



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

**TUESDAY 26 JUNE 2007**

**(Held at the Waroona Health & Community Resource Centre)**

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**1. DECLARATION OF OPENING/ANNOUNCEMENTS**

The Chairperson declared the Meeting open and welcomed Councillors, Staff and Members of the Public to the Meeting the time being 10.04am.

**2. RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr N Dew	Shire President	Coastal Ward
Cr C Germain	Deputy Shire President	Town Ward
Cr T Witney from 10.20am		Town Ward
Cr M Davis		Town Ward
Cr M Walmsley		West Ward
Cr P Fitzpatrick		East Ward
Cr Z O'Reilly Carter from 10.04 to 11.55am		Coastal Ward
Mr I Curley		Chief Executive Officer
Mr L Tilbrook		Deputy Chief Executive Officer
Mr M Turner		Director Strategic Development
Mr S Cleaver		Director Community Services
Mr R Davidson		Manager Planning & Development Services
Mr C Eatts from 10.04am to 10.21am		Manager Works & Services
Ms V Chrisp from 10.35am to 10.44am		Recreation Services Manager
Mrs RH O'Mara		Executive Support Officer - Minute Taker

There were 2 Members of the Public present.

**3. RESPONSE TO PREVIOUS QUESTIONS TAKEN ON NOTICE**

Nil

**4.1 PUBLIC QUESTION TIME**

Nil

**4.2 PUBLIC STATEMENTS**

Nil

**5. DISCLOSURES OF MEMBERS' & OFFICERS' INTERESTS**

- 5.1 Cr Walmsley declared a Proximity Interest in Item 9.3.1 as he is a property owner within the subject area.
- 5.2 Cr Germain declared an interest affecting impartiality in Item 9.5.1 as she is Chairperson of the Board.

**6. APPLICATIONS FOR LEAVE OF ABSENCE****6.1. CR FITZPATRICK**

Cr Fitzpatrick requested leave of absence for the period 9 July 2007 to 30 July 2007 inclusive.

**COUNCIL DECISION****OCM07/095****MOVED: Cr Davis****SECONDED: Cr Germain****That Cr Fitzpatrick's request for leave of absence for the period 9 July 2007 to 30 July inclusive be accepted.****CARRIED 6-0****7. PETITIONS/DEPUTATIONS/PRESENTATIONS****7.1 DEPUTATION – ALCOA - SEE PAGE 19****8. CONFIRMATION OF MINUTES****8.1 ORDINARY COUNCIL MEETING – 22.05.07****COUNCIL DECISION****OCM07/096****MOVED: Cr Germain****SECONDED: Cr Davis****That the Minutes of the Ordinary Council Meeting held 22 May 2007, be confirmed as being a true and correct record of proceedings.****CARRIED 6-0****8.2 SPECIAL COUNCIL MEETING – 15.06.07****COUNCIL DECISION****OCM07/097****MOVED: Cr Germain****SECONDED: Cr O'Reilly Carter****That the Minutes of the Special Council Meeting held 15 June 2007, be confirmed as being a true and correct record of proceedings.****CARRIED 6-0**

The Manager Planning & Development Services – Mr Davidson joined the meeting at this point the time being 10.15am.

Cr Witney joined the meeting at this point the time being 10.20am

## 9. **REPORTS OF OFFICERS AND COMMITTEES**

### 9.1 **MANAGER WORKS & SERVICES**

#### 9.1.1 **ROAD CONSTRUCTION BUDGET 2007/2008 FOR BUDGET CONSIDERATION**

Reporting Officer / Officer's Interest:	Charlie Eatts – Manager Works and Services / Nil	
Responsible Officer / Officer's Interest:	Charlie Eatts – Manager Works and Services / Nil	
Proponent:	Shire of Waroona	
Landowner:	N/A	
Date of Report: 19 June, 2007	File No: 131/1 & 131/2	
Previous Reference:	Nil	
Statutory/Policy Implications:	Nil	
Strategic Implications:	Nil	
Financial Implications:	For Budget adoption	
<b>Voting Requirements</b>	<b>Absolute Majority</b>	

#### Proposal

**To adopt the 2007/2008 Road Construction Budget.**

#### Background

A list of proposed works is attached to this report – **Appendix 1.**

A number of these roads have been on the list for a few years and are ongoing projects. These are detailed at **Appendix 2.**

#### Community Consultation

N/A

#### Officer's Comments

The Draft Road Construction Budget 2007/2008 is recommended for adoption.

**APPENDICES 1 & 2**

**COUNCIL DECISION**

**OCM07/098**

**MOVED: Cr Walmsley**

**SECONDED: Cr Davis**

**That Council adopt the Draft Road Construction Budget 2007/2008 contained at Appendix 1.**

**CARRIED BY ABSOLUTE MAJORITY 7-0**

The Manager Works & Services – Mr Eatts left the meeting and the room the time being 10.21am.

**COUNCIL DECISION**

**OCM07/099**

**MOVED: Cr Davis**

**SECONDED: Cr Walmsley**

**That the order of business be changed to deal with Item 9.5.2 as a member of the public was present specifically for this Item.**

**CARRIED 7-0**

**9.5.2 WAROONA SENIOR CITIZENS WELFARE COMMITTEE LEASE EXTENSION**

Responsible Officer / Officer's Interest:	Ian Curley- Chief Executive Officer / Nil	
Proponent:	Waroona Senior Citizens Welfare Committee Inc	
Landowner:	Shire of Waroona	
Date of Report: 18.06.2007	File No:	
Previous Reference:	Original Lease for 19 years from 01.07.1970; subsequent Lease for 19 years from 01.07.1988 .	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	Recommended lease fee to increase from \$1pa to \$10pa	
<b>Voting Requirements</b>	<b>Simple Majority</b>	

**Proposal**

***To agree to renewing the lease of the Senior Citizens Social Centre located on portion of Lot 269, Reserve 8833, in accordance with the draft lease document at Appendix 7.***

**Background**

The Waroona Senior Citizens Welfare Committee Inc (WSCWC) negotiated an original lease on its premises, which is located on Council vested land, in 1970. That lease included a clause which allowed the Committee an automatic right to renew the lease every 19 years with the same terms and conditions as the original lease.

Both previous leases included the provision for the WSCWC to maintain the building, however Council has, for some time, undertaken the routine maintenance of the building. I am led to understand that this has been the practice since the initial lease and was subject to a 'gentleman's agreement' on the matter.

In order to formalise the responsibility for maintenance issues I have negotiated with the WSCWC a schedule which details future responsibility for maintenance issues, and in return the WSCWC has relinquished the automatic right to renew the lease clause. This proposed new lease is for 15 years. A copy is attached at **Appendix 7**.

#### Community Consultation

Nil recommended

#### Officer's Comments

The attached lease is recommended for Council approval.

**APPENDIX 7**

#### **COUNCIL DECISION**

**OCM07/100**

**MOVED: Cr Witney**

**SECONDED: Cr Germain**

**That Council agree to the renewal of the lease between the Shire of Waroona and the Waroona Senior Citizens Welfare Committee Inc for the lease of the Senior Citizens Social Centre located on Council vested land portion of Lot 269, Reserve No 8833 as denoted in the lease document Appendix 7. The lease period to be for a term of Fifteen (15) years, and initial lease payment to be set at Ten Dollars (\$10) per annum.**

**CARRIED 7-0**

## **9.2 DIRECTOR COMMUNITY SERVICES**

### **9.2.1 CLEANAWAY CONTRACT VARIATION**

Reporting Officer / Officer's Interest:	Steve Cleaver, Director Community Services / Nil
Responsible Officer / Officer's Interest:	Steve Cleaver, Director Community Services / Nil
Proponent:	Cleanaway
Landowner:	Shire of Waroona
Date of Report:	File No: 77/3
Previous Reference:	Nil
Statutory/Policy Implications:	Contract Law
Strategic Implications:	Nil
Financial Implications:	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>

Proposal

*To continue the Shire's rubbish removal contract with Cleanaway following sale of Kohlberg Kravis Roberts & Co (KKR) to Transpacific Industries.*

Background

In July 2002 the Shire in conjunction with the Shires of Murray and Serpentine Jarrahdale entered into an eight year contract for the collection of kerbside waste with Cleanaway. Recently the Cleanaway Company was sold by its parent company KKR to Transpacific Industries. This follows a sale of Cleanaway in 2006 from Brambles to KKR.

Community Consultation

Nil

Officer's Comments

This sale of Cleanaway results in a change to the contract which requires the Council's endorsement. In relation to business operations no changes will occur.

**COUNCIL DECISION**

**OCM07/101**

**MOVED: Cr Davis**

**SECONDED: Cr O'Reilly Carter**

**That the Shire of Waroona consent to the change in control of Cleanaway from Kohlberg Kravis Roberts & Co to Transpacific Waste Management Pty Ltd and that the Chief Executive Officer and Shire President sign and seal the variation to the contract.**

**CARRIED BY ABSOLUTE MAJORITY 7-0**

Cr Witney left the meeting and the room the time being 10.34am

Cr Witney returned to the room and the meeting the time being 10.35am

The Recreation Services Manager – Vanessa Chrisp joined the meeting the time being 10.35am.



### 9.2.2 WAROONA RECREATION & AQUATIC CENTRE FEES & CHARGES 2007/08 FINANCIAL YEAR

Reporting Officer / Officer's Interest:	Vanessa Chrisp, Recreation Services Manager / Nil	
Responsible Officer / Officer's Interest:	Steve Cleaver, Director Community Services / Nil	
Proponent:	Vanessa Chrisp	
Landowner:	Shire of Waroona	
Date of Report: 1 June 2007		File No: 126/2
Previous Reference:	Nil	
Statutory/Policy Implications:	Local Government Act 1995	
Strategic Implications:	Nil	
Financial Implications:	Increased income	
<b>Voting Requirements</b>	<b>Absolute majority</b>	

#### Proposal

*To accept the Fees & Charges schedule for the Waroona Recreation & Aquatic Centre for the 2007/08 Financial Year.*

#### Background

The Recreation Services Manager has completed a review of the fees and charges and membership options offered at the Recreation and Aquatic Centre.

This review was done to coincide with the new financial year and the installation of the Centaman Systems management program. A schedule of the Proposed Fees & Charges is attached as **Appendix 3**.

#### Community Consultation

Nil

#### Officer's Comments

The actual fees being charged at the Centre have not gone up a great deal, as most are already in line with those of nearby centres. The major change is that new memberships have been developed, which were lacking in the last set of fees developed for the Centre.

Although the list of fees & charges is long and detailed, the Centaman System allows for a greater range of membership types, visit passes and payment options.

It would be beneficial to have the Centaman System programmed with the 2007/08 Fees & Charges for the Centre. This way, all changes would occur at once and there would be no need to re-program the Centaman System again in August/September.

Over the next 12 months the Centre will conduct a review to see which options are being utilised and which ones can be discontinued for the next financial year.

**APPENDIX 3**

**COUNCIL DECISION**  
**OCM07/102**  
**MOVED: Cr Germain**  
**SECONDED: Cr Walmsley**

**That the 2007/08 Fees & Charges Schedule for the Waroona Recreation and Aquatic Centre be adopted.**

**CARRIED BY ABSOLUTE MAJORITY 7-0**

The Recreation Services Manager – Vanessa Chrisp left the meeting the time being 10.44am.

**Cr Walmsley declared a Proximity Interest in the following Item 9.3.1 as he is a property owner within the subject area, and left the meeting and the room the time being 10.44am.**

**9.3 DIRECTOR STRATEGIC DEVELOPMENT**

**9.3.1 UNDERGROUND POWER – STAGE 2 - FUNDING AGREEMENT MINISTER FOR ENERGY & WESTERN POWER**

Reporting Officer / Officer's Interest:	Matthew Turner - Director Strategic Development / Nil	
Responsible Officer / Officer's Interest:	Matthew Turner - Director Strategic Development / Nil	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: 13 June 2007	File No: 97/1	
Previous Reference:	Nil	
Statutory/Policy Implications:	Nil	
Strategic Implications:	Nil	
Financial Implications:	Nil.	
<b>Voting Requirements</b>	<b>Simple Majority</b>	

Proposal

*That the Shire President and Shire CEO sign and apply the common seal to the funding agreement with the Minister for Energy and Western Power for them to provide \$120,000 of funding towards Stage 2 of underground power to the Main Street.*

### Background

The Shire has negotiated funding of \$120,000 from the Office of Energy through the Local Enhancement Program towards Stage 2 of underground power (South Western Highway from Thatcher Street to Wass Street). The Shire recently received and accepted a quotation from Western Power to undertake the undergrounding works.

The Office of Energy requires the Shire to enter the agreement prior to forwarding the contribution.

### Community Consultation

No consultation on the agreement is required or considered necessary.

### Officer's Comments

The agreement is considered to be reasonable and protects the Shire's interests in the matter. It is recommended that the Shire President and CEO be authorised to apply the Common Seal and sign the agreement.

### **COUNCIL DECISION**

**OCM07/103**

**MOVED: Cr Fitzpatrick**

**SECONDED: Cr Witney**

**That Council resolves to accept the terms and conditions of the tabled funding agreement between the Shire of Waroona, the Minister for Energy, and Western Power for the Office of Energy to provide One hundred and Twenty Thousand dollars (\$120,000) of funding towards Stage 2 of the underground power for the Main Street and authorises the Shire President and Shire Chief Executive Officer to apply the Common Seal of the Shire of Waroona and to execute the funding agreement.**

**CARRIED 6-0**

Cr Walmsley returned to the room and the meeting the time being 10.43am.

The Director Strategic Development left the meeting and the room the time being 10.43am.

The Director Strategic Development returned to the room and the meeting the time being 10.46am.

**9.4 DEPUTY CEO/DIRECTOR CORPORATE SERVICES****9.4.1 MONTHLY STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD 1 JULY 2006 TO 31 MAY 2007**

Reporting Officer / Officer's Interest:	Chris Smith – Senior Finance Officer / Nil	
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: June 19, 2007	File No: 1/1	
Previous Reference:	N/A	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	N/A	
<b>Voting Requirements</b>	<b>Simple Majority</b>	

**APPENDIX 4****COUNCIL DECISION****OCM07/104****MOVED: Cr Davis****SECONDED: Cr Germain**

**That the Monthly Statement of Financial Activity for the period 1 July 2006 to 31 May 2007 (Appendix 4) be received and noted.**

**CARRIED 7-0****9.4.2 ACCOUNTS FOR PAYMENT**

Reporting Officer / Officer's Interest:	Chris Smith – Senior Finance Officer / Nil	
Responsible Officer / Officer's Interest	Laurie Tilbrook – Deputy CEO/Director Corporate Services / Nil	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: June 19, 2007	File No: 1/3	
Previous Reference:	N/A	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	N/A	
<b>Voting Requirements</b>	<b>Simple Majority</b>	

**APPENDIX 5**

<b><u>COUNCIL DECISION</u></b>			
<b>OCM07/105</b>			
<b>MOVED: Cr Fitzpatrick</b>			
<b>SECONDED: Cr Walmsley</b>			
<b>That Vouchers numbered:</b>			
<b><u>ACCOUNT</u></b>	<b><u>CHEQUE NOS.</u></b>	<b><u>AMOUNT \$</u></b>	<b><u>TOTAL \$</u></b>
Municipal	4783-4832	1,018,530.16	1,018,530.16
Trust	10854-10856	255.00	255.00
Electronic Transfers	EFT 5210-5360	454,106.91	454,106.91
Direct Wages	23.05.07	54,121.20	
	06.06.07	52,685.00	
			106,806.20
		<b>TOTAL:</b>	<b><u>\$1,579,698.27</u></b>
<b>and attached at Appendix 5 be endorsed.</b>			
<b><u>CARRIED 7-0</u></b>			

**9.4.3 POLICY ADOPTION – MATERIALITY VARIANCES**

Reporting Officer / Officer's Interest:	Laurie Tilbrook – Deputy CEO/Director Community Services
Responsible Officer / Officer's Interest:	Laurie Tilbrook – Deputy CEO/Director Community Services
Proponent:	Shire of Waroona
Landowner:	N/A
Date of Report: June 19, 2007	File No: 111/1
Previous Reference:	Nil
Statutory/Policy Implications:	Development of new Policy
Strategic Implications:	Local Government Act 1995 Local Government (Finance) Regulations
Financial Implications:	Nil
<b>Voting Requirements</b>	<b>Absolute Majority</b>

**Proposal**

***The Council is required to adopt a policy to be used for reporting material variances when preparing its monthly financial report.***

**Background**

The policy would be prepared in accordance with Accounting Standard AASB 1031 which suggests that “an amount equal to or greater than 10% of the appropriate base amount may be presumed to be material unless there is evidence to the contrary”.

It should be noted however that there are many other factors to be considered eg. effect on overall operations, development of an adverse trend etc. whereby the reporting of materiality becomes a matter of professional judgement.

Community Consultation

The policy when adopted will be incorporated into the Council’s overall “Policy Manual” and be reviewed and updated on an annual basis.

Officer's Comments

Advice received by the Council from Independent Auditor (Haines Norton) also suggests that the Council may wish to adopt a value rather than a percentage or incorporate a minimum value threshold into the materiality consideration.

In all cases however establishing a percentage or value, it should always be remembered that the amount alone does not dictate whether an item is material.

This has been the practice by Council staff in the past and reports will continue to be prepared outside the materiality policy where considered appropriate.

The following policy is therefore recommended for adoption:

**POLICY:** That for the purpose of preparing monthly financial statements and when dealing with the Council’s Balance Sheet, Operating Statement & Statement of Cash flows, the materiality factor for highlighting variances (budget to actual) shall be:

- 10% with a minimum of \$10,000. It is acknowledged that the use of this policy is a guide only and that materiality is a matter of professional judgement influenced by characteristics of the Council and the perceptions of users of the financial reports.”

**COUNCIL DECISION**

**OCM07/106**

**MOVED: Cr Fitzpatrick**

**SECONDED: Cr Walmsley**

**That Council adopt the following “Materiality Variances” Policy:**

**POLICY:** That for the purpose of preparing monthly financial statements and when dealing with the Council’s Balance Sheet, Operating Statement & Statement of Cash flows, the materiality factor for highlighting variances (budget to actual) shall be:

- 10% with a minimum of \$10,000. It is acknowledged that the use of this policy is a guide only and that materiality is a matter of professional judgement influenced by characteristics of the Council and the perceptions of users of the financial reports.

**CARRIED BY ABSOLUTE MAJORITY 7-0**

Cr Witney left the meeting and the room at this point the time being 11.05am

#### 9.4.4 **TRANSFER OF CASH TO RESERVE ACCOUNTS**

Reporting Officer / Officer's Interest:	Laurie Tilbrook – Deputy CEO/Director Corporate Services	
Responsible Officer / Officer's Interest:	Laurie Tilbrook – Deputy CEO/Director Corporate Services	
Proponent:	N/A	
Landowner:	N/A	
Date of Report: 25 June 2007	File No: 1/8	
Previous Reference:	N/A	
Statutory/Policy Implications:	N/A	
Strategic Implications:	N/A	
Financial Implications:	N/A	
<b>Voting Requirements</b>	<b>Absolute Majority</b>	

#### Proposal

*The Council is requested to consider the transfer of \$300,000 from the Municipal Fund to various Reserve Accounts prior to the conclusion of the 2006/07 financial year.*

#### Background

The anticipated cash surplus at 30 June 2007 is higher than what would normally be expected. As highlighted during the year this is predominately due to incomplete (including late commencing) capital works and the resultant increase in investment interest associated with unspent capital funds being on hand and the following additional income.

- Investment interest approx \$100,00 in excess of budget
- Refuse site tipping fees approx \$80,000 in excess of budget
- Building fees approx \$26,000 in excess of budget
- Private works income approx \$60,000 in excess of budget.

Please note that this proposal is in addition to other transfers throughout the year such as budget adoption and subsequent resolutions.

#### Comments

The Council is very well placed to fund capital project/replacements that are proposed for 2007/08 and 2008/09 with healthy Reserve Account balances likely to minimize the amount of borrowings.

However, from a longer term perspective it is evident that there is a lack of capital projects, particularly during the period of the 4 Year Financial Plan i.e. 2009/10 and 2010/11. Careful consideration of expenditure for those years and methods of funding will need to be addressed to enable the continued establishment of Reserve Account Funds leading up to this timeframe.

Attached is a financial statement indicating a predicted balance of Reserve Accounts at 30 June 2007 of \$2,027,804.

The Councils authority is also requested to combine Reserve Accounts “Online Development” and “Computer” into one account as separate funds are no longer required.

**COUNCIL DECISION**

**OCM07/107**

**MOVED: Cr Davis**

**SECONDED: Cr Germain**

1. That the Council approve of the following transfer of surplus Municipal Funds to Reserve Accounts for the purpose of funding future budgets as follows:

Waste Management Reserve	<b>\$60,000</b>
Plant Reserve	<b>\$80,000</b>
Administration Centre Extension Reserve	<b>\$100,000</b>
Recreation Centre Building Maintenance Reserve	<b>\$45,000</b>
Long Service Leave Reserve	<b>\$15,000</b>
<b>Total</b>	<b>\$300,000</b>

2. That the Council authorises for inclusion in the 07/08 budget the combination of Reserve Accounts
  - \* Online Development Reserve
  - \* Computer Reserve
 into 1 single Reserve Account being “Information Technology Reserve”.

**CARRIED BY ABSOLUTE MAJORITY 6-0**



## 9.5 CHIEF EXECUTIVE OFFICER

Cr Germain declared an Interest Affecting Impartiality in the following item 9.5.1 being Chairperson of the Waroona Health & Community Resource Centre Board.

### 9.5.1 PROPOSAL TO LEASE ROOMS AT THE WAROONA HEALTH & COMMUNITY RESOURCE CENTRE (WH&CRC)

Responsible Officer / Officer's Interest:	Ian Curley – Chief Executive Officer / Nil
Proponent:	Forrest House Medical Group (FHMG)
Landowner:	Shire of Waroona
Date of Report: June 18, 2007	File No: 192/1
Previous Reference:	Preliminary discussions were held at the February 2007 C/M where Council advised it would be receptive to an application from FHMG to lease rooms at the WHCRC.
Statutory/Policy Implications:	Decision sought in accordance with Policy 1.24
Strategic Implications:	N/A
Financial Implications:	Additional income expected from lease arrangements
<b>Voting Requirements</b>	<b>Simple Majority for concept/Absolute majority to set lease fee</b>

#### Proposal

*To approve the assignment of the lease on the Doctor's Surgery rooms at the Waroona Health & Community Resource Centre from Dr GH Ong to Forrest House Medical Group (Dr P Wallace) for the purpose of conducting a Doctor's Surgery.*

#### Background

The Forrest House Medical Group (Dr Peter Wallace) has initially expressed interest in using rooms at the WH&CRC labelled Physio, Podiatrist, waiting, Child Health Waiting, Child Health and Pantry as a Doctor's surgery, however, Dr Ong advised in writing, of his impending retirement on 29 June 2007 and his desire to assign his lease to FHMG. Dr Wallace sought urgent approval to assign the lease so he could make arrangements to open his surgery on 2 July 2007.

Five (5) Councillors were able to be contacted by telephone on Friday 15 June 2007 and provided agreement to the key conditions contained in the following recommendation.

#### Community Consultation

Nil recommended

Officer's Comments

Current leasing arrangements at the WH&CRC are:

- Dr Ong’s surgery rooms (full time) – resident Doctor \$30per week
- Physiotherapist (1 day pw) \$7.50per day
- Department of Industry & Resources (full time) \$80per week

**APPENDIX 6**

**COUNCIL DECISION**

**OCM07/108**

**MOVED: Cr Walmsley**

**SECONDED: Cr Fitzpatrick**

**That Council confirms its agreement to:**

- **Assign the current lease with Dr Ong for the medical surgery rooms, shown hatched on Appendix 6, at the Waroona Health & Community Resource Centre over to Forrest Group Medical Practice;**
- **Rent on the surgery to be \$85per week, which includes exclusive use of the rooms including night surgery;**
- **Dr Wallace be advised that Council would consider favourably on providing a rental subsidy to a Doctor who resided locally. Details on amount would be dependent on the individual Doctor. Limit of one rental subsidy per surgery rental agreement;**
- **Council to provide \$1,000 in 2007/2008 towards building upgrades, IT set-up, waiting room furniture etc. required to facilitate initial set up costs. Funds to be made available at the discretion of the CEO;**
- **Lease to be for a 5 year period;**
- **Rent reviewed every 2 years;**
- **Tenant to pay all electrical, cleaning and telephone charges; and**
- **All other conditions to be in accordance with the current lease with Dr GH Ong.**

**CARRIED BY ABSOLUTE MAJORITY 6-0**

**10. ELECTED MEMBERS MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN, OR FOR CONSIDERATION AT NEXT MEETING**

Nil

**11. NEW BUSINESS OF AN URGENT NATURE/REPORTS & INFORMATION**

Cr Witney returned to the room and the meeting the time being 11.20am

**11.1 ELECTED MEMBERS**

Nil

Cr Dew left the meeting and the room and Cr Germain assumed the chair the time being 11.33am.

Cr Dew returned to the room and the meeting and resumed the chair the time being 11.35am.

## **11.2 OFFICERS**

### **11.2.1 DR ONG – FAREWELL FUNCTION**

#### **COUNCIL DECISION**

**OCM07/109**

**MOVED: Cr Davis**

**SECONDED: Cr Fitzpatrick**

**That the Shire President and Deputy Shire President liaise to organise a community farewell and thankyou function for Dr Ong on his retirement.**

**CARRIED 7-0**

Cr O'Reilly Carter left the meeting and the room at this point the time being 11.55am

## **7.1 ALCOA DEPUTATION**

The Chairperson adjourned the meeting at this point to welcome the deputation of Mr Ian Yull, Manager Sustainability and Permitting and Ms Rosalie Byrd, Wagerup Community Relations Officer from Alcoa the time being 11.55am.

Mr Ian Yull gave a brief overview of where the process is up to in relation to Wagerup 3, the Sustainability fund, and the Enterprise Learning Centre.

The Chairperson thanked Mr Yull and Ms Byrd and they left the room and meeting at 12.15pm and were invited to join Councillors and Staff for lunch at 12.30pm.

Cr Davis left the meeting and the room at this point the time being 12.25pm

Cr Dew left the meeting and the room and Cr Germain assumed the chair the time being 12.25pm.

Cr Davis returned to the room and the meeting the time being 12.26pm.

Cr Dew returned to the room and the meeting and resumed the chair the time being 12.28pm.

Cr Walmsley left the meeting and the room the time being 12.32pm

Cr Walmsley returned to the room and the meeting the time being 12.33pm

## **12. CLOSURE OF MEETING**

There being no further business the Chairperson closed the meeting the time being 12.35pm.