Heath****SECONDED: Cr Germain**

That Council provides an in-principal commitment to fund a full-time reception position at the Waroona Health & Community Resource Centre up to \$46,100 per annum, including any grants that are obtained to assist the funding of the position, and that it further supports the concept to provide that funding direct to the Waroona Community Centre, subject to a suitable Agreement on the funding outcomes being agreed upon.

The matter to be referred to the 2006/2007 Budget for final consideration.

CARRIED 3-1

Cr Witney returned to the Chambers and the Meeting the time being 11.45am.

The Director Strategic Development, and the Manager Planning & Development Services left the meeting at this point the time being 11.46am

The Director Strategic Development returned to the Chambers the time being 12.13pm

9.5.3 SHIRE OF WAROONA - POLICY MANUAL REVIEW

Reporting Officer / Officer's Interest:	Ian Curley - Chief Executive Officer/Nil Rhonda O'Mara – Executive Support Officer/Nil
Responsible Officer / Officer's Interest:	Ian Curley - Chief Executive Officer/Nil
Proponent:	Shire of Waroona
Landowner:	N/A
Date of Report: 19 June 2006	File No: 111/1
Previous Reference:	Nil
Statutory/Policy Implications:	Nil
Strategic Implications:	Nil
Financial Implications:	Nil
Voting Requirements	Absolute Majority

Proposal

To make alterations and amendments to Policies contained in the Council Policy Manual.

Background

The following alterations, amendments and additions to Council’s Policy manual are recommended for approval. Where the “Explanation for change” and “Officer recommending change” columns are left blank it indicates that the changes to the Policy are of a minor nature only eg. change of Officer Title or reflect current practices, and do not affect the intent of the original Policy.

Community Consultation

N/A

Officer's Comments

Policy changes recommended for adoption.

COUNCIL DECISION

OCM06/145

MOVED: Cr Heath

SECONDED: Cr Witney

That the following alterations/amendments to the Policies are recommended:

Policy No.	Title	Recommended Policy changes	Explanation for change	Officer recommending change
DIVISION 1				
1.11	Agenda for Monthly Meeting	Delete Third paragraph – “Planning.... Tuesday). In last paragraph delete the words “and Council Offices on Monday” and insert “Council’s Administration Office, and Shire Website”		
1.17	Freedom of Information	In paragraph “b” under Guidelines change “MEHBS, MPDS” to “ Director Community Services and Director Strategic Development ”		
1.22	Council Chambers	After DCEO insert “/Director Corporate Services”		
DIVISION 2				
2.0	Corporate Organisational Structure	From second line delete “July 1996” and insert “ June 2006 ” In second paragraph delete “Manager Finance and Administration before DCEO; MEHBS; and MPDS” and insert “/Director Corporate Services; after DCEO; Director Community Services; and Director Strategic Development ” In third paragraph delete “(2004)” and insert “(2006)”		
2.1	Superannuation (Non Compulsory)	Delete last paragraph and insert “ Through their individual Contracts Senior Staff may negotiate superannuation contributions by Council outside of this Policy. ”		

2.2	Use of Council Vehicles	<p>In point "b" after DCEO add the title "/Director Corporate Services In point "d" change "MEHBS" to "Director Community Services" In point "e" change "MPDS" to "Director Strategic Development" Add point "f" "Manager Planning & Development Services" – "As per negotiated Agreement" Change old point "f" to "g"</p>		
2.4	Telephone Charges	<p>Under heading "Policy" add "LAND LINE TELEPHONE" After DCEO add "/Director Corporate Services" Delete MEHBS and insert "Director Community Services" Delete MPDS and insert "Director Strategic Development" Add "MPDS – As per negotiated Agreement" After Rangercharged for. insert heading "MOBILE TELEPHONES Council supply the following Officers with a Mobile Telephone for Business and Incidental private use: CEO; DCEO/DCS; DSD; DCS; MWS; MPDS; RANGER; CDO."</p>		
2.5	Negotiation of Senior Staff Salaries	DELETE POLICY - Refer to Policy 2.44 for updated details.		
2.8	Employee Appointment	<p>Where MEHBS; and MPDS; referred to replace with Director Community Services; Director Strategic Development; and where Deputy Chief Executive Officer referred to add "/Director Corporate Services"</p>		

2.11	Rostered Days Off	Delete point "b" and replace with: b. The rostered day off system is currently restricted to the following Office Staff: Senior Finance Officer Finance Officer Administration Officers Executive Support Officer Customer Service Officer Town Planner Environmental Health Officer/Building Surveyor		
2.15	Council House – 1 Eastcott Street, Waroona	Delete first paragraph and replace with "In the event that the Council owned residence at 1 Eastcott Street, Waroona is not tenanted by a member of Council Staff it be let on the open market (at market rental) at the discretion of the Chief Executive Officer".		
2.18	Staff Uniforms	In the first paragraph delete "\$300" and replace with "\$350" In the second paragraph delete "\$200" and replace with "\$225"	Recommended increase in the allowance from \$300 to \$350 and \$200 to \$225.	DCEO
2.19	Staff (Ranger/Caretaker/Rec Centre) Uniforms – Work Clothes	Under the heading "Ranger" change the word "bi-annually" to "bi-ennially"		
2.21	Breach of Dog Act	Delete "Jean Johnston – Shire Ranger and Steven Robinson – Gardener" and replace with "Shire Ranger"		
2.22	Infringement Notices – Issue of	Delete "Jean Johnston"		
2.25	Municipal Workcare Injury Management – the Team Approach	In the second paragraph change "Workplace Safety Officer" to "Occupational Safety & Health Officer (External Consultant)"		
2.26	Staff Involvement – Community Groups	Delete paragraph 2 and insert new paragraph 2 "2. That Council's Senior Officers may act in an advisory capacity and is to be at the discretion of the individual Officer."		

2.27	Workplace Meetings Safety	Delete heading and replace with “OCCUPATIONAL SAFETY & HEALTH MEETINGS” ; Where DCEO referred to follow with /Director Corporate Services . On last line of paragraph delete the word “outside”		
2.28	Salary Sacrifice	Delete current text and insert “That Council adopt the principal of Salary Sacrifice thus allowing employees the opportunity to sacrifice as follows: 1. Superannuation: Available to all Permanent and Permanent Part-time employees. 2. Housing: That the Council will, for employees of a particular classification, as determined from time to time, allow such classified employees access to salary sacrifice for the benefit of providing housing. This policy applies to the following positions: Chief Executive Officer, Deputy CEO/Director Corporate Services; Director Strategic Development; Director Community Services; Manager Works & Services; Manager Planning & Development Services; Town Planner, and Environmental Health Building Officer.	Waroona is declared a remote area for the purposes of Fringe Benefits Tax and, therefore, exempt from FBT in providing housing to certain classes of employee. To support those employees to be able to salary sacrifice rental payments an appropriate policy is recommended. (Note* this policy does not place any obligations on the Council to provide housing to any particular employee).	DCEO
2.33	Motor Driver’s Licences	After “DECO” insert “/Director Corporate Services”		
2.34	Hire of Furniture	After “DECO” insert “/Director Corporate Services”		
2.36	Council Buildings – Inspections	Delete “MEHBS and one (1) Councillor are” and insert “Director Community Services to inspect”..... Delete “in March”		
2.41	Public Disclosure Interest	In second paragraph of point “b” insert “/Director Corporate Services” after “DCEO”		

2.43	Senior Staff – Housing Allowance	Delete from “DCEO to MEHBS” and insert “Deputy Chief Executive Officer/Director Corporate Services; Manager Works & Services; Director Strategic Development; and the Director Community Services” as of.....		
2.44	Senior Staff Performance & Remuneration Review	Insert “/Director of Corporate Services” after DCEO; delete MPDS and MEHBS and insert “Director Strategic Development; and Director Community Services”		
DIVISION 3				
3.3	Purchase of Budget Items	Delete “shall act in the best interest of the Council.” And insert “and the Written Quotation Register recorded appropriately.”		
3.5	Donations	In second paragraph delete “authorised” and insert “given delegated authority” Delete “\$150” and replace with “\$250”	Recommended to increase the delegated authority to the CEO by \$100	CEO
3.7	Purchase Orders – Authority for Issue	Where DCEO is referred to follow with “/Director Corporate Services” Under MW&S delete \$1,000 and replace with \$5,000. Delete reference to MEHBS and replace with “Director Community Services” Delete second paragraph and replace with “Authority for Capital/Works purchases up to value of \$50,000 in consultation with the Chief Executive Officer.” Insert “Director Strategic Development Authority to issue orders for minor purchases/supplies associated with Planning/Development activities subject to ensuring the availability of funds. Authority for Capital/Works purchases up to value of \$50,000 in consultation with the Chief Executive Officer.” Before <u>Ranger</u> insert “<u>Manager Planning & Development Services</u> Authority to issue orders for minor purchases/supplies associated with planning activities subject to ensuring the availability of funds.”	Recommended to increase the amount Senior Officers (other than CEO) can place purchase orders for.	DCEO

		Authority does not extend to capital equipment purchases.” Where reference to Finance Officer insert the word “ Senior ” immediately before “Finance” Where DCEO is referred to follow with “/Director Corporate Services”		
3.15	Corporate Credit Card	Where reference is made to DCEO insert “/Director Corporate Services”		
3.16	Cheques & Electronic Fund Transfers	Where DCEO is referred to follow with “/Director Corporate Services” Where reference is made to Finance Officer insert “ Senior ” immediately before Finance.		
3.19	Investment of surplus funds	Where DCEO is referred to follow with “/Director Corporate Services”		
3.20	Taxation Documents	Where DCEO is referred to follow with “/Director Corporate Services” Where reference is made to Finance Officer insert “ Senior ” immediately before Finance.		
DIVISION 4				
4.1	Plant Replacement	Delete reference to “Principal Activity Plan” and insert “4 Year Financial Plan”		
4.4	Replacement of Light Vehicles (Private Use included)	Delete minimum specifications and details and replace with: “Minimum specifications: CEO Ford Fairlane DCEO/DCS Ford Fairmont DSD Ford Futura DCS Ford Falcon MPDS Ford Falcon	Details are now in line with individual officer contracts	DCEO
DIVISION 5				
5.5	Annual Road Inspection	Delete text and replace with: “An annual road inspection is desired to be carried out each year. The CEO to arrange a suitable date and transportation.”	Policy current requires inspection to be carried out in Nov/Dec each year. The change allows for greater flexibility in choosing an appropriate time.	CEO
5.13	Workplace Safety	Delete Heading and replace with “Occupational Safety & Health”		
5.19	Grave Allowance	Delete “An allowance of Twenty Five Dollars (\$25)” and replace with “An allowance of Thirty Dollars (\$30)”	Recommended increase in grave digging allowance of \$5	DCEO

DIVISION 6				
6.1	Administration of Building Department	In first paragraph delete "Building Surveyor" and replace with " Director Community Services " In second paragraph delete the words "Building Surveyor's"		
6.2	Building Licence Fees – Refunds	In first paragraph delete the words "Building Licensee" and insert " Applicant "		
6.4	Temporary Accommodation	Delete all reference to "Manager Environmental Health and Building Services" and replace with " Director Community Services "		
DIVISION 7				
7.1	Control and Management of Council Property	In first paragraph following DCEO insert " /Director Corporate Services "		
7.7	Liquor Permits	In first paragraph following DCEO insert " /Director Corporate Services "		
7.8	Hire Charges – Halls/Buildings and Sports Venues	DELETE		
DIVISION 8				
Appendix 2	Organisational Chart	Replace with updated June 2006 " Corporate Structure 2006 "		
Appendix 7	Plant Replacement Program	Replace with updated " Plant Replacement Program "		
DIVISION 9				
	Bush Fire Control	Replace with updated Fire Control Information for 06/07.		
CARRIED BY ABSOLUTE MAJORITY 5-0				

10. **ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN, OR FOR CONSIDERATION AT NEXT MEETING**

Nil

11. **NEW BUSINESS OF AN URGENT NATURE/REPORTS & INFORMATION**

11.1 **ELECTED MEMBERS**

Nil

11.2 **OFFICERS**

Nil

ADJOURNMENT

The Chairperson adjourned the meeting at this point for lunch the time being 12.34pm

RECONVENED

All those present at the luncheon adjournment were present in the room after the adjournment. The Meeting reconvened at 1.05pm

7.1 **TRANSWA**

The Chairperson welcomed Mr Kim Stone from TransWA to the meeting. Mr Stone proceeded to give an overview of what the WA Government and TransWA are proposing for the rail/bus services between Bunbury and Perth, more importantly how they are proposing to restructure the Australind Rail Service. (See **Appendix A**)

12. **CLOSURE OF MEETING**

There being no further business the Chairperson closed the meeting the time being 2.13pm